

CITY OF MILACA
CITY COUNCIL MEETING- COUNCIL AGENDA
OCTOBER 19, 2022

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Acting Mayor-Dave Dillan__ Council Members; Lindsee Larson__Norris Johnson__Ken Muller__
Absent;_____
4. Approval of Agenda MB__2nd__AIF__O__
5. Approval of Minutes 9-15-2022 AND 9-27-2022 MB__2nd__AIF__O__
6. Approval of Bills and Quarterly Financial Reports MB__2nd__AIF__O__
7. Public Hearing MB__2nd__AIF__O__
8. **Open Forum- Dave Dillan to give update on Rec Fest (5 minute limit, must request to be on agenda)**
9. **Requests, Communications, Petitions and Complaints (5 minute limit, must request to be on the agenda)**
 - (a) Update State, County and Townships - no activity to report
10. **Ordinances and Resolutions-**
 - (a) Resolution 22- 41 PERA Full-Time Police Officer MB__2nd__AIF__O__
 - (b) Resolution 22-42 Assess Lawn mowing MB__2nd__AIF__O__
 - (c) Resolution 22-43 Appointing Election Judges MB__2nd__AIF__O__
 - (d) Ordinance No. 499 Amending Title III Chapter 33 City Policies Section 33.20 Criminal History License Background Investigations.
2ND Reading MB__2nd__AIF__O__
 - (e) Ordinance No.500 Amending Tile IX Chapter 94 Section 94.18 Public Nuisances affecting Peace and Safety Provision F, Noise
2ND Reading MB__2nd__AIF__O__
 - (f) Ordinance No. 501 Repealing Chapter 116 Gambling Regulations 2ND Reading MB__2nd__AIF__O__
 - (g) Ordinance No. 502 Chp 116 Authorizing & Regulating the Conduct of Lawful Gambling within the City 2ND reading
MB__2nd__AIF__O__
 - (h) Ordinance No. 503 Amending Title IX Add Chp 98 Beekeeping- 1st Reading MB__2nd__AIF__O__
 - (i) Ordinance No. 504 Amending Title IX Add Chp 99 Chickens- 1st Reading MB__2nd__AIF__O__
11. **Reports of Departments**
 - (a) City Manager-
 - (b) Police Department-Oath of Officer Tate Orazem & Union MOU-Add to Union Holiday Juneteenth MB__2nd__AIF__O__
 - (c) Parks Commission MB__2nd__AIF__O__
 - (d) Public Works – MB__2nd__AIF__O__
 - (e) Liquor Store – Cement quotes MB__2nd__AIF__O__
 - (f) Planning Commission-Resolution 22-44 Conditional Use Permit 555 State Hwy 23 8 Unit Apartments MB__2nd__AIF__O__
 - (g) Planning Commission-Resolution 22-45 Variance Corner Set Back 355 3rd Ave SE MB__2nd__AIF__O__
 - (h) Planning Commission-Resolution 22-46 Variance lot line Adjustment 315 & 325 3rd Ave NW MB__2nd__AIF__O__
 - (i) Planning Commission-Resolution 22-47 Conditional Use Permit 260 5th Ave SE MB__2nd__AIF__O__
 - (j) Fire Department- MB__2nd__AIF__O__
 - (k) Airport-
12. **Committees**
 - (a) Economic Development
 - (b) Personnel
 - (c) Budget
13. **Unfinished Business-**
14. **New Business-**
 - (a) Genesis Technology Corporation-Site Lease Agreement-Renewal MB__2nd__AIF__O__
 - (b) Easement by Bypass/Pearson Property MB__2nd__AIF__O__
15. **Miscellaneous-**
16. **Adjournment** _____ p.m. MB__2nd__AIF__O__

**CITY OF MILACA
COUNCIL MINUTES
September 15, 2022**

Call to Order Roll Call

Acting Mayor Dillan called the regular meeting of the Milaca City Council to order at 6:30 p.m. Upon roll call, the following council members were present: Acting Mayor Dave Dillan; Councilors: Norris Johnson, Lindsee Larsen, and Ken Muller. Councilors Absent:

Staff Present: City Manager Tammy Pfaff, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Administrative Communications Specialist Mary Mickelson, Public Works Supervisor Gary Kirkeby, Assistant Public Works Supervisor Warne Johnson and Fire Chief Jesse Gerads.

Others Present: Chloe Smith, George Eilertson - Northland Securities, Travis Hall, Dan Hollenkamp, Gina Hugo, Jordan DeBoer, Mitch Wolbert, and Joe Opager.

Approval of the Agenda

Acting Mayor Dillan called for a motion to approve the agenda. Motion for approval from Muller. Johnson seconded the motion. Acting Mayor Dillan added to the agenda: Great Northern Trail, Joe Opager, Travis Hall, and the airport final pay request. Acting Mayor Dillan called for a motion to amend the agenda. Motion by Muller and seconded by Larsen. Motion carried unanimously.

Approval of the Minutes – August 18, 2022 and September 7, 2022.

Acting Mayor Dillan called for a motion to approve the minutes. Motion by Johnson to approve the minutes. Muller seconded the motion. Motion carried unanimously.

Approval of Bills

Acting Mayor Dillan called for a motion to approve the bills. Motion by Johnson for approval of the bills. Muller seconded the motion. Motion carried unanimously.

Open Forum

Joe Opager was present to discuss his plans to open a THC retail store.

Travis Hall was present and discussed his concerns with the LG510 pertaining to the cash balance and the 10% to the city.

Requests, Communications, Petitions and Complaints

Gina Hugo from Sherburne County Parks Department was present to ask council for a letter of support for the Great Northern Trail Project. Council was in favor of supporting the project and a letter of support was given to Gina.

Update State –

Update County –

Update Townships –

Ordinances and Resolutions

Resolution 22-39 – Resolution Providing for the Issuance and Sale of a \$373,000 General Obligation Water Revenue Bond Series 2022B and Pledging Net Revenues for the Security and Payment Thereof. George informed the council that First National Bank did pick up the bond and the bond rate of 3.25%. Acting Mayor Dillan called for a motion for approval. Motion for approval by Johnson. Muller seconded the motion. Motion carried unanimously upon roll call of all council members.

Ordinance No. 497– Adding Chapter 120 Title XI Tetrahydrocannabinol Products. Second Reading Council added language for prorating a license. Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

Ordinance No. 498 Amending Fee Schedule for the Addition of License Fee for Tetrahydrocannabinol (THC) in Retail Establishments. Second Reading. Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

Ordinance No. 499 Amending Title III Chapter 33 City Policies Section 33.20 Criminal History Background Investigations. First Reading. Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Muller seconded the motion. Motion carried unanimously.

Ordinance No. 500 Amending Title IX Chapter 94 Section 94.18 Public Nuisances Affecting Peace and Safety Provision (F) Noise. First Reading. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously.

Ordinance No. 501 Repealing Chapter 116 Gambling Regulations. First Reading. Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

Ordinance No. 502 Chapter 116 Authorizing and Regulating the Conduct of Lawful Gambling Regulations within the City. First Reading. Travis Hall discussed his concerns with the trade areas that they must stay within per the ordinance. Travis would like to see that changed so they can give money outside the area. Travis asked why we need all records, checkbook balance, etc. The city attorney will look into this matter. The City Manager will check with the auditors as to reporting requirements. Travis also pointed out under section 15, Subd 2 it should reference section 14. City attorney will make the corrections. Acting Mayor Dillan called for a motion for approval. Motion by Larsen for approval. Johnson seconded the motion. Motion carried unanimously.

Reports of Departments, Boards and Commissions

City Manager – Change the Council meeting due to Brewfest on October 20, 2022. Council changed the meeting date to October 19th at 6:30 P.M. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Police –

Parks –

Public Works –

Liquor Store –

Planning Commission – Next Meeting September 28, 2022

Fire Department – Jesse informed the council the concrete was ten inches thick so the cost went from \$48,000 to \$60,000. Acting Mayor Dillan called for a motion for approval for the additional cost of the concrete to \$60,000. Motion by Larsen for approval. Johnson seconded the motion. Motion carried

unanimously. Jesse stated the pavement will start on October 1st. Jesse also announced the Fire Department Open House on October 8th.

Airport – Final Pay Request to Omann Brothers: \$9,144.79. Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Johnson seconded the motion. Motion carried unanimously.

Personnel Committee –

Budget Committee –

Tourism –

EDC –

Unfinished Business

New Business

City Attorney Legal Service Agreement – Acting Mayor Dillan called for a motion for approval. Motion by Muller for approval. Larsen seconded the motion. Motion carried unanimously.

2023 Preliminary Budget and Tax Levy – Minor changes were made to budget from the September 7th meeting after meeting with the personnel committee. Wages were increased for Deloris, Gary, and Quinn. The election cost was removed and the levy was lowered to 2.69%. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Larsen seconded the motion. Motion carried unanimously.

Calling a Public Hearing on December 15th 2022 for Truth and Taxation and the 2023 Tax Levy and Budget. Acting Mayor Dillan called for a motion for approval. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Closed Meeting. Acting Mayor Dillan read the closed meeting script as provided by the city attorney for the purpose of City Manager review. Acting Mayor Dillan called for a motion to close the meeting at 7:17 p.m. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Acting Mayor Dillan called for a motion to open the meeting at 7:38 p.m. Motion by Johnson for approval. Muller seconded the motion. Motion carried unanimously.

Council acted in the open session to compensate the city manager for the additional hours worked. The city attorney stated the council will need a motion to amend the city manager's contract with an increase of \$9,000 and this would be effective October 1st and payable at \$3,000 per month. Johnson made a motion for approval to increase the city manager salary. Larsen seconded the motion. Motion carried unanimously.

Council Comments

Ken Muller commented on the kid's day event with all the vendors and said it would have been good to get pictures.

Dave Dillan commented that he got a tour of the Fire Department and the equipment, and that the fire department does a good job.

Adjourn

With no other business presented before the council, Acting Mayor Dillan called for a motion to adjourn. Motion by Johnson to adjourn. Muller seconded the motion. Motion carried unanimously. Meeting adjourned at 7:45 p.m.

Acting Mayor, Dave Dillan

ATTEST:

City Manager Tammy Pfaff

**CITY OF MILACA
SPECIAL MEETING
COUNCIL MINUTES
September 27, 2022**

Call to Order Roll Call

Acting Mayor Dillan called the special meeting of the Milaca City Council to order at 5:00 p.m. Upon roll call, the following council members were present: Acting Mayor Dave Dillan Councilors: Ken Muller, and Norris Johnson. Councilors Absent: Lindsee Larsen

Staff Present: City Manager Tammy Pfaff

Others Present:

Approval of the Agenda Acting Mayor Dillan called for a motion to approve the agenda. Muller introduced a motion for approval. Johnson seconded the motion. All in favor, motion carried.

Ordinances and Resolutions

Resolution 22-38 Approving the Preliminary 2023 Budget and Tax Levy. Acting Mayor Dillan called for a motion to approve. Muller introduced a motion for approval. Johnson seconded the motion. All in favor, motion carried.

New Business-

Amendment to Employment Agreement- City Manager. Increase salary \$9,000. Acting Mayor Dillan called for a motion to approve. Johnson introduced a motion for approval. Muller seconded the motion. All in favor, motion carried.

Adjourn

With no other business presented before the council, Acting Mayor Dillan called for a motion to adjourn. Johnson made a motion to adjourn. Muller seconded the motion. Motion carried. Meeting adjourned at 5:02 p.m.

Dave Dillan, Acting Mayor

ATTEST:

Tammy Pfaff, City Manager

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Desc
48902	09/16/22	OMANN BROTHERS INC	091622	1	101-49810-530	9,144.79	9,144.79	APRON RECONSTRUCTION-AIRI
Total 48902:							9,144.79	
48903	09/19/22	DEPUTY REGISTRAR #093	091922	1	101-42110-437	37.00	37.00	2009 TOYOTA FORFEIT-PD
48903	09/19/22	DEPUTY REGISTRAR #093	091922	2	101-42110-437	37.00	37.00	2002 VOLVO FORFEIT-PD
Total 48903:							74.00	
48904	09/26/22	AMAZON	4433684785	1	101-41940-201	6.89	6.89	OFFICE SUPPLIES-CITY
48904	09/26/22	AMAZON	4433684785	3	101-42110-240	331.80	331.80	SCANNER-PD
48904	09/26/22	AMAZON	4439966783	1	101-42280-437	128.90	128.90	WHITEBOARD-FD
48904	09/26/22	AMAZON	4558846457	2	208-49010-437	80.93	80.93	DOOR HINGES-SR. CTR
48904	09/26/22	AMAZON	4563996938	1	101-41110-217	58.49	58.49	VOICE RECORDER
48904	09/26/22	AMAZON	4573533977	1	609-49750-201	20.76	20.76	MARKERS-LIQUOR
48904	09/26/22	AMAZON	4573533977	2	101-41940-201	23.98	23.98	DESK ORGANIZER
48904	09/26/22	AMAZON	4573533977	3	101-41940-217	44.50	44.50	TOILET PAPER-CITY
48904	09/26/22	AMAZON	4573533977	4	101-41940-570	66.31	66.31	CALCULATOR
48904	09/26/22	AMAZON	4595369785	1	101-45500-217	52.46	52.46	TOILET PAPER-LIBRARY
48904	09/26/22	AMAZON	5538566343	1	101-42280-437	129.90	129.90	WHITEBOARD REFUND-FD
48904	09/26/22	AMAZON	5979867783	1	101-41940-217	22.25	22.25	ORDER ERROR REFUND
48904	09/26/22	AMAZON	6353489479	1	101-41940-570	299.99	299.99	OFFICE CHAIR-TREASURER
48904	09/26/22	AMAZON	7544694434	1	609-49750-201	12.15	12.15	MARKERS-LIQUOR
48904	09/26/22	AMAZON	7556446478	1	101-41940-217	22.25	22.25	ORDER ERROR REFUND
48904	09/26/22	AMAZON	7997844369	1	101-43000-401	50.99	50.99	WATER FILTER-PW
48904	09/26/22	AMAZON	8487375348	1	101-41940-570	143.63	143.63	TV MOUNT
48904	09/26/22	AMAZON	8548566596	1	101-41110-217	204.70	204.70	MINUTE BOOK-COUNCIL
48904	09/26/22	AMAZON	8564553356	1	218-49000-530	1,436.40	1,436.40	FLAGS
48904	09/26/22	AMAZON	8689484683	1	101-42110-201	58.49	58.49	TONER-PD
48904	09/26/22	AMAZON	8698664957	1	218-49000-530	538.35	538.35	FLAGS
48904	09/26/22	AMAZON	8736496963	1	101-42280-437	128.90	128.90	WHITEBOARD REFUND-FD
48904	09/26/22	AMAZON	8856599798	1	101-45200-437	76.54	76.54	DOG WASTE BAGS
48904	09/26/22	AMAZON	8858783686	1	609-49750-217	41.80	41.80	TONER-LIQUOR
48904	09/26/22	AMAZON	9496634965	1	101-42280-437	3.99	3.99	WHITEBOARD SHIPPING REFUN
48904	09/26/22	AMAZON	9585877357	1	101-41310-201	49.70	49.70	BIG TAB OFFICE SUPPLIES
48904	09/26/22	AMAZON	9864383946	1	101-42110-580	42.99	42.99	TOURNIQUETS-PD
48904	09/26/22	AMAZON	9869596443	1	101-41940-201	6.44	6.44	MARKERS-CITY
48904	09/26/22	AMAZON	9874459563	1	208-49010-437	55.98	55.98	CLEAR DOOR SWEEP-SR. CTR
48904	09/26/22	AMAZON	9997746744	1	218-49000-530	959.96	959.96	FLAGS
Total 48904:							4,485.84	
48905	09/26/22	AMERICAN BOTTLING CO.	3568316989	1	609-49750-254	365.21	365.21	NA
Total 48905:							365.21	
48906	09/26/22	BELLBOY CORP.	105780700	1	609-49750-254	56.85	56.85	NA
48906	09/26/22	BELLBOY CORP.	964366500	1	609-49750-251	2,523.15	2,523.15	LIQUOR
Total 48906:							2,580.00	
48907	09/26/22	BERNICKS	377849	1	609-49750-252	15.00	15.00	CREDIT BEER
48907	09/26/22	BERNICKS	377850	1	609-49750-254	1.56	1.56	CREDIT NA
48907	09/26/22	BERNICKS	377851	1	609-49750-252	34.05	34.05	CREDIT BEER
48907	09/26/22	BERNICKS	377852	1	609-49750-254	209.66	209.66	NA
48907	09/26/22	BERNICKS	377853	1	609-49750-252	874.75	874.75	BEER
48907	09/26/22	BERNICKS	377853	2	609-49750-254	155.50	155.50	NA
48907	09/26/22	BERNICKS	377853	3	609-49750-252	27.65	27.65	BEER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Desc
48907	09/26/22	BERNICKS	380090	1	609-49750-254	113.04	113.04	NA
48907	09/26/22	BERNICKS	380091	1	609-49750-254	154.90	154.90	NA
48907	09/26/22	BERNICKS	380091	2	609-49750-252	1,045.15	1,045.15	BEER
Total 48907:							2,530.04	
48908	09/26/22	BREAKTHRU BEVERAGE MN	345521181	1	609-49750-254	167.80	167.80	NA
48908	09/26/22	BREAKTHRU BEVERAGE MN	345521181	2	609-49750-251	1,670.82	1,670.82	LIQUOR
48908	09/26/22	BREAKTHRU BEVERAGE MN	345521181	3	609-49750-333	53.96	53.96	DELIVERY
48908	09/26/22	BREAKTHRU BEVERAGE MN	345594115	1	609-49750-251	3,938.41	3,938.41	LIQUOR
48908	09/26/22	BREAKTHRU BEVERAGE MN	345594115	2	609-49750-333	55.81	55.81	DELIVERY
Total 48908:							5,886.80	
48909	09/26/22	C & L DISTRIBUTING CO.	1510681	1	609-49750-253	328.00	328.00	WINE
48909	09/26/22	C & L DISTRIBUTING CO.	1510681	2	609-49750-254	61.50	61.50	NA
48909	09/26/22	C & L DISTRIBUTING CO.	1510681	3	609-49750-252	14,240.70	14,240.70	BEER
48909	09/26/22	C & L DISTRIBUTING CO.	1513642	1	609-49750-254	229.05	229.05	NA
48909	09/26/22	C & L DISTRIBUTING CO.	1513642	2	609-49750-252	10,281.05	10,281.05	BEER
48909	09/26/22	C & L DISTRIBUTING CO.	2366000046	1	609-49750-252	18.10	18.10	CREDIT BEER
Total 48909:							25,122.20	
48910	09/26/22	CRYSTAL SPRINGS ICE	2007360	1	609-49750-259	457.60	457.60	OTHER FOR RESALE - ICE
48910	09/26/22	CRYSTAL SPRINGS ICE	2007360	2	609-49750-333	4.00	4.00	DELIVERY
48910	09/26/22	CRYSTAL SPRINGS ICE	2007406	1	609-49750-259	93.20	93.20	OTHER FOR RESALE - ICE
48910	09/26/22	CRYSTAL SPRINGS ICE	2007406	2	609-49750-333	4.00	4.00	DELIVERY
Total 48910:							558.80	
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1646119	1	609-49750-254	250.30	250.30	NA
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1646119	2	609-49750-252	12,165.90	12,165.90	BEER
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1726839	1	609-49750-252	84.00	84.00	CREDIT BEER
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1734261	1	609-49750-252	6,966.10	6,966.10	BEER
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1734261	2	609-49750-254	128.50	128.50	NA
48911	09/26/22	DAHLHEIMER DISTRIBUTING C	1734261	3	609-49750-253	372.40	372.40	WINE
Total 48911:							19,799.20	
48912	09/26/22	GRANITE CITY JOBBING	296901	1	609-49750-259	477.89	477.89	CREDIT OTHER FOR RESALE
48912	09/26/22	GRANITE CITY JOBBING	297869	1	609-49750-256	1,070.66	1,070.66	TOBACCO
48912	09/26/22	GRANITE CITY JOBBING	297869	2	609-49750-259	128.07	128.07	OTHER FOR RESALE
48912	09/26/22	GRANITE CITY JOBBING	297869	3	609-49750-333	10.00	10.00	DELIVERY
48912	09/26/22	GRANITE CITY JOBBING	298835	1	609-49750-256	1,045.67	1,045.67	TOBACCO
48912	09/26/22	GRANITE CITY JOBBING	298835	2	609-49750-259	57.83	57.83	OTHER FOR RESALE
48912	09/26/22	GRANITE CITY JOBBING	298835	3	609-49750-333	10.00	10.00	DELIVERY
48912	09/26/22	GRANITE CITY JOBBING	299791	1	609-49750-259	201.59	201.59	OTHER FOR RESALE
48912	09/26/22	GRANITE CITY JOBBING	299791	2	609-49750-256	903.52	903.52	TOBACCO
48912	09/26/22	GRANITE CITY JOBBING	299791	3	609-49750-333	10.00	10.00	DELIVERY
Total 48912:							2,959.45	
48913	09/26/22	JIMS MILLE LACS DISPOSAL	SAT-IN29804	1	101-45200-221	1,729.98	1,729.98	REIMBURSEMENT FOR PORTA F
Total 48913:							1,729.98	
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2129542	1	609-49750-251	1,026.00	1,026.00	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2129542	2	609-49750-333	5.55	5.55	DELIVERY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Desc
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133789	1	609-49750-251	1,304.37	1,304.37	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133789	2	609-49750-253	1,297.00	1,297.00	WINE
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133789	3	609-49750-333	66.91	66.91	DELIVERY
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133797	1	609-49750-251	450.00	450.00	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133797	2	609-49750-333	18.50	18.50	DELIVERY
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133799	1	609-49750-251	2,375.00	2,375.00	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2133799	2	609-49750-333	28.69	28.69	DELIVERY
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2134542	1	609-49750-253	360.00	360.00	WINE
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2134542	2	609-49750-333	9.25	9.25	DELIVERY
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2135109	1	609-49750-251	1,188.00	1,188.00	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2135109	2	609-49750-333	12.17	12.17	DELIVERY
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2135110	1	609-49750-253	422.00	422.00	WINE
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2135110	2	609-49750-251	145.40	145.40	LIQUOR
48914	09/26/22	JOHNSON BROTHERS LIQUOR	2135110	3	609-49750-333	16.64	16.64	DELIVERY
Total 48914:							8,725.48	
48915	09/26/22	M. AMUNDSON LLP	348458	1	609-49750-256	730.31	730.31	TOBACCO
48915	09/26/22	M. AMUNDSON LLP	348458	2	609-49750-259	3.60	3.60	OTHER FOR RESALE
48915	09/26/22	M. AMUNDSON LLP	348899	1	609-49750-256	532.05	532.05	TOBACCO
Total 48915:							1,265.96	
48916	09/26/22	MID-MN INSPECTIONS LLC	1099	1	101-42400-300	6,778.87	6,778.87	CONTRACTED BLDG OFFICIAL
Total 48916:							6,778.87	
48917	09/26/22	MOOSE LAKE BREWING CO. LL	914-003	1	609-49750-252	78.00	78.00	BEER
Total 48917:							78.00	
48918	09/26/22	PAUSTIS WINE COMPANY	177027	1	609-49750-253	87.00	87.00	WINE
48918	09/26/22	PAUSTIS WINE COMPANY	177027	2	609-49750-251	416.00	416.00	LIQUOR
48918	09/26/22	PAUSTIS WINE COMPANY	177027	3	609-49750-333	7.50	7.50	DELIVERY
Total 48918:							510.50	
48919	09/26/22	PHILLIPS WINE AND SPIRITS	6456571	1	609-49750-251	600.00	600.00	LIQUOR
48919	09/26/22	PHILLIPS WINE AND SPIRITS	6456571	2	609-49750-333	20.35	20.35	DELIVERY
48919	09/26/22	PHILLIPS WINE AND SPIRITS	6459837	1	609-49750-251	842.50	842.50	LIQUOR
48919	09/26/22	PHILLIPS WINE AND SPIRITS	6459837	2	609-49750-253	57.85	57.85	WINE
48919	09/26/22	PHILLIPS WINE AND SPIRITS	6459837	3	609-49750-333	14.79	14.79	DELIVERY
Total 48919:							1,535.49	
48920	09/26/22	SOUTHERN GLAZERS OF MN	2257035	1	609-49750-251	1,970.80	1,970.80	LIQUOR
48920	09/26/22	SOUTHERN GLAZERS OF MN	2257035	2	609-49750-333	28.03	28.03	DELIVERY
48920	09/26/22	SOUTHERN GLAZERS OF MN	2257036	1	609-49750-253	220.00	220.00	WINE
48920	09/26/22	SOUTHERN GLAZERS OF MN	2257036	2	609-49750-333	7.75	7.75	DELIVERY
48920	09/26/22	SOUTHERN GLAZERS OF MN	2259744	1	609-49750-251	1,344.75	1,344.75	LIQUOR
48920	09/26/22	SOUTHERN GLAZERS OF MN	2259744	2	609-49750-333	13.95	13.95	DELIVERY
48920	09/26/22	SOUTHERN GLAZERS OF MN	2259745	1	609-49750-253	128.00	128.00	WINE
48920	09/26/22	SOUTHERN GLAZERS OF MN	2259745	2	609-49750-333	1.55	1.55	DELIVERY
48920	09/26/22	SOUTHERN GLAZERS OF MN	9432255	1	609-49750-251	3.58	3.58	CREDIT LIQUOR
Total 48920:							3,711.25	
48921	09/26/22	VERIZON WIRELESS	9915357016	1	101-42110-321	432.44	432.44	WIRELESS ROUTER/PHONE SV

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48921	09/26/22	VERIZON WIRELESS	9915357016	2	101-42280-321	64.09	64.09	CELL PHONE SVC-FIRE
48921	09/26/22	VERIZON WIRELESS	9915357016	3	101-43000-321	94.03	94.03	CELL PHONE SVC-PW
48921	09/26/22	VERIZON WIRELESS	9915357016	4	602-49400-321	140.69	140.69	WIRELESS ROUTER/PHONE SV
48921	09/26/22	VERIZON WIRELESS	9915357016	5	609-49750-321	40.01	40.01	DIGITAL SIGN - LIQUOR STORE
Total 48921:							771.26	
48922	09/26/22	VIKING BOTTLING CO.	2947830	1	609-49750-254	338.45	338.45	NA
48922	09/26/22	VIKING BOTTLING CO.	3007067	1	609-49750-254	224.40	224.40	NA
Total 48922:							562.85	
48923	09/26/22	VINOCOPIA	0311879	1	609-49750-253	1,737.00	1,737.00	WINE
48923	09/26/22	VINOCOPIA	0311879	2	609-49750-333	24.00	24.00	DELIVERY
Total 48923:							1,761.00	
48924	09/26/22	VISA	7957-100722	2	101-43000-310	91.80	91.80	SOFTWARE PROGRAM-PW
48924	09/26/22	VISA	7957-100722	3	101-42110-208	498.00	498.00	OFFICER TRAINING-PD
48924	09/26/22	VISA	7957-100722	4	101-42110-437	7.85	7.85	POSTAGE-PD
48924	09/26/22	VISA	7957-100722	5	101-42110-208	604.92	604.92	HOTEL FOR OFFICER TRAINING
48924	09/26/22	VISA	7957-100722	6	215-49000-437	18.00	18.00	WATER FOR MURAL UNVEILING
48924	09/26/22	VISA	7957-100722	7	101-41510-208	85.00	85.00	TRAINING-JESS HALL (CIVIC)
Total 48924:							1,305.57	
48925	09/26/22	WATSON COMPANY	128456	1	609-49750-256	213.39	213.39	TOBACCO
48925	09/26/22	WATSON COMPANY	128456	2	609-49750-259	134.02	134.02	OTHER FOR RESALE
48925	09/26/22	WATSON COMPANY	128456	3	609-49750-333	6.00	6.00	DELIVERY
48925	09/26/22	WATSON COMPANY	128603	1	609-49750-259	221.65	221.65	OTHER FOR RESALE
48925	09/26/22	WATSON COMPANY	128603	2	609-49750-256	749.70	749.70	TOBACCO
48925	09/26/22	WATSON COMPANY	128603	3	609-49750-333	6.00	6.00	DELIVERY
Total 48925:							1,330.76	
48926	09/26/22	YOST, EDWARD	152	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
48926	09/26/22	YOST, EDWARD	152	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
48926	09/26/22	YOST, EDWARD	152	3	101-43000-309	125.00	125.00	IT SERVICES-PW
48926	09/26/22	YOST, EDWARD	152	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
48926	09/26/22	YOST, EDWARD	152	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
48926	09/26/22	YOST, EDWARD	152	7	101-42110-309	125.00	125.00	IT SERVICES-PD
Total 48926:							625.00	
48927	09/28/22	U.S. POSTMASTER	092822	1	602-49400-322	204.43	204.43	SEPTEMBER WATER BILLS-WA1
48927	09/28/22	U.S. POSTMASTER	092822	2	603-49450-322	204.42	204.42	SEPTEMBER WATER BILLS-SEV
Total 48927:							408.85	
48928	10/14/22	ALERT ALL CORPORATION	222080483	1	101-42280-437	1,619.00	1,619.00	FIRE PREVENTION SUPPLIES
Total 48928:							1,619.00	
48929	10/14/22	AMERICAN BOTTLING CO.	3568317231	1	609-49750-254	270.44	270.44	NA
Total 48929:							270.44	
48930	10/14/22	AW RESEARCH LABORATORIE	51310	1	602-49400-310	95.00	95.00	COLIFORM BACTERIA/E.COLI TE

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48930	10/14/22	AW RESEARCH LABORATORIE	51564	1	603-49450-310	122.00	122.00	SEWER TESTING
Total 48930:							217.00	
48931	10/14/22	BCA/MNJIS SECTION	0000071795	1	101-42110-310	600.00	600.00	CJDN ACCESS FEE
Total 48931:							600.00	
48932	10/14/22	BELLBOY CORP.	0096617700	1	609-49750-251	3,950.01	3,950.01	LIQUOR
Total 48932:							3,950.01	
48933	10/14/22	BERNICKS	380089	1	609-49750-252	24.62	24.62	CREDIT BEER
48933	10/14/22	BERNICKS	382659	1	609-49750-254	46.39	46.39	NA
48933	10/14/22	BERNICKS	382660	1	609-49750-254	25.55	25.55	NA
48933	10/14/22	BERNICKS	382660	2	609-49750-252	4,273.65	4,273.65	BEER
Total 48933:							4,320.97	
48934	10/14/22	BEUTZ, GARY	11-0060-00	1	602-49400-810	27.06	27.06	CREDIT ON FINAL WATER BILL
Total 48934:							27.06	
48935	10/14/22	BILLINGS SERVICE	100122	1	101-43000-212	2,455.90	2,455.90	GAS-PW
48935	10/14/22	BILLINGS SERVICE	100122	2	603-49450-212	1,168.64	1,168.64	GAS-SEWER
48935	10/14/22	BILLINGS SERVICE	100122	3	101-42280-212	4,395.97	4,395.97	GAS-FIRE
48935	10/14/22	BILLINGS SERVICE	100122	4	101-45200-212	431.85	431.85	GAS-PARKS
48935	10/14/22	BILLINGS SERVICE	100122	5	101-49810-212	196.00	196.00	GAS-AIRPORT
Total 48935:							8,648.36	
48936	10/14/22	BOLTON & MENK INC	0296594	1	101-49810-310	6,782.50	6,782.50	AIRPORT TAXIWAY & APRON IM
Total 48936:							6,782.50	
48937	10/14/22	BREAKTHRU BEVERAGE MN	345771530	1	609-49750-251	5,673.47	5,673.47	LIQUOR
48937	10/14/22	BREAKTHRU BEVERAGE MN	345771530	2	609-49750-253	505.00	505.00	WINE
48937	10/14/22	BREAKTHRU BEVERAGE MN	345771530	3	609-49750-333	67.99	67.99	DELIVERY
48937	10/14/22	BREAKTHRU BEVERAGE MN	345855834	1	609-49750-251	1,388.75	1,388.75	LIQUOR
48937	10/14/22	BREAKTHRU BEVERAGE MN	345855834	2	609-49750-254	1,096.00	1,096.00	NA
48937	10/14/22	BREAKTHRU BEVERAGE MN	345855834	3	609-49750-253	102.78	102.78	WINE
48937	10/14/22	BREAKTHRU BEVERAGE MN	345855834	4	609-49750-333	48.10	48.10	DELIVERY
Total 48937:							8,882.09	
48938	10/14/22	BRIAN JOHNSON	6656	1	101-42110-310	180.00	180.00	TOW FOR ICR #22-2210
48938	10/14/22	BRIAN JOHNSON	6774	1	101-42110-310	150.00	150.00	TOW FOR ICR #22-2897
Total 48938:							330.00	
48939	10/14/22	BUG COMMANDER PEST SOLU	11053	1	602-49400-310	149.00	149.00	RIVER DR SW TREATMENT
Total 48939:							149.00	
48940	10/14/22	C & L DISTRIBUTING CO.	1516707	1	609-49750-253	64.40	64.40	WINE
48940	10/14/22	C & L DISTRIBUTING CO.	1516707	2	609-49750-254	399.30	399.30	NA
48940	10/14/22	C & L DISTRIBUTING CO.	1516707	3	609-49750-251	311.40	311.40	LIQUOR
48940	10/14/22	C & L DISTRIBUTING CO.	1516707	4	609-49750-252	12,449.65	12,449.65	BEER

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48940	10/14/22	C & L DISTRIBUTING CO.	1519883	1	609-49750-252	499.80	499.80	BEER
48940	10/14/22	C & L DISTRIBUTING CO.	1519892	1	609-49750-253	544.99	544.99	WINE
48940	10/14/22	C & L DISTRIBUTING CO.	1519892	2	609-49750-254	85.06	85.06	NA
48940	10/14/22	C & L DISTRIBUTING CO.	1519892	3	609-49750-251	182.52	182.52	LIQUOR
48940	10/14/22	C & L DISTRIBUTING CO.	1519892	4	609-49750-252	15,543.79	15,543.79	BEER
48940	10/14/22	C & L DISTRIBUTING CO.	2366000059	1	609-49750-252	1.55-	1.55-	CREDIT BEER
Total 48940:							30,079.36	
48941	10/14/22	CARLSON & STEWART REFRIG	45060	1	609-49750-520	10,000.00	10,000.00	BEER CAVE EQUIPMENT
Total 48941:							10,000.00	
48942	10/14/22	CINTAS	4130112211	1	101-43000-434	82.89	82.89	UNIFORMS-PW
48942	10/14/22	CINTAS	4130572686	1	609-49750-310	95.13	95.13	RUGS - LIQUOR STORE
48942	10/14/22	CINTAS	4130721086	1	101-43000-434	82.89	82.89	UNIFORMS-PW
48942	10/14/22	CINTAS	4131332950	1	101-45200-310	41.60	41.60	RUGS-GCC
48942	10/14/22	CINTAS	4131333046	1	101-45500-310	40.53	40.53	RUGS-LIBRARY
48942	10/14/22	CINTAS	4131333091	1	101-41940-310	26.56	26.56	RUGS-CITY HALL
48942	10/14/22	CINTAS	4131482211	1	101-43000-434	82.89	82.89	UNIFORMS-PW
48942	10/14/22	CINTAS	4132014244	1	609-49750-310	83.88	83.88	RUGS - LIQUOR STORE
48942	10/14/22	CINTAS	4132155389	1	101-43000-434	82.89	82.89	UNIFORMS-PW
48942	10/14/22	CINTAS	4132703712	1	101-45200-310	41.60	41.60	RUGS-GCC
48942	10/14/22	CINTAS	4132703773	1	101-45500-310	40.53	40.53	RUGS-LIBRARY
48942	10/14/22	CINTAS	4132703822	1	101-41940-310	26.56	26.56	RUGS-CITY HALL
48942	10/14/22	CINTAS	4132851800	1	101-43000-434	91.80	91.80	UNIFORMS-PW
Total 48942:							819.75	
48943	10/14/22	COAST TO COAST COMPUTER	A2452002	1	101-41940-201	264.96	264.96	TONER-ACCTS PAYABLE
48943	10/14/22	COAST TO COAST COMPUTER	A2452493	1	603-49450-201	209.98	209.98	TONER-SEWER
48943	10/14/22	COAST TO COAST COMPUTER	A2452493	2	602-49400-201	209.99	209.99	TONER-WATER
48943	10/14/22	COAST TO COAST COMPUTER	A2458080	2	609-49750-201	519.96	519.96	TONER-LIQUOR
Total 48943:							1,204.89	
48944	10/14/22	CRYSTAL SPRINGS ICE	2007470	1	609-49750-259	260.80	260.80	OTHER FOR RESALE - ICE
48944	10/14/22	CRYSTAL SPRINGS ICE	2007470	2	609-49750-333	4.00	4.00	DELIVERY
48944	10/14/22	CRYSTAL SPRINGS ICE	2007470	3	609-49750-259	1.20-	1.20-	CREDIT OTHER FOR RESALE
Total 48944:							263.60	
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1734919	1	609-49750-253	850.00	850.00	WINE
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1734919	2	609-49750-254	75.75	75.75	NA
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1734919	3	609-49750-251	30.35-	30.35-	CREDIT LIQUOR
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1734919	4	609-49750-252	15,485.26	15,485.26	BEER
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1739574	1	609-49750-252	95.20-	95.20-	CREDIT BEER
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1742176	1	609-49750-253	177.00	177.00	WINE
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1742176	2	609-49750-254	136.90	136.90	NA
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1742176	3	609-49750-252	10,321.80	10,321.80	BEER
48945	10/14/22	DAHLHEIMER DISTRIBUTING C	1742881	1	609-49750-252	609.00	609.00	BEER
Total 48945:							27,530.16	
48946	10/14/22	Damien F. Toven & Associates, LL	1116	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
48946	10/14/22	Damien F. Toven & Associates, LL	1117	1	101-41610-304	2,500.57	2,500.57	CRIMINAL RETAINER

