

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
DECEMBER 18, 2024

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan____ Council Members; Ken Muller____ Norris Johnson____ Lindsey Larsen____
Laurie Gahm____ Absent;_____
4. **Approval of Agenda** MB__2nd__ AIF__ O__
5. **Consent Agenda** MB__2nd__ AIF__ O__
 - a. Approval of the Minutes – November 14 Special Meeting, November 20, 2024 Regular Meeting, and November 25 Special Meeting
 - b. Approval of Bills
 - c. Resolution #24-43 Accepting Donation
 - d. Resolution #24-44 Approving 2025 Liquor/Tobacco/THC Licenses
 - e. Resolution #24-45 Approving 2025 Final Budget and 2025 Tax Levy
6. **Open Forum**
7. **Public Hearing**
 - a. Truth and Taxation Time PH Opened _____ p.m.
Time PH Closed _____ p.m.
8. **Requests and Communications**
 - a. Arla Johnson Resigning from Planning Commission (27 years)
 - b. Laurie Gahm-2 Years on Council
9. **Ordinances and Resolutions**
 - a. Ordinance #535 Recreational Vehicles – Second Reading MB__2nd__ AIF__ O__
 - b. Ordinance #536 Allowing Retail Sales in I-1 Industrial District – Second Reading MB__2nd__ AIF__ O__
 - c. Ord. #537 Water and Sewer Rate Increase - First Reading MB__2nd__ AIF__ O__
 - d. Resolution #24-46 Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition MB__2nd__ AIF__ O__
 - e. Resolution #24-47 Summarizing Ord. #535 MB__2nd__ AIF__ O__
10. **Reports of Departments, Boards and Commissions**
 - a. City Manager-
 - b. Police-Incident Summary (Info only – no action needed)
 - c. Parks –

- d. Public Works- Final Pay Request to OMG Midwest, dba Minnesota Paving & Materials
 \$25,436.94 for 2024 Street Improvement Project MB__2nd__AIF__O__
- e. Public Works- 2025 Street Improvements Project – 1st St W Sidewalk between 3rd St SW and
 Central Ave (Authorize Plans and Specs) MB__2nd__AIF__O__
- f. Liquor Store-
- g. Fire Department-
- h. Planning and Zoning –
- i. Airport-Final Pay Request OMG Midwest dba MN Paving and Materials \$16,228.90 MB__2nd__AIF__O__
- 11. **Committees**
 - a. Budget –
 - b. EDC
- 12. **Unfinished Business**
- 13. **New Business**
 - a. Approval for Request for Proposal (RFP) and a Request for Qualifications (RFQ)
 for a Realtor MB__2nd__AIF__O__
 - b. DAC Contracts for City Hall, Library, Gorecki Center and Fire Hall MB__2nd__AIF__O__
 - c. Closed meeting- Contract Amendment & Performance Evaluation - City Manager
 Time Meeting Closed _____pm MB__2nd__AIF__O__
 Time Meeting Opened _____pm MB__2nd__AIF__O__
 - d. City Manager Contract MB__2nd__AIF__O__
- 14. **Miscellaneous**
- 15. **Council Comments**
- 16. **Adjournment** Time_____ MB__2nd__AIF__O__

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
SPECIAL COUNCIL MINUTES
November 14, 2024**

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 5:30 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff

Others present:

Resolution #24-38 Canvass 2024 General Election Results: Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. City Manager Pfaff stated we had 1,775 registered voters. On election day we had 237 new registrations and we had 512 absentee ballots.

Dave Dillan for Mayor we had 1,202

Write In's were 35

For councilmembers, the top two were Tim Poorker with 692 and Lindsee Larsen with 733, Dan Hollenkamp with 652 and 21 write ins.

No further discussion. All in favor of Resolution #24-38 Canvassing the 2024 General Election Results. Motion passes.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Johnson to adjourn. All in favor, motion to adjourn passes. Meeting adjourned at 5:32 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

**CITY OF MILACA
COUNCIL MINUTES
November 20, 2024**

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:36 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Utility Billing Clerk Mary Niedzielski, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Jon & Katie Schwartz, Jesse Latterell, George Czech

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Muller. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda.

- a. Approval of the Minutes – October 17, 2024
- b. Approval of Bills
- c. Resolution #24-39 Donation

Johnson made a motion for approval of Consent Agenda, seconded by Larsen. Mayor Dillan mentioned that the podium and speakers was really nice for the Gorecki Center. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing: None

Requests and Communications - None

Ordinances and Resolutions

Tammy Omdal not present yet due to weather so this topic will be moved to end of agenda or until an opening.

Reports of Departments, Boards and Commissions

City Manager – Nothing

Police – Nothing.

Parks – City Manager gave an update on the sound panel installation in the Gorecki Center. Mary Mickelson stated there were 2 panels missing as they had some issues installing them so they have some panels to complete. They have the acoustic cloud in and the soffit is in.

Public Works - Northern Lines Contracting Construction Contract Change Order No. 1- Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Larsen. No further discussion. All in favor of Northern Lines Contracting Construction Contract Change Order No. 1 passes.

Liquor Store –

Fire Department – Update on Truck Purchased Through Surplus Services: Fire Chief Gerads stated the fire department purchased a used grass rig that is 20 years newer than the one we have. We paid \$20,145.00. Won't be ready until next grass fire season as decals need to be removed and a few other things. I handed out our fiscal year report. We had a total of 158 calls. Mostly medical. The new engine will hopefully be ready by end of January next year.

Planning and Zoning – Conditional Use Permit Violation Discussion-Randy Reiman: City Attorney Toven stated that he was going to take this and the next two items: Minor Lot Split for Milaca Park and Variance for Milaca Park. He explained that he is asking the council to take no action at this time. There have been some ongoing violations of the CUP and violations of the city's nuisance ordinance in regard to the number of vehicles on the property and the quality of the vehicles on the property. The city has been working with Reiman to get this corrected for some with no action. The matter came to me about a month ago. I sent a letter to Milaca Park LLC and Mr. Reiman advising them of the ongoing violations and the fact that the city council will be addressing a violation in the CUP and applications for variance and minor lot split. After the letters were sent, I had a conversation with counsel of Milaca Park and they stated they would be taking action as the property owner under the terms of the lease. They (Milaca Park) will give him until the end of the year. At the Monday's Planning Commission, the variance and minor lot split were on the agenda because we were getting close to the dead line action succeeding rule. We already had an extension on one. Recommendation to the Planning Commission because of the noncompliance and because we did not have an affirmative written consent to extend the 60 days was to deny the variance and minor lot split. Since that time, both Mr. Reiman and representative from Milaca Park LLC have signed to extend the 60 days to January 25, 2025. No action is required tonight other than motion to table the action of CUP, variance and minor lot split until January's city council. If they don't get in compliance or do anything, then the city council can deny the lot split, deny the variance and I can prosecute everybody.

Mayor Dillan called for a motion to table the variance and minor lot split for Milaca Park. Motion made by Muller, seconded by Johnson. No further discussion. All in favor. Motion to table the variance and minor lot split for Milaca Park passes.

Resolution #24-42 Variance for Jons Door Service (Handout) – Mayor Dillan called for a motion for approval. Motion by Johnson, seconded by Muller. No further discussion. All in favor. Resolution #24-42 Variance for Jons Door Service passes.

Ordinance #535 Recreational Vehicles-First Reading – Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. City Manager Pfaff state the Planning Commission had some questions where they would be and where they could have them. The goal is to get them off the streets. All in favor. Ordinance #535 Recreational Vehicles passes.

Ordinance #536 Allowing Retail Sales in I-1 Industrial District – First Reading (Handout) – Mayor Dillan called for a motion to approve. Motion made by Gahm, seconded by Larsen. City Manager Pfaff stated that more and more retail businesses are ending up in our Industrial district. Heggies has always had retail and a lot of the others ones have had a small portion retail of their building as retail. So, it was only fitting to change that to make sure our zoning matches what is happening in our Industrial area. Mayor Dillan stated that about a year ago we already passed to allow a brew pub up there so this is just setting the stage for that as well. Muller stated that he saw that we checked with other cities and they do this as well. He further stated that we need to get as much business as we can. City Manager Pfaff stated that there was a fair amount of interest/support from owners with their input of this amendment. No further discussion. All in favor. Ordinance #536 Allowing Retail Sales in I-1 Industrial District passes.

Airport Newsletter – informational only.

Committees

Budget: Call for a Special Meeting for the Review of Final Budget – Work Session – December 12, at Noon would work for everyone. Mayor Dillan called for a motion. Motion by Johnson, seconded by Gahm. No further discussion. Special Meeting for the Review of Final Budget on December 12 at noon passes.

EDC:

Unfinished Business

Motion to remove from table - Ordinance #530 Permitted Accessory Uses in B-1 Central Business District-Tarp-Like Structures- Mayor Dillan called for a motion to remove from table. Motion by Muller, seconded by Gahm. City Manager Pfaff stated Planning Commission was in agreement to change square feet to 200. Johnson stated that that was a typical size for those type of structures.

Ordinance #530 Permitted Accessory Uses in B-1 Central Business District: Tarp-Like Structures-Second Reading (Handout)-Muller made a motion to approve, seconded by Gahm. No further discussion. All in favor of Ordinance #536 Permitted Accessory Uses in B-1 Central Business District. Motion passes.

Motion to remove from table – Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures- Mayor Dillan called for a motion to remove from table. Motion by Larsen, seconded by Muller. No further discussion. All in favor of removing from table Ordinance #531.

Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures-Second Reading (Handout)- Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Larsen. No further discussion. All in favor. Ordinance # Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures-Second Reading passes.

New Business

Minor Lot Split-Jesse Latterell - Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. Mr. Latterell stated he wanted the lot split for a building. His building would sit out back towards the alley. Mayor Dillan asked about parking and he stated he would design the building so there would be no parking issues. City Manager Pfaff asked him what his plans were. Mr. Latterell stated he would like to build a proto-type building for assisted autistic living – just a tiny one. My idea is to build these across MN so I need a proto-type. No further discussion. All in favor of Minor Lot Split for Jesse Latterell. Motion passes.

City Attorney Legal Services Agreement – Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. Damien stated he is going to have thousands of dollars as write-off's each month. It's just the nature of contracted services. He writes off as much as he makes. This contract will be the last significant increase that he sees for a long time. He is at a comfortable place now with all other cities. Mayor Dillan stated that he is very appreciative that he can get answers and is very accessible. Muller stated he appreciates the work he has done in the past as well. No further discussion. All in favor of approving City Attorney Legal Services Agreement. Motion passes.

Jim's Mille Lacs Disposal Mixed Municipal Solid Waste Haulers Agreement - Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Johnson. Jesse Gerads stated they will just keep working for the residents. No further discussion. All in favor of Jim's Mille Lacs Disposal Mixed Municipal Solid Waste Haulers Agreement. Motion passes.

North Memorial Health Ambulance Lease Agreement - Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Larsen. City Manager stated they were in agreement with the \$500.00. No further discussion. All in favor of North Memorial Health Ambulance Lease Agreement. Motion passes.

Resolution #24-41 Round Two Gambling Permit Application- Mayor Dillan called for a motion to approve. Motion by Gahm, seconded by Johnson. Mayor Dillan questioned if this was the Legion's pull tabs at Round Two place? City Manager Pfaff stated yes. Gahm asked if this was for meat raffle too? City Manager stated yeah. No further discussion. All in favor of Resolution #24-41 Round Two Gambling Permit Application. Motion passes.

Miscellaneous

Council Comments: Councilmember Johnson stated that the service Damien has provided is very excellent. You are always available and call back and you do a good job explaining complicated matters. Mayor Dillan gave an update on the Empowering Small MN grant. He stated there was a meeting yesterday of local businesses from the Milaca Junction, ECE, Shawn Docktor from Heggies and some others. Very good discussion and made some good plans on how we want to move forward. We can now dive into the grants and see how they can help us with some of these ideas. More news in December. We wanted to make it clear at this meeting that it wasn't just a Milaca Junction thing that it is downtown and Industrial as well.

Tammy Omdal arrived at about 7 p.m.

Mayor Dillan stated we are jumping back to Ordinances and Resolutions – Presentation from Northland on Water/Sewer Rate Study – Resolution #24-40 Accepting Water/Sewer Rate Study – Tammy Omdal from Northland Public Finance gave her presentation. This is not your budget or your audit, it is for forward looking. The city seeks to minimize the use of debt for capital improvements for the utilities where possible. The city needs to quickly build up some of those cash balances. This plan goes out to

2030's. On sewer, the rate increase is from 3-4.5% for 2025-2029 (refer to Page 4 of snapshot of Proposed Fees Percent Change). Base rates were ok. On the water rates the fees for applicant fees, meters, etc., for 2025 and the future years is at that 3% to 4%. The residential and commercial base rates and tiers is where the 30% for 2025 and 2026 comes in. This is frontloading to build up the rates that are necessary to provide the cash to fund your capital improvement plan. In the out years there is no rate increase as you don't need to continue the rate increase. For example, for a low volume user at 2,000 gallons in 2025, their proposed monthly water bill would go up by about \$7.63. For a medium volume user at 6,000 gallons in 2025, their proposed bill would go up about \$14.55 and for a high volume user at 10,000 gallons in 2025, their proposed bill would go up about \$21.50. Again, there is only about 2 years of larger rate increases.

Your funds are in sound financial condition. The purpose of this study is to prepare a plan to ensure that those funds remain in sound financial condition. That future financial condition will be impacted by operating costs and capitals improvement costs. This plan is based on estimates. Increases to fees charged to water and sewer are necessary to maintain that revenue sufficiency for services including per capital improvements and meeting your paygo strategy versus debit issuance for future projects. Bonding for capital improvements will help to minimize the fee increases that will otherwise be needed. There is debt through the PFA loans but in order to help minimize the amount that you would borrow from the PFA, the plan does propose the next two years 30% level increase for water and sewer being significantly less at 3% range.

Mayor Dillan asked to go to Page 10 of the powerpoint. He questioned that after 2027, we will take on debt for the water tower. That would be the green? Ms. Omdal stated the green is the debt service. That's all combined so that includes debt on bonds that are currently outstanding as well as debt payable on the PFA loan. Mayor Dillan asked if the blue was above and beyond all that? Ms. Omdal stated it is. So, you might ask why are you showing that buildup of cash? That is a council decision. Could the council reduce rates and the answer is yes but the challenge becomes do you find yourself in a position now where you don't have that cash on hand when those capital needs come up? Then you would be faced with having to do rate increases in the future. This plan leaves it flat. But this is up to the council. If you decide to reduce water rates, I would caution you this is a long-term plan. This is a decade plan. You may not have all of your capital needs programed in your CIP.

Councilmember Gahm asked if we had increased water rates lately. Mayor Dillan stated not too long ago and City Manager Pfaff stated we did not do anything last year. We had small increases along the way. Mayor Dillan stated but we didn't have any large projects. We could not have a rate increase but them we would take on debt and would have to pay either way. City Manager Pfaff stated we've got the Milaca Junction coming up, the potential for any street projects with water and sewer. Mayor Dillan asked if some of this money could be used for the Hwy 23 project? City Manager Pfaff stated when we do the PFA that that would be for water tower rehabilitation project. Mayor Dillan clarified that he meant the monies indicated in the blue line (Page 10) to be used for Hwy 23 project. City Manager Pfaff you could for the portion of the water and sewer. There might also be some lead lines that need to be replaced. We have 131 lines that have been identified as galvanized or unknown. There is a grant to replace those so there would be no cost the residents. That grant could get phased out with legislative funding. Each year we do sanitary sewer lining and that's over \$100,000 each year and we're going to need to replace generators, life stations, all the operating things that come into play for water/sewer operations. Mayor Dillan stated in summary we need to have that early bump so we can take care of the water tower without taking on additional debt and then you have some operating money to take care of other things that could go wrong? Ms. Omdal stated that was correct but that it was the council's decision.

Mayor Dillan stated that all we were doing tonight was accepting the rate study. City Manager Pfaff stated that any rate increases would be on the December agenda.

Mayor Dillan called for a motion to approve the rate study. Motion by Muller, seconded by Larsen. No further discussion. All in favor of Resolution # Resolution #24-40 Accepting Water/Sewer Rate Study. Motion passes.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Larsen to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:30 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

DRAFT

CITY OF MILACA
SPECIAL CITY COUNCIL MINUTES
November 25, 2024

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 5:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller and Lindsee Larsen. Absent: Norris Johnson and Laurie Gahm.

Staff present: Assistant City Clerk Deloris Katke, Communications Specialist Mary Mickelson, and Public Works Superintendent Gary Kirkeby

Others present: Chloe Smith, Tom & Yvonne Sauer, Steve (and wife) Hage, Tim & Karen Poorker, Russell Fellbaum (MN DOT), Chad Erickson (MN DOT) and Phil Gravel (Stantec Engineer)

Public Hearing: *Discuss Funding Options and the Hwy 23 Project in Detail and to Approve Final Layout for SP 4801-26 Hwy 23 Project:*

Public Hearing open at 5:31 p.m.

Russell Fellbaum, Project Manager of MN DOT, gave his presentation. I will give you an overview of the project and then if there are any questions, I can answer them. This is the west end of the project by the Rum River. With this project on the north side we will be adding the 10 foot shared use trail as shown in the magenta coloring. 3rd Ave by the school will have a roundabout, trail on the north side and the existing sidewalk on the south side up to Central Ave. The big change here is the roundabout and then the trail on the north side. We have been working with the school and the city on this entrance and it will be a right-in, right out only.

As we go further along, at Central Ave. where there is currently a signal. We will have a mini roundabout which is different than a full size roundabout. This one is used to where large semi's are able to drive over.

Further East here, you still have the trail on the north side. We will be narrowing up the road here. Narrow shoulders so no parking. This is to slow traffic through town. Which is what this project is about.

Just east of 5th Ave, the sidewalk ends at the last house on the south side. The trail continues on to the east. One other change that will be noticeable is at 3rd Street which right now has a right-in, right-out to Hwy. 23. This will be a cul de sac off to these last two residents to make sure they get access.

At Kwik Trip and Hardees there will be another round about there. The southbound ramp will be a right only and then enter the roundabout and go back east. They can still access the southbound ramp in both directions. Northbound ramp has a round about there and towards 110th, you have a full access for turning off of Hwy 23 but to turn onto Hwy 23 it will be a right only. There is another round about to the east and that is to help slow traffic down as it enters the city.

This project also includes city utilities and lighting. Right now this is scheduled for September 2026 with construction in 2027 and 2028. There will be detours but businesses will always have access.

Mayor Dillan asked Mr. Fellbaum to discuss the change that was made on Hwy. 23 with the left in coming from the East at 110th. Mr. Fellbaum stated originally we had the median going across there and it was a right in, right out only on both sides. We were able to change this so you could take a left or right off Hwy. 23 to go north or south.

Tim Poorker questioned why there wasn't a round about by 110 instead of by Co. Rd. 2. Mr. Fellbaum stated that was looked at by the core study but they said the round about by Co. Rd. 2 would help slow the traffic down coming into town. Tim also questioned why not leave the stoplight at Central Avenue? Mr. Fellbaum stated that stoplights are not considered safety devices and Federal funding does not cover stoplights because they don't make intersections safer. Mr. Chad Erickson explained that the study showed that due to the tightness at this intersection, trucks wanting to make a left turn would have to swing into the right turn lane to make the left turn and obviously this would cause a traffic hazard. The mini roundabout is designed for larger trucks to drive over the roundabout.

Mayor Dillan asked if Steve Hage wanted to speak. Steve stated him and his wife own the car wash at 850 10th St NE. Mr. Hage stated his son runs a 40 acre Christian school in California and they use the access with left turns and are privately funded. Mr. Hage requested to look at this at the school on Hwy. 23. At Central Avenue with the tight design, he would like to have a signal light intersection as the best way to manage the traffic and flow at that intersection. He further stated there is a lot of traffic going up to the industrial park on 110th. It would be our suggestion that the roundabout at the northbound exit off Hwy. 23 be relocated at the east to 110th and then match the right turn only that you have on the southbound side at the northbound exit. Ideally we would like to see a signal light there. He also stated that he would like to defer the far east roundabout until future development is planned on the east side of town.

Tom Sauer questioned if signal lights were more cost effective than roundabouts. Mr. Fellbaum stated signal lights used to be \$400,000-\$500,000 but now they can be up to \$900,000. Roundabouts are at that same cost approximately but in the long term you don't have the cost of electricity and maintenance over the years.

Mayor Dillan commented that roundabouts eliminate the left hand turns at stoplights which are the most dangerous turns to make.

Tim Poorker questioned the crosswalk at the school and how the foot traffic would be handled. Mr. Fellbaum stated that with the roundabout it should improve the foot traffic. We are working with the school and the city to put in rapid flashing beacons as well to get the attention of the traffic. Mayor Dillan stated that there are times when a vehicle stops for a pedestrian in the crosswalk and then a vehicle from behind will pass on the right. This roundabout would eliminate this. Mayor Dillan stated initially the meridian was going to go farther down it would have to be a right out of the parking lot but now it is a right or left out.

Mayor Dillan also commented on the trail/walk path all the way through town and how that is a great safety feature to have.

Mrs. Hage asked if the state would help businesses with permanent signage after the project. Mr. Erickson stated that the state would install the sign but more than likely the expense would be the business.

Tim Poorker asked where the funding would be coming from for this project. Mayor Dillan stated that would be discussed in further detail at our budget workshop.

Mrs. Hage asked if there could be a cost comparison between stop light and roundabouts. Mr. Erickson stated that if a signal light is put out there that would significantly increase the cost as 50% of that cost would go to the city. Mr. Erickson continued to say that signal lights add a significant cost.

No other questions or discussion.

Mayor Dillan closed the Public Hearing at 6:12 p.m.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Larsen to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:13 p.m.

Mayor Dave Dillan

Attest:

Assistant City Clerk Deloris Katke

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51958	11/25/24	AMERICAN BOTTLING CO.	4851501697	1	609-49750-254	415.88	415.88	NA
Total 51958:							415.88	
51959	11/25/24	BELLBOY CORP.	0205741000	1	609-49750-251	1,794.50	1,794.50	LIQUOR
Total 51959:							1,794.50	
51960	11/25/24	BERNICKS	10285384	1	609-49750-252	1,136.40	1,136.40	BEER
51960	11/25/24	BERNICKS	10285385	1	609-49750-254	33.60	33.60	NA
51960	11/25/24	BERNICKS	10290485	1	609-49750-254	135.30	135.30	NA
51960	11/25/24	BERNICKS	10290485	2	609-49750-252	2,904.70	2,904.70	BEER
51960	11/25/24	BERNICKS	10290486	1	609-49750-254	174.56	174.56	NA
51960	11/25/24	BERNICKS	10290487	1	609-49750-252	50.40-	50.40-	CREDIT BEER
51960	11/25/24	BERNICKS	10290488	1	609-49750-254	7.53-	7.53-	CREDIT NA
Total 51960:							4,326.63	
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118472211	1	609-49750-251	3,324.50	3,324.50	LIQUOR
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118472211	2	609-49750-333	37.62	37.62	DELIVERY
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118579299	1	609-49750-253	160.00	160.00	WINE
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118579299	2	609-49750-251	806.80	806.80	LIQUOR
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118579299	3	609-49750-333	14.80	14.80	DELIVERY
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118690486	1	609-49750-251	4,032.70	4,032.70	LIQUOR
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118690486	2	609-49750-253	504.00	504.00	WINE
51961	11/25/24	BREAKTHRU BEVERAGE MN W	118690486	3	609-49750-333	93.43	93.43	DELIVERY
Total 51961:							8,973.85	
51962	11/25/24	C & L DISTRIBUTING CO.	2006945	1	609-49750-259	187.00	187.00	OTHER FOR RESALE
51962	11/25/24	C & L DISTRIBUTING CO.	2006948	1	609-49750-251	525.00	525.00	LIQUOR
51962	11/25/24	C & L DISTRIBUTING CO.	2006948	2	609-49750-252	5,374.45	5,374.45	BEER
51962	11/25/24	C & L DISTRIBUTING CO.	2006948	3	609-49750-253	164.40	164.40	WINE
51962	11/25/24	C & L DISTRIBUTING CO.	2006948	4	609-49750-254	138.35	138.35	NA
51962	11/25/24	C & L DISTRIBUTING CO.	2010676	1	609-49750-259	76.80	76.80	OTHER FOR RESALE
51962	11/25/24	C & L DISTRIBUTING CO.	2010677	1	609-49750-252	15,548.60	15,548.60	BEER
51962	11/25/24	C & L DISTRIBUTING CO.	2010677	2	609-49750-253	197.40	197.40	WINE
51962	11/25/24	C & L DISTRIBUTING CO.	2010677	3	609-49750-254	90.00	90.00	NA
51962	11/25/24	C & L DISTRIBUTING CO.	2010677	4	609-49750-259	68.00	68.00	OTHER FOR RESALE
51962	11/25/24	C & L DISTRIBUTING CO.	2014352	1	609-49750-251	225.00-	225.00-	CREDIT LIQUOR
51962	11/25/24	C & L DISTRIBUTING CO.	2014352	2	609-49750-252	5,727.40	5,727.40	BEER
51962	11/25/24	C & L DISTRIBUTING CO.	2014352	3	609-49750-253	166.25	166.25	WINE
51962	11/25/24	C & L DISTRIBUTING CO.	2014352	4	609-49750-254	342.90	342.90	NA
51962	11/25/24	C & L DISTRIBUTING CO.	2692000712	1	609-49750-252	48.80-	48.80-	CREDIT BEER
Total 51962:							28,332.75	
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2325181	1	609-49750-251	387.20	387.20	LIQUOR
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2325181	2	609-49750-252	11,082.10	11,082.10	BEER
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2325181	3	609-49750-259	87.00	87.00	OTHER FOR RESALE
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2325697	1	609-49750-252	35.20-	35.20-	CREDIT BEER
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2330068	1	609-49750-251	277.00	277.00	LIQUOR
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2330068	2	609-49750-252	10,834.45	10,834.45	BEER
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2330068	3	609-49750-254	81.60	81.60	NA
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2330460	1	609-49750-252	185.80-	185.80-	CREDIT BEER
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2335816	1	609-49750-251	10,922.10	10,922.10	LIQUOR
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2335816	2	609-49750-252	11,904.72	11,904.72	BEER
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2335816	3	609-49750-254	349.30	349.30	NA

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51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2335816	4	609-49750-259	174.00	174.00	OTHER FOR RESALE
51963	11/25/24	DAHLHEIMER DISTRIBUTING C	2336059	1	609-49750-252	508.30-	508.30-	CREDIT BEER
Total 51963:							45,370.17	
51964	11/25/24	FIRST NATIONAL BANK MILACA	12012024	1	386-47000-601	30,000.00	30,000.00	2015 GO PARK BOND PRINCIPAL
51964	11/25/24	FIRST NATIONAL BANK MILACA	12012024	2	386-47000-611	4,075.00	4,075.00	2015 GO PARK BOND INTEREST
Total 51964:							34,075.00	
51965	11/25/24	GRANITE CITY JOBBING	418962	1	609-49750-259	1,223.25-	1,223.25-	CREDIT OTHER FOR RESALE
51965	11/25/24	GRANITE CITY JOBBING	420076	1	609-49750-259	4.38	4.38	OTHER FOR RESALE
51965	11/25/24	GRANITE CITY JOBBING	420076	2	609-49750-256	431.89	431.89	TOBACCO
51965	11/25/24	GRANITE CITY JOBBING	420076	3	609-49750-333	10.00	10.00	DELIVERY
51965	11/25/24	GRANITE CITY JOBBING	422619	1	609-49750-256	156.01	156.01	TOBACCO
51965	11/25/24	GRANITE CITY JOBBING	422619	2	609-49750-259	347.65	347.65	OTHER FOR RESALE
51965	11/25/24	GRANITE CITY JOBBING	422619	3	609-49750-333	10.00	10.00	DELIVERY
51965	11/25/24	GRANITE CITY JOBBING	423871	1	609-49750-256	174.40	174.40	TOBACCO
51965	11/25/24	GRANITE CITY JOBBING	423871	2	609-49750-259	244.40	244.40	OTHER FOR RESALE
51965	11/25/24	GRANITE CITY JOBBING	423871	3	609-49750-333	10.00	10.00	DELIVERY
Total 51965:							165.48	
51966	11/25/24	JOHNSON BROTHERS LIQUOR	114303	1	609-49750-254	235.50-	235.50-	CREDIT NA
51966	11/25/24	JOHNSON BROTHERS LIQUOR	114303	2	609-49750-333	5.76-	5.76-	CREDIT DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	115263	1	609-49750-253	83.35-	83.35-	CREDIT WINE
51966	11/25/24	JOHNSON BROTHERS LIQUOR	115263	2	609-49750-254	34.17-	34.17-	CREDIT NA
51966	11/25/24	JOHNSON BROTHERS LIQUOR	115263	3	609-49750-251	4.87-	4.87-	CREDIT LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2659483	1	609-49750-251	5,422.69	5,422.69	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2659483	2	609-49750-333	76.80	76.80	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2659484	1	609-49750-253	151.50	151.50	WINE
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2659484	2	609-49750-251	2,242.20	2,242.20	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2659484	3	609-49750-333	67.20	67.20	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2662911	1	609-49750-251	260.00	260.00	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2662911	2	609-49750-333	17.00	17.00	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2664128	1	609-49750-251	440.95	440.95	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2664128	2	609-49750-333	7.68	7.68	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2664129	1	609-49750-253	90.10	90.10	WINE
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2664129	2	609-49750-251	480.00	480.00	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2664129	3	609-49750-333	14.08	14.08	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2667594	1	609-49750-251	245.18	245.18	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2667594	2	609-49750-333	1.92	1.92	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668900	1	609-49750-253	2,800.77	2,800.77	WINE
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668900	2	609-49750-254	240.00	240.00	NA
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668900	3	609-49750-251	2,249.48	2,249.48	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668900	4	609-49750-333	132.48	132.48	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668901	1	609-49750-253	910.00	910.00	WINE
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668901	2	609-49750-333	24.96	24.96	DELIVERY
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668902	1	609-49750-251	2,008.73	2,008.73	LIQUOR
51966	11/25/24	JOHNSON BROTHERS LIQUOR	2668902	2	609-49750-333	29.76	29.76	DELIVERY
Total 51966:							17,549.83	
51967	11/25/24	LINDHOLM, ROGER	11-7351-00	1	001-10005	171.91	171.91	CREDIT ON FINAL WATER BILL
Total 51967:							171.91	
51968	11/25/24	M. AMUNDSON LLP	392670	1	609-49750-259	125.88	125.88	OTHER FOR RESALE

