

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA
NOVEMBER 20, 2024

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan____ Council Members; Ken Muller____ Norris Johnson____ Lindsee Larsen____
Laurie Gahm____ Absent;_____
4. **Approval of Agenda** MB__2nd__ AIF__ O__
5. **Consent Agenda** MB__2nd__ AIF__ O__
 - a. Approval of the Minutes – October 17, 2024
 - b. Approval of Bills
 - c. Resolution #24-39 Donation
6. **Open Forum**
7. **Public Hearing**
8. **Requests and Communications**
9. **Ordinances and Resolutions**
 - a. Presentation from Northland on Water/Sewer Rate Study – Resolution #24-40
Accepting Water/Sewer Rate Study MB__2nd__ AIF__ O__
10. **Reports of Departments, Boards and Commissions**
 - a. City Manager-
 - b. Police-Incident Summary
 - c. Parks – Update on Sound Panel Installation
 - d. Public Works- Northern Lines Contracting Construction Contract Change Order No. 1 MB__2nd__ AIF__ O__
 - e. Public Works-Update
 - f. Liquor Store-
 - g. Fire Department- Update on Truck Purchased Through Surplus Services
 - h. Planning and Zoning –
 - Conditional Use Permit Violation Discussion-Randy Reiman MB__2nd__ AIF__ O__
 - Resolution #24-XX Minor Lot Split for Milaca Park (Handout) MB__2nd__ AIF__ O__
 - Resolution #24-XX Variance for Milaca Park(Handout) MB__2nd__ AIF__ O__
 - Resolution #24-XX Variance for Jon’s Door Service(Handout) MB__2nd__ AIF__ O__
 - Ordinance #535 Recreational Vehicles – First Reading MB__2nd__ AIF__ O__
 - Ordinance #XXX Allowing Retail Sales in I-1 Industrial District – First Reading (Handout) MB__2nd__ AIF__ O__

i. Airport-Newsletter

11. Committees

- a. Budget – Call for a Special Meeting for the Review of Final Budget-Work Session
- b. EDC

MB__2nd__AIF__O__

12. Unfinished Business

- a. Motion to remove from table - Ordinance #530 Permitted Accessory Uses in B-1 Central Business District-Tarp-Like Structures-
- b. Ordinance #530 Permitted Accessory Uses in B-1 Central Business District: Tarp-Like Structures-Second Reading (Handout)
- c. Motion to remove from table – Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures
- d. Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures-Second Reading (Handout)

MB__2nd__AIF__O__

MB__2nd__AIF__O__

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MB__2nd__AIF__O__

13. New Business

- a. Minor Lot Split-Jesse Latterell
- b. City Attorney Legal Services Agreement
- c. Jim’s Mille Lacs Disposal Mixed Municipal Solid Waste Haulers Agreement
- d. North Memorial Health Ambulance Lease Agreement
- e. Resolution #24-41 Round Two Gambling Permit Application

MB__2nd__AIF__O__

MB__2nd__AIF__O__

MB__2nd__AIF__O__

MB__2nd__AIF__O__

MB__2nd__AIF__O__

14. Miscellaneous

15. Council Comments

16. Adjournment Time_____

MB__2nd__AIF__O__

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
COUNCIL MINUTES
October 17, 2024**

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Police Chief Quinn Rasmussen, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Dan Hollenkamp, Tim & Karen Poorker, Rich Higgins, Andy & JoJean Ziegler, Mike Talberg, and Chris Carlson

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. Mayor Dillan stated there were a couple of additions. Under #5 Consent Agenda add f. 3rd Quarter Financial Reports and under #13 New Business add 13 d. Special Event Application from Chamber of Commerce for Tree Lighting November 29, 2024. With no further discussion, all in favor of the approval of the amended agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda. Larsen made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing: None

Requests and Communications - None

Ordinances and Resolutions

Ord. #532 Amending Chapter 115 Peddlers, Solicitors and Transient Merchants by Adding Mobile Food Units-Second Reading- Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Johnson. No further discussion. All in favor of the second reading. Ordinance #532 passes.

Ordinance #533 Amending Chapter 34 Fee Schedule Second Reading – Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Gahm. No further discussion. All in favor, Ordinance #533 Amending Chapter 34 Fee Schedule passes.

Ordinance #534 Amending Chapter 33.20 Criminal History License Background Investigations-(Waive Second Reading) Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. No further discussion. All in favor, Ordinance #534 Amending Chapter 33.20 passes.

Resolution #24-33 Summarizing Ord. #532- Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #24-33 passes.

Resolution #24-34 Summarizing Ord. #533- Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #24-34 passes.

Resolution #24-35 Summarizing Ord. #534- Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. No further discussion. All in favor. Resolution #24-35 passes.

Reports of Departments, Boards and Commissions

City Manager – City Manager Pfaff updated council on the HUD Federal Grant. So far, \$811,000.00 has been submitted and with the \$307,000 approval tonight, we will get all of this in a 5 day turn around. We will be meeting with the contractors and engineers to see when the paving will take place. A newsletter will be sent to all the residents along that corridor updating them on this project. Any additional expenses next spring would be on the contractor. Mayor Dillan commented they would like to see it paved this year.

Police – Chief Rasmussen stated their two new squad cars came in. They have had a full time position posted for a few weeks now but no applicants yet. Open until November 4 and then reopen after that if we don't receive anything.

Parks –

Public Works - Pay Request #3 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$165,584.17 for 2024 Street Improvements Project. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Gahm. No further discussion. All in favor of Pay Request #3 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$165,584.17 for 2024 Street Improvements Project. Motion passes.

Public Works - Pay Request #4 to Northern Lines Contracting in the amount of \$307,217.68 for 110th Avenue Improvements Project: Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor of Pay Request #4 to Northern Lines Contracting in the amount of \$307,217.68 for 110th Avenue Improvements Project. Motion passes.

Liquor Store –

Fire Department – *Resolution #24-36 Opting to Increase Benefit Level for Firefighters Who Are Vested in Statewide Volunteer Firefighter Plan.* City Manager Pfaff stated there is no contribution requirement from the city part so the \$6,800 is just fine. Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Larsen. No further discussion. All in favor. Resolution #24-36 passes.

Planning and Zoning –

Airport – *Clear Zone Acquisition Plan (CZAP).* City Manager Pfaff stated this is the contract to get that plan going. Mayor Dillan called for a motion for approval. Motion by Muller, seconded by Johnson. Pfaff further stated that this is a requirement for those clear end zones for the airport runways. And when

we do this project, it gives us 10 points extra on any grant applications that we submit. No further discussion. All in favor. Motion to approve Clear Zone Acquisition Plan passes.

Airport- Lot Lease Fees- City Manager Pfaff stated the city is currently at \$675 for lot lease. Mayor Dillan stated it was pretty comparable. City Manager Pfaff asked if the council wanted to increase it a dollar amount or a percentage each year? Mayor Dillan stated he likes how Mora does it with a percentage. City Manager Pfaff asked if they wanted a 5% or 10% increase each year? Muller asked if we had a list of the square footage of the hangars but City Manager Pfaff stated she did not. Muller stated that a 60x60 and if you go by Cambridge's rates, that would be \$612 for 3600 square feet hangar so we are right in with Cambridge right now so I would say to increase by a percentage. Mayor Dillan stated he likes 5% . Mayor Dillan stated this wouldn't be set in stone and that we could change it if needed to be. Mayor Dillan called for a motion to approve a 5% increase each year to airport lot leases. Motion by Johnson, seconded by Gahm. No further discussion. All in favor. Motion passes.

Committees

Budget:

EDC:

New Business

Calling for a Special Meeting in November to Canvass the 2024 Election Results – Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Gahm. City Manager Pfaff stated we were kind of looking at November 14, Thursday. 5:30 pm here at city hall. No further discussion. All in favor of Special Meeting for November 14, at 5:30 p.m. passes.

Call for a Public Hearing to Approve Final Layout for SP 4801-26 Hwy 23 Project (November 25, 26 or 27, 2024)- Mayor Dillan asked if there was a reason for these dates and City Manager Pfaff stated these dates fall within the guidelines of the state. Discussion led to date of Monday, November 25 at 5:30 p.m. at city hall. City Manager Pfaff stated that at this meeting they will be discussing the project in detail and the city's financial responsibility and costs. Mayor Dillan called for a motion to approve meeting date of Monday, November 25 at 5:30. Motion made by Gahm, seconded by Muller. No further discussion. All in favor. Motion passes.

Resolution #24-37 Regarding the Administration of the MN Cannabis Law- Mayor Dillan called for a motion for approval. Motion by Gahm, seconded by Larsen. Mayor Dillan asked City Attorney Damien to clarify this. City Attorney Damien stated that when the legislature legalized cannabis, it gave the counties the authority to regulate cannabis laws and the cities, if they chose to, could regulate themselves, or delegate that authority to the county. We are not just talking about the enactment of the laws but the enforcement and background checks and compliance checks and all that sort of stuff. By passing this, the City of Milaca is choosing to give the delegation of the authority to the county to do the regulating and work on the enforcement. Each city that does chose to delegate does have input going forward and how the regulation takes place. If the city wants to regulate, it can but there is the expense of the time and staff time and things like that will go into it. The consensus of other cities is this is the best way to go to be consistent across the board and the cities will continue to have input moving forward. No further discussion. All in favor of Resolution #24-37 Regarding the Administration of the MN Cannabis Law. Motion passes.

Special Event Application from Chamber of Commerce for Tree Lighting November 29- Mayor Dillan called for a motion for approval. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Special Event Application for Tree Lighting passes.

Miscellaneous

Council Comments

Mayor Dillan stated that tomorrow night is the Rum River Community Foundation Octoberfest at the Golf Course.

Our empowering small cities grant had a booth at the big block homecoming party and had a lot of interesting ideas. Tom had his students at the University compile the results from that and from the other football game.

Also, we will be having a meeting with all the land owners and business owners near the Milaca Junction and start looking at a plan so we can see what we can do to make this work and get this moving forward.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Gahm, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:55 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51831	10/21/24	MINNESOTA PAVING AND MATE	193806371-3	1	101-43000-530	165,584.17	165,584.17	2024 STREET IMP-PAYMENT REQUEST #3
Total 51831:							165,584.17	
51832	10/21/24	NORTHERN LINES CONTRACTI	193806178-4	1	501-43100-405	307,217.68	307,217.68	110TH AVE PAY REQUEST #4 AIRPORT ROAD
Total 51832:							307,217.68	
51833	10/28/24	AMERICAN BOTTLING CO.	4852301297	1	609-49750-254	301.74	301.74	NA
Total 51833:							301.74	
51834	10/28/24	BELLBOY CORP.	0109004300	1	609-49750-254	59.00	59.00	NA
51834	10/28/24	BELLBOY CORP.	0109004300	2	609-49750-259	49.80	49.80	OTHER FOR RESALE
51834	10/28/24	BELLBOY CORP.	0205269200	1	609-49750-259	100.00-	100.00-	CREDIT OTHER FOR RESALE
51834	10/28/24	BELLBOY CORP.	0205405600	1	609-49750-251	2,236.45	2,236.45	LIQUOR
Total 51834:							2,245.25	
51835	10/28/24	BENT BREWSTILLERY	INV-014394	1	609-49750-252	66.60	66.60	BEER
Total 51835:							66.60	
51836	10/28/24	BERNICKS	10275029	1	609-49750-252	1,709.10	1,709.10	BEER
51836	10/28/24	BERNICKS	10275030	1	609-49750-254	110.64	110.64	NA
51836	10/28/24	BERNICKS	10277515	1	609-49750-253	169.25	169.25	WINE
51836	10/28/24	BERNICKS	10277515	2	609-49750-252	830.30	830.30	BEER
51836	10/28/24	BERNICKS	10277515	3	609-49750-254	49.20	49.20	NA
Total 51836:							2,868.49	
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118134661	1	609-49750-253	168.00	168.00	WINE
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118134661	2	609-49750-251	930.00	930.00	LIQUOR
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118134661	3	609-49750-254	108.11	108.11	NA
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118134661	4	609-49750-333	31.45	31.45	DELIVERY
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118242856	1	609-49750-251	2,855.40	2,855.40	LIQUOR
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118242856	2	609-49750-253	164.00	164.00	WINE
51837	10/28/24	BREAKTHRU BEVERAGE MN W	118242856	3	609-49750-333	86.95	86.95	DELIVERY
Total 51837:							4,343.91	
51838	10/28/24	C & L DISTRIBUTING CO.	1991535	1	609-49750-259	796.90	796.90	OTHER FOR RESALE
51838	10/28/24	C & L DISTRIBUTING CO.	1991536	1	609-49750-251	46.40	46.40	LIQUOR
51838	10/28/24	C & L DISTRIBUTING CO.	1991536	2	609-49750-252	4,661.95	4,661.95	BEER
51838	10/28/24	C & L DISTRIBUTING CO.	1991536	3	609-49750-253	151.20	151.20	WINE
51838	10/28/24	C & L DISTRIBUTING CO.	1991536	4	609-49750-254	268.70	268.70	NA
51838	10/28/24	C & L DISTRIBUTING CO.	1991536	5	609-49750-259	12.50-	12.50-	CREDIT OTHER FOR RESALE
51838	10/28/24	C & L DISTRIBUTING CO.	1995398	1	609-49750-251	588.40	588.40	LIQUOR
51838	10/28/24	C & L DISTRIBUTING CO.	1995398	2	609-49750-252	15,744.80	15,744.80	BEER
51838	10/28/24	C & L DISTRIBUTING CO.	1995398	3	609-49750-253	324.50	324.50	WINE
51838	10/28/24	C & L DISTRIBUTING CO.	1995398	4	609-49750-254	60.00	60.00	NA
Total 51838:							22,630.35	
51839	10/28/24	CARDINAL FINANCIAL CO LP	11-7000-01	1	001-10005	30.69	30.69	CREDIT ON FINAL WATER BILL
Total 51839:							30.69	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51840	10/28/24	CRYSTAL SPRINGS ICE	2011400	1	609-49750-259	488.64	488.64	OTHER FOR RESALE - ICE
51840	10/28/24	CRYSTAL SPRINGS ICE	2011400	2	609-49750-333	4.00	4.00	DELIVERY
51840	10/28/24	CRYSTAL SPRINGS ICE	2011477	1	609-49750-259	378.87	378.87	OTHER FOR RESALE - ICE
Total 51840:							871.51	
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2299597	1	609-49750-252	439.20-	439.20-	CREDIT BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2303182	1	609-49750-251	105.20	105.20	LIQUOR
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2303182	2	609-49750-252	11,650.10	11,650.10	BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2303182	3	609-49750-253	79.20	79.20	WINE
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2303182	4	609-49750-254	28.25	28.25	NA
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2308134	1	609-49750-251	47.00	47.00	LIQUOR
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2308134	2	609-49750-252	10,144.77	10,144.77	BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2308134	3	609-49750-254	207.80	207.80	NA
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2308839	1	609-49750-252	240.80-	240.80-	CREDIT BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2313303	1	609-49750-259	915.00	915.00	OTHER FOR RESALE
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2313461	1	609-49750-252	755.20	755.20	BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2314307	1	609-49750-251	236.60	236.60	LIQUOR
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2314307	2	609-49750-252	17,174.60	17,174.60	BEER
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2314307	3	609-49750-254	140.75	140.75	NA
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2314307	4	609-49750-259	5.35-	5.35-	CREDIT OTHER FOR RESALE
51841	10/28/24	DAHLHEIMER DISTRIBUTING C	2314457	1	609-49750-252	595.00-	595.00-	CREDIT BEER
Total 51841:							40,204.12	
51842	10/28/24	GRANITE CITY JOBBING	417514	1	609-49750-256	361.94	361.94	TOBACCO
51842	10/28/24	GRANITE CITY JOBBING	417514	2	609-49750-259	84.88	84.88	OTHER FOR RESALE
51842	10/28/24	GRANITE CITY JOBBING	417514	3	609-49750-333	10.00	10.00	DELIVERY
51842	10/28/24	GRANITE CITY JOBBING	418786	1	609-49750-259	95.08	95.08	OTHER FOR RESALE
51842	10/28/24	GRANITE CITY JOBBING	418786	2	609-49750-256	272.46	272.46	TOBACCO
51842	10/28/24	GRANITE CITY JOBBING	418786	3	609-49750-333	10.00	10.00	DELIVERY
Total 51842:							834.36	
51843	10/28/24	JIGGERS GRILL & BAR	11-7230-00	1	001-10005	7.27	7.27	CREDIT ON FINAL WATER BILL
Total 51843:							7.27	
51844	10/28/24	JOHNSON BROTHERS LIQUOR	109069	1	609-49750-251	4.39-	4.39-	CREDIT LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639473	1	609-49750-253	883.56	883.56	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639473	2	609-49750-333	40.32	40.32	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639982	1	609-49750-251	1,727.89	1,727.89	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639982	2	609-49750-253	1,253.81	1,253.81	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639982	3	609-49750-333	46.24	46.24	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639983	1	609-49750-251	1,356.50	1,356.50	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2639983	2	609-49750-333	9.60	9.60	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644870	1	609-49750-259	313.60	313.60	OTHER FOR RESALE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644871	1	609-49750-251	4,727.74	4,727.74	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644871	2	609-49750-253	519.78	519.78	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644871	3	609-49750-333	84.92	84.92	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644872	1	609-49750-251	2,355.86	2,355.86	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2644872	2	609-49750-333	34.56	34.56	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649556	1	609-49750-251	4,195.00	4,195.00	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649556	2	609-49750-333	63.36	63.36	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649557	1	609-49750-251	2,882.30	2,882.30	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649557	2	609-49750-253	2,388.95	2,388.95	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649557	3	609-49750-333	117.12	117.12	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649558	1	609-49750-259	191.50	191.50	OTHER FOR RESALE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649559	1	609-49750-253	1,091.70	1,091.70	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649559	2	609-49750-333	17.28	17.28	DELIVERY
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649560	1	609-49750-253	90.10	90.10	WINE
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649560	2	609-49750-251	1,092.14	1,092.14	LIQUOR
51844	10/28/24	JOHNSON BROTHERS LIQUOR	2649560	3	609-49750-333	23.04	23.04	DELIVERY
Total 51844:							25,502.48	
51845	10/28/24	KLOCKOW BREWING COMPAN	6413	1	609-49750-252	112.00	112.00	BEER
Total 51845:							112.00	
51846	10/28/24	M. AMUNDSON LLP	391235	1	609-49750-256	385.99	385.99	TOBACCO
Total 51846:							385.99	
51847	10/28/24	MARY KYLE	11-3520-00	1	001-10005	1.92	1.92	CREDIT ON FINAL WATER BILL
Total 51847:							1.92	
51848	10/28/24	MID-MN INSPECTIONS LLC	1167	1	101-42400-300	2,834.97	2,834.97	CONTRACTED BLDG OFFICIAL-SEPT BILLING
Total 51848:							2,834.97	
51849	10/28/24	MN PEIP	1444283	1	101-21706	28,295.88	28,295.88	MEDICAL INS-NOVEMBER
Total 51849:							28,295.88	
51850	10/28/24	PAUSTIS WINE COMPANY	249373	1	609-49750-253	2,024.00	2,024.00	WINE
51850	10/28/24	PAUSTIS WINE COMPANY	249373	2	609-49750-333	24.00	24.00	DELIVERY
Total 51850:							2,048.00	
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6859565	1	609-49750-253	114.00	114.00	WINE
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6859565	2	609-49750-251	933.45	933.45	LIQUOR
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6859565	3	609-49750-333	28.80	28.80	DELIVERY
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6863466	1	609-49750-253	722.50	722.50	WINE
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6863466	2	609-49750-251	712.46	712.46	LIQUOR
51851	10/28/24	PHILLIPS WINE AND SPIRITS	6863466	3	609-49750-333	51.84	51.84	DELIVERY
Total 51851:							2,563.05	
51852	10/28/24	PPK INVESTMENT GROUP INC	23395	1	609-49750-259	729.00	729.00	OTHER FOR RESALE
Total 51852:							729.00	
51853	10/28/24	QUADIENT FINANCING USA, IN	7900044080	1	101-41940-322	500.00	500.00	CITY POSTAGE
Total 51853:							500.00	
51854	10/28/24	RED BULL DISTRIBUTION CO IN	5013384637	1	609-49750-254	253.23	253.23	NA
Total 51854:							253.23	
51855	10/28/24	SAPSUCKER FARMS	65	1	609-49750-253	147.00	147.00	WINE
Total 51855:							147.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540286	1	609-49750-333	.26	.26	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540287	1	609-49750-333	1.55	1.55	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540288	1	609-49750-251	3,053.92	3,053.92	LIQUOR
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540288	2	609-49750-333	45.47	45.47	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540289	1	609-49750-253	1,297.06	1,297.06	WINE
51856	10/28/24	SOUTHERN GLAZERS OF MN	2540289	2	609-49750-333	22.22	22.22	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	2543105	1	609-49750-253	30.00-	30.00-	Credit WINE
51856	10/28/24	SOUTHERN GLAZERS OF MN	2543105	2	609-49750-251	1,990.56	1,990.56	LIQUOR
51856	10/28/24	SOUTHERN GLAZERS OF MN	2543105	3	609-49750-333	23.25	23.25	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	2543106	1	609-49750-253	208.28	208.28	WINE
51856	10/28/24	SOUTHERN GLAZERS OF MN	2543106	2	609-49750-333	6.20	6.20	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	5116649	1	609-49750-251	3,300.00	3,300.00	LIQUOR
51856	10/28/24	SOUTHERN GLAZERS OF MN	5116649	2	609-49750-333	15.50	15.50	DELIVERY
51856	10/28/24	SOUTHERN GLAZERS OF MN	5117355	1	609-49750-251	3,300.00	3,300.00	LIQUOR
51856	10/28/24	SOUTHERN GLAZERS OF MN	5117355	2	609-49750-333	15.50	15.50	DELIVERY
Total 51856:							13,249.77	
51857	10/28/24	THE WINE COMPANY	280362	1	609-49750-253	564.00	564.00	WINE
51857	10/28/24	THE WINE COMPANY	280362	2	609-49750-333	22.50	22.50	DELIVERY
51857	10/28/24	THE WINE COMPANY	281677	1	609-49750-251	528.00	528.00	LIQUOR
51857	10/28/24	THE WINE COMPANY	281677	2	609-49750-333	15.00	15.00	DELIVERY
Total 51857:							1,129.50	
51858	10/28/24	VERIZON WIRELESS	9975852507	1	609-49750-321	40.01	40.01	DIGITAL SIGN 0868- LIQUOR STORE
51858	10/28/24	VERIZON WIRELESS	9975852507	2	101-43000-321	46.39	46.39	CELL PHONE SVC 4055-PW
Total 51858:							86.40	
51859	10/28/24	VIKING BOTTLING CO.	3546461	1	609-49750-254	222.25	222.25	NA
Total 51859:							222.25	
51860	10/28/24	VINOCOPIA	0360011-IN	1	609-49750-251	360.75	360.75	LIQUOR
51860	10/28/24	VINOCOPIA	0360011-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 51860:							363.25	
51861	10/28/24	VISA	8948101324	1	101-45200-437	52.00	52.00	RESERVATION KEY-PARKS
51861	10/28/24	VISA	8948101324	3	101-41940-437	323.73	323.73	U-HAUL-RAY'S AUTO BODY-CITY
51861	10/28/24	VISA	8948101324	4	101-42110-208	699.00	699.00	STORM TRAINING-PD
51861	10/28/24	VISA	8948101324	5	101-42110-437	9.68	9.68	USPS #24-2149-PD
51861	10/28/24	VISA	8948101324	6	101-43000-240	2,159.95	2,159.95	JENDCO SAFETY ONLINE-PW
51861	10/28/24	VISA	8948101324	7	101-42110-208	826.49	826.49	FILEDS AMMO-PD
51861	10/28/24	VISA	8948101324	8	101-45200-530	1,322.00	1,322.00	RJ THOMAS-GRILLS-EAGLE SCOUTS
51861	10/28/24	VISA	8948101324	9	101-42110-208	387.76	387.76	HOTEL.COM-PD
51861	10/28/24	VISA	8948101324	10	101-42110-437	59.25	59.25	DEP REG-TITLE TRANSFER-PD
51861	10/28/24	VISA	8948101324	11	101-43000-208	20.03	20.03	LEEANN CHIN-PW
51861	10/28/24	VISA	8948101324	12	101-41940-322	11.45	11.45	USPS-CITY
51861	10/28/24	VISA	8948101324	13	101-43000-208	289.77	289.77	RESIDENCE INN-PW
Total 51861:							6,161.11	
51862	10/28/24	WATSON COMPANY	145338	1	609-49750-256	1,167.24	1,167.24	TOBACCO
51862	10/28/24	WATSON COMPANY	145338	2	609-49750-333	6.00	6.00	DELIVERY
51862	10/28/24	WATSON COMPANY	145488	1	609-49750-256	474.70	474.70	TOBACCO
51862	10/28/24	WATSON COMPANY	145488	2	609-49750-259	22.86	22.86	OTHER FOR RESALE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51862	10/28/24	WATSON COMPANY	145488	3	609-49750-333	6.00	6.00	DELIVERY
51862	10/28/24	WATSON COMPANY	145596	1	609-49750-256	472.90	472.90	TOBACCO
51862	10/28/24	WATSON COMPANY	145596	2	609-49750-259	171.45	171.45	OTHER FOR RESALE
51862	10/28/24	WATSON COMPANY	145596	3	609-49750-333	6.00	6.00	DELIVERY
Total 51862:							2,327.15	
51863	11/04/24	COVENANT SECURITY EQUIPM	D1478	1	101-41940-570	10,000.00	10,000.00	BULLET-PROOF PANELS-CITY
51863	11/04/24	COVENANT SECURITY EQUIPM	D1478	2	101-41940-401	9,877.25	9,877.25	BULLET-PROOF PANELS-CITY
Total 51863:							19,877.25	
51864	11/04/24	HEALTHEQUITY	EJ0J794	1	101-41940-310	42.75	42.75	OCT MONTHLY PARTICIPANT FEES
Total 51864:							42.75	
51865	11/04/24	HOME SECURITY ABSTRACT &	14640	1	101-41940-310	150.00	150.00	PROPERTY REPORT-14417 105TH AVE-BEBO
51865	11/04/24	HOME SECURITY ABSTRACT &	14641	1	101-41940-310	175.00	175.00	PROPERTY REPORT-02-030-1301 BEMIS
Total 51865:							325.00	
51866	11/06/24	EHLEN, CHRISTOPHER	112024	1	101-42280-437	200.00	200.00	FIRE CONTEST POSTER PRIZES
Total 51866:							200.00	
51867	11/14/24	1ST CHOICE DOCUMENT DEST	24-2879	1	609-49750-310	81.00	81.00	DOCUMENT SHREDDING-LIQUOR
51867	11/14/24	1ST CHOICE DOCUMENT DEST	24-2879	2	602-49400-310	27.00	27.00	DOCUMENT SHREDDING-WATER
51867	11/14/24	1ST CHOICE DOCUMENT DEST	24-2879	3	603-49450-310	27.00	27.00	DOCUMENT SHREDDING-SEWER
51867	11/14/24	1ST CHOICE DOCUMENT DEST	24-2879	4	101-41940-310	18.00	18.00	DOCUMENT SHREDDING-CITY
Total 51867:							153.00	
51868	11/14/24	ADAM SOLOMON	1063	1	101-42280-520	1,300.00	1,300.00	DOORS INSTALLED ON E BLDG-FIRE
Total 51868:							1,300.00	
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	1	101-41940-201	182.04	182.04	OFFICE SUPPLIES-CITY
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	2	101-41940-217	100.00	100.00	CLEANING SUPPLIES-CITY
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	3	101-42110-437	47.68	47.68	CD/DVD DRIVE-PD
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	4	101-43000-215	32.77	32.77	LAMINATING SHEETS-PW
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	5	101-43000-221	28.99	28.99	RECOIL STARTER-PW
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	6	101-43000-240	187.32	187.32	FLASHING LIGHT BAR-PW
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	7	101-45200-221	75.90	75.90	MIRROR ASSEMBLY-PARKS
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	8	101-45200-401	76.83	76.83	FAUCET-PARKS
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	9	101-45200-437	403.88	403.88	ANDROID TABLET/CHARGER/HAND SOAP/ETC-
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	10	101-45500-217	38.99	38.99	PAPER TOWELS-LIBRARY
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	11	101-49010-437	42.99	42.99	COFFEE POT REPLACEMENT PART-SR CTR
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	12	602-49400-201	9.97	9.97	CALENDAR-WATER
51869	11/14/24	AMAZON CAPITAL SERVICES	1YM4-JX77-	13	609-49750-201	66.02	66.02	PAPER-LIQUOR
Total 51869:							1,293.38	
51870	11/14/24	APPLIED CONCEPTS, INC.	445271	1	219-42110-244	233.00	233.00	RADAR CABLE & MOUNTS-PD
Total 51870:							233.00	
51871	11/14/24	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
51871	11/14/24	AT&T MOBILITY	2873260566	2	101-42110-321	488.16	488.16	POLICE-12 LINES