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Total 48946:							3,575.57	
48947	10/14/22	E.C.M. PUBLISHERS, INC.	900694	1	101-41940-310	44.85	44.85	CREDIT-TREASURER AD
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913418	1	101-41110-351	16.10	16.10	ORDINANCE 497
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913419	1	101-41110-351	16.10	16.10	ORDINANCE 498
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913420	1	101-41120-352	36.23	36.23	LUTHERAN SS CUP-260 5TH AVI
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913421	1	101-41120-352	40.25	40.25	CKW CUP-555 ST. HWY 23
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913422	1	101-41120-352	40.25	40.25	HAKES VARIANCE-325 3RD AVE
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913423	1	101-41120-352	40.25	40.25	HAKES VARIANCE-315 3RD AVE
48947	10/14/22	E.C.M. PUBLISHERS, INC.	913424	1	101-41120-352	40.25	40.25	CKW VARIANCE-355 3RD AVE SI
Total 48947:							184.58	
48948	10/14/22	EARL F. ANDERSEN, INC.	0130627	1	101-43000-217	84.95	84.95	NO PARKING SIGNS
Total 48948:							84.95	
48949	10/14/22	FARMERS CO-OP CREAMERY	431717	1	101-45200-225	427.50	427.50	SEED-PARKS
Total 48949:							427.50	
48950	10/14/22	FIRE EQUIPMENT SPECIALTIES	11058	1	101-42280-434	452.95	452.95	BOOTS-FIRE
Total 48950:							452.95	
48951	10/14/22	FREESE, BRETT	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPT
Total 48951:							25.00	
48952	10/14/22	GAHM, LAURIE	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPT
Total 48952:							25.00	
48953	10/14/22	GALLS INC	022200619	1	101-42110-434	1,136.96	1,136.96	UNIFORMS - NEW EMPLOYEE - I
48953	10/14/22	GALLS INC	022222122	1	101-42110-434	39.91	39.91	COLLAR BRASS
Total 48953:							1,176.87	
48954	10/14/22	GENERAL RENTAL OF ST CLOU	1210129	1	101-43000-401	171.00	171.00	ROLLER SKID RENTAL
Total 48954:							171.00	
48955	10/14/22	GERADS, JESSE	090122	1	101-42280-433	200.00	200.00	REIMBURSEMENT FOR FIRE FIG
Total 48955:							200.00	
48956	10/14/22	GOPHER STATE ONE CALL	2090591	1	602-49400-310	51.30	51.30	SEPTEMBER LOCATES
Total 48956:							51.30	
48957	10/14/22	GRANITE CITY JOBBING	300889	1	609-49750-256	1,240.19	1,240.19	TOBACCO
48957	10/14/22	GRANITE CITY JOBBING	300889	2	609-49750-259	175.75	175.75	OTHER FOR RESALE
48957	10/14/22	GRANITE CITY JOBBING	300889	3	609-49750-333	10.00	10.00	DELIVERY
48957	10/14/22	GRANITE CITY JOBBING	301871	1	609-49750-256	1,030.76	1,030.76	TOBACCO
48957	10/14/22	GRANITE CITY JOBBING	301871	2	609-49750-259	308.53	308.53	OTHER FOR RESALE
48957	10/14/22	GRANITE CITY JOBBING	301871	3	609-49750-333	10.00	10.00	DELIVERY

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Total 48957:							2,775.23	
48958	10/14/22	GRANITE ELECTRONICS	150011992-1	1	101-43000-433	60.00	60.00	RENEWAL OF CALL SIGN WPNJ
Total 48958:							60.00	
48959	10/14/22	HACH COMPANY	13238038	1	602-49400-216	51.35	51.35	CHEMICALS
Total 48959:							51.35	
48960	10/14/22	HAWKINS, INC.	6289259	1	602-49400-216	20.00	20.00	CHEMICALS
48960	10/14/22	HAWKINS, INC.	6298895	1	602-49400-216	3,940.80	3,940.80	CHEMICALS
Total 48960:							3,960.80	
48961	10/14/22	HM CRAGG	0270915-IN	1	602-49400-401	9,858.07	9,858.07	WATER TREATMENT GENERATI
Total 48961:							9,858.07	
48962	10/14/22	HOTSY MINNESOTA	14480	1	101-43000-221	569.65	569.65	PARTS - PW
Total 48962:							569.65	
48963	10/14/22	HULTMAN, HAYDEN	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPTE
Total 48963:							25.00	
48964	10/14/22	HY-TECH AUTOMOTIVE	48732	1	101-42110-212	430.47	430.47	2016 EXPLORER O2 SENSOR
Total 48964:							430.47	
48965	10/14/22	INDEPENDENT TESTING TECH	41467	1	500-43100-310	805.00	805.00	2021 STREET PROJECT FINAL T
48965	10/14/22	INDEPENDENT TESTING TECH	41523	1	500-43100-310	2,925.00	2,925.00	2022 STREET PROJECT BORING
Total 48965:							3,730.00	
48966	10/14/22	JAYSEN S FERN	10075	1	609-49750-259	68.40	68.40	OTHER FOR RESALE
48966	10/14/22	JAYSEN S FERN	10077	1	609-49750-259	36.00	36.00	OTHER FOR RESALE
Total 48966:							104.40	
48967	10/14/22	JIMS MILLE LACS DISPOSAL	211948-1022	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
48967	10/14/22	JIMS MILLE LACS DISPOSAL	211948-1022	2	101-43000-312	300.00	300.00	COMPOST
48967	10/14/22	JIMS MILLE LACS DISPOSAL	211948-1022	3	101-41940-310	87.62	87.62	GARBAGE-CITY
48967	10/14/22	JIMS MILLE LACS DISPOSAL	211948-1022	4	101-45200-384	49.28	49.28	GARBAGE-PARKS
48967	10/14/22	JIMS MILLE LACS DISPOSAL	212276-1022	1	101-45200-384	109.26	109.26	GARBAGE-PARKS
48967	10/14/22	JIMS MILLE LACS DISPOSAL	219225-1022	1	609-49750-384	86.58	86.58	GARBAGE - LIQUOR
48967	10/14/22	JIMS MILLE LACS DISPOSAL	2860218-102	1	101-45200-415	93.39	93.39	PORTA-POTTY REC PARK
48967	10/14/22	JIMS MILLE LACS DISPOSAL	3249517-102	1	101-45200-415	148.39	148.39	CHANGING SHELTER
48967	10/14/22	JIMS MILLE LACS DISPOSAL	3488032-102	1	101-45200-384	95.12	95.12	ARCHERY RANGE
Total 48967:							994.64	
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2104492	1	609-49750-253	1,073.70	1,073.70	WINE
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2104492	2	609-49750-254	48.00	48.00	NA
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2104492	3	609-49750-251	1,507.72	1,507.72	LIQUOR
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2104492	4	609-49750-333	61.07	61.07	DELIVERY

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48968	10/14/22	JOHNSON BROTHERS LIQUOR	2140093	1	609-49750-251	3,915.50	3,915.50	LIQUOR
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2140093	2	609-49750-333	69.39	69.39	DELIVERY
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2144874	1	609-49750-253	3,177.91	3,177.91	WINE
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2144874	2	609-49750-251	1,895.95	1,895.95	LIQUOR
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2144874	3	609-49750-333	116.04	116.04	DELIVERY
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2144875	1	609-49750-251	882.00	882.00	LIQUOR
48968	10/14/22	JOHNSON BROTHERS LIQUOR	2144875	2	609-49750-333	12.96	12.96	DELIVERY
Total 48968:							12,760.24	
48969	10/14/22	JOHNSON, ARLA	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPTE
Total 48969:							25.00	
48970	10/14/22	JOHNSON, WARNE	100322	1	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBUF
Total 48970:							75.00	
48971	10/14/22	JOHNSON'S CUSTOM CREATIO	100122	1	609-49750-530	8,540.00	8,540.00	CONCRETE BOLLARDS
Total 48971:							8,540.00	
48972	10/14/22	JOHNSONS PROPERTIES LLC	31-7680-00	1	602-49400-810	59.61	59.61	CREDIT ON FINAL WATER BILL
Total 48972:							59.61	
48973	10/14/22	KADLEC, ROBERT	11-4780-00	1	602-49400-810	32.01	32.01	CREDIT ON FINAL WATER BILL
Total 48973:							32.01	
48974	10/14/22	KOCHS HARDWARE HANK	093022	1	215-49000-437	34.99	34.99	SCREWS-KIDS EVENT
48974	10/14/22	KOCHS HARDWARE HANK	093022	2	101-45200-437	138.91	138.91	TRIM LINE, ELBOWS, MISC.
48974	10/14/22	KOCHS HARDWARE HANK	093022	3	101-43000-217	122.37	122.37	SHOP SUPPLIES-PW
48974	10/14/22	KOCHS HARDWARE HANK	093022	4	101-43000-240	109.99	109.99	SPRAYER-PW
48974	10/14/22	KOCHS HARDWARE HANK	093022	5	101-42280-437	54.15	54.15	MISC-FIRE
48974	10/14/22	KOCHS HARDWARE HANK	093022	6	609-49750-437	25.74	25.74	HORNET SPRAY-LIQUOR
Total 48974:							486.15	
48975	10/14/22	L.E.L.S.	238-1022	1	101-21710	357.50	357.50	OCTOBER PD UNION DUES
Total 48975:							357.50	
48976	10/14/22	LON SAILOR TRUCKING	1521	1	101-43000-212	750.00	750.00	STERLING DUMP TRUCK REPAIR
Total 48976:							750.00	
48977	10/14/22	MARTIN-MCALLISTER INC	14892	1	101-42110-310	600.00	600.00	T ORAZEM EVALUATION
Total 48977:							600.00	
48978	10/14/22	MARVIN GEORGE BUILDERS, I	24687-2	1	101-45200-415	165.00	165.00	AERATOR RENTAL-PARKS
Total 48978:							165.00	
48979	10/14/22	MEYERS MILACA PARTS CITY	093022	1	101-43000-215	110.01	110.01	MISC. PARTS-PW

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Total 48979:							110.01	
48980	10/14/22	MILACA AUTO VALUE	093022	1	101-43000-212	91.26	91.26	MISC. PARTS REPAIR
48980	10/14/22	MILACA AUTO VALUE	093022	2	101-43000-215	22.62	22.62	SHOP SUPPLIES-PW
Total 48980:							113.88	
48981	10/14/22	MILACA BLDG CENTER	093022	1	101-43000-403	53.96	53.96	REBAR, MISC. STREETS
Total 48981:							53.96	
48982	10/14/22	MILACA CHAMBER OF COMME	080122	1	101-31410	1,134.53	1,134.53	AUGUST LODGING TAX
48982	10/14/22	MILACA CHAMBER OF COMME	090122	1	101-31410	1,055.53	1,055.53	SEPTEMBER LODGING TAX
Total 48982:							2,190.06	
48983	10/14/22	MILACA GENERAL RENTAL CEN	090122	1	602-49400-240	19.98	19.98	PROPANE TANK
Total 48983:							19.98	
48984	10/14/22	MILLAM, JOEL	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPTE
Total 48984:							25.00	
48985	10/14/22	MILLE LACS COUNTY DAC	40395	1	101-41940-310	476.68	476.68	CLEANING-CITY
48985	10/14/22	MILLE LACS COUNTY DAC	40395	2	101-45500-310	309.99	309.99	CLEANING-LIBRARY
48985	10/14/22	MILLE LACS COUNTY DAC	40395	3	101-42280-310	35.08	35.08	CLEANING-FIRE HALL
48985	10/14/22	MILLE LACS COUNTY DAC	40395	4	101-45200-310	69.25	69.25	CLEANING-GORECKI CENTER
Total 48985:							891.00	
48986	10/14/22	MILLER TRUCKING	6589	1	609-49750-333	142.80	142.80	DELIVERY
Total 48986:							142.80	
48987	10/14/22	MN COMPUTER SYSTEMS INC	354862	1	101-41940-310	65.81	65.81	COPIER-CITY
Total 48987:							65.81	
48988	10/14/22	MN FIRE SERVICE CERTIFICATI	10422	1	101-42280-208	480.00	480.00	INSTRUCTOR I CERTIFICATION I
48988	10/14/22	MN FIRE SERVICE CERTIFICATI	10475	1	101-42280-208	25.00	25.00	RETEST FEE-TALBERG
Total 48988:							505.00	
48989	10/14/22	NAPA CENTRAL MN	093022	1	101-45200-221	95.67	95.67	WOOD CHIPPER REPAIR
Total 48989:							95.67	
48990	10/14/22	NOVAK, PAM	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPTE
Total 48990:							25.00	
48991	10/14/22	OLDENBURG, JOHN	100122	1	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBUF
Total 48991:							75.00	
48992	10/14/22	OMANN BROTHERS INC	31533	1	101-43000-403	85,423.77	85,423.77	ALLEY'S

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48992	10/14/22	OMANN BROTHERS INC	31561	1	216-45200-530	30,000.00	30,000.00	REC PARK PARKING LOT
48992	10/14/22	OMANN BROTHERS INC	31561	2	101-43000-403	19,282.86	19,282.86	REC PARK PARKING LOT
48992	10/14/22	OMANN BROTHERS INC	31562	1	101-43000-403	2,720.93	2,720.93	SKIN PATCHING
Total 48992:							137,427.56	
48993	10/14/22	PAUSTIS WINE COMPANY	178254	1	609-49750-251	1,462.00	1,462.00	LIQUOR
48993	10/14/22	PAUSTIS WINE COMPANY	178254	2	609-49750-253	799.00	799.00	WINE
48993	10/14/22	PAUSTIS WINE COMPANY	178254	3	609-49750-333	15.00	15.00	DELIVERY
Total 48993:							2,276.00	
48994	10/14/22	PELARSKI, ZACH	100122	1	101-43000-321	75.00	75.00	4TH QUARTER CELL PHONE RE
Total 48994:							75.00	
48995	10/14/22	PFAFF, TAMMY	100122	1	101-41310-321	150.00	150.00	4TH QTR CELL PHONE REIMBUF
Total 48995:							150.00	
48996	10/14/22	PHILLIPS WINE AND SPIRITS	6464580	1	609-49750-251	4,503.10	4,503.10	LIQUOR
48996	10/14/22	PHILLIPS WINE AND SPIRITS	6464580	2	609-49750-253	99.20	99.20	WINE
48996	10/14/22	PHILLIPS WINE AND SPIRITS	6464580	3	609-49750-333	102.71	102.71	DELIVERY
Total 48996:							4,705.01	
48997	10/14/22	QUADIENT LEASING USA, INC.	N9585364	1	101-41940-240	425.97	425.97	FOLDER/INSERTER 3 MTH LEAS
48997	10/14/22	QUADIENT LEASING USA, INC.	N9595337	1	101-41940-240	280.47	280.47	POSTAGE MACHINE 3 MTH LEAS
Total 48997:							706.44	
48998	10/14/22	QUALITY FLOW SYSTEMS	43638	1	603-49450-407	843.00	843.00	REPAIR PUMP-SEWER
Total 48998:							843.00	
48999	10/14/22	QUILL CORPORATION	26839616-1	1	603-49450-201	43.30	43.30	ENVELOPES-SEWER
48999	10/14/22	QUILL CORPORATION	26839616-1	2	602-49400-201	43.30	43.30	ENVELOPES-WATER
48999	10/14/22	QUILL CORPORATION	28072696	1	101-41940-201	34.98	34.98	COPIER PAPER - CITY
48999	10/14/22	QUILL CORPORATION	28072696	2	609-49750-201	34.98	34.98	COPIER PAPER-LIQUOR
48999	10/14/22	QUILL CORPORATION	28072696	3	602-49400-201	34.98	34.98	COPIER PAPER-WATER
48999	10/14/22	QUILL CORPORATION	28072696	4	603-49450-201	34.98	34.98	COPIER PAPER-SEWER
48999	10/14/22	QUILL CORPORATION	28072696	5	101-41110-201	34.98	34.98	COPIER PAPER-COUNCIL
Total 48999:							261.50	
49000	10/14/22	ROELOFS, TROY	092122	1	101-43000-230	200.00	200.00	WORK BOOTS
49000	10/14/22	ROELOFS, TROY	100122	1	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBUF
Total 49000:							275.00	
49001	10/14/22	ROSENBERG LIVING TRUST, S	11-4000-00	1	602-49400-810	2.68	2.68	CREDIT ON FINAL WATER BILL
Total 49001:							2.68	
49002	10/14/22	RUGGED FLEET SERVICE LLC	5846	1	101-43000-212	125.00	125.00	DOT INSPECTION/REPAIR/2000 :
49002	10/14/22	RUGGED FLEET SERVICE LLC	5847	1	101-45200-212	125.00	125.00	2006 FORD F550 INSPECTION
49002	10/14/22	RUGGED FLEET SERVICE LLC	5854	1	101-43000-212	125.00	125.00	2006 MACK INSPECTION

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Total 49002:							375.00	
49003	10/14/22	SAFE LIFE DEFENSE	220578	1	101-42110-434	979.20	979.20	VEST-ORAZEM
Total 49003:							979.20	
49004	10/14/22	SCHIRCK, TED W.	31-1150-00	1	602-49400-810	32.01	32.01	CREDIT ON FINAL WATER BILL
Total 49004:							32.01	
49005	10/14/22	SLUIS, RICHARD	11-2170-00	1	602-49400-810	27.06	27.06	CREDIT ON FINAL WATER BILL
Total 49005:							27.06	
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262586	1	609-49750-251	15.45	15.45	LIQUOR
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262586	2	609-49750-333	.13	.13	DELIVERY
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262587	1	609-49750-251	2,386.45	2,386.45	LIQUOR
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262587	2	609-49750-333	34.10	34.10	DELIVERY
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262588	1	609-49750-253	132.00	132.00	WINE
49006	10/14/22	SOUTHERN GLAZERS OF MN	2262588	2	609-49750-333	4.65	4.65	DELIVERY
49006	10/14/22	SOUTHERN GLAZERS OF MN	2265456	1	609-49750-251	5,051.26	5,051.26	LIQUOR
49006	10/14/22	SOUTHERN GLAZERS OF MN	2265456	2	609-49750-333	89.90	89.90	DELIVERY
Total 49006:							7,713.94	
49007	10/14/22	STAR PUBLICATIONS	207079	1	609-49750-343	190.00	190.00	ADVERTISING
Total 49007:							190.00	
49008	10/14/22	TEALS MARKET	6547018-092	1	101-43000-230	17.88	17.88	SAFETY MTG-PW
Total 49008:							17.88	
49009	10/14/22	TOLZMAN, BRAD	092822	1	101-41120-308	25.00	25.00	PLANNING COMMISSION-SEPTE
Total 49009:							25.00	
49010	10/14/22	VERIZON WIRELESS	9916865528	1	602-49400-321	117.44	117.44	M2M-WATER TREATMENT PLAN
Total 49010:							117.44	
49011	10/14/22	VIKING BOTTLING CO.	3007163	1	609-49750-254	215.95	215.95	NA
Total 49011:							215.95	
49012	10/14/22	VINOCOPIA	0313681	1	609-49750-253	178.60	178.60	WINE
49012	10/14/22	VINOCOPIA	0313681	2	609-49750-251	589.71	589.71	LIQUOR
49012	10/14/22	VINOCOPIA	0313681	3	609-49750-333	10.00	10.00	DELIVERY
49012	10/14/22	VINOCOPIA	0313682	1	609-49750-251	117.81	117.81	LIQUOR
49012	10/14/22	VINOCOPIA	0313683	1	609-49750-251	876.66	876.66	LIQUOR
49012	10/14/22	VINOCOPIA	0313683	2	609-49750-333	20.00	20.00	DELIVERY
49012	10/14/22	VINOCOPIA	0313684	1	609-49750-251	321.10	321.10	LIQUOR
49012	10/14/22	VINOCOPIA	0313684	2	609-49750-333	5.00	5.00	DELIVERY
Total 49012:							2,118.88	
49013	10/14/22	WATSON COMPANY	128602	1	609-49750-259	652.00	652.00	OTHER FOR RESALE

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49013	10/14/22	WATSON COMPANY	128737	1	609-49750-259	738.00	738.00	OTHER FOR RESALE
49013	10/14/22	WATSON COMPANY	128738	1	609-49750-256	689.04	689.04	TOBACCO
49013	10/14/22	WATSON COMPANY	128738	2	609-49750-259	163.60	163.60	OTHER FOR RESALE
49013	10/14/22	WATSON COMPANY	128738	3	609-49750-333	6.00	6.00	DELIVERY
Total 49013:							2,248.64	
49014	10/14/22	WEX BANK	84314807	1	101-42110-212	1,768.33	1,768.33	GAS-POLICE VEHICLES
Total 49014:							1,768.33	
49015	10/14/22	WILLS LAWN CARE LLC	5590	1	101-49200-450	55.00	55.00	245 3RD AVE NW LAWN MOWING
Total 49015:							55.00	
49016	10/14/22	WINE MERCHANTS	7396183	1	609-49750-253	136.00	136.00	WINE
49016	10/14/22	WINE MERCHANTS	7396183	2	609-49750-333	5.55	5.55	DELIVERY
Total 49016:							141.55	
49017	10/14/22	WUBBEN, MARK	100122	1	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBURSEMENT
Total 49017:							75.00	
49018	10/20/22	YOST, EDWARD	153	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
49018	10/20/22	YOST, EDWARD	153	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
49018	10/20/22	YOST, EDWARD	153	3	101-43000-309	125.00	125.00	IT SERVICES-PW
49018	10/20/22	YOST, EDWARD	153	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
49018	10/20/22	YOST, EDWARD	153	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
49018	10/20/22	YOST, EDWARD	153	6	101-42110-309	125.00	125.00	IT SERVICES - POLICE
Total 49018:							625.00	
821252	09/20/22	MN DEPT OF REVENUE	LIQAUG2022	1	609-20800	25,464.00	25,464.00	LIQUOR SALES TAX - AUG2022
Total 821252:							25,464.00	
821253	09/20/22	MN DEPT OF REVENUE	AUG2022	1	602-20800	501.00	501.00	SALES/USE TAX - AUG2022
821253	09/20/22	MN DEPT OF REVENUE	AUG2022	2	101-34107	5.00	5.00	SALES/USE TAX - AUG2022
821253	09/20/22	MN DEPT OF REVENUE	AUG2022	3	101-34780	85.00	85.00	SALES/USE TAX - AUG2022
821253	09/20/22	MN DEPT OF REVENUE	AUG2022	4	602-37120	1.00	1.00	SALES/USE TAX - AUG2022
Total 821253:							592.00	
821254	09/20/22	BENTON COMMUNICATIONS	238009658-0	1	619-49900-321	214.06	214.06	DEPUTY REGISTRAR
821254	09/20/22	BENTON COMMUNICATIONS	238009658-0	2	101-45500-321	45.54	45.54	LIBRARY
821254	09/20/22	BENTON COMMUNICATIONS	238009658-0	3	101-43000-321	141.64	141.64	INTERNET
821254	09/20/22	BENTON COMMUNICATIONS	238009658-0	4	101-42110-321	176.75	176.75	POLICE DEPT
821254	09/20/22	BENTON COMMUNICATIONS	238009658-0	5	101-41940-321	145.25	145.25	CITY HALL, PW
Total 821254:							723.24	
821255	09/20/22	BENTON COMMUNICATIONS	090122	1	101-42280-321	100.17	100.17	FIRE HALL
Total 821255:							100.17	
821256	09/12/22	CENTERPOINT ENERGY	081522	1	609-49750-381	33.05	33.05	LIQUOR STORE

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Total 821256:							33.05	
821257	09/20/22	CENTERPOINT ENERGY	082422	1	101-42280-381	19.37	19.37	FIRE HALL
821257	09/20/22	CENTERPOINT ENERGY	082422	2	208-45600-381	27.16	27.16	HISTORICAL SOCIETY
821257	09/20/22	CENTERPOINT ENERGY	082422	3	101-43000-381	62.77	62.77	PUBLIC WORKS
821257	09/20/22	CENTERPOINT ENERGY	082422	4	101-49010-381	23.52	23.52	SENIOR CENTER
821257	09/20/22	CENTERPOINT ENERGY	082422	5	101-41940-381	33.22	33.22	CITY HALL
821257	09/20/22	CENTERPOINT ENERGY	082422	6	602-49400-381	108.49	108.49	WATER PLANT
821257	09/20/22	CENTERPOINT ENERGY	082422	7	101-45500-381	121.40	121.40	LIBRARY
821257	09/20/22	CENTERPOINT ENERGY	082422	8	101-45200-381	24.92	24.92	GORECKI BLDG
Total 821257:							420.85	
821258	09/07/22	DELTA DENTAL OF MN	4380564	1	101-21712	1,374.16	1,374.16	DENTAL INS - SEPT 2022
Total 821258:							1,374.16	
821259	09/06/22	EAST CENTRAL ENERGY	090622	1	212-49000-603	555.56	555.56	EMERGENCY RELIEF LOAN
Total 821259:							555.56	
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	1	101-43000-381	438.27	438.27	PUBLIC WORKS
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	2	101-49010-381	113.64	113.64	SENIOR CENTER
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	3	101-49810-381	227.57	227.57	AIRPORT
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	4	101-45200-381	206.47	206.47	PARKS
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	5	101-43000-380	3,075.83	3,075.83	STREET LIGHTS
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	6	101-42110-437	101.62	101.62	PUBLIC SAFETY
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	7	208-45600-381	225.08	225.08	HISTORICAL SOCIETY
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	8	101-45500-381	1,092.70	1,092.70	LIBRARY
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	9	602-49400-381	3,048.41	3,048.41	WATER DEPT
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	10	603-49450-381	962.47	962.47	SEWER DEPT
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	11	101-42280-381	761.61	761.61	FIRE HALL
821260	09/07/22	EAST CENTRAL ENERGY	832400-0809	12	101-41940-381	758.02	758.02	CITY HALL
Total 821260:							11,011.69	
821261	09/07/22	EAST CENTRAL ENERGY	7115200-080	1	609-49750-381	3,046.12	3,046.12	LIQUOR STORE
Total 821261:							3,046.12	
821262	09/06/22	MIDCONTINENT COMMUNICATI	14799080112	1	101-42110-321	133.39	133.39	INTERNET- POLICE
Total 821262:							133.39	
821263	09/26/22	MN PEIP	1222623	1	101-21706	23,356.74	23,356.74	MEDICAL INS - OCT 2022
Total 821263:							23,356.74	
821264	09/12/22	NCPERS GROUP LIFE INS	6272000920	1	101-21709	96.00	96.00	GROUP LIFE INS - SEPT 2022
Total 821264:							96.00	
990000103	09/14/22	AMERICAN FDS-EFTPS	PR0911221	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN F
Total 990000103:							325.00	
990000104	09/14/22	EFTPS-FED TAXPAYMENT	PR0911221	1	101-21703	2,490.25	2,490.25	FED/SSI/MEDICARE SOCIAL SEI

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Desc
990000104	09/14/22	EFTPS-FED TAXPAYMENT	PR0911221	2	101-21701	4,680.88	4,680.88	FED/SSI/MEDICARE FEDERAL V
990000104	09/14/22	EFTPS-FED TAXPAYMENT	PR0911221	3	101-21703	2,490.25	2,490.25	FED/SSI/MEDICARE SOCIAL SEI
990000104	09/14/22	EFTPS-FED TAXPAYMENT	PR0911221	4	101-21703	818.17	818.17	FED/SSI/MEDICARE MEDICARE
990000104	09/14/22	EFTPS-FED TAXPAYMENT	PR0911221	5	101-21703	818.17	818.17	FED/SSI/MEDICARE MEDICARE
Total 990000104:							11,297.72	
990000105	09/14/22	EFTPS-STATE TAXPAYMENT	PR0911221	1	101-21702	2,283.44	2,283.44	SWT STATE WITHHOLDING TAX
Total 990000105:							2,283.44	
990000106	09/14/22	GOVONE SOLUTIONS	PR0911221	1	101-21704	2,974.65	2,974.65	PERA PERA PROTECTIVE Pay I
990000106	09/14/22	GOVONE SOLUTIONS	PR0911221	2	101-21704	2,655.48	2,655.48	PERA PERA COORDINATED Pa
990000106	09/14/22	GOVONE SOLUTIONS	PR0911221	3	101-21704	3,064.00	3,064.00	PERA PERA COORDINATED Pa
990000106	09/14/22	GOVONE SOLUTIONS	PR0911221	4	101-21704	1,983.09	1,983.09	PERA PERA PROTECTIVE Pay I
Total 990000106:							10,677.22	
990000107	09/28/22	AMERICAN FDS-EFTPS	PR0925221	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN F
Total 990000107:							325.00	
990000108	09/28/22	EFTPS-FED TAXPAYMENT	PR0925221	1	101-21703	2,480.04	2,480.04	FED/SSI/MEDICARE SOCIAL SEI
990000108	09/28/22	EFTPS-FED TAXPAYMENT	PR0925221	2	101-21701	4,421.10	4,421.10	FED/SSI/MEDICARE FEDERAL V
990000108	09/28/22	EFTPS-FED TAXPAYMENT	PR0925221	3	101-21703	2,480.04	2,480.04	FED/SSI/MEDICARE SOCIAL SEI
990000108	09/28/22	EFTPS-FED TAXPAYMENT	PR0925221	4	101-21703	798.97	798.97	FED/SSI/MEDICARE MEDICARE
990000108	09/28/22	EFTPS-FED TAXPAYMENT	PR0925221	5	101-21703	798.97	798.97	FED/SSI/MEDICARE MEDICARE
Total 990000108:							10,979.12	
990000109	09/28/22	EFTPS-STATE TAXPAYMENT	PR0925221	1	101-21702	2,211.48	2,211.48	SWT STATE WITHHOLDING TAX
Total 990000109:							2,211.48	
990000110	09/28/22	GOVONE SOLUTIONS	PR0925221	1	101-21704	2,769.65	2,769.65	PERA PERA PROTECTIVE Pay I
990000110	09/28/22	GOVONE SOLUTIONS	PR0925221	2	101-21704	2,645.37	2,645.37	PERA PERA COORDINATED Pa
990000110	09/28/22	GOVONE SOLUTIONS	PR0925221	3	101-21704	3,052.32	3,052.32	PERA PERA COORDINATED Pa
990000110	09/28/22	GOVONE SOLUTIONS	PR0925221	4	101-21704	1,846.42	1,846.42	PERA PERA PROTECTIVE Pay I
Total 990000110:							10,313.76	
990000111	10/12/22	AMERICAN FDS-EFTPS	PR1009221	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN F
Total 990000111:							325.00	
990000112	10/12/22	EFTPS-FED TAXPAYMENT	PR1009221	1	101-21703	2,516.67	2,516.67	FED/SSI/MEDICARE SOCIAL SEI
990000112	10/12/22	EFTPS-FED TAXPAYMENT	PR1009221	2	101-21701	5,115.40	5,115.40	FED/SSI/MEDICARE FEDERAL V
990000112	10/12/22	EFTPS-FED TAXPAYMENT	PR1009221	3	101-21703	2,516.67	2,516.67	FED/SSI/MEDICARE SOCIAL SEI
990000112	10/12/22	EFTPS-FED TAXPAYMENT	PR1009221	4	101-21703	829.85	829.85	FED/SSI/MEDICARE MEDICARE
990000112	10/12/22	EFTPS-FED TAXPAYMENT	PR1009221	5	101-21703	829.85	829.85	FED/SSI/MEDICARE MEDICARE
Total 990000112:							11,808.44	
990000113	10/12/22	EFTPS-STATE TAXPAYMENT	PR1009221	1	101-21702	2,437.48	2,437.48	SWT STATE WITHHOLDING TAX
Total 990000113:							2,437.48	
990000114	10/12/22	GOVONE SOLUTIONS	PR1009221	1	101-21704	3,041.94	3,041.94	PERA PERA PROTECTIVE Pay I

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Desc
990000114	10/12/22	GOVONE SOLUTIONS	PR1009221	2	101-21704	2,740.24	2,740.24	PERA PERA COORDINATED Pa
990000114	10/12/22	GOVONE SOLUTIONS	PR1009221	3	101-21704	3,161.79	3,161.79	PERA PERA COORDINATED Pa
990000114	10/12/22	GOVONE SOLUTIONS	PR1009221	4	101-21704	2,027.95	2,027.95	PERA PERA PROTECTIVE Pay I
Total 990000114:							10,971.92	
Grand Totals:							571,709.97	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	352.14	273,554.77-	273,202.63-
101-21701	14,217.38	.00	14,217.38
101-21702	6,932.40	.00	6,932.40
101-21703	19,867.90	.00	19,867.90
101-21704	31,962.90	.00	31,962.90
101-21706	23,356.74	.00	23,356.74
101-21708	975.00	.00	975.00
101-21709	96.00	.00	96.00
101-21710	357.50	.00	357.50
101-21712	1,374.16	.00	1,374.16
101-31410	2,190.06	.00	2,190.06
101-34107	5.00	.00	5.00
101-34780	85.00	.00	85.00
101-41110-201	34.98	.00	34.98
101-41110-217	263.19	.00	263.19
101-41110-351	32.20	.00	32.20
101-41120-308	175.00	.00	175.00
101-41120-352	197.23	.00	197.23
101-41310-201	49.70	.00	49.70
101-41310-321	150.00	.00	150.00
101-41510-208	85.00	.00	85.00
101-41610-304	3,575.57	.00	3,575.57
101-41940-201	337.25	.00	337.25
101-41940-217	44.50	44.50-	.00
101-41940-240	706.44	.00	706.44
101-41940-309	250.00	.00	250.00
101-41940-310	683.23	44.85-	638.38
101-41940-321	145.25	.00	145.25
101-41940-381	791.24	.00	791.24
101-41940-570	509.93	.00	509.93
101-42110-201	58.49	.00	58.49
101-42110-208	1,102.92	.00	1,102.92
101-42110-212	2,198.80	.00	2,198.80
101-42110-240	331.80	.00	331.80
101-42110-309	250.00	.00	250.00
101-42110-310	1,530.00	.00	1,530.00
101-42110-321	742.58	.00	742.58
101-42110-434	2,156.07	.00	2,156.07
101-42110-437	183.47	.00	183.47
101-42110-580	42.99	.00	42.99
101-42280-208	505.00	.00	505.00
101-42280-212	4,395.97	.00	4,395.97
101-42280-309	250.00	.00	250.00
101-42280-310	35.08	.00	35.08
101-42280-321	164.26	.00	164.26
101-42280-381	780.98	.00	780.98
101-42280-384	25.00	.00	25.00
101-42280-433	200.00	.00	200.00
101-42280-434	452.95	.00	452.95
101-42280-437	1,802.05	262.79-	1,539.26
101-42400-300	6,778.87	.00	6,778.87
101-43000-212	3,547.16	.00	3,547.16
101-43000-215	132.63	.00	132.63
101-43000-217	207.32	.00	207.32
101-43000-221	569.65	.00	569.65
101-43000-230	217.88	.00	217.88
101-43000-240	109.99	.00	109.99

GL Account	Debit	Credit	Proof
101-43000-309	250.00	.00	250.00
101-43000-310	91.80	.00	91.80
101-43000-312	300.00	.00	300.00
101-43000-321	610.67	.00	610.67
101-43000-380	3,075.83	.00	3,075.83
101-43000-381	501.04	.00	501.04
101-43000-401	221.99	.00	221.99
101-43000-403	107,481.52	.00	107,481.52
101-43000-433	60.00	.00	60.00
101-43000-434	423.36	.00	423.36
101-45200-212	556.85	.00	556.85
101-45200-221	1,825.65	.00	1,825.65
101-45200-225	427.50	.00	427.50
101-45200-310	152.45	.00	152.45
101-45200-381	231.39	.00	231.39
101-45200-384	253.66	.00	253.66
101-45200-415	406.78	.00	406.78
101-45200-437	215.45	.00	215.45
101-45500-217	52.46	.00	52.46
101-45500-310	391.05	.00	391.05
101-45500-321	45.54	.00	45.54
101-45500-381	1,214.10	.00	1,214.10
101-49010-381	137.16	.00	137.16
101-49200-450	55.00	.00	55.00
101-49810-212	196.00	.00	196.00
101-49810-310	6,782.50	.00	6,782.50
101-49810-381	227.57	.00	227.57
101-49810-530	9,144.79	.00	9,144.79
208-20200	.00	389.15-	389.15-
208-45600-381	252.24	.00	252.24
208-49010-437	136.91	.00	136.91
212-20200	.00	555.56-	555.56-
212-49000-603	555.56	.00	555.56
215-20200	.00	52.99-	52.99-
215-49000-437	52.99	.00	52.99
216-20200	.00	30,000.00-	30,000.00-
216-45200-530	30,000.00	.00	30,000.00
218-20200	.00	2,934.71-	2,934.71-
218-49000-530	2,934.71	.00	2,934.71
500-20200	.00	3,730.00-	3,730.00-
500-43100-310	3,730.00	.00	3,730.00
602-20200	.00	18,900.66-	18,900.66-
602-20800	501.00	.00	501.00
602-37120	1.00	.00	1.00
602-49400-201	288.27	.00	288.27
602-49400-216	4,012.15	.00	4,012.15
602-49400-240	19.98	.00	19.98
602-49400-309	125.00	.00	125.00
602-49400-310	295.30	.00	295.30
602-49400-321	258.13	.00	258.13
602-49400-322	204.43	.00	204.43
602-49400-381	3,156.90	.00	3,156.90
602-49400-401	9,858.07	.00	9,858.07
602-49400-810	180.43	.00	180.43
603-20200	.00	3,713.79-	3,713.79-
603-49450-201	288.26	.00	288.26
603-49450-212	1,168.64	.00	1,168.64
603-49450-309	125.00	.00	125.00
603-49450-310	122.00	.00	122.00

GL Account	Debit	Credit	Proof
603-49450-322	204.42	.00	204.42
603-49450-381	962.47	.00	962.47
603-49450-407	843.00	.00	843.00
609-20200	787.10	238,803.52-	238,016.42-
609-20800	25,464.00	.00	25,464.00
609-49750-201	587.85	.00	587.85
609-49750-217	41.80	.00	41.80
609-49750-251	54,826.06	33.93-	54,792.13
609-49750-252	104,862.25	272.52-	104,589.73
609-49750-253	12,849.83	.00	12,849.83
609-49750-254	4,854.50	1.56-	4,852.94
609-49750-256	8,205.29	.00	8,205.29
609-49750-259	3,700.64	479.09-	3,221.55
609-49750-310	179.01	.00	179.01
609-49750-321	40.01	.00	40.01
609-49750-333	1,270.79	.00	1,270.79
609-49750-343	190.00	.00	190.00
609-49750-381	3,079.17	.00	3,079.17
609-49750-384	86.58	.00	86.58
609-49750-437	25.74	.00	25.74
609-49750-520	10,000.00	.00	10,000.00
609-49750-530	8,540.00	.00	8,540.00
619-20200	.00	214.06-	214.06-
619-49900-321	214.06	.00	214.06
Grand Totals:	573,988.45	573,988.45-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