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51968	11/25/24	M. AMUNDSON LLP	392670	2	609-49750-256	706.38	706.38	TOBACCO
51968	11/25/24	M. AMUNDSON LLP	393107	1	609-49750-256	659.46	659.46	TOBACCO
Total 51968:							1,491.72	
51969	11/25/24	MILLE LACS CO. RECORDER	24-42	1	101-49200-450	46.00	46.00	VARIANCE JONS DOOR SERVICE
Total 51969:							46.00	
51970	11/25/24	PAUSTIS WINE COMPANY	251931	1	609-49750-253	224.00	224.00	WINE
51970	11/25/24	PAUSTIS WINE COMPANY	251931	2	609-49750-333	8.00	8.00	DELIVERY
Total 51970:							232.00	
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6874953	1	609-49750-251	305.00	305.00	LIQUOR
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6874953	2	609-49750-333	5.76	5.76	DELIVERY
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6878677	1	609-49750-253	220.00	220.00	WINE
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6878677	2	609-49750-251	586.92	586.92	LIQUOR
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6878677	3	609-49750-333	23.04	23.04	DELIVERY
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6881658	1	609-49750-251	81.30	81.30	LIQUOR
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6881658	2	609-49750-253	802.56	802.56	WINE
51971	11/25/24	PHILLIPS WINE AND SPIRITS	6881658	3	609-49750-333	21.12	21.12	DELIVERY
Total 51971:							2,045.70	
51972	11/25/24	SOUTHERN GLAZERS OF MN	2551697	1	609-49750-251	1,676.86	1,676.86	LIQUOR
51972	11/25/24	SOUTHERN GLAZERS OF MN	2551697	2	609-49750-333	15.50	15.50	DELIVERY
51972	11/25/24	SOUTHERN GLAZERS OF MN	2551698	1	609-49750-253	485.48	485.48	WINE
51972	11/25/24	SOUTHERN GLAZERS OF MN	2551698	2	609-49750-333	12.79	12.79	DELIVERY
51972	11/25/24	SOUTHERN GLAZERS OF MN	2554550	1	609-49750-251	4,717.64	4,717.64	LIQUOR
51972	11/25/24	SOUTHERN GLAZERS OF MN	2554550	2	609-49750-333	82.77	82.77	DELIVERY
51972	11/25/24	SOUTHERN GLAZERS OF MN	2554551	1	609-49750-253	558.84	558.84	WINE
51972	11/25/24	SOUTHERN GLAZERS OF MN	2554551	2	609-49750-333	15.89	15.89	DELIVERY
Total 51972:							7,565.77	
51973	11/25/24	TRUE FABRICATIONS, INC.	1474435	1	609-49750-259	511.96	511.96	OTHER FOR RESALE
Total 51973:							511.96	
51974	11/25/24	VERIZON WIRELESS	9978289652	1	609-49750-321	40.01	40.01	STORE DISPLAY SIGN - LIQUOR
51974	11/25/24	VERIZON WIRELESS	9978289652	2	101-43000-321	46.39	46.39	CELL PHONE SVC 4055-PW
Total 51974:							86.40	
51975	11/25/24	VIKING BOTTLING CO.	3557044	1	609-49750-254	155.65	155.65	NA
51975	11/25/24	VIKING BOTTLING CO.	3568616	1	609-49750-254	235.40	235.40	NA
Total 51975:							391.05	
51976	11/25/24	VINOCOPIA	0362653-IN	1	609-49750-251	505.00	505.00	LIQUOR
51976	11/25/24	VINOCOPIA	0362653-IN	2	609-49750-333	2.50	2.50	DELIVERY
51976	11/25/24	VINOCOPIA	0362654-IN	1	609-49750-251	620.00	620.00	LIQUOR
51976	11/25/24	VINOCOPIA	0362654-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 51976:							1,130.00	
51977	11/25/24	WATSON COMPANY	145899	1	609-49750-259	119.90	119.90	OTHER FOR RESALE

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51977	11/25/24	WATSON COMPANY	145899	2	609-49750-256	354.28	354.28	TOBACCO
51977	11/25/24	WATSON COMPANY	145899	3	609-49750-333	6.00	6.00	DELIVERY
51977	11/25/24	WATSON COMPANY	146005	1	609-49750-256	576.10	576.10	TOBACCO
51977	11/25/24	WATSON COMPANY	146005	2	609-49750-259	119.90	119.90	OTHER FOR RESALE
51977	11/25/24	WATSON COMPANY	146005	3	609-49750-333	6.00	6.00	DELIVERY
51977	11/25/24	WATSON COMPANY	146139	1	609-49750-256	477.22	477.22	TOBACCO
51977	11/25/24	WATSON COMPANY	146139	2	609-49750-333	6.00	6.00	DELIVERY
Total 51977:							1,665.40	
51978	11/25/24	WINE MERCHANTS	7495049	1	609-49750-253	1,260.00	1,260.00	WINE
51978	11/25/24	WINE MERCHANTS	7495049	2	609-49750-333	5.76	5.76	DELIVERY
Total 51978:							1,265.76	
51979	11/26/24	VISA	8948111224	1	101-45200-437	52.00	52.00	RESERVATION KEY-PARKS
51979	11/26/24	VISA	8948111224	3	101-42110-580	1,499.99	1,499.99	TRACTOR SUPPLY-GUN SAFE-PD
51979	11/26/24	VISA	8948111224	4	101-41410-437	34.34	34.34	CASEY'S-ELECTIONS
51979	11/26/24	VISA	8948111224	5	101-41410-437	43.49	43.49	EL JALISCO-ELECTIONS
51979	11/26/24	VISA	8948111224	6	101-42110-437	88.87	88.87	DEP REG-TITLE TRANSFER-PD
51979	11/26/24	VISA	8948111224	7	101-42280-580	48.01	48.01	DEP REG-TITLE TRANSFER-FIRE
Total 51979:							1,766.70	
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	1	101-41510-240	165.68	165.68	MONITOR SCREEN FILTERS-TREASURER
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	2	101-41940-201	154.36	154.36	OFFICE SUPPLIES-CITY
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	3	101-41940-240	49.99	49.99	MOP BUCKET-CITY
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	4	101-43000-215	55.30	55.30	TOOL HOLDERS-PW
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	5	101-43000-221	57.86	57.86	BATTERY CABLE/BATTERY-PW
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	6	219-42110-244	719.96	719.96	BINOCULARS-PD
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	7	609-49750-217	209.54	209.54	CLEANING SUPPLIES-LIQUOR
51980	12/12/24	AMAZON CAPITAL SERVICES	1714-CMRX-	8	609-49750-437	247.17	247.17	MAILBOX/POST-LIQUOR
51980	12/12/24	AMAZON CAPITAL SERVICES	1LXV-7H94-	1	101-41940-240	49.99-	49.99-	MOP BUCKET-RETURN
51980	12/12/24	AMAZON CAPITAL SERVICES	1VM6-WRW	1	101-41510-240	63.35-	63.35-	MONITOR SCREEN FILTERS-RETURN
Total 51980:							1,546.52	
51981	12/12/24	APPLIED CONCEPTS, INC.	447780	1	219-42110-244	3,435.00	3,435.00	SQUAD RADAR-PD
51981	12/12/24	APPLIED CONCEPTS, INC.	448535	1	219-42110-244	2,517.50	2,517.50	LIDAR-PD
Total 51981:							5,952.50	
51982	12/12/24	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
51982	12/12/24	AT&T MOBILITY	2873260566	2	101-42110-321	496.32	496.32	POLICE-12 LINES
Total 51982:							534.55	
51983	12/12/24	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
51983	12/12/24	AT&T MOBILITY	2873260586	2	101-43000-321	89.76	89.76	PUBLIC WORKS-2 LINES
51983	12/12/24	AT&T MOBILITY	2873260586	3	101-41940-321	86.11	86.11	ADMINISTRATION-2 LINES
Total 51983:							334.79	
51984	12/12/24	AW RESEARCH LABORATORIE	67112	1	602-49400-310	107.00	107.00	COLIFORM BACTERIA/E.COLI TESTING
Total 51984:							107.00	
51985	12/12/24	BERNICKS	10292693	1	609-49750-252	239.60	239.60	BEER

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51985	12/12/24	BERNICKS	10292694	1	609-49750-254	36.88	36.88	NA
Total 51985:							276.48	
51986	12/12/24	BIG J'S SERVICE STATION	0002238	1	602-49400-212	232.59	232.59	GAS-WATER
51986	12/12/24	BIG J'S SERVICE STATION	0002238	2	603-49450-212	232.58	232.58	GAS-SEWER
51986	12/12/24	BIG J'S SERVICE STATION	0002238	3	101-43000-212	481.28	481.28	GAS-PW
51986	12/12/24	BIG J'S SERVICE STATION	0002238	4	101-42280-212	454.73	454.73	GAS-FIRE
51986	12/12/24	BIG J'S SERVICE STATION	0002238	5	101-45200-212	19.00	19.00	GAS-PARKS
Total 51986:							1,420.18	
51987	12/12/24	BREAKTHRU BEVERAGE MN W	118809430	1	609-49750-253	192.00	192.00	WINE
51987	12/12/24	BREAKTHRU BEVERAGE MN W	118809430	2	609-49750-251	3,802.54	3,802.54	LIQUOR
51987	12/12/24	BREAKTHRU BEVERAGE MN W	118809430	3	609-49750-333	77.86	77.86	DELIVERY
Total 51987:							4,072.40	
51988	12/12/24	C & L DISTRIBUTING CO.	2018550	1	609-49750-252	332.90	332.90	BEER
51988	12/12/24	C & L DISTRIBUTING CO.	2018551	1	609-49750-254	70.00	70.00	NA
51988	12/12/24	C & L DISTRIBUTING CO.	2018551	2	609-49750-251	639.20	639.20	LIQUOR
51988	12/12/24	C & L DISTRIBUTING CO.	2018551	3	609-49750-252	2,868.70	2,868.70	BEER
51988	12/12/24	C & L DISTRIBUTING CO.	2018551	4	609-49750-217	120.00	120.00	OTHER OPERATING SUPPLIES
51988	12/12/24	C & L DISTRIBUTING CO.	325000022	1	609-49750-252	20.80-	20.80-	CREDIT BEER
Total 51988:							4,010.00	
51989	12/12/24	CINTAS	4122795212	1	101-41940-310	19.44	19.44	RUGS - CITY HALL
51989	12/12/24	CINTAS	4210329450	1	101-45200-310	57.66	57.66	RUGS-GCC
51989	12/12/24	CINTAS	4210329556	1	101-43000-434	121.67	121.67	UNIFORMS-PW
51989	12/12/24	CINTAS	4210329697	1	101-45500-310	45.37	45.37	RUGS-LIBRARY
51989	12/12/24	CINTAS	4210329729	1	101-41940-310	36.03	36.03	RUGS - CITY HALL
51989	12/12/24	CINTAS	4211072558	1	101-43000-434	113.21	113.21	UNIFORMS-PW
51989	12/12/24	CINTAS	4211794895	1	101-45200-310	57.66	57.66	RUGS-GCC
51989	12/12/24	CINTAS	4211794937	1	101-43000-434	113.21	113.21	UNIFORMS-PW
51989	12/12/24	CINTAS	4211795161	1	101-45500-310	45.37	45.37	RUGS-LIBRARY
51989	12/12/24	CINTAS	4212663400	1	101-43000-434	113.21	113.21	UNIFORMS-PW
Total 51989:							722.83	
51990	12/12/24	CINTAS	4211072587	1	609-49750-310	94.58	94.58	RUGS - LIQUOR STORE
51990	12/12/24	CINTAS	4212663445	1	609-49750-310	117.26	117.26	RUGS - LIQUOR STORE
Total 51990:							211.84	
51991	12/12/24	COMPUTER INTEGRATION TEC	388616	1	101-41940-309	3,264.00	3,264.00	OFFICE 365 ANNUAL BILLING 2024-2025
51991	12/12/24	COMPUTER INTEGRATION TEC	390375	1	101-41940-570	759.00	759.00	COMPUTER-CITY
Total 51991:							4,023.00	
51992	12/12/24	CRYSTAL SPRINGS ICE	01-400018	1	609-49750-259	291.68	291.68	OTHER FOR RESALE - ICE
51992	12/12/24	CRYSTAL SPRINGS ICE	01-400018	2	609-49750-333	4.00	4.00	DELIVERY
Total 51992:							295.68	
51993	12/12/24	DAHLHEIMER DISTRIBUTING C	2340985	1	609-49750-252	5,806.80	5,806.80	BEER
51993	12/12/24	DAHLHEIMER DISTRIBUTING C	2340985	2	609-49750-253	118.60	118.60	WINE
51993	12/12/24	DAHLHEIMER DISTRIBUTING C	2340985	3	609-49750-254	144.80	144.80	NA

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51993	12/12/24	DAHLHEIMER DISTRIBUTING C	2341570	1	609-49750-252	280.15-	280.15-	CREDIT BEER
Total 51993:							5,790.05	
51994	12/12/24	Damien F. Toven & Associates, LL	1499	1	101-41610-304	3,609.22	3,609.22	CRIMINAL RETAINER
51994	12/12/24	Damien F. Toven & Associates, LL	1502	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
Total 51994:							4,684.22	
51995	12/12/24	E.C.M. PUBLISHERS, INC.	1023224	1	101-41120-352	48.30	48.30	PUBLIC HEARINGS FOR PLANNING COMMISIO
Total 51995:							48.30	
51996	12/12/24	FREESE, BRETT	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 51996:							50.00	
51997	12/12/24	FRONTIER	011993-2-12	1	609-49750-321	211.57	211.57	PHONE SVC-LIQUOR STORE
51997	12/12/24	FRONTIER	011993-2-12	2	602-49400-321	160.58	160.58	PHONE SVC-WATER (6134)
51997	12/12/24	FRONTIER	011993-2-12	3	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
51997	12/12/24	FRONTIER	011993-2-12	4	101-42280-321	53.64	53.64	PHONE SVC-FIRE (3465)
51997	12/12/24	FRONTIER	011993-2-12	5	101-49810-321	282.49	282.49	PHONE SVC-AIRPORT (2648)
Total 51997:							710.08	
51998	12/12/24	GASSETT, MARK	121024	1	101-45200-401	1,950.00	1,950.00	REPAIR BANDSHELL-PARKS
Total 51998:							1,950.00	
51999	12/12/24	GRAINGER	9319886991	1	101-43000-215	6.41	6.41	ROCKER SWITCH-PW
Total 51999:							6.41	
52000	12/12/24	GRANITE CITY JOBBING	425952	1	609-49750-259	35.73-	35.73-	CREDIT OTHER FOR RESALE
52000	12/12/24	GRANITE CITY JOBBING	426359	1	609-49750-254	8.76	8.76	NA
52000	12/12/24	GRANITE CITY JOBBING	426359	2	609-49750-259	170.24	170.24	OTHER FOR RESALE
52000	12/12/24	GRANITE CITY JOBBING	426359	3	609-49750-256	615.33	615.33	TOBACCO
52000	12/12/24	GRANITE CITY JOBBING	426359	4	609-49750-333	10.00	10.00	DELIVERY
Total 52000:							768.60	
52001	12/12/24	GREATER MN PARKS & TRAILS	2025 MEMB	1	101-45200-437	175.00	175.00	2025 MEMBERSHIP DUES
Total 52001:							175.00	
52002	12/12/24	HANSEN, MARI	111424	1	609-49750-208	85.76	85.76	HEMP EXPO-LIQUOR
Total 52002:							85.76	
52003	12/12/24	HARRIS, HENRY	111224	1	101-42110-208	74.98	74.98	MEAL REIMBURSEMENT-PD
Total 52003:							74.98	
52004	12/12/24	HAWKINS, INC.	6915028	1	602-49400-216	30.00	30.00	CHEMICALS
52004	12/12/24	HAWKINS, INC.	6922755	1	602-49400-216	2,848.31	2,848.31	CHEMICALS
Total 52004:							2,878.31	

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52005	12/12/24	HEALTH EQUITY	BX8I6NF	1	101-41940-310	42.75	42.75	DEC MONTHLY PARTICIPATION FEES
Total 52005:							42.75	
52006	12/12/24	HJORT EXCAVATING	2024-326	1	603-49450-409	7,110.00	7,110.00	5TH AVE & 5TH ST SE-PW
52006	12/12/24	HJORT EXCAVATING	2024-569	1	603-49450-409	4,722.50	4,722.50	C/B BY DOROTHY GORECKI
Total 52006:							11,832.50	
52007	12/12/24	HY-TECH AUTOMOTIVE	58435	1	101-42110-212	4,101.84	4,101.84	2019 EXPLORER REPAIR-PTU & MUFFLER
Total 52007:							4,101.84	
52008	12/12/24	INDEPENDENT TESTING TECH	44875	1	501-43100-437	590.00	590.00	110TH AVE AIRPORT GRANT
Total 52008:							590.00	
52009	12/12/24	IPRINT TECHNOLOGIES	1183528	1	609-49750-201	472.48	472.48	PRINTER TONER-LIQUOR
Total 52009:							472.48	
52010	12/12/24	ISAACSON, JACOB	111824	1	101-42110-208	18.76	18.76	MILEAGE REIMB. FOR COURT-ISAACSON
Total 52010:							18.76	
52011	12/12/24	JENSEN - ANDERSEN	11548	1	101-42280-401	185.00	185.00	BUILDING MAINTENANCE-FIRE
Total 52011:							185.00	
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	21194812012	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	21194812012	2	101-43000-312	300.00	300.00	COMPOST
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	21194812012	3	101-41940-310	105.59	105.59	GARBAGE-CITY
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	21194812012	4	101-45200-384	59.39	59.39	GARBAGE-PARKS
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	2122761201	1	101-45200-384	104.58	104.58	GARBAGE-PARKS
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	219225-1201	1	609-49750-384	63.18	63.18	GARBAGE - LIQUOR
52012	12/12/24	JIMS MILLE LACS DISPOSAL IN	3249517120	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 52012:							806.13	
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672620	1	609-49750-253	364.25	364.25	WINE
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672620	2	609-49750-251	1,966.45	1,966.45	LIQUOR
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672620	3	609-49750-254	37.00	37.00	NA
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672620	4	609-49750-333	51.84	51.84	DELIVERY
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672621	1	609-49750-251	1,123.75	1,123.75	LIQUOR
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672621	2	609-49750-333	13.44	13.44	DELIVERY
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672622	1	609-49750-251	1,491.88	1,491.88	LIQUOR
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2672622	2	609-49750-333	24.96	24.96	DELIVERY
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2676661	1	609-49750-253	60.00	60.00	WINE
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2676661	2	609-49750-251	2,660.00	2,660.00	LIQUOR
52013	12/12/24	JOHNSON BROTHERS LIQUOR	2676661	3	609-49750-333	34.56	34.56	DELIVERY
Total 52013:							7,828.13	
52014	12/12/24	JOHNSON, ARLA	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 52014:							50.00	
52015	12/12/24	JONS DOOR SERVICE LLC	4574	1	101-42280-401	488.00	488.00	DOOR REPAIR-FIRE HALL

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52015	12/12/24	JONS DOOR SERVICE LLC	4646	1	101-43000-401	1,681.12	1,681.12	REPAIRS-PW
Total 52015:							2,169.12	
52016	12/12/24	KEVIN J KELLEHER LLC	9972	1	101-42110-208	590.00	590.00	FTO BASIC FOR SAMMIS AND HARRIS-PD
Total 52016:							590.00	
52017	12/12/24	KOCHS HARDWARE HANK	113024	1	101-41940-217	157.47	157.47	GARBAGE BAGS/BULB-CITY
52017	12/12/24	KOCHS HARDWARE HANK	113024	2	101-42110-437	9.99	9.99	MISC-PD
52017	12/12/24	KOCHS HARDWARE HANK	113024	3	101-43000-212	15.96	15.96	ANTIFREEZE-PW
52017	12/12/24	KOCHS HARDWARE HANK	113024	4	101-43000-215	39.47	39.47	EXTENTION CORD/CABLE TIES/TUBING-PW
52017	12/12/24	KOCHS HARDWARE HANK	113024	5	101-43000-217	200.53	200.53	SHRINK SPLIES/WIRE/GLOVES/BURLAP/MISC-P
52017	12/12/24	KOCHS HARDWARE HANK	113024	6	101-43000-240	279.98	279.98	MULTIMETER/ANGLE GRINDER-PW
52017	12/12/24	KOCHS HARDWARE HANK	113024	7	101-43000-403	33.46	33.46	CONCRETE PATCH/SHRINK TUBE-PW
52017	12/12/24	KOCHS HARDWARE HANK	113024	8	101-45200-437	70.96	70.96	BURLAP/CABLE TIES/WEED BARRIER-PARKS
52017	12/12/24	KOCHS HARDWARE HANK	113024	9	101-49810-437	31.14	31.14	WELD FLAT-AIRPORT
52017	12/12/24	KOCHS HARDWARE HANK	113024	10	609-49750-437	5.94	5.94	STYROFOAM-LIQUOR
Total 52017:							844.90	
52018	12/12/24	KUECHLE UNDERGROUND INC	2024-25-01	1	602-49400-530	16,300.00	16,300.00	MEAT MARKET UTILITIES
52018	12/12/24	KUECHLE UNDERGROUND INC	2024-25-01	2	603-49450-530	70,000.00	70,000.00	MEAT MARKET UTILITIES
Total 52018:							86,300.00	
52019	12/12/24	KUPERUS, GREG	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 52019:							50.00	
52020	12/12/24	L.E.L.S.	238-1224	1	101-21710	352.50	352.50	DECEMBER UNION DUES-PD
Total 52020:							352.50	
52021	12/12/24	LEPPER, JAKE	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 52021:							50.00	
52022	12/12/24	M. AMUNDSON LLP	393926	1	609-49750-256	270.40-	270.40-	CREDIT TOBACCO
52022	12/12/24	M. AMUNDSON LLP	393926	2	609-49750-259	3.30-	3.30-	CREDIT OTHER FOR RESALE
52022	12/12/24	M. AMUNDSON LLP	393926	3	609-49750-217	397.47	397.47	OTHER OPERATING SUPPLIES
Total 52022:							123.77	
52023	12/12/24	MIDWEST MACHINERY CO.	10293617	1	101-43000-221	690.32	690.32	JD TRACTOR PARTS-PW
Total 52023:							690.32	
52024	12/12/24	MILACA AREA TOURISM BUREA	OCT RECEIP	1	101-31410	987.98	987.98	LODGING TAX-NOVEMBER
Total 52024:							987.98	
52025	12/12/24	MILACA AUTO VALUE	1302823-112	1	101-43000-221	51.98	51.98	PARTS-PW
52025	12/12/24	MILACA AUTO VALUE	1302823-112	2	101-43000-215	38.32	38.32	SHOP SUPPLIES-PW
52025	12/12/24	MILACA AUTO VALUE	1302823-112	3	101-42280-221	178.99	178.99	FIRE DEPT
Total 52025:							269.29	

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52026	12/12/24	MILACA GENERAL RENTAL CEN	1-66279	1	101-43000-217	232.42	232.42	CONCRETE MIXER RENTAL-PW
Total 52026:							232.42	
52027	12/12/24	MILACA IRON & METAL	003083	1	101-43000-221	166.08	166.08	KAGE SNOWPLOW-PW
Total 52027:							166.08	
52028	12/12/24	MILACA UNCLAIMED FREIGHT	111424	1	101-43000-217	41.74	41.74	SNOW PLOW MARKER STAKES-PW
Total 52028:							41.74	
52029	12/12/24	MILLE LACS COUNTY DAC	41509	1	101-41940-310	322.82	322.82	CLEANING SVCS-CITY HALL
52029	12/12/24	MILLE LACS COUNTY DAC	41509	2	101-45500-310	401.47	401.47	CLEANING SVCS - LIBRARY
52029	12/12/24	MILLE LACS COUNTY DAC	41509	3	101-45200-310	143.89	143.89	CLEANING SVCS - GORECKI CENTER
52029	12/12/24	MILLE LACS COUNTY DAC	41509	4	101-42280-310	53.66	53.66	CLEANING-FIRE HALL
Total 52029:							921.84	
52030	12/12/24	MILLER TRUCKING	7221	1	609-49750-333	28.00	28.00	DELIVERY
Total 52030:							28.00	
52031	12/12/24	MN COMPUTER SYSTEMS INC	413255	1	101-41940-310	81.02	81.02	COPIER CONTRACT-CITY
Total 52031:							81.02	
52032	12/12/24	MN DEPT OF HEALTH	1480002-123	1	602-20810	2,430.00	2,430.00	4TH QTR TEST FEE
Total 52032:							2,430.00	
52033	12/12/24	NAPA CENTRAL MN	14381-11302	1	101-43000-221	471.16	471.16	PARTS-PW
52033	12/12/24	NAPA CENTRAL MN	14381-11302	2	101-49810-437	75.99	75.99	PARTS-AIRPORT
Total 52033:							547.15	
52034	12/12/24	NORTHLAND TRUST SERVICES	MILACA24A-	1	355-47000-310	255.00	255.00	ISSUANCE OF BONDS
52034	12/12/24	NORTHLAND TRUST SERVICES	MILACA24A-	2	355-47000-620	495.00	495.00	AGENT ANNUAL FEE
Total 52034:							750.00	
52035	12/12/24	PFAFF, TAMMY	112024	1	101-41310-208	38.86	38.86	MILEAGE/TRAINING
Total 52035:							38.86	
52036	12/12/24	PRINCETON, CITY OF	366	1	101-42280-208	2,400.00	2,400.00	EMR TRAINING FEES-FIRE
Total 52036:							2,400.00	
52037	12/12/24	QUILL CORPORATION	41665278	1	101-41940-201	14.99	14.99	SHIPPING TAPE-CITY
Total 52037:							14.99	
52038	12/12/24	SAFEGUARD LOCKSMITH	5718	1	101-42110-310	175.00	175.00	NEW KEYS AND REKEY IN AUGUST-PD
Total 52038:							175.00	
52039	12/12/24	SAMMIS, ANDREW	111224	1	101-42110-208	77.59	77.59	FTO TRAINING MEAL REIMBURSEMENT

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Total 52039:							77.59	
52040	12/12/24	SIEMERS, MITCH	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 52040:							50.00	
52041	12/12/24	SOUTHERN GLAZERS OF MN	2557507	1	609-49750-251	7,630.51	7,630.51	LIQUOR
52041	12/12/24	SOUTHERN GLAZERS OF MN	2557507	2	609-49750-333	82.92	82.92	DELIVERY
52041	12/12/24	SOUTHERN GLAZERS OF MN	2557508	1	609-49750-253	112.00	112.00	WINE
52041	12/12/24	SOUTHERN GLAZERS OF MN	2557508	2	609-49750-333	1.55	1.55	DELIVERY
Total 52041:							7,826.98	
52042	12/12/24	ST. CLOUD REFRIGERATION IN	AW15872	1	609-49750-401	5,249.31	5,249.31	MAINTENANCE-LIQUOR
Total 52042:							5,249.31	
52043	12/12/24	STANTEC	2321388	1	101-41940-310	1,065.00	1,065.00	HWY 23 PROJECT MEETING
52043	12/12/24	STANTEC	2321388	2	101-41940-310	639.00	639.00	EMPOWERING CITIES
52043	12/12/24	STANTEC	2321388	3	101-41120-310	1,968.10	1,968.10	REIMAN LOT SPLIT AND VARIANCE
52043	12/12/24	STANTEC	2321388	4	101-41120-310	483.10	483.10	JONS DOOR VARIANCE
52043	12/12/24	STANTEC	2321388	5	101-41120-310	346.50	346.50	LATTERELL LOT SPLIT
52043	12/12/24	STANTEC	2321388	6	101-41120-310	148.50	148.50	BIRCH COUNTRY TOWNHOUSES
52043	12/12/24	STANTEC	2321388	7	101-41940-310	99.00	99.00	CELL PHONE TOWER RESEARCH
52043	12/12/24	STANTEC	2321388	8	603-49450-303	1,303.50	1,303.50	WWT PERMITS ISSUES
52043	12/12/24	STANTEC	2321392	1	101-43000-303	4,263.10	4,263.10	2024 STREET PROJECT
52043	12/12/24	STANTEC	2321393	1	101-41940-310	4,661.00	4,661.00	MILACA JUNCTION ADDITION
Total 52043:							14,976.80	
52044	12/12/24	STANTEC	2321389	1	501-43100-303	6,093.00	6,093.00	AIRPORT ROAD GRANT
Total 52044:							6,093.00	
52055	12/12/24	STAR PUBLICATIONS	227831	1	609-49750-343	190.00	190.00	ADVERTISING
Total 52055:							190.00	
52056	12/12/24	SURPLUS SERVICES	00014509	1	101-43000-240	3.00	3.00	MISC TOOLS-PW
52056	12/12/24	SURPLUS SERVICES	20041697	1	101-43000-217	36.00	36.00	OFFICE SUPPLIES-PW
Total 52056:							39.00	
52057	12/12/24	TACTICAL LLC	000039	1	609-49750-259	360.00	360.00	OTHER FOR RESALE
Total 52057:							360.00	
52058	12/12/24	TEALS MARKET	3141018-122	1	101-41940-437	70.59	70.59	EMPOWERING CITIES GRANT
52058	12/12/24	TEALS MARKET	3141018-122	2	101-43000-208	21.48	21.48	SAFETY MTG SUPPLIES-PW
Total 52058:							92.07	
52059	12/12/24	THE WINE COMPANY	285516	1	609-49750-253	240.00	240.00	WINE
52059	12/12/24	THE WINE COMPANY	285516	2	609-49750-333	8.00	8.00	DELIVERY
Total 52059:							248.00	