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51871:							526.39	
51872	11/14/24	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
51872	11/14/24	AT&T MOBILITY	2873260586	2	101-43000-321	89.76	89.76	PUBLIC WORKS-2 LINES
51872	11/14/24	AT&T MOBILITY	2873260586	3	101-41940-321	86.11	86.11	ADMINISTRATION-2 LINES
Total 51872:							334.79	
51873	11/14/24	AUTO BODY TECHNICIANS	25103	1	101-45200-221	59.99	59.99	OIL FILTERS-PARKS
Total 51873:							59.99	
51874	11/14/24	AW RESEARCH LABORATORIE	66263	1	603-49450-310	241.00	241.00	SEWER TESTING
51874	11/14/24	AW RESEARCH LABORATORIE	66517	1	603-49450-310	1,234.34	1,234.34	AMMONIA, CHLORIDE & NITROGEN TESTING
51874	11/14/24	AW RESEARCH LABORATORIE	66716	1	602-49400-310	107.00	107.00	COLIFORM BACTERIA/E.COLI TESTING
Total 51874:							1,582.34	
51875	11/14/24	BERNICKS	10279771	1	609-49750-254	227.10	227.10	NA
51875	11/14/24	BERNICKS	10279771	2	609-49750-252	510.90	510.90	BEER
51875	11/14/24	BERNICKS	10279772	1	609-49750-254	137.36	137.36	NA
51875	11/14/24	BERNICKS	10279773	1	609-49750-252	36.02-	36.02-	CREDIT BEER
51875	11/14/24	BERNICKS	10279773	2	609-49750-254	20.36-	20.36-	CREDIT NA
51875	11/14/24	BERNICKS	10279774	1	609-49750-254	5.47-	5.47-	CREDIT NA
51875	11/14/24	BERNICKS	10282637	1	609-49750-252	1,316.85	1,316.85	BEER
51875	11/14/24	BERNICKS	10282638	1	609-49750-254	73.76	73.76	NA
Total 51875:							2,204.12	
51876	11/14/24	BIG J'S SERVICE STATION	0002138	1	101-43000-212	789.46	789.46	GAS-PW
51876	11/14/24	BIG J'S SERVICE STATION	0002138	2	101-43000-221	882.46	882.46	TIRES-PW
51876	11/14/24	BIG J'S SERVICE STATION	0002138	3	101-42110-221	1,511.92	1,511.92	TIRES-PD
51876	11/14/24	BIG J'S SERVICE STATION	0002138	4	602-49400-212	270.50	270.50	GAS-WATER
51876	11/14/24	BIG J'S SERVICE STATION	0002138	5	603-49450-212	270.49	270.49	GAS-SEWER
51876	11/14/24	BIG J'S SERVICE STATION	0002138	6	101-42280-212	210.80	210.80	GAS-FIRE
51876	11/14/24	BIG J'S SERVICE STATION	0002138	7	101-45200-212	48.72	48.72	GAS-PARKS
Total 51876:							3,984.35	
51877	11/14/24	BOLTON & MENK INC	0348775	1	101-49810-310	5,418.00	5,418.00	AIRPORT PARKING LOT & ENTRANCE RD PAV
Total 51877:							5,418.00	
51878	11/14/24	BOUND TREE MEDICAL LLC	85543106	1	101-42280-240	560.60	560.60	GLOVES-FIRE
Total 51878:							560.60	
51879	11/14/24	BREAKTHRU BEVERAGE MN W	118354594	1	609-49750-251	3,747.70	3,747.70	LIQUOR
51879	11/14/24	BREAKTHRU BEVERAGE MN W	118354594	2	609-49750-333	57.35	57.35	DELIVERY
Total 51879:							3,805.05	
51880	11/14/24	C & L DISTRIBUTING CO.	1999301	1	609-49750-251	426.00	426.00	LIQUOR
51880	11/14/24	C & L DISTRIBUTING CO.	1999301	2	609-49750-252	9,043.65	9,043.65	BEER
51880	11/14/24	C & L DISTRIBUTING CO.	1999301	3	609-49750-253	308.70	308.70	WINE
51880	11/14/24	C & L DISTRIBUTING CO.	1999301	4	609-49750-254	258.35	258.35	NA
51880	11/14/24	C & L DISTRIBUTING CO.	1999587	1	609-49750-251	190.00	190.00	LIQUOR

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51880	11/14/24	C & L DISTRIBUTING CO.	2002933	1	609-49750-259	566.84	566.84	OTHER FOR RESALE
51880	11/14/24	C & L DISTRIBUTING CO.	2002934	1	609-49750-251	1,774.80	1,774.80	LIQUOR
51880	11/14/24	C & L DISTRIBUTING CO.	2002934	2	609-49750-252	7,011.05	7,011.05	BEER
51880	11/14/24	C & L DISTRIBUTING CO.	2002934	3	609-49750-254	418.09	418.09	NA
51880	11/14/24	C & L DISTRIBUTING CO.	2692000692	1	609-49750-254	10.60-	10.60-	CREDIT NA
51880	11/14/24	C & L DISTRIBUTING CO.	2692000692	2	609-49750-252	12.80-	12.80-	CREDIT BEER
51880	11/14/24	C & L DISTRIBUTING CO.	2692000699	1	609-49750-252	17.60-	17.60-	CREDIT BEER
Total 51880:							19,956.48	
51881	11/14/24	CINTAS	4207460657	1	101-43000-434	110.64	110.64	UNIFORMS-PW
51881	11/14/24	CINTAS	4207460665	1	101-45200-310	49.49	49.49	RUGS-GCC
51881	11/14/24	CINTAS	4207460879	1	101-41940-310	18.97	18.97	RUGS - CITY HALL
51881	11/14/24	CINTAS	4207460933	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51881	11/14/24	CINTAS	4208174483	1	101-43000-434	110.64	110.64	UNIFORMS-PW
51881	11/14/24	CINTAS	4208901537	1	101-43000-434	118.90	118.90	UNIFORMS-PW
51881	11/14/24	CINTAS	4208901557	1	101-45200-310	56.95	56.95	RUGS-GCC
51881	11/14/24	CINTAS	4208901787	1	101-41940-310	27.26	27.26	RUGS-CITY HALL
51881	11/14/24	CINTAS	4208901848	1	101-45500-310	44.73	44.73	RUGS-LIBRARY
51881	11/14/24	CINTAS	4209608789	1	101-43000-434	110.64	110.64	UNIFORMS-PW
Total 51881:							687.98	
51882	11/14/24	CINTAS	4208174450	1	609-49750-310	103.61	103.61	RUGS - LIQUOR STORE
51882	11/14/24	CINTAS	4209608835	1	609-49750-310	103.61	103.61	RUGS - LIQUOR STORE
Total 51882:							207.22	
51883	11/14/24	COMPASS MINERALS AMERICA	1381306	1	101-43000-403	4,474.86	4,474.86	WINTER SALT
51883	11/14/24	COMPASS MINERALS AMERICA	1382097	1	101-43000-403	4,462.48	4,462.48	WINTER SALT
Total 51883:							8,937.34	
51884	11/14/24	CRAWFORDS EQUIPMENT	01-98057	1	101-43000-221	210.56	210.56	TIE ROD FOR TOOL CAT-PW
Total 51884:							210.56	
51885	11/14/24	CRYSTAL SPRINGS ICE	1539	1	609-49750-259	160.56	160.56	OTHER FOR RESALE - ICE
51885	11/14/24	CRYSTAL SPRINGS ICE	1539	2	609-49750-333	4.00	4.00	DELIVERY
Total 51885:							164.56	
51886	11/14/24	DAHLHEIMER DISTRIBUTING C	2319440	1	609-49750-251	157.80	157.80	LIQUOR
51886	11/14/24	DAHLHEIMER DISTRIBUTING C	2319440	2	609-49750-252	6,832.71	6,832.71	BEER
51886	11/14/24	DAHLHEIMER DISTRIBUTING C	2319440	3	609-49750-253	54.00	54.00	WINE
51886	11/14/24	DAHLHEIMER DISTRIBUTING C	2319440	4	609-49750-254	211.85	211.85	NA
Total 51886:							7,256.36	
51887	11/14/24	Damien F. Toven & Associates, LL	1480	1	101-41610-304	4,164.43	4,164.43	CRIMINAL RETAINER
51887	11/14/24	Damien F. Toven & Associates, LL	1483	1	101-41610-304	1,075.69	1,075.69	CIVIL RETAINER
Total 51887:							5,240.12	
51888	11/14/24	DAVES EXCAVATING	100824	1	101-43000-403	350.00	350.00	BLACK DIRT-ROAD EDGING PW & FIRE
Total 51888:							350.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51889	11/14/24	DSC COMMUNICATIONS	2247851	1	101-42110-240	110.00	110.00	SQUAD RADIO SPEAKERS-PD
Total 51889:							110.00	
51890	11/14/24	E.C.M. PUBLISHERS, INC.	1021347	1	101-41110-351	20.13	20.13	ORD. #532
51890	11/14/24	E.C.M. PUBLISHERS, INC.	1021348	1	101-41110-351	20.13	20.13	ORD. #533
51890	11/14/24	E.C.M. PUBLISHERS, INC.	1021349	1	101-41110-351	20.13	20.13	ORD. #534
51890	11/14/24	E.C.M. PUBLISHERS, INC.	1021350	1	101-41110-351	32.20	32.20	PH FOR HWY 23
Total 51890:							92.59	
51891	11/14/24	EARL F. ANDERSEN, INC.	0137815-IN	1	101-49810-437	87.95	87.95	SPEED LIMIT SIGNS-AIRPORT
Total 51891:							87.95	
51892	11/14/24	FASTSIGNS	282-101031	1	101-45200-580	464.50	464.50	PICKLEBALL SIGN-PICKLEBALL DONATION
Total 51892:							464.50	
51893	11/14/24	FES, INC	21262	1	101-42280-240	6,780.40	6,780.40	RESCUE VEHICLE KITS-FIRE
Total 51893:							6,780.40	
51894	11/14/24	FRONTIER	011993-2-112	1	609-49750-321	211.57	211.57	PHONE SVC-LIQUOR STORE
51894	11/14/24	FRONTIER	032802-2-11	1	101-42280-321	53.64	53.64	PHONE SVC-FIRE (3465)
51894	11/14/24	FRONTIER	072480-2-11	1	602-49400-321	160.58	160.58	PHONE SVC-WATER (6134)
51894	11/14/24	FRONTIER	082197-2-11	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
51894	11/14/24	FRONTIER	082488-2-11	1	101-49810-321	268.91	268.91	PHONE SVC-AIRPORT (2648)
Total 51894:							696.50	
51895	11/14/24	G & J AWNING & CANVAS, INC.	504859	1	101-49010-401	1,260.00	1,260.00	AWNING REPAIR-SR CTR
Total 51895:							1,260.00	
51896	11/14/24	GASSETT, MARK	102324	1	101-45200-401	500.00	500.00	REPAIR BANDSHELL-PARKS
Total 51896:							500.00	
51897	11/14/24	GOPHER STATE ONE CALL	4100597	1	602-49400-310	51.30	51.30	OCTOBER LOCATES
Total 51897:							51.30	
51898	11/14/24	GRAINGER	9290790717	1	101-43000-230	1,731.28	1,731.28	FLAMMABLE CABINET FOR OSHA-PW
51898	11/14/24	GRAINGER	9294532578	1	101-43000-401	86.70	86.70	SHOP EMERGENCY EXIT LIGHTS-PW
51898	11/14/24	GRAINGER	9297209083	1	101-45200-580	1,243.21	1,243.21	PODIUM-GCC-DONATION
51898	11/14/24	GRAINGER	9300604239	1	602-49400-401	109.80	109.80	EMERGENCY EXIT LIGHTS-WATER
Total 51898:							3,170.99	
51899	11/14/24	GRANITE LEDGE ELECTRIC	F24325	1	101-43000-310	1,410.71	1,410.71	CIVIL DEFENSE SIREN REPAIR
Total 51899:							1,410.71	
51900	11/14/24	HAWKINS, INC.	6888277	1	602-49400-216	10.00	10.00	CHEMICALS
Total 51900:							10.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51901	11/14/24	HEALTH EQUITY	93XQGNT	1	101-41940-310	38.25	38.25	NOV MONTHLY PARTICIPATION FEES
Total 51901:							38.25	
51902	11/14/24	HY-TECH AUTOMOTIVE	58139	1	101-42110-212	696.33	696.33	2019 EXPLORER REPAIR
51902	11/14/24	HY-TECH AUTOMOTIVE	58306	1	101-42110-212	927.07	927.07	2019 FORD INTERCEPTOR REPAIR
Total 51902:							1,623.40	
51903	11/14/24	IFIX ELECTRONICS	7818	1	602-49400-310	40.00	40.00	WATER LOCATOR REPAIR-WATER
Total 51903:							40.00	
51904	11/14/24	INDEPENDENT TESTING TECH	44680	1	101-43000-403	6,710.00	6,710.00	2024 STREET IMPROVEMENTS
Total 51904:							6,710.00	
51905	11/14/24	IPRINT TECHNOLOGIES	1173018	1	609-49750-201	132.08	132.08	PRINTER TONER-LIQUOR
51905	11/14/24	IPRINT TECHNOLOGIES	1174684	1	101-43000-217	279.00	279.00	TONER-PW
Total 51905:							411.08	
51906	11/14/24	JEYS, VICTORIA	103024	1	609-49750-208	227.80	227.80	MMBA CONF MILEAGE REIMBURSEMENT
Total 51906:							227.80	
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	211948-1101	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	211948-1101	2	101-43000-312	300.00	300.00	COMPOST
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	211948-1101	3	101-41940-310	102.59	102.59	GARBAGE-CITY
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	211948-1101	4	101-45200-384	57.71	57.71	GARBAGE-PARKS
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	212276-1101	1	101-45200-384	132.66	132.66	GARBAGE-PARKS
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	219225-1101	1	609-49750-384	91.26	91.26	GARBAGE - LIQUOR
51907	11/14/24	JIMS MILLE LACS DISPOSAL IN	3249517-110	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 51907:							857.61	
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2653074	1	609-49750-251	302.36	302.36	LIQUOR
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2653074	2	609-49750-333	4.77	4.77	DELIVERY
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2653075	1	609-49750-259	383.00	383.00	OTHER FOR RESALE
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2653076	1	609-49750-251	441.00	441.00	LIQUOR
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2653076	2	609-49750-333	12.23	12.23	DELIVERY
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654375	1	609-49750-251	2,321.59	2,321.59	LIQUOR
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654375	2	609-49750-333	30.72	30.72	DELIVERY
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654376	1	609-49750-253	45.05	45.05	WINE
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654376	2	609-49750-251	392.50	392.50	LIQUOR
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654376	3	609-49750-333	11.52	11.52	DELIVERY
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654377	1	609-49750-251	112.00	112.00	LIQUOR
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654377	2	609-49750-253	69.50	69.50	WINE
51908	11/14/24	JOHNSON BROTHERS LIQUOR	2654377	3	609-49750-333	3.84	3.84	DELIVERY
Total 51908:							4,130.08	
51909	11/14/24	JOHNSON JET-LINE INC	4155	1	101-43000-530	1,303.00	1,303.00	INSPECT SEWER LINE MEAT MARKET RD
Total 51909:							1,303.00	
51910	11/14/24	JONS DOOR SERVICE LLC	4572	1	101-41940-401	219.18	219.18	RADIO RECEIVER -CITY HALL
51910	11/14/24	JONS DOOR SERVICE LLC	4573	1	101-42110-310	685.00	685.00	SQUAD GARAGE MAINTENANCE-PD

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51910:							904.18	
51911	11/14/24	KICK CANCER TO THE CURB MI	1029	1	609-49750-343	600.00	600.00	ADVERTISING FOR 2025 & 2026
Total 51911:							600.00	
51912	11/14/24	KIRVIDA FIRE INC	12758	1	101-42280-221	1,231.91	1,231.91	2009 STERLING MAINTENANCE/REPAIR
51912	11/14/24	KIRVIDA FIRE INC	12759	1	101-42280-221	1,155.78	1,155.78	1994 FREIGHTLINER MAINTENANCE/REPAIR
51912	11/14/24	KIRVIDA FIRE INC	12760	1	101-42280-221	2,018.52	2,018.52	2019 FREIGHTLINER MAINTENANCE/REPAIR
51912	11/14/24	KIRVIDA FIRE INC	12819	1	101-42280-221	1,183.46	1,183.46	1992 INTERNATIONAL MAINTENANCE/REPAIR
Total 51912:							5,589.67	
51913	11/14/24	KOCHS HARDWARE HANK	103124	1	101-41940-437	7.99	7.99	HANDSET CORD-CITY
51913	11/14/24	KOCHS HARDWARE HANK	103124	2	101-42110-437	86.21	86.21	NUTS/BOLTS/TRANSMITTER-PD
51913	11/14/24	KOCHS HARDWARE HANK	103124	3	101-42280-217	395.20	395.20	CLEANING SUPPLIES/BATTERIES-FIRE
51913	11/14/24	KOCHS HARDWARE HANK	103124	4	101-42280-437	324.48	324.48	BIKES/CABLE-FIRE
51913	11/14/24	KOCHS HARDWARE HANK	103124	5	101-43000-217	263.97	263.97	GLUE TRAPS/CLEANING SUPPLIES/FLASHLIGHT
51913	11/14/24	KOCHS HARDWARE HANK	103124	6	101-43000-240	33.99	33.99	WRENCH-PW
51913	11/14/24	KOCHS HARDWARE HANK	103124	7	101-43000-401	132.42	132.42	BALL VALVES/DRILL BITS/ETC-PW
51913	11/14/24	KOCHS HARDWARE HANK	103124	8	101-43000-403	68.91	68.91	STREET MAINTENANCE-PW
51913	11/14/24	KOCHS HARDWARE HANK	103124	9	101-45200-437	93.57	93.57	NUTS/BOLTS/CLEANING SUPPLIES-PARKS
51913	11/14/24	KOCHS HARDWARE HANK	103124	10	101-45600-437	7.48	7.48	NUTS/BOLTS-MUSEUM
51913	11/14/24	KOCHS HARDWARE HANK	103124	11	101-49010-401	52.13	52.13	MISC FOR REPAIRS/BULBS-SR CTR
51913	11/14/24	KOCHS HARDWARE HANK	103124	12	101-49810-217	104.43	104.43	ROPE/CABLE/GLOVES/ODOR AIR MAGNET-AIR
51913	11/14/24	KOCHS HARDWARE HANK	103124	13	602-49400-322	61.89	61.89	POSTAGE-WATER
51913	11/14/24	KOCHS HARDWARE HANK	103124	14	602-49400-437	9.98	9.98	FAUCET HANDLE-WATER
Total 51913:							1,642.65	
51914	11/14/24	L.E.L.S.	238-1124	1	101-21710	352.50	352.50	NOVEMBER UNION DUES-PD
Total 51914:							352.50	
51915	11/14/24	LEAGUE OF MINNESOTA CITIE	412961	1	101-42110-309	100.82	100.82	ADOBE ACROBAT SUBSCRIPTIONS-PD
51915	11/14/24	LEAGUE OF MINNESOTA CITIE	412961	2	101-43000-309	100.82	100.82	ADOBE ACROBAT SUBSCRIPTIONS-PW
51915	11/14/24	LEAGUE OF MINNESOTA CITIE	412961	3	101-41510-309	100.82	100.82	ADOBE ACROBAT SUBSCRIPTIONS-TREASURE
51915	11/14/24	LEAGUE OF MINNESOTA CITIE	412961	4	101-41940-309	403.29	403.29	ADOBE ACROBAT SUBSCRIPTIONS - CITY
Total 51915:							705.75	
51916	11/14/24	LINDELL, JIM	103124	1	101-42280-208	140.00	140.00	STRAW BALES FOR TRAINING-FIRE
Total 51916:							140.00	
51917	11/14/24	M. AMUNDSON LLP	392632	1	609-49750-217	522.61	522.61	OTHER OPERATING SUPPLIES
Total 51917:							522.61	
51918	11/14/24	M.J. DONOVAN ENTERPRISES,	159659	1	101-42110-580	2,090.00	2,090.00	SQUAD DECALS-PD
Total 51918:							2,090.00	
51919	11/14/24	MACQUEEN EQUIPMENT	P37331	1	101-42280-434	2,430.21	2,430.21	FACE PIECES-FIRE
Total 51919:							2,430.21	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51920	11/14/24	MAVERICK WINE COMPANY MI	INV1404561	1	609-49750-251	540.00	540.00	LIQUOR
51920	11/14/24	MAVERICK WINE COMPANY MI	INV1404561	2	609-49750-333	10.50	10.50	DELIVERY
Total 51920:							550.50	
51921	11/14/24	MEYERS MILACA PARTS CITY	2071-103124	1	101-43000-212	12.09	12.09	PARTS-PW
Total 51921:							12.09	
51922	11/14/24	MILACA AREA TOURISM BUREA	SEP RECEIP	1	101-31410	753.31	753.31	LODGING TAX-OCTOBER
Total 51922:							753.31	
51923	11/14/24	MILACA AUTO VALUE	1302823-102	1	101-42280-221	192.98	192.98	BATTERY-FIRE
51923	11/14/24	MILACA AUTO VALUE	1302823-102	2	101-42110-437	26.97	26.97	CLEANING SUPPLIES-PD
Total 51923:							219.95	
51924	11/14/24	MILACA UNCLAIMED FREIGHT	100824	1	101-43000-221	99.98	99.98	TIRE-PW
51924	11/14/24	MILACA UNCLAIMED FREIGHT	110624	1	101-43000-217	112.87	112.87	BATTERY TENDERS/EXT CORD/OUTLET ADAPPT
Total 51924:							212.85	
51925	11/14/24	MILLE LACS COUNTY DAC	41472	1	101-41940-310	478.62	478.62	CLEANING SVCS-CITY HALL
51925	11/14/24	MILLE LACS COUNTY DAC	41472	2	101-45500-310	495.22	495.22	CLEANING-LIBRARY
51925	11/14/24	MILLE LACS COUNTY DAC	41472	3	101-42280-310	46.29	46.29	CLEANING-FIRE HALL
51925	11/14/24	MILLE LACS COUNTY DAC	41472	4	101-45200-310	180.61	180.61	CLEANING SVCS- GORECKI CENTER
Total 51925:							1,200.74	
51926	11/14/24	MILLER TRUCKING	7174	1	609-49750-333	38.70	38.70	DELIVERY
Total 51926:							38.70	
51927	11/14/24	MN COMPUTER SYSTEMS INC	411167	1	101-41940-310	64.08	64.08	COPIER CONTRACT-CITY
Total 51927:							64.08	
51928	11/14/24	MN DEPT OF LABOR & INDUST	ABR0337309	1	101-43000-310	20.00	20.00	PRESSURE VESSEL/BOILER
Total 51928:							20.00	
51929	11/14/24	MN DEPT OF PUBLIC SAFETY (6613-2025	1	609-49750-433	20.00	20.00	2025 BUYERS CARD-LIQUOR
Total 51929:							20.00	
51930	11/14/24	MN FIRE SERVICE CERTIFICATI	12628	1	101-42280-208	504.00	504.00	FIREFIGHTERS I & II CERT-KORVELA & SOLOM
51930	11/14/24	MN FIRE SERVICE CERTIFICATI	12628	2	101-42280-208	25.00	25.00	RETEST FEE-SOLOMON
Total 51930:							529.00	
51931	11/14/24	MN PEIP	1450568	1	101-21706	28,295.88	28,295.88	MEDICAL INS-DECEMBER COVERAGE
Total 51931:							28,295.88	
51932	11/14/24	MOTOROLA	8282007441	1	101-42110-309	250.00	250.00	NEW SQUAD CAMERA-PD

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51932:							250.00	
51933	11/14/24	NAPA CENTRAL MN	14381-10312	1	101-42280-437	19.49	19.49	CABLE TIE-FIRE
51933	11/14/24	NAPA CENTRAL MN	14381-10312	2	101-42280-221	361.98	361.98	BATTERY-FIRE
51933	11/14/24	NAPA CENTRAL MN	14381-10312	3	101-43000-221	31.79	31.79	OIL FILTERS-PW
51933	11/14/24	NAPA CENTRAL MN	14381-10312	4	101-45200-221	157.06	157.06	OIL FILTERS-PARKS
Total 51933:							570.32	
51934	11/14/24	NEW FRANCE WINE COMPANY,	230114	1	609-49750-259	164.00	164.00	OTHER FOR RESALE
51934	11/14/24	NEW FRANCE WINE COMPANY,	230114	2	609-49750-333	6.00	6.00	DELIVERY
Total 51934:							170.00	
51935	11/14/24	NORTH CENTRAL BUS & EQUIP	805205	1	101-42110-580	13,903.47	13,903.47	NEW SQUAD UPLIFTING-PD
51935	11/14/24	NORTH CENTRAL BUS & EQUIP	805206	1	101-42110-580	9,768.15	9,768.15	NEW SQUAD UPLIFTING-PD
Total 51935:							23,671.62	
51936	11/14/24	NORTHLAND SECURITIES INC	INV-1097	1	602-49400-310	2,337.50	2,337.50	WATER/SEWER RATE STUDY-WATER
51936	11/14/24	NORTHLAND SECURITIES INC	INV-1097	2	603-49450-310	2,337.50	2,337.50	WATER/SEWER RATE STUDY-SEWER
Total 51936:							4,675.00	
51937	11/14/24	PFAFF, TAMMY	102224	1	101-41310-208	38.38	38.38	MILEAGE REIMB- LMC MTG-WAHKON
51937	11/14/24	PFAFF, TAMMY	102224	2	101-41410-437	20.97	20.97	ELECTION FOOD REIMBURSEMENT
Total 51937:							59.35	
51938	11/14/24	PHILLIPS WINE AND SPIRITS	6870998	1	609-49750-254	411.25	411.25	NA
51938	11/14/24	PHILLIPS WINE AND SPIRITS	6870998	2	609-49750-251	5,794.30	5,794.30	LIQUOR
51938	11/14/24	PHILLIPS WINE AND SPIRITS	6870998	3	609-49750-333	149.76	149.76	DELIVERY
Total 51938:							6,355.31	
51939	11/14/24	QUILL CORPORATION	40885562	1	602-49400-201	58.49	58.49	COPIER PAPER-WATER
51939	11/14/24	QUILL CORPORATION	40885562	2	603-49450-201	58.48	58.48	COPIER PAPER-SEWER
51939	11/14/24	QUILL CORPORATION	40886035	1	101-42110-201	19.99	19.99	CALENDAR-PD
51939	11/14/24	QUILL CORPORATION	40886035	2	101-41510-201	19.99	19.99	CALENDAR-TREASURER
51939	11/14/24	QUILL CORPORATION	40886035	3	101-41310-201	27.99	27.99	CALENDAR-CITY MANAGER
51939	11/14/24	QUILL CORPORATION	41321689	1	609-49750-201	52.02	52.02	OFFICE SUPPLIES-LIQUOR
51939	11/14/24	QUILL CORPORATION	41362182	1	101-41940-201	123.96	123.96	PAPER/HIGHLIGHTERS-CITY
Total 51939:							360.92	
51940	11/14/24	SAFEGUARD SECURITY INC.	67518	1	101-41940-401	2,161.90	2,161.90	CAMERA INSTALLATION-CITY
Total 51940:							2,161.90	
51941	11/14/24	SAHLSTROM PLUMBING & HEA	57099	1	101-43000-401	250.00	250.00	REPAIR BOILER-PW
Total 51941:							250.00	
51942	11/14/24	SOUTHERN GLAZERS OF MN	2543106-1	1	609-49750-253	11.89-	11.89-	Credit WINE
51942	11/14/24	SOUTHERN GLAZERS OF MN	2545963	1	609-49750-251	2,189.25	2,189.25	LIQUOR
51942	11/14/24	SOUTHERN GLAZERS OF MN	2545963	2	609-49750-333	31.00	31.00	DELIVERY
51942	11/14/24	SOUTHERN GLAZERS OF MN	2545964	1	609-49750-253	484.38	484.38	WINE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51942	11/14/24	SOUTHERN GLAZERS OF MN	2545964	2	609-49750-333	13.95	13.95	DELIVERY
Total 51942:							2,706.69	
51943	11/14/24	ST. CLOUD REFRIGERATION IN	AW14489	1	609-49750-401	512.98	512.98	HTG 1 AND REFRIG 1 MAINTENANCE-LIQUOR
Total 51943:							512.98	
51944	11/14/24	STANTEC	2307791	1	101-41940-310	319.50	319.50	HWY 23 PROJECT MEETING
51944	11/14/24	STANTEC	2307791	2	101-41120-310	1,336.50	1,336.50	JONS DOOR VARIANCE
51944	11/14/24	STANTEC	2307791	3	101-41120-310	594.00	594.00	REIMAN LOT SPLIT
51944	11/14/24	STANTEC	2307791	4	101-41120-310	445.50	445.50	LATTERELL LOT SPLIT
51944	11/14/24	STANTEC	2307791	5	602-49400-303	81.50	81.50	LSLI CALCULATIONS-WATER
51944	11/14/24	STANTEC	2307795	1	101-43000-303	3,106.75	3,106.75	2024 STREET PROJECT
Total 51944:							5,883.75	
51945	11/14/24	STANTEC	2307792	1	501-43100-303	8,391.50	8,391.50	AIRPORT ROAD GRANT
Total 51945:							8,391.50	
51946	11/14/24	STAR PUBLICATIONS	226829	1	609-49750-343	190.00	190.00	ADVERTISING
Total 51946:							190.00	
51947	11/14/24	STONEHEART GRANITE	100724	1	218-49000-530	50.00	50.00	RICHARD & DONALD CARLING PAVERS VETER
Total 51947:							50.00	
51948	11/14/24	TEALS MARKET	3141018-112	1	101-41940-437	17.96	17.96	EMPOWERING CITIES GRANT
51948	11/14/24	TEALS MARKET	3141018-112	2	101-49010-437	11.99	11.99	BATTERIES-SR CTR
Total 51948:							29.95	
51949	11/14/24	TEALS MARKET	6255018-112	1	609-49750-437	6.58	6.58	STYROFOAM CUPS OCKTOBERFEST FIESTA
51949	11/14/24	TEALS MARKET	6255018-112	2	609-49750-437	7.98	7.98	APPLE CIDER OCKTOBERFEST FIESTA-LIQUOR
Total 51949:							14.56	
51950	11/14/24	THOMAS JAMES LILYERD	111	1	101-42280-580	12,000.00	12,000.00	FLAGPOLES INSTALLED-FIRE
Total 51950:							12,000.00	
51951	11/14/24	TWIN CITIES AIR CLEANING SP	17401	1	101-45200-401	88.80	88.80	FILTERS-GORECKI CENTER-PARKS
51951	11/14/24	TWIN CITIES AIR CLEANING SP	17401	2	101-45500-401	214.56	214.56	FILTERS-LIBRARY
Total 51951:							303.36	
51952	11/14/24	ULINE	184836765	1	101-45200-401	136.76	136.76	SOAP DISPENSER-PARKS
Total 51952:							136.76	
51953	11/14/24	VIKING BOTTLING CO.	3507200	1	609-49750-254	181.90	181.90	NA
Total 51953:							181.90	
51954	11/14/24	WEX BANK	100880589	1	101-42110-212	1,589.72	1,589.72	GAS - POLICE
51954	11/14/24	WEX BANK	100880589	2	101-43000-212	215.84	215.84	GAS-PW