CITY OF MILACA
 COMBINED CASH INVESTMENT
 SEPTEMBER 30, 2022

COMBINED CASH ACCOUNTS

001-10100	GENERAL CHECKING	196,835.12
001-10101	4M FUND	2,141,263.37
001-10102	RBC WEALTH MANAGEMENT	3,582,811.97
001-10103	VETERANS MEMORIAL	5,775.32
		<hr/>
	TOTAL COMBINED CASH	5,926,485.78
001-10005	UTILITY CASH CLEARING	(214.75)
001-10000	CASH ALLOCATED TO OTHER FUNDS	(5,926,271.03)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,719,059.86
200	ALLOCATION TO ECONOMIC DEV. FUND	17,780.34
205	ALLOCATION TO MCDONALDS DEVELOPMENT	(1,518.75)
207	ALLOCATION TO YOUTH SAFETY PROGRAMS	2,043.92
208	ALLOCATION TO CHARITABLE GAMBLING FUND	78,414.13
209	ALLOCATION TO H.O.F. FUND	4,170.36
210	ALLOCATION TO FIRE DEPT RESERVE FUND	208,972.35
212	ALLOCATION TO REVOLVING LOAN FUND	66,911.05
213	ALLOCATION TO DWI/DRUG FORFEITURE FUND	12,948.40
214	ALLOCATION TO REC FEST FUND	7,746.04
215	ALLOCATION TO CITY EVENTS FUND	8,183.25
216	ALLOCATION TO ALL PARKS IMPROVEMENT FUND	231,614.10
217	ALLOCATION TO REC PARK IMPROVEMENTS FUND	143,303.48
218	ALLOCATION TO VETERANS MEMORIAL FUND	2,840.61
303	ALLOCATION TO 2021 G.O. STREET PROJECT BOND	19,560.72
350	ALLOCATION TO 2022 G.O. STREET PROJECT BOND	50,818.91
382	ALLOCATION TO 2010 G.O. BOND	(35,174.70)
383	ALLOCATION TO 2012 G.O. BOND	248,653.38
384	ALLOCATION TO 2012 EQUIP CERTIFICATE	1,032.90
385	ALLOCATION TO 2014 FIRE HALL IMPR LOAN	25,323.96
386	ALLOCATION TO 2015 GO PARK BOND	38,047.49
387	ALLOCATION TO 2017 LIBRARY LEASE REV REFUND	142,453.87
388	ALLOCATION TO 2019 G.O. BOND	25,448.22
389	ALLOCATION TO LOADER EQUIPMENT LEASE	(31,315.96)
404	ALLOCATION TO TIF# 1-10 DOWNTOWN	(101,459.74)
500	ALLOCATION TO CAPITAL PROJECT FUND	245,453.17
602	ALLOCATION TO WATER FUND	967,124.72
603	ALLOCATION TO SEWER FUND	1,076,148.47
609	ALLOCATION TO MUNICIPAL LIQUOR FUND	751,886.48
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	5,926,271.03
	ALLOCATION FROM COMBINED CASH FUND - 001-10000	(5,926,271.03)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>GENERAL PROPERTY TAXES</u>						
101-31010	CURRENT AD VALOREM TAXES	.00	319,976.39	609,010.00	289,033.61	52.5
101-31020	DELINQUENT AD VALOREM TAXES	.00	6,713.45	14,000.00	7,286.55	48.0
101-31030	MOBILE HOME TAX	.00	.00	5,350.00	5,350.00	.0
	TOTAL GENERAL PROPERTY TAXES	.00	326,689.84	628,360.00	301,670.16	52.0
<u>LODGING TAX</u>						
101-31410	LODGING TAX	(1,079.31)	318.54	1,500.00	1,181.46	21.2
	TOTAL LODGING TAX	(1,079.31)	318.54	1,500.00	1,181.46	21.2
<u>PENALTIES AND INTEREST</u>						
101-31910	PENALTIES AND INTEREST ADVALTX	.00	.00	600.00	600.00	.0
	TOTAL PENALTIES AND INTEREST	.00	.00	600.00	600.00	.0
<u>OTHER PERMITS</u>						
101-32005	EXCAVATION PERMITS	100.00	800.00	2,100.00	1,300.00	38.1
	TOTAL OTHER PERMITS	100.00	800.00	2,100.00	1,300.00	38.1
<u>LICENSES</u>						
101-32101	CIGARETTE LICENSE	.00	.00	450.00	450.00	.0
101-32102	ANIMAL LICENSE	30.00	720.00	765.00	45.00	94.1
101-32110	LIQUOR LICENSE	.00	1,250.00	11,600.00	10,350.00	10.8
	TOTAL LICENSES	30.00	1,970.00	12,815.00	10,845.00	15.4
<u>PERMITS</u>						
101-32210	BUILDING PERMITS	2,459.63	28,357.89	35,700.00	7,342.11	79.4
101-32230	PLUMBING CONNECTION PERMITS	51.00	3,970.39	4,000.00	29.61	99.3
	TOTAL PERMITS	2,510.63	32,328.28	39,700.00	7,371.72	81.4
<u>GRANTS/GIFTS</u>						
101-33160	OTHER GRANTS/GIFTS	.00	8,133.00	26,250.00	18,117.00	31.0
	TOTAL GRANTS/GIFTS	.00	8,133.00	26,250.00	18,117.00	31.0

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE GRANTS AND AIDS</u>					
101-33401 LOCAL GOVERNMENT AID	.00	467,175.50	934,351.00	467,175.50	50.0
101-33402 MARKET VALUE CREDIT	.00	.00	368.00	368.00	.0
101-33405 PERA INCREASE AID	.00	.00	2,417.00	2,417.00	.0
101-33406 AIRPORT STATE AID	.00	6,103.00	6,950.00	847.00	87.8
101-33407 POLICE STATE AID	60,098.60	60,098.60	67,814.00	7,715.40	88.6
101-33409 POLICE TRAINING STATE AID	.00	.00	5,933.00	5,933.00	.0
101-33422 OTHER STATE AID GRANTS	.00	.00	148,000.00	148,000.00	.0
TOTAL STATE GRANTS AND AIDS	60,098.60	533,377.10	1,165,833.00	632,455.90	45.8
<u>CHARGES FOR SERVICES</u>					
101-34101 OFFICE SPACE RENTAL	500.00	3,675.00	6,000.00	2,325.00	61.3
101-34103 ZONING AND SUBDIVISION FEES	1,600.00	2,200.00	1,500.00	(700.00)	146.7
101-34104 PLAN CHECK FEE	808.27	12,412.36	12,600.00	187.64	98.5
101-34107 ASSESSMENT SEARCH FEES	45.00	345.00	1,050.00	705.00	32.9
101-34111 AIRPORT LEASES	.00	10,848.06	12,775.00	1,926.94	84.9
101-34112 OTHER LEASES	.00	1,800.00	2,875.00	1,075.00	62.6
101-34113 RENTAL PROPERTY FEE	195.00	270.00	315.00	45.00	85.7
TOTAL CHARGES FOR SERVICES	3,148.27	31,550.42	37,115.00	5,564.58	85.0
<u>PUBLIC SAFETY</u>					
101-34200 POLICE ADMINISTRATION FEE	15.00	445.00	525.00	80.00	84.8
101-34202 SPECIAL FIRE PROTECTION SRVS	.00	85,840.00	94,430.00	8,590.00	90.9
101-34206 PUBLIC WORKS SERVICE CHARGES	.00	150.00	4,200.00	4,050.00	3.6
101-34207 IMPOUND FEES	.00	400.00	263.00	(137.00)	152.1
101-34208 FIRE CALLS	.00	31,429.50	10,500.00	(20,929.50)	299.3
TOTAL PUBLIC SAFETY	15.00	118,264.50	109,918.00	(8,346.50)	107.6
<u>CULTURE - RECREATION</u>					
101-34750 REC FEST CHARGES	.00	2,515.31	.00	(2,515.31)	.0
101-34780 PARK FEES	1,784.97	13,689.20	12,000.00	(1,689.20)	114.1
TOTAL CULTURE - RECREATION	1,784.97	16,204.51	12,000.00	(4,204.51)	135.0
<u>OTHER CHARGES</u>					
101-34921 AIRPORT FUEL SALES	3,193.94	14,826.07	12,500.00	(2,326.07)	118.6
TOTAL OTHER CHARGES	3,193.94	14,826.07	12,500.00	(2,326.07)	118.6

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
101-35100 COURT FINES	1,750.56	8,549.83	9,500.00	950.17	90.0
101-35102 PARKING FINES	.00	1,105.00	4,725.00	3,620.00	23.4
101-35105 ADMINISTRATIVE FINES	.00	.00	814.00	814.00	.0
TOTAL FINES AND FORFEITS	1,750.56	9,654.83	15,039.00	5,384.17	64.2
<u>SPECIAL ASSESSMENTS</u>					
101-36100 SPECIAL ASSESSMENTS	.00	3,849.89	2,100.00	(1,749.89)	183.3
101-36102 PENALTIES AND INTEREST	.00	358.19	263.00	(95.19)	136.2
TOTAL SPECIAL ASSESSMENTS	.00	4,208.08	2,363.00	(1,845.08)	178.1
<u>MISCELLANEOUS REVENUES</u>					
101-36200 MISCELLANEOUS REVENUES	(359.00)	809.00	5,250.00	4,441.00	15.4
101-36204 MISCELLANEOUS REFUNDS	.00	3,299.04	6,300.00	3,000.96	52.4
101-36210 INTEREST EARNINGS	5,376.82	26,924.48	16,000.00	(10,924.48)	168.3
101-36230 CONTRIBUTIONS AND DONATIONS	.00	.00	15,750.00	15,750.00	.0
TOTAL MISCELLANEOUS REVENUES	5,017.82	31,032.52	43,300.00	12,267.48	71.7
<u>OTHER PROPIETRAY FUND REVENUE</u>					
101-38050 CABLE TV REVENUES	842.77	6,829.62	12,000.00	5,170.38	56.9
TOTAL OTHER PROPIETRAY FUND REVENUE	842.77	6,829.62	12,000.00	5,170.38	56.9
<u>OTHER FINANCING SOURCES</u>					
101-39100 SALE OF PROPERTY	.00	1,063.00	.00	(1,063.00)	.0
101-39105 INSURANCE PROCEEDS	.00	1,160.24	.00	(1,160.24)	.0
TOTAL OTHER FINANCING SOURCES	.00	2,223.24	.00	(2,223.24)	.0
<u>TRANSFER FROM OTHER FUNDS</u>					
101-39203 TRANSFER FROM OTHER FUND	.00	.00	8,000.00	8,000.00	.0
101-39204 TRANSFER FROM FIRE DEPT RESERV	.00	.00	125,000.00	125,000.00	.0
101-39209 TRANSFER FROM LIQUOR	16,666.66	149,999.94	200,000.00	50,000.06	75.0
TOTAL TRANSFER FROM OTHER FUNDS	16,666.66	149,999.94	333,000.00	183,000.06	45.1
TOTAL FUND REVENUE	94,079.91	1,288,410.49	2,454,393.00	1,165,982.51	52.5

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
101-41110-103	900.00	9,100.00	13,200.00	4,100.00	68.9
101-41110-122	33.50	89.55	.00	(89.55)	.0
101-41110-201	34.98	164.92	575.00	410.08	28.7
101-41110-217	.00	517.06	150.00	(367.06)	344.7
101-41110-351	32.20	2,141.53	2,250.00	108.47	95.2
101-41110-433	30.00	30.00	3,200.00	3,170.00	.9
TOTAL COUNCIL	1,030.68	12,043.06	19,375.00	7,331.94	62.2
<u>PLANNING COMM.</u>					
101-41120-308	175.00	450.00	500.00	50.00	90.0
101-41120-310	.00	743.75	.00	(743.75)	.0
101-41120-352	197.23	406.46	300.00	(106.46)	135.5
TOTAL PLANNING COMM.	372.23	1,600.21	800.00	(800.21)	200.0
<u>CITY MANAGER</u>					
101-41310-101	3,011.04	30,110.40	39,144.00	9,033.60	76.9
101-41310-121	225.82	790.37	.00	(790.37)	.0
101-41310-122	225.68	792.21	.00	(792.21)	.0
101-41310-131	249.50	748.50	.00	(748.50)	.0
101-41310-132	112.50	337.50	.00	(337.50)	.0
101-41310-133	17.05	51.15	.00	(51.15)	.0
101-41310-134	23.91	71.73	.00	(71.73)	.0
101-41310-201	.00	586.70	1,500.00	913.30	39.1
101-41310-208	.00	2,292.70	2,000.00	(292.70)	114.6
101-41310-310	.00	.00	1,000.00	1,000.00	.0
101-41310-321	.00	450.00	600.00	150.00	75.0
TOTAL CITY MANAGER	3,865.50	36,231.26	44,244.00	8,012.74	81.9
<u>ELECTIONS</u>					
101-41410-217	.00	240.00	2,500.00	2,260.00	9.6
101-41410-437	.00	113.15	.00	(113.15)	.0
TOTAL ELECTIONS	.00	353.15	2,500.00	2,146.85	14.1

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TREASURER</u>					
101-41510-101 FULL-TIME REGULAR	4,471.88	39,781.91	55,577.00	15,795.09	71.6
101-41510-102 OVERTIME	.00	644.57	.00	(644.57)	.0
101-41510-121 PERA	322.81	991.99	.00	(991.99)	.0
101-41510-122 FICA	321.06	1,012.90	.00	(1,012.90)	.0
101-41510-131 EMPLOYER PAID HEALTH	698.93	1,564.21	.00	(1,564.21)	.0
101-41510-132 EMPLOYER PAID HEALTH SAVING	337.50	1,275.00	.00	(1,275.00)	.0
101-41510-133 EMPLOYER PAID DENTAL	31.26	73.89	.00	(73.89)	.0
101-41510-134 EMPLOYER PAID DISABILITY	14.16	64.55	.00	(64.55)	.0
101-41510-201 OFFICE SUPPLIES	.00	.00	525.00	525.00	.0
101-41510-208 TRAINING AND TRAVEL	85.00	820.00	1,500.00	680.00	54.7
101-41510-240 SMALL TOOLS AND MINOR EQUIP	.00	.00	500.00	500.00	.0
101-41510-309 EDP, SOFTWARE AND DESIGN	.00	.00	2,000.00	2,000.00	.0
TOTAL TREASURER	6,282.60	46,229.02	60,102.00	13,872.98	76.9
<u>AUDITING</u>					
101-41540-301 AUDITING AND ACCT G SERVICES	.00	14,196.50	14,049.00	(147.50)	101.1
TOTAL AUDITING	.00	14,196.50	14,049.00	(147.50)	101.1
<u>ASSESSING</u>					
101-41550-300 PROFESSIONAL SRVS	.00	127.00	13,551.00	13,424.00	.9
TOTAL ASSESSING	.00	127.00	13,551.00	13,424.00	.9
<u>CITY ATTORNEY</u>					
101-41610-304 LEGAL FEES	.00	38,124.05	45,000.00	6,875.95	84.7
TOTAL CITY ATTORNEY	.00	38,124.05	45,000.00	6,875.95	84.7

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY HALL</u>					
101-41940-101 FULL-TIME REGULAR	3,226.10	32,302.75	41,703.00	9,400.25	77.5
101-41940-102 OVERTIME	9.05	207.79	.00	(207.79)	.0
101-41940-121 PERA	242.62	11,427.43	22,405.00	10,977.57	51.0
101-41940-122 FICA	478.27	18,777.65	35,922.00	17,144.35	52.3
101-41940-131 EMPLOYER PAID HEALTH	558.88	25,502.40	134,492.00	108,989.60	19.0
101-41940-132 EMPLOYER PAID HEALTH SAVING	256.26	28,885.21	59,250.00	30,364.79	48.8
101-41940-133 EMPLOYER PAID DENTAL	78.61	3,642.93	6,048.00	2,405.07	60.2
101-41940-134 EMPLOYER PAID DISABILITY	30.48	3,098.68	5,818.00	2,719.32	53.3
101-41940-151 WORKER S COMP INSURANCE PREM	.00	42,014.00	59,215.00	17,201.00	71.0
101-41940-201 OFFICE SUPPLIES	383.67	1,725.20	2,625.00	899.80	65.7
101-41940-217 OTHER OPERATING SUPPLIES	.00	1,472.04	2,500.00	1,027.96	58.9
101-41940-225 LANDSCAPING MATERIALS	.00	862.50	1,500.00	637.50	57.5
101-41940-240 SMALL TOOLS AND MINOR EQUIP	706.44	9,658.32	17,000.00	7,341.68	56.8
101-41940-306 BANK FEES/CHARGES	12.52	142.88	250.00	107.12	57.2
101-41940-309 EDP, SOFTWARE AND DESIGN	125.00	20,494.66	22,689.00	2,194.34	90.3
101-41940-310 OTHER PROFESSIONAL SERVICES	631.85	23,942.80	37,000.00	13,057.20	64.7
101-41940-321 TELEPHONE	145.25	1,233.45	3,500.00	2,266.55	35.2
101-41940-322 POSTAGE	.00	37.68	3,000.00	2,962.32	1.3
101-41940-361 LIABILITY/PROPERTY	.00	60,720.78	47,775.00	(12,945.78)	127.1
101-41940-363 AUTOMOTIVE INS	.00	7,544.00	12,000.00	4,456.00	62.9
101-41940-381 UTILITIES	758.02	7,932.92	15,625.00	7,692.08	50.8
101-41940-401 REPAIRS/MAINT BUILDINGS	.00	7,131.40	5,000.00	(2,131.40)	142.6
101-41940-433 DUES AND SUBSCRIPTIONS	3,617.00	3,937.14	4,000.00	62.86	98.4
101-41940-437 OTHER MISCELLANEOUS	.00	838.99	1,000.00	161.01	83.9
101-41940-570 OFFICE EQUIP AND FURNISHINGS	.00	509.93	.00	(509.93)	.0
TOTAL CITY HALL	11,260.02	314,043.53	540,317.00	226,273.47	58.1

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT.</u>					
101-42110-101	FULL-TIME REGULAR	31,348.44	331,951.24	470,500.00	138,548.76 70.6
101-42110-102	OVERTIME	1,607.47	18,741.03	10,000.00	(8,741.03) 187.4
101-42110-108	FULL-TIME CLERICAL	2,702.11	26,132.08	41,787.00	15,654.92 62.5
101-42110-110	PART-TIME POLICE OFFICER	.00	1,395.90	7,710.00	6,314.10 18.1
101-42110-122	FICA	501.20	1,840.68	.00	(1,840.68) .0
101-42110-123	POLICE PENSION CONTRIBUTIONS	5,984.63	63,557.62	87,777.00	24,219.38 72.4
101-42110-131	EMPLOYER PAID HEALTH	6,594.61	58,903.79	.00	(58,903.79) .0
101-42110-132	EMPLOYER PAID HEALTH SAVING	2,750.00	8,000.00	.00	(8,000.00) .0
101-42110-133	EMPLOYER PAID DENTAL	265.23	795.69	.00	(795.69) .0
101-42110-134	EMPLOYER PAID DISABILITY	325.50	976.50	.00	(976.50) .0
101-42110-201	OFFICE SUPPLIES	.00	1,242.89	1,750.00	507.11 71.0
101-42110-208	TRAINING AND TRAVEL	1,102.92	2,095.12	5,000.00	2,904.88 41.9
101-42110-212	AUTO EXPENSE (FUEL/REPAIR)	2,501.18	27,463.06	24,500.00	(2,963.06) 112.1
101-42110-221	EQUIPMENT PARTS/REPAIRS	.00	16.48	1,500.00	1,483.52 1.1
101-42110-226	RADIO REPAIR	.00	.00	785.00	785.00 .0
101-42110-240	SMALL TOOLS AND MINOR EQUIP	.00	14,161.01	15,520.00	1,358.99 91.2
101-42110-305	MEDICAL AND DENTAL FEES	.00	.00	750.00	750.00 .0
101-42110-309	EDP, SOFTWARE AND DESIGN	125.00	10,980.82	13,000.00	2,019.18 84.5
101-42110-310	OTHER PROFESSIONAL SERVICES	1,380.00	4,668.89	4,200.00	(468.89) 111.2
101-42110-321	TELEPHONE	609.19	6,645.82	8,000.00	1,354.18 83.1
101-42110-343	OTHER ADVERTISING	.00	.00	100.00	100.00 .0
101-42110-381	UTILITIES	.00	.00	1,000.00	1,000.00 .0
101-42110-434	UNIFORMS	2,156.07	10,057.54	7,000.00	(3,057.54) 143.7
101-42110-437	OTHER MISCELLANEOUS	183.47	1,950.07	2,100.00	149.93 92.9
101-42110-580	OTHER EQUIPMENT	.00	42.99	.00	(42.99) .0
TOTAL POLICE DEPT.		60,137.02	591,619.22	702,979.00	111,359.78 84.2

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT.</u>					
101-42280-103	.00	.00	54,750.00	54,750.00	.0
101-42280-122	.00	.00	4,188.00	4,188.00	.0
101-42280-151	.00	15,285.00	20,000.00	4,715.00	76.4
101-42280-201	.00	206.55	250.00	43.45	82.6
101-42280-208	505.00	7,804.63	10,500.00	2,695.37	74.3
101-42280-212	.00	8,867.39	7,500.00	(1,367.39)	118.2
101-42280-217	.00	1,837.48	4,500.00	2,662.52	40.8
101-42280-221	.00	3,938.20	8,500.00	4,561.80	46.3
101-42280-226	.00	6,438.01	1,000.00	(5,438.01)	643.8
101-42280-240	.00	.00	8,500.00	8,500.00	.0
101-42280-241	.00	23,984.68	20,000.00	(3,984.68)	119.9
101-42280-305	.00	3,017.00	3,500.00	483.00	86.2
101-42280-309	125.00	401.24	250.00	(151.24)	160.5
101-42280-310	35.08	4,781.77	6,500.00	1,718.23	73.6
101-42280-321	164.26	1,716.22	3,000.00	1,283.78	57.2
101-42280-361	.00	1,900.00	2,000.00	100.00	95.0
101-42280-363	.00	2,464.00	3,000.00	536.00	82.1
101-42280-381	761.61	12,558.87	21,875.00	9,316.13	57.4
101-42280-384	25.00	225.00	350.00	125.00	64.3
101-42280-401	.00	10.00	7,500.00	7,490.00	.1
101-42280-433	200.00	699.25	1,300.00	600.75	53.8
101-42280-434	452.95	2,851.64	3,100.00	248.36	92.0
101-42280-437	1,673.15	5,505.42	2,500.00	(3,005.42)	220.2
101-42280-520	.00	460.00	.00	(460.00)	.0
101-42280-530	.00	.00	79,000.00	79,000.00	.0
101-42280-580	.00	.00	250.00	250.00	.0
	<u>3,942.05</u>	<u>104,952.35</u>	<u>273,813.00</u>	<u>168,880.65</u>	<u>38.3</u>
<u>BUILDING INSPECTION</u>					
101-42400-300	6,778.87	25,210.79	45,000.00	19,789.21	56.0
	<u>6,778.87</u>	<u>25,210.79</u>	<u>45,000.00</u>	<u>19,789.21</u>	<u>56.0</u>

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
101-43000-101 FULL-TIME REGULAR	5,270.63	49,119.58	64,925.00	15,805.42	75.7
101-43000-102 OVERTIME	18.08	1,995.65	5,850.00	3,854.35	34.1
101-43000-104 TEMP-SUMMER HELP	44.24	6,701.88	9,900.00	3,198.12	67.7
101-43000-121 PERA	396.67	1,534.24	.00	(1,534.24)	.0
101-43000-122 FICA	370.42	1,785.33	.00	(1,785.33)	.0
101-43000-131 EMPLOYER PAID HEALTH	1,125.40	3,376.20	.00	(3,376.20)	.0
101-43000-132 EMPLOYER PAID HEALTH SAVING	550.00	1,650.00	.00	(1,650.00)	.0
101-43000-133 EMPLOYER PAID DENTAL	45.48	136.44	.00	(136.44)	.0
101-43000-134 EMPLOYER PAID DISABILITY	46.63	139.89	.00	(139.89)	.0
101-43000-208 TRAINING AND TRAVEL	.00	267.28	250.00	(17.28)	106.9
101-43000-212 AUTO EXPENSE (FUEL/REPAIR)	1,091.26	20,435.47	18,225.00	(2,210.47)	112.1
101-43000-215 SHOP SUPPLIES	132.63	312.14	2,500.00	2,187.86	12.5
101-43000-216 CHEMICALS AND CHEM PRODUCTS	.00	19,681.25	8,500.00	(11,181.25)	231.5
101-43000-217 OTHER OPERATING SUPPLIES	207.32	4,130.66	5,000.00	869.34	82.6
101-43000-221 EQUIPMENT PARTS/REPAIRS	569.65	12,953.67	25,000.00	12,046.33	51.8
101-43000-230 SAFETY	217.88	832.15	2,625.00	1,792.85	31.7
101-43000-240 SMALL TOOLS AND MINOR EQUIP	109.99	1,205.26	3,000.00	1,794.74	40.2
101-43000-303 ENGINEERING FEES	.00	2,789.72	5,000.00	2,210.28	55.8
101-43000-305 MEDICAL AND DENTAL FEES	.00	400.00	500.00	100.00	80.0
101-43000-309 EDP, SOFTWARE AND DESIGN	125.00	596.95	750.00	153.05	79.6
101-43000-310 OTHER PROFESSIONAL SERVICES	91.80	5,464.91	15,750.00	10,285.09	34.7
101-43000-311 SNOW REMOVAL	.00	3,000.00	6,500.00	3,500.00	46.2
101-43000-312 COMPOST	300.00	1,200.00	2,400.00	1,200.00	50.0
101-43000-321 TELEPHONE	235.67	3,386.37	4,500.00	1,113.63	75.3
101-43000-380 STREET LIGHTS	3,075.83	26,471.09	42,000.00	15,528.91	63.0
101-43000-381 UTILITIES	438.27	12,660.35	18,750.00	6,089.65	67.5
101-43000-384 REFUSE/GARBAGE DISPOSAL	.00	.00	1,500.00	1,500.00	.0
101-43000-401 REPAIRS/MAINT BUILDINGS	221.99	272.52	1,500.00	1,227.48	18.2
101-43000-403 REPAIRS/MAINT STREETS	107,481.52	116,702.65	100,000.00	(16,702.65)	116.7
101-43000-433 DUES AND SUBSCRIPTIONS	60.00	331.75	250.00	(81.75)	132.7
101-43000-434 UNIFORMS	423.36	4,144.04	4,500.00	355.96	92.1
TOTAL PUBLIC WORKS	122,649.72	303,677.44	349,675.00	45,997.56	86.9

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
101-45200-101 FULL-TIME REGULAR	5,270.83	49,119.58	64,925.00	15,805.42	75.7
101-45200-102 OVERTIME	18.08	1,995.60	900.00	(1,095.60)	221.7
101-45200-104 TEMP-SUMMER HELP	380.24	10,577.93	16,620.00	6,042.07	63.7
101-45200-121 PERA	396.67	1,534.24	.00	(1,534.24)	.0
101-45200-122 FICA	396.12	2,104.50	.00	(2,104.50)	.0
101-45200-131 EMPLOYER PAID HEALTH	1,125.40	3,376.20	.00	(3,376.20)	.0
101-45200-132 EMPLOYER PAID HEALTH SAVING	550.00	1,650.00	.00	(1,650.00)	.0
101-45200-133 EMPLOYER PAID DENTAL	45.48	136.44	.00	(136.44)	.0
101-45200-134 EMPLOYER PAID DISABILITY	46.63	139.89	.00	(139.89)	.0
101-45200-208 TRAINING AND TRAVEL	.00	150.00	.00	(150.00)	.0
101-45200-212 AUTO EXPENSE (FUEL/REPAIR)	125.00	3,323.38	5,000.00	1,676.62	66.5
101-45200-215 SHOP SUPPLIES	.00	63.28	1,500.00	1,436.72	4.2
101-45200-216 CHEMICALS AND CHEM PRODUCTS	.00	.00	2,000.00	2,000.00	.0
101-45200-221 EQUIPMENT PARTS/REPAIRS	95.67	7,544.51	3,000.00	(4,544.51)	251.5
101-45200-225 LANDSCAPING MATERIALS	427.50	2,258.92	3,000.00	741.08	75.3
101-45200-240 SMALL TOOLS AND MINOR EQUIP	.00	1,148.26	2,500.00	1,351.74	45.9
101-45200-241 RESERVE PURCHASE	.00	101.76	.00	(101.76)	.0
101-45200-309 EDP, SOFTWARE AND DESIGN	.00	.00	350.00	350.00	.0
101-45200-310 OTHER PROFESSIONAL SERVICES	245.84	7,014.23	6,000.00	(1,014.23)	116.9
101-45200-381 UTILITIES	206.47	2,540.63	3,500.00	959.37	72.6
101-45200-384 REFUSE/GARBAGE DISPOSAL	296.16	1,718.70	2,500.00	781.30	68.8
101-45200-401 REPAIRS/MAINT BUILDINGS	.00	9,436.27	10,500.00	1,063.73	89.9
101-45200-415 OTHER EQUIPMENT RENTALS	313.39	1,500.51	2,025.00	524.49	74.1
101-45200-434 UNIFORMS	.00	110.47	.00	(110.47)	.0
101-45200-437 OTHER MISCELLANEOUS	215.45	8,760.80	4,500.00	(4,260.80)	194.7
101-45200-530 IMPROV OTHER THAN BLDGS	.00	143.25	.00	(143.25)	.0
TOTAL PARKS	10,154.73	116,449.35	128,820.00	12,370.65	80.4
<u>RECREATION</u>					
101-45210-105 TEMP-WINTER HELP	.00	.00	4,000.00	4,000.00	.0
TOTAL RECREATION	.00	.00	4,000.00	4,000.00	.0
<u>LIBRARIES</u>					
101-45500-217 OTHER OPERATING SUPPLIES	.00	390.57	650.00	259.43	60.1
101-45500-310 OTHER PROFESSIONAL SERVICES	391.05	3,940.25	5,000.00	1,059.75	78.8
101-45500-321 TELEPHONE	45.54	402.05	500.00	97.95	80.4
101-45500-381 UTILITIES	1,092.70	11,636.71	16,875.00	5,238.29	69.0
101-45500-401 REPAIRS/MAINT BUILDINGS	.00	2,331.29	2,000.00	(331.29)	116.6
101-45500-437 OTHER MISCELLANEOUS	.00	6.16	500.00	493.84	1.2
101-45500-530 IMPROV OTHER THAN BLDGS	.00	15,300.00	20,000.00	4,700.00	76.5
TOTAL LIBRARIES	1,529.29	34,007.03	45,525.00	11,517.97	74.7

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR CENTER</u>					
101-49010-361	LIABILITY/PROPERTY	.00	542.00	365.00 (177.00) 148.5
101-49010-381	UTILITIES	113.64	2,139.93	3,125.00	985.07 68.5
101-49010-401	REPAIRS/MAINT BUILDINGS	.00	1,959.68	3,000.00	1,040.32 65.3
	TOTAL SENIOR CENTER	113.64	4,641.61	6,490.00	1,848.39 71.5
<u>UNALLOCATED</u>					
101-49200-450	UNALLOCATED	55.00	3,472.64	3,100.00 (372.64) 112.0
101-49200-730	TRANSFER TO OTHER FUND	.00	31,316.00	31,316.00	.00 100.0
	TOTAL UNALLOCATED	55.00	34,788.64	34,416.00 (372.64) 101.1
<u>AIRPORT</u>					
101-49810-101	FULL-TIME REGULAR	2,635.37	26,266.84	32,463.00	6,196.16 80.9
101-49810-102	OVERTIME	9.04	997.77	.00 (997.77) .0
101-49810-104	TEMP-SUMMER HELP	7.84	986.37	1,800.00	813.63 54.8
101-49810-121	PERA	198.33	767.10	.00 (767.10) .0
101-49810-122	FICA	184.12	785.18	.00 (785.18) .0
101-49810-131	EMPLOYER PAID HEALTH	562.64	1,687.92	.00 (1,687.92) .0
101-49810-132	EMPLOYER PAID HEALTH SAVING	275.00	825.00	.00 (825.00) .0
101-49810-133	EMPLOYER PAID DENTAL	22.74	68.22	.00 (68.22) .0
101-49810-134	EMPLOYER PAID DISABILITY	23.33	69.99	.00 (69.99) .0
101-49810-212	AUTO EXPENSE (FUEL/REPAIR)	.00	1,386.50	3,000.00	1,613.50 46.2
101-49810-217	OTHER OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00 .0
101-49810-221	EQUIPMENT PARTS/REPAIRS	.00	1,908.94	1,800.00 (108.94) 106.1
101-49810-270	FUEL FOR RESALE	.00	11,915.10	12,500.00	584.90 95.3
101-49810-310	OTHER PROFESSIONAL SERVICES	6,782.50	50,971.75	4,500.00 (46,471.75) 1132.7
101-49810-321	TELEPHONE	.00	1,205.08	1,200.00 (5.08) 100.4
101-49810-361	LIABILITY/PROPERTY	.00	868.00	2,700.00	1,832.00 32.2
101-49810-363	AUTOMOTIVE INS	.00	.00	500.00	500.00 .0
101-49810-381	UTILITIES	227.57	2,587.06	5,625.00	3,037.94 48.0
101-49810-401	REPAIRS/MAINT BUILDINGS	.00	65.43	2,500.00	2,434.57 2.6
101-49810-421	CREDIT CARD/BANK FEES	261.26	1,124.28	1,800.00	675.72 62.5
101-49810-437	OTHER MISCELLANEOUS	.00	616.14	750.00	133.86 82.2
101-49810-530	IMPROV OTHER THAN BLDGS	9,144.79 (3,660.10)	12,700.00	16,360.10 (28.8)
101-49810-580	OTHER EQUIPMENT	.00	.00	2,200.00	2,200.00 .0
	TOTAL AIRPORT	20,334.53	101,442.57	87,038.00 (14,404.57) 116.6
	TOTAL FUND EXPENDITURES	248,505.88	1,779,736.78	2,417,694.00	637,957.22 73.6
	NET REVENUE OVER EXPENDITURES	(154,425.97)	(491,326.29)	36,699.00	528,025.29 (1338.

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

ECONOMIC DEV. FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>						
200-36210	INTEREST EARNINGS	14.67	139.12	100.00	(39.12)	139.1
	TOTAL MISCELLANEOUS REVENUES	14.67	139.12	100.00	(39.12)	139.1
	TOTAL FUND REVENUE	14.67	139.12	100.00	(39.12)	139.1

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

ECONOMIC DEV. FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVEL. & ASSISTANCE</u>						
200-46500-437	OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
	TOTAL ECONOMIC DEVEL. & ASSISTANCE	.00	.00	1,000.00	1,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	1,000.00	1,000.00	.0
	NET REVENUE OVER EXPENDITURES	14.67	139.12	(900.00)	(1,039.12)	15.5

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

YOUTH SAFETY PROGRAMS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
207-36210 INTEREST EARNINGS	1.69	16.00	.00	(16.00)	.0
TOTAL MISCELLANEOUS REVENUES	1.69	16.00	.00	(16.00)	.0
TOTAL FUND REVENUE	1.69	16.00	.00	(16.00)	.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

YOUTH SAFETY PROGRAMS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER MISCELLANEOUS</u>					
207-49000-437 OTHER MISCELLANEOUS	.00	.00	250.00	250.00	.0
TOTAL OTHER MISCELLANEOUS	.00	.00	250.00	250.00	.0
TOTAL FUND EXPENDITURES	.00	.00	250.00	250.00	.0
NET REVENUE OVER EXPENDITURES	1.69	16.00	(250.00)	(265.00)	6.4

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CHARITABLE GAMBLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
208-36210 INTEREST EARNINGS	64.83	625.79	650.00	24.21	96.3
208-36240 CHARITABLE GAMBLING TAX	615.84	18,087.71	27,500.00	9,412.29	65.8
TOTAL MISCELLANEOUS REVENUE	680.67	18,713.50	28,150.00	9,436.50	66.5
TOTAL FUND REVENUE	680.67	18,713.50	28,150.00	9,436.50	66.5

CITY OF MILAGA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CHARITABLE GAMBLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HISTORICAL SOCIETY</u>					
208-45600-310	.00	64.25	500.00	435.75	12.9
208-45600-381	225.08	3,506.86	4,000.00	493.14	87.7
208-45600-401	.00	4,056.84	26,100.00	22,043.16	15.5
208-45600-437	.00	14.98	1,000.00	985.02	1.5
TOTAL HISTORICAL SOCIETY	225.08	7,642.93	31,600.00	23,957.07	24.2
<u>OTHER MISCELLANEOUS</u>					
208-49010-310	.00	33.50	.00	(33.50)	.0
208-49010-437	80.93	537.78	.00	(537.78)	.0
TOTAL OTHER MISCELLANEOUS	80.93	571.28	.00	(571.28)	.0
<u>RECREATION</u>					
208-49020-406	.00	2,812.09	3,000.00	187.91	93.7
208-49020-700	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	.00	2,812.09	11,000.00	8,187.91	25.6
TOTAL FUND EXPENDITURES	306.01	11,026.30	42,600.00	31,573.70	25.9
NET REVENUE OVER EXPENDITURES	374.66	7,687.20	(14,450.00)	(22,137.20)	53.2

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

H.O.F. FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>						
209-36210	INTEREST EARNINGS	3.44	32.63	100.00	67.37	32.6
	TOTAL MISCELLANEOUS REVENUES	3.44	32.63	100.00	67.37	32.6
	TOTAL FUND REVENUE	3.44	32.63	100.00	67.37	32.6
	NET REVENUE OVER EXPENDITURES	3.44	32.63	100.00	67.37	32.6

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

FIRE DEPT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
210-36210 INTEREST EARNINGS	172.43	1,181.00	150.00	(1,031.00)	787.3
210-36230 CONTRIBUTIONS AND DONATIONS	.00	119,000.00	125,000.00	6,000.00	95.2
TOTAL MISCELLANEOUS REVENUES	172.43	120,181.00	125,150.00	4,969.00	96.0
TOTAL FUND REVENUE	172.43	120,181.00	125,150.00	4,969.00	96.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

FIRE DEPT RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>						
210-42280-700	TRANSFER TO GENERAL FUND	.00	.00	125,000.00	125,000.00	.0
	TOTAL FIRE DEPARTMENT	.00	.00	125,000.00	125,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	125,000.00	125,000.00	.0
	NET REVENUE OVER EXPENDITURES	172.43	120,181.00	150.00	(120,031.00)	80120.