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52060	12/12/24	TOLZMAN, BRAD	111824	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-NOVEMBER
Total 52060:							50.00	
52061	12/12/24	TOTAL CONTROL SYSTEMS, IN	11442	1	603-49450-407	1,919.17	1,919.17	SUBMERSIBLE LEVEL TRANSMITTER
52061	12/12/24	TOTAL CONTROL SYSTEMS, IN	11442	2	602-49400-401	929.57	929.57	SUBMERSIBLE LEVEL TRANSMITTER
Total 52061:							2,848.74	
52062	12/12/24	ULINE	186009765	1	101-41940-240	212.63	212.63	MOP BUCKET-CITY
Total 52062:							212.63	
52063	12/12/24	VIKING BOTTLING CO.	3568694	1	609-49750-254	303.55	303.55	NA
Total 52063:							303.55	
52064	12/12/24	VINOCOPIA	0363208-IN	1	609-49750-251	322.75	322.75	LIQUOR
52064	12/12/24	VINOCOPIA	0363208-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 52064:							325.25	
52065	12/12/24	WEX BANK	101522420	1	101-42110-212	1,405.66	1,405.66	GAS-POLICE VEHICLES
52065	12/12/24	WEX BANK	101522420	2	101-43000-212	278.09	278.09	GAS-PW
Total 52065:							1,683.75	
52066	12/12/24	WINE MERCHANTS	7498435	1	609-49750-253	165.46	165.46	WINE
52066	12/12/24	WINE MERCHANTS	7498435	2	609-49750-333	7.68	7.68	DELIVERY
Total 52066:							173.14	
52067	12/12/24	YOST, EDWARD	INV203	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
52067	12/12/24	YOST, EDWARD	INV203	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
52067	12/12/24	YOST, EDWARD	INV203	3	101-43000-309	125.00	125.00	IT SERVICES-PW
52067	12/12/24	YOST, EDWARD	INV203	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
52067	12/12/24	YOST, EDWARD	INV203	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
52067	12/12/24	YOST, EDWARD	INV203	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 52067:							625.00	
52068	12/12/24	ZIEGLER INC.	IN001698040	1	101-43000-241	13,425.00	13,425.00	BOOM-PW
52068	12/12/24	ZIEGLER INC.	IN001698040	2	101-45200-241	13,425.00	13,425.00	BOOM-PARKS
Total 52068:							26,850.00	
52069	12/18/24	NORTHLAND SECURITIES INC	INV-1126	1	602-49400-310	1,412.50	1,412.50	WATER/SEWER RATE STUDY-WATER
52069	12/18/24	NORTHLAND SECURITIES INC	INV-1126	2	603-49450-310	1,412.50	1,412.50	WATER/SEWER RATE STUDY-SEWER
Total 52069:							2,825.00	
821625	11/27/24	U.S. POSTMASTER	11272024	1	602-49400-322	245.00	245.00	NOVEMBER WATER BILLS-WATER
821625	11/27/24	U.S. POSTMASTER	11272024	2	603-49450-322	245.00	245.00	NOVEMBER WATER BILLS-SEWER
Total 821625:							490.00	
821626	12/11/24	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.41	100.41	PHONE SERVICE - FIRE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821626:							100.41	
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	1	101-45500-321	45.70	45.70	PHONE SERVICE - LIBRARY
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	2	101-45200-321	45.69	45.69	PHONE SERVICE - PARKS
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	3	101-42110-321	179.23	179.23	PHONE SERVICE - POLICE
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	4	101-41940-321	232.70	232.70	PHONE SERVICE - CITY HALL
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	5	101-43000-321	163.32	163.32	PHONE SERVICE 5216 - PW
821627	12/11/24	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	81.06	81.06	PHONE SERVICE - DEP REG
Total 821627:							747.70	
821628	12/11/24	CENTERPOINT ENERGY	5826769-1-1	1	609-49750-381	206.02	206.02	GAS - LIQUOR STORE
Total 821628:							206.02	
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	60.16	60.16	FIRE HALL
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	137.24	137.24	HISTORICAL SOCIETY
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	541.81	541.81	PUBLIC WORKS
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	123.03	123.03	SENIOR CENTER
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	181.10	181.10	CITY HALL
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	263.06	263.06	WATER PLANT
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	410.63	410.63	LIBRARY
821629	12/11/24	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	52.28	52.28	GORECKI BLDG
Total 821629:							1,769.31	
821630	12/11/24	CITY HIVE INC	674C7EEFF6	1	609-49750-310	99.00	99.00	LIQUOR WEBSITE-NOVEMBER
Total 821630:							99.00	
821631	12/11/24	DELTA DENTAL OF MN	CNS0001705	1	101-21712	1,910.04	1,910.04	DENTAL INS-DECEMBER
Total 821631:							1,910.04	
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	1	101-43000-381	426.36	426.36	PUBLIC WORKS
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	2	101-49010-381	78.62	78.62	SENIOR CENTER
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	3	101-49810-381	254.25	254.25	AIRPORT
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	4	101-45200-381	209.62	209.62	PARKS
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	5	101-43000-380	3,053.32	3,053.32	STREET LIGHTS
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	6	101-42110-437	136.94	136.94	PUBLIC SAFETY
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	7	208-45600-381	203.42	203.42	HISTORICAL SOCIETY
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	8	101-45500-381	744.29	744.29	LIBRARY
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	9	602-49400-381	2,620.22	2,620.22	WATER DEPT
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	10	603-49450-381	970.30	970.30	SEWER DEPT
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	11	101-42280-381	879.23	879.23	FIRE HALL
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	12	101-41940-381	665.56	665.56	CITY HALL
821632	12/11/24	EAST CENTRAL ENERGY	832400-1224	13	609-49750-381	2,169.19	2,169.19	LIQUOR STORE
Total 821632:							12,411.32	
821633	12/11/24	HEALTHQUITY	120124	1	101-21705	8,445.00	8,445.00	DECEMBER HSA CONTRIBUTIONS
Total 821633:							8,445.00	
821634	12/11/24	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	143.39	143.39	INTERNET- POLICE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821634:							143.39	
821635	12/11/24	MN DEPT OF REVENUE	NOV LIQ TA	1	609-20800	24,409.00	24,409.00	LIQUOR SALES TAX
Total 821635:							24,409.00	
821636	12/11/24	MN DEPT OF REVENUE	NOV WAT TA	1	602-20800	430.00	430.00	W/S SALES TAX
821636	12/11/24	MN DEPT OF REVENUE	NOV WAT TA	2	101-34107	6.00	6.00	SALES TAX-SPECIAL SEARCHES
821636	12/11/24	MN DEPT OF REVENUE	NOV WAT TA	3	101-34780	33.00	33.00	SALES TAX-RESERVATION FEE
Total 821636:							469.00	
821637	12/11/24	NCPERS GROUP LIFE INS	6272001220	1	101-21709	128.00	128.00	GROUP LIFE INS
Total 821637:							128.00	
821638	12/11/24	UNUM	0691590-001	1	101-21707	984.70	984.70	LIFE, STD, LTD-DEC
Total 821638:							984.70	
992412041	12/02/24	AMERICAN FDS	PR1201241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992412041:							325.00	
992412042	12/02/24	EFTPS-FED TAXPAYMENT	PR1201241	1	101-21703	2,790.30	2,790.30	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992412042	12/02/24	EFTPS-FED TAXPAYMENT	PR1201241	2	101-21701	7,388.17	7,388.17	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992412042	12/02/24	EFTPS-FED TAXPAYMENT	PR1201241	3	101-21703	2,790.30	2,790.30	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992412042	12/02/24	EFTPS-FED TAXPAYMENT	PR1201241	4	101-21703	1,133.18	1,133.18	FED/SSI/MEDICARE MEDICARE Pay Period: 12/
992412042	12/02/24	EFTPS-FED TAXPAYMENT	PR1201241	5	101-21703	1,133.18	1,133.18	FED/SSI/MEDICARE MEDICARE Pay Period: 12/
Total 992412042:							15,235.13	
992412043	12/02/24	GOVONE SOLUTIONS	PR1201241	1	101-21704	5,950.60	5,950.60	PERA PERA PROTECTIVE Pay Period: 12/1/202
992412043	12/02/24	GOVONE SOLUTIONS	PR1201241	2	101-21704	3,006.90	3,006.90	PERA PERA COORDINATED Pay Period: 12/1/20
992412043	12/02/24	GOVONE SOLUTIONS	PR1201241	3	101-21704	3,469.51	3,469.51	PERA PERA COORDINATED Pay Period: 12/1/20
992412043	12/02/24	GOVONE SOLUTIONS	PR1201241	4	101-21704	3,967.06	3,967.06	PERA PERA PROTECTIVE Pay Period: 12/1/202
Total 992412043:							16,394.07	
992412044	12/02/24	MN-STATE TAXPAYMENT	PR1201241	1	101-21702	3,358.29	3,358.29	SWT STATE WITHHOLDING TAX Pay Period: 12/
Total 992412044:							3,358.29	
Grand Totals:							485,011.70	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	171.91	.00	171.91
001-10100	.00	.00	.00
001-20200	.00	171.91-	171.91-
101-20200	113.34	130,612.36-	130,499.02-
101-21701	7,388.17	.00	7,388.17
101-21702	3,358.29	.00	3,358.29
101-21703	7,846.96	.00	7,846.96
101-21704	16,394.07	.00	16,394.07
101-21705	8,445.00	.00	8,445.00
101-21707	984.70	.00	984.70
101-21708	325.00	.00	325.00
101-21709	128.00	.00	128.00
101-21710	352.50	.00	352.50
101-21712	1,910.04	.00	1,910.04
101-31410	987.98	.00	987.98
101-34107	6.00	.00	6.00
101-34780	33.00	.00	33.00
101-41120-308	300.00	.00	300.00
101-41120-310	2,946.20	.00	2,946.20
101-41120-352	48.30	.00	48.30
101-41310-208	38.86	.00	38.86
101-41410-437	77.83	.00	77.83
101-41510-240	165.68	63.35-	102.33
101-41610-304	4,684.22	.00	4,684.22
101-41940-201	169.35	.00	169.35
101-41940-217	157.47	.00	157.47
101-41940-240	262.62	49.99-	212.63
101-41940-309	3,389.00	.00	3,389.00
101-41940-310	7,071.65	.00	7,071.65
101-41940-321	318.81	.00	318.81
101-41940-381	846.66	.00	846.66
101-41940-437	70.59	.00	70.59
101-41940-570	759.00	.00	759.00
101-42110-208	761.33	.00	761.33
101-42110-212	5,507.50	.00	5,507.50
101-42110-310	300.00	.00	300.00
101-42110-321	818.94	.00	818.94
101-42110-437	235.80	.00	235.80
101-42110-580	1,499.99	.00	1,499.99
101-42280-208	2,400.00	.00	2,400.00
101-42280-212	454.73	.00	454.73
101-42280-221	178.99	.00	178.99
101-42280-309	125.00	.00	125.00
101-42280-310	53.66	.00	53.66
101-42280-321	192.28	.00	192.28
101-42280-381	939.39	.00	939.39
101-42280-384	25.00	.00	25.00
101-42280-401	673.00	.00	673.00
101-42280-580	48.01	.00	48.01
101-43000-208	21.48	.00	21.48
101-43000-212	775.33	.00	775.33
101-43000-215	139.50	.00	139.50
101-43000-217	510.69	.00	510.69
101-43000-221	1,437.40	.00	1,437.40
101-43000-240	282.98	.00	282.98
101-43000-241	13,425.00	.00	13,425.00
101-43000-303	4,263.10	.00	4,263.10

GL Account	Debit	Credit	Proof
101-43000-309	125.00	.00	125.00
101-43000-312	300.00	.00	300.00
101-43000-321	299.47	.00	299.47
101-43000-380	3,053.32	.00	3,053.32
101-43000-381	968.17	.00	968.17
101-43000-401	1,681.12	.00	1,681.12
101-43000-403	33.46	.00	33.46
101-43000-434	461.30	.00	461.30
101-45200-212	19.00	.00	19.00
101-45200-241	13,425.00	.00	13,425.00
101-45200-310	259.21	.00	259.21
101-45200-321	45.69	.00	45.69
101-45200-381	261.90	.00	261.90
101-45200-384	163.97	.00	163.97
101-45200-401	1,950.00	.00	1,950.00
101-45200-415	148.39	.00	148.39
101-45200-437	297.96	.00	297.96
101-45500-310	492.21	.00	492.21
101-45500-321	45.70	.00	45.70
101-45500-381	1,154.92	.00	1,154.92
101-49010-381	201.65	.00	201.65
101-49200-450	46.00	.00	46.00
101-49810-321	282.49	.00	282.49
101-49810-381	254.25	.00	254.25
101-49810-437	107.13	.00	107.13
208-20200	.00	340.66-	340.66-
208-45600-381	340.66	.00	340.66
219-20200	.00	6,672.46-	6,672.46-
219-42110-244	6,672.46	.00	6,672.46
355-20200	.00	750.00-	750.00-
355-47000-310	255.00	.00	255.00
355-47000-620	495.00	.00	495.00
386-20200	.00	34,075.00-	34,075.00-
386-47000-601	30,000.00	.00	30,000.00
386-47000-611	4,075.00	.00	4,075.00
501-20200	.00	6,683.00-	6,683.00-
501-43100-303	6,093.00	.00	6,093.00
501-43100-437	590.00	.00	590.00
602-20200	.00	28,232.05-	28,232.05-
602-20800	430.00	.00	430.00
602-20810	2,430.00	.00	2,430.00
602-49400-212	232.59	.00	232.59
602-49400-216	2,878.31	.00	2,878.31
602-49400-309	62.50	.00	62.50
602-49400-310	1,519.50	.00	1,519.50
602-49400-321	321.30	.00	321.30
602-49400-322	245.00	.00	245.00
602-49400-381	2,883.28	.00	2,883.28
602-49400-401	929.57	.00	929.57
602-49400-530	16,300.00	.00	16,300.00
603-20200	.00	87,978.05-	87,978.05-
603-49450-212	232.58	.00	232.58
603-49450-303	1,303.50	.00	1,303.50
603-49450-309	62.50	.00	62.50
603-49450-310	1,412.50	.00	1,412.50
603-49450-322	245.00	.00	245.00
603-49450-381	970.30	.00	970.30
603-49450-407	1,919.17	.00	1,919.17
603-49450-409	11,832.50	.00	11,832.50

GL Account	Debit	Credit	Proof
603-49450-530	70,000.00	.00	70,000.00
609-20200	3,258.31	192,786.80-	189,528.49-
609-20800	24,409.00	.00	24,409.00
609-49750-201	472.48	.00	472.48
609-49750-208	85.76	.00	85.76
609-49750-217	727.01	.00	727.01
609-49750-251	63,548.83	229.87-	63,318.96
609-49750-252	73,760.82	1,129.45-	72,631.37
609-49750-253	9,947.61	83.35-	9,864.26
609-49750-254	2,993.53	277.20-	2,716.33
609-49750-256	4,151.07	270.40-	3,880.67
609-49750-259	2,888.79	1,262.28-	1,626.51
609-49750-310	310.84	.00	310.84
609-49750-321	251.58	.00	251.58
609-49750-333	1,108.67	5.76-	1,102.91
609-49750-343	190.00	.00	190.00
609-49750-381	2,375.21	.00	2,375.21
609-49750-384	63.18	.00	63.18
609-49750-401	5,249.31	.00	5,249.31
609-49750-437	253.11	.00	253.11
619-20200	.00	81.06-	81.06-
619-49900-321	81.06	.00	81.06
Grand Totals:	491,755.00	491,755.00-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

RESOLUTION NO. 24-43

RESOLUTION ACCEPTING DONATION

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following individual has offered to contribute the cash amount set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>	<u>Committed To</u>
Anonymous	\$1,000.00	Police Dept.

WHEREAS, said donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipt to the donor acknowledging the city's receipt of the donor's donation.

Adopted this 18th day of December, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 24 – 44

RESOLUTION APPROVING 2025 LIQUOR/TOBACCO/THC LICENSES

BE IT RESOLVED that the Milaca City Council hereby approves the 2025 Liquor, Tobacco, and THC licenses as listed on the attachment.

Adopted this 18th day of December, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

2025 LIQUOR/TOBACCO LICENSES – CITY OF MILACA

LICENSE TYPE	LIC #	LIC FEE
CLUB INTOXICATING ON SALE INCLUDING SUNDAY		
American Legion #178	2025-01-MCLONSS	\$400.00
Siemers-Hakes VFW Post 10794	2025-02-MCLONSS	\$400.00
INTOXICATING ON SALE INCLUDING SUNDAY		
Back Alley Bowl LLC	2025-01-ONSS	\$2,300.00
El Jalisco Grill and Bar Mexican Restaurant #2 LLC	2025-02-ONSS	\$2,300.00
FireHouse Bar & Grill, Inc.	2025-03-ONSS	\$2,300.00
Round Two	2025-04-ONSS	\$2,300.00
The Fifth Inc. dba Blue Moon Saloon	2025-05-ONSS	\$2,300.00
3.2 MALT BEVERAGE OFF SALE		
Casey's General Store #1847	2025-01-3.2OFSL	\$300.00
Holiday Stationstore #2746540	2025-02-3.2OFSL	\$300.00
Kwik Trip #1026	2025-03-3.2OFSL	\$300.00
MUNICIPAL OFF SALE		
Milaca Off Sale	2025-01-MOOFSL	No Fee
TOBACCO LICENSE		
Casey's General Store #1847	2025-01CIG	\$50.00
Dolgen Midwest, LLC, dba Dollar General Store #14576	2025-02CIG	\$50.00
Holiday Stationstore #2746171	2025-03CIG	\$50.00
Holiday Stationstore #2746540	2025-04CIG	\$50.00
Kwik Trip #1026	2025-05CIG	\$50.00
Milaca Off Sale	2025-06CIG	Waived
Milaca Tobacco	2025-07CIG	\$50.00
Opager LLC dba The Mellow Fellow	2025-08CIG	\$50.00
Teals Market	2025-09CIG	\$50.00
THC LICENSE		
Kwik Trip #1026	2025-01THC	\$450.00
Milaca Off Sale	2025-02THC	Waived
Milaca Tobacco	2025-03THC	\$450.00
Opager LLC dba The Mellow Fellow	2025-04THC	\$450.00

RESOLUTION NO. 24 – 45

CITY OF MILACA

RESOLUTION APPROVING THE FINAL 2025 BUDGET
AND PROPOSED 2025 TAX LEVY

BE IT RESOLVED by the City Council for the City of Milaca, County of Mille Lacs, Minnesota, that the proposed 2025 City of Milaca Annual Budget and Program of Municipal Services are hereby adopted and that the following sums of money is levied for 2025 upon the taxable property in the said City of Milaca for the following purposes:

General Fund		\$674,754
Capital Equipment	PW	\$ 31,316
	Fire	\$
	Parks	\$
	Police	\$
	Total General Fund	\$706,070
Debt Service		
2024 Tax Abatement Bond		\$ 24,633
2024 A.G.O. Bond		\$ 62,738
2022 G.O. Equip Bond		\$ 50,529
2021A G.O. Street Reconst Bond		\$ 57,905
2019 G.O. Street Reconst Bond		\$ 61,950
2015 G.O. Park Bond		\$ 44,489
	Total Debt Service	\$302,244
TOTAL LEVY		\$ 1,008,314

The City Manager is hereby instructed to:

1. Transmit a certified copy of this Resolution to the County Auditor of Mille Lacs County, Minnesota.
2. To certify to the Mille Lacs County Auditor that there are sufficient monies in the funds, together with the above schedule of amounts levied to pay the principal and interest due in 2025.

Adopted by the City Council this 18th day of December 2024.

ATTEST

Dave Dillan, Mayor

Tammy Pfaff, City Manager

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City Council of Milaca at a meeting thereof held in the City of Milaca, Minnesota on the 18th day of December 2024, as disclosed by the records of said City in my possession.

Tammy Pfaff, City Manager

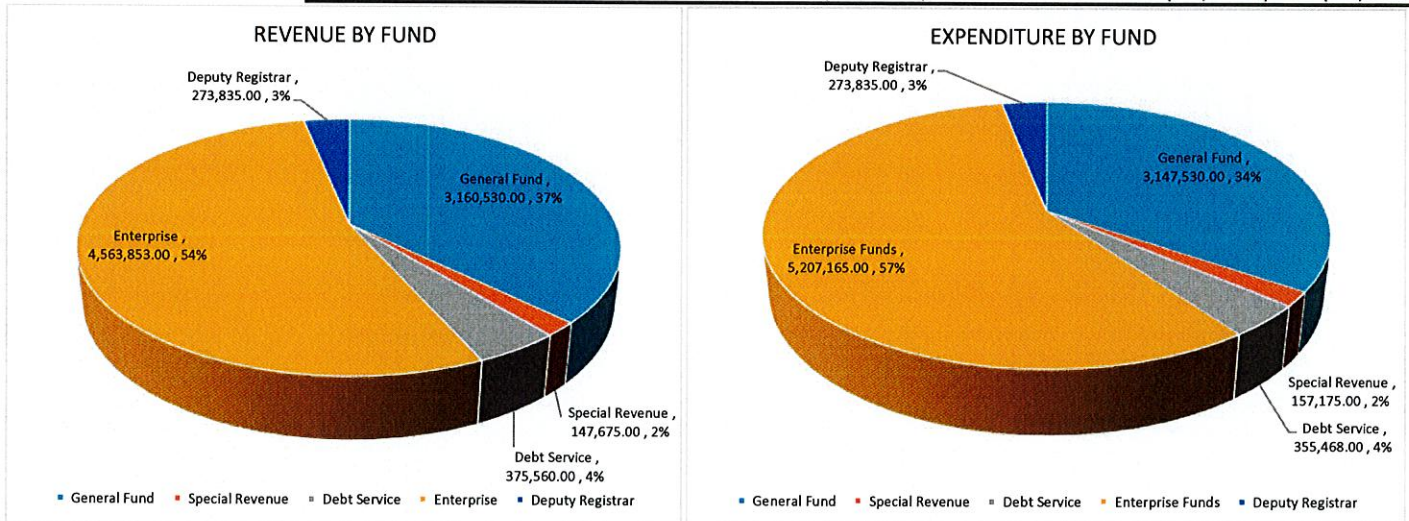
CITY OF MILACA 2025 FINAL BUDGET

SUMMARY ALL GOVERNMENTAL FUNDS

	Special Revenue		Debt Service		Custodial Funds		Total 2024 Budget
	General Fund	Funds	Funds	Enterprise Funds	Deputy Registrar	Total 2025 Budget	
REVENUES							
Taxes	\$ 706,070.00					\$ 1,008,314.00	975,179.00
Tax Increment			302,244.00			\$ 42,000.00	42,000.00
Taxes Other	7,900.00	27,000.00	42,000.00			\$ 34,900.00	48,050.00
Franchise Taxes	\$ 8,825.00					\$ 8,825.00	8,825.00
Special Assessments	\$ 3,275.00					\$ 3,275.00	7,300.00
Licenses, Permits and Fees	\$ 68,800.00					\$ 68,800.00	62,450.00
Intergovernmental	\$ 1,286,863.00					\$ 1,286,863.00	1,526,751.00
Charges for Services	\$ 263,662.00			1,055,492.00		\$ 1,319,154.00	1,166,871.00
Fines	\$ 16,010.00					\$ 16,010.00	15,900.00
Interest Income	105,125.00	8,175.00		42,000.00	185.00	\$ 155,485.00	131,805.00
Contributions/Donations		101,000.00				\$ 101,000.00	100,000.00
Miscellaneous	241,000.00			74,850.00	2,000.00	\$ 317,850.00	91,500.00
Sales	45,000.00			3,391,511.00	271,650.00	\$ 3,708,161.00	4,470,775.00
TOTAL REVENUES	\$ 2,752,530.00	\$ 136,175.00	\$ 344,244.00	\$ 4,563,853.00	\$ 273,835.00	\$ 8,070,637.00	\$ 8,647,406.00
TOTAL TRANSFERS IN	\$ 408,000.00	\$ 11,500.00	\$ 31,316.00			\$ 450,816.00	450,816.00
GRAND TOTAL REVENUES	\$ 3,160,530.00	\$ 147,675.00	\$ 375,560.00	\$ 4,563,853.00	\$ 273,835.00	\$ 8,521,453.00	\$ 9,098,222.00

EXPENDITURES							
General Government	740,009.00					\$ 740,009.00	613,686.00
Public Safety	1,230,152.00					\$ 1,230,152.00	1,108,032.00
Public Works	639,843.00					\$ 639,843.00	356,759.00
Parks and Recreation	178,793.00					\$ 178,793.00	187,763.00
Library	27,200.00					\$ 27,200.00	26,950.00
Airport	130,555.00					\$ 130,555.00	92,879.00
Capital Outlay	169,662.00			516,878.00		\$ 686,540.00	2,001,495.00
Debt Principal/Lease			215,252.00	244,000.00		\$ 459,252.00	461,104.00
Debt Interest & Other Charges			97,566.00	12,440.00		\$ 110,006.00	71,082.00
Miscellaneous			2,650.00			\$ 2,650.00	37,156.00
Operating Expenses		37,675.00	40,000.00	4,133,847.00	273,835.00	\$ 4,485,357.00	4,318,412.00
TOTAL EXPENDITURES	3,116,214.00	37,675.00	355,468.00	4,907,165.00	273,835.00	\$ 8,690,357.00	\$ 9,275,318.00
TOTAL TRANSFERS OUT	31,316.00	119,500.00		300,000.00		450,816.00	450,816.00
GRAND TOTAL EXPENDITURES	\$ 3,147,530.00	\$ 157,175.00	\$ 355,468.00	\$ 5,207,165.00	\$ 273,835.00	\$ 9,141,173.00	\$ 9,726,134.00

EXCESS (DEFICIT)	13,000.00	(9,500.00)	20,092.00	(643,312.00)	-	(619,720.00)	(627,912.00)
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CITY OF MILACA 2025 FINAL BUDGET					PAGE 1
GENERAL FUND REVENUE		2023	2024	2025	NOTES
COA	Account Title	FINAL BUDGET	FINAL BUDGET	FINAL BUDGET	
101-31010	Current Ad Valorem Taxes	724,149.00	762,177.00	706,070.00	lowered by the 11,107 transition aid & council
101-31020	Delinquent Ad Valorem Taxes	14,700.00	14,700.00	5,000.00	
101-31030	Mobile Home Tax	5,618.00	6,200.00	1,800.00	
101-31410	Lodging Tax	500.00	950.00	500.00	
101-31910	Penalties and Interest AdValTx	630.00	600.00	600.00	
	TOTAL GENERAL PROPERTY TAXES	\$ 745,597.00	\$ 784,627.00	\$ 713,970.00	
101-32005	Excavation Permits	2,250.00	800.00	1,500.00	
101-32101	Cigarette/THC License	5,000.00	900.00	1,000.00	
101-32102	Animal License	800.00	800.00	800.00	
101-32110	Liquor License	13,500.00	14,450.00	13,500.00	
101-32210	Building Permits	37,485.00	41,000.00	46,000.00	
101-32230	Plumbing Connection Permits	4,200.00	4,500.00	6,000.00	
	TOTAL PERMITS AND LICENSE	\$ 63,235.00	\$ 62,450.00	\$ 68,800.00	
101-33160	Other Grants/Gifts	25,000.00			
101-33401	Local Government Aid	954,814.00	1,048,215.00	1,060,753.00	Certified LGA 2025+ Transition aid 11,107
101-33402	Market Value Credit	600.00	350.00	500.00	
101-33405	Pera Increase Aid	2,500.00	2,500.00		
101-33406	Airport State Aid/Grants	307,300.00	345,150.00	98,400.00	Airport M & O and Grant proceeds
101-33407	Police State Aid	60,000.00	68,000.00	68,000.00	
101-33408	Fire Pension State Aid				
101-33409	Police Training State Aid	5,600.00	5,600.00	5,600.00	
101-33422	Other State Aid Grants		56,936.00	53,610.00	Small Cities State Transportation Aid
101-33502	FEMA Grant				
	TOTAL GRANTS AND STATE AID	\$ 1,355,814.00	\$ 1,526,751.00	\$ 1,286,863.00	
101-34101	Office Space Rental	6,400.00	6,400.00	12,400.00	Dep Reg and Ambulance Bldg
101-34103	Zoning and Subdivision Fees	1,500.00	2,400.00	5,500.00	
101-34104	Plan Check Fee	14,000.00	16,000.00	25,000.00	
101-34107	Assessment Search Fees	550.00	550.00	500.00	
101-34111	Airport Leases	11,000.00	11,000.00	11,000.00	
101-34112	Other Leases	2,400.00	2,875.00	3,000.00	
101-34113	Rental Property Fee	100.00	400.00	250.00	
	TOTAL CHARGES FOR SERVICES	\$ 35,950.00	\$ 39,625.00	\$ 57,650.00	
101-34200	Police Administration Fee	500.00	550.00	550.00	
101-34201	Liaison - School Portion			28,037.00	May be in the school in the fall of 2025
101-34202	Special Fire Protection Svcs	108,000.00	118,746.00	101,425.00	Fire Contracts Est-Final in Nov
101-34206	Public Works Service Charges	4,200.00	4,000.00	3,000.00	
101-34207	Impound Fees	250.00	700.00	-	
101-34208	Fire Calls	11,000.00	20,000.00	21,000.00	
	TOTAL PUBLIC SAFETY	\$ 123,950.00	\$ 143,996.00	\$ 154,012.00	
101-34750	Other Charges				
101-34780	Park Fees	17,500.00	22,000.00	33,000.00	
	TOTAL CULTURE AND RECREATION	\$ 17,500.00	\$ 22,000.00	\$ 33,000.00	
101-34921	Airport Fuel Sales	15,799.00	19,000.00	19,000.00	
	TOTAL OTHER CHARGES	\$ 15,799.00	\$ 19,000.00	\$ 19,000.00	
101-35100	Court Fines	12,000.00	14,000.00	15,500.00	
101-35102	Parking Fines	2,500.00	1,400.00	450.00	
101-35105	Administrative Fines	500.00	500.00	60.00	
	TOTAL FINES AND FORFEITS	\$ 15,000.00	\$ 15,900.00	\$ 16,010.00	