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51954:							1,805.56	
51955	11/14/24	WINE MERCHANTS	7494110	1	609-49750-253	48.00	48.00	WINE
51955	11/14/24	WINE MERCHANTS	7494110	2	609-49750-333	1.92	1.92	DELIVERY
Total 51955:							49.92	
51956	11/14/24	YOST, EDWARD	INV200	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
51956	11/14/24	YOST, EDWARD	INV200	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
51956	11/14/24	YOST, EDWARD	INV200	3	101-43000-309	125.00	125.00	IT SERVICES-PW
51956	11/14/24	YOST, EDWARD	INV200	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
51956	11/14/24	YOST, EDWARD	INV200	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
51956	11/14/24	YOST, EDWARD	INV200	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 51956:							625.00	
51957	11/14/24	ZARNOTH BRUSH WORKS, INC	0199706	1	101-43000-221	1,069.50	1,069.50	SWEEPER PARTS-PW
51957	11/14/24	ZARNOTH BRUSH WORKS, INC	0199865	1	101-43000-221	1,444.00	1,444.00	SWEEPER PARTS-PW
51957	11/14/24	ZARNOTH BRUSH WORKS, INC	0199959	1	101-43000-221	23.00	23.00	SWEEPER PARTS-PW
Total 51957:							2,536.50	
821610	10/28/24	MN DEPT OF LABOR & INDUST	DLIMN10011	1	101-32210	301.50	301.50	3RD QTR SURCHARGE
Total 821610:							301.50	
821611	10/28/24	U.S. POSTMASTER	10282024	1	603-49450-322	272.32	272.32	OCTOBER WATER BILLS-SEWER
821611	10/28/24	U.S. POSTMASTER	10282024	2	602-49400-322	272.32	272.32	OCTOBER WATER BILLS-WATER
Total 821611:							544.64	
821612	11/14/24	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.41	100.41	PHONE SERVICE - FIRE
Total 821612:							100.41	
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	1	101-41940-321	232.48	232.48	PHONE SERVICE - CITY HALL
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.70	45.70	PHONE SERVICE - LIBRARY
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	45.69	45.69	PHONE SERVICE - PARKS
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	4	101-42110-321	196.25	196.25	PHONE SERVICE - POLICE
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	5	101-43000-321	162.12	162.12	PHONE SERVICE - PW
821613	11/14/24	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	77.31	77.31	PHONE SERVICE - DEP REG
Total 821613:							759.55	
821614	11/14/24	CENTERPOINT ENERGY	5826769-1-1	1	609-49750-381	53.29	53.29	GAS - LIQUOR STORE
Total 821614:							53.29	
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	17.30	17.30	FIRE HALL
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	35.73	35.73	HISTORICAL SOCIETY
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	78.85	78.85	PUBLIC WORKS
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	28.75	28.75	SENIOR CENTER
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	62.66	62.66	CITY HALL
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	92.20	92.20	WATER PLANT
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	218.80	218.80	LIBRARY
821615	11/14/24	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	18.37	18.37	GORECKI BLDG

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821615:							552.66	
821616	11/14/24	CITY HIVE INC	6724E0C065	1	609-49750-310	99.00	99.00	LIQUOR WEBSITE-OCTOBER
Total 821616:							99.00	
821617	11/14/24	DELTA DENTAL OF MN	CNS0001682	1	101-21712	1,910.04	1,910.04	DENTAL INS-NOVEMBER
Total 821617:							1,910.04	
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	1	101-43000-381	391.99	391.99	PUBLIC WORKS
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	2	101-49010-381	80.55	80.55	SENIOR CENTER
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	3	101-49810-381	250.07	250.07	AIRPORT
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	4	101-45200-381	219.42	219.42	PARKS
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	5	101-43000-380	3,049.56	3,049.56	STREET LIGHTS
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	6	101-42110-437	136.61	136.61	PUBLIC SAFETY
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	7	208-45600-381	237.04	237.04	HISTORICAL SOCIETY
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	8	101-45500-381	834.50	834.50	LIBRARY
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	9	602-49400-381	2,416.17	2,416.17	WATER DEPT
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	10	603-49450-381	955.41	955.41	SEWER DEPT
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	11	101-42280-381	839.45	839.45	FIRE HALL
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	12	101-41940-381	674.20	674.20	CITY HALL
821618	11/14/24	EAST CENTRAL ENERGY	832400-1124	13	609-49750-381	2,404.45	2,404.45	LIQUOR STORE
Total 821618:							12,489.42	
821619	11/14/24	HEALTH EQUITY	110124	1	101-21705	8,445.00	8,445.00	NOVEMBER HSA CONTRIBUTIONS
Total 821619:							8,445.00	
821620	11/14/24	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	143.39	143.39	INTERNET- POLICE
Total 821620:							143.39	
821621	11/14/24	MN DEPT OF REVENUE	OCT LIQ TA	1	609-20800	24,082.00	24,082.00	LIQUOR SALES TAX
Total 821621:							24,082.00	
821622	11/14/24	MN DEPT OF REVENUE	OCT WAT TA	1	602-20800	497.00	497.00	W/S SALES TAX
821622	11/14/24	MN DEPT OF REVENUE	OCT WAT TA	2	101-34107	7.00	7.00	SALES TAX-SPECIAL SEARCHES
821622	11/14/24	MN DEPT OF REVENUE	OCT WAT TA	3	101-34780	73.00	73.00	SALES TAX-RESERVATION FEE
821622	11/14/24	MN DEPT OF REVENUE	OCT WAT TA	4	101-36200	3.00	3.00	SALES TAX - MISC
Total 821622:							580.00	
821623	11/14/24	NCPERS GROUP LIFE INS	62720011202	1	101-21709	128.00	128.00	GROUP LIFE INS NOVEMBER
Total 821623:							128.00	
821624	11/14/24	UNUM	0691590-001	1	101-21707	946.78	946.78	LIFE, STD, LTD-NOV
Total 821624:							946.78	
992410231	10/21/24	AMERICAN FDS	PR1020241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992410231:							325.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
992410232	10/21/24	EFTPS-FED TAXPAYMENT	PR1020241	1	101-21703	2,773.87	2,773.87	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992410232	10/21/24	EFTPS-FED TAXPAYMENT	PR1020241	2	101-21701	4,483.25	4,483.25	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992410232	10/21/24	EFTPS-FED TAXPAYMENT	PR1020241	3	101-21703	2,773.87	2,773.87	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992410232	10/21/24	EFTPS-FED TAXPAYMENT	PR1020241	4	101-21703	902.06	902.06	FED/SSI/MEDICARE MEDICARE Pay Period: 10/
992410232	10/21/24	EFTPS-FED TAXPAYMENT	PR1020241	5	101-21703	902.06	902.06	FED/SSI/MEDICARE MEDICARE Pay Period: 10/
Total 992410232:							11,835.11	
992410233	10/21/24	GOVONE SOLUTIONS	PR1020241	1	101-21704	3,176.32	3,176.32	PERA PERA PROTECTIVE Pay Period: 10/20/20
992410233	10/21/24	GOVONE SOLUTIONS	PR1020241	2	101-21704	2,891.75	2,891.75	PERA PERA COORDINATED Pay Period: 10/20/2
992410233	10/21/24	GOVONE SOLUTIONS	PR1020241	3	101-21704	3,336.65	3,336.65	PERA PERA COORDINATED Pay Period: 10/20/2
992410233	10/21/24	GOVONE SOLUTIONS	PR1020241	4	101-21704	2,117.56	2,117.56	PERA PERA PROTECTIVE Pay Period: 10/20/20
Total 992410233:							11,522.28	
992410234	10/21/24	MN-STATE TAXPAYMENT	PR1020241	1	101-21702	2,292.91	2,292.91	SWT STATE WITHHOLDING TAX Pay Period: 10/
Total 992410234:							2,292.91	
992411061	11/04/24	AMERICAN FDS	PR1103241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992411061:							325.00	
992411062	11/04/24	EFTPS-FED TAXPAYMENT	PR1103241	1	101-21703	4,799.84	4,799.84	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992411062	11/04/24	EFTPS-FED TAXPAYMENT	PR1103241	2	101-21701	4,400.51	4,400.51	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992411062	11/04/24	EFTPS-FED TAXPAYMENT	PR1103241	3	101-21703	4,799.84	4,799.84	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992411062	11/04/24	EFTPS-FED TAXPAYMENT	PR1103241	4	101-21703	1,367.69	1,367.69	FED/SSI/MEDICARE MEDICARE Pay Period: 11/
992411062	11/04/24	EFTPS-FED TAXPAYMENT	PR1103241	5	101-21703	1,367.69	1,367.69	FED/SSI/MEDICARE MEDICARE Pay Period: 11/
Total 992411062:							16,735.57	
992411063	11/04/24	GOVONE SOLUTIONS	PR1103241	1	101-21704	3,075.99	3,075.99	PERA PERA PROTECTIVE Pay Period: 11/3/202
992411063	11/04/24	GOVONE SOLUTIONS	PR1103241	2	101-21704	2,868.37	2,868.37	PERA PERA COORDINATED Pay Period: 11/3/20
992411063	11/04/24	GOVONE SOLUTIONS	PR1103241	3	101-21704	3,309.68	3,309.68	PERA PERA COORDINATED Pay Period: 11/3/20
992411063	11/04/24	GOVONE SOLUTIONS	PR1103241	4	101-21704	2,050.67	2,050.67	PERA PERA PROTECTIVE Pay Period: 11/3/202
Total 992411063:							11,304.71	
992411064	11/04/24	MN-MCSO	PR1103241	1	101-21711	399.18	399.18	Child Support CHILD SUPPORT Pay Period: 11/3
Total 992411064:							399.18	
992411065	11/04/24	MN-STATE TAXPAYMENT	PR1103241	1	101-21702	2,274.31	2,274.31	SWT STATE WITHHOLDING TAX Pay Period: 11/
Total 992411065:							2,274.31	
Grand Totals:							977,993.15	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	39.88	.00	39.88
001-20200	.00	39.88-	39.88-
101-20200	.00	448,839.01-	448,839.01-
101-21701	8,883.76	.00	8,883.76
101-21702	4,567.22	.00	4,567.22
101-21703	19,686.92	.00	19,686.92
101-21704	22,826.99	.00	22,826.99
101-21705	8,445.00	.00	8,445.00
101-21706	56,591.76	.00	56,591.76
101-21707	946.78	.00	946.78
101-21708	650.00	.00	650.00
101-21709	128.00	.00	128.00
101-21710	352.50	.00	352.50
101-21711	399.18	.00	399.18
101-21712	1,910.04	.00	1,910.04
101-31410	753.31	.00	753.31
101-32210	301.50	.00	301.50
101-34107	7.00	.00	7.00
101-34780	73.00	.00	73.00
101-36200	3.00	.00	3.00
101-41110-351	92.59	.00	92.59
101-41120-310	2,376.00	.00	2,376.00
101-41310-201	27.99	.00	27.99
101-41310-208	38.38	.00	38.38
101-41410-437	20.97	.00	20.97
101-41510-201	19.99	.00	19.99
101-41510-309	100.82	.00	100.82
101-41610-304	5,240.12	.00	5,240.12
101-41940-201	306.00	.00	306.00
101-41940-217	100.00	.00	100.00
101-41940-309	528.29	.00	528.29
101-41940-310	1,435.02	.00	1,435.02
101-41940-321	318.59	.00	318.59
101-41940-322	511.45	.00	511.45
101-41940-381	736.86	.00	736.86
101-41940-401	12,258.33	.00	12,258.33
101-41940-437	349.68	.00	349.68
101-41940-570	10,000.00	.00	10,000.00
101-42110-201	19.99	.00	19.99
101-42110-208	1,913.25	.00	1,913.25
101-42110-212	3,213.12	.00	3,213.12
101-42110-221	1,511.92	.00	1,511.92
101-42110-240	110.00	.00	110.00
101-42110-309	350.82	.00	350.82
101-42110-310	810.00	.00	810.00
101-42110-321	827.80	.00	827.80
101-42110-437	366.40	.00	366.40
101-42110-580	25,761.62	.00	25,761.62
101-42280-208	669.00	.00	669.00
101-42280-212	210.80	.00	210.80
101-42280-217	395.20	.00	395.20
101-42280-221	6,144.63	.00	6,144.63
101-42280-240	7,341.00	.00	7,341.00
101-42280-309	125.00	.00	125.00
101-42280-310	46.29	.00	46.29
101-42280-321	192.28	.00	192.28
101-42280-381	856.75	.00	856.75

GL Account	Debit	Credit	Proof
101-42280-384	25.00	.00	25.00
101-42280-434	2,430.21	.00	2,430.21
101-42280-437	543.97	.00	543.97
101-42280-520	1,300.00	.00	1,300.00
101-42280-580	12,000.00	.00	12,000.00
101-42400-300	2,834.97	.00	2,834.97
101-43000-208	309.80	.00	309.80
101-43000-212	1,017.39	.00	1,017.39
101-43000-215	32.77	.00	32.77
101-43000-217	655.84	.00	655.84
101-43000-221	3,790.28	.00	3,790.28
101-43000-230	1,731.28	.00	1,731.28
101-43000-240	2,381.26	.00	2,381.26
101-43000-303	3,106.75	.00	3,106.75
101-43000-309	225.82	.00	225.82
101-43000-310	1,430.71	.00	1,430.71
101-43000-312	300.00	.00	300.00
101-43000-321	298.27	.00	298.27
101-43000-380	3,049.56	.00	3,049.56
101-43000-381	470.84	.00	470.84
101-43000-401	469.12	.00	469.12
101-43000-403	16,066.25	.00	16,066.25
101-43000-434	450.82	.00	450.82
101-43000-530	166,887.17	.00	166,887.17
101-45200-212	48.72	.00	48.72
101-45200-221	292.95	.00	292.95
101-45200-310	287.05	.00	287.05
101-45200-321	45.69	.00	45.69
101-45200-381	237.79	.00	237.79
101-45200-384	190.37	.00	190.37
101-45200-401	802.39	.00	802.39
101-45200-415	148.39	.00	148.39
101-45200-437	549.45	.00	549.45
101-45200-530	1,322.00	.00	1,322.00
101-45200-580	1,707.71	.00	1,707.71
101-45500-217	38.99	.00	38.99
101-45500-310	579.71	.00	579.71
101-45500-321	45.70	.00	45.70
101-45500-381	1,053.30	.00	1,053.30
101-45500-401	214.56	.00	214.56
101-45600-437	7.48	.00	7.48
101-49010-381	109.30	.00	109.30
101-49010-401	1,312.13	.00	1,312.13
101-49010-437	54.98	.00	54.98
101-49810-217	104.43	.00	104.43
101-49810-310	5,418.00	.00	5,418.00
101-49810-321	268.91	.00	268.91
101-49810-381	250.07	.00	250.07
101-49810-437	87.95	.00	87.95
208-20200	.00	272.77-	272.77-
208-45600-381	272.77	.00	272.77
218-20200	.00	50.00-	50.00-
218-49000-530	50.00	.00	50.00
219-20200	.00	233.00-	233.00-
219-42110-244	233.00	.00	233.00
501-20200	.00	315,609.18-	315,609.18-
501-43100-303	8,391.50	.00	8,391.50
501-43100-405	307,217.68	.00	307,217.68
602-20200	.00	6,836.42-	6,836.42-

GL Account	Debit	Credit	Proof
602-20800	497.00	.00	497.00
602-49400-201	68.46	.00	68.46
602-49400-212	270.50	.00	270.50
602-49400-216	10.00	.00	10.00
602-49400-303	81.50	.00	81.50
602-49400-309	62.50	.00	62.50
602-49400-310	2,562.80	.00	2,562.80
602-49400-321	321.30	.00	321.30
602-49400-322	334.21	.00	334.21
602-49400-381	2,508.37	.00	2,508.37
602-49400-401	109.80	.00	109.80
602-49400-437	9.98	.00	9.98
603-20200	.00	5,459.04-	5,459.04-
603-49450-201	58.48	.00	58.48
603-49450-212	270.49	.00	270.49
603-49450-309	62.50	.00	62.50
603-49450-310	3,839.84	.00	3,839.84
603-49450-322	272.32	.00	272.32
603-49450-381	955.41	.00	955.41
609-20200	1,541.98	202,118.52-	200,576.54-
609-20800	24,082.00	.00	24,082.00
609-49750-201	250.12	.00	250.12
609-49750-208	227.80	.00	227.80
609-49750-217	522.61	.00	522.61
609-49750-251	57,951.32	4.39-	57,946.93
609-49750-252	87,564.58	1,341.42-	86,223.16
609-49750-253	13,370.52	41.89-	13,328.63
609-49750-254	3,729.33	36.43-	3,692.90
609-49750-256	3,135.23	.00	3,135.23
609-49750-259	5,511.98	117.85-	5,394.13
609-49750-310	387.22	.00	387.22
609-49750-321	251.58	.00	251.58
609-49750-333	1,247.69	.00	1,247.69
609-49750-343	790.00	.00	790.00
609-49750-381	2,457.74	.00	2,457.74
609-49750-384	91.26	.00	91.26
609-49750-401	512.98	.00	512.98
609-49750-433	20.00	.00	20.00
609-49750-437	14.56	.00	14.56
619-20200	.00	77.31-	77.31-
619-49900-321	77.31	.00	77.31
Grand Totals:	981,077.11	981,077.11-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

RESOLUTION NO. 24-39

RESOLUTION ACCEPTING DONATION

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following individual has offered to contribute the cash amount set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>	<u>Committed To</u>
Anonymous	\$1,243.21	Podium & Speaker System in Gorecki Community Center

WHEREAS, said donations have been contributed to assist the city in the establishment and operation of recreational facilities/programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used to establish and operate recreational facilities/programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipt to the donor acknowledging the city's receipt of the donor's donation.

Adopted this 20th day of November, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager



City of Milaca, Minnesota
Financial Management Plan For the Utility Funds
Water Fund and Sewer Fund

As of November 13, 2024



Public Finance

Northland Securities, Inc.

150 South Fifth Street , Suite 3300

Minneapolis, MN 55402

Toll Free 1-800-851-2920 Main 612-851-5900

www.northlandsecurities.com

Member FINRA and SIPC | Registered with SEC and MSRB

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CONTENTS

Letter of Transmittal

1. Introduction and Summary	1
Overview	1
Revenue Sufficiency	1
Utility Rates and Fees.....	2
Study Approach.....	2
Organization of the Plan.....	2
Figure 1.0 - Adopted and Proposed Fee Schedule	4
Figure 1.1 - Annual Percent Change in Fees	4
Table 1 - Water Fund Summary of Key Financial Items	5
Table 2 - Sewer Fund Summary of Key Financial Items	6
Chart 1 - Water Fund Ending Cash Position.....	7
Chart 2 - Sewer Fund Ending Cash Position.....	7
Chart 3 - Combined Water and Sewer Funds Ending Cash Position	8
Chart 4 - Water Fund Ending Cash by Purpose.....	9
Chart 5 - Sewer Fund Ending Cash by Purpose	9
Chart 6 - Water Fund Ending Unrestricted Net Position	10
Chart 7 - Sewer Fund Ending Unrestricted Net Position	10
Chart 8 - Water Fund, Revenue and Expense.....	11
Chart 9 - Sewer Fund, Revenue and Expense.....	11
Chart 10 - Volume Billed and Customers.....	12
Chart 11- Residential Customer Example Monthly Bill, 2,000 Gallons Billed	12
Chart 12 - Residential Customer Example Monthly Bill, 6,000 Gallons Billed	13
Chart 13 - Residential Customer Example Monthly Bill, 20,000 Gallons Billed	13
2. Rate Structure	14
Water Rate Structure	14
Sewer Rate Structure	14
Funding Approach for Infrastructure	14
Funding Depreciation.....	14
Cash Balance Targets.....	15
Unrestricted Net Position Target.....	15
3. Capital Improvement Plan and Debt Service	16
Overview	16
Source of Funding for Capital Projects	16
Chart 14.1 - Water Fund - Project Capital Project Costs by Funding Source	17

Chart 14.2 - Sewer Fund - Capital Project Costs by Funding Source	17
Table 3 - Water Fund - Capital Improvement Plan	18
Table 4 - Sewer Fund - Capital Improvement Plan	19
Table 5 - Summary of Debt Payable from Utility Fund	20
Chart 15 - Utility Funds - Total Debt Outstanding Existing and Planned New Debt	21
Chart 16 - Utility Funds - Annual Debt Service for Existing and Planned New Debt	21
4. Financial Plans	22
Background	22
Revenue Sufficiency	22
Key Assumptions	22
Revenue	22
Expense	23
Cash Balance	23
Water Fund	
Table 6 - Water Fund - Pro Forma	24
Table 7 - Water Fund - Year End Cash Balances.....	25
Table 8 - Water Services - Customers and Charges for Services Revenue	26
Sewer Fund	
Table 9 - Sewer Fund - Pro Forma	27
Table 10 - Sewer Fund - Year End Cash Balances.....	28
Table 11- Sewer Services - Customers and Charges for Services Revenue	29
5. Appendix	30
Appendix A - Example Monthly Utility Bill for Residential Customers	31
Appendix A-1 - Example Monthly Utility Bill, % Change, for Residential Customers.....	32



November 13, 2024

Tammy Pfaff
City Manager
City of Milaca
255 First Street East
Milaca, MN 56353

RE: Financial Management Plan for Utility Fund

Dear Tammy,

Northland is pleased to present the City of Milaca with a Financial Management Plan for the Utility Funds, including the Water Fund and Sewer Fund (the “Plan”).

The Plan provides the results of our analytical work and facilitation of the process to guide the City towards arriving at a conclusion on utility fee schedule for the next decade. The Plan provides options for revenue generation structure that is projected to be financially solvent for the Water Fund and Sewer Fund.

Sincerely,

NORTHLAND SECURITIES, INC.

A handwritten signature in black ink that reads 'Tammy Omdal'.

Tammy Omdal
Managing Director

Northland Securities, Inc., 150 South Fifth Street, Suite 3300, Minneapolis, MN 55402
Main: (612) 851-5900 / Direct: (612) 851-4964 / Email: tomdal@northlandsecurities.com
Member FINRA and SIPC | Registered with SEC and MSRB

INTRODUCTION AND SUMMARY

Overview

The Financial Management Plan for the Utility Funds (the “Plan”) is intended to serve as a guide for fiscal management of the water and sewer systems of the City (the “Utility Funds” or the “Utilities”).

The objectives of the study for the Plan were as follows:

- Revenue Sufficiency - develop and populate a forecasting model to determine the revenue needed to satisfy projected operating, capital improvements, and debt service for the Utility Funds while maintaining adequate reserves for future capital needs.
- Utility Rates and Fees - Review existing rates and fees for the Utilities and propose future rates and fees to ensure revenue sufficiency for the Utility Funds.

The Plan includes anticipated future capital improvements for the Utility Funds for 2024-2034 (the “CIP”). Estimates prepared by the City include future costs and timing of projects. While the specific timing of projects may vary, the awareness of the necessity of these future improvements is important when considering rates and level of reserves as presented in the Plan.

Revenue Sufficiency

The study evaluated the sufficiency of revenues to meet current and projected financial requirements for the Utility Funds over the next decade and determined rates necessary to provide sufficient revenues.

The revenue sufficiency objective includes providing revenue sufficient to achieve year-end cash balances to cover the following purposes:

- Five-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital improvements

The Utilities are to be self-supporting in that the services rendered by them are financed primarily through user charges. The costs of providing services, such as capital costs, depreciation, and debt service, are recovered with fees and charges, rather than with taxes or similar revenues.

The Plan provides a second criteria to evaluate revenue sufficiency. The second criteria is ending unrestricted net position as percent of expense. The unrestricted net assets of the Utility Funds can be considered a measure of available financial resources.

The Plan sets a target (a floor) to strive to maintain an unrestricted net position in the Utility Funds in the range of 50% of the subsequent year’s estimated expenditures.

The majority of revenue in the Utility Funds comes from user charges. Maintaining an unrestricted net position that is equal to at least 50% of the subsequent year’s expenditures will help to ensure that sufficient resources are available to fund services between receipts of user charges.

The graphics and tables that follow provide a summary of key financial information for the Utility Funds, including the revenue sufficiency of the proposed rates to meet ending cash objectives and ending net position over the planning period.

Utility Rates and Fees

The City adjusts its utility rates and fees as needed. A purpose of the Plan is to inform the City’s decisions on future rates and fees to be adopted.

The Plan includes a two-part structure for charging water and sewer services, comprised of a base charge, a minimum usage fee, and variable rates based on volume. A two-part rate structure recovers a portion of system costs in a base (fixed) charge, recognizing that the water and sewer services have certain fixed costs that are incurred regardless of the level of water usage by customers.

It is estimated that 67-78% of the Utility Funds expenses, including depreciation and interest expense on bonds, are fixed expenses.

Based on the results of the study, the following is recommended with respect for fees and rates charged:

- **Adopt water service fee increases.** The Plan includes approximately 30.0% increases for water service fees in 2025 and 2026, respectively, with no fee increases after 2026. The significant fee increases for water services are necessary for the City to achieve its desired pay-go strategy for capital projects and to cover expenses. The large fee increases in 2025 and 2026 will provide the City with the revenue needed to accumulate cash in advance of planned pay-go capital acquisition for a portion (\$550,000) of the cost of the water tower and other water improvements in 2027 estimated at \$1.62 million.
- **Adopt sewer service fee increases.** The Plan includes approximately 3.0-4.50% annual fee increases for sewer service between 2025-2034.
- **Establish rates and fees at levels to provide revenue for cash reserves for future capital improvements.** The reserves should be maintained at a level that is consistent with the City's experience for contingency and at a level that reflects uncertainty about cost and timing of future infrastructure needs, and to limit the

issuance of debt financing for on-going annual capital improvements when feasible.

- **Maintain the City's current structure for charging customers based on volume, which includes a minimum volume charge.** The current rate structure provides a fixed revenue source from a minimum volume charge to all customers.

The figures and graphics that follow show the impact to an average customer at various levels resulting from the proposed fees in the Plan.

Study Approach

The following steps were taken as part of the study:

- City provided information on customer data, including number of customers, and adopted fee schedules. Northland relied on the data as presented by the City for projection of water use and volumes by tier and average number of billing units per year.
- City provided historical financial data along with current budget plans and CIP.
- Information provided by the City was organized, analyzed, and used to support the development of the Plan. Prior year data is reconciled with the City's audited financial statements.
- City staff offered input and feedback on assumptions for the study and recommendations within the Plan.

Organization of Plan

The Plan is organized into the following sections:

1. Introduction and Summary provides information on the study approach, revenue sufficiency, and rate calculations.
2. Rate Structure provides information on equity of

the current rate structure, evaluation of funding approach for infrastructure, and approach for funding depreciation.

3. Capital Improvement Plan provides information on the City's plans for maintaining and improving the water and sanitary sewer systems. This includes estimates on project costs, timing, and sources of funds. Information on estimated debt obligations and debt service of the Utility Funds is included in this section.
4. Financial Plans provides pro forma for the Water Fund and Sewer Fund, including historical, current, and projected revenue and expense, ending cash balances, among other information. The financial plans include capital improvements and proposed utility fees.
5. Appendix provides fee information and graphics.

Figure 1.0
Adopted and Proposed Fee Schedule for Service (Dollar Amounts)
Fees Charged on Monthly Basis

Description	Adopted		Projected			
	2024	2025	2026	2027	2028	2029
SEWER RATES; SCHEDULE						
RESIDENTIAL AND COMMERCIAL						
Base Rate	3.00	3.09	3.23	3.34	3.46	3.58
Minimum (first 1,000 gallons)	8.50	8.76	9.15	9.47	9.80	10.14
1,000 gallons and up	3.68	3.79	3.96	4.10	4.24	4.39
Sewer only	20.00	20.60	21.22	21.85	22.51	23.19

WATER RATES; SCHEDULE

ALL CUSTOMERS

Applicant fee	45.00	46.00	47.00	48.00	49.00	50.00
Meter, radio, transmission equipment	75.00	77.00	79.00	81.00	83.00	85.00
Meter testing	65.00	67.00	69.00	71.00	73.00	75.00
Reconnection fee	45.00	46.00	47.00	48.00	49.00	50.00
Shut off of water supply	35.00	36.00	37.00	38.00	39.00	40.00
Turn on fee	50.00	52.00	54.00	56.00	58.00	60.00
Turn on fee	100.00	103.00	106.00	109.00	112.00	115.00

RESIDENTIAL

Base Rate	13.00	17.03	22.14	22.14	22.14	22.14
Minimum Charge for first 1,000 gallons	3.25	4.26	5.53	5.53	5.53	5.53
1,001 gallons and up	5.25	6.88	8.94	8.94	8.94	8.94

COMMERCIAL

Base Rate	13.00	17.03	22.14	22.14	22.14	22.14
Minimum Charge for first 1,000 gallons	3.25	4.26	5.53	5.53	5.53	5.53
1,0001 - 22,000 gallons	5.25	6.88	8.94	8.94	8.94	8.94
23,000 gallons and up	4.25	5.57	7.24	7.24	7.24	7.24

Figure 1.1
Adopted and Proposed Fee Schedule for Service (Dollar Amounts)
Annual Percent Change in Fees Charged on Monthly Basis

Description	Projected				
	2025	2026	2027	2028	2029
SEWER RATES; SCHEDULE					
RESIDENTIAL AND COMMERCIAL					
Base Rate	3.0%	4.5%	3.4%	3.6%	3.5%
Minimum (first 1,000 gallons)	3.1%	4.5%	3.5%	3.5%	3.5%
1,000 gallons and up	3.0%	4.5%	3.5%	3.4%	3.5%
Sewer only	3.0%	3.0%	3.0%	3.0%	3.0%

WATER RATES; SCHEDULE

ALL CUSTOMERS

Applicant fee	2.2%	2.2%	2.1%	2.1%	2.0%
Meter, radio, transmission equipment	2.7%	2.6%	2.5%	2.5%	2.4%
Meter testing	3.1%	3.0%	2.9%	2.8%	2.7%
Reconnection fee	2.2%	2.2%	2.1%	2.1%	2.0%
Shut off of water supply	2.9%	2.8%	2.7%	2.6%	2.6%
Turn on fee	4.0%	3.8%	3.7%	3.6%	3.4%
Turn on fee	3.0%	2.9%	2.8%	2.8%	2.7%

RESIDENTIAL

Base Rate	31.0%	30.0%	0.0%	0.0%	0.0%
Minimum Charge for first 1,000 gallons	31.1%	29.8%	0.0%	0.0%	0.0%
1,001 gallons and up	31.0%	29.9%	0.0%	0.0%	0.0%

COMMERCIAL

Base Rate	31.0%	30.0%	0.0%	0.0%	0.0%
Minimum Charge for first 1,000 gallons	31.1%	29.8%	0.0%	0.0%	0.0%
1,0001 - 22,000 gallons	31.0%	29.9%	0.0%	0.0%	0.0%
23,000 gallons and up	31.1%	30.0%	0.0%	0.0%	0.0%

Table 1
Water Fund
Summary

Water Fund (601)

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenues	602,500	734,927	1,018,415	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390
Expenses	574,603	586,351	595,865	655,628	668,474	681,172	695,617	710,522	725,901	741,719	757,990
Revenue Over (Under) Expense	27,897	148,577	422,550	362,762	349,915	337,217	322,773	307,867	292,488	276,671	260,400

Projected Ending Cash by Purpose

For future capital and unassigned	38,224	20,437	(1,420)	349,063	766,126	1,168,000	1,554,204	1,924,240	2,272,645	2,603,944	2,917,591
For planned capital	221,250	100,000	550,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987
For 5-months of operating cash	163,173	168,068	173,110	178,303	183,652	189,162	194,837	200,682	206,702	212,903	219,290
For following year debt service	256,440	256,205	81,868	147,250	65,050	64,150	63,250	62,350	66,400	65,400	64,400
Total Projected Ending Cash	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652	3,324,269

Net Position

Ending unrestricted net position	468,682	334,306	593,153	564,212	907,424	1,316,998	1,711,159	2,089,418	2,451,271	2,791,248	3,113,865
As % of expense	82%	57%	100%	86%	136%	193%	246%	294%	338%	376%	411%

Net Revenues as % of Debt Service

	87%	419%	418%	896%	920%	913%	905%	829%	821%	811%	800%
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Customers

Total Average Annual # of Customer Accounts	988	988	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105
Total Annual Volume Billed (1,000 of gallons)	73,001	73,001	78,082	78,082	78,082	78,082	78,082	78,082	78,082	78,082	78,082

Customer with Average Volume

Average Monthly Residential Bill for Service	44.50	58.30	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78
\$ Change in Monthly Bill		13.80	17.49	(0.00)	-	-	-	-	-	-	-
% Change in Monthly Bill		31.0%	30.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Notes:

- Expenses includes depreciation expense.