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REVOLVING LOAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
212-36210 INTEREST EARNINGS	55.44	543.41	450.00	(93.41)	120.8
TOTAL MISCELLANEOUS REVENUES	55.44	543.41	450.00	(93.41)	120.8
TOTAL FUND REVENUE	55.44	543.41	450.00	(93.41)	120.8

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REVOLVING LOAN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVOLVING LOAN FUND - OTHER</u>						
212-49000-603	SHORT-TERM DEBT PRINCIPAL	555.56	5,000.04	6,667.00	1,666.96	75.0
	TOTAL REVOLVING LOAN FUND - OTHER	555.56	5,000.04	6,667.00	1,666.96	75.0
	TOTAL FUND EXPENDITURES	555.56	5,000.04	6,667.00	1,666.96	75.0
	NET REVENUE OVER EXPENDITURES	(500.12)	(4,456.63)	(6,217.00)	(1,760.37)	(71.7)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

DWI/DRUG FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINES AND FORFEITS</u>					
213-35200 DWI FORFEITS	.00	.00	3,000.00	3,000.00	.0
213-35201 DRUG FORFEITS	.00	.00	8,000.00	8,000.00	.0
213-35202 FLEEING FORFEITS	.00	.00	1,500.00	1,500.00	.0
TOTAL FINES AND FORFEITS	.00	.00	12,500.00	12,500.00	.0
<u>MISCELLANEOUS REVENUES</u>					
213-36210 INTEREST EARNINGS	10.68	102.17	100.00	(2.17)	102.2
TOTAL MISCELLANEOUS REVENUES	10.68	102.17	100.00	(2.17)	102.2
TOTAL FUND REVENUE	10.68	102.17	12,600.00	12,497.83	.8

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

DWI/DRUG FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT.</u>					
213-42110-243 TOOLS/EQUIP-DRUG FORFEITURE	.00	362.78	.00	(362.78)	.0
TOTAL POLICE DEPT.	.00	362.78	.00	(362.78)	.0
TOTAL FUND EXPENDITURES	.00	362.78	.00	(362.78)	.0
NET REVENUE OVER EXPENDITURES	10.68	(260.61)	12,600.00	12,860.61	(2.1)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REC FEST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER GRANTS/GIFTS</u>					
214-33160 OTHER GRANTS/GIFTS	.00	500.00	.00	(500.00)	.0
TOTAL OTHER GRANTS/GIFTS	.00	500.00	.00	(500.00)	.0
<u>CHARGES FOR SERVICES</u>					
214-34750 REC FEST CHARGES	.00	10,620.82	11,500.00	879.18	92.4
TOTAL CHARGES FOR SERVICES	.00	10,620.82	11,500.00	879.18	92.4
<u>MICELLANEOUS REVENUES</u>					
214-36200 MISCELLANEOUS REVENUES	.00	.00	750.00	750.00	.0
214-36210 INTEREST EARNINGS	6.60	49.19	42.00	(7.19)	117.1
214-36230 CONTRIBUTIONS AND DONATIONS	.00	5,250.00	5,500.00	250.00	95.5
TOTAL MICELLANEOUS REVENUES	6.60	5,299.19	6,292.00	992.81	84.2
<u>INTERFUND TRANSFERS</u>					
214-39203 TRANSFER FROM OTHER FUND	.00	1,000.00	1,000.00	.00	100.0
TOTAL INTERFUND TRANSFERS	.00	1,000.00	1,000.00	.00	100.0
TOTAL FUND REVENUE	6.60	17,420.01	18,792.00	1,371.99	92.7

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REC FEST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REC FEST - OTHER</u>					
214-49000-102 OVERTIME	.00	1,451.59	.00	(1,451.59)	.0
214-49000-310 OTHER PROFESSIONAL SERVICES	.00	9,650.00	11,000.00	1,350.00	87.7
214-49000-343 OTHER ADVERTISING	.00	925.24	2,500.00	1,574.76	37.0
214-49000-437 OTHER MISCELLANEOUS	.00	3,309.51	3,000.00	(309.51)	110.3
TOTAL REC FEST - OTHER	.00	15,336.34	16,500.00	1,163.66	93.0
TOTAL FUND EXPENDITURES	.00	15,336.34	16,500.00	1,163.66	93.0
NET REVENUE OVER EXPENDITURES	6.60	2,083.67	2,292.00	208.33	90.9

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CITY EVENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER GRANTS/GIFTS</u>					
215-33160 OTHER GRANTS/GIFTS	.00	500.00	.00	(500.00)	.0
TOTAL OTHER GRANTS/GIFTS	.00	500.00	.00	(500.00)	.0
<u>CHARGES FOR SERVICES</u>					
215-34755 CITY EVENT CHARGES	950.00	3,180.00	3,000.00	(180.00)	106.0
TOTAL CHARGES FOR SERVICES	950.00	3,180.00	3,000.00	(180.00)	106.0
<u>MICELLANEOUS REVENUES</u>					
215-36210 INTEREST EARNINGS	11.28	188.83	.00	(188.83)	.0
215-36230 CONTRIBUTIONS AND DONATIONS	.00	6,250.00	5,000.00	(1,250.00)	125.0
TOTAL MICELLANEOUS REVENUES	11.28	6,438.83	5,000.00	(1,438.83)	128.8
<u>INTERFUND TRANSFERS</u>					
215-39203 TRANSFER FROM OTHER FUND	.00	36,500.00	36,500.00	.00	100.0
TOTAL INTERFUND TRANSFERS	.00	36,500.00	36,500.00	.00	100.0
TOTAL FUND REVENUE	961.28	46,618.83	44,500.00	(2,118.83)	104.8

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CITY EVENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY EVENTS - OTHER</u>					
215-49000-101 FULL-TIME REGULAR	.00	5,852.72	.00	(5,852.72)	.0
215-49000-102 OVERTIME	.00	5,884.13	.00	(5,884.13)	.0
215-49000-201 OFFICE SUPPLIES	.00	12.17	75.00	62.83	16.2
215-49000-217 OTHER OPERATING SUPPLIES	1,065.68	2,797.87	2,000.00	(797.87)	139.9
215-49000-309 EDP, SOFTWARE AND DESIGN	.00	.00	150.00	150.00	.0
215-49000-310 OTHER PROFESSIONAL SERVICES	.00	13,833.00	1,000.00	(12,833.00)	1383.3
215-49000-343 OTHER ADVERTISING	.00	3,526.16	100.00	(3,426.16)	3526.2
215-49000-421 CREDIT CARD/BANK FEES	.00	.00	50.00	50.00	.0
215-49000-437 OTHER MISCELLANEOUS	452.99	15,627.99	500.00	(15,127.99)	3125.6
TOTAL CITY EVENTS - OTHER	1,518.67	47,534.04	3,875.00	(43,659.04)	1226.7
TOTAL FUND EXPENDITURES	1,518.67	47,534.04	3,875.00	(43,659.04)	1226.7
NET REVENUE OVER EXPENDITURES	(557.39)	(915.21)	40,625.00	41,540.21	(2.3)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

ALL PARKS IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MICELLANEOUS REVENUES</u>					
216-36210 INTEREST EARNINGS	191.11	1,639.62	3,000.00	1,360.38	54.7
216-36230 CONTRIBUTIONS AND DONATIONS	.00	300.00	.00	(300.00)	.0
TOTAL MICELLANEOUS REVENUES	191.11	1,939.62	3,000.00	1,060.38	64.7
<u>TRANSFER FROM OTHER FUND</u>					
216-39203 TRANSFER FROM OTHER FUND	.00	100,000.00	.00	(100,000.00)	.0
TOTAL TRANSFER FROM OTHER FUND	.00	100,000.00	.00	(100,000.00)	.0
TOTAL FUND REVENUE	191.11	101,939.62	3,000.00	(98,939.62)	3398.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

ALL PARKS IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS - OTHER</u>						
216-45200-530	IMPROV OTHER THAN BLDGS	30,000.00	38,127.00	30,000.00	(8,127.00)	127.1
	TOTAL PARKS - OTHER	30,000.00	38,127.00	30,000.00	(8,127.00)	127.1
	TOTAL FUND EXPENDITURES	30,000.00	38,127.00	30,000.00	(8,127.00)	127.1
	NET REVENUE OVER EXPENDITURES	(29,808.89)	63,812.62	(27,000.00)	(90,812.62)	236.3

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REC PARK IMPROVEMENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MICELLANEOUS REVENUES</u>					
217-36210 INTEREST EARNINGS	118.24	1,207.30	1,900.00	692.70	63.5
TOTAL MICELLANEOUS REVENUES	118.24	1,207.30	1,900.00	692.70	63.5
TOTAL FUND REVENUE	118.24	1,207.30	1,900.00	692.70	63.5

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

REC PARK IMPROVEMENTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS - OTHER</u>						
217-45200-730	TRANSFER TO OTHER FUND	.00	12,500.00	12,500.00	.00	100.0
	TOTAL PARKS - OTHER	.00	12,500.00	12,500.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	12,500.00	12,500.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	118.24	(11,292.70)	(10,600.00)	692.70	(106.5)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

VETERANS MEMORIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
218-36210 INTEREST EARNINGS	.68	8.38	100.00	91.62	8.4
218-36230 CONTRIBUTIONS AND DONATIONS	100.00	2,200.00	3,000.00	800.00	73.3
TOTAL MISCELLANEOUS REVENUES	100.68	2,208.38	3,100.00	891.62	71.2
TOTAL FUND REVENUE	100.68	2,208.38	3,100.00	891.62	71.2

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

VETERANS MEMORIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS - OTHER</u>					
218-45200-730 TRANSFER TO OTHER FUND	.00	100,000.00	.00	(100,000.00)	.0
TOTAL PARKS - OTHER	.00	100,000.00	.00	(100,000.00)	.0
<u>OTHER MISCELLANEOUS</u>					
218-49000-381 UTILITIES	.00	.00	1,000.00	1,000.00	.0
218-49000-437 OTHER MISCELLANEOUS	2,934.71	2,934.71	1,000.00	(1,934.71)	293.5
218-49000-530 IMPROV OTHER THAN BLDGS	(2,934.71)	.00	1,000.00	1,000.00	.0
TOTAL OTHER MISCELLANEOUS	.00	2,934.71	3,000.00	65.29	97.8
TOTAL FUND EXPENDITURES	.00	102,934.71	3,000.00	(99,934.71)	3431.2
NET REVENUE OVER EXPENDITURES	100.68	(100,726.33)	100.00	100,826.33	(10072

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2021 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
303-31010 CURRENT AD VALOREM TAXES	.00	31,560.34	60,071.00	28,510.66	52.5
TOTAL GENERAL PROPERTY TAXES	.00	31,560.34	60,071.00	28,510.66	52.5
TOTAL FUND REVENUE	.00	31,560.34	60,071.00	28,510.66	52.5

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2021 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
303-47000-611 BOND INTEREST	.00	11,354.62	11,355.00	.38	100.0
303-47000-620 FISCAL AGENT S FEES	.00	495.00	.00	(495.00)	.0
TOTAL OTHER DEBT SERVICE	.00	11,849.62	11,355.00	(494.62)	104.4
TOTAL FUND EXPENDITURES	.00	11,849.62	11,355.00	(494.62)	104.4
NET REVENUE OVER EXPENDITURES	.00	19,710.72	48,716.00	29,005.28	40.5

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2022 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
350-31010 2022 G.O. STREET BOND	.00	50,768.91	96,612.00	45,843.09	52.6
TOTAL GENERAL PROPERTY TAXES	.00	50,768.91	96,612.00	45,843.09	52.6
TOTAL FUND REVENUE	.00	50,768.91	96,612.00	45,843.09	52.6

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2022 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
350-47000-620 FISCAL AGENT S FEES	.00	150.00	.00	(150.00)	.0
TOTAL OTHER DEBT SERVICE	.00	150.00	.00	(150.00)	.0
TOTAL FUND EXPENDITURES	.00	150.00	.00	(150.00)	.0
NET REVENUE OVER EXPENDITURES	.00	50,618.91	96,612.00	45,993.09	52.4

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2012 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
383-31010	.00	43,869.56	83,500.00	39,630.44	52.5
383-31020	.00	2,078.22	.00	(2,078.22)	.0
TOTAL GENERAL PROPERTY TAXES	.00	45,947.78	83,500.00	37,552.22	55.0
<u>SPECIAL ASSESSMENTS</u>					
383-36100	.00	.00	14,513.00	14,513.00	.0
TOTAL SPECIAL ASSESSMENTS	.00	.00	14,513.00	14,513.00	.0
<u>MISCELLANEOUS REVENUES</u>					
383-36210	205.17	1,804.46	.00	(1,804.46)	.0
TOTAL MISCELLANEOUS REVENUES	205.17	1,804.46	.00	(1,804.46)	.0
TOTAL FUND REVENUE	205.17	47,752.24	98,013.00	50,260.76	48.7

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2012 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
383-47000-601 DEBT SRV BOND PRINCIPAL	.00	95,000.00	95,000.00	.00	100.0
383-47000-611 BOND INTEREST	.00	3,590.00	3,590.00	.00	100.0
383-47000-620 FISCAL AGENT S FEES	.00	495.00	.00	(495.00)	.0
TOTAL OTHER DEBT SERVICE	.00	99,085.00	98,590.00	(495.00)	100.5
TOTAL FUND EXPENDITURES	.00	99,085.00	98,590.00	(495.00)	100.5
NET REVENUE OVER EXPENDITURES	205.17	(51,332.76)	(577.00)	50,755.78	(8896.

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2012 EQUIP CERTIFICATE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
384-36210 INTEREST EARNINGS	.85	8.07	.00	(8.07)	.0
TOTAL MISCELLANEOUS REVENUES	.85	8.07	.00	(8.07)	.0
TOTAL FUND REVENUE	.85	8.07	.00	(8.07)	.0
NET REVENUE OVER EXPENDITURES	.85	8.07	.00	(8.07)	.0

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2014 FIRE HALL IMPR LOAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
385-34112 OTHER LEASES	2,000.00	18,000.00	24,000.00	6,000.00	75.0
TOTAL CHARGES FOR SERVICES	2,000.00	18,000.00	24,000.00	6,000.00	75.0
<u>MISCELLANEOUS REVENUES</u>					
385-36210 INTEREST EARNINGS	19.25	146.57	.00	(146.57)	.0
TOTAL MISCELLANEOUS REVENUES	19.25	146.57	.00	(146.57)	.0
TOTAL FUND REVENUE	2,019.25	18,146.57	24,000.00	5,853.43	75.6

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2014 FIRE HALL IMPR LOAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
385-47000-602 FIRE HALL LOAN PAYMENT	.00	19,000.00	19,000.00	.00	100.0
385-47000-810 INTEREST EXPENSE	.00	1,140.00	1,140.00	.00	100.0
TOTAL OTHER DEBT SERVICE	.00	20,140.00	20,140.00	.00	100.0
TOTAL FUND EXPENDITURES	.00	20,140.00	20,140.00	.00	100.0
NET REVENUE OVER EXPENDITURES	2,019.25	(1,993.43)	3,860.00	5,853.43	(51.6)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2015 GO PARK BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
386-31010	.00	21,540.74	41,000.00	19,459.26	52.5
386-31020	.00	1,020.44	.00	(1,020.44)	.0
TOTAL GENERAL PROPERTY TAXES	.00	22,561.18	41,000.00	18,438.82	55.0
<u>SOURCE 362</u>					
386-36210	31.39	196.32	.00	(196.32)	.0
TOTAL SOURCE 362	31.39	196.32	.00	(196.32)	.0
TOTAL FUND REVENUE	31.39	22,757.50	41,000.00	18,242.50	55.5

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2015 GO PARK BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
386-47000-601 DEBT SRV BOND PRINCIPAL	.00	.00	30,000.00	30,000.00	.0
386-47000-611 BOND INTEREST	.00	4,855.00	9,710.00	4,855.00	50.0
TOTAL OTHER DEBT SERVICE	.00	4,855.00	39,710.00	34,855.00	12.2
TOTAL FUND EXPENDITURES	.00	4,855.00	39,710.00	34,855.00	12.2
NET REVENUE OVER EXPENDITURES	31.39	17,902.50	1,290.00	(16,612.50)	1387.8

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2017 LIBRARY LEASE REV REFUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>						
387-36210	INTEREST EARNINGS	117.54	1,273.00	.00	(1,273.00)	.0
	TOTAL MISCELLANEOUS REVENUES	117.54	1,273.00	.00	(1,273.00)	.0
	TOTAL FUND REVENUE	117.54	1,273.00	.00	(1,273.00)	.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2017 LIBRARY LEASE REV REFUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
387-47000-601 DEBT SRV BOND PRINCIPAL	.00	135,000.00	135,000.00	.00	100.0
387-47000-611 BOND INTEREST	.00	1,552.20	1,553.00	.80	100.0
TOTAL OTHER DEBT SERVICE	.00	136,552.20	136,553.00	.80	100.0
TOTAL FUND EXPENDITURES	.00	136,552.20	136,553.00	.80	100.0
NET REVENUE OVER EXPENDITURES	117.54	(135,279.20)	(136,553.00)	(1,273.80)	(99.1)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2019 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
388-31010	CURRENT AD VALOREM TAXES	.00	31,411.13	59,787.00	28,375.87 52.5
388-31020	DELINQUENT AD VALOREM TAXES	.00	1,537.43	.00 (1,537.43)	.0
	TOTAL GENERAL PROPERTY TAXES	.00	32,948.56	59,787.00	28,838.44 55.1
<u>MISCELLANEOUS REVENUES</u>					
388-36210	INTEREST EARNINGS	.00	59.12	.00 (59.12)	.0
	TOTAL MISCELLANEOUS REVENUES	.00	59.12	.00 (59.12)	.0
	TOTAL FUND REVENUE	.00	33,007.68	59,787.00	28,779.32 55.2

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

2019 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
388-47000-601 DEBT SRV BOND PRINCIPAL	.00	45,000.00	45,000.00	.00	100.0
388-47000-611 BOND INTEREST	.00	12,412.50	12,413.00	.50	100.0
388-47000-620 FISCAL AGENT S FEES	.00	495.00	.00	(495.00)	.0
TOTAL OTHER DEBT SERVICE	.00	57,907.50	57,413.00	(494.50)	100.9
TOTAL FUND EXPENDITURES	.00	57,907.50	57,413.00	(494.50)	100.9
NET REVENUE OVER EXPENDITURES	.00	(24,899.82)	2,374.00	27,273.82	(1048.

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

LOADER EQUIPMENT LEASE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER FROM OTHER FUNDS</u>						
389-39203	TRANSFER FROM OTHER FUND	.00	31,316.00	31,316.00	.00	100.0
	TOTAL TRANSFER FROM OTHER FUNDS	.00	31,316.00	31,316.00	.00	100.0
	TOTAL FUND REVENUE	.00	31,316.00	31,316.00	.00	100.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

LOADER EQUIPMENT LEASE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER DEBT SERVICE</u>					
389-47000-606 CAPITAL LEASE PAYMENT	.00	24,204.69	24,205.00	.31	100.0
389-47000-610 INTEREST EXPENSE	.00	7,111.29	7,111.00	(.29)	100.0
TOTAL OTHER DEBT SERVICE	.00	31,315.98	31,316.00	.02	100.0
TOTAL FUND EXPENDITURES	.00	31,315.98	31,316.00	.02	100.0
NET REVENUE OVER EXPENDITURES	.00	.02	.00	(.02)	.0

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

TIF# 1-10 DOWNTOWN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL PROPERTY TAXES</u>						
404-31050	TAX INCREMENTS	.00	21,441.74	42,000.00	20,558.26	51.1
	TOTAL GENERAL PROPERTY TAXES	.00	21,441.74	42,000.00	20,558.26	51.1
	TOTAL FUND REVENUE	.00	21,441.74	42,000.00	20,558.26	51.1

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

TIF# 1-10 DOWNTOWN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER MISCELLANEOUS</u>					
404-49100-310 OTHER PROFESSIONAL SERVICES	.00	1,500.00	1,000.00	(500.00)	150.0
404-49100-351 LEGAL NOTICES PUBLISHING	.00	96.60	50.00	(46.60)	193.2
404-49100-439 DEVELOPER S 90%	.00	19,298.02	40,000.00	20,701.98	48.3
404-49100-610 INTEREST EXPENSE	.00	.00	1,500.00	1,500.00	.0
TOTAL OTHER MISCELLANEOUS	.00	20,894.62	42,550.00	21,655.38	49.1
TOTAL FUND EXPENDITURES	.00	20,894.62	42,550.00	21,655.38	49.1
NET REVENUE OVER EXPENDITURES	.00	547.12	(550.00)	(1,097.12)	99.5

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CAPITAL PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROCEEDS OF GEN LONG-TERM DEBT</u>						
500-39300	PROCEEDS-GEN LONG-TERM DEBT	.00	570,000.00	.00	(570,000.00)	.0
	TOTAL PROCEEDS OF GEN LONG-TERM DE	.00	570,000.00	.00	(570,000.00)	.0
	TOTAL FUND REVENUE	.00	570,000.00	.00	(570,000.00)	.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS & ROADS</u>					
500-43100-303 ENGINEERING FEES	.00	55,768.78	.00	(55,768.78)	.0
500-43100-307 BONDING FEES	.00	16,712.00	.00	(16,712.00)	.0
500-43100-310 OTHER PROFESSIONAL SERVICES	3,730.00	3,730.00	.00	(3,730.00)	.0
500-43100-437 OTHER MISCELLANEOUS	.00	629.38	.00	(629.38)	.0
500-43100-530 IMPROV OTHER THAN BLDGS	.00	402,589.59	.00	(402,589.59)	.0
TOTAL STREETS & ROADS	3,730.00	479,429.75	.00	(479,429.75)	.0
TOTAL FUND EXPENDITURES	3,730.00	479,429.75	.00	(479,429.75)	.0
NET REVENUE OVER EXPENDITURES	(3,730.00)	90,570.25	.00	(90,570.25)	.0

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANTS/GIFTS</u>					
602-33180 OTHER GRANTS/GIFTS	.00	160,098.47	3,500.00	(156,598.47)	4574.2
TOTAL GRANTS/GIFTS	.00	160,098.47	3,500.00	(156,598.47)	4574.2
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SPECIAL ASSESSMENTS	.00	.00	5,500.00	5,500.00	.0
TOTAL SPECIAL ASSESSMENTS	.00	.00	5,500.00	5,500.00	.0
<u>MISCELLANEOUS REVENUES</u>					
602-36200 MISCELLANEOUS REVENUES	12,560.65	31,818.35	28,600.00	(3,216.35)	111.3
602-36210 INTEREST EARNINGS	783.50	7,113.47	10,000.00	2,886.53	71.1
TOTAL MISCELLANEOUS REVENUES	13,324.15	38,929.82	38,600.00	(329.82)	100.9
<u>WATER SALES</u>					
602-37100 WATER SALES	46,854.85	393,046.60	547,500.00	154,453.40	71.8
602-37110 CUSTOMER CHARGES	110.00	670.00	3,780.00	3,110.00	17.7
602-37120 SALE OF WATER PARTS	(1.00)	85.41	2,100.00	2,014.59	4.1
602-37150 WATER CONNECT/RECONNECT FEE	90.00	8,340.00	21,000.00	12,660.00	39.7
602-37160 WATER PENALTY	615.06	5,763.38	7,088.00	1,324.62	81.3
TOTAL WATER SALES	47,668.91	407,905.39	581,468.00	173,562.61	70.2
TOTAL FUND REVENUE	60,993.06	606,933.68	629,068.00	22,134.32	96.5

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
602-43190-408 WATER/SEWER REPAIR	(5,077.06)	.00	.00	.00	.0
TOTAL DEPARTMENT 43190	(5,077.06)	.00	.00	.00	.0

WATER OPERATION EXPENSE

602-49400-101 FULL-TIME REGULAR	7,192.43	66,820.24	81,156.00	14,335.76	82.3
602-49400-102 OVERTIME	22.60	2,613.84	2,000.00	(613.84)	130.7
602-49400-104 TEMP-SUMMER HELP	7.84	986.37	1,800.00	813.63	54.8
602-49400-106 ADMIN	3,334.54	32,046.78	50,610.00	18,563.22	63.3
602-49400-121 PERA	788.80	7,841.19	9,883.00	2,041.81	79.3
602-49400-122 FICA	742.21	7,545.30	10,218.00	2,672.70	73.8
602-49400-131 EMPLOYER PAID HEALTH	2,163.44	17,957.75	20,710.00	2,752.25	86.7
602-49400-132 EMPLOYER PAID HEALTH SAVING	1,050.00	8,804.88	10,200.00	1,395.12	86.3
602-49400-133 EMPLOYER PAID DENTAL	77.72	658.57	1,114.00	455.43	59.1
602-49400-134 EMPLOYER PAID DISABILITY	88.86	781.23	1,000.00	218.77	78.1
602-49400-151 WORKER S COMP INSURANCE PREM	.00	1,936.00	3,000.00	1,064.00	64.5
602-49400-201 OFFICE SUPPLIES	288.27	1,078.75	1,000.00	(78.75)	107.9
602-49400-208 TRAINING AND TRAVEL	.00	817.00	900.00	83.00	90.8
602-49400-212 AUTO EXPENSE (FUEL/REPAIR)	.00	2,869.80	1,500.00	(1,369.80)	191.3
602-49400-216 CHEMICALS AND CHEM PRODUCTS	4,012.15	14,387.08	16,000.00	1,612.92	89.9
602-49400-217 OTHER OPERATING SUPPLIES	.00	788.00	2,000.00	1,212.00	39.4
602-49400-218 PARTS - WATER DEPT.	.00	2,759.06	5,000.00	2,240.94	55.2
602-49400-221 EQUIPMENT PARTS/REPAIRS	.00	4,803.54	4,000.00	(803.54)	120.1
602-49400-240 SMALL TOOLS AND MINOR EQUIP	19.98	1,754.95	3,500.00	1,745.05	50.1
602-49400-301 AUDITING AND ACCT G SERVICES	.00	2,510.50	3,122.00	611.50	80.4
602-49400-303 ENGINEERING FEES	.00	13,418.75	.00	(13,418.75)	.0
602-49400-306 BANK FEES/CHARGES	15.17	148.37	150.00	1.63	98.9
602-49400-309 EDP, SOFTWARE AND DESIGN	62.50	7,121.38	4,312.00	(2,809.38)	165.2
602-49400-310 OTHER PROFESSIONAL SERVICES	295.30	51,811.04	25,000.00	(26,811.04)	207.2
602-49400-321 TELEPHONE	258.13	2,846.90	4,000.00	1,153.10	71.2
602-49400-322 POSTAGE	204.43	2,274.21	2,500.00	225.79	91.0
602-49400-343 OTHER ADVERTISING	.00	231.67	1,200.00	968.33	19.3
602-49400-361 LIABILITY/PROPERTY	.00	3,226.15	5,000.00	1,773.85	64.5
602-49400-363 AUTOMOTIVE INS	.00	837.00	500.00	(337.00)	167.4
602-49400-381 UTILITIES	3,048.41	29,149.21	43,750.00	14,600.79	66.6
602-49400-401 REPAIRS/MAINT BUILDINGS	9,858.07	11,340.53	1,800.00	(9,540.53)	630.0
602-49400-405 DEPRECIATION	.00	.00	165,000.00	165,000.00	.0
602-49400-408 WATER/SEWER REPAIR	5,077.06	5,077.06	.00	(5,077.06)	.0
602-49400-433 DUES AND SUBSCRIPTIONS	.00	1,115.20	2,500.00	1,384.80	44.6
602-49400-434 UNIFORMS	.00	.00	500.00	500.00	.0
602-49400-437 OTHER MISCELLANEOUS	.00	555.11	500.00	(55.11)	111.0
602-49400-530 IMPROV OTHER THAN BLDGS	.00	.00	3,500.00	3,500.00	.0
602-49400-580 OTHER EQUIPMENT	.00	.00	235,000.00	235,000.00	.0
602-49400-601 DEBT SRV BOND PRINCIPAL	.00	166,000.00	166,000.00	.00	100.0
602-49400-611 BOND INTEREST	.00	9,052.20	9,052.00	(.20)	100.0
602-49400-810 REFUNDS AND REIMBURSEMENTS	180.43	180.43	.00	(180.43)	.0
TOTAL WATER OPERATION EXPENSE	38,788.34	484,146.04	898,977.00	414,830.96	53.9

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	33,711.28	484,146.04	898,977.00	414,830.96	53.9
NET REVENUE OVER EXPENDITURES	27,281.78	122,787.64	(269,909.00)	(392,696.64)	45.5

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
603-36200 MISCELLANEOUS REVENUES	.00	.00	3,500.00	3,500.00	.0
603-36210 INTEREST EARNINGS	875.04	8,443.11	11,000.00	2,556.89	76.8
TOTAL MISCELLANEOUS REVENUES	875.04	8,443.11	14,500.00	6,056.89	58.2
<u>SEWER SALES</u>					
603-37200 SEWER SALES	26,095.75	233,864.07	330,750.00	96,885.93	70.7
603-37240 RESERVE	.00	.00	21,000.00	21,000.00	.0
603-37250 SEWER CONNECT/RECONNECT FEE	.00	10,000.00	16,000.00	6,000.00	62.5
603-37260 SEWER PENALTY	314.42	3,053.43	4,100.00	1,046.57	74.5
TOTAL SEWER SALES	26,410.17	246,917.50	371,850.00	124,932.50	66.4
TOTAL FUND REVENUE	27,285.21	255,360.61	386,350.00	130,989.39	66.1

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER OPERATION EXPENSE</u>					
603-49450-101 FULL-TIME REGULAR	6,587.82	61,398.54	81,156.00	19,757.46	75.7
603-49450-102 OVERTIME	22.61	2,494.49	1,500.00	(994.49)	166.3
603-49450-104 TEMP-SUMMER HELP	7.84	986.37	1,800.00	813.63	54.8
603-49450-106 ADMIN	4,191.58	40,134.30	53,795.00	13,660.70	74.6
603-49450-121 PERA	807.14	8,003.24	10,121.00	2,117.76	79.1
603-49450-122 FICA	758.85	7,690.66	10,461.00	2,770.34	73.5
603-49450-131 EMPLOYER PAID HEALTH	2,225.52	18,447.38	21,181.00	2,733.62	87.1
603-49450-132 EMPLOYER PAID HEALTH SAVING	1,081.26	9,076.67	10,500.00	1,423.33	86.4
603-49450-133 EMPLOYER PAID DENTAL	77.60	657.29	1,137.00	479.71	57.8
603-49450-134 EMPLOYER PAID DISABILITY	89.88	796.48	1,032.00	235.52	77.2
603-49450-151 WORKER S COMP INSURANCE PREM	.00	2,288.00	3,500.00	1,212.00	65.4
603-49450-201 OFFICE SUPPLIES	288.26	844.23	975.00	130.77	86.6
603-49450-208 TRAINING AND TRAVEL	.00	62.50	500.00	437.50	12.5
603-49450-212 AUTO EXPENSE (FUEL/REPAIR)	.00	3,060.75	5,000.00	1,939.25	61.2
603-49450-217 OTHER OPERATING SUPPLIES	.00	152.97	2,000.00	1,847.03	7.7
603-49450-221 EQUIPMENT PARTS/REPAIRS	.00	4,236.19	300.00	(3,936.19)	1412.1
603-49450-226 RADIO REPAIR	.00	.00	100.00	100.00	.0
603-49450-240 SMALL TOOLS AND MINOR EQUIP	.00	288.48	500.00	211.52	57.7
603-49450-301 AUDITING AND ACCT G SERVICES	.00	2,200.00	2,230.00	30.00	98.7
603-49450-303 ENGINEERING FEES	.00	249.00	4,000.00	3,751.00	6.2
603-49450-309 EDP, SOFTWARE AND DESIGN	62.50	4,594.38	4,312.00	(282.38)	106.6
603-49450-310 OTHER PROFESSIONAL SERVICES	122.00	31,388.62	25,000.00	(6,388.62)	125.6
603-49450-322 POSTAGE	204.42	1,959.47	2,000.00	40.53	98.0
603-49450-343 OTHER ADVERTISING	.00	.00	150.00	150.00	.0
603-49450-361 LIABILITY/PROPERTY	.00	6,546.61	4,500.00	(2,046.61)	145.5
603-49450-363 AUTOMOTIVE INS	.00	837.00	500.00	(337.00)	167.4
603-49450-381 UTILITIES	962.47	8,386.27	16,250.00	7,863.73	51.6
603-49450-401 REPAIRS/MAINT BUILDINGS	.00	.00	2,000.00	2,000.00	.0
603-49450-405 DEPRECIATION	.00	.00	90,000.00	90,000.00	.0
603-49450-407 LIFT STATION REPAIR	843.00	843.00	6,300.00	5,457.00	13.4
603-49450-408 WATER/SEWER REPAIR	.00	5,093.00	5,250.00	157.00	97.0
603-49450-409 STORM SEWER REPAIR	.00	6,858.00	5,250.00	(1,608.00)	130.6
603-49450-433 DUES AND SUBSCRIPTIONS	.00	23.00	2,625.00	2,602.00	.9
603-49450-434 UNIFORMS	.00	.00	525.00	525.00	.0
603-49450-437 OTHER MISCELLANEOUS	.00	.00	105.00	105.00	.0
603-49450-530 IMPROV OTHER THAN BLDGS	.00	16,500.00	53,500.00	37,000.00	30.8
TOTAL SEWER OPERATION EXPENSE	18,332.75	246,096.89	430,055.00	183,958.11	57.2
TOTAL FUND EXPENDITURES	18,332.75	246,096.89	430,055.00	183,958.11	57.2
NET REVENUE OVER EXPENDITURES	8,952.46	9,263.72	(43,705.00)	(52,968.72)	21.2

CITY OF MILACA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
609-36200 MISCELLANEOUS REVENUES	.00	.00	500.00	500.00	.0
609-36210 INTEREST EARNINGS	609.80	5,678.42	8,800.00	3,121.58	64.5
TOTAL MISCELLANEOUS REVENUES	609.80	5,678.42	9,300.00	3,621.58	61.1
<u>LIQUOR COST OF GOODS SOLD</u>					
609-37710 WINE COST OF GOODS SOLD	(458.77)	3,471.95	.00	(3,471.95)	.0
609-37711 LIQUOR COST OF GOODS SOLD	(3,541.97)	(449.34)	.00	449.34	.0
609-37712 BEER COST OF GOODS SOLD	(7,098.00)	33,153.70	.00	(33,153.70)	.0
609-37715 MIX COST OF GOODS SOLD	(573.38)	2,389.48	.00	(2,389.48)	.0
609-37716 CIGARETTE COST OF GOODS SOLD	(155.40)	1,699.77	.00	(1,699.77)	.0
609-37717 MISC. COST OF GOODS SOLD	(442.81)	(1,655.34)	.00	1,655.34	.0
TOTAL LIQUOR COST OF GOODS SOLD	(12,270.33)	38,610.22	.00	(38,610.22)	.0
<u>LIQUOR STORE SALES</u>					
609-37800 GIFT CERTIFICATES	(65.44)	(755.30)	.00	755.30	.0
609-37811 LIQUOR SALES	83,408.13	688,289.10	812,000.00	123,710.90	84.8
609-37812 BEER SALES	139,060.41	1,129,008.18	1,387,157.00	258,148.82	81.4
609-37813 WINE SALES	20,858.72	179,108.80	222,762.00	43,653.20	80.4
609-37815 MIX/NA SALES	6,076.58	46,422.23	54,000.00	7,577.77	86.0
609-37816 CIGARETTE SALES	10,986.92	90,589.89	124,000.00	33,410.11	73.1
609-37817 OTHER MISC. SALES	4,764.53	38,327.83	50,943.00	12,615.17	75.2
TOTAL LIQUOR STORE SALES	265,089.85	2,170,990.73	2,650,862.00	479,871.27	81.9
TOTAL FUND REVENUE	253,429.32	2,215,279.37	2,660,162.00	444,882.63	83.3

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LIQUOR STORE OPERATION EXPENSE					
609-49750-101	9,058.12	71,504.93	67,891.00	(3,613.93)	105.3
609-49750-102	.00	1,432.62	1,000.00	(432.62)	143.3
609-49750-103	10,494.10	128,901.60	184,303.00	55,401.40	69.9
609-49750-106	3,213.14	30,574.09	40,986.00	10,411.91	74.6
609-49750-121	1,664.80	16,980.27	21,989.00	5,008.73	77.2
609-49750-122	1,729.16	17,712.73	22,428.00	4,715.27	79.0
609-49750-131	1,533.61	9,967.84	11,474.00	1,506.16	86.9
609-49750-132	700.00	4,712.50	5,700.00	987.50	82.7
609-49750-133	96.62	615.71	683.00	67.29	90.2
609-49750-134	95.92	660.82	795.00	134.18	83.1
609-49750-151	.00	6,460.00	8,925.00	2,465.00	72.4
609-49750-201	597.86	1,156.57	1,500.00	343.43	77.1
609-49750-208	.00	1,042.30	2,000.00	957.70	52.1
609-49750-217	41.80	4,180.52	6,500.00	2,319.48	64.3
609-49750-221	.00	3,150.00	2,000.00	(1,150.00)	157.5
609-49750-240	.00	5,498.37	3,100.00	(2,398.37)	177.4
609-49750-251	54,792.13	492,540.61	551,250.00	58,709.39	89.4
609-49750-252	104,589.73	943,425.15	955,500.00	12,074.85	98.7
609-49750-253	12,849.83	120,265.52	157,500.00	37,234.48	76.4
609-49750-254	4,582.50	35,022.51	34,125.00	(897.51)	102.6
609-49750-256	8,205.29	70,337.43	89,250.00	18,912.57	78.8
609-49750-259	3,221.55	24,349.83	36,000.00	11,650.17	67.6
609-49750-260	.00	240.00	.00	(240.00)	.0
609-49750-301	.00	2,200.00	2,351.00	151.00	93.6
609-49750-309	.00	3,900.88	4,312.00	411.12	90.5
609-49750-310	179.01	2,319.98	7,500.00	5,180.02	30.9
609-49750-321	40.01	1,325.63	2,200.00	874.37	60.3
609-49750-322	.00	.00	500.00	500.00	.0
609-49750-333	1,270.79	12,015.03	15,750.00	3,734.97	76.3
609-49750-343	190.00	2,934.00	1,500.00	(1,434.00)	195.6
609-49750-361	.00	6,425.59	6,500.00	74.41	98.9
609-49750-364	.00	2,970.00	2,625.00	(345.00)	113.1
609-49750-381	3,046.12	22,423.70	33,125.00	10,701.30	67.7
609-49750-384	105.30	830.70	1,000.00	169.30	83.1
609-49750-401	.00	6,715.45	6,500.00	(215.45)	103.3
609-49750-405	.00	.00	47,250.00	47,250.00	.0
609-49750-421	4,302.09	30,261.17	44,100.00	13,838.83	68.6
609-49750-431	(214.22)	188.27	.00	(188.27)	.0
609-49750-433	.00	1,700.00	1,500.00	(200.00)	113.3
609-49750-434	.00	.00	750.00	750.00	.0
609-49750-437	25.74	199.34	2,800.00	2,600.66	7.1
609-49750-520	10,000.00	133,922.46	75,000.00	(58,922.46)	178.6
609-49750-530	.00	157.28	.00	(157.28)	.0
609-49750-580	.00	8,758.76	.00	(8,758.76)	.0
609-49750-700	16,666.66	149,999.94	200,000.00	50,000.06	75.0
609-49750-730	.00	25,000.00	25,000.00	.00	100.0
TOTAL LIQUOR STORE OPERATION EXPENS	253,077.66	2,404,980.10	2,685,162.00	280,181.90	89.8

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	253,077.66	2,404,980.10	2,685,162.00	280,181.90	89.6
NET REVENUE OVER EXPENDITURES	351.66	(189,700.73)	(25,000.00)	164,700.73	(758.8)

CITY OF MILACA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
619-36200 MISCELLANEOUS REVENUES	.00	196.00	1,500.00	1,304.00	13.1
619-36210 INTEREST EARNINGS	4.47	36.23	1,000.00	963.77	3.6
TOTAL MISCELLANEOUS REVENUES	4.47	232.23	2,500.00	2,267.77	9.3
<u>MOTOR VEHICLE SALES</u>					
619-37900 MOTOR VEHICLE LICENSE	14,172.75	165,384.31	193,362.00	27,977.69	85.5
619-37911 DRIVER LICENSE	200.00	3,028.00	1,000.00	(2,028.00)	302.8
619-37912 D.N.R.	1,858.60	4,927.30	16,094.00	11,166.70	30.6
TOTAL MOTOR VEHICLE SALES	16,231.35	173,339.61	210,456.00	37,116.39	82.4
TOTAL FUND REVENUE	16,235.82	173,571.84	212,956.00	39,384.16	81.5

CITY OF MILACA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR VEHICLE EXPENSES</u>					
619-49900-101 FULL-TIME REGULAR	6,634.34	48,131.03	83,512.00	35,380.97	57.6
619-49900-102 OVERTIME	.00	291.90	500.00	208.10	58.4
619-49900-103 PART-TIME EMPLOYEES	3,122.90	41,159.76	34,870.00	(6,289.76)	118.0
619-49900-106 ADMIN	1,372.35	12,992.72	17,331.00	4,338.28	75.0
619-49900-121 PERA	832.33	7,517.32	10,178.00	2,660.68	73.9
619-49900-122 FICA	848.84	7,725.10	10,382.00	2,656.90	74.4
619-49900-131 EMPLOYER PAID HEALTH	739.12	8,551.74	21,043.00	12,491.26	40.6
619-49900-132 EMPLOYER PAID HEALTH SAVING	337.48	4,574.91	10,350.00	5,775.09	44.2
619-49900-133 EMPLOYER PAID DENTAL	47.37	496.44	1,023.00	526.56	48.5
619-49900-134 EMPLOYER PAID DISABILITY	40.75	462.90	830.00	367.10	55.8
619-49900-151 WORKER S COMP INSURANCE PREM	.00	.00	1,350.00	1,350.00	.0
619-49900-201 OFFICE SUPPLIES	175.36	2,224.54	1,500.00	(724.54)	148.3
619-49900-208 TRAINING AND TRAVEL	65.00	181.96	250.00	68.04	72.8
619-49900-217 OTHER OPERATING SUPPLIES	.00	1,391.28	1,000.00	(391.28)	139.1
619-49900-240 SMALL TOOLS AND MINOR EQUIP	.00	822.41	1,500.00	677.59	54.8
619-49900-301 AUDITING AND ACCT G SERVICES	.00	893.00	800.00	(93.00)	111.6
619-49900-309 EDP, SOFTWARE AND DESIGN	125.00	4,781.86	4,312.00	(469.86)	110.9
619-49900-310 OTHER PROFESSIONAL SERVICES	90.32	1,141.06	1,300.00	158.94	87.8
619-49900-321 TELEPHONE	214.06	1,876.46	2,500.00	623.54	75.1
619-49900-322 POSTAGE	541.35	2,768.82	1,500.00	(1,268.82)	184.6
619-49900-343 OTHER ADVERTISING	285.52	1,071.82	100.00	(971.82)	1071.8
619-49900-361 LIABILITY/PROPERTY	.00	261.69	200.00	(61.69)	130.9
619-49900-410 RENTALS (GENERAL)	500.00	4,500.00	6,000.00	1,500.00	75.0
619-49900-421 CREDIT CARD/BANK FEES	.00	4,402.19	25.00	(4,377.19)	17608.
619-49900-432 UNCOLLECTABLE CHECKS	20.00	138.25	100.00	(38.25)	138.3
619-49900-433 DUES AND SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
TOTAL MOTOR VEHICLE EXPENSES	15,990.09	158,359.16	212,956.00	54,596.84	74.4
TOTAL FUND EXPENDITURES	15,990.09	158,359.16	212,956.00	54,596.84	74.4
NET REVENUE OVER EXPENDITURES	245.73	15,212.68	.00	(15,212.68)	.0

CITY OF MILACA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

BRAHAM-MILACA JOINT POWERS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JOINT POWERS BOARD</u>					
700-50000-151	WORKER S COMP INSURANCE PREM	.00	264.00	.00 (264.00)	.0
700-50000-301	AUDITING AND ACCT G SERVICES	.00	650.00	.00 (650.00)	.0
700-50000-437	OTHER MISCELLANEOUS	.00	768.90	.00 (768.90)	.0
700-50000-700	TRANSFER TO GENERAL FUND	.00	768.90	.00 (768.90)	.0
TOTAL JOINT POWERS BOARD		.00	2,451.80	.00 (2,451.80)	.0
TOTAL FUND EXPENDITURES		.00	2,451.80	.00 (2,451.80)	.0
NET REVENUE OVER EXPENDITURES		.00	(2,451.80)	.00 2,451.80	.0

RESOLUTION NO. 22 -- 41

POLICE OFFICER DECLARATION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devoted their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police department whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Milaca City Council hereby declares that the position titled Permanent Full-time Police Officer, currently held by Tate J.Orazem, meets all of the following Police membership requirements:

1. Said position requires a license by the Minnesota Peace Officer Standards and Training Board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest; and
5. Said position is assigned to the Milaca Police Department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective 10th day of October 2022, the date of this employee's full-time status.

