



PARK GROUNDS PERMIT APPLICATION

\$500 Deposit

Submit with Special Event Permit Application

Event Title _____

Date of Event _____ Event Time _____

Area of Park Use _____

Duration of Park Grounds Use _____

How will the Park Grounds be used (parking, carnival, seating, vendor fair, celebration)?

Parking

- Passenger Vehicles
- Campers / Motorhomes
- Food Trucks
- Bus
- Oversized Truck
- Other _____

Approximate Number of Units _____

Carnival

Approximate Number of Units _____

Seating

- Chairs
- Bleachers
- Other _____

Number of Seats _____

Vendor Fair

Approximate Number of Units _____

Celebration

Type and specific park grounds use _____

- Flowers or any other vegetation may not be moved, cut, or removed from any park in the City of Milaca.
- Rice, confetti, glitter, or birdseed is not permitted.
- If access to the park is necessary for set-up or tear-down either before or after public use hours, then the applicant may be charged a fee to cover all costs associated with the request.
- Unfavorable weather and wet soils may result in park grounds being unusable for an approved event.
- Damages due to the event will be invoiced to the organization based on cost of repair, clean-up, and park or trail restoration.
- Additional Staff Costs (if required)
 - Police Officer or Public Works - \$100/hr
 - Administrative - \$75/hr