CITY OF MILACA 2025 FINAL BUDGET					PAGE 2
GENERAL FUND REVENUE		2023	2024	2025	
COA	Account Title	FINAL	FINAL	FINAL	NOTES
		BUDGET	BUDGET	BUDGET	
101-36100	Special Assessments	7,000.00	7,000.00	3,025.00	
101-36102	Penalties and Interest	250.00	300.00	250.00	
	TOTAL SPECIAL ASSESSMENTS	\$ 7,250.00	\$ 7,300.00	\$ 3,275.00	
101-36200	Miscellaneous Revenues	10,000.00	10,000.00	241,000.00	231,000 from RBC MM
101-36204	Miscellaneous Refunds	10,000.00	10,000.00	25,000.00	
101-36210	Interest Earnings	48,000.00	90,000.00	105,125.00	
101-36230	Contributions and Donations	10,000.00	10,000.00	20,000.00	
	TOTAL MISCELLANEOUS REVENUES	\$ 78,000.00	\$ 120,000.00	\$ 391,125.00	
101-38050	Cable TV Revenues	12,000.00	8,825.00	8,825.00	
	TOTAL OTHER PROPRIETARY FUND REV	\$ 12,000.00	\$ 8,825.00	\$ 8,825.00	
101-39100	Sale of Property				
101-39101	Sales of General Fixed Assets				
101-39105	Insurance Proceeds				
	TOTAL OTHER FINANCING SOURCES	\$ -	\$ -		
101-39203	Transfer from Other Fund	8,000.00	8,000.00	8,000.00	
101-39204	Transfer from Fire Dept Reserv	125,000.00	100,000.00	100,000.00	
101-39209	Transfer from Liquor	200,000.00	300,000.00	300,000.00	
	TOTAL TRANSFERS FROM OTHER FUNDS	\$ 333,000.00	\$ 408,000.00	\$ 408,000.00	
101-39300	Proceeds-Gen Long-term Debt		862,000.00		
	TOTAL PROCEEDS OF LONG TERM DEBT		862,000.00		
	TOTAL GENERAL FUND REVENUE	\$ 2,803,095.00	\$ 4,020,474.00	\$ 3,160,530.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 3
GENERAL FUND EXPENDITURES		2023	2024	2025 FINAL BUDGET	NOTES
		FINAL	FINAL		
		BUDGET	BUDGET		
COA	COUNCIL				
101-41110-103	Part-Time Employees	13,200.00	13,200.00	13,200.00	
101-41110-121	PERA				
101-41110-122	FICA	250.00	200.00	200.00	
101-41110-201	Office Supplies	250.00	250.00	250.00	
101-41110-208	Training and Travel				
101-41110-217	Other Operating Supplies	250.00	250.00	250.00	
101-41110-351	Legal Notices Publishing	4,000.00	2,250.00	3,000.00	
101-41110-433	Dues and Subscriptions	3,500.00	3,000.00	3,000.00	
Total Council		\$ 21,450.00	\$ 19,150.00	\$ 19,900.00	
PLANNING COMMISSION					
101-41120-208	Training and Travel				
101-41120-308	Commission	3,600.00	1,000.00	1,500.00	
101-41120-352	General Notices and Pub Info	500.00	500.00	600.00	
101-41120-310	Other Professional Services	12,000.00	20,000.00	20,000.00	
Total Planning Commission		\$ 16,100.00	\$ 21,500.00	\$ 22,100.00	
CITY MANAGER					
101-41310-101	Full-Time Regular	45,377.00	48,965.00	49,847.00	Allocated
101-41310-121	PERA	4,000.00	3,615.00	4,071.00	
101-41310-122	FICA	3,945.00	3,540.00	4,152.00	
101-41310-131	Employer Paid Health	3,425.00	9,741.00	10,977.00	
101-41310-132	Employer Paid Health Saving	1,350.00	1,200.00	2,700.00	
101-41310-133	Employer Paid Dental	225.00	2,250.00	3,500.00	
101-41310-134	Employer Paid Disability	287.00	600.00	600.00	
101-41310-201	Office Supplies	2,000.00	750.00	800.00	
101-41310-208	Training and Travel	2,750.00	3,000.00	3,000.00	
101-41310-310	Other Professional Services	1,000.00	250.00	250.00	
101-41310-321	Telephone	600.00		650.00	
Total City Manager		\$ 64,959.00	\$ 73,911.00	\$ 80,547.00	
ELECTIONS					
101-41410-217	Other Operating Supplies		3,000.00		No elections in 2025
101-41410-437	Other Miscellaneous		250.00		
Total Elections		\$ -	\$ 3,250.00	\$ -	
CITY TREASURER					
101-41510-101	Full-Time Regular	53,315.00	57,790.00	60,385.00	Allocated across funds
101-41510-102	Overtime	1,000.00	750.00	750.00	
101-41510-121	PERA	5,455.00	4,406.00	4,751.00	
101-41510-122	FICA	5,564.00	4,320.00	4,846.00	
101-41510-131	Employer Paid Health	14,005.00	16,348.00	18,417.00	Allocated across funds
101-41510-132	Employer Paid Health Saving	6,000.00	6,000.00	4,950.00	
101-41510-133	Employer Paid Dental	225.00	225.00	400.00	
101-41510-134	Employer Paid Disability	610.00	610.00	425.00	
101-41510-201	Office Supplies	1,500.00	575.00	600.00	
101-41510-208	Training and Travel	1,500.00	500.00	1,500.00	
101-41510-240	Small Tools and Minor Equip	750.00	250.00	750.00	
101-41510-309	EDP, Software and Design	15,000.00	2,000.00	2,500.00	
Total City Treasurer		\$ 104,924.00	\$ 93,774.00	\$ 100,274.00	
CONTRACTED SERVICES					
101-41540-301	Auditing and Acctg Services	16,000.00	19,160.00	20,500.00	Allocated across funds-Federal Audit in 2025
101-41550-300	Professional Srvs-Assessor	14,000.00	14,000.00	14,000.00	
101-41610-304	Attorney Legal Fees	60,900.00	60,900.00	72,000.00	Contract Exp 12/31/2024
Total Contracted Services		\$ 90,900.00	\$ 94,060.00	\$ 106,500.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 4
GENERAL FUND EXPENDITURES		2023	2024	2025 FINAL BUDGET	
		FINAL	FINAL		
		BUDGET	BUDGET		
CITY HALL					
101-41940-101	Full-Time Regular	35,786.00	48,806.00	51,736.00	Allocated across funds
101-41940-102	Overtime	500.00	250.00	250.00	
101-41940-121	PERA	2,528.00	2,528.00	3,880.00	
101-41940-122	FICA	2,579.00	2,579.00	3,960.00	
101-41940-131	Employer Paid Health	6,365.00	15,153.00	17,075.00	12.6% Increase
101-41940-132	Employer Paid Health Saving	2,400.00	2,400.00	4,500.00	
101-41940-133	Employer Paid Dental	4,210.00	4,210.00	2,000.00	
101-41940-134	Employer Paid Disability	294.00	294.00	750.00	
101-41940-142	Unemployment Benefit Payments/FMLA				New Law - Paid Family Medical Leave Law 2026
101-41940-151	Workers Comp Insurance Prem	44,115.00	35,712.00	48,000.00	
101-41940-201	Office Supplies	3,000.00	3,250.00	6,000.00	
101-41940-217	Other Operating Supplies	3,000.00	2,500.00	3,500.00	
101-41940-225	Landscaping Materials	1,500.00	500.00	1,500.00	
101-41940-240	Small Tools and Minor Equip	15,000.00	5,000.00	15,000.00	
101-41940-306	Bank Fees/Charges	250.00	200.00	300.00	
101-41940-309	EDP, Software and Design	23,000.00	23,500.00	25,000.00	
101-41940-310	Other Professional Services	35,000.00	30,000.00	30,000.00	
101-41940-321	Telephone	3,500.00	3,500.00	2,500.00	
101-41940-322	Postage	3,500.00	2,500.00	4,500.00	
101-41940-361	Liability/Property	62,292.00	64,500.00	70,000.00	
101-41940-363	Automotive Ins	7,921.00	8,275.00	9,500.00	
101-41940-381	Utilities	18,000.00	17,000.00	17,000.00	
101-41940-401	Repairs/Maint Buildings		20,000.00	51,299.00	Security Improvements PD/Recep
101-41940-433	Dues and Subscriptions	4,000.00	4,500.00	5,000.00	
101-41940-437	Other Miscellaneous	1,000.00	3,000.00	3,000.00	
101-41940-570	Office Equip and Furnishings	6,800.00	10,000.00	18,000.00	3 computers/Server Hardware/replace PD Firewall
Total City Hall		\$ 286,540.00	\$ 310,157.00	\$ 394,250.00	
COA POLICE DEPARTMENT					
101-42110-101	Full-Time Regular	436,926.00	464,960.00	575,897.00	Adding another officer
101-42110-102	Overtime	15,000.00	42,000.00	15,000.00	
101-42110-108	Full-Time Clerical	43,472.00	49,109.00	50,167.00	Cross Trained for Water and Sewer
101-42110-110	Part-Time Police Officer	10,312.00	2,741.00	2,800.00	
101-42110-122	FICA	1,800.00	1,800.00	4,500.00	
101-42110-123	Police Pension Contributions	94,000.00	84,971.00	102,730.00	
101-42110-131	Employer Paid Health	120,336.00	108,611.00	131,318.00	Health Insurance 12.6%
101-42110-132	Employer Paid Health Saving	33,000.00	30,000.00	39,000.00	additional officer
101-42110-133	Employer Paid Dental	3,501.00	1,800.00	4,500.00	
101-42110-134	Employer Paid Disability	4,485.00	2,000.00	4,800.00	
101-42110-201	Office Supplies	1,750.00	1,500.00	1,000.00	
101-42110-208	Training and Travel	3,000.00	5,000.00	3,500.00	
101-42110-212	Auto Expense (Fuel/Repair)	34,500.00	39,000.00	25,000.00	
101-42110-221	Equipment Parts/Repairs	5,000.00	1,500.00	2,500.00	
101-42110-226	Radio Repair	750.00	750.00	150.00	
101-42110-240	Small Tools and Minor Equip	10,000.00	7,500.00	5,000.00	
101-42110-242	PD Reserve Purchase				
101-42110-305	Medical and Dental Fees	750.00	750.00	750.00	2 new hires - 1 mid-year
101-42110-309	EDP, Software and Design	13,000.00	16,000.00	16,000.00	
101-42110-310	Other Professional Services	6,000.00	6,000.00	4,500.00	
101-42110-321	Telephone	9,000.00	8,000.00	8,000.00	
101-42110-343	Other Advertising	250.00	100.00	100.00	
101-42110-381	Utilities				
101-42110-434	Uniforms	8,500.00	7,750.00	9,750.00	1000 per officer/includes \$ for new hires
101-42110-437	Other Miscellaneous	3,000.00	1,000.00	3,000.00	
101-42110-550	Motor Vehicles		82,954.00		
101-42110-580	Other Equipment	63,000.00	49,815.00	15,500.00	Pistol replacement with trade in allowance
Total Police Department		\$ 921,332.00	\$ 1,018,311.00	\$ 1,029,462.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 5
GENERAL FUND EXPENDITURES		2023	2024	2025 FINAL BUDGET	
		FINAL	FINAL		
FIRE DEPARTMENT		BUDGET	BUDGET		
101-42280-103	Part-Time Employees	58,750.00	67,525.00	81,190.00	
101-42280-122	FICA	4,494.00	5,165.00	7,000.00	
101-42280-142	Unemployment Benefit Payments				
101-42280-151	Worker s Comp Insurance Prem	16,049.00	14,200.00	13,000.00	
101-42280-201	Office Supplies	250.00	250.00	250.00	
101-42280-208	Training and Travel	15,000.00	15,000.00	10,000.00	
101-42280-212	Auto Expense (Fuel/Repair)	10,525.00	18,000.00	18,000.00	
101-42280-217	Other Operating Supplies	2,500.00	2,500.00	2,500.00	
101-42280-221	Equipment Parts/Repairs	8,500.00	9,500.00	9,500.00	
101-42280-226	Radio Repair	6,000.00	6,000.00		
101-42280-240	Small Tools and Minor Equip	8,500.00	8,500.00	8,500.00	
101-42280-241	Reserve Purchase	88,750.00	500,000.00		Fire Truck-Reserves & bond if not enough in Reser
101-42280-305	Medical and Dental Fees	3,500.00	3,500.00	3,500.00	
101-42280-309	EDP, Software and Design	700.00	3,000.00	4,000.00	
101-42280-310	Other Professional Services	6,500.00	6,500.00	6,500.00	
101-42280-321	Telephone	3,000.00	3,500.00	3,000.00	
101-42280-361	Liability/Property	1,995.00	5,000.00	5,000.00	
101-42280-363	Automotive Ins	2,797.00	3,500.00	3,900.00	Increase due to new equipment
101-42280-381	Utilities	25,000.00	16,000.00	18,000.00	
101-42280-384	Refuse/Garbage Disposal	350.00	350.00	350.00	
101-42280-401	Repairs/Maint Buildings	7,500.00	7,500.00	7,500.00	
101-42280-433	Dues and Subscriptions	1,000.00	1,000.00	500.00	
101-42280-434	Uniforms	3,000.00	20,000.00	5,000.00	
101-42280-437	Other Miscellaneous	5,000.00	6,000.00	3,500.00	
101-42280-520	Buildings and Structures	30,000.00	30,000.00		
101-42280-530	Improv Other Than Bldgs				
101-42280-580	Other Equipment		25,000.00		
Total Fire Department		\$ 309,660.00	\$ 777,490.00	\$ 210,690.00	
BUILDING INSPECTIONS					
101-42400-201	Office Supplies			200.00	
101-42400-300	Professional Srvs	33,000.00	45,000.00	48,000.00	Contracted Services-
101-42400-310	Other Professional Services				
101-42400-437	Other Miscellaneous			200.00	
Total Building Inspections		\$ 33,000.00	\$ 45,000.00	\$ 48,400.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 6
GENERAL FUND EXPENDITURES		2023	2024	2025	NOTES
COA	PUBLIC WORKS DEPARTMENT	FINAL	FINAL	FINAL	
101-43000-101	Full-Time Regular	76,011.00	79,574.00	67,974.00	
101-43000-102	Overtime	6,000.00	7,500.00	6,000.00	
101-43000-103	Part-Time Employees			6,781.00	Allocated
101-43000-104	Temp-Summer/Winter Help	25,200.00	9,954.00	11,351.00	Allocated
101-43000-121	PERA	4,445.00	5,811.00	5,607.00	
101-43000-122	FICA	4,694.00	6,087.00	6,208.00	
101-43000-131	Employer Paid Health	19,500.00	23,309.00	24,758.00	
101-43000-132	Employer Paid Health Saving	6,600.00	14,500.00	6,000.00	
101-43000-133	EMPLOYER PAID DENTAL	600.00	600.00	600.00	
101-43000-134	Employer Paid Disability	589.00	589.00	625.00	
101-43000-135	Employer Paid Life	85.00	85.00	85.00	
101-43000-208	Training and Travel	400.00	1,000.00	3,000.00	
101-43000-212	Auto Expense (Fuel/Repair)	30,325.00	35,000.00	22,489.00	
101-43000-215	Shop Supplies	1,500.00	2,500.00	3,000.00	
101-43000-216	Chemicals and Chem Products	20,000.00	20,000.00	15,500.00	
101-43000-217	Other Operating Supplies	5,000.00	5,000.00	5,000.00	
101-43000-221	Equipment Parts/Repairs	25,000.00	25,000.00	35,000.00	
101-43000-230	Safety	2,500.00	2,500.00	2,500.00	
101-43000-240	Small Tools and Minor Equip	3,000.00	4,000.00	4,000.00	
101-43000-241	Reserve Purchase	23,000.00			
101-43000-303	Engineering Fees	5,000.00	5,000.00	10,000.00	
101-43000-305	Medical and Dental Fees	500.00	500.00	500.00	
101-43000-309	EDP, Software and Design	1,000.00	2,000.00	1,650.00	
101-43000-310	Other Professional Services	20,000.00	20,000.00	7,355.00	
101-43000-311	Snow Removal	7,000.00	7,000.00	5,000.00	
101-43000-312	Compost	3,000.00	3,000.00	2,000.00	
101-43000-321	Telephone	7,000.00	7,000.00	5,000.00	
101-43000-380	Street Lights	47,000.00	40,000.00	40,000.00	
101-43000-381	Utilities	20,000.00	20,000.00	20,000.00	
101-43000-384	Refuse/Garbage Disposal	500.00	500.00	500.00	
101-43000-401	Repairs/Maint Buildings	3,000.00	3,000.00	5,000.00	
101-43000-403	Repairs/Maint Streets	175,000.00	50,000.00	50,000.00	
101-43000-433	Dues and Subscriptions	250.00	250.00	250.00	
101-43000-434	Uniforms	5,000.00	5,500.00	4,500.00	
101-43000-520	Buildings and Structures		20,000.00	3,000.00	
101-43000-530	Improv Other Than Bldgs/Streets, etc.		760,000.00	338,610.00	State Transportation Aid Streets
101-43000-580	Other Equipment	12,000.00		15,000.00	Roller & barricades
Total Public Works Department		\$ 560,699.00	\$ 1,186,759.00	\$ 734,843.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 7
	GENERAL FUND EXPENDITURES	2023	2024	2025 FINAL BUDGET	
COA	PUBLIC WORKS DEPARTMENT	FINAL	FINAL		
		BUDGET	BUDGET		
	PARKS				
101-45200-101	Full-Time Regular	71,727.00	77,111.00	74,757.00	
101-45200-102	Overtime	1,500.00	1,500.00	1,500.00	
101-45200-103	Part-Time Employees			6,783.00	
101-45200-104	Temp-Summer Help	25,200.00	9,954.00	6,400.00	
101-45200-109	Temp-Trail Maintenance				
101-45200-121	PERA	5,380.00	6,000.00	6,087.00	
101-45200-122	FICA	7,418.00	7,850.00	6,208.00	
101-45200-131	Employer Paid Health	19,500.00	23,309.00	24,758.00	
101-45200-132	Employer Paid Health Saving	6,600.00	6,600.00	6,000.00	
101-45200-133	Employer Paid Dental	600.00	600.00	600.00	
101-45200-134	Employer Paid Disability	589.00	589.00	600.00	
101-45200-212	Auto Expense (Fuel/Repair)	5,000.00	5,000.00	5,000.00	
101-45200-215	Shop Supplies	500.00	500.00	500.00	
101-45200-216	Chemicals and Chem Products	2,000.00	2,000.00	750.00	
101-45200-221	Equipment Parts/Repairs	5,000.00	5,000.00	2,500.00	
101-45200-225	Landscaping Materials	3,000.00	3,000.00	3,000.00	
101-45200-240	Small Tools and Minor Equip	2,500.00	2,500.00	2,500.00	
101-45200-241	Reserve Purchase				
101-45200-309	EDP, Software and Design	350.00	350.00	350.00	
101-45200-310	Other Professional Services	6,000.00	6,000.00	6,000.00	
101-45200-321	Telephone			600.00	
101-45200-381	Utilities	7,000.00	7,000.00	7,000.00	
101-45200-384	Refuse/Garbage Disposal	3,000.00	3,000.00	3,000.00	
101-45200-401	Repairs/Maint Buildings	10,500.00	10,500.00	4,000.00	
101-45200-415	Other Equipment Rentals	2,500.00	2,500.00	3,000.00	
101-45200-434	Uniforms	-	-		
101-45200-437	Other Miscellaneous	4,500.00	6,900.00	6,900.00	
101-45200-520	Buildings and Structures				
101-45200-530	Improv Other Than Bldgs	10,000.00	25,000.00		no park improvement project
101-45200-580	Other Equipment	60,000.00			
Total Parks Department		\$ 260,364.00	\$ 212,763.00	\$ 178,793.00	

CITY OF MILACA 2025 FINAL BUDGET				2025 FINAL BUDGET	Page 8
GENERAL FUND EXPENDITURES		2023	2024		NOTES
		FINAL BUDGET	FINAL BUDGET		
COA	SEASONAL EMPLOYEES				
101-45210-105	Temp-Winter Help	4,000.00	4,000.00	4,000.00	
101-45210-122	FICA				
Total Recreation Winter Temp Employees		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
	LIBRARY				
101-45500-217	Other Operating Supplies	700.00	600.00	600.00	
101-45500-240	Small Tools and Minor Equip				
101-45500-310	Other Professional Services	5,500.00	5,500.00	5,750.00	
101-45500-321	Telephone	500.00	600.00	600.00	
101-45500-381	Utilities	18,000.00	18,000.00	18,000.00	
101-45500-401	Repairs/Maint Buildings	2,000.00	2,000.00	2,000.00	
101-45500-437	Other Miscellaneous	500.00	250.00	250.00	
101-45500-530	Improv Other Than Bldgs				
Total Library		\$ 27,200.00	\$ 26,950.00	\$ 27,200.00	
	SENIOR CENTER				
101-49010-310	Other Professional Services				
101-49010-361	Liability/Property	569.00	600.00	1,100.00	
101-49010-381	Utilities	3,600.00	3,600.00	4,000.00	
101-49010-401	Repairs/Maint Buildings	5,000.00	3,500.00	7,500.00	Needs Improvements
101-49010-437	Other Miscellaneous	250.00	500.00	500.00	
Total Senior Center		\$ 9,419.00	\$ 8,200.00	\$ 13,100.00	
	MISC				
101-49200-450	Unallocated	3,100.00	3,100.00	3,100.00	Initiative Foundation budget
101-49200-730	Transfer to Other Fund		31,316.00	31,316.00	Lease
Total Unallocated		\$ 3,100.00	\$ 34,416.00	\$ 34,416.00	
	AIRPORT				
101-49810-101	Full-Time Regular	28,964.00	35,519.00	40,768.00	
101-49810-102	Overtime	1,000.00	1,000.00	750.00	
101-49810-103	Part-Time Employees			6,781.00	
101-49810-104	Temp-Summer Help		1,000.00	6,400.00	
101-49810-121	PERA	2,690.00	2,895.00	3,608.00	
101-49810-122	FICA	2,904.00	3,125.00	3,058.00	
101-49810-131	Employer Paid Health	9,750.00	11,655.00	12,379.00	
101-49810-132	Employer Paid Health Saving	3,300.00	1,700.00	3,000.00	
101-49810-133	Employer Paid Dental	295.00	295.00	295.00	
101-49810-134	Employer Paid Disability	295.00	295.00	295.00	
101-49810-134	Training and Travel			1,000.00	
101-49810-212	Auto Expense (Fuel/Repair)	3,000.00	1,750.00	1,750.00	
101-49810-217	Other Operating Supplies	500.00	800.00	800.00	
101-49810-221	Equipment Parts/Repairs	2,000.00	2,000.00	2,000.00	
101-49810-270	Fuel for Resale	15,000.00	15,000.00	15,000.00	
101-49810-310	Other Professional Services	5,000.00	3,795.00	10,000.00	
101-49810-321	Telephone	1,300.00	3,000.00	3,000.00	
101-49810-361	Liability/Property	2,000.00	1,000.00	1,000.00	
101-49810-363	Automotive Ins	500.00	500.00	500.00	
101-49810-381	Utilities	6,000.00	3,500.00	3,500.00	
101-49810-401	Repairs/Maint Buildings	3,000.00	1,500.00	3,621.00	
101-49810-421	Credit Card/Bank Fees	1,200.00	1,800.00	1,800.00	
101-49810-437	Other Miscellaneous	750.00	750.00	750.00	
101-49810-510	Land				
101-49810-530	Improv Other Than Bldgs		17,800.00	15,000.00	New Fuel Card reader/Clear Zone Area Plan (CZAP)
101-49810-580	Other Equipment		4,200.00	6,000.00	our share of Equipment grant
Total Airport		\$ 89,448.00	\$ 114,879.00	\$ 143,055.00	
TOTAL GENERAL FUND EXPENDITURES		\$ 2,803,095.00	\$ 4,044,570.00	\$ 3,147,530.00	
EXCESS (DEFICIT) GENERAL FUND		\$ -	\$ (24,096.00)	\$ 13,000.00	

CITY OF MILACA 2025 FINAL BUDGET					Page 9
SPECIAL REVENUE FUNDS		2023	2024	2025 FINAL BUDGET	NOTES
		FINAL BUDGET	FINAL BUDGET		
ECONOMIC DEVELOPMENT FUND					
200-33160	Other Grants/Gifts				
200-36100	Special Assessments				
200-36102	Penalties and Interest				
200-36200	Miscellaneous Revenues				
200-36203	Contract Interest				
200-36210	Interest Earnings	1,000.00		1,000.00	
200-39100	Sale of Property				
200-39201	Transfer from General Fund				
200-39203	Transfer from Other Fund				
	TOTAL REVENUE	1,000.00	-	1,000.00	
200-46500-208	Training and Travel				
200-46500-310	Other Professional Services			1,000.00	
200-46500-322	Postage				
200-46500-343	Other Advertising				
200-46500-433	Dues and Subscriptions				
200-46500-437	Other Miscellaneous				
200-46500-510	Land				
200-46500-520	Buildings and Structures				
200-46500-610	Interest Expense				
200-46500-730	Transfer to Other Fund				
	TOTAL EXPENDITURE	-	-	1,000.00	
	NET EXCESS (DEFICIT)	1,000.00	-	-	
CHARITABLE GAMBLING FUND					
208-36210	Interest Earnings	850	1000	1000	
208-36240	Charitable Gambling Tax	27,500.00	25,600.00	27,000.00	
	TOTAL REVENUE	28,350.00	26,600.00	28,000.00	
Historical Society					
208-45600-310	Other Professional Services	75	75	150	
208-45600-381	Utilities	5,575.00	5,575.00	5,600.00	
208-45600-401	Repairs/Maint Buildings	5,000.00	5,800.00	6,000.00	
208-45600-437	Other Miscellaneous	1,000.00	1,000.00	1,000.00	
208-45600-530	Improv Other Than Bldgs				
Recreation					
208-49020-406	Trail Maintenance	4,000.00	6,000.00	7,250.00	
208-49020-700	Transfer to General Fund	8,000.00	8,000.00	8,000.00	
	TOTAL EXPENDITURES	23,650.00	26,450.00	28,000.00	
	NET EXCESS (DEFICIT)	4,700.00	150.00	0.00	
FIRE DEPARTMENT RESERVE FUND					
210-36200	Miscellaneous Revenues				
210-36210	Interest Earnings	600.00	850.00		
210-36230	Contributions and Donations	125,000.00	100,000.00	100,000.00	
	TOTAL REVENUE	125,600.00	100,850.00	100,000.00	
210-42280-700	Transfer to General Fund	125,000.00	100,000.00	100,000.00	
	TOTAL EXPENDITURES	125,000.00	100,000.00	100,000.00	
	NET EXCESS (DEFICIT)	600.00	850.00	0.00	
REVOLVING LOAN FUND					
212-36200	Miscellaneous Revenues				
212-36210	Interest Earnings	800	800	900	
212-39300	Proceeds-Gen Long-term Debt				
	TOTAL REVENUE	800	800	900	
212-47000-602	Loan Payment				
212-49000-437	Other Miscellaneous			900	
212-49000-603	Short-Term Debt Principal	5,555.00			
	TOTAL EXPENDITURE	5,555.00	0.00	900.00	
	NET EXCESS (DEFICIT)	-4,755.00	800.00	0.00	

CITY OF MILACA 2025 FINAL BUDGET				Page 10	
SPECIAL REVENUE FUNDS		2023	2024	2025	NOTES
		FINAL	FINAL	FINAL	
		BUDGET	BUDGET	BUDGET	
EVENTS FUND					
215-33160	Other Grants/Gifts				
215-34755	City Event Charges				
215-36210	Interest Earnings	45	45	175.00	
215-36230	Contributions and Donations	6,000.00			
215-39203	Transfer from Other Fund	11,500.00	11,500.00	11,500.00	
TOTAL REVENUE		17,545.00	11,545.00	11,675.00	
215-49000-101	Wages	3,000.00			
215-49000-102	Overtime	2,000.00			
215-49000-201	Office Supplies	100.00	50.00	75.00	
215-49000-217	Other Operating Supplies	2,000.00	100.00	100.00	
215-49000-310	Other Professional Services	1,500.00	8,000.00	10,300.00	
215-49000-343	Other Advertising	700.00	500.00	700.00	
215-49000-421	Credit Card/Bank Fees				
215-49000-437	Other Miscellaneous	500.00	2,895.00	500.00	
TOTAL EXPENDITURE		9,800.00	11,545.00	11,675.00	
NET EXCESS (DEFICIT)		7,745.00	0.00	0.00	
PARK IMPROVEMENT FUND					
216-36210	Interest Earnings	2,500.00	2,500.00	3,000.00	
216-36230	Contributions and Donations	0.00	0.00		
216-39203	Transfer from Other Fund	0.00	0.00		
TOTAL REVENUE		2,500.00	2,500.00	3,000.00	
216-41940-580	Other Equipment	0.00	0.00		
216-42110-530	Improv Other Than Bldgs	0.00	0.00		
216-42110-580	Other Equipment	0.00	0.00		
216-42280-240	Small Tools and Minor Equip	0.00	0.00		
216-42280-580	Other Equipment	0.00	0.00		
216-45200-240	Small Tools and Minor Equip	0.00	0.00		
216-45200-401	Repairs/Maint Buildings	0.00	0.00		
216-45200-437	Other Miscellaneous	0.00	0.00		
216-45200-520	Buildings and Structures	0.00	0.00		
216-45200-530	Improv Other Than Bldgs	9,000.00		3,000.00	
216-45200-580	Other Equipment	0.00	0.00		
216-46500-437	Other Miscellaneous	0.00	0.00		
216-46500-730	Transfer to Other Fund	0.00	0.00		
TOTAL EXPENDITURE		9,000.00	0	3,000.00	
NET EXCESS (DEFICIT)		-6,500.00	2,500.00	0.00	
PARK IMPROVEMENT FUND II					
217-36210	Interest Earnings	1,900.00	1,900.00	2,000.00	
217-36230	Contributions and Donations	0.00	0.00		
217-39203	Transfer from Other Fund	0.00	0.00		
TOTAL REVENUE		1,900.00	1,900.00	2,000.00	
217-45200-437	Other Miscellaneous			1,000.00	MOU to Rec Fest
217-45200-520	Buildings and Structures	0.00	0.00		
217-45200-530	Improv Other Than Bldgs	0.00	0.00		
217-45200-580	Other Equipment	0.00	0.00		
217-45200-730	Transfer to Other Fund	11,500.00	11,500.00	10,500.00	See Transfers
TOTAL EXPENDITURE		11,500.00	11,500.00	11,500.00	
NET EXCESS (DEFICIT)		-9,600.00	-9,600.00	-9,500.00	
VETERANS MEMORIAL					
218-36200	Miscellaneous Revenues	0.00	0.00		
218-36210	Interest Earnings	100.00	100.00	100.00	
218-36230	Contributions and Donations	0.00	0.00	1,000.00	
TOTAL REVENUE		100.00	100.00	1,100.00	
218-41550-300	Professional Svcs	0.00	0.00		
218-45200-730	Transfer to Other Fund	0.00	0.00		
218-45600-381	Utilities	0.00	0.00		
218-49000-303	Engineering Fees	0.00	0.00		
218-49000-381	Utilities	0.00	0.00		
218-49000-437	Other Miscellaneous	0.00	100.00	1,100.00	
218-49000-530	Improv Other Than Bldgs	0.00	0.00		
TOTAL EXPENDITURE		0.00	100.00	1,100.00	
NET EXCESS (DEFICIT)		100.00	0.00	0.00	
GRAND TOTAL REVENUE ALL FUNDS			144,295.00	147,675.00	
GRAND TOTAL EXPENDITURES ALL FUNDS			149,595.00	157,175.00	
SPECIAL REVENUE ALL FUNDS- NET EXCESS (DEFICIT)			\$ (5,300.00)	\$ (9,500.00)	

DEBT SCHEDULE

G.O. BONDS

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
475,000 2015 G.O. PARK IMPROV BOND															
2030 Principal	\$30,000	\$30,000	\$35,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000							
Fund 386 Interest	\$8,930	\$8,150	\$7,370	\$6,460	\$5,270	\$4,080	\$2,720	\$1,360							
Levy	\$42,000	\$40,058	\$44,489	\$43,534	\$42,284	\$46,284	\$44,856								
545,000 2019 G.O. BOND Str Const 8th&6th															
2031 Principal	\$45,000	\$45,000	\$50,000	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$55,000						
Fund 388 Interest	\$11,468	\$10,523	\$9,525	\$8,475	\$7,200	\$5,700	\$4,125	\$2,475	\$825						
Levy	\$58,795	\$63,053	\$61,950	\$60,848	\$59,273	\$62,948	\$61,215	\$59,483							
715,000 2021A G.O. BOND Str Const															
2037 Principal	\$40,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000
Fund 303 Interest	\$11,313	\$10,721	\$10,339	\$9,956	\$9,574	\$9,191	\$8,550	\$7,650	\$6,700	\$5,700	\$4,700	\$3,700	\$2,700	\$1,650	\$550
Levy	\$58,708	\$58,307	\$57,905	\$57,503	\$57,102	\$56,700	\$55,755	\$60,060	\$59,010	\$57,960	\$56,910	\$55,860	\$60,060	\$58,905	
570,000 2022A G.O. BOND Str Const															
2037 Principal	\$35,000	\$30,000	\$30,000	\$30,000	\$35,000	\$35,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$45,000	\$45,000	\$45,000	\$50,000
Fund 350 Interest	\$23,382	\$19,630	\$18,625	\$17,620	\$16,531	\$15,359	\$14,186	\$12,900	\$11,400	\$9,800	\$8,200	\$6,500	\$4,700	\$2,900	\$1,000
Levy	\$22,639	\$51,584	\$50,529	\$54,723	\$53,492	\$52,261	\$51,030	\$54,810	\$53,130	\$51,450	\$55,020	\$53,130	\$51,240	\$54,600	\$54,600
600,000 2024A G.O. BOND Str Const															
2039 Principal			\$15,000	\$30,000	\$30,000	\$30,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$45,000	\$45,000	\$50,000	\$50,000
Fund 355 Interest			\$44,750	\$29,250	\$27,750	\$26,250	\$24,500	\$22,750	\$21,000	\$19,000	\$17,000	\$15,000	\$12,750	\$10,500	\$8,000
Levy			\$62,738	\$62,213	\$60,638	\$64,313	\$62,475	\$60,638	\$64,050	\$61,950	\$59,850	\$63,000	\$60,638	\$63,525	\$60,900
2024 G.O. TAX ABATEMENT BOND ECE															
2039 Principal			\$13,143	\$13,274	\$13,407	\$13,541	\$13,676	\$13,813	\$13,951	\$14,091	\$14,231	\$14,374			
Fund 356 Interest & 1% Annual Fee			\$2,750	\$2,487	\$2,222	\$1,683	\$1,683	\$1,409	\$1,133	\$854	\$572	\$287			
Levy			\$24,633	\$16,549	\$16,410	\$16,269	\$16,127	\$15,983	\$15,838	\$15,692	\$15,544	\$15,394			
TOTAL G.O. BONDS (PRINCIPAL)	\$245,000	\$180,000	\$188,143	\$203,274	\$208,407	\$218,541	\$223,676	\$223,813	\$198,951	\$144,091	\$144,231	\$154,374	\$140,000	\$150,000	\$155,000
LEVY TOTAL			\$302,243	\$295,370	\$289,198	\$298,775	\$291,458	\$250,973	\$192,028	\$187,052	\$187,324	\$187,384	\$171,938	\$177,030	\$115,500
REVENUE															
3,060,114 2006 WATER															
2026 Principal	\$167,000	\$169,000	\$171,000	\$173,000	2027										
Fund 602 Interest (1.07%)	\$7,276	\$5,489	\$3,681	\$1,851											
373,000 2022 G.O. Water Revenue Bond (Meters)															
2022 Principal	\$67,000	\$67,000	\$73,000	\$75,000	\$78,000	\$80,000	\$80,000								
Fund 602 Interest	\$9,698	\$11,034	\$8,759	\$6,354	\$3,868	\$1,300									
TOTAL REVENUE BONDS (PRINCIPAL)	\$167,000	\$236,000	\$244,000	\$248,000	\$78,000	\$80,000	\$0	\$0	\$0	\$0					
LEASE PURCHASE															
202,895.88 2020 Caterpillar Lease															
2027 Principal	\$25,137	\$26,104	\$27,109	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153	\$28,153
Fund 389 Interest 3.85%	\$6,179	\$5,212	\$4,207	\$3,163	\$2,079	\$2,079	\$2,079								
Lease Payments	\$31,316	\$31,316	\$31,316	\$31,316	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080	\$30,080
TOTAL LEASE PURCHASE															
Total Debt All Funds (Principal and Interest)		\$532,565	\$553,364	\$549,282	\$399,273	\$346,880	\$264,081	\$257,135	\$224,925	\$164,500	\$159,900	\$165,200	\$160,150	\$165,050	\$164,550