Adopted this 19th day of October 2022.

Acting Mayor Dave Dillan

ATTEST:

City Manager Tammy Pfaff

STATE OF MINNESOTA
COUNTY OF MILLE LACS

I, Tammy Pfaff, manager of the City of Milaca, do hereby certify that this is a true and correct transcript of the Resolution that was adopted at a meeting held on the 19th day of October 2022; the original of which is on file in this office. I further certify that all members voted in favor of this Resolution, and that all members were present and voting.

Signed: _____ Date: _____

RESOLUTION NO. 22-42

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2023 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-040-0220	Gustafson, Jennifer	245 3 rd Ave NW	09-06-22	\$60.00

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 22 – 43

RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING
HOURS AND LOCATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA,
MINNESOTA;

1. Polling hours to be set from 7:00 a.m. to 8:00 p.m. for the
General Elections to be held November 8, 2022.
2. Polling place is Milaca City Hall, 255 1st Street E, Milaca, MN 56353.
3. To appoint the following election judges:

Ardy Becklin
Arla Johnson
Ginger Martin
Karen Schlenker
Deloris Katke
Michelle Czech
Laurie Gahm
Mary Mickelson
Jessica Humphreys
Becky Porter
Tammy Pfaff

4. To appoint Mary Mickelson and Tammy Pfaff as head election judges.

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

ORDINANCE NO. 499
AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 33 (CITY POLICIES) SECTION 33.20 (CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS) OF THE CITY OF MILACA CODE OF ORDINANCES

Additions are indicated by underline. Deletions are indicated by ~~strikethrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

- .01 Intent
- .02 Amendment
- .03 Penalty

§ .01 INTENT.

The City intends to amend the ordinance to authorize criminal history background checks for those applying for a license to sell authorized tetrahydrocannabinol products.

§ .02 TITLE III (ADMINISTRATION) CHAPTER 33 (CITY POLICIES) SECTION 33.20 (CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ

BACKGROUND INVESTIGATIONS FOR LICENSING

§ 33.20 CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS.

(A) The Milaca Police Department is hereby required, as the exclusive entity within the city, to do a criminal history background investigation on the applicants for the following licenses within the city:

- (1) Liquor license;
- (2) Tobacco license;
- (3) Gambling license; ~~and~~
- (4) Peddler license-; and
- (5) Tetrahydrocannabinol license

(B) In conducting the criminal history background investigation in order to screen license applicants, the Police Department is authorized to access data maintained in the Minnesota Bureau of Criminal Apprehensions Computerized Criminal History information system in accordance with BCA policy. Any data that is accessed and acquired shall be maintained at the Police Department under the care and custody of the chief law enforcement official or his or her designee. A summary of the results of the Computerized Criminal History data may be released by the Police Department to the licensing authority, including the City Council, the City Manager, or other city staff involved in the license approval process.

(C) Before the investigation is undertaken, the applicant must authorize the Police Department by written consent to undertake the investigation. The written consent must fully comply with the provisions of M.S. Chapter 13 regarding the collection, maintenance and use of the information. Except for the positions set forth in M.S. § 364.09, the city will not reject an applicant for a license on the basis of the applicant's prior conviction unless the crime is directly related to the license sought and the conviction is for a felony, gross misdemeanor, or misdemeanor with a jail sentence. If the city rejects the applicant's request on this basis, the city shall notify the applicant in writing of the following:

- (1) The grounds and reasons for the denial.
- (2) The applicant complaint and grievance procedure set forth in M.S. § 364.06.
- (3) The earliest date the applicant may reapply for the license.
- (4) That all competent evidence of rehabilitation will be considered upon reapplication.

(Ord. 399, passed 6-13-13)

§ ____ .03 PENALTIES.

Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this 19th day of October, 2022.

Dave Dillan, Acting Mayor

ATTEST:

Tammy Pfaff, City Manager

First Reading- September 15, 2022
Second Reading- October 19, 2022
Published

ORDINANCE NO. 500
AN ORDINANCE AMENDING TITLE IX (GENERAL REGULATIONS) CHAPTER 94
(HEALTH AND SANITATION NUISANCES) SECTION 94.18 (PUBLIC NUISANCES
AFFECTING PEACE AND SAFETY) PROVISION F (NOISE) OF THE CITY OF
MILACA CODE OF ORDINANCES

Additions are indicated by underline. Deletions are indicated by ~~striketrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

- .01 Intent
- .02 Amendment
- .03 Penalty

§ .01 INTENT.

The City intends to amend the ordinance to exempt businesses within the City Industrial Park operating equipment necessary for their business operations from the noise restrictions therein.

§ .02 TITLE IX (GENERAL REGULATIONS) CHAPTER 94 (HEALTH AND SANITATION NUISANCES) SECTION 94.18 (PUBLIC NUISANCES AFFECTING PEACE AND SAFETY) PROVISION F (NOISE) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ

(F) The using or operation or permitting the using or operation of any radio receiving set, musical instrument, phonograph, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby. Operation of any device referred to above between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of violation of this section. This section shall not apply to businesses located within the City Industrial Park operating machinery or other equipment necessary for the business operations.

§ .03 PENALTIES.

Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this 19th day of October, 2022.

Dave Dillan, Mayor

ATTEST:

Tammy Pfaff, City Manager

First Reading- September 15, 2022
Second Reading – October 19, 2022
Published

ORDINANCE NO. 501

AN ORDINANCE REPEALING CHAPTER 116 (GAMBLING REGULATIONS) OF
THE CITY OF MILACA CODE OF ORDINANCES

Section I: REPEALER

The ordinances of the City of Milaca are hereby amended by repealing the following provisions:

CHAPTER 116: GAMBLING REGULATIONS

Section

Gambling; Licensing and Conduct

- 116.01 Purpose
- 116.02 State statute adopted by reference
- 116.03 Definitions
- 116.04 License required
- 116.05 Eligible persons
- 116.06 License application procedure
- 116.07 Profits
- 116.08 Conduct of gambling; gambling manager
- 116.09 Compensation
- 116.10 Reporting requirements
- 116.11 Eligible premises
- 116.12 Prizes
- 116.13 Bingo
- 116.14 Violations; suspension and revocation; procedure

License Exempt Gambling

- 116.25 Purpose
- 116.26 Definitions
- 116.27 License required
- 116.28 Eligible persons
- 116.29 License; application procedure
- 116.30 Conduct of gambling; gambling manager
- 116.31 Compensation
- 116.32 Reporting requirements
- 116.33 Contribution to city
- 116.34 Violations; suspension and revocation; procedure

Cross-reference:

Fees, Charges, and Rates, see Ch. 34

Criminal History License Background Investigations, see § 33.20

GAMBLING; LICENSING AND CONDUCT

§ 116.01 PURPOSE.

The purpose of this subchapter is to closely regulate and control the conduct of gambling.
(Ord. 186, passed 11-1-78)

§ 116.02 STATE STATUTE ADOPTED BY REFERENCE.

The provisions of M.S. Chapter 349, as may be amended from time to time, and Laws of Minnesota, 1978, Chapter 507, relating to the licensing and restrictions of gambling are adopted and made a part of this code of ordinances as if set out in full.
(Ord. 186, passed 11-1-78)

§ 116.03 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

GAMBLING DEVICES. Those gambling devices known as paddlewheels, tipboards, pull-tabs (or ticket jars), or apparatus used in conducting raffles.

PADDLEWHEEL. A wheel marked off into sections containing one or more numbers, and which, after being turned or spun, uses a pointer or marker to indicate winning chances.

PROFIT. The gross receipts from the operation of gambling devices and conduct of raffles, less reasonable sums expended for prizes, local licensing fees, taxes, and maintenance costs for the devices.

PULL-TABS or TICKET JARS. A single folded or banded ticket or card, the face of which is initially covered, or otherwise hidden from view, to conceal a number or set of numbers or a symbol or set of symbols. A few of the numbers or symbols out of every set of PULL-TABS (or TICKET JARS) will have been designated in advance or at random as prizewinners. A participant pays a consideration to an operator for the opportunity to obtain a folded or banded ticket or a card, view the numbers or symbols on it, and possibly to obtain a prizewinning PULL-TAB (or TICKET JAR).

RAFFLE. A game in which a participant buys a ticket for a chance at a prize, with the winner determined by a random drawing.

TIPBOARD. A board, placard, or other device measuring at least 12 inches square, marked off in a grid or similar pattern, in which each section contains a hidden number or numbers, or other symbol, which determines the winning chances.
(Ord. 186, passed 11-1-78; Am. Ord. 233, passed 4-29-82)

§ 116.04 LICENSE REQUIRED.

No person shall directly or indirectly operate a gambling device or conduct a raffle without a license to do so as provided in this subchapter.

(Ord. 186, passed 11-1-78) Penalty, see § 10.99

§ 116.05 ELIGIBLE PERSONS.

(A) A license shall be issued only to the following organizations:

(1) Any corporation, fund, foundation, trust, or association organized for exclusively scientific, literary, religious, charitable, educational, or artistic purposes, or for the purpose of making contributions to or for the use of the United States of America, the state, or any of its political subdivisions, for exclusively public purposes, or for any combination of the above enumerated purposes, if no part of the net income of that corporation, fund, foundation, trust, or association inures to the benefit of any private member, stockholder, or individual; and

(2) Clubs organized and operated exclusively for pleasure, recreation, or other non-profitable purposes, and no part of the net income of which inures to the benefit of any private member, stockholder, or individual.

(B) For purposes of determining whether an applicant for a permit is an organization which qualifies under division (A) above, those organizations shall be identical to and be the same as those organizations covered by M.S. §§ 290.05(1)(i) and 290.05(1)(k), as may be amended from time to time.

(C) No license shall be issued unless the organization has been in existence for at least three years and shall have at least 30 active members.

(Ord. 186, passed 11-1-78)

§ 116.06 LICENSE APPLICATION PROCEDURE.

Application for a license shall be made upon a form prescribed by the Council. No person shall make a false representation in an application. The Council shall act upon the application within 180 days from the date of application, but shall not issue a license until at least 30 days after the date of application.

(Ord. 186, passed 11-1-78) Penalty, see § 10.99

§ 116.07 PROFITS.

(A) Profits from the operation of gambling devices or the conduct of raffles shall be for only one or more of the following purposes:

(1) Benefitting persons by enhancing their opportunity for religious or educational advancement, by relieving or protecting them from disease, suffering, or distress, by contributing to their physical well-being, by assisting them in establishing themselves in life as worthy and useful citizens, or by increasing their comprehension of and devotion to the principles upon which this nation was founded;

(2) Initiating, performing, or fostering worthy public works or enabling or furthering the erection or maintenance of public structures;

(3) Lessening the burdens borne by government or voluntarily supporting, augmenting, or supplementing services which government would normally render to the people; or

(4) Improving, expanding, maintaining, or repairing real property owned or leased by an organization.

(B) The above purposes do not include the erection or acquisition of any real property, unless the City Council specifically authorizes the expenditures after finding that the property will be used exclusively for one or more of the purposes specified in this section.

(Ord. 186, passed 11-1-78)

§ 116.08 CONDUCT OF GAMBLING; GAMBLING MANAGER.

(A) Gambling manager. All operation of gambling devices and the conduct of raffles shall be under the supervision of a single gambling manager to be designated by the organization. The gambling manager shall be responsible for gross receipts and profits from gambling devices and raffles and for their operation. The gambling manager shall be responsible for using profits for a proper purpose.

(B) Bond. The gambling manager shall provide a fidelity bond in the sum of \$10,000 in favor of the organization conditioned on the faithful performance of his or her duties. The City Council may waive this requirement upon unanimous vote.

(C) Qualifications of gambling manager. The gambling manager shall be an active member of the organization, and shall qualify under state law.

(Ord. 186, passed 11-1-78; Am. Ord. 213, passed 2-12-81)

§ 116.09 COMPENSATION.

No compensation shall be paid to any person in connection with the operation of a gambling device or the conduct of a raffle by a licensed organization. No person who is not an active member of an organization, or the spouse or surviving spouse of an active member, may participate in the organization's operation of a gambling device or conduct of a raffle.

(Ord. 186, passed 11-1-78) Penalty, see § 10.99

§ 116.10 REPORTING REQUIREMENTS.

(A) Gross receipts. Each organization licensed to operate gambling devices shall keep records of its gross receipts, expenses, and profits for each single gathering or occasion at which gambling devices are operated or a raffle is conducted. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of profits shall be itemized as to payee, purpose, amount, and date of payment.

(B) Separation of funds. Gross receipts from the operation of gambling devices and the conduct of raffles shall be segregated from other revenues of the organization, and placed in a separate account. The person who accounts for gross receipts, expenses, and profits from the operation of gambling devices or the conduct of raffles shall not be the same person who accounts for other revenues of the organization.

(C) Monthly reports. Each organization licensed to operate gambling devices or to conduct raffles shall report monthly to its membership, and to the City Manager, its gross receipts, expenses, and profits from gambling devices or raffles, and the distribution of profits. The licensee shall preserve these records for three years.

(Ord. 186, passed 11-1-78)

§ 116.11 ELIGIBLE PREMISES.

Gambling devices shall be operated and raffles conducted by a licensed organization only upon premises which it owns or leases, except that tickets for raffles may be sold off the premises. Leases shall be in writing and shall be for a term of at least 12 months. No lease shall provide that rental payments be based on a percentage of receipts. A copy of the lease shall be filed with the City Manager.

(Ord. 186, passed 11-1-78)

§ 116.12 PRIZES.

Total prizes from the operation of paddlewheels and tipboards awarded in any single day in which they are operated shall not exceed \$500. Total prizes resulting from any single spin of a paddle wheel or from any single tipboard shall not exceed \$100. Total prizes from the operation of a raffle shall not exceed \$14,400. Total prizes awarded in any calendar year by any organization shall not exceed \$15,000.

(Ord. 186, passed 11-1-78) Penalty, see § 10.99

§ 116.13 BINGO.

Nothing in this subchapter shall be construed to authorize the conduct of bingo.

(Ord. 186, passed 11-1-78)

§ 116.14 VIOLATIONS; SUSPENSION AND REVOCATION; PROCEDURE.

(A) Criminal penalty. Violation of any provision of this subchapter shall be a misdemeanor. A person convicted of violating any provision of this subchapter shall be subject to a penalty as provided in § 10.99.

(B) Suspension and revocation. Any license may be suspended or revoked for any violation of this subchapter. A license shall not be suspended or revoked until the procedural requirements of division (C) below have been complied with, provided that in cases where probable cause exists as to a code violation, the city may temporarily suspend upon service of notice of the hearing provided for in division (C). The temporary suspension shall not extend for more than two weeks.

(C) Procedure. A license shall not be revoked under division (B) above until notice and an opportunity for a hearing have first been given to the licensee. The notice shall be personally served and shall state the code provision reasonably believed to be violated. The notice shall also state that the licensee may demand a hearing on the matter, in which case the license will not be suspended until after the hearing is held. If the licensee requests a hearing, one shall be held on the matter by the City Council at least one week after the date on which the request is made. If, as a result of the hearing, the City Council finds that a code violation exists, then the Council may suspend or terminate the license. (Ord. 186, passed 11-1-78)

LICENSE EXEMPT GAMBLING

§ 116.25 PURPOSE.

The purpose of this subchapter is to closely regulate and control the conduct of gambling which is exempted from state license pursuant to M.S. § 349.214, as may be amended from time to time, this type of activity hereinafter referred to as "license exempt gambling."

(Ord. 291, passed 2-13-86)

§ 116.26 DEFINITIONS.

For purposes of this subchapter, all terms shall have the same meaning as found in M.S. §§ 349.12 et seq., as may be amended from time to time, including the definitions for "bingo" and "raffle," which are defined as follows.

BINGO. A game where each player has a card or board for which a consideration has been paid, containing five horizontal rows of spaces, with each row except the central one containing five figures. The central row has four figures with the word "free" marked in the center space thereof. BINGO also includes games which are as described in this

division except for the use of cards where the figures are not preprinted but are filled in by the players. A player wins a game of BINGO by completing a preannounced combination of spaces or, in the absence of a preannouncement of a combination of spaces, any combination of five spaces in a row, either vertical, horizontal, or diagonal.

RAFFLE. A game in which a participant buys a ticket for a chance at a prize, with the winner determined by a random drawing to take place at a location and date printed upon the ticket.

(Ord. 291, passed 2-13-86)

§ 116.27 LICENSE REQUIRED.

No person shall directly or indirectly operate license exempt gambling without a license to do so as provided in this subchapter.

(Ord. 291, passed 2-13-86) Penalty, see § 10.99

§ 116.28 ELIGIBLE PERSONS.

(A) A license shall be issued only to organizations which meet the following criteria:

(1) The organization is a fraternal, religious, veteran, or other non-profit organization;

(2) The organization has at least 15 active members residing either in the city and/or in the following townships: Dailey, Mudgett, Page, Hayland, Milaca, Borgholm, Milo, or Bogus Brook;

(3) The organization has been in existence at least one year; and

(4) The organization has submitted sufficient evidence to satisfy the City Council that the profits from the license exempt gambling shall be used to a lawful purpose.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

LAWFUL PURPOSE. One or more of the following:

(a) Benefitting persons by enhancing their opportunity for religious or educational advancement, by relieving or protecting them from disease, suffering, or distress, by contributing to their physical well-being, by assisting them in establishing themselves in life as worthy and useful citizens, or by increasing their comprehension of and devotion to the principles upon which this nation was founded;

(b) Initiating, performing, or fostering worthy public works or enabling or furthering the erection or maintenance of public structures;

(c) Lessening the burdens borne by government or voluntarily supporting, augmenting, or supplementing services which government would normally render to the people; or

(d) Improving, expanding, maintaining, or repairing real property owned or leased by an organization. LAWFUL PURPOSE does not include the erection or acquisition of any real property, unless the City Council specifically authorizes the expenditures after finding that the property will be used exclusively for one or more of the purposes specified in this clause.

PROFIT. The gross receipts collected from lawful gambling, less reasonable sums necessarily and actually expended for gambling supplies and equipment, prizes, rent, and utilities used during the gambling occasions, compensation paid to members for conducting gambling, taxes imposed by state law, and maintenance of devices used in lawful gambling.

(C) No license hereunder shall be granted unless the City Council finds that granting of the license does not conflict with the public health, safety, and welfare of the citizens of the city. In making this determination, the City Council may consider the following factors:

- (1) The location of the premises upon which the gambling activity will be located, these premises hereinafter referred to as gambling premises;
 - (2) The number of gambling activities operated on the gambling premises by either the applying organization or any other organization;
 - (3) The number of patrons physically at the gambling premises at any one point in time or during any 24-hour period;
 - (4) The number of gambling activities to be held by the organization or to be held on the gambling premises during any one calendar year;
 - (5) Whether juveniles will be present at the gambling premises, during those hours when the gambling activity will occur;
 - (6) The day or days of the week and the hours during which the gambling activity will be conducted; and
 - (7) Other factors as the City Council deems relevant and appropriate to making its findings under this clause.
- (Ord. 291, passed 2-13-86; Am. Ord. 291, passed 2-18-88)

§ 116.29 LICENSE; APPLICATION PROCEDURE.

Application for a license shall be made upon a form prescribed by the Council. No person shall make a false representation in an application. The Council shall act upon the application within 45 days from the date of application.

(Ord. 291, passed 2-13-86) Penalty, see § 10.99

§ 116.30 CONDUCT OF GAMBLING; GAMBLING MANAGER.

All operation of gambling shall be under the supervision of a single gambling manager to be designated by the organization. The gambling manager shall be responsible for using profits for a proper purpose.

(Ord. 291, passed 2-13-86)

§ 116.31 COMPENSATION.

No compensation shall be paid to any member of the licensed organization in connection with the operation of the gambling conducted pursuant to the license issued hereunder.

(Ord. 291, passed 2-13-86) Penalty, see § 10.99

§ 116.32 REPORTING REQUIREMENTS.

(A) Each organization licensed hereunder shall keep records of its gross receipts, expenses, and profits for each single gathering or occasion at which gambling is conducted. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of profits shall be itemized as to payee, purpose, amount, and date of payment.

(B) Gross receipts from the operation of gambling hereunder shall be segregated from other revenues of the organization, and placed in a separate account. The person who accounts for gross receipts, expenses, and profits from the operation of gambling devices or the conduct of raffles shall not be the same person who accounts for other revenues of the organization.

(C) Each organization licensed to conduct gambling hereunder shall report monthly to its membership, and to the City Manager-Clerk, its gross receipts, expenses, and profits from gambling devices or raffles, and the distribution of profits. The licensee shall preserve these records for three years.

(Ord. 291, passed 2-13-86)

§ 116.33 CONTRIBUTION TO CITY.

Pursuant to M.S. § 335.220(1), Local Regulation, as may be amended from time to time, relating to organizations conducting lawful gambling and the responsible local unit of government; these organizations operating within the city must contribute 10% of their net profits derived from lawful gambling to a fund administered and regulated by the city without cost to that fund, for disbursement by the city of the receipts for lawful purposes. The contribution is due and payable to the city monthly on or before the twenty-fifth day of the month succeeding the month in which the net profit was made.

(Ord. 291, passed 11-16-89)

§ 116.34 VIOLATIONS; SUSPENSION AND REVOCATION; PROCEDURE.

(A) Criminal penalty. Violation of any provision of this subchapter shall be a misdemeanor. A person convicted of violating any provision of this subchapter shall be subject to a penalty as set forth in § 10.99.

(B) Suspension and revocation. Any license may be suspended or revoked for any violation of this subchapter. A license shall not be suspended or revoked until the procedural requirements of division (C) below have been complied with, provided that in cases where probable cause exists as to a code violation, the city may temporarily suspend the license upon service of notice of the hearing provided for in division (C). The temporary suspension shall not exceed two weeks.

(C) Procedure. A license shall not be revoked under division (B) above until notice and an opportunity for a hearing have first been given to the licensee. The notice shall be personally served upon the licensee and shall state the code provision reasonably believed to be violated. The notice shall also state that the licensee may demand a hearing on the matter, in which case the license will not be suspended until after the hearing is held, except for temporary suspension as provided for in division (B). If the licensee requests a hearing, one shall be held on the matter by the City Council at least one week after the date on which the request is made. If, as a result of the hearing, the City Council finds that a code violation exists, then the Council may suspend or terminate the license.

(Ord. 291, passed 2-13-86)

Section II: EFFECTIVE DATE

Adopted by the City Council of the City of Milaca this 19th day of October, 2022.

Dave Dillan, Acting Mayor

ATTEST:

Tammy Pfaff, City Manager

First Reading- September 15, 2022
Second Reading - October 19, 2022
Published

ORDINANCE NO. 502

AN ORDINANCE CHAPTER 116 AUTHORIZING AND REGULATING THE CONDUCT OF LAWFUL GAMBLING WITHIN THE CITY OF MILACA, MINNESOTA

The City Council of Milaca, Minnesota ordains:

§116.01 ADOPTION OF STATE LAW BY REFERENCE

The provisions of Minn. Stat. § 349, as they may be amended from time to time, with reference to the definition of terms, conditions of operation, provisions relating to sales, and all other matters pertaining to lawful gambling are hereby adopted by reference and are made a part of this ordinance as if set out in full. It is the intention of the Council that all future amendments of Minn. Stat. § 349, are hereby adopted by reference or referenced as if they had been in existence at the time this ordinance was adopted.

§116.02 CITY MAY BE MORE RESTRICTIVE THAN STATE LAW

The Council is authorized by the provisions of Minn. Stat. § 349.213, as it may be amended from time to time, to impose, and has imposed in this ordinance, additional restrictions on gambling within its limits beyond those contained in Minn. Stat. § 349, as it may be amended from time to time.

§116.03 PURPOSE

The purpose of this ordinance is to regulate lawful gambling within the City of Milaca, to prevent its commercialization, to ensure the integrity of operations, and to provide for the use of net profits only for lawful purposes.

§116.04 DEFINITIONS

In addition to the definitions contained in Minn. Stat. § 349.12, as it may be amended from time to time, the following terms are defined for purposes of this ordinance:

BOARD, as used in this ordinance, means the State of Minnesota Gambling Control Board.

CITY, as used in this ordinance, means the City of Milaca.

COUNCIL, as used in this ordinance, means the City Council of the City of Milaca.

LICENSED ORGANIZATION, as used in this ordinance, means an organization licensed by the Board.

LOCAL PERMIT, as used in this ordinance, means a permit issued by the city.

TRADE AREA, as used in this ordinance, means the City of Milaca and the townships of Dailey, Mudgett, Page, Hayland, Milaca, Borgholm, Milo, or Bogus Brook;

§116.05 APPLICABILITY

This ordinance shall be construed to regulate all forms of lawful gambling within the city except bingo conducted within a nursing home or a senior citizen housing project or by a senior citizen organization if the prizes for a single bingo game do not exceed \$10, total prizes awarded at a single bingo occasion do not exceed \$200, only members of the organization, residents of the nursing home or housing project, and their guests, are allowed to play in a bingo game, no compensation is paid for any persons who conduct the bingo, and a manager is appointed to supervise the bingo.

§116.06 LAWFUL GAMBLING PERMITTED

Lawful gambling is permitted within the city provided it is conducted in accordance with Minn. Stat. §§ 609.75-.763, inclusive, as they may be amended from time to time; Minn. Stat. §§ 349.11-.23, inclusive, as they may be amended from time to time; and this ordinance.

§116.07 COUNCIL APPROVAL

Lawful gambling authorized by Minn. Stat. §§ 349.11-.23, inclusive, as they may be amended from time to time, shall not be conducted unless approved by the Council, subject to the provisions of this ordinance and state law.

§116.08 APPLICATION AND LOCAL APPROVAL OF PREMISES PERMITS

(A) Any organization seeking to obtain a premises permit from the Board shall file with the City Manager an executed, complete duplicate application, together with all exhibits and documents accompanying the application as will be filed with the Board.

(B) Upon receipt of an application for issuance of a premises permit, the City Manager shall transmit the application to the chief of police for review and recommendation.

(C) The chief of police shall investigate the matter and make the review and recommendation to the City Council as soon as possible, but in no event later than 45 days following receipt of the notification by the city.

(D) Organizations applying for a state-issued premises permit shall pay the city a \$100.00 investigation fee. This fee shall be refunded if the application is withdrawn before the investigation is commenced. If approved by the City Council and the Board, a licensed organization will be responsible for an annual investigative fee for conducting lawful gambling within the city.

(E) The applicant shall be notified in writing of the date on which the Council will consider the recommendation.

(F) The Council shall receive the police chief's report and consider the application within 45 days of the date the application was submitted to the City Manager.

(G) The Council shall by resolution approve or disapprove the application within 60 days of receipt of the application.

(H) The Council shall deny an application for issuance or renewal of a premises permit for any of the following reasons:

- (i) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three (3) years.
- (ii) Violation by the on-sale establishment or organization leasing its premises for gambling of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice, and protection of public safety within the last three (3) years.
- (iii) Lawful gambling would be conducted at premises other than those for which an on-sale liquor license has been issued.
- (iv) Lawful gambling would be conducted at more than one (1) premises within the city.
- (v) An organization would be permitted to conduct lawful gambling activities at more than one (1) premises in the city.
- (vi) More than one licensed organization would be permitted to conduct lawful gambling activities at one (1) premises.
- (vii) Failure of the applicant to pay the investigation fee provided by Subdivision 4 within the prescribed time limit.
- (viii) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.

Otherwise, the Council shall pass a resolution approving the application.

§116.09 LOCAL PERMITS

(A) No organization shall conduct lawful gambling excluded or exempted from state licensure requirements by Minn. Stat. § 349.166, as it may be amended from time to time, without a valid local permit. This section shall not apply to lawful gambling exempted from local regulation by Section 5 of this ordinance.

(B) Applications for issuance or renewal of a local permit shall be on a form prescribed by the city. The application shall contain the following information:

- (i) Name and address of the organization requesting the permit.
- (ii) Name and address of the officers and person accounting for receipts, expenses, and profits for the event.
- (iii) Dates of gambling occasion for which permit is requested.
- (iv) Address of premises where event will occur.
- (v) Copy of rental or leasing arrangement, if any, connected with the event, including rent to be charged to the organization.
- (vi) Estimated value of prizes to be awarded.

(C) The fee for a local permit shall be \$100. The fee shall be submitted with the application for a local permit. This fee shall be refunded if the application is withdrawn before the investigation is commenced.

(D) Upon receipt of an application for issuance or renewal of a local permit, the City Manager shall transmit the notification to the chief of police for review and recommendation.

(E) The chief of police shall investigate the matter and make review and recommendation to the City Council as soon as possible, but in no event later than 45 days following receipt of the notification by the city.

(F) The applicant shall be notified in writing of the date on which the Council will consider the recommendation.

(G) The Council shall receive the public safety department's report and consider the application within 45 days of the date the application was submitted to the City Manager.

(H) The Council shall deny an application for issuance or renewal of a premises permit for any of the following reasons:

- (i) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three (3) years.
- (ii) Violation by the on-sale establishment, or organization leasing its premises for gambling, of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to the operation of the establishment, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice, and protection of public safety within the last three (3) years.
- (iii) The organization has not been in existence for at least three (3) consecutive years prior to the date of application.
- (iv) The organization does not have at least thirteen (13) active and voting members.
- (v) Exempted or excluded lawful gambling will not take place at a premises the organization owns or rents.
- (vi) Exempted or excluded lawful gambling will not be limited to a premises for which an on-sale liquor license has been issued.
- (vii) Exempted or excluded lawful gambling will occur at more than one (1) premises within the city.
- (viii) An organization will have a permit to conduct exempted or excluded lawful gambling activities on more than one (1) premises in the city.
- (ix) More than one licensed, qualified organization will be conducting exempted or excluded lawful gambling activities at any one (1) premises.
- (x) Failure of the applicant to pay the permit fee provided by subdivision 3 within the prescribed time limit.
- (xi) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.

Otherwise, the Council shall approve the application.

- (I) Local permits shall be valid for one (1) year after the date of issuance unless suspended or revoked.

§116.10 REVOCATION AND SUSPENSION OF LOCAL PERMIT

(A) A local permit may be revoked or temporarily suspended for a violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling.

(B) A license shall not be revoked or suspended until written notice and an opportunity for a hearing have first been given to the permitted person. The notice shall be personally served or sent by certified or registered mail. If the person refuses to accept notice, notice of the violation shall be served by posting it on the premises. Notice shall state the provision reasonably believed to be violated and shall also state that the permitted person may demand a hearing on the matter, in which case the permit will not be suspended until after the hearing is held. If the permitted person requests a hearing, the Council shall hold a hearing on the matter at least one week after the date on which the request is made. If, as a result of the hearing, the Council finds that an ordinance violation exists, then the Council may suspend or revoke the permit.

§116.11 LICENSE AND PERMIT DISPLAY

All permits issued under state law or this ordinance shall be prominently displayed during the permit year at the premises where gambling is conducted.

§116.12 NOTIFICATION OF MATERIAL CHANGES TO APPLICATION

An organization holding a state-issued premises permit or a local permit shall notify the city within ten (10) days in writing whenever any material change is made in the information submitted on the application.

§116.13 CONTRIBUTION OF NET PROFITS TO FUND ADMINISTERED BY CITY

(A) Each organization licensed to conduct lawful gambling within the city pursuant to Minn. Stat. § 349.16, as it may be amended from time to time, shall contribute ten percent (10%) of its net profits derived from lawful gambling in the city to a fund administered and regulated by the city without cost to the fund. The city shall disburse the funds for charitable contributions as defined by Minn. Stat. § 349.12, subd. 7a, as it may be amended from time to time.

(B) Payment under this section shall be made on the last day of each month.

(C) The city's use of such funds shall be determined at the time of adoption of the city's annual budget or when the budget is amended.

§116.14 DESIGNATED TRADE AREA

(A) Each organization licensed to conduct gambling within the city shall expend fifty percent (50%) of its lawful purpose expenditures on lawful purposes conducted within the city's trade area.

(B) This section applies only to lawful purpose expenditures of gross profits derived from gambling conducted at a premises within the city's jurisdiction.

§116.15 RECORDS AND REPORTING

(i) Organizations conducting lawful gambling shall file with the City Manager one copy of LG100A records and reports required to be filed with the Board, pursuant to Minn. Stat. § 349, as it may be amended from time to time, and rules adopted pursuant thereto, as they may be amended from time to time. The records and reports shall be filed on or before the day they are required to be filed with the Board.

(ii) Organizations licensed by the Board shall file a report with the city proving compliance with the trade area spending requirements imposed by Section 14. Such report shall be made on a form prescribed by the city and shall be submitted annually.

§116.16 HOURS OF OPERATION

Lawful gambling shall not be conducted between 1 a.m. and 8 a.m. on any day of the week.

§116.17 PENALTY

Any person who violates any provision of this ordinance; Minn. Stat. §§ 609.75-609.763, inclusive, as they may be amended from time to time; or Minn. Stat. §§ 349.11-349.21, as they may be amended from time to time; or any rules promulgated under those sections, as they may be amended from time to time, shall be guilty of a misdemeanor and subject to a fine of not more than \$1,000 or imprisonment for a term not to exceed 90 days, or both, plus in either case the costs of prosecution. In addition, violations shall be reported to the Board and recommendation shall be made for suspension, revocation, or cancellation of an organization's license.

§116.18 SEVERABILITY

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

§116.19 EFFECTIVE DATE

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Passed by the City Council of Milaca, Minnesota this 19th day of October 2022.

Dave Dillan, Acting Mayor

Attested:

Tammy Pfaff, City Manager

First Reading- September 15, 2022
Second Reading - October 19, 2022
Published

ORDINANCE No. 503

AN ORDINANCE AMENDING TITLE IX GENERAL REGULATIONS, ADDING CHAPTER 98 (BEEKEEPING) OF THE CITY OF MILACA CODE OF ORDINANCES

BEEKEEPING ORDINANCE

98.01 PURPOSE.

The purpose of this Ordinance is to establish certain requirements for beekeeping within the City, to avoid issues which might otherwise be associated with beekeeping in populated areas.

Compliance with this Ordinance shall not be a defense to a proceeding alleging that a given colony constitutes a nuisance, but such compliance may be offered as evidence of the beekeeper's efforts to abate any proven nuisance.

Compliance with this Ordinance shall not be a defense to a proceeding alleging that a given colony violates applicable Ordinances regarding public health, but such compliance may be offered as evidence of the beekeeper's compliance with acceptable standards of practice among hobby beekeepers in the State of Minnesota.

Honey bees (*apis mellifera*) are of benefit to humankind, and to Minnesota in particular, by providing agriculture, fruit and garden pollination services and by furnishing honey and other useful products; and

Minnesota is among the leading states in honey production and agricultural by-products associated with beekeeping throughout the United States; and

Domestic strains of honey bees have been selectively bred for desirable traits including gentleness, honey production, tendency not to swarm and non-aggressive behavior, characteristics which are desirable to foster and maintain; and

Gentle strains of honey bees can be maintained within populated areas in reasonable densities without causing a nuisance if the bees are properly located and carefully managed;

98.02 DEFINITIONS.

APIARY. The assembly of one or more colonies of bees at a single location.