Table 2
Sewer Fund
Summary

Sewer Fund (602)

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenues	396,750	385,615	426,300	440,004	454,188	468,868	484,062	499,788	516,064	530,504	545,376
Expenses	404,388	414,779	426,726	438,971	451,524	464,453	477,771	491,487	505,616	520,168	535,156
Revenue Over (Under) Expense	(7,638)	(29,164)	(426)	1,032	2,664	4,415	6,291	8,301	10,449	10,336	10,220

Projected Ending Cash by Purpose

For future capital and unassigned	574,373	524,276	504,794	488,643	472,990	457,923	443,532	429,913	417,168	402,999	387,362
For planned capital	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987
For 5-months of operating cash	138,153	142,297	146,566	150,963	155,492	160,157	164,961	169,910	175,007	180,258	185,665
For following year debt service	-	-	-	-	-	-	-	-	-	-	-
Total Projected Ending Cash	938,775	766,574	751,360	739,606	731,482	724,170	717,766	712,374	708,103	702,662	696,014

Net Position

Ending unrestricted net position	831,747	659,546	644,332	632,578	624,454	617,142	610,738	605,346	601,075	595,634	588,986
As % of expense	206%	159%	151%	144%	138%	133%	128%	123%	119%	115%	110%

Net Revenues as % of Debt Service

	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
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Customers

Total Average Annual # of Customer Accounts	984	984	1,101	1,101	1,101	1,101	1,101	1,101	1,101	1,101	1,101
Total Annual Volume Billed (1,000 of gallons)	82,896	82,896	88,037	88,037	88,037	88,037	88,037	88,037	88,037	88,037	88,037

Customer with Average Volume

Average Monthly Residential Bill for Service	25.08	25.83	26.99	27.94	28.92	29.93	30.98	32.06	33.18	34.18	35.20
\$ Change in Monthly Bill		0.75	1.16	0.94	0.98	1.01	1.05	1.08	1.12	1.00	1.03
% Change in Monthly Bill		3.0%	4.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.0%	3.0%

Notes:

- Expenses includes depreciation expense.

Introduction and Summary

Ending cash is projected to be sufficient to meet policy objectives and to position the City to maintain contingency, cash above the desired minimum, for future projects and other needs.

The Plan provides for a “pay-go” strategy for capital improvements for the Utilities.

Chart 3 on the next page shows ending cash position on a combined basis for the Water Fund and Sewer Fund.

Chart 1
Water Fund

Projected Ending Cash Position, with proposed rate increases, is projected to be sufficient to meet cash purposes and to position City to accumulate cash for future capital improvements

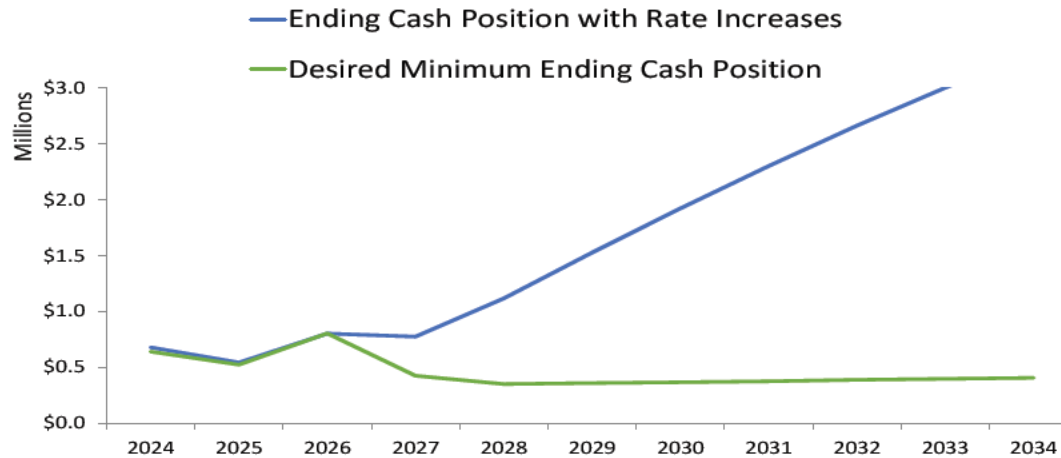


Chart 2
Sewer Fund

Projected Ending Cash Position, with proposed rate increases, is projected to be sufficient to meet cash purposes and to position City to maintain cash for future capital improvements

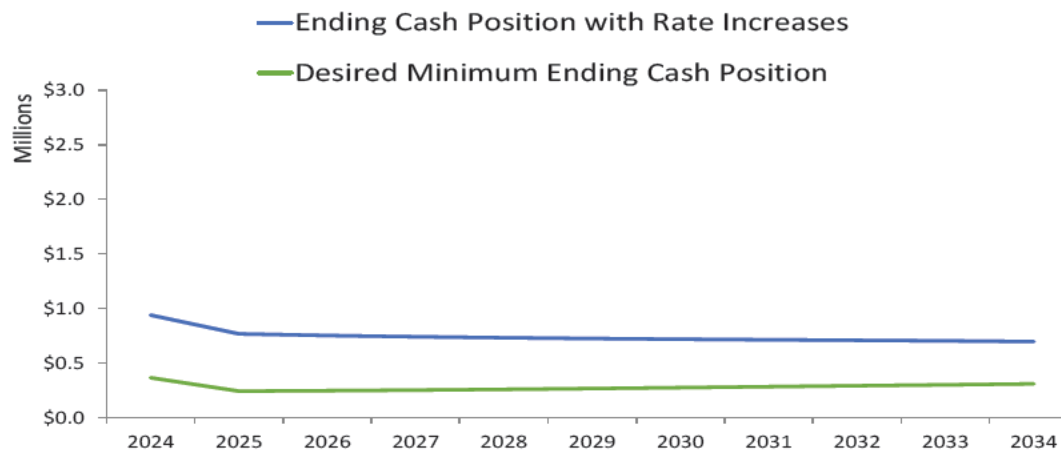
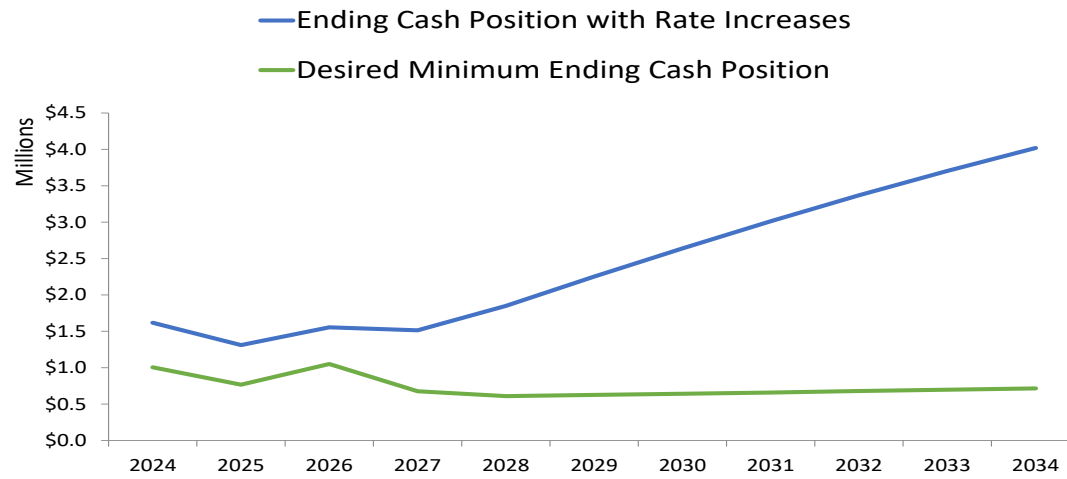


Chart 3
Combined Water Fund and Sewer Fund

Projected Ending Cash Position, with proposed rate increases is, projected to be sufficient to meet cash purposes



Introduction and Summary

Ending cash is projected to be sufficient to meet policy objectives and to position City to maintain contingency, cash for the desired minimum, for future projects and other needs.

Chart 4
Water Fund
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements

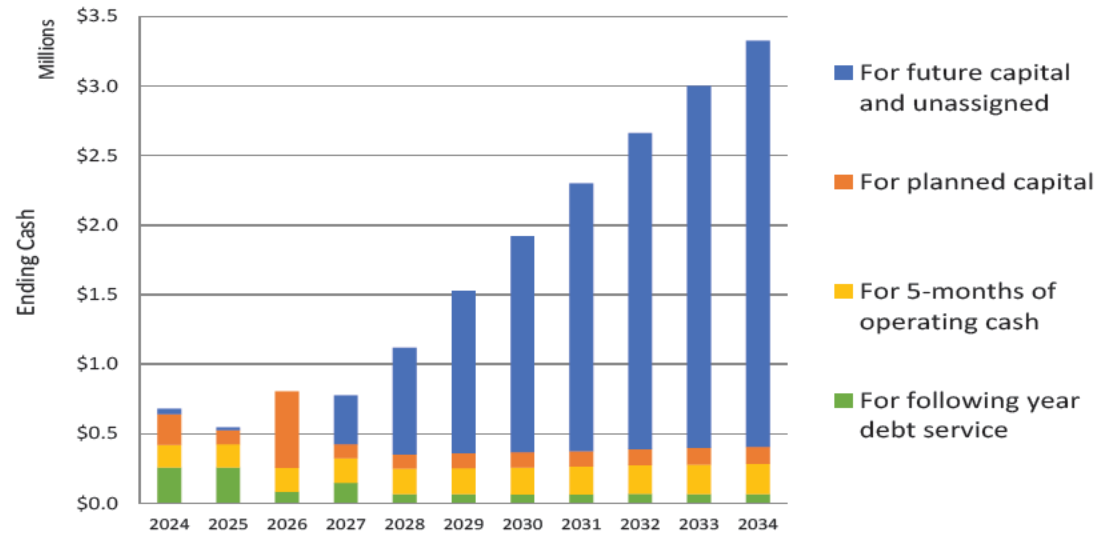
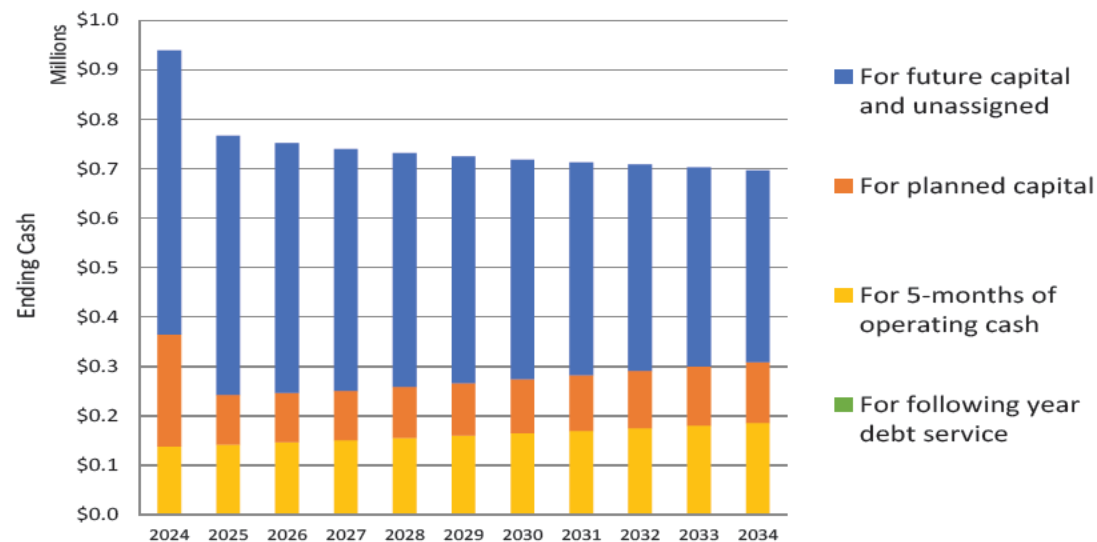


Chart 5
Sewer Fund
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements



Introduction and Summary

The proposed fee increases in the Plan are projected over time to provide revenue in excess of expense, including depreciation expense.

Chart 6
Water Fund
Ending Unrestricted Net Position as % of Expense is projected to be above the minimum 50% target with one exception

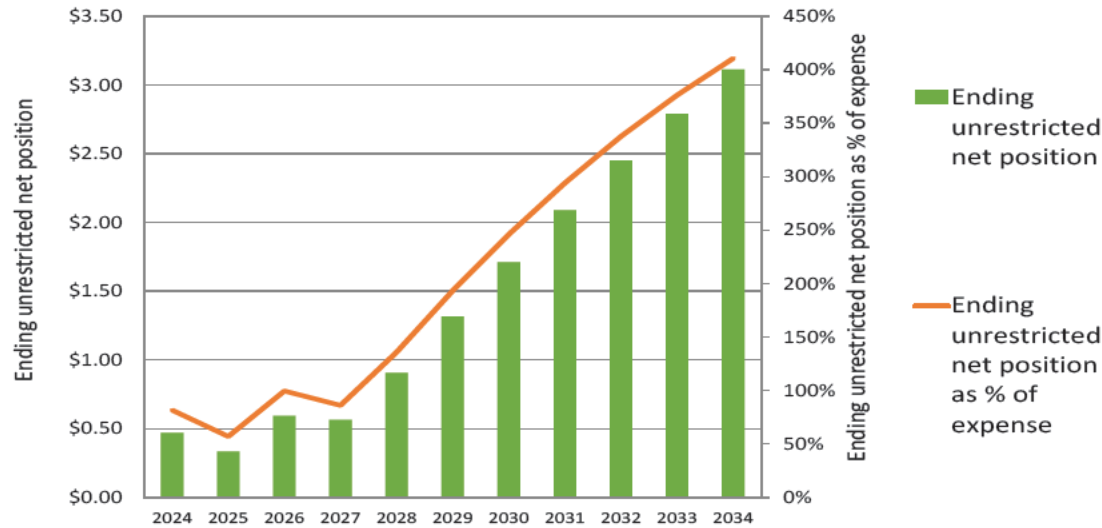
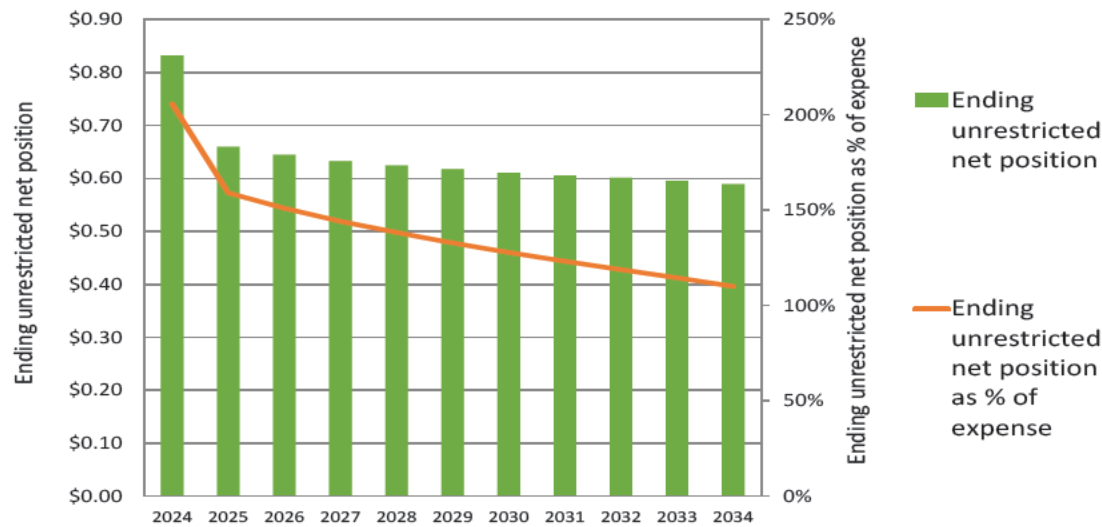


Chart 7
Sewer Fund
Ending Unrestricted Net Position as % of Expense is projected to be above the minimum 50% target



Introduction and Summary

The expenses as shown in Chart 8 and Chart 9 include depreciation expense. The proposed fee increases for water and sewer services as provided in the Plan are projected to result in revenues that will grow to be equal or slightly above expenses for the planning period. The Plan seeks to achieve revenues that are equal or greater than expenses and to achieve annual ending cash positions in the Water Fund and Sewer Fund that is sufficient to cover projected needs for operating cash, debt service, pay-go capital, and for reserves.

Chart 8
Water Fund

Revenues are projected to cover expenses, revenues in excess of expenses will provide funds for future system improvements

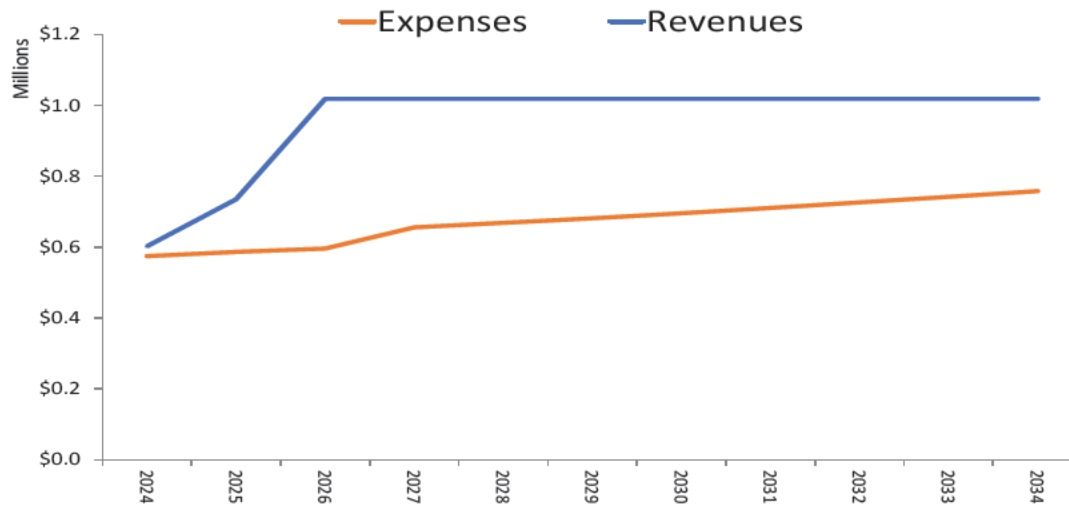


Chart 9
Sewer Fund

Revenues are projected to increase (with proposed annual rate increases) to cover expenses

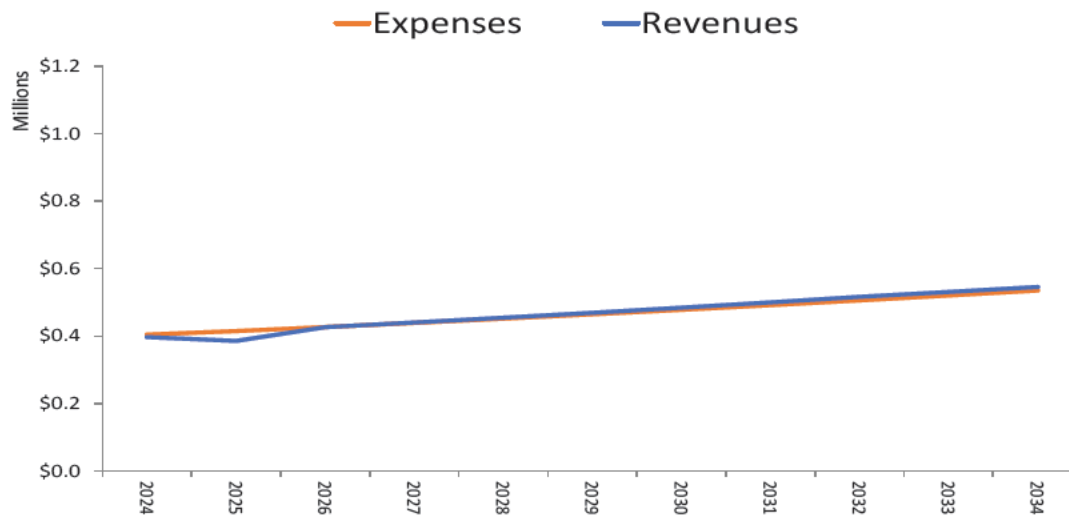


Chart 10
Water Fund and Sewer Fund
Customers and volume billed are projected to remain stable at current levels

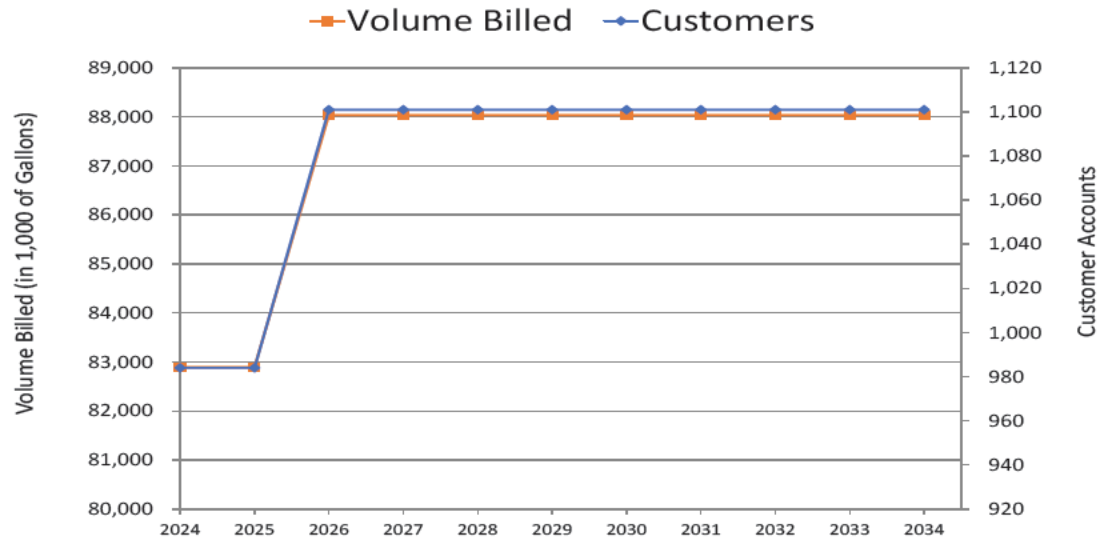
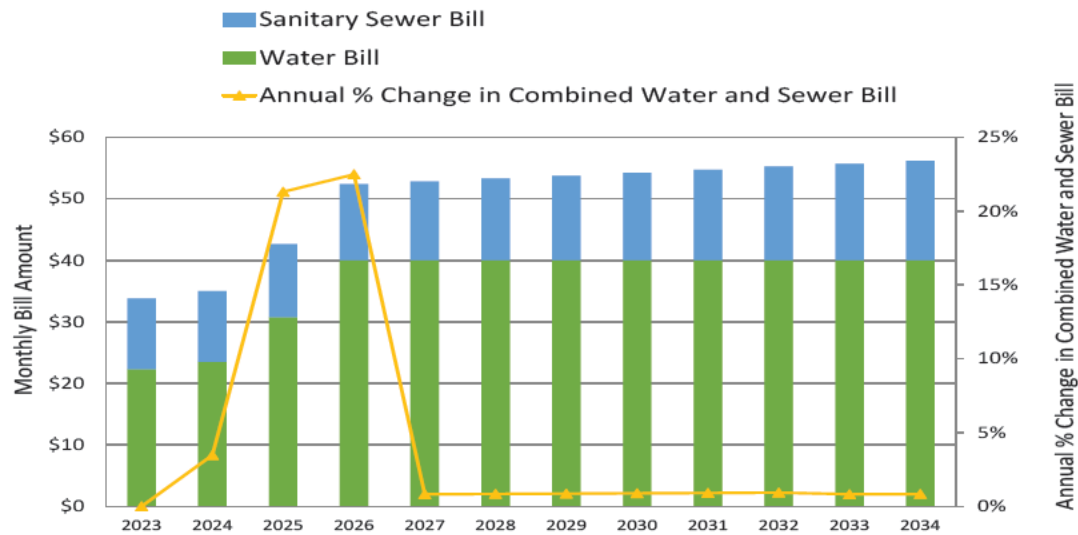


Chart 11
Municipal Utility Bill
Low Volume Residential Customer Example - 2,000 Gal Per Month Water Usage



Introduction and Summary

The Plan provides for increases in utility bills over the planning period. The increase will be spread across all customers and customers classifications. The Plan does not propose any changes in the current structure the City uses for charging its customers. The City uses a tiered structure for charging fees for commercial water volume based on maximum volumes per tier. There is no change proposed to this structure.

Chart 12
Municipal Utility Bill
Medium Volume Residential Customer Example - 6,000 Gal Per Month Water Usage

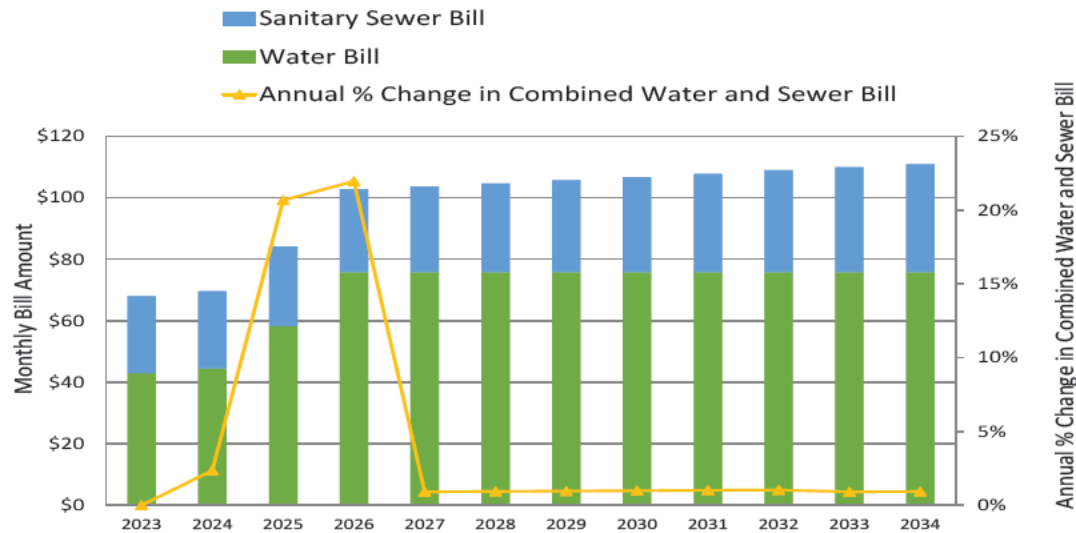
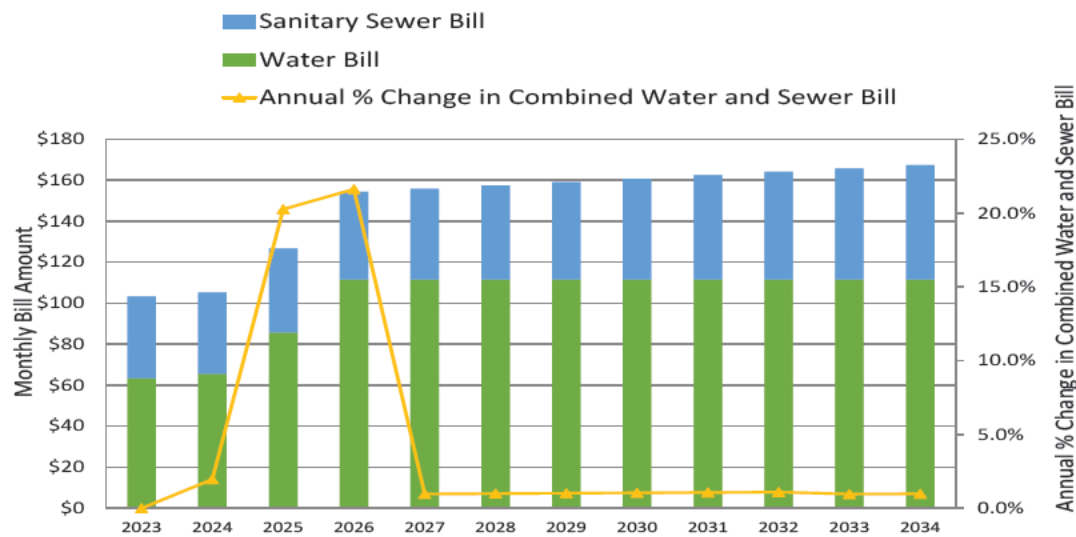


Chart 13
Municipal Utility Bill
High Volume Residential Customer Example - 20,000 Gal Per Month Water Usage



RATE STRUCTURE

The study included review and analysis of the City's current utility fees. The existing rate structure is comprised of monthly fixed fees per customer for water and sewer services (for minimum water usage) and volumetric rates charged based on volume billed.

