

**CITY OF MILACA
COUNCIL MINUTES
December 18, 2024**

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:36 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, and Laurie Gahm. Ken Muller absent.

Staff present: City Manager Tammy Pfaff, Police Chief Quinn Rasmussen, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Liquor Store Manager Vicki Jeys, Fire Chief Jesse Gerads, Fire Chief Chris Ehlen, City Attorney Damien Toven

Others present: Chloe Smith, Arla Johnson,

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of the Minutes – November 14 Special Meeting, November 20, 2024 Regular Meeting, and November 25 Special Meeting
- b. Approval of Bills
- c. Resolution #24-43 Accepting Donation
- d. Resolution #24-44 Approving 2025 Liquor/Tobacco/THC Licenses
- e. Resolution #24-45 Approving 2025 Final Budget and 2025 Tax Levy

Johnson made a motion for approval of Consent Agenda, seconded by Gahm. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing:

- a. Truth and Taxation Public Hearing – Mayor Dillan called for a motion to open the public hearing. Motion by Larsen, seconded by Gahm. Public Hearing opened at 6:32 p.m. No one came forward for Public Hearing. Mayor Dillan called for a motion to close the public hearing. Motion by Johnson, seconded by Larsen to close Public Hearing at 6:33 p.m.

Requests and Communications

- a. Arla Johnson – Retiring from Planning Commission after 27 years. Mayor Dillan presented Arla Johnson with a plaque for her 27 years of service on the Planning Commission.
- b. Laurie Gahm – Mayor Dillan presented Laurie with a Certificate of Appreciation for her two years of service on the City Council.

Ordinances and Resolutions

- a. *Ordinance #535 Recreational Vehicles – Second Reading* – Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Johnson. No further discussion. All in favor. Ordinance #535 Recreational Vehicles Second Reading passes.
- b. *Ordinance #536 Allowing Retail Sales in I-1 Industrial District – Second Reading* - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Ordinance #536 Allowing Retail Sales in I-1 District Second Reading passes.
- c. *Ordinance #537 Water and Sewer Rate Increase - First Reading* - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Ordinance #537 Water and Sewer Rate Increase First Reading passes.
- d. *Resolution #24-46 Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition* - Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Larsen. No further discussion. All in favor. Resolution #24-46 Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition passes.
- e. *Resolution #24-47 Summarizing Ord. #535* - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #24-47 Summarizing Ord. #535 passes.

Reports of Departments, Boards and Commissions

City Manager – Starting the audit process

Police – Nothing.

Parks – Skating rink is open Should be open during winter break.

Public Works - Final Pay Request to OMG Midwest, dba Minnesota Paving & Materials \$25,436.94 for 2024 Street Improvement Project - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Gahm. No further discussion. All in favor. Final Pay Request to OMG Midwest, dba Minnesota Paving & Materials \$25,436.94 for 2024 Street Improvement Project passes.

Public Works- 2025 Street Improvements Project – 1st St W Sidewalk between 3rd St SW and Central Ave (Authorize Plans and Specs) - Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Larsen. No further discussion. All in favor. 2025 Street Improvements Project – 1st St W Sidewalk between 3rd St SW and Central Ave (Authorize Plans and Specs) passes.

Liquor Store – Busy with inventory. Participated in a social media with Mrs. Claus.

Fire Department – Fire Chief Gerads stated they are starting work on the new engine and hoping by the end of February that it will be ready.

Planning and Zoning – Next meeting will be January 13.

Airport - Final Pay Request OMG Midwest dba MN Paving and Materials \$16,228.90 - Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Johnson. No further discussion. All in favor. Final Pay Request to OMG Midwest dba MN Paving and Materials in the amount of \$16,228.90 passes.

Committees

Budget:

EDC:

Unfinished Business

New Business

a. Approval for Request for Proposal (RFP) and a Request for Qualifications (RFQ) for a Realtor - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor.

b. DAC Contracts for City Hall, Library, Gorecki Center and Fire Hall - Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Johnson. Mayor Dillan stated he will be abstaining from voting as he is on the board of the DAC. Gahm stated that her daughter used to work here at city hall through the DAC but is now a fill in here. Gahm was wondering if she should abstain but City Manager Pfaff stated she would not need to abstain. No further discussion. All in favor. DAC Contracts passes.

c. Closed meeting- Contract Amendment & Performance Evaluation - City Manager – Mayor Dillan read script for a closed meeting for a personnel issue. Mayor Dillan called for a motion to close this portion of the meeting. Motion by Johnson, seconded by Larsen. All in favor.

Time Meeting Closed at 6:46 pm upon a motion by Johnson and seconded by Larsen. All in favor, motion carried.

Time Meeting Opened 6.56 pm upon a motion by Johnson and seconded by Gahm. All in favor, motion carried.

d. City Manager Contract. A motion by Johnson to approve the city manager's contract, the motion was seconded by Gahm. All in favor, motion carried.

Miscellaneous

Council Comments

Dillan informed the council that the Milaca Development Addition workgroup would be meeting on January 21.


Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Larsen to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:59 p.m.



Mayor Dave Dillan

Attest:



Tammy Pfaff, City Manager