CITY OF MILACA 2025 FINAL BUDGET					Page 11
DEBT SERVICE FUNDS		2023	2024	2025 FINAL BUDGET	NOTES
		FINAL	FINAL		
COA	2021 G.O. STREET BOND	BUDGET	BUDGET		
303-31000	General Property Taxes				
303-31010	Current Ad Valorem Taxes	58,708.00	58,307.00	57,905.00	
303-31020	Delinquent Ad Valorem Taxes				
303-47000-310	Other Professional Services				
303-47000-601	Debt Srv Bond Principal	40,000.00	45,000.00	45,000.00	
303-47000-611	Bond Interest	11,313.00	10,721.00	10,339.00	
303-47000-620	Fiscal Agent s Fees				
303-47000-730	Transfer to Other Fund				
	Excess (Deficit)	\$ 7,395.00	\$ 2,586.00	\$ 2,566.00	
	2022 G.O. STREET BOND				
350-31010	General Property Taxes	22,639.00	51,584.00	50,529.00	
350-31020	Delinquent Ad Valorem Taxes				
350-47000-601	Debt Service Bond Principal	35,000.00	30,000.00	30,000.00	
350-47000-611	Bond Interest	23,382.00	19,630.00	18,625.00	
350-47000-620	Fiscal Agent s Fees	150.00	150.00	150.00	
	Excess (Deficit)	(35,893.00)	1,804.00	1,754.00	
	2024 G.O. STREET BOND				
355-31010	Current Ad Valorem Taxes			62,738.00	
355-31020	Delinquent Ad Valorem Taxes				
355-31030	Mobile Home Tax				
355-36100	Special Assessments				
355-36102	Penalties and Interest				
355-36200	Miscellaneous Revenues				
355-36210	Interest Earnings				
355-39203	Transfer from Other Fund				
355-47000-601	Debt Srv Bond Principal			15,000.00	
355-47000-611	Bond Interest			44,750.00	
355-47000-620	Fiscal Agent s Fees				
	Excess (Deficit)	\$ -	\$ -	\$ 2,988.00	
	2024 G.O. Tax Abatement Bond (ECE Loan)				
356-31010	Current Ad Valorem Taxes			24,633.00	
356-31020	Delinquent Ad Valorem Taxes				
356-31030	Mobile Home Tax				
356-36200	Miscellaneous Revenues				
356-36210	Interest Earnings				
356-47000-601	Debt Srv Bond Principal			13,143.00	
356-47000-611	Bond Interest			2,750.00	
	Excess (Deficit)	\$ -	\$ -	\$ 8,740.00	
	2015 G.O. PARK BOND				
386-31010	Current Ad Valorem Taxes	42,000.00	40,058.00	44,489.00	
386-31020	Delinquent Ad Valorem Taxes				
386-31030	Mobile Home Tax				
386-36200	Miscellaneous Revenues				
386-36210	Interest Earnings				
386-47000-601	Debt Srv Bond Principal	30,000.00	30,000.00	35,000.00	
386-47000-611	Bond Interest	8,930.00	8,150.00	7,370.00	
	Excess (Deficit)	\$ 3,070.00	\$ 1,908.00	\$ 2,119.00	

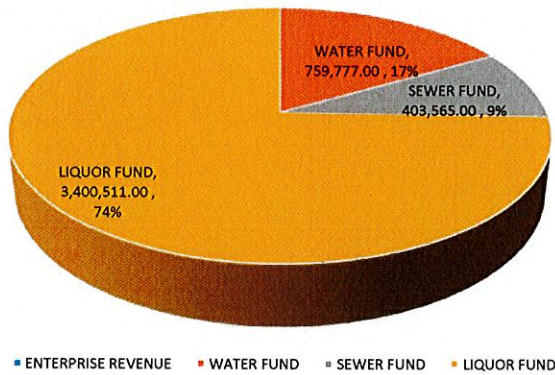
CITY OF MILACA 2025 FINAL BUDGET				Page 12
DEBT SERVICE FUNDS		2023	2024	2025
		FINAL	FINAL	FINAL
		BUDGET	BUDGET	BUDGET
2019 G.O. STREET RECONSTR BOND				
388-31010	Current Ad Valorem Taxes	58,795.00	63,053.00	61,950.00
388-31020	Delinquent Ad Valorem Taxes			
388-31030	Mobile Home Tax			
388-36210	Interest Earnings			
388-47000-601	Debt Srv Bond Principal	45,000.00	45,000.00	50,000.00
388-47000-611	Bond Interest	11,468.00	10,523.00	9,525.00
388-47000-620	Fiscal Agent s Fees	495.00	495.00	500.00
	Excess (Deficit)	\$ 1,832.00	\$ 7,035.00	\$ 1,925.00
LOADER EQUIP LEASE				
389-36200	Miscellaneous Revenues			
389-39203	Transfer from Other Fund		31,316.00	31,316.00
389-47000-606	Capital Lease Payment		26,104.00	27,109.00
389-47000-610	Interest Expense		5,212.00	4,207.00
	Excess (Deficit)	\$ -	\$ -	\$ -
TIF DISTRICT #1-10 DOWNTOWN (TEALS)				
404-31050	Tax Increments	42,000.00	42,000.00	42,000.00
404-31055	Delinquent Increment			
404-39203	Transfer from Other Fund			
404-49100-310	Other Professional Services	1,000.00	1,000.00	2,000.00
404-49100-351	Legal Notices Publishing			
404-49100-437	Other Miscellaneous			
404-49100-439	Developer s 90%	40,000.00	40,000.00	40,000.00
404-49100-610	Interest Expense	1,500.00	1,500.00	
404-49100-730	Transfer to Other Fund			
	Excess (Deficit)	\$ (500.00)	\$ (500.00)	\$ -
TIF DISTRICT #2-10 8 UNIT APTS				
407-31050	Tax Increments			
407-31055	Delinquent Increment			
407-39203	Transfer from Other Fund			
407-49100-310	Other Professional Services			
407-49100-351	Legal Notices Publishing			
407-49100-437	Other Miscellaneous			
407-49100-439	Developer s 90%			
407-49100-610	Interest Expense			
407-49100-730	Transfer to Other Fund			
	Excess (Deficit)	\$ -	\$ -	\$ -
			Total reflects paid Bonds	
NET EXCESS (DEFICIT) ALL DEBT SERVICE FUNDS		\$ (19,856.00)	\$ (13,585.00)	\$ 20,092.00

8 Unit Apts - not developed

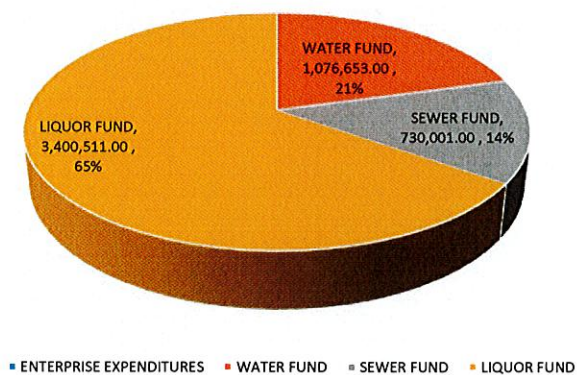
ENTERPRISE FUNDS

	2025 PRELIM BUDGET			2025 Budget	2024 Budget
	WATER FUND	SEWER FUND	LIQUOR FUND	TOTALS	Total
REVENUES					
Interest Income	17,000.00	17,000.00	8,000.00	42,000.00	34,550.00
Miscellaneous	52,850.00	21,000.00	1,000.00	74,850.00	36,500.00
Sales	689,927.00	365,565.00	3,391,511.00	4,447,003.00	4,300,275.00
TOTAL REVENUE	759,777.00	403,565.00	3,400,511.00	4,563,853.00	4,371,325.00
EXPENDITURES					
Capital Outlay	221,250.00	284,250.00	11,378.00	516,878.00	385,820.00
Debt Service Principal	244,000.00			244,000.00	236,000.00
Debt Service Interest and Other Charges	12,440.00			12,440.00	16,523.00
Operating Expenses	598,963.00	445,751.00	3,389,133.00	4,433,847.00	4,317,913.00
TOTAL EXPENDITURES	1,076,653.00	730,001.00	3,400,511.00	5,207,165.00	4,956,256.00
	(316,876.00)	(326,436.00)	-	(643,312.00)	(584,931.00)
2414					
Depreciation	172,420.00	83,421.00	71,650.00	327,491.00	
Net effect to Cash Balance	(144,456.00)	(243,015.00)	71,650.00	(315,821.00)	

ENTERPRISE FUNDS REVENUE



ENTERPRISE FUNDS EXPENDITURES



CITY OF MILACA 2025 FINAL BUDGET					Page 13
ENTERPRISE FUNDS		2023	2024	2025 FINAL BUDGET	NOTES
WATER FUND		FINAL	FINAL		
COA		BUDGET	BUDGET		
602-33160	Other Grants/Gifts	-	-		
602-36100	Special Assessments	2,500.00	2,500.00	4,600.00	
602-36200	Miscellaneous Revenues	28,600.00	32,500.00	34,000.00	
602-36210	Interest Earnings	10,000.00	12,500.00	17,000.00	
602-37100	Water Sales	524,500.00	526,500.00	689,927.00	Per Rate Study
602-37110	Customer Charges	1,500.00	1,500.00	1,000.00	
602-37120	Sale of Water Parts	1,000.00	1,000.00	250.00	
602-37150	Water Connect/Reconnect Fee	13,000.00	18,000.00	5,000.00	
602-37160	Water Penalty	8,000.00	8,000.00	8,000.00	
602-37170	Assessed Repairs	-	-		
602-39300	Bond Proceeds				
TOTAL WATER REVENUE		\$ 589,100.00	\$ 602,500.00	\$ 759,777.00	
		2023	2024	2025 FINAL BUDGET	NOTES
		FINAL	FINAL		
EXPENDITURES		BUDGET	BUDGET		
602-49400-101	Full-Time Regular	89,658.00	98,490.00	84,967.00	
602-49400-102	Overtime	2,500.00	3,500.00	3,000.00	
602-49400-104	Temp-Summer Help	2,500.00	1,764.00	6,400.00	
602-49400-106	Admin	55,860.00	54,012.00	60,501.00	
602-49400-121	PERA	11,140.00	11,671.00	11,380.00	
602-49400-122	FICA	11,522.00	11,285.00	12,098.00	
602-49400-131	Employer Paid Health	24,375.00	27,736.00	45,079.00	
602-49400-132	Employer Paid Health Saving	12,900.00	12,900.00	13,200.00	
602-49400-133	Employer Paid Dental	1,275.00	1,000.00	3,382.00	
602-49400-134	Employer Paid Disability	1,224.00	1,200.00	1,261.00	
602-49400-151	Worker s Comp Insurance Prem	2,033.00	1,800.00	2,000.00	
602-49400-201	Office Supplies	1,000.00	1,200.00	1,300.00	
602-49400-208	Training and Travel	1,500.00	1,000.00	2,000.00	
602-49400-212	Auto Expense (Fuel/Repair)	4,000.00	3,000.00	7,000.00	
602-49400-216	Chemicals and Chem Products	15,000.00	20,000.00	16,000.00	
602-49400-217	Other Operating Supplies	1,500.00	1,500.00	1,000.00	
602-49400-218	Parts - Water Dept.	5,000.00	3,000.00	3,000.00	
602-49400-221	Equipment Parts/Repairs	5,000.00	5,000.00	6,000.00	
602-49400-240	Small Tools and Minor Equip	3,500.00	3,500.00	1,500.00	
602-49400-301	Auditing and Acct g Services	3,000.00	4,950.00	4,950.00	
602-49400-303	Engineering Fees	10,000.00		10,000.00	
602-49400-306	Bank Fees/Charges	150.00	200.00	150.00	
602-49400-307	Bonding Fees				
602-49400-309	EDP, Software and Design	8,000.00	8,000.00	18,200.00	New meters annual fee
602-49400-310	Other Professional Services	10,000.00	25,000.00	25,000.00	
602-49400-321	Telephone	4,500.00	4,500.00	4,500.00	
602-49400-322	Postage	3,000.00	3,500.00	3,900.00	
602-49400-343	Other Advertising	750.00	250.00	250.00	
602-49400-361	Liability/Property	5,000.00	5,000.00	9,500.00	
602-49400-363	Automotive Ins	1,000.00	1,000.00	350.00	
602-49400-381	Utilities	45,000.00	40,750.00	45,000.00	
602-49400-401	Repairs/Maint Buildings	42,000.00	15,000.00	15,000.00	
602-49400-405	Depreciation	183,000.00	180,000.00	172,420.00	
602-49400-408	Water/Sewer Repair	6,000.00	6,000.00	6,000.00	
602-49400-433	Dues and Subscriptions	2,500.00	1,500.00	1,525.00	
602-49400-434	Uniforms	500.00		500.00	
602-49400-437	Other Miscellaneous		500.00	650.00	
602-49400-520	Buildings and Structures				
602-49400-530	Improv Other Than Bldgs	60,000.00	260,000.00	166,250.00	Water line to new property - Bond
602-49400-580	Other Equipment			55,000.00	Water plant generator
602-49400-601	Debt Srv Bond Principal	167,000.00	236,000.00	244,000.00	Water meter debt added
602-49400-611	Bond Interest	16,228.00	16,523.00	12,440.00	
TOTAL WATER EXPENDITURES		\$ 819,115.00	\$ 1,072,731.00	\$ 1,076,653.00	
Excess (Deficit)		-230,015.00	-470,231.00	-316,876.00	
		Spend down of cash- Deprec	-290,231.00	-144,456.00	

CITY OF MILACA 2025 FINAL BUDGET			Page 14		
ENTERPRISE FUNDS		2023	2024	2025	NOTES
SEWER FUND	FINAL	FINAL	FINAL		
COA	BUDGET	BUDGET	BUDGET		
603-36200	Miscellaneous Revenues	100.00	500.00	500.00	
603-36201	Unrealized Gain on Investment				
603-36206	Gain on Sale of Fixed Asset				
603-36210	Interest Earnings	12,000.00	13,250.00	17,000.00	
603-37200	Sewer Sales	335,000.00	340,000.00	350,865.00	Per rate study
603-37240	Reserve	21,000.00	21,000.00	21,000.00	
603-37250	Sewer Connect/Reconnect Fee	13,000.00	22,000.00	10,000.00	
603-37260	Sewer Penalty	4,100.00	4,250.00	4,200.00	
603-39101	Sales of General Fixed Assets				
	TOTAL SEWER REVENUE	\$ 385,200.00	\$ 401,000.00	\$ 403,565.00	
		2023	2024	2025	
	EXPENDITURES	FINAL	FINAL	FINAL	
		BUDGET	BUDGET	BUDGET	
603-49450-101	Full-Time Regular	89,658.00	98,490.00	84,967.00	
603-49450-102	Overtime	2,000.00	3,300.00	3,000.00	
603-49450-104	Temp-Summer Help	2,500.00	1,764.00	6,400.00	
603-49450-106	Admin	57,361.00	52,536.00	63,777.00	
603-49450-121	PERA	11,283.00	11,584.00	11,380.00	
603-49450-122	FICA	11,515.00	11,976.00	12,098.00	
603-49450-131	Employer Paid Health	24,375.00	27,250.00	45,129.00	
603-49450-132	Employer Paid Health Saving	13,050.00	13,000.00	13,200.00	
603-49450-133	Employer Paid Dental	1,263.00	1,300.00	3,382.00	
603-49450-134	Employer Paid Disability	1,212.00	1,300.00	1,246.00	
603-49450-151	Worker s Comp Insurance Prem	2,402.00	2,000.00	2,000.00	
603-49450-201	Office Supplies	1,000.00	1,000.00	1,800.00	
603-49450-208	Training and Travel	1,000.00	250.00	1,200.00	
603-49450-212	Auto Expense (Fuel/Repair)	7,500.00	6,000.00	7,780.00	
603-49450-217	Other Operating Supplies	2,500.00	1,000.00	1,500.00	
603-49450-221	Equipment Parts/Repairs	5,000.00	5,000.00	3,000.00	
603-49450-240	Small Tools and Minor Equip	1,000.00	500.00	500.00	
603-49450-301	Auditing and Acct g Services	3,000.00	4,950.00	4,950.00	
603-49450-303	Engineering Fees	2,500.00	5,000.00	25,000.00	
603-49450-307	Bonding Fees				
603-49450-309	EDP, Software and Design	5,250.00	5,500.00	5,600.00	
603-49450-310	Other Professional Services	15,000.00	25,000.00	15,000.00	
603-49450-322	Postage	3,250.00	3,350.00	3,350.00	
603-49450-343	Other Advertising	150.00	150.00	200.00	
603-49450-361	Liability/Property	7,500.00	6,000.00	4,000.00	
603-49450-363	Automotive Ins		900.00	300.00	
603-49450-381	Utilities	17,500.00	13,500.00	14,000.00	
603-49450-401	Repairs/Maint Buildings	3,000.00	3,000.00	4,000.00	
603-49450-405	Depreciation	77,500.00	75,000.00	83,421.00	
603-49450-407	Lift Station Repair	7,500.00	4,000.00	8,500.00	
603-49450-408	Water/Sewer Repair	30,000.00	7,500.00	12,000.00	
603-49450-409	Storm Sewer Repair	15,000.00	7,500.00	1,800.00	
603-49450-433	Dues and Subscriptions	1,600.00	500.00	100.00	
603-49450-434	Uniforms	500.00	500.00	500.00	
603-49450-437	Other Miscellaneous	100.00	100.00	671.00	
603-49450-472	Loss on Disposal				
603-49450-520	Buildings and Structures				
603-49450-530	Improv Other Than Bldgs	65,000.00	115,000.00	224,250.00	Sewer Jetting & sewer line to Development
603-49450-580	Other Equipment	90,000.00		60,000.00	Lift Station
	TOTAL SEWER EXPENDITURES	\$ 578,969.00	\$ 515,700.00	\$ 730,011.00	
	Excess (Deficit)	\$ (193,769.00)	\$ (114,700.00)	\$ (326,436.00)	
	Spend down of cash- Deprec		\$ (39,700.00)	\$ (243,015.00)	

CITY OF MILACA 2025 FINAL BUDGET					Page 15
ENTERPRISE FUNDS		2023	2024	2025 FINAL BUDGET	NOTES
LIQUOR FUND		FINAL	FINAL		
COA		BUDGET	BUDGET		
609-36200	Miscellaneous Revenues	500.00	1,000.00	1,000.00	
609-36201	Unrealized Gain on Investment				
609-36210	Interest Earnings	8,800.00	8,800.00	8,000.00	
609-37800	Gift Certificates				
609-37811	Liquor Sales	1,000,000.00	1,110,225.00	1,100,000.00	
609-37812	Beer Sales	1,525,000.00	1,695,000.00	1,761,511.00	
609-37813	Wine Sales	260,000.00	250,000.00	250,000.00	
609-37815	Mix/NA Sales	60,000.00	67,000.00	67,000.00	
609-37816	Cigarette Sales	124,000.00	126,000.00	100,000.00	
609-37817	Other Misc. Sales	55,000.00	55,000.00	58,000.00	
609-37818	THC Sales		54,800.00	55,000.00	
609-39300	Proceeds-Gen Long-term Debt				
TOTAL LIQUOR FUND REVENUE		\$ 3,033,300.00	\$ 3,367,825.00	\$ 3,400,511.00	
		2023	2024	2025	NOTES
		FINAL	FINAL	FINAL	
		BUDGET	BUDGET	BUDGET	
609-49750-101	Full-Time Regular	111,364.00	146,219.00	158,909.00	3 FTE
609-49750-102	Overtime	1,500.00	2,000.00	1,000.00	
609-49750-103	Part-Time Employees	211,801.00	155,811.00	123,887.00	
609-49750-106	Admin	36,156.00	52,497.00	48,500.00	
609-49750-121	PERA	16,304.00	25,000.00	25,000.00	
609-49750-122	FICA	16,630.00	25,000.00	25,000.00	
609-49750-131	Employer Paid Health	19,402.00	26,765.00	29,937.00	
609-49750-132	Employer Paid Health Saving	8,100.00	6,000.00	9,000.00	
609-49750-133	Employer Paid Dental	1,250.00	1,000.00	1,500.00	
609-49750-134	Employer Paid Disability	1,232.00	1,100.00	1,500.00	
609-49750-142	Unemployment Benefit Payments				
609-49750-151	Worker s Comp Insurance Prem	6,783.00	6,000.00	6,000.00	
609-49750-201	Office Supplies	1,500.00	1,250.00	1,000.00	
609-49750-208	Training and Travel	2,000.00	2,500.00	4,000.00	
609-49750-217	Other Operating Supplies	6,500.00	7,000.00	7,000.00	
609-49750-221	Equipment Parts/Repairs	5,000.00	5,000.00	5,000.00	
609-49750-240	Small Tools and Minor Equip	6,000.00	6,000.00	3,000.00	
609-49750-251	Liquor For Resale	625,000.00	717,000.00	750,000.00	
609-49750-252	Beer For Resale	1,161,706.00	1,267,565.00	1,300,000.00	
609-49750-253	Wine For Resale	175,000.00	170,000.00	175,000.00	
609-49750-254	Mix/Non Alcoholic	45,000.00	54,485.00	55,000.00	
609-49750-256	Tobacco Products For Resale	90,000.00	90,000.00	95,680.00	
609-49750-259	Other For Resale	36,000.00	63,545.00	65,000.00	
609-49750-260	Deposits for Kegs				
609-49750-301	Auditing and Acct g Services	3,660.00	4,950.00	4,950.00	
609-49750-309	EDP, Software and Design	4,312.00	4,650.00	2,500.00	
609-49750-310	Other Professional Services	2,858.00	3,500.00	7,500.00	
609-49750-321	Telephone	2,475.00	2,500.00	2,500.00	
609-49750-322	Postage				
609-49750-333	Freight and Express	16,000.00	19,000.00	18,000.00	
609-49750-343	Other Advertising	5,000.00	5,000.00	4,000.00	
609-49750-361	Liability/Property	6,800.00	8,000.00	6,000.00	
609-49750-364	Dram Shop	2,800.00	3,792.00	4,000.00	
609-49750-381	Utilities	38,000.00	42,500.00	42,500.00	
609-49750-384	Refuse/Garbage Disposal	1,300.00	1,300.00	1,400.00	
609-49750-401	Repairs/Maint Buildings	10,017.00	10,000.00	8,650.00	
609-49750-405	Depreciation	55,500.00	59,000.00	68,000.00	
609-49750-421	Credit Card/Bank Fees	47,000.00	15,000.00	9,000.00	
609-49750-431	Cash Short				
609-49750-433	Dues and Subscriptions	1,800.00	1,800.00	1,900.00	Add cooler repairs
609-49750-434	Uniforms	2,000.00	2,500.00	3,000.00	
609-49750-437	Other Miscellaneous	2,800.00	2,000.00	3,000.00	
609-49750-520	Buildings and Structures		26,765.00	5,000.00	
609-49750-530	Improv Other Than Bldgs		7,331.00	11,378.00	Replace concrete-delivery door
609-49750-580	Other Equipment	46,750.00	10,820.00	5,000.00	
609-49750-700	Transfer to General Fund	200,000.00	300,000.00	300,000.00	
609-49750-730	Transfer to Other Fund				
TOTAL LIQUOR FUND EXPENDITURES		\$ 3,033,300.00	\$ 3,367,825.00	\$ 3,400,511.00	
Excess (Deficit)		\$ -	\$ -	\$ -	

CITY OF MILACA 2025 FINAL BUDGET					Page 16
CUSTODIAL FUNDS		2023	2024	2025 FINAL BUDGET	NOTES
DEPUTY REGISTRAR FUND		FINAL	FINAL		
COA		BUDGET	BUDGET		
619-36200	Miscellaneous Revenues	1,000.00	1,000.00	2,000.00	
619-36201	Unrealized Gain on Investment				
619-36210	Interest Earnings	50.00	150.00	185.00	
619-37900	Motor Vehicle License	211,740.00	261,146.00	260,150.00	
619-37911	Driver License	3,800.00	4,500.00		
619-37912	D.N.R.	6,000.00	11,500.00	11,500.00	
619-37913	Game License				
TOTAL REVENUE		\$ 222,590.00	\$ 278,296.00	\$ 273,835.00	
		2023	2024	2025 FINAL BUDGET	NOTES
		FINAL	FINAL		
		BUDGET	BUDGET		
619-49900-101	Full-Time Regular	86,590.00	89,690.00	94,224.00	
619-49900-102	Overtime	350.00	350.00	350.00	
619-49900-103	Part-Time Employees	47,319.00	39,727.00	51,396.00	
619-49900-106	Admin	15,000.00	25,160.00	23,155.00	
619-49900-121	PERA	10,757.00	10,249.00	11,910.00	
619-49900-122	FICA	10,972.00	10,972.00	12,150.00	
619-49900-131	Employer Paid Health	6,675.00	8,325.00	12,672.00	
619-49900-132	Employer Paid Health Saving	3,000.00	6,000.00	6,000.00	
619-49900-133	Employer Paid Dental	650.00	650.00	750.00	
619-49900-134	Employer Paid Disability	575.00	650.00	650.00	
619-49900-142	Unemployment Benefit Payments				
619-49900-151	Worker s Comp Insurance Prem	1,600.00	600.00	600.00	
619-49900-201	Office Supplies	2,000.00	2,372.00	3,000.00	
619-49900-208	Training and Travel	250.00	250.00	1,000.00	
619-49900-217	Other Operating Supplies	2,500.00	1,800.00	2,500.00	
619-49900-240	Small Tools and Minor Equip	1,000.00	900.00	3,000.00	
619-49900-301	Auditing and Acct g Services	1,220.00	990.00	1,440.00	
619-49900-309	EDP, Software and Design	4,000.00	2,510.00	6,000.00	
619-49900-310	Other Professional Services	1,800.00	1,425.00	1,500.00	
619-49900-321	Telephone	3,000.00	2,525.00	3,200.00	
619-49900-322	Postage	3,000.00	500.00	2,500.00	
619-49900-343	Other Advertising	400.00	500.00	1,000.00	
619-49900-361	Liability/Property	275.00	300.00	1,000.00	
619-49900-401	Repairs/Maint Buildings	5,602.00	1,500.00	10,000.00	
619-49900-410	Rentals (GENERAL)	6,000.00	6,500.00	6,500.00	
619-49900-421	Credit Card/Bank Fees	25.00	25.00	100.00	
619-49900-432	Uncollectable Checks	200.00	200.00	400.00	
619-49900-433	Dues and Subscriptions	305.00	330.00	500.00	
619-49900-520	Buildings and Structures		57,500.00	15,000.00	
619-49900-570	Office Equip and Furnishings	7,525.00	5,796.00	1,338.00	
619-49900-800	Change in Pension				
TOTAL EXPENDITURES DEP REG		222,590.00	278,296.00	273,835.00	
Excess (Deficit)		\$ -	\$ -	\$ -	

FINAL PROPERTY TAX LEVY FOR 2025

	Revised 12/12/2024	Budget 2024	Budget 2025	\$ Increase	% Increase
GENERAL FUND		730,861.00	674,754.00	(56,107.00)	Lowered by Transition aid and council
Cap Equip	PW(Lease)	31,316.00	31,316.00		
	Fire				Levy without reserves
	Park				
	Police				
	Total	\$ 762,177.00	\$ 706,070.00	(56,107.00)	-7.36%
DEBT SERVICE					
Fund 386	2015 GO Park Bond	40,058.00	44,489.00		
Fund 388	2019 GO Bond	63,053.00	61,950.00		
Fund 303	2021 A GO Bond	58,307.00	57,905.00		
Fund 350	2022 A GO Bond	51,584.00	50,529.00		
Fund 355	2024 A GO Bond		62,738.00		Street Bond
Fund 356	2024 Tax Abatement Bond		24,633.00		Land Purchase
	Total	\$ 213,002.00	\$ 302,244.00	\$ 89,242.00	41.90%
TOTAL		\$ 975,179.00	\$ 1,008,314.00	\$ 33,135.00	3.40%

		3% Step plus .5% COLA		3% Step plus 1.5% COLA	
WAGES		2024	2025		
		3.5%	4.5%		
Grade	Position	HR WAGE	HR WAGE		TOTAL WAGES
2.0	Summer Maintenance	15.53	16,146.00	16.22	16,872.57
4.0	Liquor Store Clerk	15.45	15.53	15.53	
	EDEL, AMY	19.86	14,499.00	20.76	19,302.54
	ELI, VERNETTE	15.99	2,622.48	16.71	3,475.75
	GROSE, MATTHEW	15.53	13,972.50	16.22	15,818.03
	POWELL, HAYLEY	15.53	20,337.75	16.22	25,308.86
	HERMAN, BRITNEY	15.00	14,430.00	15.68	18,339.75
	SHOCKLEY, WALLACE	18.54	11,585.53	19.56	16,036.23
	STEFFEL, LAURIE	19.86	8,937.74	20.76	9,547.50
	STEVENSON, DAVID	19.10	7,447.34	19.96	10,376.63
	SODERBERG, RICARD	15.53	25,841.92	16.23	21,097.51
	VANTHOF, ANTHONY	17.13	28,504.32	17.90	2,148.10
	ZIESMER, RICK	16.47	34,251.05	17.21	35,792.35
6.0	Motor Vehicle Clerk				
	WEINER, AUDRA	18.60	38,685.82	19.44	40,426.68
	TOLMIE, MYLA	16.53	13,785.14	17.27	14,405.48
	DAVID, JULIE	17.53	29,174.75	18.32	30,487.61
10.0	Asst. Liquor Store Manager				
	HANSEN, MARI	21.41	44,532.80	22.37	46,536.78
10.0	Receptionist/Utility Bill Tech				
	Niedzielski, Mary Beth	22.06	45,884.80	23.05	47,949.62
10.0	PD Admin/Records Tech				
	RUNYON-MARTINSON, HOLLY	28.85	60,008.00	30.15	62,708.36
10.0	Public Works Maintenance				
	PELARSKI, DARRELL	15.60	19,468.80	16.30	20,344.90
	ROELOFS, TIMOTHY	18.00	14,976.00	18.81	15,649.92
12.0	Motor Vehicle Supervisor				
	CAIN, AMY	24.72	51,417.60	25.83	53,731.39
12.0	Communications Specialist				
	MICKELSON, MARY K	24.72	51,417.60	25.83	53,731.39
12.0	Public Works Maint. I (Water Operator)				
14.0	Public Works Maint. II (Water/Sewer OP)				
	ROELOFS, TROY D	25.97	54,013.75	27.40	56,984.51
	OLDENBURG, JOHN D.	30.89	64,251.20	32.59	67,785.02
	PELASRKS, ZACH	24.59	51,147.20	25.70	53,448.82
16.0	Asst. City clerk/Accounts Payable				
	KATKE, DELORIS C.	30.11	62,627.62	31.46	65,445.87
16.0	Public Works Maint. III (Assistant Supervisor)				
	JOHNSON, WARNE	31.01	64,497.89	32.71	68,045.27
18.0	Liquor Store Manager				
	JEYS, VICTORIA	35.23	73,281.85	36.82	76,579.53
20.0	Public Works Superintendent				
	KIRKEBY, GARY	37.32	77,629.97	39.00	81,123.32
22.0	Treasurer				
	NEALLEY, ELIZABETH	35.71	74,271.60	37.31	77,613.82
24.0	Police Chief				
	RASMUSSEN, QUINN	41.19	85,675.20	43.46	90,396.80
26.0	City Manager				
	PFAFF, TAMMY L.	50.18	104,367.74	52.44	109,085.09

POLICE DEPARTMENT UNION		Jan 1 2025	1-1 to 6-30	July 1 2025	July 1 to Dec 31	Total Wages
		3.5%		1%		
BARROS, MIKE	35.58	36.83	39,771.32	37.19	40,165.20	79,936.52
HARRIS, HENRY	34.26	35.46	38,295.83	35.81	38,674.80	76,970.63
ISAACSON, JACOB	35.58	36.83	39,771.32	37.19	40,165.20	79,936.52
SAMMIS, ANDREW	31.60	32.71	35,322.48	31.62	34,149.60	69,472.08
SHAW, JEFF	36.65	37.93	40,967.37	38.31	12,259.20	53,226.57
NEW HIRE	28.57	29.57	31,935.55	28.86	31,168.80	63,104.35
NEW HIRE		28.86	63,492.00			63,492.00
RASMUSSEN, QUINN	41.19	43.46				90,396.80
RUNYON-MARTINSON, HOLLY						62,708.36
					TOTAL WAGES	639,243.83

**APPENDIX A: WAGES
PATROL OFFICERS AND SCHOOL LIAISON OFFICER**

	3.50%
	2024 Hour
Start	\$27.60
After one year	\$28.92
After two years	\$30.25
After three years	\$31.60
After four years	\$32.91
After five years	\$34.26
After six years	\$35.58
After 12 years (2% above six-year step)	\$36.60
After 18 years (3% above six-year step)	\$36.65
After 25 years (4% above six-year step)	\$37.01

	3.50%	+1.00%
	January 1, 2025 Hour	July 1, 2025 Hour
Start	\$28.57	\$28.86
After one year	\$29.93	\$30.23
After two years	\$31.31	\$31.63
After three years	\$32.70	\$33.03
After four years	\$34.06	\$34.41
After five years	\$35.46	\$35.81
After six years	\$36.83	\$32.70
After 12 years (2% above six-year step)	\$37.57	\$37.94
After 18 years (3% above six-year step)	\$37.93	\$38.31
After 25 years (4% above six-year step)	\$38.31	\$38.69

	3.50%	+1.50%
	January 1, 2026 Hour	July 1, 2026 Hour
Start	\$29.87	\$30.31
After one year	\$31.29	\$31.76
After two years	\$32.73	\$33.22
After three years	\$34.19	\$34.70
After four years	\$35.61	\$36.14
After five years	\$37.07	\$37.62
After six years	\$38.50	\$39.08
After 12 years (2% above six-year step)	\$39.27	\$39.86
After 18 years (3% above six-year step)	\$39.65	\$40.25
After 25 years (4% above six-year step)	\$40.04	\$40.64

For the duration of this agreement, at either party's option, parties agree to re-open discussion concerning MSRS health care savings plan.