BEEKEEPER. A person who owns or has charge of one or more colonies of bees.

BEEKEEPING EQUIPMENT. Anything used in the operation of an apiary, such as hive bodies, supers, frames, top and bottom boards and extractors.

COLONY. An aggregate of bees consisting principally of workers, but having, when perfect, one queen and at times drones, brood, combs and honey.

HIVE. The receptacle inhabited by a colony that is manufactured for that purpose.

HONEY BEE. All life stages and castes of the common domestic honey bee, *apis mellifera* species.

LOT. A contiguous parcel of land under common ownership.

NUCLEUS COLONY. A small quantity of bees with a queen housed in a smaller than usual hive box designed for a particular purpose.

UNDEVELOPED PROPERTY. Any idle land that is not improved or actually in the process of being improved with residential, commercial, industrial, church, park, school or governmental facilities or other structures or improvements intended for human occupancy and the grounds maintained in associations therewith. The term shall be deemed to include property developed exclusively as a street or highway or property used for commercial agricultural purposes.

SWARM. A group of bees, usually calm, with a queen that have left a hive to find a new home.

98.03 INTERIM USE PERMIT REQUIRED. (Consider an Annual Flat Fee)

- (A) No person shall keep, maintain, or allow to be kept any hive or other facility for the housing of honeybees on or in any property in the City of Milaca without an Interim Use Permit.
- (B) The number and location of hives, colonies, and/or facilities for the housing of honeybees permitted by this section shall be determined by a permit issued by the City of Milaca. The permit shall specify any restrictions, limitations, conditions, or prohibitions required by the City as necessary to safeguard public health and the general welfare. Subject to a hearing to be held by a committee of the council or other designated hearing examiner, if requested within five (5) days of the notification, the City may deny, suspend, or revoke any permit applied for or granted pursuant to this section if any condition or requirement is violated or if the keeping of honeybees becomes a public nuisance.
- (C) Any person desiring a permit for the keeping of honeybees shall make application to the City. Approval of the permit is subject to the applicant showing they have completed a course on beekeeping including but not limited to disease and mite management and swarm control. Rental properties may not obtain a beekeeping permit. Neighbor notification shall be the responsibility of the City. All permits issued shall expire on March 31 of the year following issuance unless sooner revoked. The application fee for such permit shall be as established in the license fee schedule and shall be paid at the time of application. There shall be no fee for annual renewal, but the permit must be renewed annually for administrative tracking and notification purposes in a format supplied by or approved by the city. Failure to provide such renewal shall constitute a

violation of this section and may result in revocation of permit. The City shall inspect the premises as deemed necessary. Should the permit be refused, denied, or revoked, the fee paid with the application shall be retained by the City.

98.04 STANDARDS OF PRACTICE.

- (A) Honey bee colonies shall be kept in hives with removable frames, which shall be kept in sound and usable condition.
- (B) Each beekeeper shall ensure that a convenient source of water is available to the colony so long as colonies remain active outside of the hive.
- (C) Each beekeeper shall ensure that no wax comb, syrup for feeding honey bees, or other material that might encourage robbing by other bees are left upon the grounds of the apiary lot. Such materials once removed from the site shall be handled and stored in sealed containers, or placed within a building or other insect-proof container.
- (D) For each colony permitted to be maintained under this Ordinance, there may also be maintained upon the same apiary lot, one (1) nucleus colony in a hive structure not to exceed one (1) standard nine and five-eighths (9-5/8) inch depth ten (10) frame hive body with no supers.
- (E) Each beekeeper shall maintain their beekeeping equipment in good condition, including keeping the hives painted if they have been painted but are peeling or flaking, and securing unused equipment from weather, potential theft or vandalism and occupancy by swarms. It shall not be a defense to this Ordinance that a beekeeper's unused equipment attracted a swarm and that the beekeeper is not intentionally keeping bees.
- (F) The beekeeper shall show they have had a complete course on beekeeping including but not limited to disease and mite management and swarm control.
- (G) Each beekeeper shall enclose their property and/or the apiary with a latching fence. A fence shall not be required if the hives are approved to be located on a rooftop so as to be inaccessible to the general public so that bee movements to and from the hive do not interfere with the ordinary movements of persons on adjacent properties or the public right-of-way.
- (H) Each beekeeper shall, if unable or unwilling to continue to maintain their permitted hives, promptly notify the city so that the hives may be made available to an approved honeybee rescue entity, or, if necessary, disposed of by the City. **There shall be a fee as established in the license fee schedule for disposal of hives.**
- (I) If the beekeeper relocates a hive or colony to a new apiary site, the beekeeper shall apply for an updated beekeeping permit, prior to the relocation, on the form provided by the city.

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- (J) Upon receipt of a beekeeping permit for initial review, the city will send written notice to all owners of properties located within three hundred fifty (350) feet of the property the apiary site(s) are identified on. Any objections to the registration must be made in writing and received within fourteen (14) days of mailing the notice. If any written objection is received, the beekeeping permit must be referred to the city council or designee.
- (K) The beekeeping permit must be denied if the city receives a written objection from a resident living within the designated notification area that includes medical documentation by a licensed physician of an allergy to honeybee venom.

98.05 COLONY DENSITY.

- (A) Except as otherwise provided in this Ordinance, in each instance where a colony is kept less than twenty-five (25) feet from a property line of the lot upon which the apiary is located, as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least six (6) feet in height. The flyway barrier may consist of a wall, fence, dense vegetation or a combination thereof, such that bees will fly over rather than through the material to reach the colony. If a flyway barrier of dense vegetation is used, the initial planting may be four (4) feet in height, so long as the vegetation normally reaches six (6) feet in height or higher. The flyway barrier must continue parallel to the apiary lot line for ten (10) feet in either direction from the hive, or contain the hive or hives in an enclosure at least six (6) feet in height. A flyway barrier is not required if the property adjoining the apiary lot line (1) is undeveloped, or (2) is zoned agricultural, industrial or is outside of the City limits, or (3) is a wildlife management area or naturalistic park land with no horse or foot trails located within twenty-five (25) feet of the apiary. A flyway barrier is not required if the hives are located on the roof of a structure containing at least one (1) full story if all hives are located at least five (5) feet from the side of the structure and at least fifteen (15) feet from any adjacent and occupied structure.
- (B) Honey bees are allowed only in R-1 and R-2 zoning districts
- (1) One half (1/2) acre or smaller lot: Two (2) colonies;
 - (2) Larger than one-half (1/2) acre but smaller than three-quarter (3/4) acre lot: Four (4) colonies;
 - (3) Larger than three-quarter (3/4) acre lot but smaller than one (1) acre lot: Six (6) colonies;
 - (4) One (1) acre but smaller than five (5) acres: Eight (8) colonies;
 - (5) Larger than five (5) acres: As determined as appropriate by the City.

- (C) Regardless of lot size, so long as all lots within a radius of at least two hundred (200) feet from any hive, measured from any point on the front of the hive, remain undeveloped, there shall be no limit to the number of colonies. No grandfathering rights shall accrue under this subsection. If a beekeeper serves the community by removing a swarm or swarms of honeybees from locations where they are not desired, a beekeeper shall not be considered in violation of the portion of this section limiting the number of colonies while temporarily housing the swarm on the apiary lot in compliance with the standards of practice established pursuant to this section if the swarm is so housed for no more than thirty (30) days from the date acquired.
- (D) Hives cannot be located in the front or side yards. Corner lots shall be considered to have two front yards. All hives must have rear setbacks of a minimum of twenty-five (25) feet from property line. A minimum of thirty (30) feet from adjacent dwellings.
- (E) Hives cannot be located in any drainage and utility easements, floodway or regulated floodplain or the first twenty-five (25) feet of the wetland buffer.

98.06 INSPECTION.

A designated City official shall have the right to inspect any apiary for the purpose of ensuring compliance with this Ordinance between 8 a.m. and 5 p.m. once annually upon prior notice to the owner of the apiary property and more often upon complaint without prior notice.

98.07 PRESUMED COLONY/HIVE VALUE.

For the purpose of enforcing City Ordinances against destruction of property, each colony/hive shall be presumed to have a value of \$275.

98.08 COMPLIANCE.

- (A) Upon receipt of credible information that any colony located within the City is not being kept in compliance with this Ordinance, the City Manager shall cause an investigation to be conducted. If the investigation shows that a violation may exist and will continue, the City Manager shall cause a written notice of hearing to be issued to the beekeeper, which notice shall set forth:
- (1) The date, the time and the place that the hearing will be held, which date shall be not less than thirty (30) days from the date of the notice;
 - (2) The violation alleged;
 - (3) That the beekeeper may appear in person or through counsel, present evidence, cross examine witnesses and request a court reporter, and

KEEP?

- (4) That if the City Manager finds that they have been kept in violation of this Ordinance, and if the violation is not remediated within the time allowed, the bees may be ordered removed and/or destroyed.
- (B) Notices shall be given by certified US Mail return receipt requested or personal delivery. However, if the beekeeper cannot be located, then notice may be given by publication in a legal newspaper for the county in which the apiary property is located, at least seven (7) days before the hearing.
- (C) The hearing shall be conducted by the City Manager. The burden shall be on the City to demonstrate by a preponderance of evidence that the colony or colonies have been kept in violation of this Ordinance. If the City Manager finds a violation, then he/she may order that the bees be removed from the City or such other action as may address the violation, and that the apiary lot be disqualified for permitting under this Ordinance for a period of two (2) years from the date of the order, the apiary lot ownership changes, in which case the prohibition shall terminate. If the order has not been complied with within twenty (20) days of the order, the City may remove, donate or destroy the bees and charge the beekeeper with the cost thereof. Upon destruction of bees by the City, all equipment shall be returned by the City to the beekeeper, with expenses of transportation to be paid by the beekeeper. The City's destruction of the bees shall be by a method that will not damage or contaminate the equipment, including wax foundation.
- (D) The decision of the hearing officer may be appealed by the beekeeper as provided in the City's rules and procedures. If no provision for appeal exists, then the beekeeper may file a notice of appeal with the City within fifteen (15) days of the date the order is placed in US Mail to the beekeeper, or ten (10) days if the decision is announced at the hearing by the City Manager.
- (E) No hearing and no order shall be required for the destruction of honey bees not residing in a hive structure that is intended for beekeeping.

98.09 SAVINGS CLAUSE.

- (A) In the event any part of this Ordinance or its application to any person or property is held to be unenforceable for any reason, the unenforceability thereof will not affect the enforceability and application of the remainder of this Ordinance, which will remain in full force and effect.
- (B) A person who has custody of beekeeping colony(ies) without obtaining an Interim Use Permit is guilty of a misdemeanor.

Adopted by the City Council of the City of Milaca this _____ day of _____.

Dave Dillan, Acting Mayor

ATTEST:

Tammy Pfaff, City Manager

DRAFT

ORDINANCE # 504

AN ORDINANCE AMENDING TITLE IX (GENERAL REGULATIONS), ADDING CHAPTER 99 (CHICKENS), OF THE CITY OF MILACA CODE OF ORDINANCES

CHICKENS IN R-1 AND R-2 RESIDENTIAL ZONES

99.01 DEFINITIONS

For the purpose of this Zoning Code and other applicable ordinances certain words and terms are defined as follows:

BROODING. The period of chicken growth when supplemental heat must be provided due to the chicken's inability to generate enough body heat.

CHICKEN. A domesticated chicken that is kept as a pet or serves as a source of eggs or meat.

COOP. The structure used for the keeping or housing of chickens.

EXERCISE YARD. A larger fenced area that provides space for exercise and foraging for the chickens when supervised.

HEN. A female chicken.

OFFICER. Any person designated by the City Council as an enforcement officer.

ROOSTER. A male chicken.

RUN. A fully-enclosed and covered area attached to a coop where the chickens can roam unsupervised.

99.02 GENERAL PROVISIONS.

The keeping of chickens is allowed only in R-1 and R-2 zoning districts – single family dwellings only (not townhomes, duplexes, etc.) subject to the following provisions:

- (A) No more than three chickens shall be housed or kept on any one property and shall only be allowed on properties with single family dwellings in the R-1 and R-2 Zones. Rental properties are prohibited from having chickens.
- (B) Roosters are prohibited.
- (C) Chickens shall not be housed in a residential dwelling unit or an attached or detached garage, except for brooding purposes.
- (D) A coop is required to house the chickens. The coop must be constructed and maintained to meet the following minimum standards:
 - (1) The coop shall be located in the side or rear yard and shall be a separate structure.
 - (2) The coop shall be a minimum of ten (10) feet from property lines and a

minimum of thirty (30) feet from any other structures due to fire hazards.

- (3) The coop shall provide a minimum of nine (9) square feet of interior floor space per chicken and must be elevated twelve (12) to twenty-four (24) inches to ensure air circulation beneath the coop. A coop must have rodent resistant flooring.
 - (4) Construction shall be adequate to protect chickens from extreme temperatures and prevent access by rodents.
 - (5) The coop must be maintained in a clean and sanitary condition, devoid of all rodents and vermin and free from objectionable odors. Manure shall not be allowed to accumulate in a way that causes an unsanitary condition or causes odor detectible on another property.
 - (6) The coop shall be fully-enclosed.
 - (7) The coop may not be constructed on any parcel of land before construction of the principal structure.
 - (8) The coop will be considered an accessory structure and will count towards total lot coverage.
 - (9) A building permit must be applied for, approved and paid for before any coop is allowed on the property. A site plan must be submitted with building permit and include run or exercise yard plans. In no event shall off-street parking space, structures of any type, buildings or other features cover more than 60% of the lot area resulting in less than 40% landscaped in residentially zoned properties (Ord. #156.060(B)(3)).
- (E) A run or exercise yard is required.
- (1) Runs must be constructed and maintained to meet the following minimum standards:
 - (a) The run shall be located in the side or rear yard and attached to the coop.
 - (b) The run shall meet the setback requirements for utility/storage structures for the respective zoning district.
 - (c) The size of the run shall be at least sixteen (16) square feet if access to a fenced exercise yard is available. The size of the run shall be at thirty-two (32) square feet if access to an exercise yard is not available. If the coop is elevated two (2) feet so the chickens can access the space beneath, that area may be counted as a portion of the minimum run footprint.
 - (d) The run shall be fully-enclosed. Hardware cloth or similar material must extend

one foot beyond the base of the coop and run area to protect from predators.

- (2) Exercise yards must be fully-enclosed by a fence.
- (F) Grains and feed must be stored in rodent and raccoon-proof containers inside of a structure.
- (G) Chicken fighting is prohibited.
- (H) Outdoor butchering of chickens is prohibited.
- (I) Dead chickens must be disposed of according to the Minnesota Board of Animal Health rule which requires chicken carcasses to be disposed of as soon as possible after death, usually within 48 hours to 72 hours. Legal forms of chicken carcass disposal include offsite burial, offsite incineration or rendering, or offsite composting.
- (J) The city's officer may inspect the premises to ensure compliance with city ordinances.
- (K) Any person no longer keeping chickens must notify the city and remove the coop and run within 30 days of the chickens being removed from the property.

99.03 ADMINISTRATIVE APPROVAL REQUIRED.

No person shall own, keep, or have custody of live chickens without first obtaining an Interim Use Permit from the city. Interim Use fee shall apply on initial application but there shall be no fee for annual renewal, but the permit must be renewed annually for administrative tracking and notification purposes in a format supplied by or approved by the city. Failure to provide such renewal shall constitute a violation of this section and may result in revocation of permit. The city shall inspect the premises as deemed necessary. Should the permit be refused, denied or revoked, the fee paid with the application shall be retained by the city.

- (A) Application shall be made to the city along with a fee for Site Plan Review according to the adopted fee schedule.
- (B) A site plan shall be submitted with the application. The site plan shall identify the location of all structures on the property, including the coop, run, and exercise yard, and provide accurate property dimensions and setbacks.
- (C) The city will send letters to property owners within 350 feet. If any neighbor objects to the chickens, Interim Use Permit will be denied.
- (D) Upon receipt of a complete application, the City Manager shall be responsible for conducting an administrative Site Plan Review and, if approved, issuing a permit.
- (E) If at any time the City Manager determines violations of this subchapter to exist, the permit is subject to revocation.

99.04 RUNNING AT LARGE PROHIBITED.

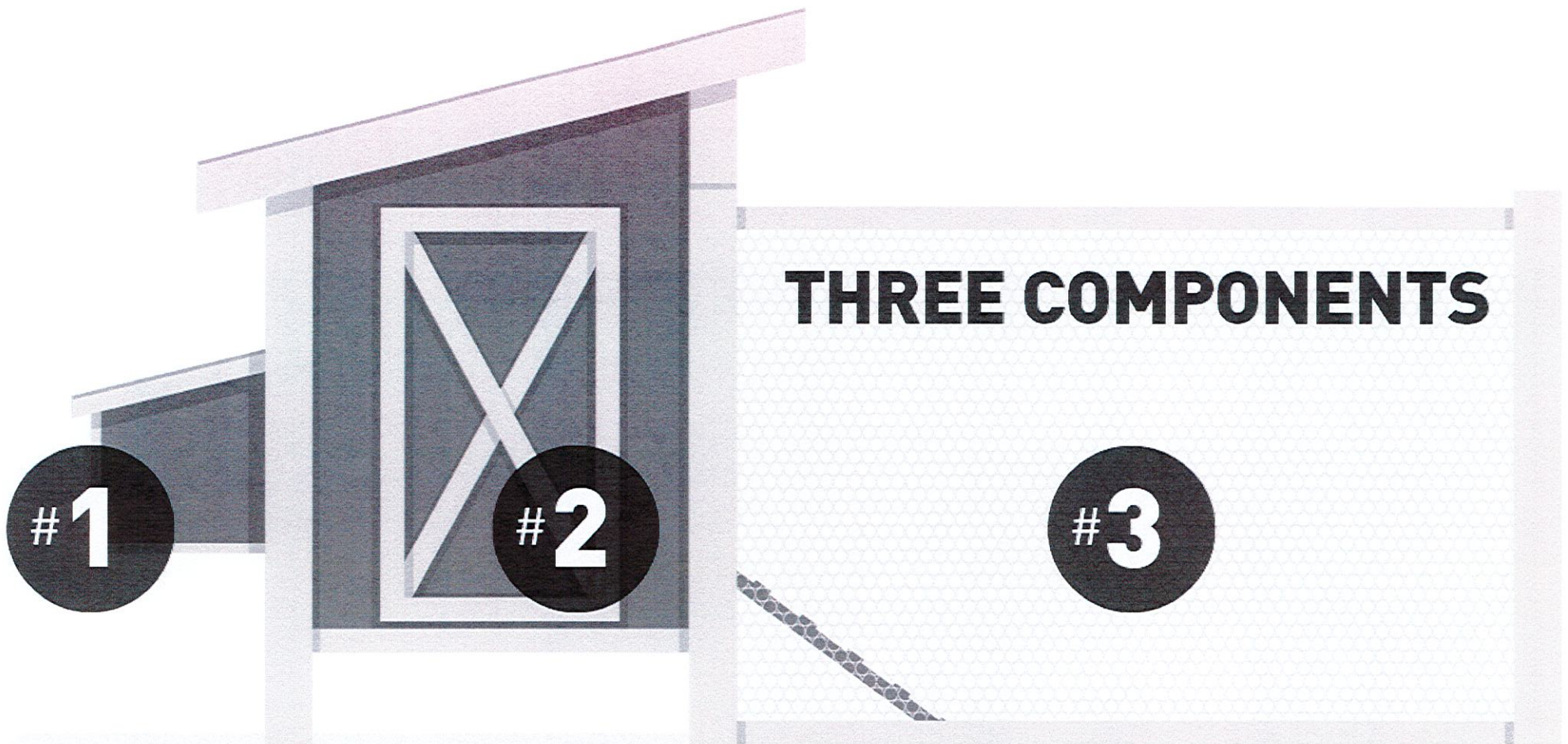
- (A) It shall be unlawful for the chicken(s) of any person who owns, harbors or keeps chickens, to run at large.
- (B) Any expenses incurred by the city in the enforcement of this section shall be the responsibility of the chicken owner. Expenses may include but are not limited to staff time, shelter, and feed.
- (C) Any person who owns, harbors or keeps chickens shall be afforded one warning of running at large. A second occurrence of chicken(s) running at large will result in indefinite permit revocation by the City Manager.
- (D) A person who owns, harbors or keeps chickens which runs at large shall be guilty of a misdemeanor.
- (E) A person who has custody of live chickens without obtaining an Interim Use Permit is guilty of a misdemeanor.

Adopted by the City Council of the City of Milaca this _____ day of _____.

Dave Dillan, Acting Mayor

ATTEST:

Tammy Pfaff, City Manager



COOPS ARE TYPICALLY MADE UP OF THREE COMPONENTS:

- #1** Nesting boxes (one box per two or three chickens).
- #2** An enclosed area where the chickens can sleep and have protection from the weather and predators.
- #3** A run where they can walk around and peck for bugs and treats, and have access to feed and water.



Management of Backyard Poultry

By ***Yuko Sato***, DVM, MS, DACPV, Iowa State University;

Patricia S. Wakenell, DVM, PhD, DACVP, Purdue University School of Veterinary Medicine

Last full review/revision May 2020 | Content last modified Oct 2020

Environment

Backyard poultry ownership laws and regulations vary by city, county, and neighborhood. Some cities and homeowner's associations have specific rules about chicken ownership, whereas other cities permit chicken ownership with no limitations on the number or type of chickens. It is important to know the regulations and to keep peace with the neighborhood about owning poultry.

It is crucial to fence in backyard poultry to keep them at home and to protect them. Domestic chickens are easy prey for predators such as cats, dogs, skunks, hawks, and foxes. The fencing should extend into the ground at least a foot to prevent predators such as raccoons and foxes from digging under it. Water holes and vegetation should be avoided around the coop, because they encourage wild waterfowl, insects, rodents, and other vermin to the area, which can harm poultry and spread disease. It is wise to cover the top of the enclosure to protect the birds from predators that fly or climb, as well as to prevent exposure to wild fowl that may transmit disease.

Overcrowding should be avoided; space allocation must consider and allow for growth of the birds. Enough indoor space should be available to prevent overcrowding during inclement weather. The type of bird will help determine the type of housing. Most breeds of chickens are hardy, although meat-type birds are usually sturdier than egg layers. Show breeds often do not have hybrid vigor and require heated or cooled housing. Minimum space requirements should be determined not only by size of bird but also by activity levels. However, in general, laying hens and larger chickens need a minimum of 1.5–2 sq ft of space inside and 8–10 sq ft in outside runs. Ducks and geese need much more space, 3–6 sq ft inside and 15–18 in outside runs.

Floor type is an important consideration in building a coop, and owners need to be cognizant about how to work with various materials. Putting the birds on dirt is cheap and easy, but manure is hard to remove and can become a muddy mess without proper maintenance. When the soil gets wet or contaminated, the dirt must be tilled and new soil added after topdressing the old dirt with lime or bleach to prevent parasite and microbial overgrowth. Wood is another option, but it must be in good condition, because old wood may rot and harbor pathogens, and exposed splinters can result in injuries. In addition, wood should not be treated, because chemicals such as lead can be harmful to birds. Concrete flooring is the best for permanent coops, because it is easy to clean, impervious to vermin, and a good barrier to predators. However, it is the most expensive and takes the most effort to maintain.

It is also important to use good, absorbent litter material for bedding in the houses. The litter should be clean, dry, and free of mold. Good litter choices should be based on how much moisture it can hold,

including sand, pine shavings, rice and nut hulls, whereas straw and ground corncobs are not as ideal due to poor absorbent qualities. Litter can get very wet around the drinkers, and proper removal of caked litter is necessary. Wet litter encourages growth of pathogens, such as bacteria, fungi, and parasites, and leads to problems such as footpad dermatitis. Dry litter creates a dusty environment and may cause irritation of the respiratory tract. Ideally, litter should contain 20%–25% moisture; a quick test is to grab a handful of litter and see whether it clumps briefly and then crumbles apart.

Wet litter and high ammonia levels can lead to serious welfare issues, including ammonia burns of the cornea, footpad dermatitis, breast blisters, and skin burns. The US Environmental Protection Agency (EPA) recommends that people and animals not be exposed to 25 ppm of ammonia for ≥ 8 hours. Adequate ventilation allows for moisture to be properly removed from the bedding.

Chickens have a body temperature of 105°–109°F (40°–43°C) and start to feel heat stress at environmental temperatures $> 75^\circ\text{F}$. In extreme temperatures, poultry will modify their behavior to stay in their thermoneutral zone (55°–75°F). The ideal temperature range for poultry is 65°–75°F, with a relative humidity of up to 40%. To encourage good air circulation, windows should be put up on the south or east side of the coop, with a narrow ledge on the windows to prevent birds from roosting and defecating in the area. Using misters and fans will help keep the poultry cool during the hot summer months, and a well-insulated coop will keep birds warm during the winter.

Nutrition

The biggest expense in raising poultry is the cost of feed. However, good feed is a sound investment, because unbalanced diets will reduce performance levels and may result in nutritional diseases. Common issues in backyard flocks are insufficient water quality or amount, prolonged storage and degradation of vitamins and minerals, dilution of balanced and complete nutrition with scratch or supplemental feed, and feeding diets for the wrong life stage. Poultry require 1.5–3.5 parts water for every 1 part of feed consumed (up to 5–6 times for waterfowl) and require more in hot weather. Poultry will not consume feed if the amount of water is inadequate, which can lead to serious health problems. Poultry owners also have to consider the possibility of bacteria (eg. coliforms) and other contaminants in the water, including arsenic, calcium, chlorine, copper, fluorine, iron, lead, magnesium, mercury, nitrates, nitrites, sodium, sulfate, and zinc.

Vitamin and mineral deficiencies seen in poultry are discussed in more detail in the poultry section. The most common vitamin deficiency problems in backyard flocks are caused either by not using a vitamin premix in the diet or by using a vitamin premix beyond its shelf-life, resulting in loss of efficacy. Typically, fat-soluble vitamin deficiencies, especially vitamin D₃, will become clinically evident before water-soluble vitamin deficiencies. The most common presentation of birds with vitamin D3 deficiency is skeletal abnormalities (rickets) that can present in a flock as mortality, loss of condition, and birds that are lame or reluctant to move because of scoliosis, soft and pliable bones, or lack of bone strength.

Owners should be advised to purchase quality feed, store it correctly (avoid temperature extremes to prevent vitamins and minerals from denaturing), and use it within the expiration date. Feed should be stored in a dry, cool area to keep vitamins from breaking down and to prevent mold/fungal growth. Using a black light to check for fluorescence in corn grains is a quick way to screen for harmful mycotoxins. If poultry owners wish to mix their own feed, the most common range of inclusion for a vitamin/mineral premix would be 3–10 pounds of premix per ton of feed. Most feed and premixes are available in large quantities and expire in 3–6 months (as short as 2 months in the summer), and poultry owners need to be aware of the **dangers of feeding old and improperly stored feed.**

Backyard poultry owners need to know how much feed each bird will consume a day to predict when to order the next batch of feed. A day-old chick will eat approximately the amount of feed that can fit on the surface of a US quarter, and an adult laying hen should eat no more than a quarter of pound of feed per day. **Signs of low or inadequate nutrient density include:**

- slow growth
- poor body condition
- slow or lack of egg production
- feather loss

In contrast, a meat-type bird may consume close to twice as much feed as an adult layer. However, overfeeding or giving feed ad lib, especially in meat-type birds, can result in musculoskeletal disorders.

Using commercial broiler breeds in a backyard setting is strongly discouraged, because these birds need to be on a very strict feed restriction to avoid metabolic disease. Birds with access to the outdoors will supplement their diet by foraging and eating insects. In addition, many poultry owners choose to supplement their birds' diet with table scraps and scratch grains. Scratch should not be overfed, because it may cause the birds not to eat a balanced diet. Fat scraps should be avoided also, because they promote fatty liver and acute death from liver rupture. Although foraging behavior may be desired, the birds should still receive most of their diet from a balanced, complete ration.

The type of feed recommended varies with the species, age, and use of the bird. For some species of birds, finding the appropriate feed ingredients can be difficult. In general, game bird owners who cannot find the appropriate game bird starter feed can substitute a turkey poult starter feed, which is typically high in protein (25%–28% crude protein). It is critical to not feed layer diets to nonlaying, growing birds, because the inadequate protein levels and high calcium content (3.5%–6%) may result in irreversible renal damage.

Thus, one of the most common problems seen in mixed-age flocks is [urolithiasis](#) (gout). Causes of gout include infections leading to kidney damage (eg, [infectious bronchitis virus](#)), feeding excessive levels of sodium bicarbonate, [mycotoxicosis](#), high protein diets, and more often, feeding a high-calcium (adult layer) diet to an immature bird. Diets for growing birds (pre-lay) are typically 0.8%–1.2% calcium, whereas laying birds require 3.5%–6% calcium because of the nutritional demand for laying eggs (a typical egg requires ~2 g of calcium). However, it is important for adult layers to have adequate calcium to avoid osteoporosis ([cage-layer fatigue](#)) and thin-shelled eggs.

Cachectic bird



COURTESY OF DR. YUKO SATO.



Backyard Poultry

By [Yuko Sato](#), DVM, MS, DACPV, Iowa State University;

[Patricia S. Wakenell](#), DVM, PhD, DACVP, Purdue University School of Veterinary Medicine

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Raising backyard poultry (*Gallus domesticus*) in urban environments is a growing trend in the USA. In developing countries, backyard poultry represent ~80% of poultry stock, often consisting of indigenous unselected breeds of various ages, with various species mixed in the same flock. This serves to meet household food demands and is an additional source of income. Modern day USA backyard poultry owners often view their birds as companion animals, in contrast to poultry raised for commercial production. A 2010 USDA study in four cities (Los Angeles, Denver, Miami, New York) found that 0.8% of all households owned chickens, and nearly 4% of households without chickens planned to have chickens in the next 5 years. As backyard poultry ownership becomes increasingly popular, owners must be properly educated about how to keep their flocks healthy; thus, more veterinarians must be capable of providing this education and/or veterinary care.

All commercial and domestic chickens originate from the red jungle fowl (*Gallus gallus*), which was domesticated in Southeast Asia many centuries ago. Today, hundreds of different chicken breeds are bred for different purposes and are characterized by meat-type, egg-laying type, and dual purpose. Meat-type chickens are characterized by rapid growth rate and good meat yield, versus egg-laying chickens, which are selected for good egg production. Dual purpose chickens, such as Plymouth Rock, New Hampshire, Rhode Island Red, Wyandotte, and Orpington, are reasonably good for both egg and meat production, making them a suitable choice for backyard chickens for most owners.

Purchasing chicks and other poultry from a reputable hatchery or breeder is recommended to get off to a good start and prevent future problems. Purchasing from hatcheries or breeders that participate in the [National Poultry Improvement Plan](#) is recommended, because these flocks are routinely tested for diseases such as *Salmonella Pullorum* and *S Gallinarum* (see [Salmonellosis](#)). A list of certified hatcheries and breeders can be found by contacting official state poultry associations. In addition, prospective owners are encouraged to physically visit the breeder flock or hatchery of purchase to ensure only healthy birds are brought into the backyard flock.

Many backyard flock owners have multiple ages and/or species of birds. Mixing birds of different species and from different sources increases the risk of introducing disease, and it is preferable to keep only birds of similar ages and species together ("all in/all out"). If multiple ages and/or species are kept on a property, efforts should be made to minimize contact between groups by keeping them in separate locations. Birds that are either economically or emotionally most important should be cared for first each day. Separating new or returning birds for at least 4–6 weeks is necessary to monitor for signs of illness. Practicing good [biosecurity](#) is also key for good poultry health.

Nits, poultry



Louse egg packets (nits) at the base of the feathers on a brown hen.

Courtesy of Dr. Yuko Sato.



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Common Infectious Diseases in Backyard Poultry

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Last full review/revision May 2020 | Content last modified Oct 2020

The following list includes some of the more common conditions encountered in backyard poultry practice.

Parasitism

As in other species, the common parasites in poultry are mites, lice, ticks, worms, and protozoa.

Two common [mites of poultry](#) are the Northern fowl mite (*Ornithonyssus sylviarum*) and the red mite. The Northern fowl mite is most commonly found around the vent, tail, and breast. These mites are easily observed as small, reddish-brown flecks. Red mites (*Dermanyssus gallinae*) feed only at night, making daytime diagnosis difficult. They can be found in cracks and seams near bedding areas and appear like flea dust or salt and pepper-like deposits. Red mites cause feather loss, irritation, and anemia.

Several types of lice live on poultry, and lice or nits (egg packets of lice) can be seen at the base of the feathers. In severe infestations, growth and egg production can be affected. Insecticides are available for treatment.

[Fowl ticks](#) comprise a group of soft ticks that parasitize many species of poultry and wild birds. Ticks are easily missed, because they spend relatively little time on the bird. Heavy infestations can cause anemia or tick paralysis, and ticks can be vectors for *Borrelia anserina* (spirochetosis). Spraying of buildings with insecticide is the treatment of choice.

Roundworms and tapeworms are the most common internal poultry parasites and are generally the result of soil contamination and poor management. Unless infestations are heavy, clinical disease is usually not evident. A fecal examination should be performed before treatment to assess levels of infestation (and monitor effectiveness of treatment), because most domestic poultry will have some degree of internal parasitism. Piperazine can be used for roundworms, although its effectiveness can be minimal and drug resistance is a problem; off-label fenbendazole or levamisole can be used for tapeworms. These

Nits, poultry



COURTESY OF DR. YUKO SATO.

compounds should not be used in laying hens. Proper litter management will reduce parasite loads and reinfection.

As in commercial poultry production, control of [coccidia](#) is one of the more common and costly problems in raising backyard poultry. Coccidia are found primarily in the intestinal tract of most poultry but are also found in the kidney in geese. Coccidiosis is generally seen in young birds (1–4 months old), although it can be seen in any bird >10–14 days old. Signs include diarrhea that is often bloody and frequently leads to loss in production, general malaise, and death. Coccidia thrive in moist, heavily soiled litter, and disease is often a result of too high a density of birds. Prevention is by supplying coccidiostats in the feed, which can be given to birds as early as in their starter diet. Outbreaks can be treated with treatment dose of selected coccidiostats and extra-label sulfa drugs. Sulfa drugs have a long withdrawal period and should not be used in laying hens. Routine yearly fecal examinations are recommended for all backyard flocks. Coccidiosis vaccination is available in mail-order day-old chicks from certain hatcheries, but care must be taken to have ideal brooding conditions to confer protective immunity.

Consult the product label before use of any insecticides or antiparasitics to ensure the product is up-to-date and labeled by the EPA and approved for use in poultry and poultry premises. Topical products approved for use in dogs and cats, such as fipronil and selamectin, are strictly forbidden for use in all food animals, including backyard poultry. Some good resources include [VetPestX](#), a database of registered pesticides for animals, and the [FARAD poultry page](#), which also includes information about labeled antimicrobials.

Viral Diseases

Avian Encephalomyelitis

[Avian encephalomyelitis](#) (AE) is seen in chickens, turkeys, pheasants, and quail. It primarily affects chicks 1–3 weeks old. Nearly all commercial flocks are infected, but clinical disease is low because of maternal antibodies. AE can be transmitted vertically in eggs laid between 5 and 13 days after infection and is an enteric infection under natural conditions. The spread is more rapid in floor-raised birds than in cage-raised birds. **There is no treatment**, and vaccination of breeders (both chicken and turkey) for maternal antibodies to protect the young during early life is critical to prevention. Because many specialty breeders, particularly those that sell stock to an intermediate supplier, do not vaccinate, AE is a fairly common viral disease in backyard poultry. **Vaccination** should be given after 8 weeks of age but by at least 4 weeks before production.

Avian Influenza

Avian influenza (AI) is a highly contagious respiratory viral disease that affects both domestic and wild birds. AI viruses are classified into two pathotypes: low pathogenic avian influenza (LPAI), which typically causes few to no clinical signs in poultry, and highly pathogenic avian influenza (HPAI), which typically causes high mortality. Waterfowl and shorebirds, such as ducks and geese, are natural hosts for the AI virus, and these birds can shed the virus, often without showing any signs of illness or deaths.

Backyard poultry are just as susceptible to AI infection, if not at higher risk. Many backyard flocks are kept outdoors, free-ranging, have multiple ages and sources of birds, and have less strict standards for biosecurity compared with commercial flocks. This results in mixing with other poultry within the flock and higher risk of contact with wild waterfowl, creating favorable conditions for disease spread within and between flocks. Many studies show that the backyard flocks with more types of poultry and the worst

sanitary conditions have higher incidences of AI.

If a flock has sudden (less than 24-48 hours), high death rates (close to or over 50%) or many birds with respiratory signs, owners should contact a veterinarian or the state animal health emergency number to test for AI infection. A state poultry association can also be contacted, as many offer free or reduced cost yearly testing for AI in backyard poultry. There is no approved vaccine in the US nor treatment for AI. Good management and biosecurity practices are the only way to protect against AI infection in backyard poultry.

Fowlpox

Fowlpox virus causes crusty and nodular lesions primarily on the unfeathered portions of the bird. Occasionally, poxvirus can cause lesions in the mouth and trachea, causing death due to suffocation (wet form). If the bird recovers, immunity is generally lifelong. Not all pox outbreaks are caused by fowlpox virus but can be caused by related strains such as turkey pox, psittacine pox, quail pox, etc. Strains are usually species specific but can occasionally affect other species (eg, pigeon pox). One strain may not cross-protect with another. Vaccination is available and should be given to flocks on premises with a previous history of pox or with presence of pox in nearby birds. Poxvirus is transmitted through contact of infected lesions with open wounds and by insect bites (mosquitoes), and insect control is key to prevent spread.

Infectious Bronchitis

Infectious bronchitis virus (IBV) causes a rapidly spreading respiratory disease in young chicks. Production is reduced and egg shell abnormalities are seen in laying hens. Certain strains of IBV also cause kidney disease. Chicks infected early in life may have permanent damage to the oviduct, so they do not produce eggs or become false layers. IBV is highly transmissible, but most birds recover with supportive treatment. Antibiotics can be administered in the water to prevent secondary infection. Vaccines are available; however, backyard chickens are usually not vaccinated unless they come in contact with other chickens.

Marek Disease

Marek disease (MD) is a common viral disease of chickens, both in commercial production and backyard flocks. The primary lesions are tumors of the viscera, muscle, skin, and peripheral nerves. Nerve lesions can be an early indicator of the disease and result in a condition termed "range paralysis." Birds with visceral tumors often have cachexia as the only clinical sign. Tumors of the muscles and skin are frequently palpable.

Tumors that affect the eyes (ocular Marek) could be seen as a grayish color change in the pupils or irregular margins of the pupils, with lack of proper pupillary light reflex. MD cannot be treated but can be prevented by vaccination at hatch. When backyard poultry are acquired or hatched onsite, every attempt should be made to vaccinate for MD. Vaccinations may not be effective if administered to birds >1-2 weeks old. Clinical MD

Marek's disease



COURTESY OF DR. YUKO SATO.

generally affects birds 4–14 weeks old; however, it is not uncommon in older birds, and death loss is often sporadic rather than explosive. If tumors are found in the viscera of deceased birds, carcasses should be submitted to a diagnostic laboratory for differential diagnosis between MD and [avian leukosis](#), another common lymphoid tumor disease. Avian leukosis is seen in birds >14 weeks old, and tumors are similar to those found with MD. Avian leukosis has no treatment or vaccination.