A description of the current rate structure is described below. The Plan proposes annual increases to the fees to provide revenue sufficient to cover expense and capital improvements.

Water Rate Structure

The City's standard fee schedule for water services includes a monthly minimum usage charge and a volumetric charge based on volume billed above the minimum base charge.

The minimum usage fee is currently at \$13.00 per month for water services. The volumetric charges for water customers are billed based on a uniform rate structure above the minimum volume for residential customers. Commercial customers volumetric charges are billed based on a two-tier block rate structure, with volumes capped by tier and different rates charged per 1,000 gallons by tier. The volumes by tier and current and proposed future rates, based on the City's standard fee schedule for water services, are shown in Figure 1.

Sewer Rate Structure

All utility customers in the City pay sewer rates based on the same fee schedule. The City's standard fee schedule for sewer services includes a monthly minimum usage fee and a volumetric charge based on volume billed above the minimum usage fee.

The minimum usage fee is currently at \$3.00 per month for sewer services. The volumetric charges are billed based on a uniform rate structure above the minimum volume per 1,000 gallons. The current and proposed future rates, based on the City's standard fee schedule for sewer services, are shown in Figure 1.

Funding Approach for Infrastructure

The City desires to fund infrastructure for water and sewer systems with cash versus debt when possible. The Plan anticipates debt financing through the issuance of General Obligation revenue bonds will be needed to finance the water tower rehabilitation project.

The Plan proposes the City adopt annual rate increases to ensure sufficient cash is available to pay for planned capital improvements, operations, and debt service.

Recognizing that future customers will benefit from the improvements funded with today's dollars, it is always a balancing decision to decide whether to pay for capital infrastructure with cash versus debt. There are many factors to consider, including balancing other demands for debt financing of projects and the impact on the overall outstanding debt obligations, among other factors.

Funding Depreciation

The funding of depreciation, or setting aside of funds to replace depreciated infrastructure, is an essential element for establishment of sufficient rates.

Rather than focus solely on "funding depreciation" we find it is better to gain a strong understanding of the expected future costs and their timing, and plan for replacement of infrastructure and facilities. Using a planned schedule for capital improvements and the incorporation of those plans into the study does that. Capital improvement plans combined with fiscal management targets are an essential

element that allows for the setting of rates that meet City goals.

Fiscal management targets begin with criteria for evaluating overall financial condition. For instance, do projections show sufficient revenues to cover planned operating and capital improvement expenses? The Utility Funds must do better than break even, but by how much?

Cash Balance Targets

The Plan helps to answer these questions by allocating projected year-end cash balance to defined purposes. One of the purposes is for planned capital acquisition and reserves for future capital. The year-end cash balances are targeted to meet the following purposes:

- Five-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital

Taken together these targets for ending cash help determine if future financial scenarios provide adequate amounts of available financial resources.

Unrestricted Net Position Target

The second criteria is ending unrestricted net position as percent of expense. The unrestricted net assets of the Utility Funds can be considered a measure of available financial resources.

The Plan sets a target (a floor) to strive to maintain an unrestricted net position in the Water Fund and Sewer Fund in the range of 50% of the subsequent year's estimated expenditures.

The majority of revenue in the Utility Funds is from user charges. Maintaining an unrestricted net position that is

equal to at least 50% of the subsequent year's expenditures will help to ensure that sufficient resources are available to fund services between receipts of user charges.

CAPITAL IMPROVEMENT PLAN AND DEBT SERVICE

Overview

For purposes of the Plan, the City provided the City's plans for water and sewer system capital improvement projects (the "CIP"). The CIP includes plans for a Water Tower Rehabilitation project.

A purpose of the Plan is to provide the City with options and recommendation for financing future capital improvement projects accounted for in the Utility Funds. The tables that follow in this section provide information on planned capital improvement projects.

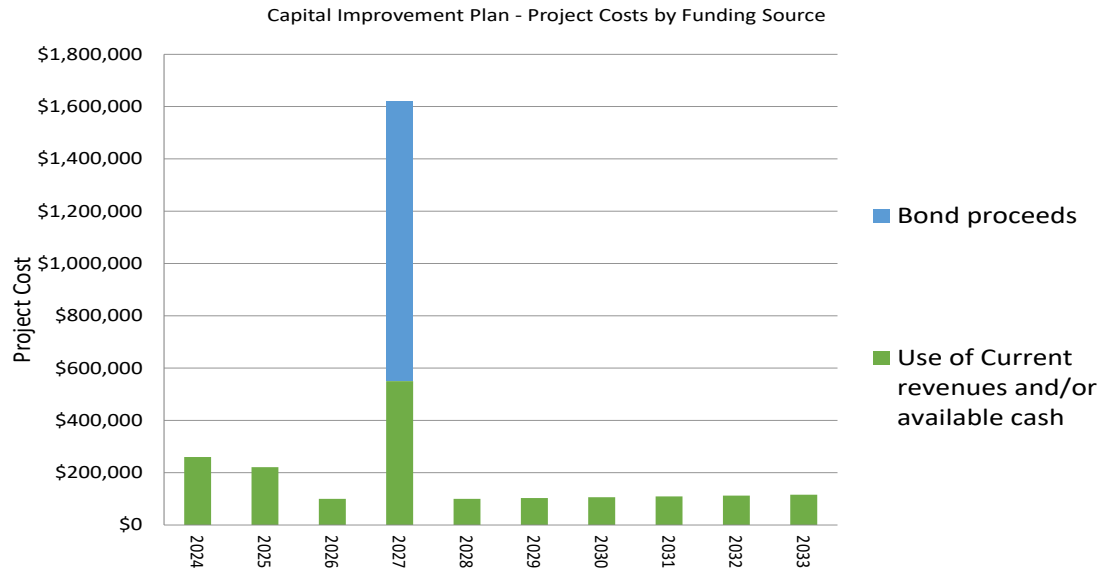
Source of Funding for Capital Projects

The source of funding for the planned capital projects is anticipated to come from the use of cash projected to be available in the Water Fund and Sewer Fund in future years and the issuance of debt for a portion (70%) of the cost of the water tower improvement in 2027. The City anticipates securing Public Facilities Authority (PFA) financing for the water tower improvement. The term of the PFA financing is assumed at 20 years with estimated rate of 2%. The actual rate and term may vary.

Capital projects and source of funding should be evaluated on a regular basis by the City, including for timing and estimated costs. Changes to the City's planned capital projects may impact the need for debt issuance, both in timing and amount.

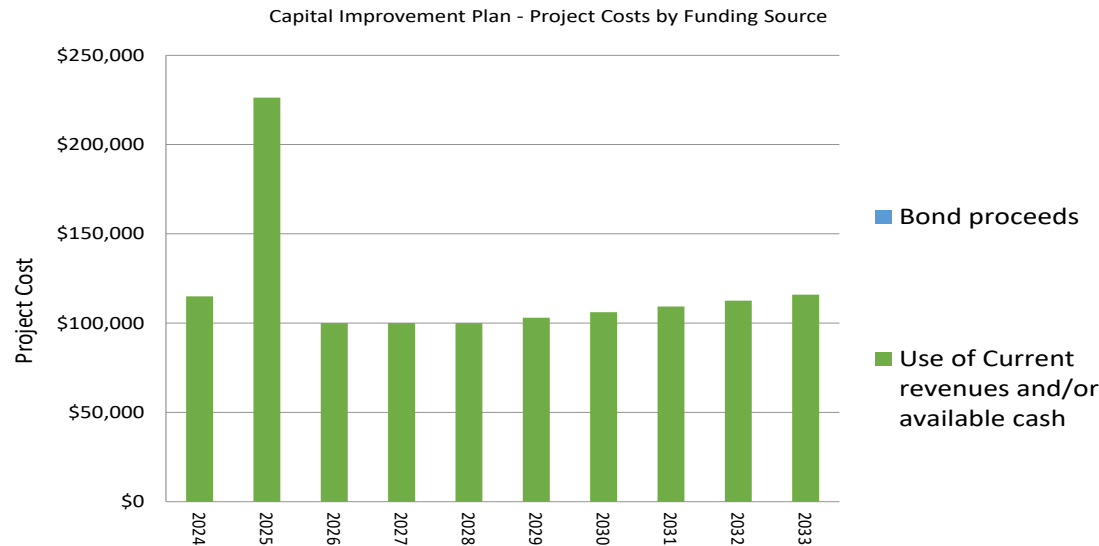
Capital Improvement Plan and Debt Service

Chart 14.1
Water Fund



The Plan includes debt financing for water tower improvements in 2027. The Plan anticipates the City will not have sufficient current revenues to pay for this improvement without debt financing. The Plan assumes that 70% of the project will be financed with debt and 30% paid from cash contribution.

Chart 14.2
Sewer Fund



**Table 3
Capital Improvement Plan
Water Fund**

**Capital Improvement Plan
and Debt Service**

City of Milaca

**Capital Improvement Plan (CIP)
Water Fund (601)**

	Budget 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Capital Outlay											
Acquisition of capital assets	260,000	221,250	100,000	1,600,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Bond issuance cost	-	-	-	20,000	-	-	-	-	-	-	-
Total Capital Outlay	260,000	221,250	100,000	1,620,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Source of Funds											
Bond proceeds	-	-	-	1,070,000	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Current revenue / use of cash in fund	260,000	221,250	100,000	550,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Total Source of Funds	260,000	221,250	100,000	1,620,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405

Note: Current revenue / use of cash in fund that is shown as negative means that source of funds in this year is projected to exceed use of funds for capital, and the funds will be spent in future years on capital.

**Table 4
Capital Improvement Plan
Sewer Fund**

**Capital Improvement Plan
and Debt Service**

City of Milaca
**Capital Improvement Plan (CIP)
Sewer Fund (602)**

	Budget 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Capital Outlay											
Acquisition of capital assets	115,000	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	-
Total Capital Outlay	115,000	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Source of Funds											
Bond proceeds	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Current revenue / use of cash in fund	115,000	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Total Source of Funds	115,000	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405

Note: Current revenue / use of cash in fund that is shown as negative means that source of funds in this year is projected to exceed use of funds, including unspent bond proceeds.

Table 5
Debt Payable from Water and Sewer Revenue

Capital Improvement Plan
and Debt Service

Summary of Debt

Fiscal Year	Water Fund (601)					Sewer Fund (602)					Total Enterprise Funds				
	Principal	Interest	Total P&I	New Bonds Issued	New Bonds Outstanding	Principal	Interest	Total P&I	New Bonds Issued	New Bonds Outstanding	Principal	Interest	Total P&I	New Bonds Issued	New Bonds Outstanding
2022	-	-	-	-	886,000	-	-	-	-	-	-	-	-	-	886,000
2023	-	9,698	9,698	-	886,000	-	-	-	-	-	-	9,698	9,698	-	886,000
2024	236,000	16,523	252,523	-	650,000	-	-	-	-	-	236,000	16,523	252,523	-	650,000
2025	244,000	12,440	256,440	-	406,000	-	-	-	-	-	244,000	12,440	256,440	-	406,000
2026	248,000	8,205	256,205	-	158,000	-	-	-	-	-	248,000	8,205	256,205	-	158,000
2027	78,000	3,868	81,868	1,070,000	1,150,000	-	-	-	-	-	78,000	3,868	81,868	1,070,000	1,150,000
2028	125,000	22,250	147,250	-	1,025,000	-	-	-	-	-	125,000	22,250	147,250	-	1,025,000
2029	45,000	20,050	65,050	-	980,000	-	-	-	-	-	45,000	20,050	65,050	-	980,000
2030	45,000	19,150	64,150	-	935,000	-	-	-	-	-	45,000	19,150	64,150	-	935,000
2031	45,000	18,250	63,250	-	890,000	-	-	-	-	-	45,000	18,250	63,250	-	890,000
2032	45,000	17,350	62,350	-	845,000	-	-	-	-	-	45,000	17,350	62,350	-	845,000
2033	50,000	16,400	66,400	-	795,000	-	-	-	-	-	50,000	16,400	66,400	-	795,000
2034	50,000	15,400	65,400	-	745,000	-	-	-	-	-	50,000	15,400	65,400	-	745,000
2035	50,000	14,400	64,400	-	695,000	-	-	-	-	-	50,000	14,400	64,400	-	695,000
2036	50,000	13,400	63,400	-	645,000	-	-	-	-	-	50,000	13,400	63,400	-	645,000
2037	55,000	12,350	67,350	-	590,000	-	-	-	-	-	55,000	12,350	67,350	-	590,000
2038	55,000	11,250	66,250	-	535,000	-	-	-	-	-	55,000	11,250	66,250	-	535,000
2039	55,000	10,150	65,150	-	480,000	-	-	-	-	-	55,000	10,150	65,150	-	480,000
2040	55,000	9,050	64,050	-	425,000	-	-	-	-	-	55,000	9,050	64,050	-	425,000
2041	55,000	7,950	62,950	-	370,000	-	-	-	-	-	55,000	7,950	62,950	-	370,000
2042	60,000	6,800	66,800	-	310,000	-	-	-	-	-	60,000	6,800	66,800	-	310,000
2043	60,000	5,600	65,600	-	250,000	-	-	-	-	-	60,000	5,600	65,600	-	250,000
2044	60,000	4,400	64,400	-	190,000	-	-	-	-	-	60,000	4,400	64,400	-	190,000
2045	60,000	3,200	63,200	-	130,000	-	-	-	-	-	60,000	3,200	63,200	-	130,000
2046	65,000	1,950	66,950	-	65,000	-	-	-	-	-	65,000	1,950	66,950	-	65,000
2047	65,000	650	65,650	-	-	-	-	-	-	-	65,000	650	65,650	-	-
2048	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2049	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2050	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,956,000	280,733	2,236,733	1,070,000							1,956,000	280,733	2,236,733	1,070,000	

Capital Improvement Plan and Debt Service

Chart 15
Debt Payable from Utility Revenues
Total Debt Outstanding Existing and Planned

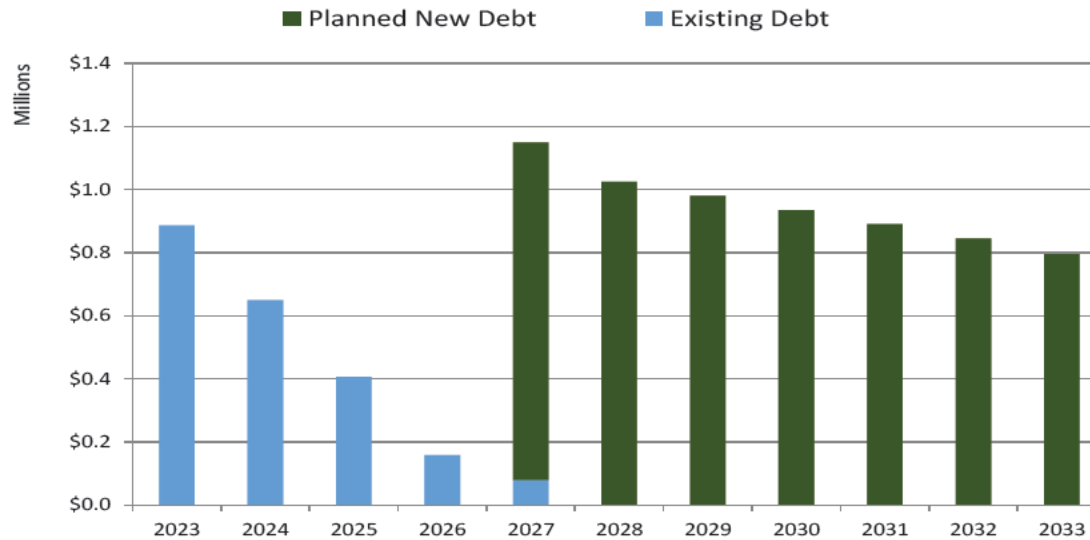
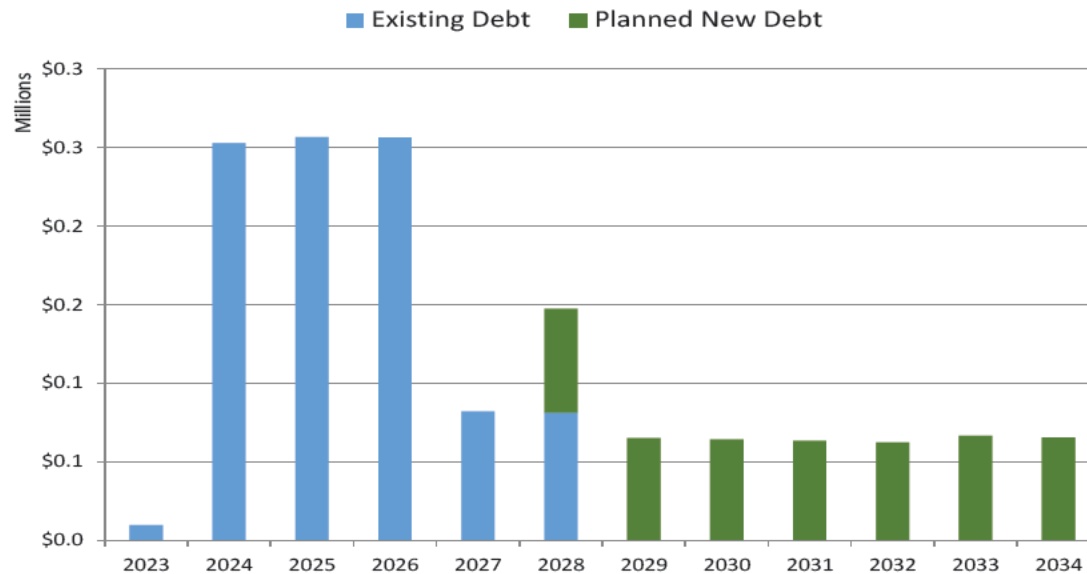


Chart 16
Total Annual Debt Service For Existing and Planned New Debt



The bonds outstanding and annual debt service amounts shown in the charts here are for the combined total estimated debt payable from revenues from the Utility Funds.

The charts include debt supported by utility revenue only and do not include debt payable from property tax levy or other sources of revenue.

FINANCIAL PLANS

Background

The Water Fund and Sewer Fund, the Utility Funds, are used to account for the operating and capital improvement costs related to maintenance of the water and sewer utility systems.

The Water Fund and Sewer Fund are in sound financial condition, with revenues sufficient to cover expense (inclusive of depreciation), and capital improvements.

Future financial performance of the Utility Funds will be directly impacted by future fee schedules to be adopted by the City and need for future capital improvements for the utility systems. The Plan proposes annual (inflationary) fee increases to provide an increase in revenues to cover expenses and to provide future cash reserves to position the City for pay-go financing of future capital improvements and to provide cash for contingency.

Revenue Sufficiency

The financial plans for the Water Fund and Sewer Fund are based on historical financial performance, current and proposed utility rates, and anticipated future capital projects.

The reports demonstrate revenue sufficiency, which is the level of revenue needed to satisfy the projected operating, capital costs, and debt service while maintaining adequate reserves for future capital needs of the water and sewer systems.

The following reports are provided in this section for the Water Fund and Sewer Fund:

- Pro Forma - Includes information on annual revenues

and expenses and balance sheet items.

- Year End Cash Balance - Includes explanation of the projected changes in year-end cash balance.
- Customers/Usage and Revenues from Charges for Services - Includes the estimated number of customers and usage (volume billed) for prior years and projections for future years. Revenue by non-volume basis and volume basis is included.

Key Assumptions

The financial plans for the Utility Funds are based on certain key assumptions, which are as follows:

- Operating expenditures, including personnel costs, materials supplies, utilities, and all other operating expense will increase by approximately 3.0% per year: There are no new positions or extraordinary cost increases included in the Plan.
- Depreciation is adjusted for anticipated annual depreciable capital acquisitions. New capital is depreciated over a 50 years in the Plan.
- Capital improvement plan will be implemented at estimated project costs and sources of funding as included in the Plan.
- Plan assumes rate increases based on the schedule of fees included in the Plan, see Figure 1.

Revenue

The major source of revenue comes from the collection of monthly charges, including minimum usage fee and volume charges. The financial plans for the Utility Fund reflects the adopted fees for 2024 and proposed future fees amounts.

Expense

The expenses include operating expense, interest expense for debt service, and depreciation expense.

Cash Balance

The financial plans include projected assets and liabilities for the Water Fund and Sewer Fund. This includes projected annual year-end cash balance and a line item summary on projected change in cash year by year.

Based on assumptions in the Plan it is projected that the cash balance position of the Water Fund and Sewer Fund will increase over the planning period. The Utility Funds are projected to have future cash sufficient to meet the objectives for cash balance, including cash sufficient to cover:

- Five-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital improvements

The sufficiency of the estimated reserves for future capital improvements will depend on the amount and timing of future capital improvement projects planned.

The Plan does not assume any internal borrowing between funds or future debt issuance for the duration of the Plan. Borrowing of funds may be necessary depending on the actual schedule of fees adopted by the City and the actual timing and amount needed for future capital improvements.

Table 6

City of Milaca
Finance Plan
Water Fund (601)

	2022 Actual	2023 Actual	2024 Estimated	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
Revenues													
Charges for services	519,287	499,453	526,500	689,927	973,415	973,390	973,390	973,390	973,390	973,390	973,390	973,390	973,390
Penalty	7,755	7,445	-	-	-	-	-	-	-	-	-	-	-
Other Sale Items	8,858	1,154	-	-	-	-	-	-	-	-	-	-	-
Assesed Repairs	(4,906)	-	-	-	-	-	-	-	-	-	-	-	-
Connection fees	8,551	4,635	18,000	-	-	-	-	-	-	-	-	-	-
Investment earnings (loss)	12,050	16,644	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Intergovernmental revenues	160,098	9,682	-	-	-	-	-	-	-	-	-	-	-
Other revenues and special items	51,608	42,585	43,000	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500
Special assessments	2,112	731	2,500	-	-	-	-	-	-	-	-	-	-
Total Revenues	765,413	582,329	602,500	734,927	1,018,415	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390
Expenses													
<i>Fixed Expenses</i>													
Personnel services	210,585	245,806	225,358	232,119	239,082	246,255	253,642	261,252	269,089	277,162	285,477	294,041	302,862
Interest expense	22,761	13,365	16,523	12,440	8,205	3,868	22,250	20,050	19,150	18,250	17,350	16,400	15,400
Depreciation	179,782	172,672	177,872	182,297	184,297	216,297	218,297	220,357	222,479	224,664	226,915	229,234	231,622
<i>Subtotal Fixed Expenses</i>	<i>413,128</i>	<i>431,843</i>	<i>419,753</i>	<i>426,855</i>	<i>431,584</i>	<i>466,419</i>	<i>494,189</i>	<i>501,659</i>	<i>510,718</i>	<i>520,076</i>	<i>529,742</i>	<i>539,675</i>	<i>549,884</i>
<i>Variable Expenses</i>													
Supplies	23,744	18,950	38,200	39,346	40,526	41,742	42,994	44,284	45,613	46,981	48,391	49,842	51,338
Utilities	41,865	46,688	40,750	41,973	43,232	44,529	45,864	47,240	48,658	50,117	51,621	53,170	54,765
Maintenance	37,544	44,916	23,500	24,205	24,931	25,679	26,449	27,243	28,060	28,902	29,769	30,662	31,582
Other current expense	98,545	64,601	52,400	53,972	55,591	57,259	58,977	60,746	62,568	64,445	66,379	68,370	70,421
Bond issuance cost	-	-	-	-	-	20,000	-	-	-	-	-	-	-
<i>Subtotal Variable Expenses</i>	<i>201,698</i>	<i>175,155</i>	<i>154,850</i>	<i>159,496</i>	<i>164,280</i>	<i>189,209</i>	<i>174,285</i>	<i>179,514</i>	<i>184,899</i>	<i>190,446</i>	<i>196,159</i>	<i>202,044</i>	<i>208,105</i>
Total Expenses	614,826	606,998	574,603	586,351	595,865	655,628	668,474	681,172	695,617	710,522	725,901	741,719	757,990
Change in Net Position	150,587	(24,669)	27,897	148,577	422,550	362,762	349,915	337,217	322,773	307,867	292,488	276,671	260,400
Ending net position	2,975,774	2,951,105	2,979,002	3,127,579	3,550,129	3,912,891	4,262,806	4,600,023	4,922,796	5,230,663	5,523,151	5,799,822	6,060,222
Assets and Deferred Outflow of Resources													
Cash and cash equivalents	1,348,405	952,968	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652	3,324,269
Special assessments receivable	11,630	7,417	7,417	7,417	7,417	7,417	7,417	7,417	7,417	7,417	7,417	7,417	7,417
Prepays	2,500	4,649	4,649	4,649	4,649	4,649	4,649	4,649	4,649	4,649	4,649	4,649	4,649
Accounts receivable	44,960	44,816	44,816	44,816	44,816	44,816	44,816	44,816	44,816	44,816	44,816	44,816	44,816
Other assets / receivables	315,841	305,096	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
Capital assets	2,757,019	3,078,192	3,338,192	3,559,442	3,659,442	5,259,442	5,359,442	5,462,442	5,568,532	5,677,805	5,790,356	5,906,283	6,025,688
Less Accumulated depreciation	-	-	(177,872)	(360,169)	(544,466)	(760,763)	(979,060)	(1,199,417)	(1,421,896)	(1,646,560)	(1,873,475)	(2,102,709)	(2,334,331)
Deferred outflows of resources	46,592	31,253	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total Assets and Deferred Outflows	4,526,947	4,424,391	4,216,288	4,120,865	4,295,415	5,650,177	5,875,092	6,167,309	6,445,082	6,707,949	6,955,437	7,182,108	7,392,508
Liabilities and Deferred Inflow of Resources													
Other current liabilities / payables	29,409	146,455	146,455	146,455	146,455	146,455	146,455	146,455	146,455	146,455	146,455	146,455	146,455
Accrued Interest	10,644	7,035	7,035	7,035	7,035	7,035	7,035	7,035	7,035	7,035	7,035	7,035	7,035
Bonds Payable	1,053,000	886,000	650,000	406,000	158,000	1,150,000	1,025,000	980,000	935,000	890,000	845,000	795,000	745,000
Net pension liability (non-current)	142,143	106,861	106,861	106,861	106,861	106,861	106,861	106,861	106,861	106,861	106,861	106,861	106,861
Other non-current liabilities	4,929	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404
Deferred inflows of resources	311,048	319,531	319,531	319,531	319,531	319,531	319,531	319,531	319,531	319,531	319,531	319,531	319,531
Total Liabilities and Deferred Inflows	1,551,173	1,473,286	1,237,286	993,286	745,286	1,737,286	1,612,286	1,567,286	1,522,286	1,477,286	1,432,286	1,382,286	1,332,286
Total Liabilities, Deferred Inflows, and Net Position	4,526,947	4,424,391	4,216,288	4,120,865	4,295,415	5,650,177	5,875,092	6,167,309	6,445,082	6,707,949	6,955,437	7,182,108	7,392,508
Net investments in capital assets	1,704,019	2,192,192	2,510,320	2,793,273	2,956,976	3,348,679	3,355,382	3,283,025	3,211,636	3,141,245	3,071,880	3,008,574	2,946,357
Unrestricted net position	1,271,755	758,913	468,682	334,306	593,153	564,212	907,424	1,316,998	1,711,159	2,089,418	2,451,271	2,791,248	3,113,865
Total net position	2,975,774	2,951,105	2,979,002	3,127,579	3,550,129	3,912,891	4,262,806	4,600,023	4,922,796	5,230,663	5,523,151	5,799,822	6,060,222

Table 7

City of Milaca
Ending Cash Balance
Water Fund (601)

	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
Use of Cash											
Operations & Maintenance	380,208	391,614	403,363	415,464	427,927	440,765	453,988	467,608	481,636	496,085	510,968
Capital Acquisition and Cost of Issuance of Bonds	260,000	221,250	100,000	1,620,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Debt Service (includes transfers for debt)	252,523	256,440	256,205	81,868	147,250	65,050	64,150	63,250	62,350	66,400	65,400
Total Use of Cash	892,731	869,304	759,568	2,117,331	675,177	608,815	624,228	640,131	656,537	678,413	695,773
Source of Cash											
Revenue from Service Charges	602,500	734,927	1,018,415	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390
Bond Proceeds	-	-	-	1,070,000	-	-	-	-	-	-	-
Total Source of Cash	602,500	734,927	1,018,415	2,088,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390
Net Change in Other Assets and Liabilities	16,349	-	-	-	-	-	-	-	-	-	-
Change in Cash Balance	(273,882)	(134,376)	258,847	(28,941)	343,212	409,574	394,161	378,259	361,853	339,977	322,617
Total Projected Ending Cash	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652	3,324,269

Ending Cash by Purpose

For future capital improvements	38,224	20,437	(1,420)	349,063	766,126	1,168,000	1,554,204	1,924,240	2,272,645	2,603,944	2,917,591
For next year planned capital	221,250	100,000	550,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987
For 5-months of operating cash	163,173	168,068	173,110	178,303	183,652	189,162	194,837	200,682	206,702	212,903	219,290
For following year debt service	256,440	256,205	81,868	147,250	65,050	64,150	63,250	62,350	66,400	65,400	64,400
Total Projected Ending Cash	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652	3,324,269

Note: Cash balances include cash and investments.