LONGEVITY SCHEDULE

Name	Hire Date	Hire Year	5 Years	10 Years	15 Years	20 Years	25 Years	30 Years	35 Years	40 Years
Katke, Deloris	9/1/1988	1988	1993	1998	2003	2008	2013	2018	2023	2028
Jeys, Vicki	3/24/2003	2003	2008	2013	2018	2023	2028	2033	2038	2043
Steffel, Laurie	8/29/2007	2007	2012	2017	2022	2027	2032	2037	2042	2047
Hansen, Mari	6/21/2012	2012	2017	2022	2027	2032	2037	2042	2047	2052
Edel, Amy	4/19/2013	2013	2018	2023	2028	2033	2038	2043	2048	2053
Johnson, Warne	11/5/2015	2015	2020	2025	2030	2035	2040	2045	2050	2055
Oldenburg, John	11/23/2015	2015	2020	2025	2030	2035	2040	2045	2050	2055
Rasmussen, Quinn	4/14/2015	2015	2020	2025	2030	2035	2040	2045	2050	2055
Stevenson, Dave	5/13/2016	2016	2021	2026	2031	2036	2041	2046	2051	2056
Pfaff, Tammy	5/1/2017	2017	2022	2027	2032	2037	2042	2047	2052	2057
Wubben, Mark	5/9/2017	2017	2022	2027	2032	2037	2042	2047	2052	2057
Kirkeby, Gary	9/25/2017	2017	2022	2027	2032	2037	2042	2047	2052	2057
Cain, Amy	3/12/2019	2019	2024	2029	2034	2039	2044	2049	2054	2059
Mickelson, Mary	9/23/2019	2019	2024	2029	2034	2039	2044	2049	2054	2059
Vanthof, Anthony	11/21/2019	2019	2024	2029	2034	2039	2044	2049	2054	2059
Roelofs, Troy	6/29/2020	2020	2025	2030	2035	2040	2045	2050	2055	2060
Shockley, Wallace	8/24/2020	2020	2025	2030	2035	2040	2045	2050	2055	2060
Wiener, Audra	5/24/2021	2021	2026	2031	2036	2041	2046	2051	2056	2061
Eli, Vernette	1/17/2022	2022	2027	2032	2037	2042	2047	2052	2057	2062
Niedzielski, MaryBeth	1/31/2022	2022	2027	2032	2037	2042	2047	2052	2057	2062
Pelarski, Zachariah	4/25/2022	2022	2027	2032	2037	2042	2047	2052	2057	2062
Grose, Matthew	5/31/2022	2022	2027	2032	2037	2042	2047	2052	2057	2062
David, Julie	7/5/2022	2022	2027	2032	2037	2042	2047	2052	2057	2062
Nealley, Elizabeth	2/13/2023	2023	2028	2033	2038	2043	2048	2053	2058	2063
Tolmie, Myla	8/7/2023	2023	2028	2033	2038	2043	2048	2053	2058	2063
Runyon-Martinson, Holly	4/4/2024	2024	2029	2034	2039	2044	2049	2054	2059	2064

2025 BUDGETED TRANSFERS				Notes
Fund	Account Description	Budget	Description	
Charitable Gambling Fund General Fund	E 208-49020-700 Transfer to General Fund R 101-39203 Transfer from Other Fund	8,000.00 8,000.00	Warming House & Trail Maintenance Workers	
Fire Dept Reserve Fund General Fund	E 210-42280-700 Transfer to General Fund R 101-39204 Transfer from Fire Dept Reserve	100,000.00 100,000.00	Donations - Fire Relief Assoc - Equip Reserve	
Municipal Liquor Fund General Fund	E 609-49750-700 Transfer to General Fund R 101-39209 Transfer from Liquor	300,000.00 300,000.00	Budgeted Transfer-Monthly \$25,000	Monthly Transfer
Gorecki Improvement Fund Events Fund	E 217-45200-730 Transfer to Events Fund R 215-39203 Transfer From Fund 217	1,000.00 1,000.00	Transfer for Movies in the park	Recommend we continue Movies in the Park
Gorecki Improvement Fund Events Fund	E 217-45200-730 Transfer to Events Fund R 215-39203 Transfer From Fund 217	500.00 500.00	Trail events	
Gorecki Improvement Fund Events Fund	E 217-45200-730 Transfer to Events Fund R 215-39203 Transfer From Fund 217	10,000.00 10,000.00	Other Rec Park Activities	

CAPITAL IMPROVEMENT PLAN- 5 YEAR MODEL									
STREET IMPROVEMENT	Finance Project	Estimated Cost	2025	2026	2027	2028	2029		
1st street sidewalk replacement	Use RBC MM funds		250,000.00						
Milaca Junction Addition Street	USDA Com Fac Direct Loan/Grant		550,000.00						
3rd Ave NW (Pay 5th St to 10th St) Mill/Overlay				331,500.00					
Seal Coat, Crack repair, maintenance			50,000.00	50,000.00	50,000.00	50,000.00	50,000.00		50,000.00
City Share of Roundabout -3rd					475,000.00				
City Share of lighting for Hwy 23 MnDot Project					180,000.00				
10th Ave SE and 5th St SE (BYPASS)									
2nd St NW (3rd to Central) Reclaim & Water Main									
Trimble Park 1st St, 2nd Ave, 2nd St.		1,253,800							430,000.00
TOTAL ESTIMATED COST BY YEAR			850,000.00	381,500.00	705,000.00	635,000.00	480,000.00		
UTILITY IMPROVEMENTS	Finance Project	Estimated Cost	2025	2026	2027	2028	2029		
2ND St SE and 3rd Ave SW									
Sanitary Sewer Lining				100,000.00	100,000.00	100,000.00	100,000.00		100,000.00
Waste Water Treatment Plant/Ponds									
Water Tower - 8th St Painting	PFA 1% Note				1,500,000.00				
Old Water Tower- Painting									
Lead Line replacement of 131 lines									
Water line to Milaca Junction Addition			166,250.00						
Sewer line to Milaca Junction Addition			169,250.00						
Water line under Hwy 23 MnDot Project					100,000.00				
Sewer line under Hwy 23 MnDot Project					100,000.00				
Generator-water			55,000.00						
Lift Station Pump- Sewer			60,000.00						
TOTAL ESTIMATED COST BY YEAR			450,500.00	100,000.00	1,800,000.00	100,000.00	100,000.00		100,000.00

PUBLIC WORKS EQUIPMENT REPLACEMENT		Estimated Cost	2025	2026	2027	2028	2029
	Finance Project						
1977 Dodge M880 Truck							
2000 Sterling Dump Truck							
2000 Forest River Trailer							
2001 Sterling Dump Truck							
2003 New Holland Tractor							
2004 J & L Trailer							
2006 Mack DS 999 Plow Truck		150,000.00					
2006 Dodge 3/4 ton 4x4 Truck		100,000.00		100,000.00			
2006Ford F550 Dump Truck							
Street Sweeper	Replace in 2028	100,000.00				100,000.00	
2011 Chevy 2500	ST Bid-Reserves	55,000.00				60,000.00	
2015 Chevy 2500	ST Bid-Reserves	55,000.00		55,000.00			
2016 Ford LL XPL							
2018 Felling Trailer							
2019 Ford LL XPL							
2019 3/4 Ton Ford F 250	ST Bid-Reserves	60,000.00				60,000.00	
2019 3/4 Ton Ford F 250 XL	ST Bid-Reserves	60,000.00				60,000.00	
2019 Kubota XUV							
2020 Utility Trailer							
Snow Plow for truck	Reserves	20,000.00					20,000.00
2021 Chevy Silverado 2500	ST Bid-Reserves	55,000.00					
2024 Chevy Silverado 2500							
Street Pavement Roller (used)	Reserves/surplus	10,000.00	10,000.00				
2006 John Deere Grader	Purchase/Lease	250,000.00					
Field roller/packer Airport Grant	Reserves airport city	1,500.00					
John Deere 6310	Purchase/Surplus						
2020 Catepillar 950M (Loader with snow blower)	Lease		31,316.00	31,316.00	56,080.00		
Street barricades	Purchase	5,000.00	5,000.00				
Boom mower attachment	Purchase/Surplus	10,000.00			10,000.00		
Boiler		20,000.00					
TOTAL ESTIMATED COST BY YEAR		951,500.00	46,316.00	186,316.00	66,080.00	160,000.00	140,000.00
PUBLIC WORKS BUILDINGS AND GROUNDS- IMPROVEMENTS		Estimated Cost	2025	2026	2027	2028	2029
CONCRETE REPLACEMENT SHOP FLOOR				75,000.00			
TOTAL ESTIMATED COST BY YEAR		-	-	75,000.00	-	-	-

	Finance Project	Estimated Cost	2025	2026	2027	2028	2029
PARK IMPROVEMENTS							
Mulch		6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Mower Purchase		25,000.00		25,000.00			25,000.00
Pickleball Fence		15,000.00			15,000.00		
Trimble Shelter		20,000.00				20,000.00	
Rec Park Swingset		15,000.00		15,000.00			
TOTAL ESTIMATED COST BY YEAR		81,000.00	6,000.00	46,000.00	21,000.00	26,000.00	31,000.00
POLICE DEPARTMENT EQUIPMENT REPLACEMENT							
Hand Gun replacement	Finance Project	Estimated Cost	2025	2026	2027	2028	2029
Carpet Replacement		10,000.00	10,000.00				
Body and squad camera		10,000.00		7,500.00			
Squad Car	ST Bid-Reserves					70,000.00	
2016 Ford LL XPL							
2019 Ford LL XPL							
2021 Chev Tahoe LL							
2025 Ford Interceptor							
2025 Ford Interceptor							
TOTAL ESTIMATED COST BY YEAR		20,000.00	10,000.00	7,500.00	-	70,000.00	40,000.00
CAPITAL IMPROVEMENTS							
FIRE DEPARTMENT EQUIPMENT REPLACEMENT							
1989 Dodge 350 Grass Rig	Finance Project	Estimated Cost	2025	2026	2027	2028	2029
1994 Freightliner Pumper							
1997 Chevy Rescue Truck							
2005 Ford F-350 Super Duty Grass Rig		20,145					
2007 Sterling Truck							
2015 Pumper Tanker Truc							
2020 Ford Freightliner							
2023 Polaris Ranger XUV 1000 with Tracks							
2024 Alum Trailer							
2024 Pumper Tanker Fire Truck		864,890.00	674,851.00				
SCBA 1 per year		4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Turn our gear (4 sets a per year)		3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Air Bottles (4 per year)		4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Pagers							
TOTAL ESTIMATED COST BY YEAR			686,851.00	12,000.00	12,000.00	12,000.00	12,000.00

	Finance Project In Budget	Estimated Cost	2025	2026	2027	2028	2029
CITY HALL							
Reception area Security Improvements		62,162.00	51,299.00				
Carpet replacement in offices			25,000.00				
Computers, Sever hardware, firewall, Laptops			18,000.00	14,400.00	4,700.00	10,000.00	4,500.00
Fireproof Safe x2				2,500.00			
Scanner							
Roof Replacement							
TOTAL ESTIMATED COST BY YEAR			69,299.00	41,900.00	4,700.00	10,000.00	4,500.00
AIRPORT	Finance Project	Estimated Cost	2025	2026	2027	2028	2029
CZAP Plan (Clear Zone Area Plan)	Grant	10,000.00	500.00				
Fuel System Card Reader	Grant	40,000.00	12,000.00				
Phase 3 pavement	Grant	355,000.00		35,500.00			
Remodel Arriaval Departure Building	Grant	30,000.00		3,000.00			
Obstruction removal	Grant	10,000.00		1,000.00			
Replace Toro Lawnmower	Grant	60,000.00	6,000.00				
New Taxilane construction (Judd prop)	Grant	327,000.00			32,700.00		
New Beacon and Wind Sock	Grant	107,000.00			10,700.00		
Zoning Update	Grant	45,000.00				4,500.00	
Pavement Maintenance	Grant	74,000.00					7,400.00
Gate and wildlife fence	Grant	130,000.00					13,000.00
TOTAL ESTIMATED COST BY YEAR		1,188,000.00	12,500.00	45,500.00	43,400.00	4,500.00	20,400.00
CAPITAL IMPROVEMENTS	Finance Project	Estimated Cost	2025	2026	2027	2028	2029
LIQUOR STORE EQUIPMENT REPLACEMENT							
Cement replacement - by back doors			12,000.00				
Replace delivery doors				15,000.00			
Computers						15,000.00	
Camera system							25,000.00
Counter replacement					35,000.00		
Remove back bar and sink				5,000.00			
Add a Drop sink with counter				7,500.00			
Sidewalk/Cement on south end					30,000.00		
Fix bricks on entrance pillars				5,000.00			
TOTAL ESTIMATED COST BY YEAR			12,000.00	32,500.00	65,000.00	15,000.00	25,000.00
TOTAL ALL DEPARTMENTS			2,143,466.00	928,216.00	2,717,180.00	1,032,500.00	852,900.00

12/03/2024

Dear Tammy and Delores

Effective December 31 2024 I will be resigning from The Planning Commission. I have been on this for 27 years and have worked with many different persons and have enjoyed time on it. Milaca is growing with the current leadership and is it is good to see that and happy I could be a part of this.

Sincerely

A handwritten signature in cursive script that reads "Arla Johnson". The signature is written in black ink and is positioned above the printed name.

Arla Johnson

Certificate of Appreciation

PRESENTED TO

ARLA JOHNSON

In Recognition of your commitment in serving on the Milaca City Planning Commission, we greatly appreciate your hard-work and Thank You for all these years of membership on this committee.

On behalf of the City of Milaca and Milaca Planning Commission, we recognize your 27 years of dedicated service.

Awarded this 18th day of December, 2024

Dave Dillan, Mayor

Tammy Pfaff, City Manager

Certificate of Appreciation

PRESENTED TO

Laurie GAHM

In Recognition of your commitment in serving on the City of Milaca Council, we greatly appreciate your hard-work and Thank You for your input on city issues.

On behalf of the City of Milaca Council and staff, we recognize your 2 years of dedicated service.

Awarded this 18th day of December, 2024

Dave Dillan, Mayor

Tammy Pfaff, City Manager

ORDINANCE NO. 535
AN ORDINANCE TO THE CITY CODE
TITLE IX (GENERAL REGULATIONS) OF THE CITY CODE
ADDING CHAPTER 98 RECREATIONAL VEHICLES, CAMPERS, TRAILERS,
OVER-SIZED VEHICLES-STORAGE

The City Council of the City of Milaca hereby ordains City Code Title IX (General Regulations) Chapter 98 and shall read as follows:

§ 98.01 PURPOSE AND INTENT.

The purpose of this chapter is to regulate the storage and use of recreational vehicles, campers, trailers and over-sized vehicles in Residential and Industrial areas within the City of Milaca.

§ 98.02 DEFINITIONS.

A recreational vehicle, often abbreviated as RV, is a motor vehicle or trailer that includes living quarters designed for accommodation. Types of RVs include motorhomes, campervans, coaches, caravans (also known as travel trailers and campers), fifth-wheel trailers, popup campers, truck campers and toy haulers (they are a Class A and Class C RV with a garage).

CAMPER OR TRAVEL TRAILER typically 13 to 35 ft. and uses tow hitch attached to rear frame of towing vehicle.

CLASS A (INTEGRATED) MOTORHOME typically 26 to 45 ft. and built on heavy-duty truck or bus chassis.

CLASS B (SEMI-INTEGRATED) MOTORHOME typically 17 to 23 ft. and typically vans with elevated rooflines.

CLASS C (ALCOVE) MOTORHOME typically 20 to 30 ft. and built on cutaway pickup or van chassis with bunk over cab area.

FIFTH WHEEL typically 17 to 40 ft and uses fifth-wheel coupling centered above rear axle of towing vehicle.

FOLDING / POP-UP typically 8 to 16 ft. with collapsable sides that are stowed during towing.

TRUCK CAMPER typically an 8 ft. insert or more and carried in bed area of pickup truck.

§98.03 PARKING AND STORAGE OF RECREATIONAL VEHICLES AND OVERSIZED VEHICLES.

(A) *Storage in all Zoning Districts.* The following provision apply to the storage and parking of recreational vehicles in all zoning districts:

(1) Recreational vehicles and equipment shall not be used for living, sleeping or housekeeping while parked or stored. Recreational vehicles shall not be used for storage or other non-residential purposes.

(2) Except on properties which are valid motor vehicle dealers, recreational vehicles shall have a current license and registration.

(3) Recreational vehicles shall be in operable condition. No recreational vehicle shall be parked or stored in a location other than a building unless it is in a condition for the safe and effective performance of its intended function. No recreational vehicle which is in a state of visible external disrepair shall be parked or stored outside of a building.

(B) *Storage in Residential Zoning Districts.* The following provisions will apply to the storage of recreational vehicles in residential districts:

(1) The maximum number of recreational vehicles permitted to be parked or stored outside of a building in a residential district will be two (2). No more than one (1) recreational vehicle may be parked or stored in the front yard. No more than one Class A motorhome may be parked or stored on a residentially zoned property. Class A motorhomes typically resemble a bus, are entirely constructed on a specially designed motorhome chassis, and often include multiple slide-out sections, living space, kitchens, bathrooms and entertainment centers.

(2) No recreational vehicles greater than 45 feet in length shall be permitted on any residential lot in the city. The total lot coverage of all recreational vehicles stored outside may not exceed 10% of the lot area.

(3) Recreational vehicles may be parked or stored on a parcel which contains a permitted principal use in a residential zoning district, subject to the following regulations:

(a) All recreational vehicles shall be parked or stored upon an improved surface within the front yard.

(b) All recreational vehicles stored in the side or rear yard may be on a landscaped surface, including a maintained gravel surface.

(4) All recreational vehicles shall be parked or stored in accordance with the following:

(a) Recreational vehicles may be parked or stored in the front yard, interior side yard,

street side yard, and rear yard provided that a five (5) foot setback is maintained.

(b) Recreational vehicles may not be parked or stored within twenty (20) feet of any street right-of-way corner where it will interfere with traffic or pedestrian visibility across the driveway, alley or street.

(C) *General regulations.*

(1) Ownership and Guest Parking. All recreational vehicles parked or stored shall be owned or leased by an occupant of the premises where parked or stored. Guests of the occupant of the premises may park on a driveway on the premises for a period not exceeding seven (7) days in any 30 consecutive day period. No nuisances, including noise, light, and odor created by such guest parking is permitted.

(2) Repairs. No major mechanical overhaul or repair shall be performed on recreational vehicles unless conducted within a completely enclosed building.

(D) *Prohibited Vehicles in Residential Districts.* The following vehicles and/or equipment shall not be permitted to be stored or parked in any residentially zoned property:

(1) Licensed vehicles with a license decal greater than “D” or in excess of 6,000 pounds as described in Minnesota State Statute §188.013. Examples are cargo (step) vans, busts, boom trucks, dump trucks, tank trucks, construction equipment, truck-tractor semi-trailer combinations and any other such similar equipment vehicles.

(2) Unlicensed commercial vehicles or equipment such as race cars, farm implement backhoes, bobcats, drilling and/or landscaping equipment, and any other such similar equipment/vehicles.

(E) *Oversized Vehicles Allowed in Residential Districts.* The following vehicles and/or equipment may be parked on a residentially zoned property in accordance with the following:

(1) Any licensed vehicle with a license decal greater than “D” or in excess of 6,000 pounds as described in Minnesota State Statute §188.013 being used in conjunction with a legitimate service being provided to the residential property.

(2) Any number of oversized vehicle/equipment are allowed if parked or stored in a complete enclosed building subject and related to a home occupation as defined in this Ordinance.

§98.04 PENALTY.

A violation of this section is a misdemeanor criminal offense, and is punishable by up to 90 days in jail and a fine of up to \$1,000.00. Each day a violation occurs is separate offense.

Passed this _____ day of _____, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 11-20-2024
Second Reading: 12-18-2024
Published: _____

SECOND READING

ORDINANCE NO. 536

AN ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.042 (I-1, LIGHT INDUSTRIAL DISTRICT) SUBDIVISION (D) OF THE CITY OF MILACA CODE OF ORDINANCES

Additions are indicated by underline. Deletions are indicated by ~~striketrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

___ .01 Intent

___ .02 Amendment

§ ___ .01 INTENT.

The City intends to amend the ordinance to allow retail businesses within the I-1 Light Industrial District.

§ ___ .02 ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.042 (I-1, LIGHT INDUSTRIAL DISTRICT) SUBDIVISION (D) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ BY ADDING:

Retail businesses in a portion of the permitted principal use building or structure

Adopted by the City Council of the City of Milaca this 20th day of November, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 11-20-2024
Second Reading: 12-18-2024
Published-

ORDINANCE NO. 520 537

ORDINANCE AMENDING TITLE III ADMINISTRATION; CHAPTER 34.40 SEWER RATES; SCHEDULE AND CHAPTER 34.41(A) WATER RATES AND CHARGES; SCHEDULE

The Milaca City Council ordains the following fee increase as it pertains to Chapter 34.40 Sewer Rates; Schedule and Chapter 34.41 Water Rates and Charges; Schedule:

34.40 SEWER RATES; SCHEDULE

Residential and Commercial	Charge <u>Current</u>	REVISION <u>Proposed</u>
Base rate	\$3.00	NO CHANGE <u>\$3.09</u>
Minimum	\$8.50	NO CHANGE <u>\$8.76</u>
Usage (in 1,000 gallons)	(cost per 100 cubic feet) <u>1,000 Gallons</u>	COST PER 1,000 GALLONS
1 and up <u>1,000 Gallons and up</u>	\$2.75	\$3.68 <u>\$3.79</u>
Sewer only	\$20.00	NO CHANGE <u>\$20.60</u>

Item	Code Section	Description	Charge
Use		Per month rate based upon the water meter reading, an amount for sewer services; a cap on the residential monthly sewer charge shall be established for sewer used during the months of June, July, August and September of each year. The sewer cap is set at 8,000 gallons. No residential account shall be charged for more than 8,000 gallons of sewer usage during those months.	\$3.68 <u>\$3.79</u> per 1,000 gallons
Use, category B customer	53.078	Usage volume, monthly	\$0.68 per 700 gallons

34.41 WATER RATES AND CHARGES; SCHEDULE

(A) Rates and charges for water use and service are hereby established for connection into the municipal water system and the use thereof in the amounts set forth in the table which follows and in § 34.30. All water sold shall be on the basis of meter readings except in the case of minimum charges.

DESCRIPTION	Description	NEW RATE <u>Current</u>	<u>Proposed</u>
Applicant fee		\$45	NOW- INCLUDES- DEPOSIT
Deposit	New account	INCLUDE- WITH- APPLICANT- FEE	
Meter, radio transmission equipment	Failure to allow access for installation	\$75 per month	<u>\$77</u>
Meter testing		\$65	<u>\$67</u>
Reconnection fee	<u>Existing stubbed in line requesting reconnection</u>	\$45	<u>\$46</u>
Shut off of water supply	Shut off for customer request	\$35	<u>\$36</u>
Turn on fee	Turning on water during normal business hours after disconnection for non-payment	\$50	<u>\$52</u>
<u>After Hours Service Fee</u>	Turning on water outside normal business hours regardless of reason for reconnection	\$100	<u>\$103</u>
<u>Snowbird Fee</u>	<u>Winter disconnect fee; during months of November 1 through April 1</u>	<u>\$75</u>	
RESIDENTIAL		NEW RATE <u>Current</u>	<u>Proposed</u>
Base Rate		\$13	<u>\$17.03</u>
Minimum up to 1,000 gallons		\$3.25	<u>\$4.26</u>

1,001 gallons and up		\$5.25 per 1,000 gallons	<u>\$6.88</u>
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COMMERCIAL		<u>Current</u>	<u>Proposed</u>
Base Rate		\$13	<u>\$17.03</u>
Minimum up to 1,000 gallons		\$3.25	<u>\$4.26</u>
1,001 22,999 Gallons <u>gallons and up</u>		\$5.25 per 1,000 gallons	<u>\$6.88</u>
23,000 gallons and up		\$4.25 per 1,000 gallons	

Rates to be effective for the February ~~2024~~ **2025** billing.

Adopted by the city council of the City of Milaca this ~~21st day of December, 2023.~~ ,2025.