Newcastle Disease

[Newcastle disease virus](#) (NDV) affects numerous species of birds and is the reason for quarantine regulations for birds entering the USA. Exotic NDV is highly fatal and is not present in the USA at this time. Past outbreaks have resulted in the slaughter of thousands of birds. Milder forms of NDV are present in the USA and are primarily characterized by respiratory disease and a drop in egg production. Mortality is variable and depends on the strain of the virus. As with infectious bronchitis virus, [vaccination](#) is available but is generally given to backyard poultry only if exposed to other birds.

Bacterial Infections

Colibacillosis

[Colibacillosis](#) is caused by *Escherichia coli* and is usually secondary to other infections such as infectious bronchitis virus and mycoplasmosis. *E coli* is seen in most species and age groups. A wide variety of clinical signs affecting the respiratory, reproductive, and intestinal systems can be seen. Vigorous adherence to biosecurity and sanitation programs can effectively prevent the organism from causing disease. Many antibiotics can be used for treatment, and sensitivity to the antibiotic should be tested. Treatment is usually successful if the disease is in the early stages.

Mycoplasmosis (Chronic Respiratory Disease)

Chronic respiratory disease in poultry (primarily chickens and turkeys), or [mycoplasmosis](#), is generally caused by *Mycoplasma gallisepticum* infection. *M gallisepticum* is a reportable disease in turkeys in select states in the USA. Pathogenicity of *M gallisepticum* is enhanced by infection with other organisms. Clinical signs of respiratory disease develop slowly in a flock, and feed consumption drops. Infection of the sinuses with purulent exudate (swollen face) is common in turkeys. Serology and isolation and identification of the organism can be used for diagnosis. Prevention, as with the salmonellae, rests with establishment of a clean flock by eliminating the infected flock, completely sanitizing the premises, and obtaining clean stock. Vaccination is available on a state-by-state basis. Treatment is expensive, and the disease often recurs after treatment is stopped. Other important mycoplasmas in poultry include *M synoviae* ([infectious synovitis](#)) and *M meleagridis* (venereal infection and airsacculitis).

Salmonellosis

In general, *Salmonella Pullorum* and *S Gallinarum* ([fowl typhoid](#)) cause the greatest problem for poultry, whereas *S Typhimurium*, *S Enteritidis*, *S Heidelberg*, and *S Kentucky* are important in terms of public health.

S. enteritidis egg transmitted, causes a diarrheal disease in young chicks and poults, and results in high mortality. Adult birds are asymptomatic carriers. Diagnosis is based on disease history and isolation of the bacteria. Prevention is achieved by purchasing birds from a breeder flock that is [National Poultry Improvement Plan](#) certified clean of *S Pullorum* and typhoid. Treatment is not recommended, because it can cause birds to become carriers. Fowl typhoid is seen in chickens, turkeys, and many other game and wild birds. Fowl typhoid is similar in disease presentation and diagnosis to *S Pullorum*, although mature birds can show clinical signs of fowl typhoid. Clinical signs are infrequently observed in poultry infected with *S Enteritidis* and *S Typhimurium*, although most paratyphoid *Salmonella* infections are asymptomatic in most poultry. Flocks can be monitored by obtaining egg samples and environmental samples to culture the organism.

Fungal Diseases

Aspergillosis

[Aspergillosis](#), or brooder pneumonia, is seen in many poultry and other species of birds. Birds <3 weeks old are most commonly affected, and infection is obtained from hatchers or brooders contaminated with fungal spores. Morbidity is variable, and mortality can be high in clinically affected birds. Culturing the fungus or demonstrating typical fungal hyphae in fresh preparations from lesions are used for diagnosis. Prevention is accomplished by thoroughly cleaning hatchers, incubators, waterers, feeders, and ventilation fans and by keeping litter clean and dry. Treatment is expensive and may not be effective. Ketoconazole and nystatin have been used.

Favus

Favus, or ringworm, also known as white comb, is a fungal disease caused by *Microsporium gallinae*, which is of minor importance in all fowl, especially chickens and turkeys. Affected birds have small, white, chalky deposits on the comb, which can enlarge and coalesce to form a dull white, moldy layer that could be several millimeters thick. The disease is self-limiting, and the comb heals after several months. Typically, if the disease is limited to the comb, the health of the bird is not affected, but if feathered portions are involved, the bird may become emaciated and die. Favus is a public health concern.

Favus infection, comb, chicken



COURTESY OF DR. PATRICIA WAKENELL.

Antibiotic Usage

Antibiotics are readily available in feed stores and online poultry supply sites; however, use of antibiotics must be carefully considered. Beginning in 2017, livestock and poultry producers were required to have a

veterinary feed directive (VFD) in place to buy or use medically important antibiotics in animal feed, and all water medications now require a prescription.

Medications are one of the most difficult aspects of treating backyard poultry because patients are typically both pets and food animals. However, the FDA considers all chickens and poultry to be food animals regardless of an owner's attachment to a pet bird. Thus, all regulations pertaining to the treatment of food animals must be followed when treating backyard poultry. Even if this is treating one 4-H bird, the veterinarian will still need to have a VFD to dispense a VFD product, so injectable, oral, or water-soluble medications are suggested if dealing with small flocks. Consult with [FARAD](#) for FDA-approved medications for use in laying hens, and contact a local poultry health specialist for specific treatment concerns.

Each antibiotic is labeled for different species and the use of the poultry, and administering the correct dosage may be difficult. In some instances, antibiotics are useful to treat and control disease. Certain antibiotics, such as chloramphenicol, glycopeptides, and fluoroquinolones, are prohibited for extra-label use in food animals, including backyard poultry. Judicious use of antibiotics may be recommended after appropriate diagnostic tests. However, vaccination, good biosecurity, good management, proper sanitation practices, and a good plan of nutrition are key to control of disease and are far more effective than antibiotic usage.



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Fw: Estimate

From: Michael Beck (alldayconcrete@yahoo.com)

To: liquor@frontiernet.net

Date: Saturday, October 8, 2022 at 12:50 PM CDT

Mike Beck

320-309-2134

alldayconcrete.com



----- Forwarded Message -----

From: Michael Beck <alldayconcrete@yahoo.com>
To: Jessica Humphreys <jhumphreys@milacacity.com>
Sent: Saturday, October 8, 2022, 01:50:18 PM EDT
Subject: Estimate

All Work Done By Alldayconcrete Llc.

Milaca liquor store

- 1.Remove asphalt grade prep and pour front sidewalk .
- 2.Remove asphalt curb grade prep and pour sloped concrete divider between Beer Cave and parking lot .

Rebar reinforced ,joint cut , weather sealed, 4500 psi exterior concrete.

Total cost = 4500.00\$

Full payment after completion of job
6590 grand goose rd
Milaca , mn 56353

Mike Beck

320-309-2134

alldayconcrete.com



10/4/22

Milaca Liquor Store

Quantity	Description	Unit Price	Total
425 sq ft	5' Sidewalk around North side of Cooler 4"-6"		\$4,000.00
	Rebar grid included 3/8"		
	Total Bid:		\$4,000.00

Jcc.johnsonscustomcreations@gmail.com or 320-630-1474

Thank you for your business!

[Company]

Tel [Telephone]	[Street Address]	[Website]
Fax [Fax]	[City, ST ZIP Code]	[Email]

replace with
LOGO

RESOLUTION NO. 22 - 44

A RESOLUTION APPROVING A CONDITIONAL USE REQUEST TO HAVE A MULTIPLE FAMILY DWELLING IN A B-2 ZONING DISTRICT

WHEREAS, Shawn Williams of CKW Developers is requesting a conditional use to have a multiple family dwelling located at 555 State Highway 23 E in the City of Milaca; and

WHEREAS, this property located at 555 State Highway 23 E is in the B-2 General Business Zoning District and legally described:

EXISTING PARCEL B DESCRIPTION:

Lot 1, Block 29, Third Addition to the Village of Milaca, Mille Lacs County, Minnesota. EXCEPT: The West 132 feet of Lot 1, Block 29, Third Addition to the Village of Milaca, with exception tract is also described as follows: Beginning at the Southwest corner of Lot 1, Block 29, Third Addition to the Village of Milaca; thence running Easterly on and along the Southerly boundary line of said Lot 1 a distance of 132 feet; thence Northerly in a straight line and parallel to the Westerly boundary line of said Lot 1 to Northerly boundary line of said Lot 1; thence Westerly on and along the Northerly boundary line of said Lot 1, a distance of 132 feet to the Northwest corner of said Lot 1; thence Southerly on and along the Westerly boundary line of said Lot 1 to the point of beginning, according to the plat thereof on file and of record in the office of the County Recorder in and for Mille Lacs County, Minnesota.

DESCRIPTION OF VACATED RIGHT OF WAY (lying North of Parcel B)

All that part of vacated State Street, as described per City of Milaca Resolution No. 06-26, as dedicated in the plat of Third Addition to Milaca, according to said plat on file and of record in the office of the County Recorder, Mille Lacs County, Minnesota, which lies Southeasterly of a line drawn parallel with and distant 60.00 feet Southeasterly of the center line of State Highway No. 23 and which lies easterly of the following described line: Commencing at the southwest corner of Lot 1, Block 29, Third Addition to Milaca, according to the recorded plat thereof, Mille Lacs County, Minnesota; thence easterly along the South line thereof, a distance of 132.00 feet; thence northerly and parallel with the West line of said Lot 1 to the point of intersection with the North line of said Lot 1 and to be the point of beginning of the line being described; thence continuing northerly along said parallel line to the point of intersection with said line drawn

parallel with and distant 60.00 feet Southeasterly of the center line of State Highway No. 23 and said line there terminating; and which lies westerly of the northerly extension of the East line of said Lot 1.

REVISED PARCEL B:

That part of Lot 1, Block 29, Third Addition to Milaca, according to the recorded plat thereof, Mille Lacs County, Minnesota, together with that part of the vacated State Street, as dedicated in said Third Addition to Milaca, and being fully described as follows: Commencing at the southwest corner of said Block 29; thence easterly along the South line thereof a distance of 132.00 feet to the point of beginning of the property being described; thence northerly and parallel with the West line of said Lot 1 to the point of intersection with a line distant 60.00 feet southeasterly of and parallel with the center line of State Highway No. 23; thence northeasterly along said parallel line to the point of intersection with the North line of said vacated State Street; thence easterly along said North line of State Street to the point of intersection with the northerly extension of the East line of said Lot 1; thence southerly along said East line and its northerly extension, to the southeast corner of said Lot 1; thence westerly along said South line of Lot 1 to said point of beginning.

WHEREAS, a multiple dwelling in the B-2 General Business Zoning District requires a conditional use; and

WHEREAS, the Milaca Planning Commission held a public hearing on October 11, 2022, to allow for public input regarding the conditional use request.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *grants* the conditional use to allow multiple dwelling located at 555 State Highway 23 E with the conditions of:

- 1) Landscaping for the project will be maintained for the life of the project as illustrated on the approved landscape plan.
- 2) The privacy fence on the west side of the lot will be maintained for the life of the project in an attractive manner.
- 3) All lighting on site will be downcast cutoff type fixtures, including the lighted sign on State Highway 23 E, such that the light source is not visible beyond the property line.
- 4) The project sign will meet the size and location standards for the B-2 district.

- 5) All requirements of the City Engineer and Public Works Director will be followed with respect to grading, stormwater, utilities, and other issues.

Findings of Fact

- 1) The property is zoned B-2. Multi-family residential is a conditional use in that district. The use is presumed to be a permitted use to which reasonable conditions may be attached.
- 2) Criteria for considering a conditional use are found in Section 156.150(D) of the Milaca Zoning Code. The proposed project meets all of these criteria – the parcel is now vacant and would aid the city’s growth; the geographic area would support the use; the use would not depreciate the area; the character of the area is a combination of commercial and residential uses; and there is a definite need for multi-family housing in Milaca.
- 3) Conditions of approval related to maintenance of landscaping, site lighting, and other site features are reasonable and necessary to preserve the character of the area.
- 4) Adherence to the City’s engineering standards is reasonable and necessary to promote orderly development in the city.

The Planning Commission recommends that the City Council approve the conditional use permit for the proposed multiple dwelling building at 555 State Highway 23 E as submitted, with the Conditions and Findings of Fact in the Planner’s report of October 11, 2022.

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

THIS INSTRUMENT DRAFTED BY TAMMY
PFAFF, CITY MANAGER, CITY OF MILACA



Planning Report

Date: October 11, 2022

To: Milaca Planning Commission

From: Phil Carlson, AICP, Phil Gravel, PE, Stantec

Request: Conditional Use Permit (CUP) for Apartment Building in B-2 District

Owner: Shawn Williams, CKW Developers

Applicant: Shawn Williams, AJW Contracting

Address: 555 State Highway 23

PID: 21-043-1270

Zoning: B-2 General Business

INTRODUCTION

Shawn Williams is proposing an 8-unit apartment building on the vacant lot at 555 Highway 23 (4th Street SE).

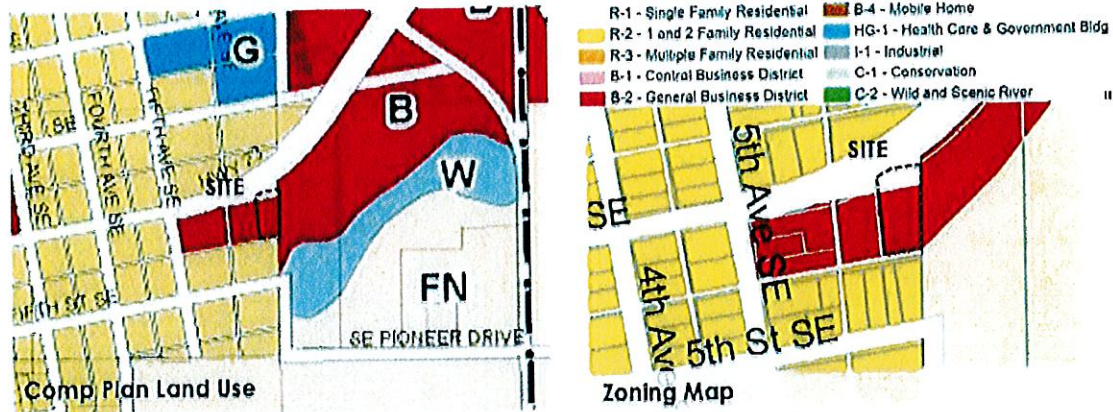
The site is guided for commercial uses and zoned B-2, illustrated on the map excerpts on the next page. Multi-family residential is a conditional use in the B-2 district, with a conditional use permit (CUP).

The site is 0.79 acres in size and is served by a driveway off Highway 23 shared with the parcel next door to the west. To the east is a large, vacant parcel, partially wetland. To the north across Highway 23 are residential homes. The south edge of the parcel is an alley shared with the properties to the south which are residential homes, most fronting 5th Street SE.





Re: 555 State Highway 23, CUP for Apartment Building



CUP Criteria

A conditional use in planning practice is considered a *permitted use* to which *reasonable conditions* can be attached based on findings of fact. The Milaca Zoning Code in Section 156.150(D) defines the Planning Commission's role in the CUP process:

(D) The Planning Commission shall consider possible adverse effects of the proposed amendment or conditional use. Its judgment shall be based upon, but not limited to, the following factors:

- (1) Relationship to the city's growth management system/Comprehensive Plan;*
- (2) The geographical area involved;*
- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;*
- (4) The character of the surrounding area; and*
- (5) The demonstrated need for the use.*

A reasonable analysis of the above factors would conclude that the proposed use meets all these criteria – the parcel is now vacant and would aid the city's growth; the geographic area would support the use; the use would not depreciate the area; the character of the area is a combination of commercial and residential uses; and there is a definite need for multi-family housing in Milaca.



Re: 555 State Highway 23, CUP for Apartment Building

SITE ISSUES

Setbacks

The proposal meets the required setbacks, as illustrated on the graphic at the end of this report and on the applicant's materials:

- 25 ft front setback
- 10 ft side setback
- 10 ft rear setback

Height

The building is 31'-7" at the peak of the roof and meets the zoning code height limit of 35 feet.

Parking

The proposal meets the parking standard of 2 spaces per unit:

- 8 spaces, surface lot
- 2 handicapped spaces, surface lot
- 6 garage spaces
- 16 spaces total for 8 units = 2/unit

Landscaping

The landscape plan shows a mix of trees, shrubs and grass areas and is acceptable. There is a 6-ft tall privacy fence along the middle part of the west property line to provide screening between the properties.

Lighting

All site lighting, including the lighted sign for the project on Highway 23, should be downcast, cutoff type fixtures such that the light source is not visible beyond the property line.

Building Materials

The exterior building materials will be steel siding in both a lap siding style and shakes, with a rainscot base of manufactured stone. The roof will be shingles. The building materials are typical, durable, and reasonable.

Lot Coverage

The site plan indicates 54.5% of the site is hardcover – building, garages, sidewalk, paving, etc. The remainder, 45.5% of the site, is green or landscaped. The Milaca code for residential zones allows no more than 60% hardcover. This property is zoned B-2, but multi-family residential is allowed, so it is indirectly a "residentially zoned property". In any event, it meets this 60% lot coverage standard.

Engineering Comments

- Applicants will provide a Certificate of Survey.
- Sewer and water connection plans shall be approved by the Public Works Director.
- No site drainage shall be directed toward adjacent properties.
- The Building Official and Fire Chief will review the plans.



Re: 555 State Highway 23, CUP for Apartment Building

RECOMMENDATION

We recommend approval of the conditional use permit for the 8-unit apartment building at 555 Highway 23 with the following Conditions and Findings of Fact, as illustrated on drawings submitted by the applicant:

- Site Plan, Keenan Architectural Group, dated 8/25/2022
- Landscaping Site Plan, Keenan Architectural Group, dated 9/28/2022
- Wall elevations, Keenan Architectural Group, dated 9/28/2022

Conditions of Approval

- 1) Landscaping for the project will be maintained for the life of the project as illustrated on the approved landscape plan.
- 2) The privacy fence on the west side of the lot will be maintained for the life of the project in an attractive manner.
- 3) All lighting on site will be downcast cutoff type fixtures, including the lighted sign on Highway 23, such that the light source is not visible beyond the property line.
- 4) The project sign will meet the size and location standards for the B-2 district.
- 5) All requirements of the City Engineer and Public Works Director will be followed with respect to grading, stormwater, utilities, and other issues.

Findings of Fact

- 1) The property is zoned B-2. Multi-family residential is a conditional use in that district. The use is presumed to be a permitted use to which reasonable conditions may be attached.
- 2) Criteria for considering a conditional use are found in Section 156.150(D) of the Milaca Zoning Code. The proposed project meets all of these criteria – the parcel is now vacant and would aid the city's growth; the geographic area would support the use; the use would not depreciate the area; the character of the area is a combination of commercial and residential uses; and there is a definite need for multi-family housing in Milaca.
- 3) Conditions of approval related to maintenance of landscaping, site lighting, and other site features are reasonable and necessary to preserve the character of the area.
- 4) Adherence to the City's engineering standards is reasonable and necessary to promote orderly development in the City.



October 11, 2022
Milaca Planning Commission
Page 5 of 6

Re: 555 State Highway 23, CUP for Apartment Building

PLANNING COMMISSION MOTION TEMPLATES

The Planning Commission is charged with making a recommendation to the City Council, which has final authority to approve or deny the CUP. Options for Planning Commission recommendations and motions might include the following, with Findings of Fact:

- *Approval As Submitted Per Planner's Recommendation*
The Planning Commission recommends that the City Council approve the conditional use permit for the proposed apartment building at 555 Highway 23 as submitted, with the Conditions and Findings of Fact in the Planner's report of October 11, 2022.
- *Approval With Revisions*
The Planning Commission recommends that the City Council approve the conditional use permit for the proposed apartment building at 555 Highway 23 with the following Conditions *[revise the conditions as needed]* and Findings of Fact *[revise the Findings as needed]*.

Denial

We do not recommend that the Planning Commission recommend denial of the CUP request outright. Since a conditional use is considered a permitted use, the presumption is that there is some way to allow the use with certain conditions. We would urge the Planning Commission to craft reasonable conditions to address concerns, rather than deny the request.

60-DAY DEADLINE

The application was received on September 16, 2022, and revised plans were received on September 22, 2022. The deadline for final action by the City Council per State statute 15.99 is November 22, 2022.

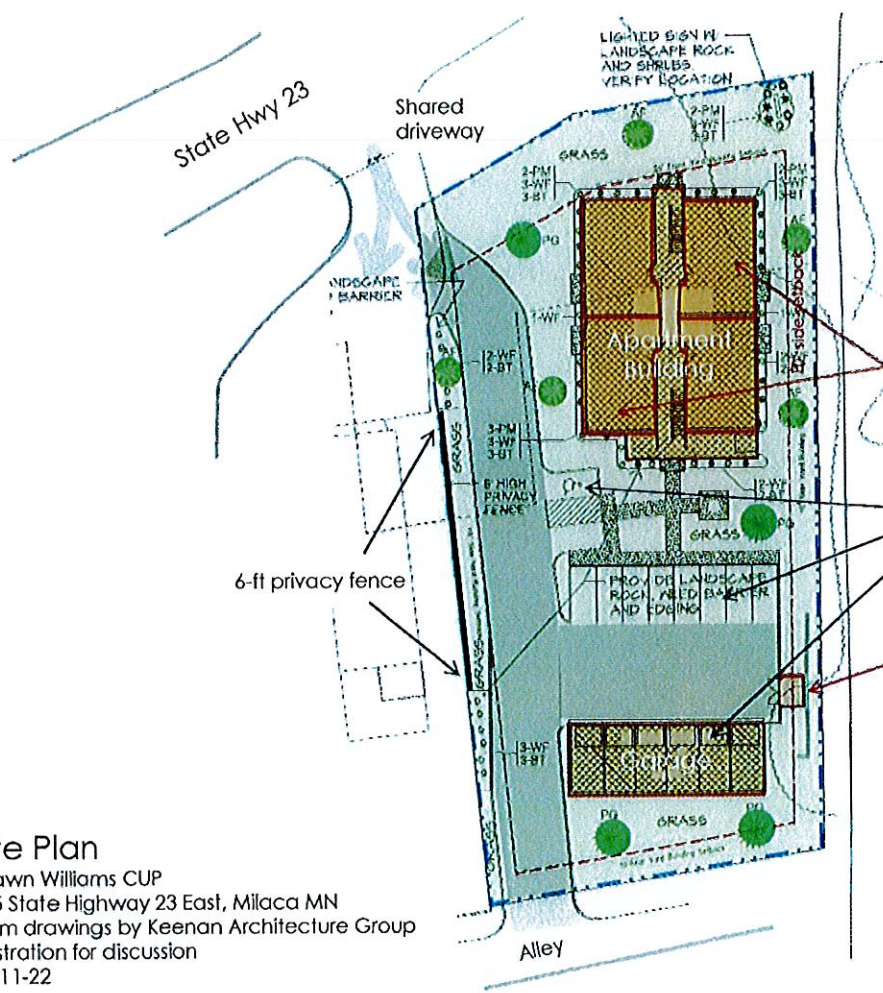


Re: 555 State Highway 23, CUP for Apartment Building

Conditional Use Permit Conditions

Section 156.150(G) of the Zoning Code notes the kinds of conditions to be considered in reviewing a Conditional Use Permit, not all of which apply to this request:

- (G) For all conditional uses, the following conditions shall be met:
- (1) The land area and setback requirements of the property containing the use or activity shall be the minimum established for the district.
 - (2) Where applicable, all city, state, and federal laws, regulations, and ordinances shall be complied with and all necessary permits secured.
 - (3) Adequate off-street parking and loading shall be provided in accordance with §§ 156.075et seq. This parking and loading shall be screened and landscaped from abutting residential uses in compliance with this subchapter.
 - (4) The proposed water, sewer, and other utilities shall be capable of accommodating the proposed use.
 - (5) The street serving the proposed use or activity shall be of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate such additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses.
 - (6) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.
 - (7) All open and outdoor storage, sales, and service areas shall be screened from view from the public streets and from abutting residential uses or districts.
 - (8) All lighting shall be designed as to have no direct source of light visible from adjacent residential areas or from the public streets.
 - (9) The use or activity shall be properly drained to control surface water runoff.
 - (10) The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.
 - (11) Where structures combine residential and non-residential uses, these uses shall be separated and provided with individual outside access, and the uses shall not conflict in any manner.



- 2-story apartments
X 4/floor = 8 units
- Parking:
2 handicapped spaces
8 surface spaces
6 garage spaces
16 spaces total =
2/unit
- Trash enclosure

Site Plan
 Shawn Williams CUP
 555 State Highway 23 East, Milaca MN
 From drawings by Keenan Architecture Group
 Illustration for discussion
 10-11-22

RESOLUTION NO. 22 – 45

A RESOLUTION APPROVING A VARIANCE FOR A 16 FOOT SETBACK TO
HIGHWAY 23

WHEREAS, Shawn Williams of CKW Developers is requesting a variance for a 16 foot setback to Highway 23 E rather than a 30 foot setback that is required by City Ordinance per 156.057 at 355 3rd Ave. SE, legally described as;

The South 66 feet of Lot 3, Block 24, Third Addition to the City of Milaca, Mille Lacs County, Minnesota and also described as follows:

Commencing at the Southwest corner of said Lot 3; thence in a northerly direction along and upon the West line of said Lot 3, a distance of 66 feet; thence in an easterly direction and parallel with the South line of said Lot 3, to the East line of said Lot 3; thence in a southerly direction along and upon the East line of said Lot 3, a distance of 66 feet to the Southeast corner of said Lot 3; thence in a westerly direction along and upon the South line of said Lot 3 to the point of beginning.

WHEREAS, City Ordinance 156.167 Variances states: The basic standard is that there are “practical difficulties” in meeting the ordinance and;

The proposed use of the property is reasonable. i.e., it is an acceptable use of the property and not something out of the ordinary that might impact surrounding properties.

What is proposed is a new home on a vacant lot, a reasonable use, with setbacks that are better than other existing structures along this frontage.

There are circumstances unique to the property not created by the applicant. i.e., something in the property itself and not in the proposed action.

The lot dimensions are existing and not created by the applicant, nor is the additional encroachment of the 10-ft highway ROW easement. Meeting the code would require a home that is significantly narrow than typical or practical. This is a unique circumstance to this property not shared by most other lots in Milaca.

The variance would not alter the essential character of the locality, i.e., it wouldn't be dramatically out of place in terms of size, height, appearance, etc.

The proposed home would be situated further back from the highway than all of the existing homes in the two blocks to the east. It would not be out of character.

Economic considerations alone are not justification for a variance, i.e., could the applicant spend more money and meet the code.

Spending more money would not fix this; allowing a variance to the setback will.

A reasonable reading of these standards would conclude that the current request meets them all. The variance is justified.

WHEREAS, the Milaca Planning Commission held a public meeting on October 11, 2022, to allow for public input regarding the variance request; and

WHEREAS, on the basis of the public hearing, the Planning Commission hereby makes the following findings of fact:

- 1) The lot at 355 3rd Avenue SE is 66 feet wide with a 10-foot-wide right-of-way easement for Highway 23 making the lot width 56 feet for purposes of calculating setbacks.
- 2) The required corner side setback in the Milaca Zoning Code for the Highway 23 side of the lot in question is 30 feet. The required side setback for the interior north side yard is 10 feet, resulting in a buildable lot width meeting the required setbacks of 16 feet.
- 3) The dimensions of the lot and the imposition of the highway right-of-way easement are circumstances not shared by many lots in Milaca and not created by the applicant.
- 4) The applicant proposes to build a new 24-foot-wide house at a 14-foot setback from the State Highway 23 right-of-way easement, a variance of 16 feet from the required setback.
- 5) There are five existing structures – houses and a garage – identified on the Mille Lacs County aerial in the two blocks east of the subject property. All of these structures extend into the required 30-foot setback by 7 feet to 47 feet, four of them by more than the proposed house.

- 6) Allowing the house to be located closer to the highway than required by zoning code standards allow more yard space on the north side of the home away from the noise of the highway, a reasonable accommodation in this environment.
- 7) Allowing a 24-foot-side house on the parcel in question closer to the highway than the required setback would not alter the character of this area.
- 8) The proposed variance meets the criteria in Sections 156.166 and 156.167 of the Milaca Zoning Code for granting variances.

WHEREAS, The Planning Commission recommends that the City Council approve the variance to the corner side setback for a new house at 355 3rd Avenue SE as submitted, with the Findings of Fact in the Planner's report of October 11, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council based on the above-findings of fact, hereby *grants* the variance to allow a structure to be less than the required 30 feet from the corner property line located at 355 3rd Ave. SE.

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

THIS INSTRUMENT DRAFTED BY TAMMY PFAFF,
CITY OF MILACA CITY MANAGER.



Planning Report

Date: October 11, 2022
To: Milaca Planning Commission
From: Phil Carlson, AICP, Stantec
Request: Variance to Corner Side Setback
Owner: Leam M. LaBlanc
Applicant: Shawn Williams, CKW Developers
Address: 355 3rd Avenue SE
PIDS: 21-043-0790
Zoning: R-2 One and Two Family Residential District

INTRODUCTION

Shawn Williams wants to build a new home on the vacant lot at 355 3rd Ave SE, owned by Leam LaBlanc. The short side of the lot fronts 3rd Ave SE, the long side is along Highway 23. The original lot is 66 ft wide by 147 ft deep but there is a 10-ft wide easement for Highway 23, making the lot only 56 ft wide from where setbacks are measured. If the required setbacks were to be met the buildable area of the lot would be very narrow and small, as illustrated on the graphics on the next page. A variance to the required 30 ft corner side setback to Highway 23 is being requested.

Building almost anything reasonable on this lot would require a variance – the question is how much of a variance? The existing structures along Highway 23 in the two blocks east of this lot do not meet the required setback, as illustrated on the next page. What is being proposed with this request encroaches less than most of the existing homes and garages along this stretch of roadway. It would be fair and reasonable to allow the home to be built at a 14 ft setback, which is 16 ft inside the required setback. The encroachment of the other homes and garages east of this property ranges from 7 ft to 47 ft into the same setback. The 16 ft encroachment proposed is reasonable and better than all but one of the existing structures.

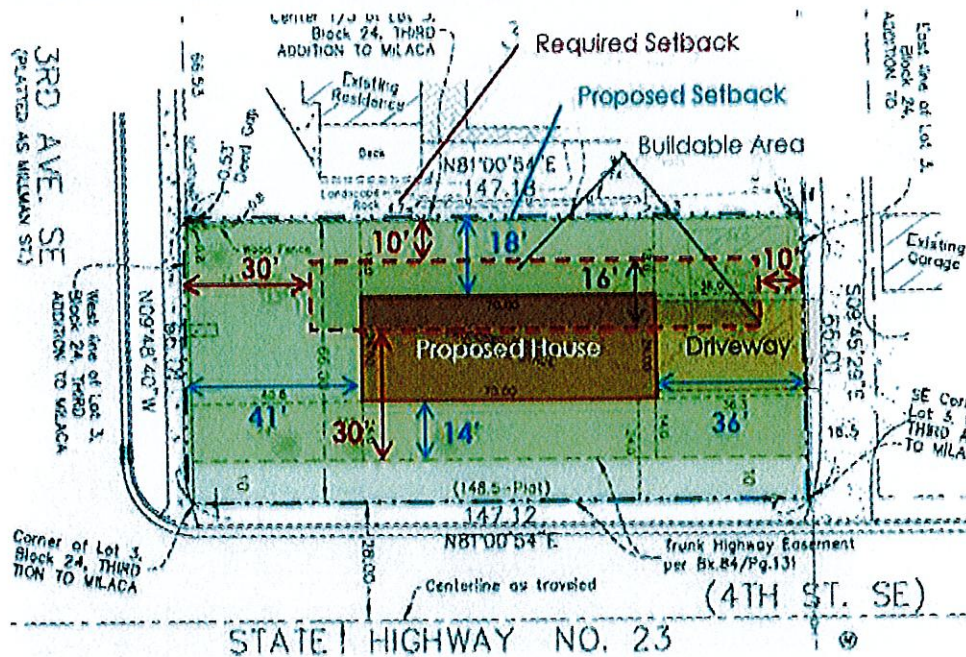




Re: 355 3rd Ave SE, Variance to Corner Side Setback

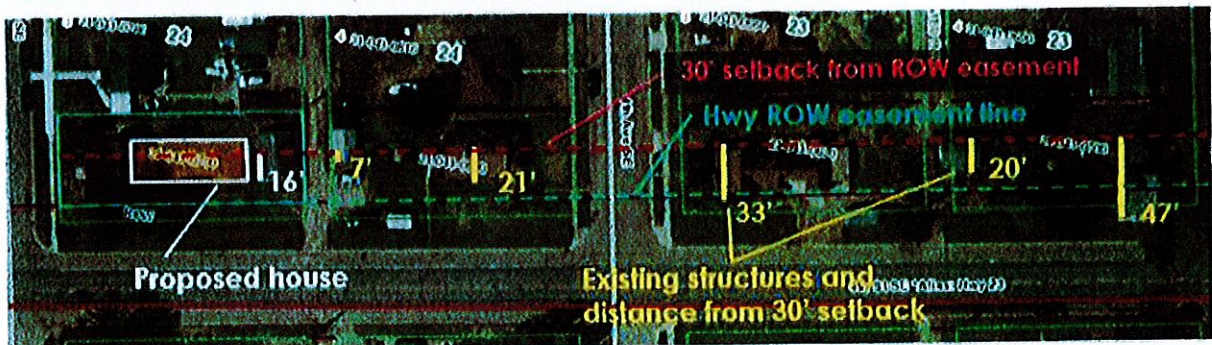
REQUESTED VARIANCE

The new house proposed on the lot is illustrated below along with the setbacks – red dimensions show the required setbacks, blue dimensions note the proposed setbacks. The front, rear, and north side setbacks are met with the proposed house; only the setback to Highway 23 needs a variance. The gray shaded area would be the buildable area meeting the required setbacks, only 16 ft wide. As seen in the graphic at the bottom of the page, the proposed setback encroaches less than almost all other structures nearby (assuming the County aerial is up to date). Placing the house closer to Highway 23 also allows there to be more back/side yard space on the north side of the house away from the noise of the highway.



Highway 23 Frontage in the Vicinity of 355 3rd Ave SE

Yellow lines: distance of existing structure encroachment into 30 ft setback





Re: 355 3rd Ave SE, Variance to Corner Side Setback

VARIANCE CRITERIA

The criteria for considering variances to the zoning code standards are included at the end of this report. *Section 156.166* has seven criteria dealing with light and air, congestion, fire and public safety, property values, municipal facilities and services, and the City's growth management plan. The requested variance would not cause any of the noted problems.

Section 156.167 lists the conditions for granting variances that are almost verbatim from State statute governing variances. The basic standard is that there are "practical difficulties" in meeting the ordinance, which means:

- The proposed use of the property is reasonable. i.e., it is an acceptable use of the property and not something out of the ordinary that might impact surrounding properties.
What is proposed is a new home on a vacant lot, a reasonable use, with setbacks that are better than other existing structures along this frontage.
- There are circumstances unique to the property not created by the applicant. i.e., something in the property itself and not in the proposed action.
The lot dimensions are existing and not created by the applicant, nor is the additional encroachment of the 10-ft highway ROW easement. Meeting the code would require a home that is significantly narrow than typical or practical. This is a unique circumstance to this property not shared by most other lots in Milaca.
- The variance would not alter the essential character of the locality, i.e., it wouldn't be dramatically out of place in terms of size, height, appearance, etc.
The proposed home would be situated further back from the highway than all of the existing homes in the two blocks to the east. It would not be out of character.
- Economic considerations alone are not justification for a variance, i.e., could the applicant spend more money and meet the code.
Spending more money would not fix this; allowing a variance to the setback will.

A reasonable reading of these standards would conclude that the current request meets them all. The variance is justified.



Re: 355 3rd Ave SE, Variance to Corner Side Setback

RECOMMENDATION

We recommend approval of the variance to allow a corner side setback of 14 ft for a new house at 355 3rd Avenue SE as illustrated on the Site Plan dated 9/30/22 prepared by Rum River Land Surveyors & Engineers.

Findings of Fact for Approval

- 1) The lot at 355 3rd Avenue SE is 66 feet wide with a 10-foot-wide right-of-way easement for Highway 23 making the lot width 56 feet for purposes of calculating setbacks.
- 2) The required corner side setback in the Milaca Zoning Code for the Highway 23 side of the lot in question is 30 feet. The required side setback for the interior north side yard is 10 feet, resulting in a buildable lot width meeting the required setbacks of 16 feet.
- 3) The dimensions of the lot and the imposition of the highway right-of-way easement are circumstances not shared by many lots in Milaca and not created by the applicant.
- 4) The applicant proposes to build a new 24-foot-wide house at a 14-foot setback from the highway 23 right-of-way easement, a variance of 16 feet from the required setback.
- 5) There are five existing structures – houses and a garage – identified on the Mille Lacs County aerial in the two blocks east of the subject property. All of these structures extend into the required 30-foot setback by 7 feet to 47 feet, four of them by more than the proposed house.
- 6) Allowing the house to be located closer to the highway than required by zoning code standards allows more yard space on the north side of the home away from the noise of the highway, a reasonable accommodation in this environment.
- 7) Allowing a 24-foot-side house on the parcel in question closer to the highway than the required setback would not alter the character of this area.
- 8) The proposed variance meets the criteria in Sections 156.166 and 156.167 of the Milaca Zoning Code for granting variances.



October 11, 2022
Milaca Planning Commission
Page 5 of 6

Re: 355 3rd Ave SE, Variance to Corner Side Setback

PLANNING COMMISSION MOTION TEMPLATES

The Planning Commission is charged with making a recommendation to the City Council, which has final authority to approve or deny the variance. Options for Planning Commission recommendations and motions might include the following, with Findings of Fact:

- *Approval As Submitted Per Planner's Recommendation*
The Planning Commission recommends that the City Council approve the variance to the corner side setback for a new house at 355 3rd Avenue SE as submitted, with the Findings of Fact in the Planner's report of October 11, 2022.
- *Approval With Revisions*
The Planning Commission recommends that the City Council approve the variance to the corner side setback for a new house at 355 3rd Avenue SE with the following Conditions [add conditions as needed] and Findings of Fact [revise the Findings as needed].
- *Denial*
The Planning Commission recommends that the City Council deny the variance to the corner side setback for a new house at 355 3rd Avenue SE, with [Findings of Fact].

Findings are needed in writing for denial of the variance. There appears to be little justification for denying the variance, however, as outlined in this report.

60-DAY DEADLINE

The application was received on September 22, 2022. The deadline for final action by the City Council per State statute 15.99 is November 22, 2022.



Re: 355 3rd Ave SE, Variance to Corner Side Setback

VARIANCES & APPEALS

§ 156.166 FINDING OF FACT.