Beginning Cash	952,968	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652
Plus revenues	602,500	734,927	1,018,415	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390	1,018,390
Plus bond proceeds	-	-	-	1,070,000	-	-	-	-	-	-	-
Less capital assets acquisition	(260,000)	(221,250)	(100,000)	(1,600,000)	(100,000)	(103,000)	(106,090)	(109,273)	(112,551)	(115,927)	(119,405)
Less cost of issuance of bonds	-	-	-	(20,000)	-	-	-	-	-	-	-
Less principal on debt	(236,000)	(244,000)	(248,000)	(78,000)	(125,000)	(45,000)	(45,000)	(45,000)	(45,000)	(50,000)	(50,000)
Less interest and fiscal charges	(16,523)	(12,440)	(8,205)	(3,868)	(22,250)	(20,050)	(19,150)	(18,250)	(17,350)	(16,400)	(15,400)
Less operating and other costs	(380,208)	(391,614)	(403,363)	(415,464)	(427,927)	(440,765)	(453,988)	(467,608)	(481,636)	(496,085)	(510,968)
Net change in other assets	16,349	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	(273,882)	(134,376)	258,847	(28,941)	343,212	409,574	394,161	378,259	361,853	339,977	322,617
Projected Ending Cash	679,086	544,710	803,557	774,616	1,117,828	1,527,402	1,921,563	2,299,822	2,661,675	3,001,652	3,324,269

Table 8

City of Milaca

Customers and Charges for Sales and Development Revenue

Water Fund (601)

	2022 Actual	2023 Actual	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
CUSTOMER DATA													
Average Annual Billing Units (Customers)													
Residential	867	867	867	867	983	983	983	983	983	983	983	983	983
Commercial	121	121	121	121	122	122	122	122	122	122	122	122	122
Total Customers	988	988	988	988	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105
Volume (in thousands of gallons)													
Residential	56,500	53,500	55,000	55,000	60,081	60,081	60,081	60,081	60,081	60,081	60,081	60,081	60,081
Commercial	19,376	17,500	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Total Volume	75,877	71,001	73,001	73,001	78,082	78,082	78,082	78,082	78,082	78,082	78,082	78,082	78,082
REVENUE													
Revenue - Minimum and Base Charges													
Residential	\$133,463	\$133,463	\$143,845	\$188,437	\$275,786	\$275,803	\$275,803	\$275,803	\$275,803	\$275,803	\$275,803	\$275,803	\$275,803
Commercial	\$18,703	\$18,703	\$20,143	\$26,387	\$34,569	\$34,572	\$34,572	\$34,572	\$34,572	\$34,572	\$34,572	\$34,572	\$34,572
Total Revenue	\$152,166	\$152,166	\$163,988	\$214,824	\$310,355	\$310,375	\$310,375	\$310,375	\$310,375	\$310,375	\$310,375	\$310,375	\$310,375
Revenue - Volume Charge													
Residential	\$290,975	\$275,525	\$288,750	\$378,263	\$537,167	\$537,122	\$537,122	\$537,122	\$537,122	\$537,122	\$537,122	\$537,122	\$537,122
Commercial	\$75,915	\$68,565	\$72,000	\$94,320	\$122,616	\$122,616	\$122,616	\$122,616	\$122,616	\$122,616	\$122,616	\$122,616	\$122,616
Bulk Water Customer	\$412	\$3,193	\$1,924	\$2,521	\$3,277	\$3,277	\$3,277	\$3,277	\$3,277	\$3,277	\$3,277	\$3,277	\$3,277
Total Revenue	\$367,302	\$347,283	\$362,674	\$475,103	\$663,060	\$663,015	\$663,015	\$663,015	\$663,015	\$663,015	\$663,015	\$663,015	\$663,015
Total Unadjusted Revenue	\$519,468	\$499,449	\$526,662	\$689,927	\$973,415	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390
Adjustments / other changes ¹	-\$181	\$4	-\$162										
Total Revenue Calculated	\$519,287	\$499,453	\$526,500	\$689,927	\$973,415	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390	\$973,390

Table 9

City of Milaca
Finance Plan
Sewer Fund (602)

	2022 Actual	2023 Actual	2024 Estimated	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
Revenues													
Charges for services	311,464	307,810	340,000	350,865	391,550	405,254	419,438	434,118	449,312	465,038	481,314	495,754	510,626
Investment earnings (loss)	12,578	16,200	13,250	13,250	13,250	13,250	13,250	13,250	13,250	13,250	13,250	13,250	13,250
Transfers in	-	11,000	-	-	-	-	-	-	-	-	-	-	-
Connection fees	10,000	4,000	22,000	-	-	-	-	-	-	-	-	-	-
Other revenues and special items	1,107	884	21,500	21,500	21,500	21,500	21,500	21,500	21,500	21,500	21,500	21,500	21,500
Transfers in	-	11,000	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	335,149	350,894	396,750	385,615	426,300	440,004	454,188	468,868	484,062	499,788	516,064	530,504	545,376
Expenses													
<i>Fixed Expenses</i>													
Personnel services	213,846	249,591	224,500	231,235	238,172	245,317	252,677	260,257	268,065	276,107	284,390	292,922	301,709
Depreciation	74,998	76,388	78,688	83,213	85,213	87,213	89,213	91,273	93,395	95,580	97,831	100,150	102,538
<i>Subtotal Fixed Expenses</i>	<i>288,844</i>	<i>325,979</i>	<i>303,188</i>	<i>314,448</i>	<i>323,385</i>	<i>332,530</i>	<i>341,890</i>	<i>351,530</i>	<i>361,460</i>	<i>371,687</i>	<i>382,221</i>	<i>393,071</i>	<i>404,247</i>
<i>Variable Expenses</i>													
Supplies	3,664	5,067	13,750	14,163	14,587	15,025	15,476	15,940	16,418	16,911	17,418	17,941	18,479
Utilities	10,959	12,218	13,500	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
Maintenance	68,379	41,354	23,100	23,793	24,507	25,242	25,999	26,779	27,583	28,410	29,262	30,140	31,044
Other current expense	47,978	34,590	50,850	52,376	53,947	55,565	57,232	58,949	60,718	62,539	64,415	66,348	68,338
<i>Subtotal Variable Expenses</i>	<i>130,980</i>	<i>93,229</i>	<i>101,200</i>	<i>100,331</i>	<i>103,341</i>	<i>106,441</i>	<i>109,634</i>	<i>112,923</i>	<i>116,311</i>	<i>119,800</i>	<i>123,394</i>	<i>127,096</i>	<i>130,909</i>
Total Expenses	419,824	419,208	404,388	414,779	426,726	438,971	451,524	464,453	477,771	491,487	505,616	520,168	535,156
Change in Net Position	(84,675)	(68,314)	(7,638)	(29,164)	(426)	1,032	2,664	4,415	6,291	8,301	10,449	10,336	10,220
Ending net position	1,945,028	1,876,714	1,869,076	1,839,912	1,839,485	1,840,518	1,843,181	1,847,596	1,853,887	1,862,188	1,872,636	1,882,972	1,893,193
Assets and Deferred Outflow of Resources													
Cash and cash equivalents	1,068,391	973,880	938,775	766,574	751,360	739,606	731,482	724,170	717,766	712,374	708,103	702,662	696,014
Special assessments receivable	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepays	4,030	2,027	2,027	2,027	2,027	2,027	2,027	2,027	2,027	2,027	2,027	2,027	2,027
Accounts receivable	25,061	26,102	26,102	26,102	26,102	26,102	26,102	26,102	26,102	26,102	26,102	26,102	26,102
Other assets / receivables	973	-	-	-	-	-	-	-	-	-	-	-	-
Capital assets	962,525	1,001,017	1,116,017	1,342,267	1,442,267	1,542,267	1,642,267	1,745,267	1,851,357	1,960,630	2,073,181	2,189,108	2,308,513
Less Accumulated depreciation	-	-	(78,688)	(161,901)	(247,114)	(334,327)	(423,540)	(514,813)	(608,208)	(703,788)	(801,619)	(901,769)	(1,004,307)
Deferred outflows of resources	47,467	31,845	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Total Assets and Deferred Outflows	2,108,447	2,034,871	2,027,233	1,998,069	1,997,642	1,998,675	2,001,338	2,005,753	2,012,044	2,020,345	2,030,793	2,041,129	2,051,350
Liabilities and Deferred Inflow of Resources													
Other current liabilities / payables	7,485	7,352	7,352	7,352	7,352	7,352	7,352	7,352	7,352	7,352	7,352	7,352	7,352
Bonds Payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Unamortized bond premium	-	-	-	-	-	-	-	-	-	-	-	-	-
Other non-current liabilities	4,929	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404	7,404
Deferred inflows of resources	6,213	34,570	34,570	34,570	34,570	34,570	34,570	34,570	34,570	34,570	34,570	34,570	34,570
Total Liabilities and Deferred Inflows	163,419	158,157	158,157	158,157	158,157	158,157	158,157	158,157	158,157	158,157	158,157	158,157	158,157
Total Liabilities, Deferred Inflows, and Net Position	2,108,447	2,034,871	2,027,233	1,998,069	1,997,642	1,998,675	2,001,338	2,005,753	2,012,044	2,020,345	2,030,793	2,041,129	2,051,350
Net investments in capital assets	962,525	1,001,017	1,037,329	1,180,366	1,195,153	1,207,940	1,218,727	1,230,454	1,243,149	1,256,842	1,271,561	1,287,339	1,304,206
Unrestricted net position	982,503	875,697	831,747	659,546	644,332	632,578	624,454	617,142	610,738	605,346	601,075	595,634	588,986
Total net position	1,945,028	1,876,714	1,869,076	1,839,912	1,839,485	1,840,518	1,843,181	1,847,596	1,853,887	1,862,188	1,872,636	1,882,972	1,893,193

Table 10

City of Milaca

**Ending Cash Balance
Sewer Fund (602)**

	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
Use of Cash											
Operations & Maintenance	325,700	331,566	341,513	351,758	362,311	373,180	384,376	395,907	407,784	420,018	432,618
Capital Acquisition and Cost of Issuance of Bonds	115,000	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405
Debt Service (includes transfers for debt)	-	-	-	-	-	-	-	-	-	-	-
Total Use of Cash	440,700	557,816	441,513	451,758	462,311	476,180	490,466	505,180	520,335	535,945	552,024
Source of Cash											
Revenue from Service Charges	374,750	385,615	426,300	440,004	454,188	468,868	484,062	499,788	516,064	530,504	545,376
Revenue from Capital Contributions	22,000	-	-	-	-	-	-	-	-	-	-
Total Source of Cash	396,750	385,615	426,300	440,004	454,188	468,868	484,062	499,788	516,064	530,504	545,376
Net Change in Other Assets and Liabilities	8,845	-	-	-	-	-	-	-	-	-	-
Change in Cash Balance	(35,105)	(172,201)	(15,213)	(11,755)	(8,123)	(7,312)	(6,404)	(5,392)	(4,271)	(5,441)	(6,647)
Total Projected Ending Cash	938,775	766,574	751,360	739,606	731,482	724,170	717,766	712,374	708,103	702,662	696,014
Ending Cash by Purpose											
For future capital improvements	574,373	524,276	504,794	488,643	472,990	457,923	443,532	429,913	417,168	402,999	387,362
For next year planned capital	226,250	100,000	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987
For 5-months of operating cash	138,153	142,297	146,566	150,963	155,492	160,157	164,961	169,910	175,007	180,258	185,665
For following year debt service	-	-	-	-	-	-	-	-	-	-	-
Total Projected Ending Cash	938,775	766,574	751,360	739,606	731,482	724,170	717,766	712,374	708,103	702,662	696,014

Note: Cash balances include cash and investments.

Table 11

City of Milaca

Customers and Charges for Sales and Development Revenue

Sewer Fund (602)

	2022 Actual	2023 Actual	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
CUSTOMER DATA													
Average Annual Billing Units (Customers)													
Residential	751	751	751	751	867	867	867	867	867	867	867	867	867
Commercial	232	232	232	232	233	233	233	233	233	233	233	233	233
Sewer Only Customer	1	1	1	1	1	1	1	1	1	1	1	1	1
Total Customers	984	984	984	984	1,101	1,101	1,101	1,101	1,101	1,101	1,101	1,101	1,101
Volume (in thousands of gallons)													
Residential	38,227	38,027	43,627	43,627	48,708	48,708	48,708	48,708	48,708	48,708	48,708	48,708	48,708
Commercial	36,789	36,089	39,089	39,089	39,149	39,149	39,149	39,149	39,149	39,149	39,149	39,149	39,149
Sewer Only Customer	180	180	180	180	180	180	180	180	180	180	180	180	180
Total Volume	75,196	74,296	82,896	82,896	88,037	88,037	88,037	88,037	88,037	88,037	88,037	88,037	88,037
REVENUE													
Revenue - Minimum and Base Charges													
Residential	\$27,436	\$27,436	\$27,436	\$28,259	\$34,025	\$35,216	\$36,448	\$37,724	\$39,045	\$40,411	\$41,825	\$43,080	\$44,373
Commercial	\$8,573	\$8,573	\$8,573	\$8,830	\$9,266	\$9,591	\$9,926	\$10,274	\$10,633	\$11,005	\$11,391	\$11,732	\$12,084
Sewer Only Customer	\$240	\$240	\$240	\$247	\$258	\$267	\$277	\$286	\$296	\$307	\$318	\$327	\$337
Total Revenue	\$36,249	\$36,249	\$36,249	\$37,336	\$43,550	\$45,074	\$46,651	\$48,284	\$49,974	\$51,723	\$53,534	\$55,140	\$56,794
Revenue - Volume Charge													
Residential	\$140,541	\$139,806	\$160,548	\$165,365	\$192,931	\$199,684	\$206,673	\$213,906	\$221,393	\$229,142	\$237,162	\$244,276	\$251,605
Commercial	\$135,254	\$132,681	\$143,848	\$148,164	\$155,069	\$160,496	\$166,114	\$171,928	\$177,945	\$184,173	\$190,619	\$196,338	\$202,228
Sewer Only Customer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$275,796	\$272,487	\$304,397	\$313,529	\$348,000	\$360,180	\$372,786	\$385,834	\$399,338	\$413,315	\$427,781	\$440,614	\$453,833
Total Unadjusted Revenue	\$312,044	\$308,736	\$340,645	\$350,865	\$391,550	\$405,254	\$419,438	\$434,118	\$449,312	\$465,038	\$481,314	\$495,754	\$510,626
Adjustments / other changes ¹	-\$580	-\$926	-\$645										
Total Revenue Calculated	\$311,464	\$307,810	\$340,000	\$350,865	\$391,550	\$405,254	\$419,438	\$434,118	\$449,312	\$465,038	\$481,314	\$495,754	\$510,626

Note:

1. The Adjustments/other changes is the difference between how the Study calculated revenue compared to revenue reported in the City's audited financial statements or budget document. The difference may come from adjustments to bills due to issues with meters and other adjustments that are not built into the model for the Study. The adjustments are not considered to be on-going. The Study assumes that future adjustments will be minimal and not have a material impact on the future revenue projections.

APPENDIX

Appendix A
Example Quarterly Bill for Water and Sewer Services

APPENDIX A

Example Monthly Utility Fees Payable by Property Types **TOTAL DOLLAR AMOUNT**

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
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Low Volume Example, 2,000 gallons billed

Residential Customer

Water Bill	22.30	23.50	30.79	40.02	40.02	40.02	40.02	40.02	40.02	40.02	40.02	40.02
Sanitary Sewer Bill	11.50	11.50	11.85	12.38	12.81	13.26	13.72	14.20	14.70	15.22	15.67	16.14
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	34.61	35.81	43.44	53.21	53.64	54.09	54.55	55.03	55.53	56.05	56.50	56.97
Dollar Change	-	1.20	7.63	9.77	0.43	0.45	0.46	0.48	0.50	0.51	0.46	0.47

Medium Volume Example, 6,000 gallons billed

Residential Customer

Water Bill	42.90	44.50	58.30	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78
Sanitary Sewer Bill	25.06	25.08	25.83	26.99	27.94	28.92	29.93	30.98	32.06	33.18	34.18	35.20
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	68.77	70.39	84.94	103.59	104.53	105.51	106.52	107.57	108.65	109.77	110.77	111.79
Dollar Change	-	1.62	14.55	18.65	0.94	0.98	1.01	1.05	1.08	1.12	1.00	1.03

High Volume Example, 10,000 gallons billed

Residential Customer

Water Bill	63.50	65.50	85.81	111.55	111.54	111.54	111.54	111.54	111.54	111.54	111.54	111.54
Sanitary Sewer Bill	39.76	39.80	40.99	42.84	44.34	45.89	47.50	49.16	50.88	52.66	54.24	55.87
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	104.07	106.11	127.61	155.20	156.69	158.24	159.85	161.51	163.23	165.01	166.59	168.22
Dollar Change	-	2.04	21.50	27.59	1.49	1.55	1.61	1.66	1.72	1.78	1.58	1.63

Appendix A
Example Quarterly Bill for Water and Sewer Services

APPENDIX A-1

Example Monthly Utility Fees Payable by Property Types **ANNUAL PERCENT CHANGE**

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
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Low Volume Example, 2,000 gallons billed

Residential Customer												
Water Bill	0.0%	5.4%	31.0%	30.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sanitary Sewer Bill	0.0%	0.0%	3.0%	4.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.0%	3.0%
State Testing Fee	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total	0.0%	3.5%	21.3%	22.5%	0.8%	0.8%	0.9%	0.9%	0.9%	0.9%	0.8%	0.8%

Medium Volume Example, 6,000 gallons billed

Residential Customer												
Water Bill	0.0%	3.7%	31.0%	30.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sanitary Sewer Bill	0.0%	0.1%	3.0%	4.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.0%	3.0%
State Testing Fee	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total	0.0%	2.4%	20.7%	22.0%	0.9%	0.9%	1.0%	1.0%	1.0%	1.0%	0.9%	0.9%

High Volume Example, 10,000 gallons billed

Residential Customer												
Water Bill	0.0%	3.1%	31.0%	30.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sanitary Sewer Bill	0.0%	0.1%	3.0%	4.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.0%	3.0%
State Testing Fee	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total	0.0%	2.0%	20.3%	21.6%	1.0%	1.0%	1.0%	1.0%	1.1%	1.1%	1.0%	1.0%



Northland Securities, Inc.
150 South Fifth Street , Suite 3300
Minneapolis, MN 55402
Toll Free 1-800-851-2920 Main 612-851-5900
www.northlandsecurities.com
Member FINRA and SIPC
Registered with SEC and MSRB

Overview of Financial Management Plan for Utility Funds

Milaca, MN

November 20, 2024



Conclusions and Recommendations

■ Revenue sufficiency

- Management of cash balances and assets
- Plan provides for cash sufficient to support operations, CIP, debt service, capital acquisition, and to provide contingency

■ Utility rate adjustments

- Fee increases are proposed to provide revenue sufficiency

Snapshot of Proposed Fees Dollar Amount

Description	Adopted		Projected				
	2024	2025	2026	2027	2028	2029	
SEWER RATES; SCHEDULE							
RESIDENTIAL AND COMMERCIAL							
Base Rate	3.00	3.09	3.23	3.34	3.46	3.58	
Minimum (first 1,000 gallons)	8.50	8.76	9.15	9.47	9.80	10.14	
1,000 gallons and up	3.68	3.79	3.96	4.10	4.24	4.39	
Sewer only	20.00	20.60	21.22	21.85	22.51	23.19	
WATER RATES; SCHEDULE							
ALL CUSTOMERS							
Applicant fee	45.00	46.00	47.00	48.00	49.00	50.00	
Meter, radio, transmission equipment	Failure to allow access for installation	75.00	77.00	79.00	81.00	83.00	85.00
Meter testing		65.00	67.00	69.00	71.00	73.00	75.00
Reconnection fee		45.00	46.00	47.00	48.00	49.00	50.00
Shut off of water supply	Shut off for customer request	35.00	36.00	37.00	38.00	39.00	40.00
Turn on fee	Turning on water during normal business hours after disconnection for non-payment	50.00	52.00	54.00	56.00	58.00	60.00
Turn on fee	Turning on water outside normal business hours regardless of reason for connection	100.00	103.00	106.00	109.00	112.00	115.00
RESIDENTIAL							
Base Rate	13.00	17.03	22.14	22.14	22.14	22.14	
Minimum Charge for first 1,000 gallons	3.25	4.26	5.53	5.53	5.53	5.53	
1,001 gallons and up	5.25	6.88	8.94	8.94	8.94	8.94	
COMMERCIAL							
Base Rate	13.00	17.03	22.14	22.14	22.14	22.14	
Minimum Charge for first 1,000 gallons	3.25	4.26	5.53	5.53	5.53	5.53	
1,0001 - 22,000 gallons	5.25	6.88	8.94	8.94	8.94	8.94	
23,000 gallons and up	4.25	5.57	7.24	7.24	7.24	7.24	

Snapshot of Proposed Fees Percent Change

Projected

Description	2025	2026	2027	2028	2029
SEWER RATES; SCHEDULE					
RESIDENTIAL AND COMMERCIAL					
Base Rate	3.0%	4.5%	3.4%	3.6%	3.5%
Minimum (first 1,000 gallons)	3.1%	4.5%	3.5%	3.5%	3.5%
1,000 gallons and up	3.0%	4.5%	3.5%	3.4%	3.5%
Sewer only	3.0%	3.0%	3.0%	3.0%	3.0%

WATER RATES; SCHEDULE						
ALL CUSTOMERS						
Applicant fee	2.2%	2.2%	2.1%	2.1%	2.0%	
Meter, radio, transmission equipment	Failure to allow access for installation	2.7%	2.6%	2.5%	2.5%	2.4%
Meter testing		3.1%	3.0%	2.9%	2.8%	2.7%
Reconnection fee		2.2%	2.2%	2.1%	2.1%	2.0%
Shut off of water supply	Shut off for customer request	2.9%	2.8%	2.7%	2.6%	2.6%
Turn on fee	Turning on water during normal business hours after disconnection for non-payment	4.0%	3.8%	3.7%	3.6%	3.4%
Turn on fee	Turning on water outside normal business hours regardless of reason for connection	3.0%	2.9%	2.8%	2.8%	2.7%
RESIDENTIAL						
Base Rate		31.0%	30.0%	0.0%	0.0%	0.0%
Minimum Charge for first 1,000 gallons		31.1%	29.8%	0.0%	0.0%	0.0%
1,001 gallons and up		31.0%	29.9%	0.0%	0.0%	0.0%
COMMERCIAL						
Base Rate		31.0%	30.0%	0.0%	0.0%	0.0%
Minimum Charge for first 1,000 gallons		31.1%	29.8%	0.0%	0.0%	0.0%
1,0001 - 22,000 gallons		31.0%	29.9%	0.0%	0.0%	0.0%
23,000 gallons and up		31.1%	30.0%	0.0%	0.0%	0.0%

Residential customer monthly bill: Dollar amounts

Low Volume Example, 2,000 gallons billed

Residential Customer

Water Bill	22.30	23.50	30.79	40.02	40.02	40.02	40.02	40.02	40.02	40.02	40.02	40.02	40.02
Sanitary Sewer Bill	11.50	11.50	11.85	12.38	12.81	13.26	13.72	14.20	14.70	15.22	15.67	16.14	16.14
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	34.61	35.81	43.44	53.21	53.64	54.09	54.55	55.03	55.53	56.05	56.50	56.97	56.97
Dollar Change	-	1.20	7.63	9.77	0.43	0.45	0.46	0.48	0.50	0.51	0.46	0.47	0.47

Medium Volume Example, 6,000 gallons billed

Residential Customer

Water Bill	42.90	44.50	58.30	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78	75.78
Sanitary Sewer Bill	25.06	25.08	25.83	26.99	27.94	28.92	29.93	30.98	32.06	33.18	34.18	35.20	35.20
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	68.77	70.39	84.94	103.59	104.53	105.51	106.52	107.57	108.65	109.77	110.77	111.79	111.79
Dollar Change	-	1.62	14.55	18.65	0.94	0.98	1.01	1.05	1.08	1.12	1.00	1.03	1.03

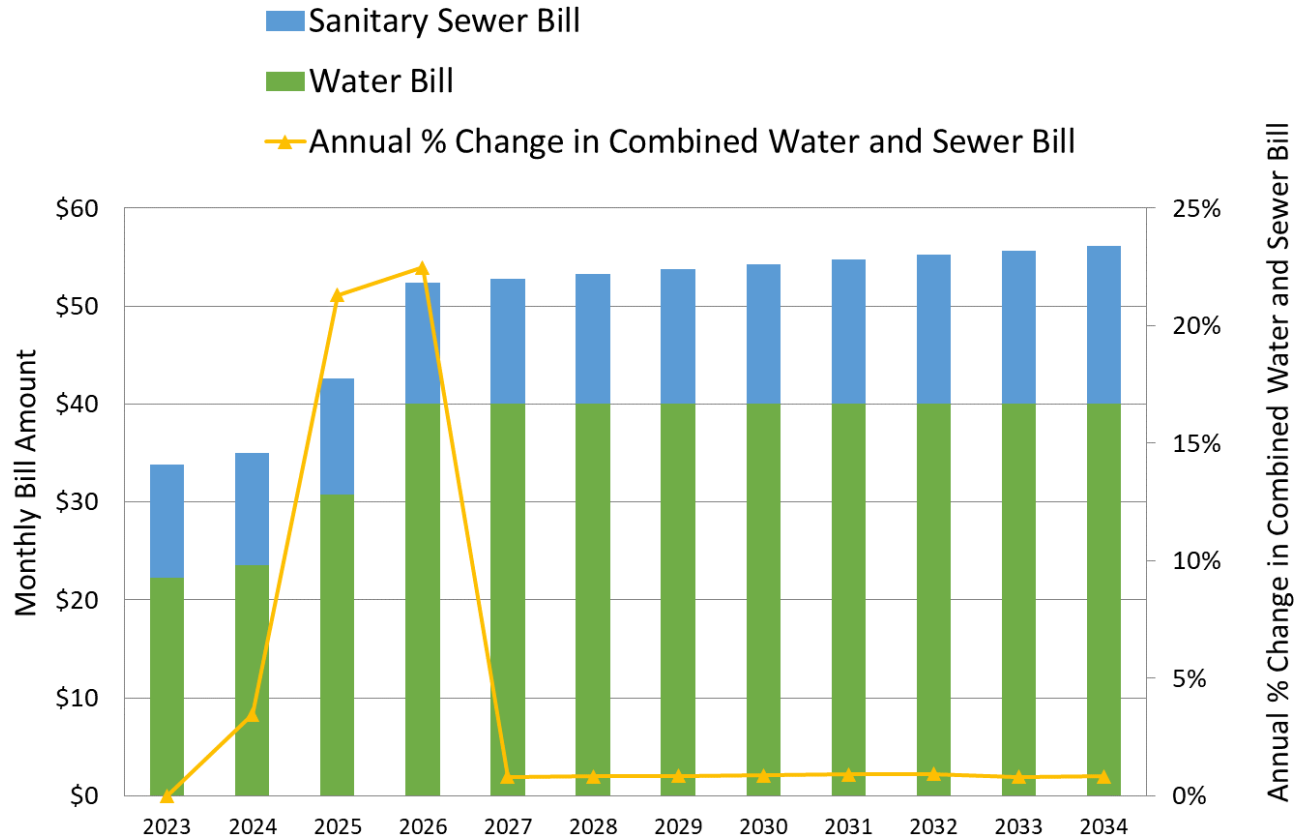
High Volume Example, 10,000 gallons billed

Residential Customer

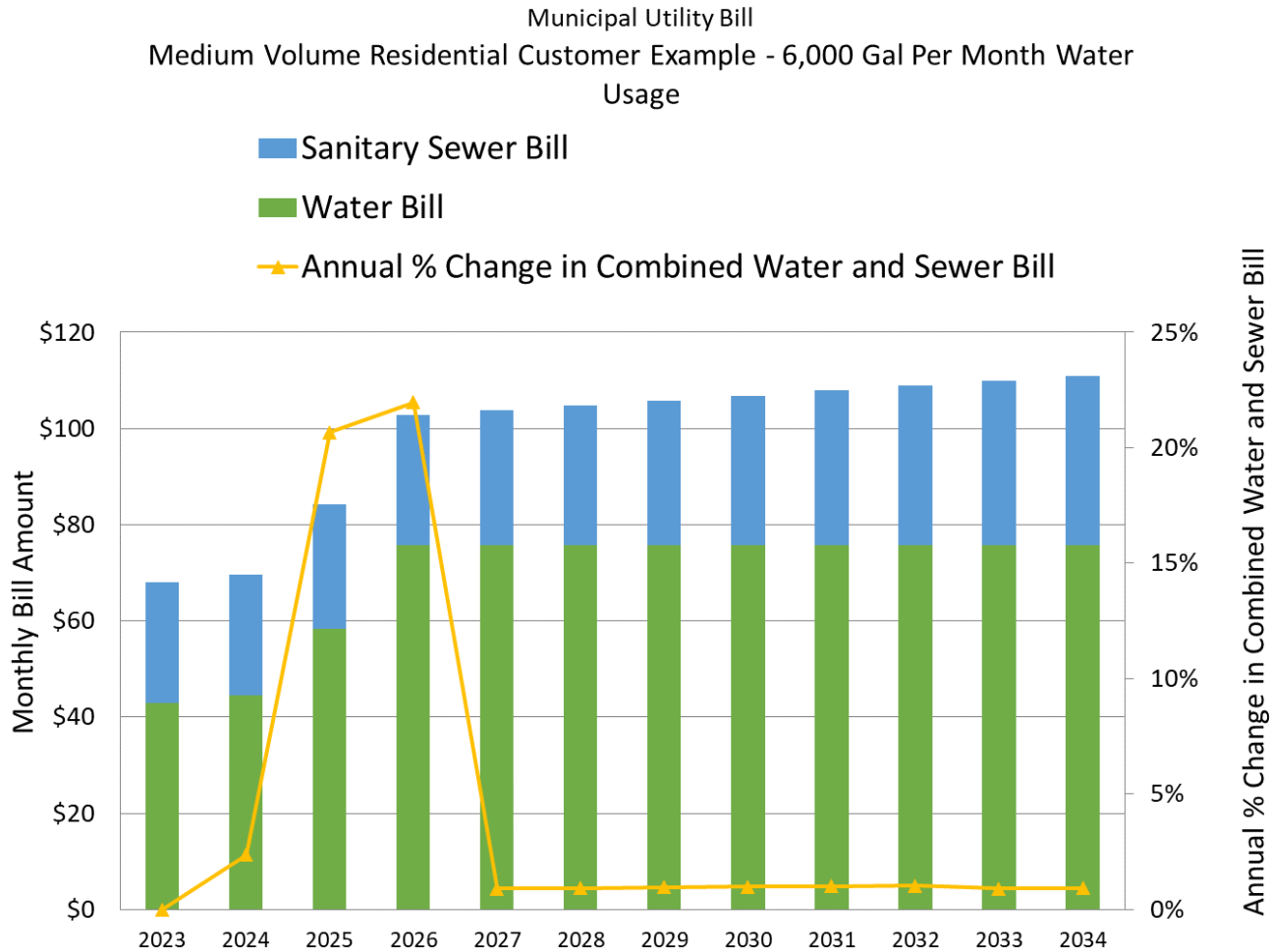
Water Bill	63.50	65.50	85.81	111.55	111.54	111.54	111.54	111.54	111.54	111.54	111.54	111.54	111.54
Sanitary Sewer Bill	39.76	39.80	40.99	42.84	44.34	45.89	47.50	49.16	50.88	52.66	54.24	55.87	55.87
State Testing Fee	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81	0.81
Total	104.07	106.11	127.61	155.20	156.69	158.24	159.85	161.51	163.23	165.01	166.59	168.22	168.22
Dollar Change	-	2.04	21.50	27.59	1.49	1.55	1.61	1.66	1.72	1.78	1.58	1.63	1.63