ATTEST:

Mayor, Dave Dillan

City Manager, Tammy Pfaff

First Reading:
Second Reading:
Published

2025 Residential Rates

Usage	6.88/1000 Gallons	Water Base	Water Total	3.79	Sewer Base	Sewer Total	MN Fee	Total Bill	Current	Difference
0	4.26	17.03	21.29	8.76	3.09	11.85	0.81	33.95	28.56	\$ 5.39
1	6.88	17.03	\$23.91	8.76	3.09	\$11.85	0.81	\$36.57	\$30.56	\$ 6.01
2	13.76	17.03	\$30.79	8.76	3.09	\$11.85	0.81	\$43.45	\$35.81	\$ 7.64
3	20.64	17.03	\$37.67	11.37	3.09	\$14.46	0.81	\$52.94	\$43.59	\$ 9.35
4	27.52	17.03	\$44.55	15.16	3.09	\$18.25	0.81	\$63.61	\$52.52	\$ 11.09
5	34.40	17.03	\$51.43	18.95	3.09	\$22.04	0.81	\$74.28	\$61.44	\$ 12.84
6	41.28	17.03	\$58.31	22.74	3.09	\$25.83	0.81	\$84.95	\$70.37	\$ 14.58
7	48.16	17.03	\$65.19	26.53	3.09	\$29.62	0.81	\$95.62	\$79.30	\$ 16.32
8	55.04	17.03	\$72.07	30.32	3.09	\$33.41	0.81	\$106.29	\$88.22	\$ 18.07
9	61.92	17.03	\$78.95	34.11	3.09	\$37.20	0.81	\$116.96	\$97.15	\$ 19.81
10	68.80	17.03	\$85.83	37.90	3.09	\$40.99	0.81	\$127.63	\$106.07	\$ 21.56
11	75.68	17.03	\$92.71	41.69	3.09	\$44.78	0.81	\$138.30	\$115.00	\$ 23.30
12	82.56	17.03	\$99.59	45.48	3.09	\$48.57	0.81	\$148.97	\$123.93	\$ 25.04
13	89.44	17.03	\$106.47	49.27	3.09	\$52.36	0.81	\$159.64	\$132.85	\$ 26.79
14	96.32	17.03	\$113.35	53.06	3.09	\$56.15	0.81	\$170.31	\$141.78	\$ 28.53
15	103.20	17.03	\$120.23	56.85	3.09	\$59.94	0.81	\$180.98	\$150.71	\$ 30.27
16	110.08	17.03	\$127.11	60.64	3.09	\$63.73	0.81	\$191.65	\$159.63	\$ 32.02
17	116.96	17.03	\$133.99	64.43	3.09	\$67.52	0.81	\$202.32	\$168.56	\$ 33.76
18	123.84	17.03	\$140.87	68.22	3.09	\$71.31	0.81	\$212.99	\$177.49	\$ 35.50
19	130.72	17.03	\$147.75	72.01	3.09	\$75.10	0.81	\$223.66	\$186.41	\$ 37.25
20	137.60	17.03	\$154.63	75.80	3.09	\$78.89	0.81	\$234.33	\$195.34	\$ 38.99
21	144.48	17.03	\$161.51	79.59	3.09	\$82.68	0.81	\$245.00	\$204.27	\$ 40.73
22	151.36	17.03	\$168.39	83.38	3.09	\$86.47	0.81	\$255.67	\$213.19	\$ 42.48
23	158.24	17.03	\$175.27	87.17	3.09	\$90.26	0.81	\$266.34	\$222.12	\$ 44.22
24	165.12	17.03	\$182.15	90.96	3.09	\$94.05	0.81	\$277.01	\$231.05	\$ 45.96
25	172.00	17.03	\$189.03	94.75	3.09	\$97.84	0.81	\$287.68	\$239.97	\$ 47.71
26	178.88	17.03	\$195.91	98.54	3.09	\$101.63	0.81	\$298.35	\$248.90	\$ 49.45
27	185.76	17.03	\$202.79	102.33	3.09	\$105.42	0.81	\$309.02	\$257.82	\$ 51.20
28	192.64	17.03	\$209.67	106.12	3.09	\$109.21	0.81	\$319.69	\$266.75	\$ 52.94
29	199.52	17.03	\$216.55	109.91	3.09	\$113.00	0.81	\$330.36	\$275.68	\$ 54.68
30	206.40	17.03	\$223.43	113.70	3.09	\$116.79	0.81	\$341.03	\$284.60	\$ 56.43
31	213.28	17.03	\$230.31	117.49	3.09	\$120.58	0.81	\$351.70	\$293.53	\$ 58.17
32	220.16	17.03	\$237.19	121.28	3.09	\$124.37	0.81	\$362.37	\$302.46	\$ 59.91
33	227.04	17.03	\$244.07	125.07	3.09	\$128.16	0.81	\$373.04	\$311.38	\$ 61.66
34	233.92	17.03	\$250.95	128.86	3.09	\$131.95	0.81	\$383.71	\$320.31	\$ 63.40
35	240.80	17.03	\$257.83	132.65	3.09	\$135.74	0.81	\$394.38	\$329.24	\$ 65.14
36	247.68	17.03	\$264.71	136.44	3.09	\$139.53	0.81	\$405.05	\$338.16	\$ 66.89
37	254.56	17.03	\$271.59	140.23	3.09	\$143.32	0.81	\$415.72	\$347.09	\$ 68.63
38	261.44	17.03	\$278.47	144.02	3.09	\$147.11	0.81	\$426.39	\$356.02	\$ 70.37
39	268.32	17.03	\$285.35	147.81	3.09	\$150.90	0.81	\$437.06	\$364.94	\$ 72.12
40	275.20	17.03	\$292.23	151.60	3.09	\$154.69	0.81	\$447.73	\$373.87	\$ 73.86

2025 Commercial Rate

Usage	6.88/1000 Gallons	Water Base	Water Total	3.79	Sewer Base	Sewer Total	MN Fee	Total Bill	Tax	Amount Due	Current	Difference				
0	4.26	17.03	21.29	8.76	3.09	11.85	0.81	33.95	\$1.57	\$35.52	\$29.76	\$5.76				
1	6.88	17.03	\$23.91	8.76	3.09	\$11.85	0.81	\$36.57	\$1.76	\$38.33	\$31.91	\$6.43				
2	13.76	17.03	\$30.79	8.76	3.09	\$11.85	0.81	\$43.45	\$2.27	\$45.72	\$37.54	\$8.18				
3	20.64	17.03	\$37.67	11.37	3.09	\$14.46	0.81	\$52.94	\$2.78	\$55.72	\$45.71	\$10.01				
4	27.52	17.03	\$44.55	15.16	3.09	\$18.25	0.81	\$63.61	\$3.29	\$66.90	\$55.02	\$11.87				
5	34.40	17.03	\$51.43	18.95	3.09	\$22.04	0.81	\$74.28	\$3.79	\$78.07	\$64.34	\$13.74				
6	41.28	17.03	\$58.31	22.74	3.09	\$25.83	0.81	\$84.95	\$4.30	\$89.25	\$73.65	\$15.60				
7	48.16	17.03	\$65.19	26.53	3.09	\$29.62	0.81	\$95.62	\$4.81	\$100.43	\$82.96	\$17.46				
8	55.04	17.03	\$72.07	30.32	3.09	\$33.41	0.81	\$106.29	\$5.32	\$111.61	\$92.28	\$19.33				
9	61.92	17.03	\$78.95	34.11	3.09	\$37.20	0.81	\$116.96	\$5.82	\$122.78	\$101.59	\$21.19				
10	68.80	17.03	\$85.83	37.90	3.09	\$40.99	0.81	\$127.63	\$6.33	\$133.96	\$110.91	\$23.05				
11	75.68	17.03	\$92.71	41.69	3.09	\$44.78	0.81	\$138.30	\$6.84	\$145.14	\$120.22	\$24.92				
12	82.56	17.03	\$99.59	45.48	3.09	\$48.57	0.81	\$148.97	\$7.34	\$156.31	\$129.53	\$26.78				
13	89.44	17.03	\$106.47	49.27	3.09	\$52.36	0.81	\$159.64	\$7.85	\$167.49	\$138.85	\$28.65				
14	96.32	17.03	\$113.35	53.06	3.09	\$56.15	0.81	\$170.31	\$8.36	\$178.67	\$148.16	\$30.51				
15	103.20	17.03	\$120.23	56.85	3.09	\$59.94	0.81	\$180.98	\$8.87	\$189.85	\$157.47	\$32.37				
16	110.08	17.03	\$127.11	60.64	3.09	\$63.73	0.81	\$191.65	\$9.37	\$201.02	\$166.79	\$34.24				
17	116.96	17.03	\$133.99	64.43	3.09	\$67.52	0.81	\$202.32	\$9.88	\$212.20	\$176.10	\$36.10				
18	123.84	17.03	\$140.87	68.22	3.09	\$71.31	0.81	\$212.99	\$10.39	\$223.38	\$185.41	\$37.96				
19	130.72	17.03	\$147.75	72.01	3.09	\$75.10	0.81	\$223.66	\$10.90	\$234.56	\$194.73	\$39.83				
20	137.60	17.03	\$154.63	75.80	3.09	\$78.89	0.81	\$234.33	\$11.40	\$245.73	\$204.04	\$41.69				
21	144.48	17.03	\$161.51	79.59	3.09	\$82.68	0.81	\$245.00	\$11.91	\$256.91	\$213.36	\$43.56				
22	151.36	17.03	\$168.39	83.38	3.09	\$86.47	0.81	\$255.67	\$12.42	\$268.09	\$222.67	\$45.42				
23	156.93	17.03	\$173.96	87.17	3.09	\$90.26	0.81	\$265.03	\$12.83	\$277.86	\$230.91	\$46.95	158.24	175.27	\$12.93	\$279.27
24	162.50	17.03	\$179.53	90.96	3.09	\$94.05	0.81	\$274.39	\$13.24	\$287.63	\$239.15	\$48.48	165.12	182.15	\$13.43	\$290.44
25	168.07	17.03	\$185.10	94.75	3.09	\$97.84	0.81	\$283.75	\$13.65	\$297.40	\$247.39	\$50.01	172	189.03	\$13.94	\$301.62
26	173.64	17.03	\$190.67	98.54	3.09	\$101.63	0.81	\$293.11	\$14.06	\$307.17	\$255.63	\$51.54	178.88	195.91	\$14.45	\$312.80
27	179.21	17.03	\$196.24	102.33	3.09	\$105.42	0.81	\$302.47	\$14.47	\$316.94	\$263.87	\$53.07	185.76	202.79	\$14.96	\$323.98
28	184.78	17.03	\$201.81	106.12	3.09	\$109.21	0.81	\$311.83	\$14.88	\$326.71	\$272.11	\$54.60	192.64	209.67	\$15.46	\$335.15
29	190.35	17.03	\$207.38	109.91	3.09	\$113.00	0.81	\$321.19	\$15.29	\$336.48	\$280.35	\$56.14	199.52	216.55	\$15.97	\$346.33
30	195.92	17.03	\$212.95	113.70	3.09	\$116.79	0.81	\$330.55	\$15.71	\$346.26	\$288.59	\$57.67	206.4	223.43	\$16.48	\$357.51
31	201.49	17.03	\$218.52	117.49	3.09	\$120.58	0.81	\$339.91	\$16.12	\$356.03	\$296.83	\$59.20	213.28	230.31	\$16.99	\$368.69
32	207.06	17.03	\$224.09	121.28	3.09	\$124.37	0.81	\$349.27	\$16.53	\$365.80	\$305.07	\$60.73	220.16	237.19	\$17.49	\$379.86
33	212.63	17.03	\$229.66	125.07	3.09	\$128.16	0.81	\$358.63	\$16.94	\$375.57	\$313.31	\$62.26	227.04	244.07	\$18.00	\$391.04
34	218.20	17.03	\$235.23	128.86	3.09	\$131.95	0.81	\$367.99	\$17.35	\$385.34	\$321.55	\$63.79	233.92	250.95	\$18.51	\$402.22
35	223.77	17.03	\$240.80	132.65	3.09	\$135.74	0.81	\$377.35	\$17.76	\$395.11	\$329.79	\$65.32	240.8	257.83	\$19.01	\$413.39
36	229.34	17.03	\$246.37	136.44	3.09	\$139.53	0.81	\$386.71	\$18.17	\$404.88	\$338.03	\$66.85	247.68	264.71	\$19.52	\$424.57
37	234.91	17.03	\$251.94	140.23	3.09	\$143.32	0.81	\$396.07	\$18.58	\$414.65	\$346.27	\$68.38	254.56	271.59	\$20.03	\$435.75
38	240.48	17.03	\$257.51	144.02	3.09	\$147.11	0.81	\$405.43	\$18.99	\$424.42	\$354.51	\$69.91	261.44	278.47	\$20.54	\$446.93
39	246.05	17.03	\$263.08	147.81	3.09	\$150.90	0.81	\$414.79	\$19.40	\$434.19	\$362.75	\$71.44	268.32	285.35	\$21.04	\$458.10
40	251.62	17.03	\$268.65	151.60	3.09	\$154.69	0.81	\$424.15	\$19.81	\$443.96	\$370.99	\$72.98	275.2	292.23	\$21.55	\$469.28

Quantity	# of Customers, October	# of Customers, November	Current Rate	2025
0	66	87	28.56	\$33.95
1000	184	212	\$30.56	\$36.57
2000	207	227	\$35.81	\$43.45
3000	178	150	\$43.59	\$52.94
4000	98	104	\$52.52	\$63.61
5000	77	77	\$61.44	\$74.28
6000	55	34	\$70.37	\$84.95
7000	27	14	\$79.30	\$95.62
8000	17	18	\$88.22	\$106.29
9000	11	10	\$97.15	\$116.96
10000	11	7	\$106.07	\$127.63
	<hr/> <hr/>	<hr/> <hr/>		
	931	940		

Total Number of Residential Customers

October	881
November	877

Total Number of Commerical Customers

October	131
November	131

Commercial customers that use over 22,000 gallons

October	35
November	29

RESOLUTION 24-46

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Milaca as follows:

1. That the state of Minnesota Agreement No. 1058508,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A4801-41 at the Milaca Municipal Airport is accepted.
2. That the Mayor and City Manager are authorized to execute this Agreement and any
amendments on behalf of the City of Milaca

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF Mille Lacs

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the
City of Milaca

at an authorized meeting held on the 18th day of December, 2024, as shown by the minutes of the
meeting in my possession. _____

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

**STATE OF MINNESOTA
STATE AIRPORTS FUND
GRANT AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and the city of Milaca, 255 1st Street East Milaca MN 56353 ("Grantee").

RECITALS

1. Minnesota Statutes Chapter 360 authorizes State to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, marketing, maintenance, or operation of airports and other air navigation facilities.
2. Grantee owns, operates, controls, or desires to own an airport ("Airport") in the state system, and Grantee desires financial assistance from the State for an airport improvement project ("Project").
3. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to [Minn.Stat.§16B.98](#), Subd.1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under [Minn.Stat.§16B.98](#), Subd. 5, whichever is later. As required by [Minn.Stat.§16B.98](#) Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on June 30th, 2029, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.
- 1.4 **Plans, Specifications, Descriptions.** Grantee has provided the State with the plans, specifications, and a detailed description of the Project 4801-41, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference.
- 1.5 **Exhibits.** Exhibit A: Credit Application, Exhibit B: Grant Request Letter and Exhibit C: Cost Split.

2 Grantee's Duties

- 2.1 Grantee will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics. Any changes to the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Grantee and the State. Subject to the availability of funds, the State may prepare an amendment to this Agreement to reimburse the Grantee for the allowable costs of qualifying change orders.
- 2.2 If the Project involves construction, Grantee will designate a registered engineer to oversee the Project work. If, with the State's approval, the Grantee elects not to have such services performed by a registered engineer, then the Grantee will designate another responsible person to oversee such work.
- 2.3 Grantee will notify State's Authorized Representative in advance of any meetings taking place relating to the Project.
- 2.4 Grantee will comply with all required grants management policies and procedures set forth through [Minn.Stat.§16B.97](#), Subd. 4 (a) (1).
- 2.5 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public aeronautical purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.

2.6 Airport Operations, Maintenance, and Conveyance. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (d) (1), the Grantee will operate the Airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Grantee receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. Without prior written approval from the State, Grantee will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property that is purchased or improved with State funds. If the State approves such a transfer or change in use, the Grantee must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.

3 Time

3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 Cost and Payment

4.1 **Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
Fuel System Card Reader	0%	70%	30%

Federal Committed:	<u>\$0.00</u>
State:	<u>\$19,705.00</u>
Grantee:	<u>\$8,445.00</u>

The federal multiyear amount is an estimate only. These funds are not committed and are only available after being made so by the U.S. Government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for the Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Grantee has complied with all terms of this Agreement and furnished all necessary records.

4.2 **Travel Expenses.** Blank.

4.3 **Sufficiency of Funds.** Pursuant to Minnesota Rules 8800.2500, the Grantee certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Grantee has the legal authority to engage in the Project as proposed.

4.4 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed **\$19,705.00.**

4.5 Payment

4.5.1 **Invoices.** Grantee will submit invoices for payment by email. Exhibit A, which is attached and incorporated into this agreement, is the form Grantee will use to submit invoices. The State’s Authorized Representative, as named in this agreement, will review each invoice against the approved grant budget and grant expenditures to-date before approving payment. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices will be submitted timely and according to the following schedule: continuous as needed.

4.5.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State’s discretion.

4.5.3 **State’s Payment Requirements.** State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee’s invoices for services performed. If an invoice is incorrect, defective, or otherwise improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.

4.5.4 **Grantee Payment Requirements.** Grantee must pay all contractors under this agreement promptly. Grantee will make undisputed payments no later than 30 days after receiving an invoice. If an invoice is incorrect, defective, or otherwise improper, Grantee will notify the contractor within ten days of discovering the error. After Grantee receives the corrected invoice, Grantee will pay the contractor within 30 days of receipt of such invoice.

4.5.5 Grant Monitoring Visit and Financial Reconciliation. During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.5.5.1 The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided notice prior to any monitoring visit or financial reconciliation.

4.5.5.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.5.5.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.5.6 Closeout. The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.5.7 Closeout Deliverables. At the close of the Project, the Grantee must provide the following deliverables to the State before the final payment due under this Agreement will be released by the State: (1) Electronic files of construction plans as a PDF and in a MicroStation compatible format; and (2) Electronic files of as-builts as a PDF and in a MicroStation compatible format. (3) Electronic files of planning documents (Airport Layout Plans – ALP) and Airport Zoning as a PDF and in a MicroStation compatible format and in GIS.

4.6 Contracting and Bidding Requirements. Prior to publication, Grantee will submit to State all solicitations for work to be funded by this Agreement. Prior to execution, Grantee will submit to State all contracts and subcontracts funded by this agreement between Grantee and third parties. State's Authorized Representative has the sole right to approve, disapprove, or modify any solicitation, contract, or subcontract submitted by Grantee. All contracts and subcontracts between Grantee and third parties must contain all applicable provisions of this Agreement. State's Authorized Representative will respond to a solicitation, contract, or subcontract submitted by Grantee within ten business days.

5 Conditions of Payment

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law. In addition, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

6 Authorized Representatives

6.1 The State's Authorized Representative is:

Jason Radde, Airport Development Senior Engineer, 395 John Ireland Boulevard, Mail Stop 410, Saint Paul MN 55155, (612) 718-9158, jason.radde@state.mn.us, or their successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Tammy Pfaff, City Manager, 255 1st Street East Milaca MN 56353, 320-983-3141, tpfaff@milacacity.com, or their successor. If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Agreement Complete

7.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed, and approved by the same parties who executed and approved this agreement, or their successors in office.

7.2 Amendments. Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office. Notwithstanding the foregoing, when FAA issues a Letter Amendment on a federal grant agreement that results in an increase in federal funds beyond the total amount in this grant agreement (i.e., federal amendment),

MnDOT's receipt of the Letter Amendment from FAA has the effect of amending the total amount in this grant agreement.

- 7.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.6 **Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 **Liability**

In the performance of this agreement, and to the extent permitted by law, Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for the State's failure to fulfill its obligations under this agreement.

9 **State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 **Government Data Practices and Intellectual Property Rights**

10.1 **Government Data Practices.** Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to in this section 10.1, Grantee must immediately notify the State. The State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

10.2 **Intellectual Property Rights.**

10.2.1 **Intellectual Property Rights.** State owns all rights, title, and interest in all the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the Works and Documents created and paid for under this agreement. "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes and disks conceived, reduced to practice, created or originated by Grantee, its employees, agents and subcontractors, either individually or jointly with others in the performance of this agreement. Works includes Documents. "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by Grantee, its employees, agents, or subcontractors, in the performance of this agreement. The Documents will be the exclusive property of State, and Grantee upon completion or cancellation of this agreement must immediately return all such Documents to State. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." Grantee assigns all right, title and interest it may have in the Works and the Documents to State. Grantee must, at the request of State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

10.2.2 **Obligations**

10.2.2.1 **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by Grantee,

including its employees and subcontractors, in the performance of this agreement, Grantee will immediately give State's Authorized Representative written notice thereof and must promptly furnish State's Authorized Representative with complete information and/or disclosure thereon.

10.2.2.2 Representation. Grantee must perform all acts and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of State and that neither Grantee nor its employees, agents or subcontractors retain any interest in and to the Works and Documents. Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless State, at Grantee's expense, from any action or claim brought against State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including but not limited to, attorney fees. If such a claim or action arises, or in Grantee's or State's opinion is likely to arise, Grantee must, at State's discretion, either procure for State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of State will be in addition to and not exclusive of other remedies provided by law.

11 Workers Compensation

The Grantee certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the Grantee's website when practicable.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination; Suspension

14.1 Termination. The State or Commissioner of Administration may unilaterally terminate this agreement at any time, with or without cause, upon written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this agreement if:

14.3.1 It does not obtain funding from the Minnesota Legislature; or

14.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will

be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

14.4 Suspension. The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

15 Data Disclosure

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Fund Use Prohibited. The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.

17 Discrimination Prohibited by Minnesota Statutes §181.59. Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18 Limitation. Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee; however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

19 Telecommunications Certification. Blank.

20 Title VI/Non-discrimination Assurances. Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

21 Additional Provisions
[Intentionally left blank.]

[The remainder of this page has intentionally been left blank.]

MnDOT ENCUMBRANCE VERIFICATION

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05.

By:

Date:

SWIFT Contract # _____

SWIFT Purchase Order # _____

COMMISSIONER OF TRANSPORTATION, as delegated

By:

Date:

MnDOT CONTRACT MANAGEMENT, for form and execution

By:

Date:

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

MINNESOTA DEPARTMENT OF TRANSPORTATION
OFFICE OF AERONAUTICS
395 JOHN IRELAND BOULEVARD, MS 410
ST. PAUL, MINNESOTA 55155-1800
airportdevelopment@state.mn.us

Airport Name _____

State Project No. _____

Federal Project No. _____

Mn/DOT Agreement No. _____

CREDIT APPLICATION

TO THE DIRECTOR, OFFICE OF AERONAUTICS:

Itemized statement of cash expenditures for which credit is claimed:

For period beginning _____, 20____; ending _____, 20____.

Warrant Number	Date Issued	Name or Description	Unit	Rate	Total Time or Quantity	Amount
Total Expenditures						

***FINAL/PARTIAL (CIRCLE ONE)**

NOTE: PLEASE SEPARATE ENGINEERING COSTS FROM OTHER COSTS.

Municipality _____

By _____

Title _____

*FOR ALL ITEMS INCLUDED IN THIS AGREEMENT

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that he/she is the _____ of the Municipality of _____, in the County of _____, State of Minnesota; that he/she has prepared the foregoing Credit Application, knows the contents thereof, that the same is a true and accurate record of disbursements made, and that the same is true of his/her own knowledge; and that this application is made by authority of the municipal council (or board) of said Municipality.

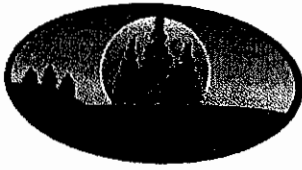
Signature

Subscribed and sworn to before me

this _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____



CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

October 28, 2024

Ms. Arika Johnson, PE
Airport Development Engineer
Minnesota Department of Transportation
Office of Aeronautics
222 East Plato Blvd.
St. Paul, MN 55107

RE: Grant Application
Milaca Municipal Airport (18Y)
Fuel System Card Reader Replacement

Dear Ms. Johnson:

Please find enclosed the professional services agreement for the aforementioned project at the Milaca Municipal Airport located in Milaca, Minnesota.

The project is for removal and replacement of the card reader at the Milaca Municipal Airport.

Funding shall be a combination of State and Local funds. The following is a breakdown of costs associated with this grant request

Table with 4 columns: CONSTRUCTION (FUEL CARD READER REPLACEMENT), TOTAL, STATE (70%), LOCAL (30%). Rows include WESTMOR INDUSTRIES (CARD READER), GRANITE LEDGE (ELECTRICAL CONNECTION), and TOTAL CONSTRUCTION.

The City of Milaca requests a State grant agreement in the amount of \$19,705.00 for the Fuel System Card Reader project. If you need any further information or documentation, please feel welcome to contact me at tpfaff@milacacity.com or (320) 983-3141.

Sincerely,

Handwritten signature of Tammy Pfaff

Tammy Pfaff
City Manager

cc: Travis Haskell, MnDOT Aeronautics
Ronald Roetzel, Bolton & Menk, Inc.
Nick Grahek, Bolton & Menk, Inc.

Enclosures:

- Quotes

EXHIBIT C

Airport: Milaca Municipal Airport
Ident: 18Y
Sponsor: Milaca, MN
State Project: A4801-41
State Agreement #: 1058508
Description: Fuel System Card Reader Replacement
Version Date: 11/12/2024

Construction	Description	Total	State Funding Rate	State	Local
	Westmor Industries	\$ 24,400.00	70%	\$ 17,080.00	\$ 7,320.00
	Granite Ledge Electrical Contractors, Inc.	\$ 3,750.00	70%	\$ 2,625.00	\$ 1,125.00
		\$ -	70%	\$ -	\$ -
CONSTRUCTION SUBTOTAL		\$ 28,150.00		\$ 19,705.00	\$ 8,445.00
Engineering	Description	Total		State	Local
		\$ -	70%	\$ -	\$ -
		\$ -	70%	\$ -	\$ -
		\$ -	70%	\$ -	\$ -
ENGINEERING SUBTOTAL		\$ -		\$ -	\$ -
Administration	Description	Total		State	Local
		\$ -	70%	\$ -	\$ -
		\$ -	70%	\$ -	\$ -
		\$ -	70%	\$ -	\$ -
ADMINISTRATION SUBTOTAL		\$ -		\$ -	\$ -
		Grant Amounts \$ 28,150.00		\$ 19,705.00	\$ 8,445.00
		Grant Percentages 100.00%		70.00%	30.00%

RESOLUTION #24-47

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #535
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #535 entitled An Ordinance adding Chapter 98 Recreational Vehicles, Campers, Trailers, and Over-Sized Vehicles-Storage may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #535 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18th day of December, 2024.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

ORDINANCE #535

City of Milaca
AN ORDINANCE ADDING CHAPTER 98 RECREATIONAL VEHICLES,
CAMPERS, TRAILERS, AND OVER-SIZED VEHICLES-STORAGE OF THE CITY OF MILACA
CODE OF ORDINANCES

This new Ordinance explains where and how RV's, campers, trailers and over sized vehicles need to be stored and parked.

This is a summary of the Ordinance passed on December 18, 2024. The full text of the Ordinance is available for inspection at City of Milaca, 255 1st St E, Milaca MN 56353 during regular city hall hours, or at the city's website www.cityofmilaca.org under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

Passed this 18th day of December, 2024.

Mayor Dave Dillan

ATTEST: City Manager Tammy Pfaff



Incident Summary by Incident Type

Date Range: 11/1/2024 to 11/30/2024

Incident Type	# of Incidents
Accident	4
Agency Assist	16
Alarm	10
Animal	7
Assault	1
Cdtp	1
Civil Issue	2
Community Contact	1
Csc	1
Debris	2
Disturbance	5
Driving Complaint	3
Drugs	1
Family Services Referral	6
Fire	1
Firearms Complaint	1
Found Property	4
Fraud-forgery-scam	3
Gas Drive Off	2
Harassment Complaint	3
Icr Misc	25
Juvenile Complaint	1
Lockout	5
Medical	28
Noise Complaint	3
Property Exchange	2
Public Assist	22



Incident Summary by Incident Type

Date Range: 11/1/2024 to 11/30/2024

Rms Import	1
Search Warrant	1
Suicidal Party	2
Suspicious Activity	21
Theft	3
Threats Complaint	2
Traffic	48
Welfare Check	13
Total: 251	



Stantec Consulting Services Inc.
3717 23rd Street South St. Cloud MN 56301-5094

November 2024

Tammy Pfaff, City Administrator
City of Milaca
255 First Street East
Milaca, MN 56353

Re: 2024 Street Improvements Project
Stantec Project No. 193806371
FINAL Contractor's Request for Payment

Dear Tammy:

Attached for city approval is the FINAL Contractor's Request for Payment for the 2024 Street Improvements Project. The prime contractor for this project was OMG Midwest Inc.

This request is the final payment for the project and includes release of all project retainage.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to OMG Midwest Inc. in the amount of \$25,436.94.**

The total final construction cost is \$453,591.36. The final amount is approximately \$16,000.00 below the contract amount.

Please execute the final payment request document. Keep a signed copy for your records. Forward a signed copy to OMG Midwest Inc. Send a scanned copy to Stantec.

Attached to the final payment request are copies of State tax proof of payment, lien waiver forms, and bond consent form. Your audit company will want to see these documents. For audit purposes, there are no street capital assets acquired with this project, as it is a maintenance project.

Should you have any questions, please feel free to contact me.

Sincerely,
STANTEC CONSULTING SERVICES INC.

Chuck Boser
Enclosure



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: November 14, 2024
For Period: 10/2/2024 thru 11/14/2024	Request No: FINAL
Contractor: OMG Midwest, Inc., (dba MN Paving & Materials) 14475 Quiram Dr., Rogers, MN 55374	

CONTRACTOR'S REQUEST FOR PAYMENT
 2024 STREET IMPROVEMENTS PROJECT
 STANTEC PROJECT NO. 193806371

SUMMARY

1	Original Contract Amount		\$	<u>469,388.60</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>469,388.60</u>
5	Value Completed to Date		\$	<u>453,591.36</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>453,591.36</u>
8	Less Retainage 0%		\$	<u>0.00</u>
9	Subtotal		\$	<u>453,591.36</u>
10	Less Amount Paid Previously		\$	<u>428,154.42</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>FINAL</u>	\$	<u><u>25,436.94</u></u>

Recommended for Approval by:
STANTEC

Charles J. Boser

Digitally signed by Charles J. Boser
 DN: cn=Charles J. Boser, email=Charles.Boser@stantec.com,
 location=St Cloud, MN
 Reason: I am approving this document
 Date: 2024.11.27 10:50:43-06'00'

Approved by Contractor:
OMG MIDWEST, INC.

1-26-24

Approved by Owner:
CITY OF MILACA

Specified Contract Completion Date:

Date:

PROJECT PAYMENT STATUS

OWNER CITY OF MILACA
 STANTEC PROJECT NO. 193806371
 CONTRACTOR OMG MIDWEST, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	03/21/2024	08/01/2024	72,316.60	3,806.13	76,122.73
2	08/02/2024	09/01/2024	190,253.65	13,819.48	276,389.73
3	09/02/2024	10/01/2024	165,584.17	22,534.44	450,688.86
FINAL	10/02/2024	11/14/2024	25,436.94		453,591.36

Material on Hand

Total Payment to Date		\$453,591.36	Original Contract	\$469,388.60
Retainage Pay No. FINAL			Change Orders	
Total Amount Earned		\$453,591.36	Revised Contract	\$469,388.60

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LUMP SUM	1	25725.00	0.1	1	\$25,725.00
2	TRAFFIC CONTROL	LUMP SUM	1	3300.00	0.1	1	\$3,300.00
3	REMOVE CURB & GUTTER	LIN FT	292	10.00		82	\$820.00
4	REMOVE CATCH BASIN MANHOLE (STORM)	EACH	1	600.00		1	\$600.00
5	REMOVE CONCRETE SIDEWALK	SQ FT	225	4.00		150.6	\$602.40
6	FULL DEPTH RECLAMATION	SQ YD	16980	2.45		16282.75	\$39,892.73
7	ADJUST EX VALVE BOX	EACH	13	250.00		13	\$3,250.00
8	ADJUST EX FRAME & RING CASTING	EACH	10	875.00		10	\$8,750.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1844	83.00		1822.91	\$151,301.53
10	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	2196	80.00		2328.1	\$186,248.00
11	BITUMINOUS TACK COAT	GAL	940	2.00		1025	\$2,050.00
12	SHOULDER AGGREGATE (CV)	CU YD	500	32.20		219	\$7,051.80
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	292	34.30		82	\$2,812.60
14	6" CONCRETE WALK	SQ FT	225	15.00		150.6	\$2,259.00
15	TRUNCATED DOMES	SQ FT	8	60.00		8	\$480.00
16	CONNECT TO EXISTING STORM PIPE	EACH	1	1000.00		1	\$1,000.00
17	CONNECT TO EXISTING STORM MANHOLE	EACH	1	1000.00		1	\$1,000.00
18	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	1	5000.00		1	\$5,000.00
19	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2' X 3'	EACH	2	2000.00		2	\$4,000.00
20	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	16	75.00		13.5	\$1,012.50
21	STORM DRAIN INLET PROTECTION	EACH	15	150.00		13	\$1,950.00
22	5" LOAM TOPSOIL, SEED, FERTILIZER, & HYDROMULCH	SQ YD	45	73.00		33	\$2,409.00
23	36 INCH EPOXY LINE, WHITE	LIN FT	200	6.55		96	\$628.80
24	STREET SWEEPER (WITH PICKUP BROOM)	hour	15	181.00		8	\$1,448.00
	TOTAL BASE BID						<u>\$453,591.36</u>
	TOTAL BASE BID						<u>\$453,591.36</u>
	WORK COMPLETED TO DATE:						<u>\$453,591.36</u>



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-962-459-872
Submitted Date and Time:	22-Nov-2024 12:22:22 PM
Legal Name:	OMG MIDWEST INC
Federal Employer ID:	33-1189877
User Who Submitted:	Mary_Mohs
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1182257152
Minnesota ID:	9215290
Project Owner:	CITY OF MILACA
Project Number:	193806371
Project Begin Date:	01-Aug-2024
Project End Date:	30-Sep-2024
Project Location:	MILACA
Project Amount:	\$453,591.36

Subcontractor Summary

Name	ID	Affidavit Number
KNIFE LAKE CONCRETE	5836054	1323028480
MID STATE RECLAMATION	1719563	1579929600
SIR LINES A LOT	3509324	493211648
SUPERIOR TRAFFIC	4396051	1764610048
TS DIRTWORKS LLC	3371846	1767100416
VIKING RESTORATION LLC	6836508	1159581696

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-247-658-720
Submitted Date and Time:	20-Nov-2024 12:37:46 PM
Legal Name:	KNIFE LAKE CONCRETE INC
Federal Employer ID:	41-1375740
User Who Submitted:	knifelakeconcrete
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1323028480
Minnesota ID:	5836054
Project Owner:	CITY OF MILACA
Project Number:	193806371
Project Begin Date:	30-Jul-2024
Project End Date:	20-Nov-2024
Project Location:	MILACA, MN
Project Amount:	\$6,301.60
Subcontractors:	No Subcontractors

Important Messages

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Mohs, Mary (Minnesota Paving & Materials)

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent: Wednesday, November 20, 2024 8:22 AM
To: Julia Ohmann
Subject: Your Recent Contractor Affidavit Request

Caution: This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-797-716-192
Submitted Date and Time:	20-Nov-2024 8:21:37 AM
Legal Name:	MID STATE RECLAMATION INC
Federal Employer ID:	39-1727526
User Who Submitted:	Juliao
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1579929600
Minnesota ID:	1719563
Project Owner:	CITY OF MILACA
Project Number:	193806371
Project Begin Date:	17-Jul-2024
Project End Date:	18-Jul-2024
Project Location:	MILACA, MN
Project Amount:	\$8,840.06
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-861-736-672
Submitted Date and Time:	15-Nov-2024 1:54:30 PM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	493211648
Minnesota ID:	3509324
Project Owner:	THE CITY OF MILACA
Project Number:	193806371
Project Begin Date:	01-Jun-2024
Project End Date:	30-Aug-2024
Project Location:	MILACA
Project Amount:	\$4,124.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-946-843-360
Submitted Date and Time:	15-Nov-2024 10:24:03 AM
Legal Name:	SUPERIOR TRAFFIC CONTROL LLC
Federal Employer ID:	81-1433702
User Who Submitted:	Superiortraffichh
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1764610048
Minnesota ID:	4396051
Project Owner:	CITY OF MILACA
Project Number:	193806371
Project Begin Date:	12-Jul-2024
Project End Date:	19-Sep-2024
Project Location:	MILACA, MN
Project Amount:	\$2,925.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-060-782-816
Submitted Date and Time:	22-Nov-2024 11:54:22 AM
Legal Name:	TS DIRT WORKS LLC
Federal Employer ID:	46-5023031
User Who Submitted:	tsdirtworks
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1767100416
Minnesota ID:	3371846
Project Owner:	CITY OF MILACA
Project Number:	193806371
Project Begin Date:	15-Jul-2024
Project End Date:	30-Aug-2024
Project Location:	MILACA MN
Project Amount:	\$64,052.84
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Mohs, Mary (Minnesota Paving & Materials)

From: Matt Vickerman <mattvickerman@viking-restoration.com>
Sent: Wednesday, November 20, 2024 2:26 PM
To: Mohs, Mary (Minnesota Paving & Materials)
Subject: [EXT] milaca ic-134

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and know the contents are safe. If you believe this email may be phishing or malicious, please use the Report Phish button.