In considering all requests for a variance or appeal, the Board of Adjustments and Appeals [City Council] shall make a finding of fact as appropriate that the proposed action will not:

- (A) Impair an adequate supply of light and air to adjacent property;
- (B) Unreasonably increase the congestion in the public right-of-way;
- (C) Increase the danger of fire or endanger the public safety;
- (D) Unreasonably diminish or impair established property values within the neighborhood;
- (E) Cause an unreasonable strain upon existing municipal facilities and services;
- (F) Be contrary in any way to the provisions and intent of the city's growth management system/Comprehensive Plan; or
- (G) Have a negative direct and indirect fiscal impact upon the city, county, or school district, unless the proposed use is determined to be in the public interest.

§ 156.167 CONDITIONS FOR GRANTING VARIANCES.

(A) (1) The City Council, after receiving recommendations from the Planning Commission, may not permit as a variance any use that is not permitted under this chapter for property in the zone where the affected person's land is located.

(2) A variance may be granted when it is demonstrated that this action will be in keeping with the spirit and intent of this chapter and when the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to his or her property and not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.

(B) Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the chapter. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems. A non-economic hardship shall exist by reason of one or more of the following:

(1) Narrowness, shallowness, or shape of a specific parcel of property or a lot existing and of record upon the effective date of this chapter;

(2) Exceptional topographic or water conditions of a specific parcel of land or lot; or

(3) Inadequate access to direct sunlight for solar energy systems.

(C) A variance may be granted for the above reasons when the strict application of the provisions of this chapter would result in exceptional difficulties in developing the property in a legally permissible manner. The City Council may impose conditions in granting the variance to insure compliance and to protect adjacent properties.

(D) A variance shall not allow any use which is not a permitted principal use, a permitted accessory use, or a permitted use requiring a conditional use permit. The only lawful variance is one which is usually called a "non-use variance," and the use of the variance procedure does not authorize any kind of unlawful "spot zoning."

RESOLUTION NO. 22 – 46

A RESOLUTION APPROVING VARIANCES TO THE LOT SIZE AND LOT WIDTH AND
A LOT LINE ADJUSTMENT AT 315 AND 325 3RD AVENUE NORTHWEST

WHEREAS, Ethel, David, Daniel, and Donald Hakes (“Applicants”) own property in Milaca including two single family residential lots at 315 3rd Avenue NW and 325 3rd Avenue NW, legally described as follows:

325 3rd Avenue NW:

The South Half (S1/2) of Lot Ten (10) and the North Half (N1/2) of Lot Eleven (11), all in Block Eight (8) of the First Addition to the city of Milaca (formerly Village of Milaca) according to the Plat thereof on file in the office of the Mille Lacs County Recorder.

315 3rd Avenue NW:

South Half of Lot 11, Block 8, First Addition to the Village of Milaca, according to the plat thereof on file and of record in the office of the Register of Deeds within and for said County and State.

and;

WHEREAS, the Applicants wish to adjust the common lot line between the two named lots, and are requesting variances to the lot size and lot width for both lots in conjunction with the lot line adjustment, and;

WHEREAS, the requested variances for the lot at 315 3rd Avenue NW are 35.4 feet to the required 80-foot lot width, resulting in a lot width of 44.6 feet, and 3,376 square feet to the required 10,000 square feet minimum lot size, resulting in a lot 6,624 square feet in area, and;

WHEREAS, the requested variances for the lot at 325 3rd Avenue NW are 25.6 feet to the required 80-foot lot width, resulting in a lot width of 54.4 feet, and 1,931 square feet to the required 10,000 square feet minimum lot size, resulting in a lot 8,069 square feet in area, and;
WHEREAS, Section 155.127 of the Milaca Subdivision Ordinance Resubdivision states: In the case of a request to divide a lot which is a part of a recorded plat, where the division is to permit the adding of a parcel of land to an abutting lot or to create two lots and the newly created

property line will not cause the other remaining portion of the lot to be in violation with this regulation or Chapter 156 of this code, the division may be approved by the City Council after submission of a survey by a registered land surveyor showing the original lot and the proposed subdivision, and;

WHEREAS, the requested lot line adjustment is a resubdivision where the remaining portions of both lots would be in violation of the Zoning Code standards for lot width and lot area, thus requiring variances to be approved, and;

WHEREAS, the Applicants have submitted a survey prepared by a registered land surveyor showing the requested lot line adjustment, and;

WHEREAS, City Ordinance 156.167 Variances states: The basic standard is that there are “practical difficulties” in meeting the ordinance and;

The proposed use of the property is reasonable. i.e., it is an acceptable use of the property and not something out of the ordinary that might impact surrounding properties.

What is proposed is simply moving the lot line – invisible to anyone viewing the property.

There are circumstances unique to the property not created by the applicant. i.e., something in the property itself and not in the proposed action.

The lot lines are where they are through no fault of the current owners as far as we can tell. They did not create the situation and it is certainly unique.

The variance would not alter the essential character of the locality, i.e., it wouldn't be dramatically out of place in terms of size, height, appearance, etc.

There would no outward sign that anything had changed – the lot line adjustment is invisible; therefore, the character of the locality is not changed.

Economic considerations alone are not justification for a variance, i.e., could the applicant spend more money and meet the code.

Spending more money would not fix this; adjusting the lot line will.

A reasonable reading of these standards would conclude that the current request meets them all. The variance is justified.

WHEREAS, the Milaca Planning Commission held a public meeting on October 11, 2022, to allow for public input regarding the variance request; and

WHEREAS, The Planning Commission recommended that the City Council approve the lot line adjustment and variances to the lot size and lot width for the lots at 315 3rd Avenue NW and 325

3rd Avenue NW as submitted, with the Findings of Fact in the Planner's report of October 11, 2022, and;

WHEREAS, the proposed legal descriptions of the affected parcels after the lot line adjustment are:

315 3rd Avenue NW:

The South Half of Lot 11 and the South 11.60 feet of the North Half of said Lot 11, Block 8, FIRST ADDITION TO MILACA, Mille Lacs County, Minnesota.

325 3rd Avenue NW:

The South Half of Lot 10 and that part of the North Half of Lot 11 which lies North of the South 11.60 feet thereof, all in Block 8, FIRST ADDITION TO MILACA, Mille Lacs County, Minnesota.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *grants* the requested lot line adjustment and *grants* variances to lot width and lot area for the lots at 315 3rd Avenue NW and 325 3rd Avenue NW with the following Findings of Fact:

- 1) The parcels in question are single family lots at 315 and 325 3rd Avenue NW in Milaca.
- 2) The current common side lot line between the properties was established some years ago and recorded with the county, but it is not known how that lot line was established and approved.
- 3) The north sides of the house and garage structures on 315 3rd Avenue NW encroach 1.6 feet and 1.5 feet onto the lot at 325 3rd Avenue NW. The respective owners wish to alleviate this situation by adjusting the common side lot line 11.6 feet to the north.
- 4) The lots currently do not meet the Milaca zoning code standards for minimum lot size of 10,000 square feet and minimum lot width of 80 feet. The property at 315 3rd Avenue NW does not meet the Milaca zoning code standard for side setback of 10 feet.
- 5) The request to adjust the lot line is reasonable and is due to circumstances unique to these properties not created by the applicants. The change will be invisible on the ground and will therefore not alter the essential character of the locality.
- 6) The request meets the standards for approving a resubdivision in Section 155.127 of the Milaca Subdivision Ordinance and for approving a variance in Section 156.167 of the Milaca Zoning Code.

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

THIS INSTRUMENT DRAFTED BY TAMMY PFAFF,
CITY OF MILACA CITY MANAGER.



Planning Report

Date: October 11, 2022

To: Milaca Planning Commission

From: Phil Carlson, AICP, Stantec

Request: Variances with Lot Line Adjustment

Owners: Ethel, David, Daniel, and Donald Hakes

Applicant: Ethel, David, Daniel, and Donald Hakes

Address: 315 & 325 3rd Avenue NW

PIDS: 21-041-0610, 21-041-0590

Zoning: R-2 One and Two Family Residential District

INTRODUCTION

Members of the Hakes family own three adjacent parcels on 3rd Avenue NW – 315, 325, and 335. Two of these properties – 315 and 325 – are involved in the current request for variances in connection with a lot line adjustment, a minor subdivision.

Due to an error some years ago the house on 315 encroaches onto the lot at 325 by 1.6 ft. The owners wish to rectify the situation by adjusting the lot line between the two lots, as illustrated on the graphics at the end of this report. There are no plans at this time to make changes to the structures, adding or demolishing anything, just adjusting the lot line.



Normally, adjusting the line between two existing lots is a simple matter approved by the City Council without any special process. But that can only happen when *"the newly created property lines will not cause any resulting lot to be in violation of these regulations"*, in the words of the zoning code. The regulations referred to include the zoning code standards for lot width, lot size, and setbacks. In this case, all three of those standards come into play, so variances are being requested to allow the lot line adjustment.



Re: 315 & 325 3rd Avenue NW, Variances with Lot Line Adjustment

ZONING STANDARDS

The Zoning Code standards in the R-2 District involved in this request are:

- Lot size: 10,000 sq ft minimum
- Lot width: 80 ft minimum
- Side setback: 10 ft

The 315 lot now has less than a zero side setback – the house is over the lot line. Both lots are under the 10,000 sq ft lot size, and lot widths are 33 ft and 66 ft for 315 and 325, respectively.

With the requested lot line adjustment, both lots would still be below the lot size and lot width standards, but the side setbacks would be conforming. The numbers are as follows:

	<i>Lot Size</i>	<i>Lot Width</i>	<i>Side Setback</i>
Zoning Code Standard	10,000 sq ft	80 ft	10 ft
315 3 rd Ave NW			
Existing	4,902 sq ft	33.0 ft	-1.6 ft
Proposed	6,624 sq ft	44.6 ft	10.0 ft
325 3 rd Ave NW			
Existing	9,791 sq ft	66.0 ft	23.6 ft
Proposed	8,069 sq ft	54.4 ft	12.0 ft

We do not know how the original error came about, but the house on 315 has been there for over 100 years. A lot line adjustment was recorded with the County some years ago but there is no record of city approval. We consider the existing situation to be legal non-conforming. The current request will improve the situation and is a reasonable solution.

VARIANCE CRITERIA

The criteria for considering variances to the zoning code standards are included at the end of this report. They are almost verbatim from State statute governing variances. The basic standard is that there are "practical difficulties" in meeting the ordinance, which means:

- The proposed use of the property is reasonable. i.e., it is an acceptable use of the property and not something out of the ordinary that might impact surrounding properties.
What is proposed is simply moving the lot line – invisible to anyone viewing the property.
- There are circumstances unique to the property not created by the applicant. i.e., something in the property itself and not in the proposed action.
The lot lines are where they are through no fault of the current owners as far as we can tell. They did not create the situation and it is certainly unique.



Re: 315 & 325 3rd Avenue NW, Variances with Lot Line Adjustment

- The variance would not alter the essential character of the locality, i.e., it wouldn't be dramatically out of place in terms of size, height, appearance, etc.
There would no outward sign that anything had changed – the lot line adjustment is invisible; therefore, the character of the locality is not changed.
- Economic considerations alone are not justification for a variance, i.e., could the applicant spend more money and meet the code.
Spending more money would not fix this; adjusting the lot line will.

A reasonable reading of these standards would conclude that the current request meets them all. The variances are justified.

RECOMMENDATION

The variance requests involve moving one lot line, but it affects three zoning standards on one of the lots and two on the other. The decision affects both properties and each would need to record the lot line adjustment for that property with the County. Since both lots meet the minimum 10 ft side setback after the lot line adjustment, no variance action is needed for the setback issue.

We recommend approval of the lot line adjustment with variances to the lot size and lot width at 315 3rd Avenue NW and 325 3rd Avenue NW as depicted on the certificate of survey from Rum River Land Surveyors dated 9/22/22, resulting in a lot at 315 3rd Avenue NW that is 6,624 sq ft in area and 44.59 ft wide at the street, with a north side setback of 10 feet, and a lot at 325 3rd Avenue NW that is 8,069 sq ft in area and 54.38 ft wide at the street, with a south side setback of 12.2 ft.

Findings of Fact

- 1) The parcels in question are single family lots at 315 and 325 3rd Avenue NW in Milaca.
- 2) The current common side lot line between the properties was established some years ago and recorded with the county, but it is not known how that lot line was established and approved.
- 3) The north sides of the house and garage structures on 315 3rd Avenue NW encroach 1.6 feet and 1.5 feet onto the lot at 325 3rd Avenue NW. The respective owners wish to alleviate this situation by adjusting the common side lot line 11.6 feet to the north.
- 4) The lots currently do not meet the Milaca zoning code standards for minimum lot size of 10,000 square feet and minimum lot width of 80 feet. The property at 315 3rd Avenue NW does not meet the Milaca zoning code standard for side setback of 10 feet.



October 11, 2022
Milaca Planning Commission
Page 4 of 6

Re: 315 & 325 3rd Avenue NW, Variances with Lot Line Adjustment

- 5) the request to adjust the lot line is reasonable and is due to circumstances unique to these properties not created by the applicants. The change will be invisible on the ground and will therefore not alter the essential character of the locality.
- 6) The request meets the standards for approving a variance in Section 156.167 of the Milaca Zoning Code.

PLANNING COMMISSION MOTION TEMPLATES

The Planning Commission is charged with making a recommendation to the City Council, which has final authority to approve or deny the variances and lot line adjustment. Options for Planning Commission recommendations and motions might include the following, with Findings of Fact:

- *Approval As Submitted Per Planner's Recommendation*
The Planning Commission recommends that the City Council approve the lot line adjustment with variances to the lot size and lot width at 315 3rd Avenue NW and 325 3rd Avenue NW as submitted, with the Conditions and Findings of Fact in the Planner's report of October 11, 2022.
- *Approval With Revisions*
The Planning Commission recommends that the City Council approve the lot line adjustment with variances to the lot size and lot width at 315 3rd Avenue NW and 325 3rd Avenue NW with the following Conditions [*revise the conditions as needed*] and Findings of Fact [*revise the Findings as needed*].
- *Denial*
The Planning Commission recommends that the City Council deny the lot line adjustment with variance to the lot size and lot width at 315 3rd Avenue NW and 325 3rd Avenue NW, with [*Findings of Fact*].

Findings are needed in writing for denial of the variance. There appears to be little justification for denying the variances, however, as outlined in this report.

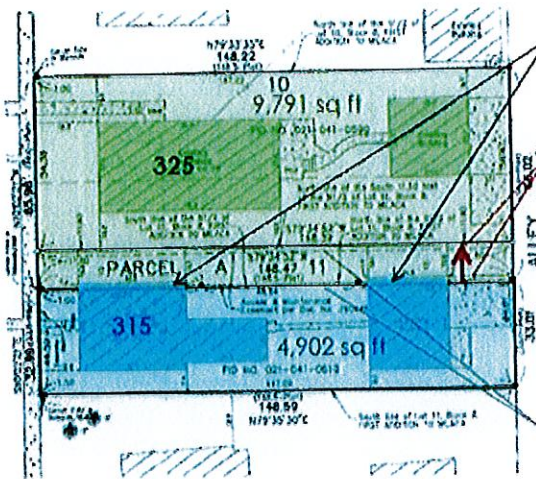
60-DAY DEADLINE

The application was received on September 22, 2022. The deadline for final action by the City Council per State statute 15.99 is November 22, 2022.



Re: 315 & 325 3rd Avenue NW, Variances with Lot Line Adjustment

Existing



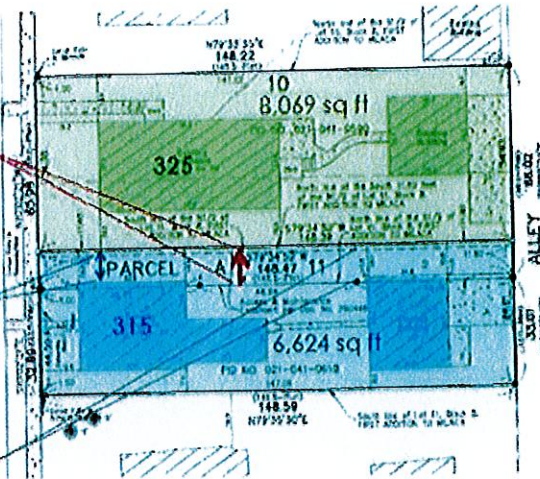
House & garage encroach 1.6 ft on adjacent lot

Adjust interior common lot line by 11.6 ft

Lot line adjustment gives 315 lot a 10 ft setback

Parcel A = 1,722 sq ft deduct from 325 add to 315

Proposed





Re: 315 & 325 3rd Avenue NW, Variances with Lot Line Adjustment

§ 155.126 MINOR SUBDIVISIONS.

In the case of a subdivision resulting in three or fewer lots, situated in a neighborhood where conditions are well defined, the City Council may exempt the subdivider from complying with some of the requirements of these regulations. In the case of a request to subdivide a lot which is a part of a recorded plat, or where the subdivision is to permit the adding of a parcel of land to an abutting lot or to create not more than three new lots, and the newly created property lines will not cause any resulting lot to be in violation of these regulations or Chapter 156 of this code, the division may be approved by the City Council, after submission of a survey by a registered land surveyor showing the original lot and the proposed subdivision.

VARIANCES & APPEALS

§ 156.166 FINDING OF FACT.

In considering all requests for a variance or appeal, the Board of Adjustments and Appeals [City Council] shall make a finding of fact as appropriate that the proposed action will not:

- (A) Impair an adequate supply of light and air to adjacent property;
- (B) Unreasonably increase the congestion in the public right-of-way;
- (C) Increase the danger of fire or endanger the public safety;
- (D) Unreasonably diminish or impair established property values within the neighborhood;
- (E) Cause an unreasonable strain upon existing municipal facilities and services;
- (F) Be contrary in any way to the provisions and intent of the city's growth management system/Comprehensive Plan; or
- (G) Have a negative direct and indirect fiscal impact upon the city, county, or school district, unless the proposed use is determined to be in the public interest.

§ 156.167 CONDITIONS FOR GRANTING VARIANCES.

(A) (1) The City Council, after receiving recommendations from the Planning Commission, may not permit as a variance any use that is not permitted under this chapter for property in the zone where the affected person's land is located.

(2) A variance may be granted when it is demonstrated that this action will be in keeping with the spirit and intent of this chapter and when the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls, the plight of the landowner is due to circumstances unique to his or her property and not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.

(B) Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the chapter. Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems. A non-economic hardship shall exist by reason of one or more of the following:

(1) Narrowness, shallowness, or shape of a specific parcel of property or a lot existing and of record upon the effective date of this chapter;

(2) Exceptional topographic or water conditions of a specific parcel of land or lot; or

(3) Inadequate access to direct sunlight for solar energy systems.

(C) A variance may be granted for the above reasons when the strict application of the provisions of this chapter would result in exceptional difficulties in developing the property in a legally permissible manner. The City Council may impose conditions in granting the variance to insure compliance and to protect adjacent properties.

(D) A variance shall not allow any use which is not a permitted principal use, a permitted accessory use, or a permitted use requiring a conditional use permit. The only lawful variance is one which is usually called a "non-use variance," and the use of the variance procedure does not authorize any kind of unlawful "spot zoning."

RESOLUTION NO. 22 – 47

A RESOLUTION OF A CONDITIONAL USE REQUEST TO HAVE A MULTIPLE DWELLING IN AN R-2 ZONING DISTRICT

WHEREAS, Arlene Trebesch is requesting a conditional use to have a multiple dwelling located at 260 5th Ave SE in the City of Milaca; and

WHEREAS, this property located at 260 5th Ave SE in the R-2 One and Two Family Residential Zoning District and legally described:

Commencing at the Southeast corner of Lot 4, Block 20, Third Addition to the Village of Milaca; thence running in a Northerly direction 66 feet; thence running in a Westerly direction 148 ½ feet; thence running in a Southerly direction 66 feet; thence running in an Easterly direction 148 ½ feet to the point of beginning, according to the Plat thereof on file and of record in the Office of the Register of Deeds in and for Mille Lacs County, Minnesota

WHEREAS, a multiple dwelling in the R-2 One and Two Family Residential Zoning District requires a conditional use; and

WHEREAS, the Milaca Planning Commission held a public meeting on October 11, 2022, to allow for public input regarding the conditional use request.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *denies* the conditional use to allow a multiple dwelling located at 260 5th Ave SE as follows:

ZONING CODE STANDARDS

Section 156.036(C) of the Milaca Zoning Code lists permitted uses in the R-2 district, including single family residence and two-family residence. In 156. 036(E) conditional uses are listed, including multiple family dwellings. Section 156.036(E)(9) allows conversion of a single-family home into multi-family dwellings as a conditional use, but lists other conditions:

- (9) Conversions of single-family units into multi-family dwellings provided that:
- (a) No existing single-family dwelling shall be converted into more than two dwelling units;
 - (b) Lot size shall be at least 10,000 square feet with public sewer;
 - (c) Adequate off-street parking is provided in accordance with this chapter;
 - (d) Each unit shall meet the minimum health and safety requirements as provided for in the Minnesota State Building Code and Minnesota State Fire Code;

Section 156.036(B) requires 10,000 sq ft of lot area for a two-family dwelling and 5,500 sq ft of lot area per unit for townhouses.

The city has no record of the home at 260 5th Ave SE being approved for conversion to two or more units. Conversion to three or four units is not allowed at all, as stated in the above code provision.

The Mille Lacs County Assessor's information classifies the property as "residential/single unit".

The lot is 9,802 sq ft in size, so even if a request were made to the city to convert the structure from one unit to two, it does not meet the lot size minimum and would need a variance in addition to the conditional use permit. A variance has not been applied for.

Parking requirements for residential units in Milaca are 2 spaces per unit, so 4 spaces are needed for two units, 6 spaces for three units, and 8 spaces for four units.

Section 156.078(A) requires all parking spaces to be paved.

RECOMMENDATION

We recommend denial of the conditional use permit for a multiple dwelling at 260 5th Ave SE because the Milaca Zoning Code does not allow the single-family structure to be more than a single unit or converted to a two-family unit by conditional use permit with variances.

Findings of Fact

- 1) The property at 260 5th Avenue SE is zoned R-2 One and Two Family Residential District.
- 2) The lot at 260 5th Avenue SE is approximately 9,802 square feet in size and 66 feet wide. Minimum lot standards in the R-2 district for single family or two-family homes are 10,000 square feet lot area and 80-foot lot width. The existing lot does not meet the minimum standards for conversion to a two-family structure.
- 3) The existing structure at 260 5th Ave SE was built as a single-family home and is classified as one single family housing unit by the Mille Lacs County assessor.
- 4) The Milaca Zoning Code allows conversion of a single-family home to two units with a conditional use permit if it meets the minimum lot area standard. Use of the property for a single unit or two units is a reasonable use.
- 5) The city building inspector confirmed in September 2022 that the structure is now divided into three separate living units.
- 6) There is no record the City of Milaca approved or issued a conditional use permit for two or more dwelling units on the property.
- 7) The property as currently used does not conform to the Milaca Zoning Code.

8) The request for three units or four units in the structure is not allowed by the standards of the R-2 district in the Milaca Zoning Code.

The Planning Commission recommends to the City Council, which has final authority on the CUP, to deny the conditional use permit for the proposed multiple dwelling at 260 5th Avenue SE with the Findings of Fact in the Planner's report of October 11, 2022.

[The requested use is not allowed by code. Approval of the CUP is not an option. There may be other ways for this property to continue or expand its use, but not with this request.]

Adopted this 19th day of October, 2022.

Acting Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager



Planning Report

Date: October 11, 2022
To: Milaca Planning Commission
From: Phil Carlson, AICP, Phil Gravel, PE, Stantec
Request: Conditional Use Permit (CUP) for 4 Units in R-2 District
Owner: Arlene Trebesch
Applicant: Lutheran Social Service of MN, Conservator for Arlene Trebesch
Address: 260 5th Ave SE
PID: 21-043-0340
Zoning: R-2 One and Two Family Residential District

INTRODUCTION

Lutheran Social Services is applying on behalf of owner Arlene Trebesch for a conditional use permit (CUP) at 260 5th Ave SE. The request is to allow four dwelling units in the existing single family home. There are currently three units in the home – one on the first floor and two on the second floor. The fourth unit would be a new unit in the basement.

The Milaca Zoning Code allows a two family residence as a permitted use in the R-2 district. It allows multi-family dwellings or more than two units as a conditional use, but not in a converted single family home which can only be converted to two units. The City has not approved the conversion of the home to the existing three units. The request for four units, or even the existing three units, is not allowed by code and we recommend denial of the request.



Separately, we will consult with the city attorney and the city building official on any next steps needed on the situation with this property.



Re: 260 5th Avenue SE, CUP for Multiple Units

ZONING CODE STANDARDS

Section 156.036(C) of the Milaca Zoning Code lists permitted uses in the R-2 district, including single family residence and two family residence. In 156.036(E) conditional uses are listed, including multiple family dwellings. Section 156.036(E)(9) allows conversion of a single family home into multi-family dwellings as a conditional use, but lists other conditions:

- (9) Conversions of single family units into multi-family dwellings provided that:
 - (a) No existing single family dwelling shall be converted into more than two dwelling units;
 - (b) Lot size shall be at least 10,000 square feet with public sewer;
 - (c) Adequate off-street parking is provided in accordance with this chapter;
 - (d) Each unit shall meet the minimum health and safety requirements as provided for in the Minnesota State Building Code and Minnesota State Fire Code;

Section 156.036(B) requires 10,000 sq ft of lot area for a two family dwelling and 5,500 sq ft of lot area per unit for townhouses.

The City has no record of the home at 260 5th Ave SE being approved for conversion to two or more units. Conversion to three or four units is not allowed at all, as stated in the above code provision.

The Mille Lacs County Assessor's information classifies the property as "residential/single unit".

The lot is 9,802 sq ft in size, so even if a request were made to the City to convert the structure from one unit to two, it does not meet the lot size minimum and would need a variance in addition to the conditional use permit. A variance has not been applied for.

Parking requirements for residential units in Milaca are 2 spaces per unit, so 4 spaces are needed for two units, 6 spaces for three units, and 8 spaces for four units.

Section 156.078(A) requires all parking spaces to be paved.

EXISTING HOUSE & PROPOSED UNITS

The existing house has one unit on the first floor and two units on the second floor. The garage has two 16-ft-wide doors and can accommodate four cars. Aerial photos and street view photos of the property at various times show cars parked on the north side of the house on gravel and grass areas.

The City building inspector visited the property on 9/21/2022. His notes are attached. He indicated the existing three units are in good condition but that the basement would need considerable work to bring it up to code as a separate unit and is probably not feasible, even if allowed by zoning.

The request is to add a fourth unit in the basement, which is not allowed by zoning code standards. Even keeping the existing three units is not allowed under the R-2 zoning standards.



Re: 260 5th Avenue SE, CUP for Multiple Units

RECOMMENDATION

We recommend denial of the conditional use permit for three or four units at 260 5th Ave SE because the Milaca Zoning Code does not allow the single family structure to be more than a single unit or converted to a two family unit by conditional use permit with variances.

Findings of Fact

- 1) The property at 260 5th Avenue SE is zoned R-2 One and Two Family Residential District.
- 2) The lot at 260 5th Avenue SE is approximately 9,802 square feet in size and 66 feet wide. Minimum lot standards in the R-2 district for single family or two family homes are 10,000 square feet lot area and 80-foot lot width. The existing lot does not meet the minimum standards for conversion to a two family structure.
- 3) The existing structure at 260 5th Ave SE was built as a single family home and is classified as one single family housing unit by the Mille Lacs County assessor.
- 4) The Milaca Zoning Code allows conversion of a single family home to two units with a conditional use permit if it meets the minimum lot area standard. Use of the property for a single unit or two units is a reasonable use.
- 5) The City building inspector confirmed in September 2022 that the structure is now divided into three separate living units.
- 6) There is no record the City of Milaca approved or issued a conditional use permit for two or more dwelling units on the property.
- 7) The property as currently used does not conform to the Milaca Zoning Code.
- 8) The request for three units or four units in the structure is not allowed by the standards of the R-2 district in the Milaca Zoning Code.

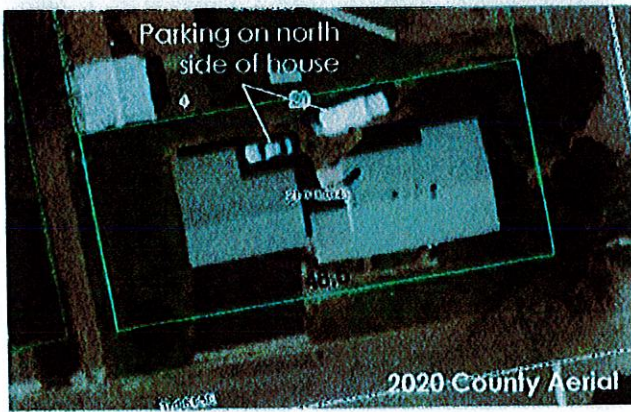
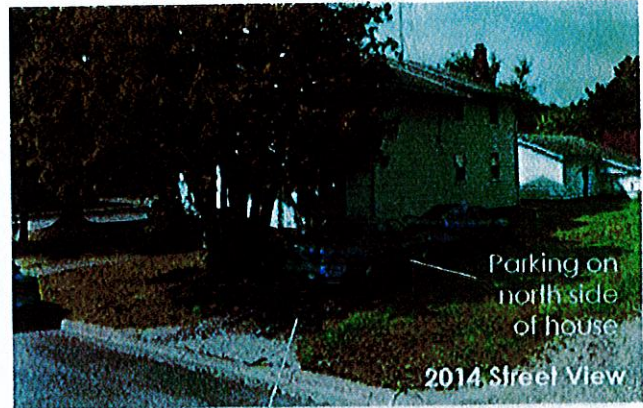
PLANNING COMMISSION MOTION TEMPLATES

The Planning Commission recommends to the City Council, which has final authority on the CUP.

- *Denial Per Planner's Recommendation*
The Planning Commission recommends that the City Council deny the conditional use permit for the proposed four units at 260 5th Avenue SE with the Findings of Fact in the Planner's report of October 11, 2022.
- *Approval*
[The requested use is not allowed by code. Approval of the CUP is not an option. There may be other ways for this property to continue or expand its use, but not with this request.]

60-DAY DEADLINE

The application was received on September 13, 2002. The deadline for final action by the City Council per State statute 15.99 is November 13, 2022.



260 5th Ave SE, Milaca

SITE LEASE AGREEMENT

THIS SITE LEASE AGREEMENT, entered into this **19th** day of **October 2022**, by and between the City of Milaca, a Minnesota municipal corporation hereinafter designated and referred to as Lessor, and Genesis Technology Communication, LLC, hereinafter referred to as Tenant,

WHEREAS the Lessor owns a municipal water tower located at 145 Central Avenue South, Lot 10 Block 39 Kerrs Subdivision, City of Milaca that is suitable for the installation of wireless communication equipment; and

WHEREAS tenant is in the business of selling wireless communication services to the public and tenant currently desires a location to install their wireless communication equipment;

NOW THEREFORE BE IT RESOLVED that the parties hereby set forth the terms and provisions of their agreement

PROPERTY SUBJECT TO LEASE. Lessor in consideration of an exchange for services in lieu of rent and covenants hereinafter mentioned, to be performed by said Tenant, does hereby demise, lease, and let unto the said tenant, and the said tenant does hereby hire and take from the said Lessor, space on the municipal water tower for up to 5 (five) antennas and space outside the water tower together with any and all connecting wires and cables, which area is situated in the City of Milaca, County of Mille Lacs, State of Minnesota. Facilities shall be limited to those depicted and described on Attachment A to this Agreement and shall not be altered, enlarged, moved, or expanded without the written approval of the City.

To have and to hold the above premises just as they are, without any liability or obligation on the part of said Lessor of making any alterations, improvements or repairs of any kind on or about said premises, or the equipment and fixtures in, upon or serving same.

TERM OF THE LEASE. The term for the lease shall be for an initial two years beginning on **October 19, 2022** and ending on **December 31, 2025**, The Tenant must provide a written 90 (ninety) day notice of intent to renew mailed via certified mail to the following address:

Lessor: City of Milaca –City Manager 255 First Street E, Milaca, MN 56353
Phone Number: 320-983-3141

Tenant: Genesis Technology Communication, LLC, 205 Southwest Second St., Braham,
MN 55006
Phone Number: 320-396-2990

CANCELLATION OF LEASE. Either party can cancel this lease agreement upon providing a 90 (ninety)-day written notice of its intent to cancel.

Notice of intent to cancel shall be mailed via certified mail to the following address:

Lessor: City of Milaca –City Manager 255 First Street E, Milaca, MN 56353
Tenant: Genesis Technology Communication, LLC, 205 Southwest Second St., Braham,
MN 55006

SITE LEASE PAYMENTS. The agreed upon monthly site lease payments of **\$200.00** shall be provided by Tenant each month in accordance with the terms set forth. Failure to provide the agreed upon services for a period lasting longer than one week shall result in lease cancellation and removal of equipment will begin as outlined in "DISPOSITION OF IMPROVEMENTS ON TERMINATION OF LEASE/PERFORMANCE SECURITY."

UTILITIES. Lessor shall provide Tenant with a 20-amp service that will be available at the water tower. Lessor shall be responsible for electric used by Tenant at said location.

REPAIRS AND MAINTENANCE. Tenant shall be responsible for all repairs and maintenance required to be performed on the equipment that is installed by Tenant pursuant to this agreement. Tenant is also obligated to maintain the equipment in a manner that assures that it is safe to the public and to any agents or employees of Lessor who may be working at or near the leased premises.

ACCESS TO THE PREMISES. Tenant acknowledges that unrestricted access to the area of the water tower where the equipment will be installed is not reasonable. Lessor acknowledges that Tenant needs access to the equipment and connecting cables on the water tower for repairs and for maintenance. Accordingly, Tenant shall give notice to Lessor prior to performing any inspections, installations, repairs or maintenance to the equipment or connecting cables in the water tower, and Lessor shall provide access for such purposes upon reasonable notice and request made by Tenant. In the case of non-routine inspections or repairs Lessor shall make every effort to provide access to the water tower to Tenant as soon as appropriate city employees can be dispatched to the premises.

INSURANCE. Tenant shall at all times during the term of this lease agreement and at Tenant's sole expense obtain and keep in effect a personal injury liability insurance policy covering the premises and appurtenances installed and/or used by Tenant in the amount of \$1,500,000 (One million five hundred thousand dollars) for injury to or death of any person(s). Tenant shall name Lessor as first loss payee under the policy and shall provide Lessor or Lessor's designee with a certificate of insurance required herein. Tenant shall provide its own personal property damage or loss insurance.

Tenant shall see that all persons or companies who/which do work on the premises carry liability insurance.

REDELIVERY OF PREMISES. The tenant agrees to return said premises peaceably and promptly to the Lessor at the end of the term of this lease, or at any previous termination thereof, in as good condition as the same are now in or may hereafter be put in, loss by fire and ordinary wear excepted, Further, at the end of the term of this lease, Tenant agrees to remove all equipment from the premises at Tenant's expense and to affect such repairs as well as be required to restore the premises to the condition they were in prior to this agreement.

INDEMNIFICATION OF LESSOR: The Tenant further agrees that the Lessor shall not be liable for any damage, either to person or persons or property or the loss of property sustained by the Tenant, or by any other person or persons due to the demised premises, premises access, or

the building of structure of which the demised premises are a part, or the equipment, fixtures, appliances or machinery in or upon the same, or due to any action or neglect of the tenant, or any other tenant or occupant of said premises, or of any other person, persons, or corporations.

The Tenant assumes all liability and obligation arising from all damages on account of the matters and things above referred to, and agrees to save the Lessor harmless thereon and therefrom, and to indemnify the Lessor on account thereof.

ASSIGNMENT. This lease agreement shall not be assignable by Tenant without the written consent of Lessor, except that Tenant may assign this lease to a business entity that is owned by the Tenant.

SUBLEASING. There shall be no subleasing of the premises.

DEFAULT. In the event of any breach of the lease agreement by Tenant, Lessor, in addition to the other rights or remedies it may have, shall have the immediate right of re-entry and may remove all persons and property from the demised premises. The property may be removed and stored in a public warehouse or elsewhere at the cost and for the account of Tenant. Should Lessor elect to re-enter, as shall be specifically allowed by this lease agreement, or should it take possession pursuant to legal proceedings or pursuant to any notice provided by law, Lessor may either terminate this lease agreement or it may from time to time, without terminating this lease agreement re-let the demised premises or any part of the demised premises for such term or terms (which may be for a term extending beyond the term of this lease agreement) and at such rental or rentals and on such other terms and conditions as Lessor in the sole discretion of Lessor may deem advisable with the right to make alterations and repairs to the demised premises.

Should Lessor at any time terminate this lease agreement for any breach, in addition to any other remedy it may have, Lessor may recover from Tenant all damages incurred by Lessor in being restored to possession of the premises and in addition Lessor shall be entitled to recover all costs, expenses, and attorney fees incurred in recovering possession of the premises.

DISPOSITION OF IMPROVEMENTS ON TERMINATION OF LEASE/PERFORMANCE SECURITY. On termination of this lease agreement for any cause, Tenant shall promptly remove its equipment from the site, If Tenant fails to remove the equipment, Lessor will remove the equipment and bill all costs to Tenant. Tenant waives its rights to object to the costs if the equipment is not removed within 90 days after termination.

WAIVER. The waiver by Lessor of, or the failure of Lessor to take action with respect to any breach of any term, covenant, or condition contained in this lease agreement shall not be deemed to be a waiver of such term, covenant, or condition, or subsequent breach of the same, or any other term, covenant, or condition contained in this lease agreement .

The subsequent acceptance of rent under this lease agreement by Lessor shall not be deemed to be a waiver of any preceding breach by Tenant of any term, covenant, or condition of this lease agreement, other than the failure of Tenant to pay the particular rental so accepted, regardless of Lessor's knowledge of a preceding breach at the time of acceptance of rent.

PARTIES BOUND. Each of the covenants, provisions, terms, and agreements of this lease shall inure to the benefit of and shall be obligatory upon the respective successors and assigns of the Lessor and Tenant respectively. There are no understandings or agreements outside of this lease.

GOVERNING LAW. It is agreed that this lease agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

ENTIRE AGREEMENT. This lease agreement and attachments shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this lease agreement shall not be binding upon either party except to the extent incorporated in this agreement.

In Testimony Whereof the Lessor and Tenant have hereunto set their hands and seals the day and year first written.

City of Milaca, a municipal corporation

Genesis Technology Communication, LLC

By: _____
Its Mayor, Lessor

By: _____
Its Owner, Tenant

By: _____
Its City Manager, Lessor

STATE OF MINNESOTA)
)ss
COUNTY OF MILLE LACS)

This instrument was acknowledged before me on _____, 2022, by Dave Dillan, Acting Mayor and Tammy Pfaff, City Manager, of the City of Milaca.

Notary Public

STATE OF MINNESOTA)
)ss
COUNTY OF ISANTI)

This instrument was acknowledged before me on _____, 2020, by _____, of Genesis Technology Communication, LLC.

Notary Public