Residential customer monthly bill: Low volume customer example

Municipal Utility Bill
Low Volume Residential Customer Example - 2,000 Gal Per Month Water Usage

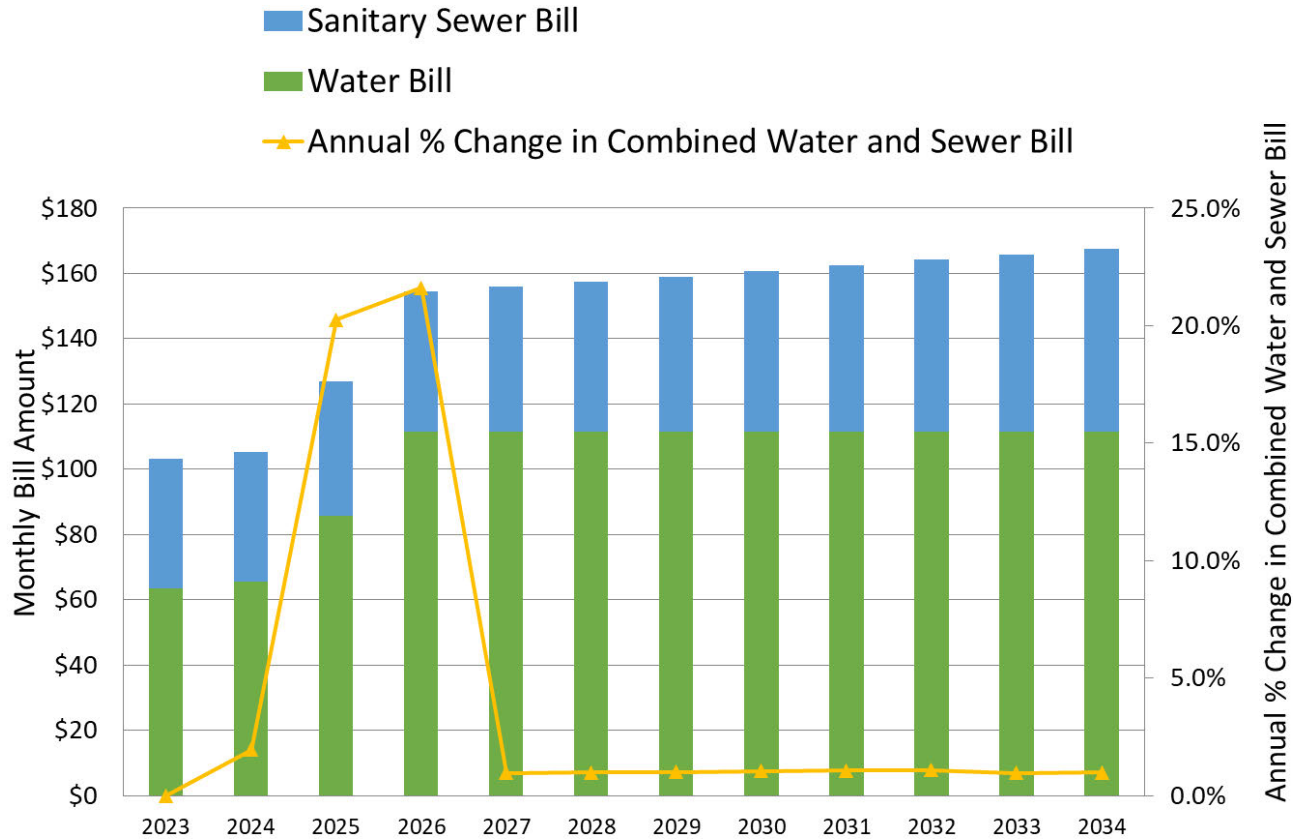


Residential customer monthly bill: Medium volume customer example



Residential customer monthly bill: High volume customer example

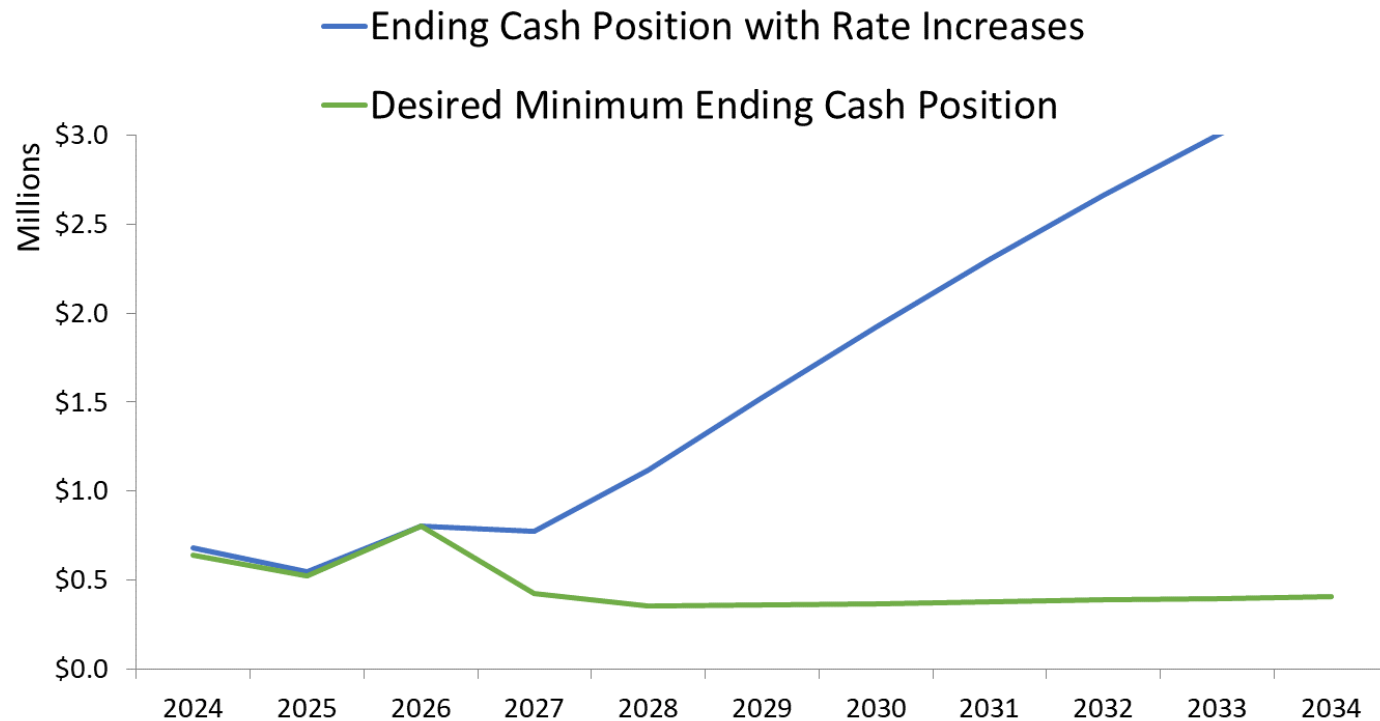
Municipal Utility Bill
High Volume Residential Customer Example - 20,000 Gal Per Month Water Usage



Water Fund: Projected future cash balance

Water Fund

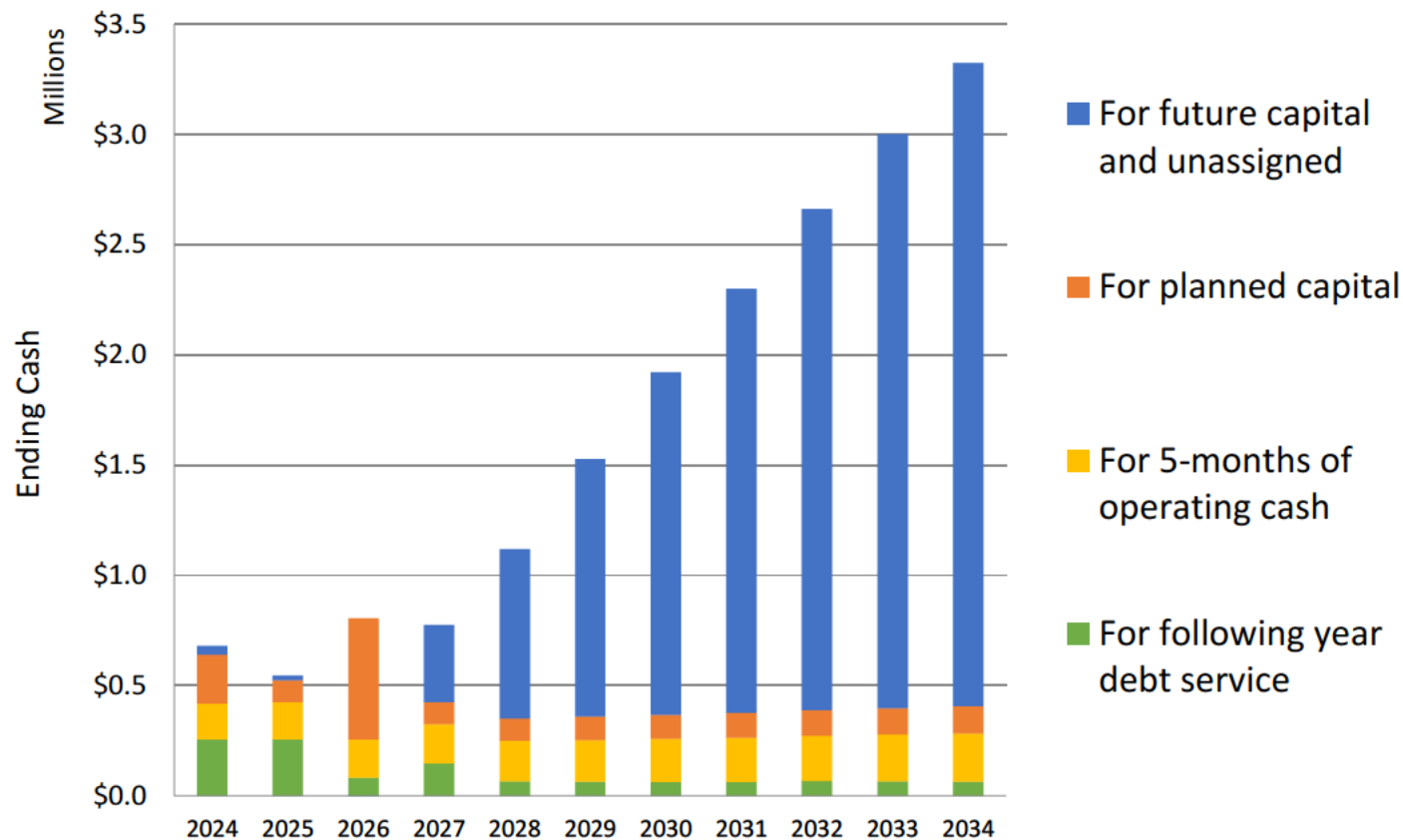
Projected Ending Cash Position, with proposed rate increases, is projected to be sufficient to meet cash purposes and to position City to accumulate cash for future capital improvements



Water Fund: Projected available cash on target

Water Fund

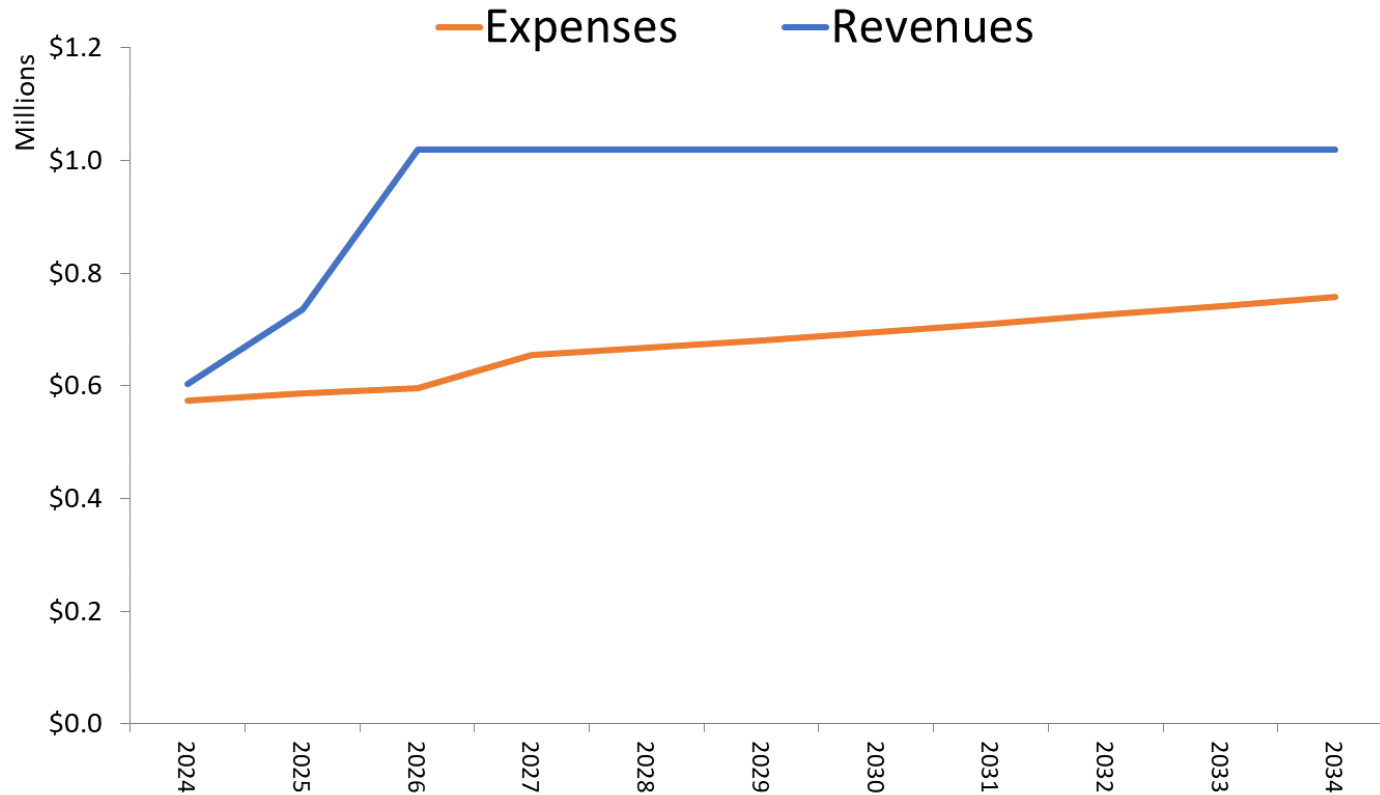
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements



Water Fund: Revenues and Expense

Water Fund

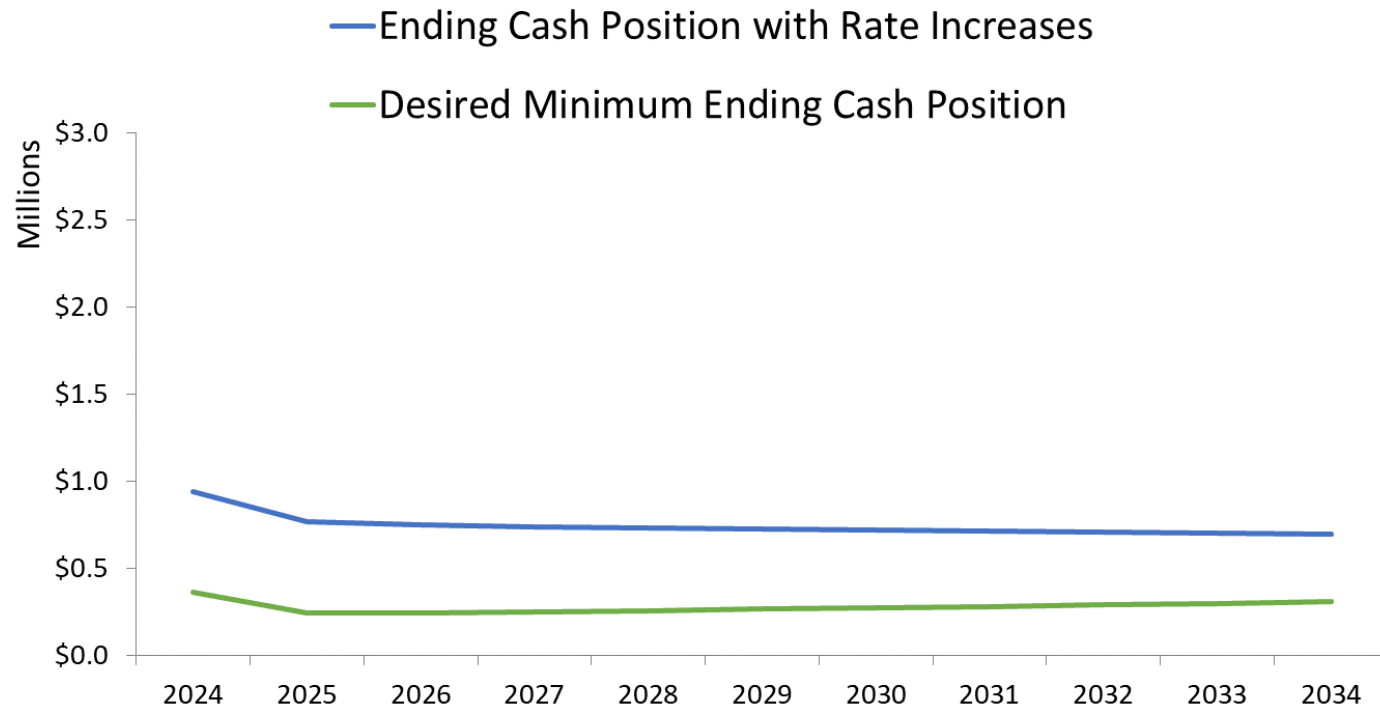
Revenues are projected to cover expenses, revenues in excess of expenses will provide funds for future system improvements



Sewer Fund: Projected future cash balance

Sewer Fund

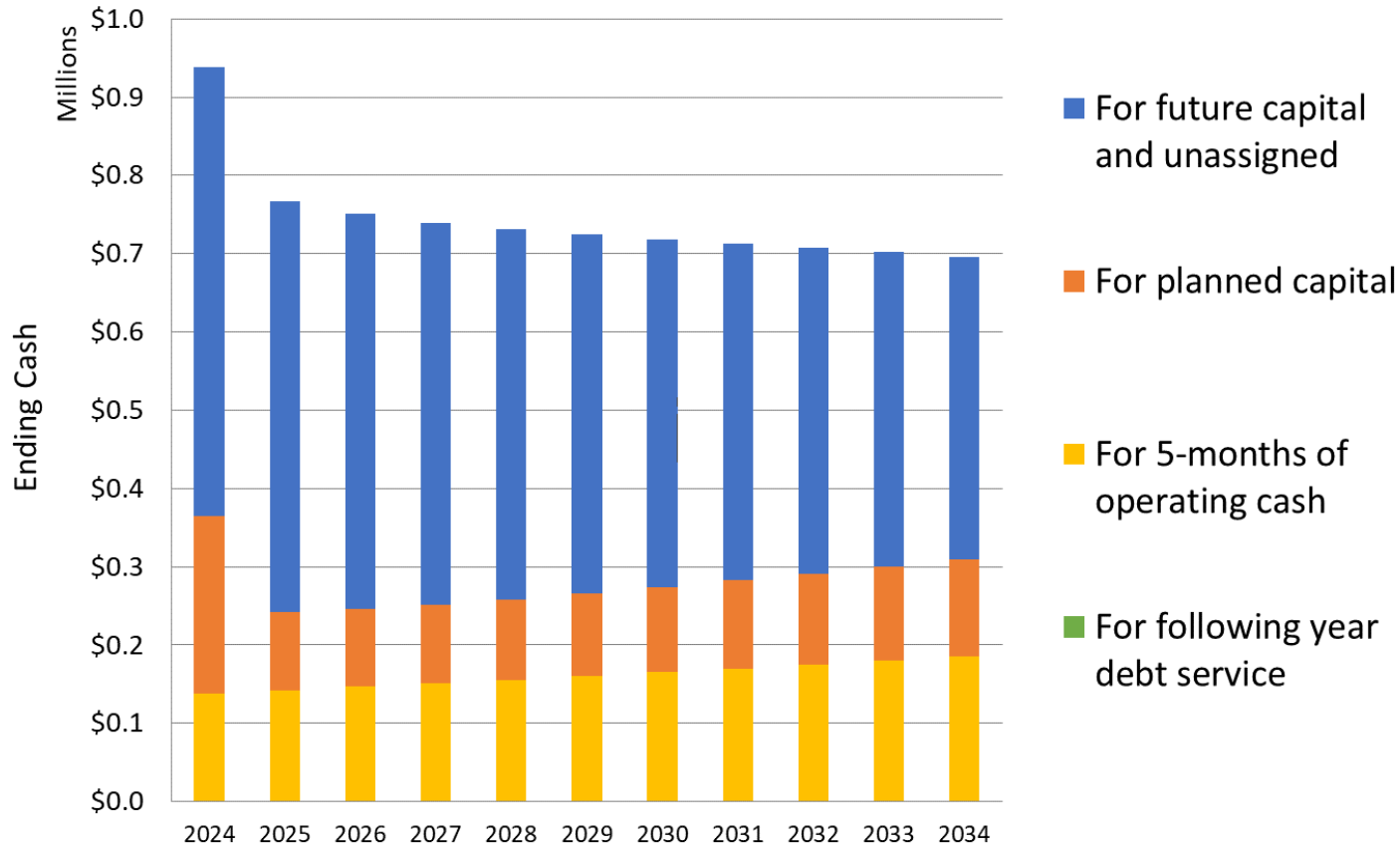
Projected Ending Cash Position, with proposed rate increases, is projected to be sufficient to meet cash purposes and to position City to maintain cash for future capital improvements



Sewer Fund: Projected available cash on target

Sewer Fund

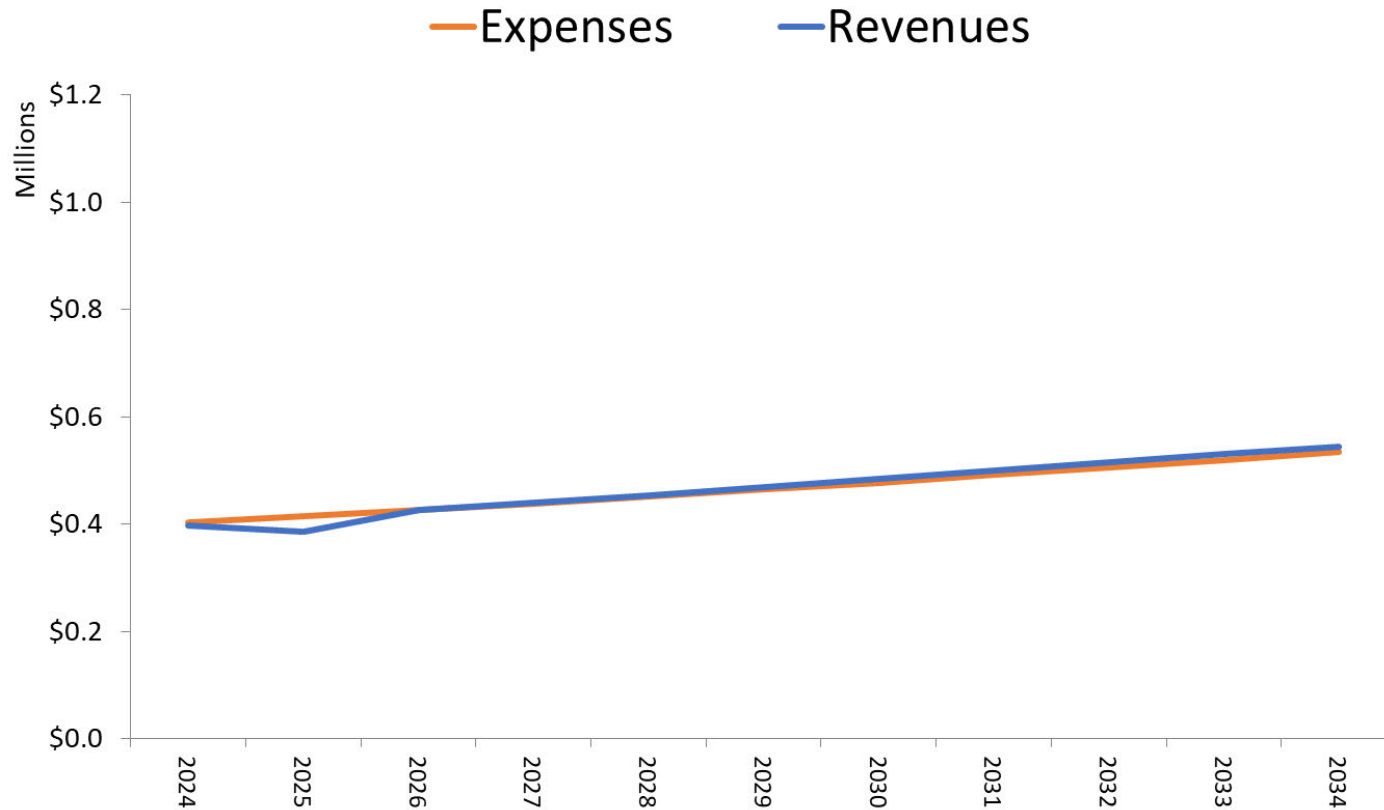
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements



Sewer Fund: Revenues and Expense

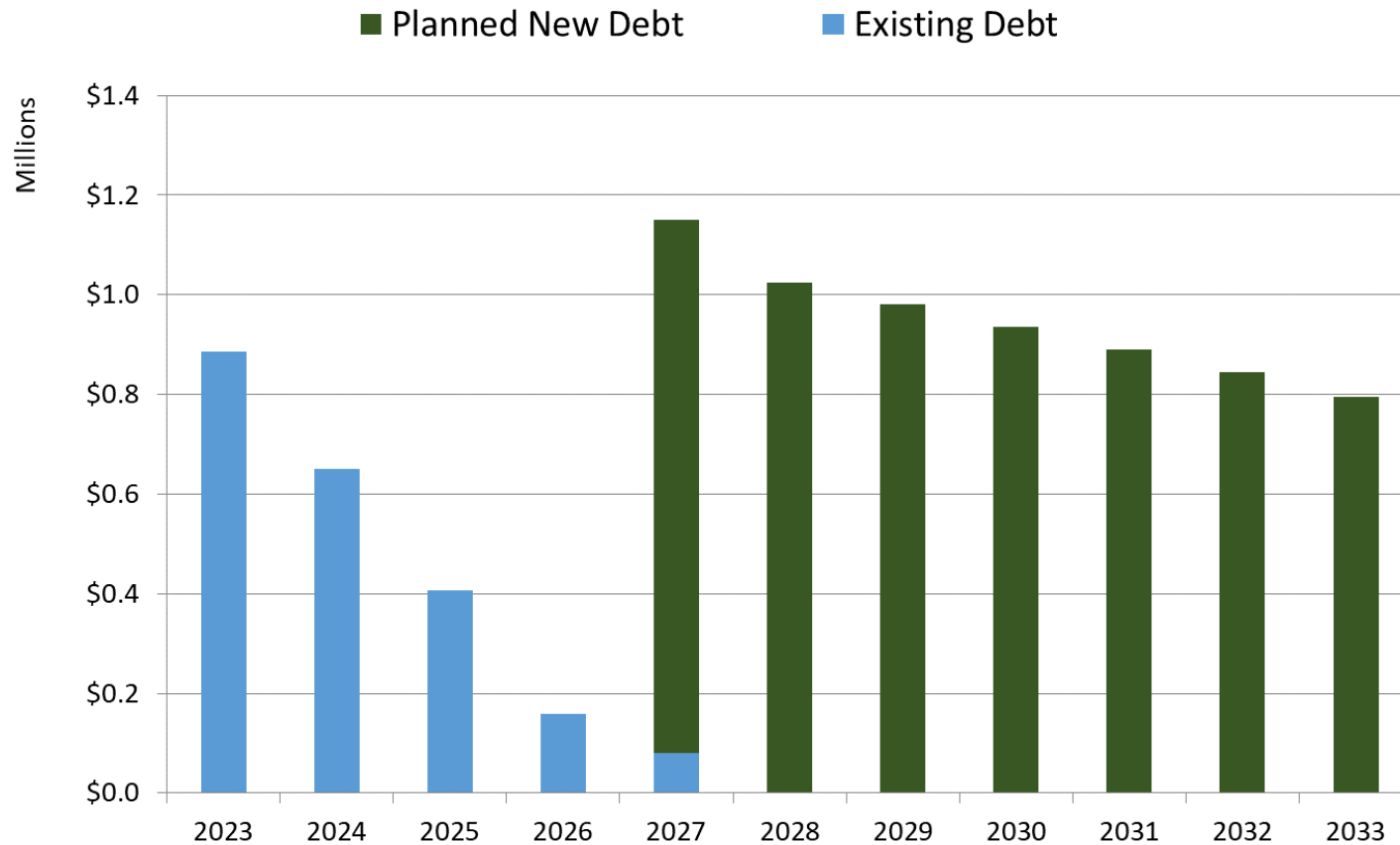
Sewer Fund

Revenues are projected to increase (with proposed annual rate increases) to cover expenses



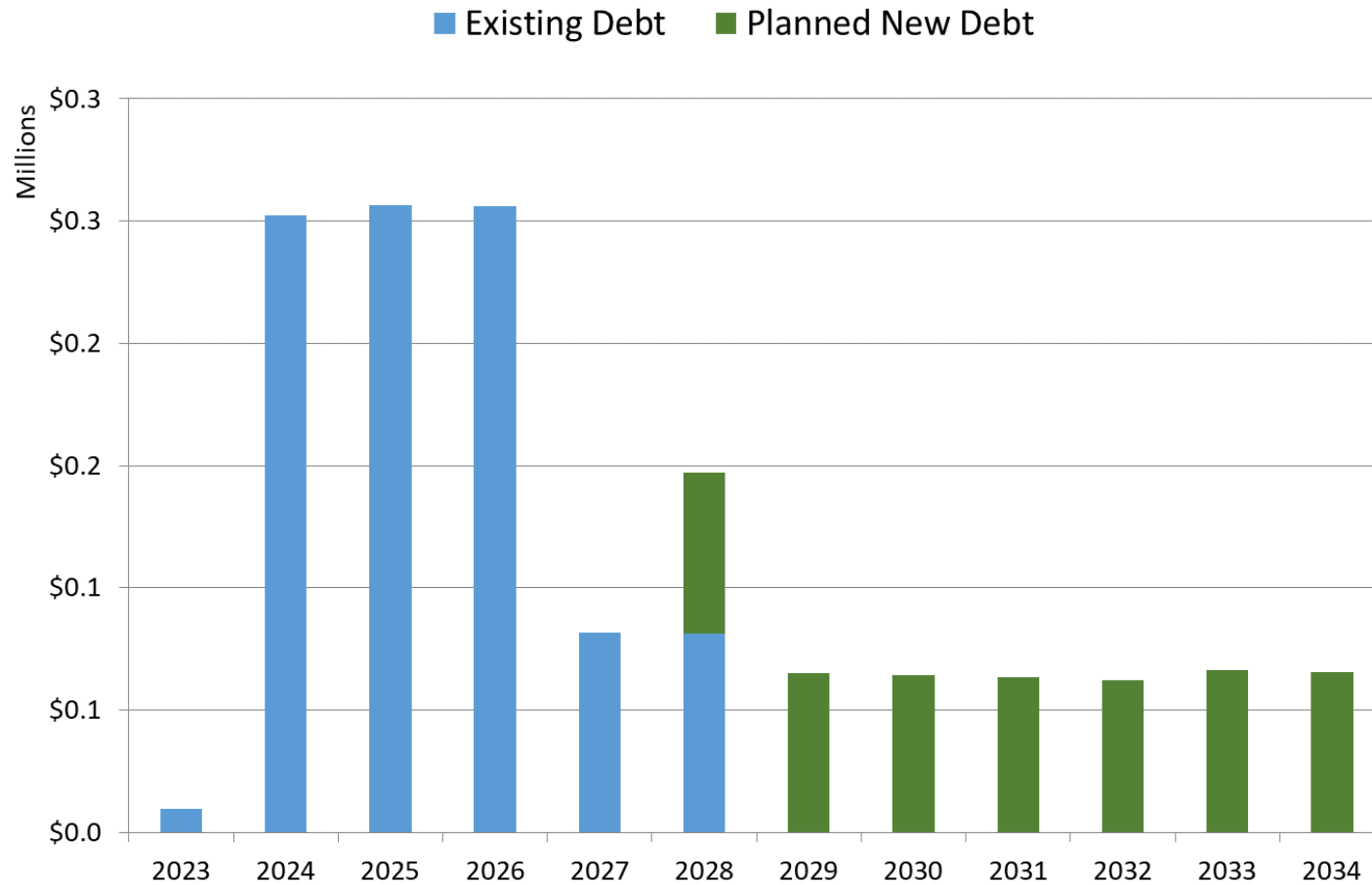
Debt Outstanding from Utility Revenues

Debt Payable from Utility Revenues
Total Debt Outstanding Existing and Planned



Total Annual Debt Service

Total Annual Debt Service For Existing and Planned New Debt



Utility Funds are in sound financial condition

- Future financial condition will be impacted by operating costs and capital improvement costs, among other factors
- Increase to fees charged for water and sewer are necessary to maintain revenue sufficiency for services, including capital improvements
- Bonding for capital improvements will help to minimize the fee increases that will otherwise be needed

Questions

Tammy Omdal, Managing Director
612-851-4964
tomdal@northlandsecurities.com

Northland Securities, Inc.
150 South Fifth Street, Suite 3300
Minneapolis, Minnesota 55402
800-851-2920
www.northlandsecurities.com/public_finance

Member NASD and SIPC
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RESOLUTION NO. 24-40

RESOLUTION ACCEPTING WATER AND SEWER RATE STUDY

WHEREAS, on July 18, 2024, the City of Milaca entered into a Professional Services Agreement with Northland Securities, Inc. to use their services for financial planning for the City's water and sanitary sewer enterprise funds, including review of user charges and rates and recommendation on proposed rates, and;

WHEREAS, Northland Securities, Inc. has met with city staff throughout this study and has conducted such services and has completed their water and sanitary sewer rate study.