Here you go!

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Sent: Wednesday, November 20, 2024 2:24 PM
To: Matt Vickerman <mattvickerman@viking-restoration.com>
Subject: Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-923-187-936
Submitted Date and Time:	20-Nov-2024 2:24:43 PM
Legal Name:	VIKING RESTORATION LLC
Federal Employer ID:	84-2225349
User Who Submitted:	Viking59
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1159581696
Minnesota ID:	6836508
Project Owner:	MILACA
Project Number:	674908
Project Begin Date:	31-Jul-2024
Project End Date:	01-Nov-2024
Project Location:	MILACA
Project Amount:	\$5,600.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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How to View and Print this Request

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$5,986.52

CHECK ONLY ONE:

- 1) _____ as partial payment for labor, skill and material furnished.
- 2) XX as payment for all labor, skill and material furnished or to be furnished (except the sum of \$315.08 retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

JOB #: 674908
JOB NAME: Milaca 2024 Street Improvements
CONTRACT #:674908.002

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Knife Lake Concrete Inc

By Mike Gankowiak

President

(Title)

516798

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$8,398.06

CHECK ONLY ONE:


- 1) _____ as partial payment for labor, skill and material furnished.
- 2) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$442.00 retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

JOB #: 674908
 JOB NAME: Milaca 2024 Street Improvements
 CONTRACT #:674908.000

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Midstate Reclamation Inc

By 
 GM

 (Title)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$3,585.30

CHECK ONLY ONE:

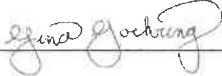
- 1) _____ as partial payment for labor, skill and material furnished.
- 2) as payment for all labor, skill and material furnished or to be furnished (except the sum of **Item # 10 – 350.00 & 188.70** retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

JOB #: 674908
JOB NAME: Milaca 2024 Street Improvements
CONTRACT #:674908.001

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Sir Lines A Lot

By 
Gina Goehring, Project Accountant Lead
(Title)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$2,778.75

CHECK ONLY ONE:

- 1) _____ as partial payment for labor, skill and material furnished.
- 2) X _____ as payment for all labor, skill and material furnished or to be furnished (except the sum of #20 = \$325.00 & \$146.25 retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

JOB #: 674908
JOB NAME: Milaca 2024 Street Improvements
CONTRACT #:674908.004

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Superior Traffic Control

By Tony Adams
Owner
(Title)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$60,850.19

CHECK ONLY ONE:

- 1) _____ as partial payment for labor, skill and material furnished.
- 2) as payment for all labor, skill and material furnished or to be furnished (except the sum of MOB = \$550.00 & \$3,202.65 retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

JOB #: 674908
JOB NAME: Milaca 2024 Street Improvements
CONTRACT #:674908.003

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Travis Scott

By Travis Scott
President
(Title)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS
CONDITIONAL UPON RECEIPT OF PAYMENT**

November 14, 2024

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE SUM OF: \$,5320.00

CHECK ONLY ONE:

- 1) _____ as partial payment for labor, skill and material furnished.
- 2) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$280.00 retainage or holdback).
- 3) _____ as full and final payment for all labor, skill, and material furnished or to be furnished to the following described real property: (legal description, street address or project name)


JOB #: 674908
JOB NAME: Milaca 2024 Street Improvements
CONTRACT #:674908.005

and for value received hereby waives all rights acquired by the undersigned to file or **record** mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been **paid** for, and all subcontractors employed by the undersigned have been paid in full, **EXCEPT**:

NOTE: If this instrument is executed by a corporation it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Mathew Vickerman Viking Restoration

By 


(Title)

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>
OTHER	<input type="checkbox"/>

Bond No. 9454214

TO OWNER:
(Name and address)

City of Milaca
255 1st Street E.,
Milaca, MN 56353

ARCHITECT'S PROJECT NO: _____

CONTRACT FOR:

2024 Milaca Street Improvements Santec Project 193806371 - City of Milaca

PROJECT:
(Name and address)

2024 Milaca Street Improvements Santec Project 193806371 - City of Milaca

CONTRACT DATED: _____ March 21, 2024

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor, Schaumburg, IL 60196-1056

on bond of
(Insert name and address of Contractor)

OMG Midwest, Inc. dba Minnesota Paving & Materials
14475 Quiram Drive, Rogers, MN 55374

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

City of Milaca
255 1st Street E., Milaca, MN 56353

OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: _____ November 22, 2024
(Insert in writing the month followed by the numeric date and year.)

Fidelity and Deposit Company of Maryland

(Surety)

(Signature of authorized representative)

Gicelle Pajon, Attorney-in-Fact

(Printed name and title)

Attest/Witness: Camille M. Cruz
(Seal): _____
Camille M. Cruz, Surety Witness



**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Gicelle Pajon, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 29th day of January, A.D. 2024.

**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: *Robert D. Murray*
Vice President



By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 29th day of January, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

**GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025**



EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 22nd day of November, 2024.



Thomas O. McClellan
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
www.reportsfclaims@zurichna.com
800-626-4577



December 3, 2024

Attention: Tammy Pfaff, City Manager

City of Milaca
255 1st Street East
Milaca, MN 56353

Dear Tammy,

**Reference: 2025 Street Improvement Project – 1st Street Sidewalk between 3rd and Central
Authorize Plans and Specs**

In 2024 the city completed an update of the city-wide street evaluation program. The update included a 5-Year Street Reconstruction Plan for the period of 2025-2029 to be used as a planning document.

The 5-Year Street Reconstruction identified sidewalk replacement on 1st Street W between 3rd Avenue SW and Central Avenue as a possible project for 2025. The proposed sidewalk replacement project would include:

- New sidewalk on the south side of 1st Street W.
- New concrete curb on the south side of 1st Street W.
- Miscellaneous storm sewer improvements on the south side of 1st Street W.

A planning level opinion of probable project costs is attached. The estimated costs are:

Construction	\$200,000
Soft costs	\$ 50,000
Total project	\$250,000

The costs above do not include any allowance for street lighting. The public works department would likely paint and change lights on 1st Street W to LEDs in conjunction with the street project.

At this time, we request that the city authorize preparation of plans/specifications and bidding for the 2025 Street Improvements project. Updated cost estimates and final plans will be presented to the City Council for review prior to bidding.

Should you have any questions, please feel free to contact Chuck Boser or me.

Sincerely,
STANTEC CONSULTING SERVICES INC.

Phil Gravel



opinion of probable project costs
 MILACA 1st Street SIDEWALK IMPROVEMENTS
 PROJECT NO. 19380
 MILACA, MINNESOTA
 December 2024

No.	Item	Units	Qty	Unit Price	Total Price
BASE BID					
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	TRAFFIC CONTROL	LS	1	\$ 2,000.00	\$ 2,000.00
3	EROSION AND SEDIMENT CONTROL	LS	1	\$ 1,000.00	\$ 1,000.00
4	REMOVE STRUCTURE (STORM)	EACH	4	\$ 400.00	\$ 1,600.00
5	REMOVE CURB AND GUTTER	LIN FT	650	\$ 15.00	\$ 9,750.00
6	REMOVE CONCRETE SIDEWALK	SQ FT	2520	\$ 4.00	\$ 10,080.00
7	REMOVE BITUMINOUS STREET PAVEMENT (P)	SQ FT	4750	\$ 0.50	\$ 2,375.00
8	SAWCUT BITUMINOUS PAVEMENT	LIN FT	950	\$ 3.00	\$ 2,850.00
9	ADJUST CATCHBASIN FRAME AND CASTING	EACH	6	\$ 800.00	\$ 4,800.00
10	BITUMINOUS STREET PATCH (4-inch)	SQ FT	4750	\$ 2.50	\$ 11,875.00
11	AGGREGATE BASE (CV) CLASS 5 (street patch)	CU YD	95	\$ 50.00	\$ 4,750.00
12	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	650	\$ 35.00	\$ 22,750.00
13	CONCRETE SIDEWALK with base	SQ FT	2520	\$ 25.00	\$ 63,000.00
14	CONCRETE PEDESTRIAN RAMP	EACH	2	\$ 2,500.00	\$ 5,000.00
15	REPLACE WATER SERVICE	EACH	3	\$ 4,000.00	\$ 12,000.00
16	CONSTRUCT DRAINAGE STRUCTURE	EACH	6	\$ 2,000.00	\$ 12,000.00

No.	Item	Units	Qty	Unit Price	Total Price
17	CONNECT TO EXISTING STORM SEWER	EACH	4	\$ 190.00	\$ 760.00
18	12-inch RCP STORM SEWER	LIN FT	150	\$ 40.00	\$ 6,000.00
19	4" PVC PERFORATED DRAINTILE W/ SOCK	LIN FT	50	\$ 8.20	\$ 410.00
20	CONSTRUCTION -OTHER	LS	1	\$ 24,000.00	\$ 24,000.00
TOTAL ESTIMATED CONSTRUCTION					\$ 200,000.00
Legal, Administration & Engineering					\$ 50,000.00
TOTAL INITIAL OPINION OF PROBABLE COSTS					\$ 250,000.00



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

December 19, 2024

Honorable Mayor and Council
City of Milaca
255 First Street East
Milaca, MN 56353

RE: Milaca Municipal Airport (18Y)
Airport Entrance Road & Parking Lot Paving
SP No. A4801-39

Dear Mayor and Council,

Enclosed is third and final Pay Application for the above referenced project in the amount of \$16,228.90. All punchlist items have been addressed, therefore this Pay Application pays out the remaining half of the seeding quantity, mobilization, and final retainage.

I recommend that the Pay Application be approved as shown. If you agree, please sign and return one copy with payment to the Contractor and one copy to me for our records.

If you have any questions or need additional information, please contact me at 651-285-6296 or nick.grahek@bolton-menk.com.

Sincerely,
Bolton & Menk, Inc.

Nick Grahek, P.E.
Project Engineer

Enclosures:

Pay Application 3/Final
IC-134 Forms
Contractor's Surety Form

Contractor's Application for Payment

Owner: <u>CITY OF MILACA, MN</u> Engineer: <u>Bolton & Menk, Inc.</u> Contractor: <u>OMG Midwest Inc. dba MN Paving & Mat</u> Project: <u>PAVE PARKING LOT & ENTRANCE ROAD</u> Contract: _____	Owner's Project No.: _____ Engineer's Project No.: <u>OT5.132530</u> Agency's Project No.: <u>SP A4801-39</u>
---	--

Application No.: <u>3/Final</u>	Application Date: <u>11/20/2024</u>
Application Period: From <u>8/15/2024</u> to <u>11/20/2024</u>	

1. Original Contract Price	\$	170,029.00
2. Net change by Change Orders	\$	30,564.75
3. Current Contract Price (Line 1 + Line 2)	\$	200,593.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	203,738.00
5. Retainage		
a. _____ X \$ 203,738.00 Work Completed	\$	-
b. _____ X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	203,738.00
7. Less previous payments	\$	187,509.10
8. Amount due this application	\$	16,228.90
9. Balance to finish, including retainage (Line 3 - Line 4)		N/A

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
- (4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: <u>Minnesota Paving & Materials</u>	
<u>14475 Quiram Dr, Rogers, MN 55374</u>	
Signature:	Date: <u>11-7-24</u>
Name: <u>Rand Syverson</u>	Title: <u>Project Manager</u>

Recommended by Engineer By: Name: <u>Nick Grahek, PE</u> Title: <u>Project Engineer</u> Date: <u>11/7/2024</u>	Approved by Owner By: _____ Name: _____ Title: _____ Date: _____
---	---

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF MILACA, MN	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	0T5.132530
Contractor:	OMG Midwest Inc. dba MN Paving & Materials	Agency's Project No.:	SP A4801-39
Project:	PAVE PARKING LOT & ENTRANCE ROAD		
Contract:			

Application No.: 3/Final Application Period: From 08/15/24 to 11/20/24 Application Date: 11/20/24

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	F1		F2		G		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / F) (%)	L Balance to Finish (F - J) (\$)
						Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)							
Original Contract																
1	CONTRACTOR STAKING	1.00	LUMP SUM	3,500.00	3,500.00	1.00	3,500.00	1.00	3,500.00	1.00	3,500.00		3,500.00	100%	-	
2	PROVIDE & INSTALL LOW PROFILE BARRICADES	3.00	EACH	350.00	1,050.00	3.00	1,050.00	5.00	1,750.00	5.00	1,750.00		1,750.00	167%	(700.00)	
3	MOBILIZATION	1.00	LUMP SUM	14,500.00	14,500.00	0.95	13,775.00	1.00	14,500.00	1.00	14,500.00		14,500.00	100%	-	
4	SALVAGE SIGN	24.00	EACH	50.00	1,200.00	24.00	1,200.00	24.00	1,200.00	24.00	1,200.00		1,200.00	100%	-	
5	SALVAGE MAILBOX	1.00	EACH	100.00	100.00	1.00	100.00	1.00	100.00	1.00	100.00		100.00	100%	-	
6	SAWING BIT PAVEMENT (FULL DEPTH)	30.00	LIN FT	6.75	202.50	72.00	486.00	72.00	486.00	72.00	486.00		486.00	240%	(283.50)	
7	REMOVE EXISTING PAVEMENT	255.00	SQ YD	5.25	1,338.75	269.00	1,412.25	269.00	1,412.25	269.00	1,412.25		1,412.25	105%	(73.50)	
8	EXCAVATION - COMMON	220.00	CU YD	25.00	5,500.00	220.00	5,500.00	220.00	5,500.00	220.00	5,500.00		5,500.00	100%	-	
9	COMMON EMBANKMENT	110.00	CU YD	25.00	2,750.00	110.00	2,750.00	110.00	2,750.00	110.00	2,750.00		2,750.00	100%	-	
10	SUBGRADE PREPARATION	435.00	SQ YD	3.15	1,370.25	435.00	1,370.25	435.00	1,370.25	435.00	1,370.25		1,370.25	100%	-	
11	AGGREGATE BASE(CV) CLASS 5	500.00	CU YD	40.00	20,000.00	500.00	20,000.00	500.00	20,000.00	500.00	20,000.00		20,000.00	100%	-	
12	TYPE SP 12.5 WEARING COURSE MIX (4,C)	555.00	TON	88.00	48,840.00	615.00	54,120.00	615.00	54,120.00	615.00	54,120.00		54,120.00	111%	(5,280.00)	
13	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	555.00	TON	78.00	43,290.00	534.00	41,652.00	534.00	41,652.00	534.00	41,652.00		41,652.00	96%	1,638.00	
14	INSTALL SALVAGED MAILBOX	1.00	EACH	350.00	350.00	1.00	350.00	1.00	350.00	1.00	350.00		350.00	100%	-	
15	INSTALL SALVAGED SIGN	24.00	EACH	225.00	5,400.00	24.00	5,400.00	24.00	5,400.00	24.00	5,400.00		5,400.00	100%	-	
16	SILT FENCE, TYPE MS	3,125.00	LIN FT	2.00	6,250.00	3,357.00	6,714.00	3,357.00	6,714.00	3,357.00	6,714.00		6,714.00	107%	(464.00)	
17	SEDIMENT CONTROL LOG TYPE STRAW	200.00	LIN FT	2.25	450.00	85.00	191.25	85.00	191.25	85.00	191.25		191.25	43%	258.75	
18	COMMON TOPSOIL BORROW	150.00	CU YD	44.00	6,600.00	95.00	4,180.00	110.00	4,840.00	110.00	4,840.00		4,840.00	73%	1,760.00	
19	SALVAGED TOPSOIL RESPREAD	0.50	ACRE	5,000.00	2,500.00		-	0.50	2,500.00	0.50	2,500.00		2,500.00	100%	-	
20	SEED MIXTURE 25-141	0.50	ACRE	300.00	150.00	0.25	75.00	0.50	150.00	0.50	150.00		150.00	100%	-	
21	FERTILIZER TYPE 3	0.50	ACRE	300.00	150.00	0.25	75.00	0.50	150.00	0.50	150.00		150.00	100%	-	
22	HYDRAULIC MULCH MATRIX	0.50	ACRE	6,500.00	3,250.00	0.25	1,625.00	0.50	3,250.00	0.50	3,250.00		3,250.00	100%	-	
23	FURNISH & INSTALL SIGN	1.00	EACH	400.00	400.00	1.00	400.00	1.00	400.00	1.00	400.00		400.00	100%	-	
24	FURNISH & INSTALL PAVEMENT MESSAGE	1.00	EACH	100.00	100.00	1.00	100.00	1.00	100.00	1.00	100.00		100.00	100%	-	
25	PAVEMENT MARKINGS, 4" WHITE	525.00	LIN FT	1.50	787.50	525.00	787.50	525.00	787.50	525.00	787.50		787.50	100%	-	
Original Contract Totals					\$ 170,029.00		\$ 166,813.25		\$ 173,173.25	\$ -	\$ 173,173.25	102%	\$ (3,144.25)			
Change Orders																
8	EXCAVATION - COMMON	260.00	CU YD	25.00	6,500.00	260.00	6,500.00	260.00	6,500.00	260.00	6,500.00		6,500.00	100%	-	
10	SUBGRADE PREPARATION	4,465.00	SQ YD	3.15	14,064.75	4,465.00	14,064.75	4,465.00	14,064.75	4,465.00	14,064.75		14,064.75	100%	-	
11	AGGREGATE BASE (CV) CLASS 5	250.00	CU YD	40.00	10,000.00	250.00	10,000.00	250.00	10,000.00	250.00	10,000.00		10,000.00	100%	-	
Change Order Totals					\$ 30,564.75		\$ 30,564.75		\$ 30,564.75	\$ -	\$ 30,564.75	100%	\$ -			
Original Contract and Change Orders																
Project Totals					\$ 200,593.75		\$ 197,378.00		\$ 203,738.00	\$ -	\$ 203,738.00	102%	\$ (3,144.25)			



REQUEST FOR PROPOSAL

REALTOR SERVICES

TO

CITY OF MILACA ECONOMIC DEVELOPMENT AUTHORITY

AND CITY OF MILACA

FOR REALTY SERVICES LOCATED IN MILACA, MN

FEBRUARY 2025



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

REQUEST FOR PROPOSALS DUE

BY 12:00 P.M.

FEBRUARY 7, 2025

MAIL TO:
City of Milaca
City Manager Tammy Pfaff
255 1st St E
Milaca MN 56353

Email:
tpfaff@milacacity.com

Contact Information:
City Manager Tammy Pfaff
320-983-3141

1. SUMMARY

The City of Milaca Economic Development Authority (EDA) and City of Milaca are accepting proposals for realtor services to sell approximately 13.52 acres in City of Milaca, MN. The purpose of this RFP is to provide an equitable basis for all candidates as well as the evaluation criteria.

This property is currently unplatted and available to develop for all potential buyer's plans.

Infrastructure such as road and water and sewer lines will be installed in the near future.

Property is located just east of Hwy. 169 and at the intersection of Hwy. 23.

This property is Zoned B-2 General Business District. A survey has been completed and will be available upon request.

For reference, copies of site maps are included in this RFP.

2. PROPOSAL GUIDELINES AND REQUIREMENTS

This is an open and competitive process. Proposals are due to the City of Milaca by 12:00 pm February 7, 2025. Questions can be directed to City Manager Tammy Pfaff at tpfaff@milacacity.com or by telephone at 320-983-3141. Electronic PDF files of proposals can be emailed to tpfaff@milacacity.com and must arrive by 12:00 pm, February 7, 2025. The proposal must contain the signature of a duly authorized officer or agent of the company submitting the proposal.

The commission quoted must be inclusive. If the commission excludes certain fees or costs, provide a detailed list of excluded fees and costs with a complete explanation of the nature of those costs.

If the execution of work to be performed requires the hiring of subcontractors, clearly state this in your proposal. Subcontractors must be identified and the work they will perform must be defined.

Provisions of this RFP and the contents of the successful responses are considered available for inclusion in final contractual obligations.

3. CONTRACT TERMS

The EDA and City of Milaca will negotiate contract terms upon selection. All contracts are subject to review by legal counsel, and a project will be awarded upon signing of an agreement or contract, which outlines terms, scope, commission, and other necessary items.

4. OBJECTIVE

The objective of engaging the services of a realtor is to leverage their knowledge, expertise, resources and professional networks to successfully market and sell moderately priced land for development for City of Milaca.

5. TIMELINE

- Proposals are due no later than 12:00 pm CST, Friday, February 7, 2025.
- Proposals will be evaluated beginning Monday, February 10, 2025. During the evaluation process we may request interviews with the top candidates. If you are chosen for an interview, you will be contacted by our office. It is expected that interviews will take place the week of February 10, 2025.
- A decision will be made on February 11, 2025 with EDA and City Council approval by

February 20, 2025.

- All other candidates will be notified on or about February 21, 2025.
- All lots that will not be developed will be listed for sale as soon as the plat process has been completed.

6. PROPOSAL SCOPE

Required Proposal Content:

1. Cover Page
2. Index
3. Letter of introduction by realtor
4. Realtor qualifications, license, etc. (include any unique qualifications you feel you have for this project)
5. List of local references (3-5), for realtor's sales in the last 6 months (with contact information)
6. Proposal
 - List of services to be provided
 - Outline of plan to market and sell the properties
 - Experience with selling Commercial property
 - Description of resources available through your brokerage
 - Commissions/Costs/Fees to Seller
 - Initial proposed listing price for the undeveloped parcels to be sold
7. Answer to the Following Question – “What is the **single** service, qualification, or ability that you will bring to this project that would motivate the EDA and City of Milaca to select you over your peers?”
8. Additional pertinent information or attachments

7. EVALUATION CRITERIA

The following criteria will form the basis upon which the EDA and City of Milaca will evaluate proposals. The mandatory criteria must be met and include:

An electronic copy of your proposal must be received no later than 12:00 pm CST, Friday, February 7, 2025. Your proposal must include all the required content as described in Section 6.

Proposals that meet the mandatory requirements, as stated above, will be initially evaluated on the following criteria, and will provide the basis for selecting the realtors for the interview phase (ranked in order of importance):

- Suitability/Viability of the proposed plan as described in Section 6, item 6 (20 points)
- Realtor qualifications (20 points)
- Commission percentage & other seller costs (15 points)
- Feedback from references (15 points)



**CONTRACT BETWEEN
CITY OF MILACA
(CITYHALL)
AND
MILLE LACS COUNTY AREA
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.**

THE CITY OF MILACA agrees to the Cleaning Services Agreement, including: the common areas, offices, restrooms, vacuuming, garbage's, sweeping, mopping, replenish all supplies, windows, but not limited to unloading boxes to put on shelves and watering plants. delivered by the clients of **Mille Lacs County Area Developmental Achievement Center, Inc.**, hereinafter referred to as the DAC.

The period of this agreement shall be from January 1st, 2025, through December 31st, 2025. The amount of **\$18.00 per hour** will be paid to the DAC by CITY OF MILACA each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

Mille Lacs County Area DAC is responsible for payment of client wages, FICA, and workers' compensation.

The DAC will provide clients who have the skills to accomplish the tasks needed. Clients will be supervised by DAC staff to ensure the job is done CITY OF MILACA satisfaction.

CITY OF MILACA will provide all necessary equipment, supplies and products.

Service will not be provided when clients are not at the DAC. For the term of this contract these dates are January 1st and 20th, February 17th, April 18th May 26th, June 6th and 27th, July 3rd and 4th, September 1st, November 27th and 28th, December 24th,25th,31st and weekends.

This agreement may be reviewed as often as necessary by either party for determining time required and the quality of performance. This contract can be terminated with two (2) weeks' written notice by either party.

SIGNED THIS DATE:

CITY OF MILACA MANAGER	DATE
Rodney G. Peltoma, Director	DATE
Mille Lacs County Area Developmental Achievement Center, Inc	



**CONTRACT BETWEEN
CITY OF MILACA
(FIREHALL)
AND
MILLE LACS COUNTY
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.**

The city of Milaca agrees to the Cleaning Services Agreement delivered by the clients of Mille Lacs County Area Developmental Achievement Center, Inc., hereinafter referred to as the DAC.

The period of this agreement shall be from January 1st, 2025, through December 31st, 2025. The amount of **\$18.00 per hour** will be paid to the DAC by City of Milaca for each hour of client service. This amount will be billed at the end of each month of service. Payment terms are net thirty days.

Mille Lacs County Area DAC is responsible for payment of client wages, FICA, and workers' compensation.

The DAC will provide clients who have the skills to accomplish the tasks needed. Clients will be supervised by DAC staff to ensure the job is done to the City of Milaca's satisfaction.

The city of Milaca will provide all necessary equipment, supplies and products.

Service will not be provided when clients are not at the DAC. For the term of this contract these dates are January 1st and 20th, February 17th, April 18th May 26th, June 6th and 27th, July 3rd and 4th, September 1st, November 27th and 28th, December 24th, 25th, 31st and weekends.

This agreement may be reviewed as often as necessary by either party for determining time required and the quality of performance. This contract can be terminated with two (2) weeks' written notice by either party.

SIGNED THIS DATE:

The City of Milaca Manager

DATE

Rodney G. Peltoma, Director
Mille Lacs County Area Developmental Achievement Center, Inc.

DATE



**CONTRACT BETWEEN
CITY OF MILACA
(LIBRARY)
AND
MILLE LACS COUNTY
DEVELOPMENTAL ACHIEVEMENT CENTER, INC.**

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SIGNED THIS DATE:

The City of Milaca Manager

DATE

Rodney G. Peltoma, Director
Mille Lacs County Area Developmental Achievement Center, Inc.

DATE



CONTRACT BETWEEN
 CITY OF MILACA
 (Gorecki center)
 AND
 MILLE LACS COUNTY AREA
 DEVELOPMENTAL ACHIEVEMENT CENTER, INC.

The city of Milaca agrees to the Cleaning Services Agreement delivered by the clients of Mille Lacs County Area Developmental Achievement Center, Inc., hereinafter referred to as the DAC.

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SIGNED THIS DATE:

 The City of Milaca Manager

 DATE

Rodney G. Peltoma, Director

DATE

Mille Lacs County Area Developmental Achievement Center, Inc.

CITY MANAGER

EMPLOYMENT AGREEMENT

AGREEMENT made this _____ day of _____, 2024, by and between the CITY OF MILACA, a Minnesota municipal corporation ("Employer"), and TAMMY LOU PFAFF ("Employee").

The parties agree as follows:

- 1) **POSITION.** Employer agrees to employ Employee as its City Manager.
- 2) Employee agrees to serve as City Manager in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.
- 3) **CONTINGENCIES.** The offer of employment is contingent upon satisfactory completion of a comprehensive background investigation. Employment includes both satisfactory on the job performance and satisfactory attainment of leadership benchmarks as established by Employer. Leadership expectations will include progress on developing a participatory leadership approach, demonstrated customer service excellence, and positive performance working with department heads and administrative staff. The position is subject to a 12-month period during which time the City Council can terminate the employment agreement at will.
- 4) **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law and the Employer.
- 5) **SALARY.** Employer and Employee agree that on January 1, 2025, a salary increase will be given for an annual salary of \$109,085.09
- 6) **PERFORMANCE REVIEW.** There will be an annual performance review in November of each year at which time Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the performance evaluation on an annual basis to be effective on the 1st of each calendar year.

- 7) **SICK LEAVE.** Effective upon Employee's first day of employment, Employee shall accrue sick leave at a rate of eight (8) hours for each calendar month of full-time service and shall provide Employee the same sick leave as enjoyed by other non-union employees.
- 8) **VACATIONS.** Effective upon Employee's first day of employment, Employee shall accrue vacation leave in accordance with the following schedule.

YEARS OF EMPLOYMENT	VACATION ACCRUAL
1 ST & 2 ND	80.00 Hours/Year
3 RD & 4 TH	96.00 Hours/Year
5 TH , 6 TH	104.00 Hours/Year
7 th , 8 th , & 9 th	192.00 Hours/year effective 1-1-2024
10 th	210.00 Hours/Year
15 TH and each year after	240.00 Hours/Year Capped

- 9) **VACATION PROVISIONS.** Employer shall provide Employee the same vacation provisions as enjoyed by other non-union employees.
- 10) **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other non-union employees.
- 11) **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to all other non-union employees.
- 12) **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which is deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.
- 13) **PROFESSIONAL DEVELOPMENT.** Employee shall successfully complete leadership training as identified by Employer within the timeframe designated by Employer. In addition, Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional

development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in her outside activities so she will not neglect her primary duties to the Employer. Employee shall also endeavor to complete her 4-year degree.

14) **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer at Employer's expense.

15) **GENERAL EXPENSES.** Employer shall reimburse Employee reasonable miscellaneous job-related expenses **including a monthly cell phone reimbursement of \$50.00**, which it is anticipated Employee will incur from time to time when provided appropriate documentation.

16) **HOURS OF WORK.** It is understood that the position of City Manager requires attendance at evening meetings and possibly weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent herself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.

17) **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from her position with Employer, subject only to the provisions of this Agreement, and such Agreement supersedes the personnel policy.

18) **SEVERANCE PAY.** Employer and Employee agree a severance pay term granting one week's pay for each year of service upon employee termination or retirement at the current rate of pay, and employer agrees to pay 85% of the monthly premiums for continuation of health insurance coverage for a period of 8 (eight) months.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and City Manager, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:
CITY OF MILACA

EMPLOYEE:

BY: _____
Dave Dillan, Its Mayor

Tammy Lou Pfaff