NOW THEREFORE BE IT RESOLVED, the City Council of Milaca, MN has been presented with the water and sanitary sewer rate study and hereby accepts such study.

Adopted this 20th day of November, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager



Incident Summary by Incident Type

Date Range: 10/1/2024 to 10/31/2024

Incident Type	# of Incidents
Accident	6
Agency Assist	17
Alarm	10
Animal	12
Assault	2
Civil Issue	3
Community Contact	2
Community Contact	2
Csc	3
Disturbance	5
Domestic	1
Driving Complaint	8
Drugs	2
Family Services Referral	4
Fire	2
Found Property	1
Fraud-forgery-scam	1
Funeral Escort	3
Harassment Complaint	4
Icr Misc	24
Juvenile Complaint	3
Lockout	9
Lost Property	1
Medical	62
Missing Adult	1
Motorist Assist	3
Ofp Violation	2



Incident Summary by Incident Type

Date Range: 10/1/2024 to 10/31/2024

Parking Complaint	3
Public Assist	19
Search Warrant	1
Suicidal Party	3
Suspicious Activity	15
Theft	7
Threats Complaint	1
Traffic	58
Welfare Check	10
Zoning Violation	2
Total: 312	



November 13, 2024

Tammy Pfaff, City Manager
City of Milaca
255 First Street East
Milaca, MN 56353

Reference: B-23-CP-MN-0884, City of Milaca
110th Avenue (airport road) Improvements Project (193806178)
Construction Contract Change Order No 1.

Dear Tammy:

The Bituminous Paving on the 110th Avenue Improvements Project was not able to be completed this fall because the Contractor was unable to meet stability roll test requirements on the aggregate base material. The primary reason for the failure to pass this test is believed to be because of wet subgrade conditions below the 2-foot-thick aggregate section. It is anticipated that the aggregate material will be able to pass the required testing after a winter freeze-thaw cycle.

The Contractor, Northern Lines Contracting, Inc., has formally requested an extension in the project completion dates to reflect having the paving completed in 2025. No additional Contractor compensation is included in this request.

We have reviewed the contractor's time extension request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then approval of Construction Contract Change Order Number 1 should be made.**

Please execute the Change Order document. Keep a signed copy for your records. Forward a signed copy to Northern Lines Contracting, Inc. (Brady Enright, Brady@nl-contracting.com). Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Zac Stiller, Chuck Boser, or me.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date November 7, 2024
Contractor: Northern Lines Contracting, 11039 Lamont Ave., NE, Hanover, MN 55431	
Bond Company: Travelers Casualty and Surety Company of America	Bond No: 107997614

CONSTRUCTION CHANGE ORDER NO. 1
 2024 110th AVENUE IMPROVEMENTS PROJECT
 STANTEC PROJECT NO. 193806178

Description of Work

This Construction Contract Change Order revises the contract completion dates in the Agreement because of unforeseen conditions and associated delays. This Change Order does not include any change in bid unit prices or the total contract amount. This Change Order assumes that the city will be responsible for snow removal on 110th Avenue.

This Change Order revises the project completion dates to the dates shown below.

Section 005200.. Contract Completion Date:

This Construction Contract Change Order extends the specified project Completion dates as follows:

- Substantial Completion – July 2, 2025.
- Bituminous Base Paving – June 30, 2025.
- Bituminous Wear Paving – July 2, 2025.
- Final Completion – July 11, 2025.

This Change Order includes all labor and materials and no additional compensation will be provided for this change.

Original Contract Amount	\$1,575,256.20
Previous Change Orders	\$0.00
This Change Order	\$0.00
Revised Contract Amount (including this change order)	\$1,575,256.20

CHANGE IN CONTRACT TIMES

Original Contract Times:

Substantial Completion (days or date):	October 26, 2024
Ready for final Payment (days or date):	July 7, 2025

Increase of this Change Order:

Substantial Completion (days or date):	July 2, 2025
Ready for final Payment (days or date):	July 11, 2025

Contract Time with all approved Change Orders:

Substantial Completion (days or date):	July 2, 2025
Ready for final Payment (days or date):	July 11, 2025

Recommended for Approval by:

STANTEC

Phil Gravel

Date: 11/13/2024

Approved by Contractor:
NORTHERN LINES CONTRACTING

Approved by Owner:
CITY OF MILACA

Brady Enright

11-11-24

Date

Date

cc: Owner
Contractor
Bonding Company
Stantec

10-30-24

Stantec
Attention: Phil Gravel
3717 23rd Ave
St. Cloud, MN 56301

RE: 110th Avenue Improvements Project Paving

Dear Phil,

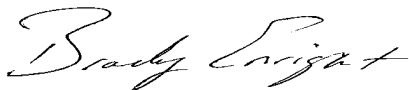
Northern Lines Contracting, and Knife River are recommending that the bituminous base course be delayed allowing the road to go through a freeze thaw cycle. The current condition of the road / subgrade is not favorable to paving and will most likely result in failure in the future. We are requesting the completion date be extended to June 30th, 2025. There will be no price increases and all current contract prices will be honored. By delaying the paving, it will allow the road to heal over the winter / early spring and result in a better product that will last for years to come.

We are also requesting the city to maintain / plow snow this winter as they have in the past.

Northern Lines Contracting is dedicated to providing a superior product that will last for years. We believe that following this recommendation will result in a more favorable finished product.

Please do not hesitate to contact me anytime of the day at 952-807-3322 or by email at brady@nl-contracting.com

Thank You,



Brady Enright
Estimator / Project Manager

Public Works Update:

We were notified by OSHA recently that we could no longer use our man basket for the loader. A used boom lift was purchased for \$25,000. The money was split between public works and parks reserve funds. The lift is necessary for banners, decorations, light poles, tree trimming, etc.



Old Lift



New Lift

Lead and Copper inventory and certification complete.

Lead and Copper Rule Revisions (LCRR) requires all water systems to develop an inventory to identify the materials of service lines, which connect homes to the public water distribution system. Milaca has completed and submitted the service line materials inventory to the Minnesota Department of Health (MDH). The service line inventory will be submitted annually for the next 10 years or until all lead or galvanized requiring replacement service lines are replaced and unknown service lines identified with replacements completed as required. To complete the service line inventory, Milaca used construction records, inspections during water meter replacements, and customer generated information to determine the material of service lines.

As of 10/21/2024, our inventory contains 0 lead, 98 galvanized requiring replacement, 33 unknown material, and 892 non-lead service lines.

- At the recommendation of MDH, Milaca uses orthophosphate and maintains a target pH of 7.8 in drinking water to optimize corrosion control treatment in the distribution system. This reduces the amount of metals that can leach from pipes.
- Lead and Copper monitoring is completed according to MDH's schedule.
- Currently, Milaca replaces lead or galvanized service lines during planned construction projects.

Auction ends: Nov 6th, 10:05 am



Watching
206

Bids
206

High Bidder
66838

Category: Vehicles

QTY / UOM: 1 Count

Condition: Good

Mileage: 11,687

Year: 2005

Manufacturer: Ford

Model: F-350

Unit #: 0591

Bid history

Bidder #	Current bid	Date
66838	\$20,125.00	11-06-2024 10:02 am (Winning)
42896	\$20,025.00	11-06-2024 9:57 am
66838	\$20,000.00	11-06-2024 9:57 am
66838	\$19,925.00	11-06-2024 9:56 am
42896	\$19,825.00	11-06-2024 9:56 am
66838	\$19,725.00	11-06-2024 9:56 am
42896	\$19,625.00	11-06-2024 9:56 am
66838	\$19,525.00	11-06-2024 9:54 am

Description

Questions and Answers

2005 Ford F-350 Super Duty

Style / Body: Regular Cab 2D

Engine: 6.8L V10 FI Gasoline

Vehicle runs and drives, 4x4, AM/FM, AC, CC, PW, PM, PDL, scratches and dings, comes with tank and pump.



DAMIEN F. TOVEN & ASSOCIATES

A LIMITED LIABILITY COMPANY

Date: October 30, 2024

ATTN: Randy Reiman
420 2nd St. NE
Milaca, MN 56353

220 3rd Ave. SE
Milaca, MN 56353

Milaca Park, LLC
c/o Josh Winter
350 State Highway 7, Suite 224
Excelsior, MN 55331

RE: Property Violation at 420 - 2nd Street NE, Milaca, MN 56353
My File No.: 10112-24-002

Mr. Reiman and Mr. Winter;

Please be advised that I am the City Attorney for the City of Milaca for purposes of criminal prosecution and civil enforcement.

The purpose of this letter is to advise you of ongoing city ordinance nuisance violations and violations of the conditional use permit issued in City of Milaca Resolution 19-16 on the subject property. It appears this property has repeatedly been in violation of city code and multiple efforts have been made by city staff to work with you to correct the problem, to no avail.

As a result, this matter has now been referred to me for further action. Enclosed for your records you will find the following:

1. Correspondence from the City of Milaca to Mr. Reiman, dated April 26, 2022, outlining violations that needed correction, together with an aerial image showing the ongoing violations.
2. Correspondence from the City of Milaca to Milaca Park, LLC, the record owner of the subject property, dated June 26, 2024, again outlining the ongoing violations requiring correction.
3. Photographs of the property recently taken by City of Milaca law enforcement in relation to City of Milaca criminal ICR 24002402.

The violations outlined in the prior correspondence are ongoing and require immediate action. As an initial matter, you should understand that the ongoing violations are violations of City of Milaca Ordinances 156.102 and 156.108. Each violation is a separate misdemeanor

413 RUM RIVER DRIVE SOUTH, SUITE 8, PRINCETON, MN 55371
OFFICE (763) 389-2214 / FAX (763) 389-5606
WWW.TOVENANDASSOCIATES.COM

punishable by up to 90 days in jail and a fine of up to \$1,000.00. In addition, each day the violations continue is a separate criminal offense.

Furthermore, the ongoing violations are violations of the conditional use permit issued in City of Milaca Resolution 19-16. The City Council for the City of Milaca will be addressing these violations at the City Council meeting scheduled for November 20, 2024 at 6:30 p.m. You are both encouraged to attend as the Council may choose to revoke the conditional use permit because of the ongoing violations.

Furthermore, I am aware the parties are currently scheduled for the City of Milaca Planning Commission agenda for the November 18, 2024 meeting to address a proposed lot split. It is possible that the ongoing violations will affect the City's ability to approve any action.

I will be reviewing this matter in mid-November to determine compliance. I would strongly urge you both to take immediate action to abate all of the violations on the subject property and contact city staff to confirm the property is in compliance.

If you have any questions, please contact me.

Sincerely,

Damien F. Toven

Damien F. Toven

cc: Tammy Pfaff, City Manager



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

April 26, 2022

Mr. Randy Reiman
420 2nd St NE
Milaca MN 56353

Re: CUP Violations/Code Violations

Dear Mr. Reiman:

The City of Milaca has received complaints in regard to the number of inoperable/junk vehicles that are stored outside your business located at 420 2nd Ave NE. This is in violation of your Conditional Use Permit that was approved in March of 2019 (copy attached) and in violation of City of Milaca Ordinances. Specifically, Ordinance #156.102 and #156.108 (copies also attached).

In order to remedy these Ordinance violations and Conditional Use Permit violations, you will need to either store all inoperable/junk vehicles inside a building or remove them off the premises.

We realize this may be quite a task to get done, so we hope you can complete this by June 1, 2022. If you feel this cannot get done by that date, please give me a call so we may discuss.

If you feel this letter is not accurate or again you wish to discuss these issues, please feel free to give me a call at 320-983-3141 or you may email me at tpfaff@milacacity.com.

Thank you for your cooperation in this matter.

Tammy Pfaff
City Manager
City of Milaca

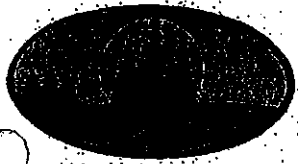
Enclosures



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty, as to their performance, merchantability, or fitness for any particular purpose.

Date: 6/25/2024

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

June 26, 2024

Milaca Park LLC
350 State Hwy 7, Suite 224
Excelsior MN 55331

Re: 420 2nd St NE, Milaca MN

Dear Milaca Park LLC:

The City of Milaca conducts public nuisance inspections typically twice a year. On 06-24-24, I observed the property at 420 2nd St NE to still be in violation of the following nuisances:

Ordinance #91.16 Abandoned/Junk Vehicles
Ordinance #156.102 Storage Standards
Ordinance #156.108 Inoperative Motor Vehicles

In addition to the public nuisances listed above (Ordinances attached), as you are aware, the property located at 420 2nd St NE is still in violation of a Conditional Use Permit that was granted in 2019 in which a maximum of 5 unenclosed vehicles were allowed or a maximum of 10 unenclosed vehicles total on the property for an Auto Sales Conditional Use Permit (see Resolution #19-16).

On 06-24-24, I met with Randy Reiman and we discussed how many vehicles he is currently trying to sell and I observed he was over the 10 vehicle limit as referenced to in the Conditional Use Permit. Randy informed me he will be moving vehicles off the site to eventually get down to the 10 vehicle limit.

I would encourage you to contact Randy Reiman and coordinate with him as to what vehicles can be and should be removed from the property.

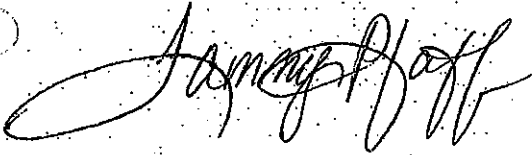
If some of these vehicles, RV's or boats belong to the residents that reside in Milaca Park, you will want to contact them to have them remove the vehicle(s) off the property. If the vehicles do not belong to the residents for Milaca Park, then you, the owner, are ultimately responsible for removal of the vehicles, RV's and boats.

While placing a timeline to get these vehicles, RV's and boats removed from the property is a hard thing to do, we do need to establish some sort of timeline. We will start with a 60 day notice, giving Milaca Park and/or Randy Reiman until August 30, 2024 to have these vehicles removed. If we see progress on the removal of these vehicles, we may grant an extension but there needs to be progress.

Our goal is by the end of 2024 to have these vehicles all removed, except for what is allowed per the Conditional Use Permit.

If you have any questions in regard to this letter or the attached Ordinances, please contact me.

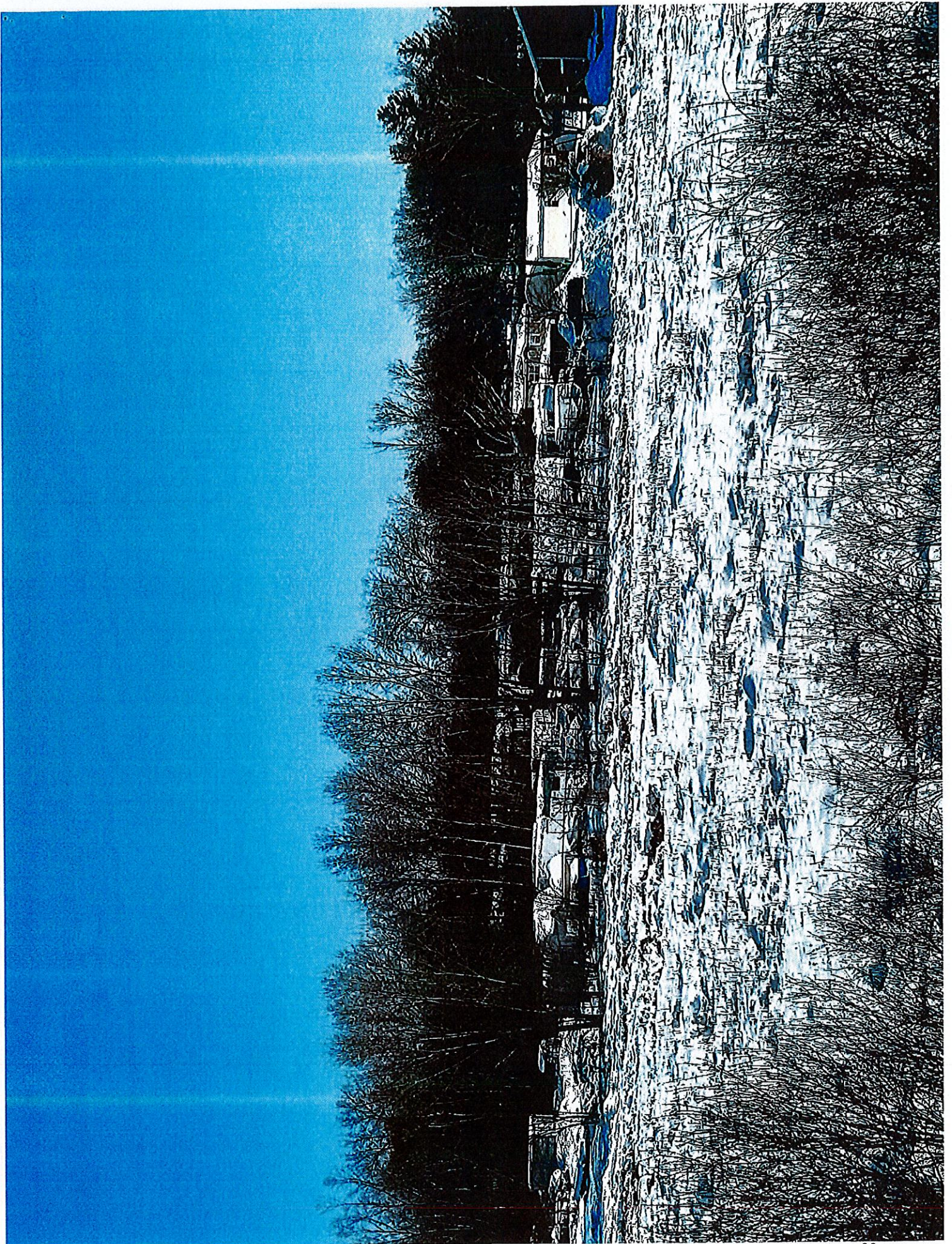
Thank you for your cooperation.



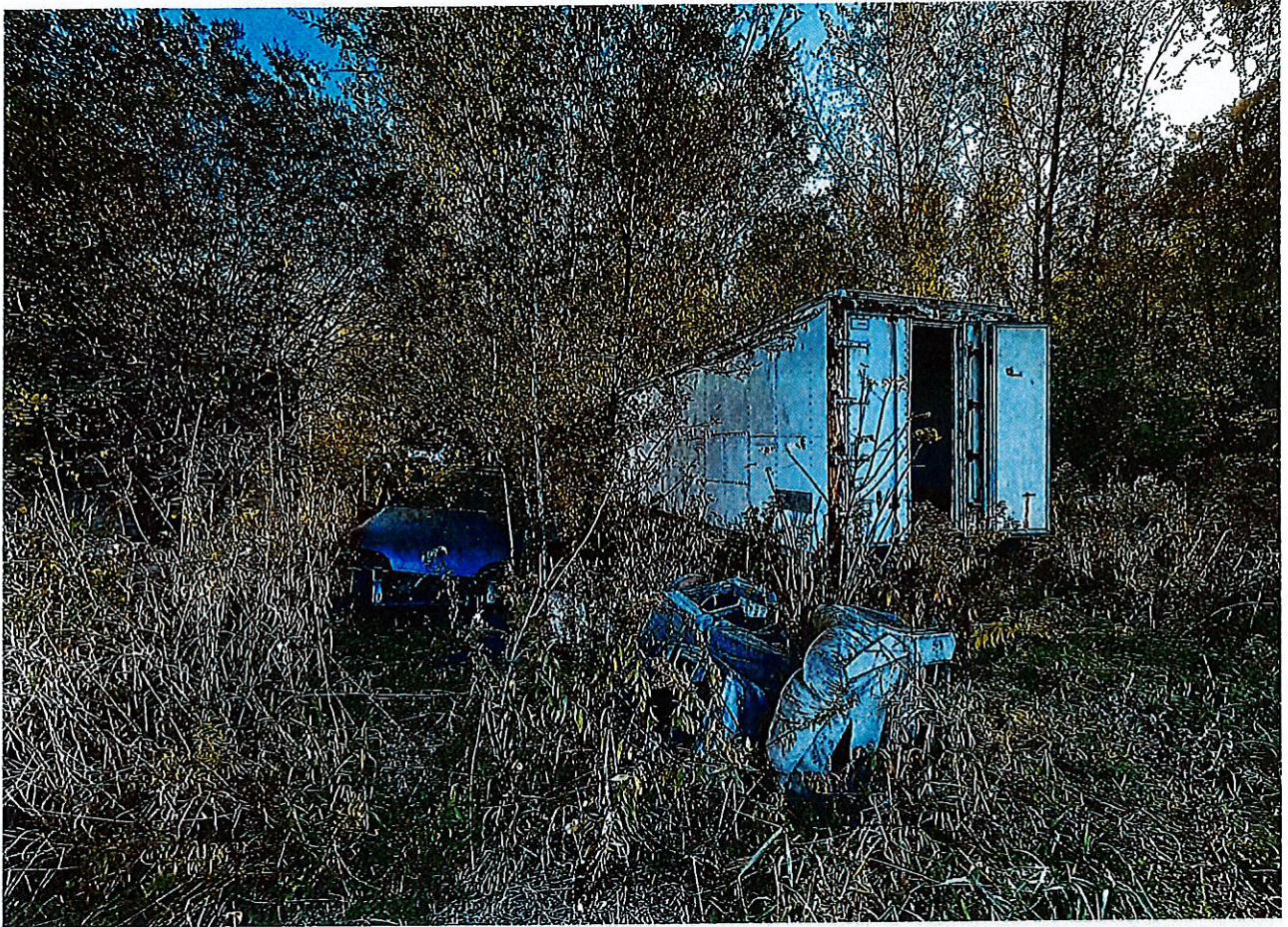
Tammy Pfaff
City Manager
City of Milaca

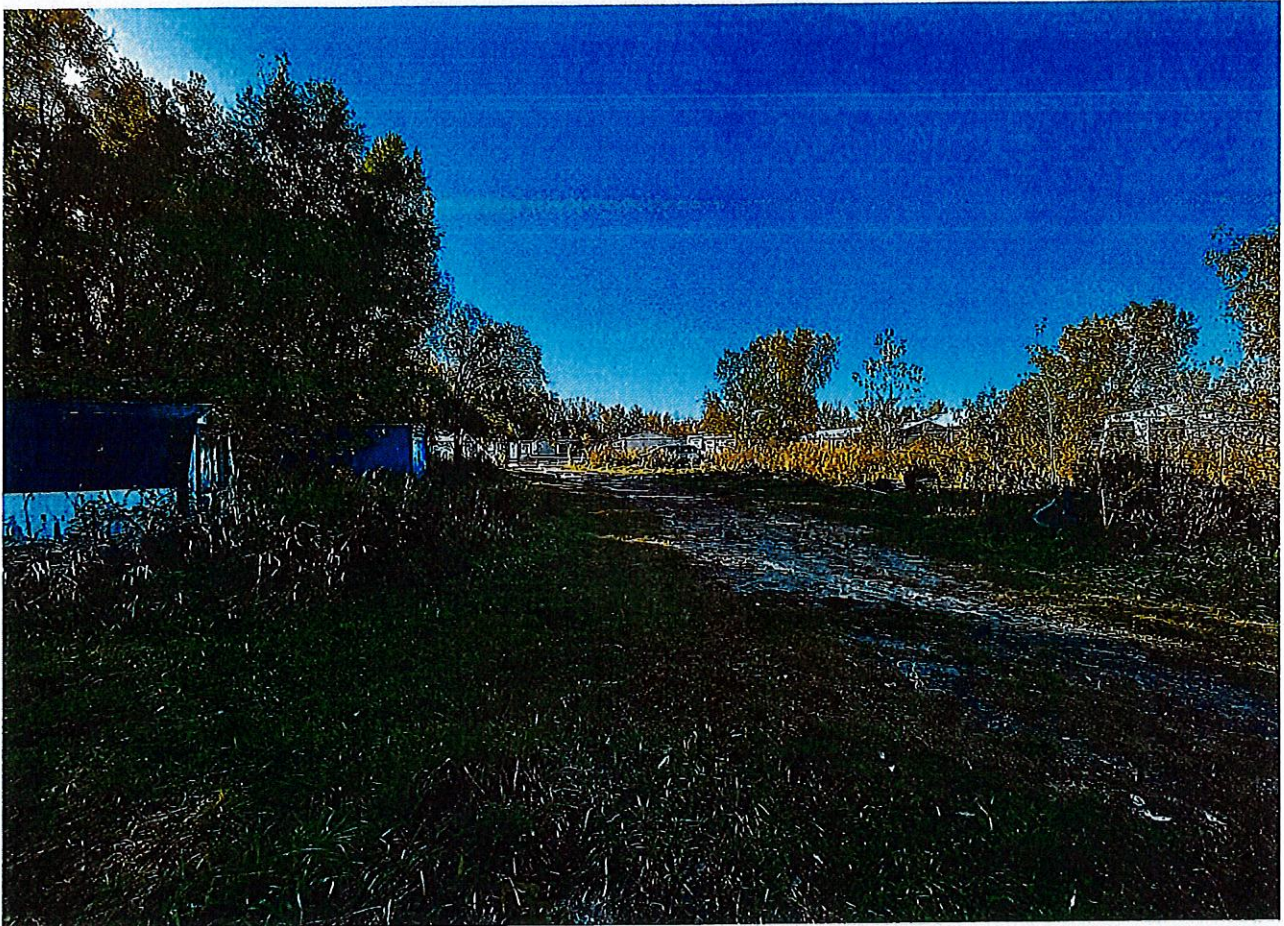
Enclosures

cc: Randy Reiman















A413510

Office of the County Recorder
Mille Lacs County Minnesota
Certified, Filed and/or Recorded on:
October 03, 2019 11:40 AM
Fee: \$46.00
Pages: 4
Return to:
CITY OF MILACA
255 FIRST STREET EAST
MILACA, MN 56353
G S V

RESOLUTION NO. 19 - 16

A RESOLUTION APPROVING A CONDITIONAL USE REQUEST TO HAVE VEHICLE SALES IN AN I-1 ZONING DISTRICT

WHEREAS, Randy Reiman is requesting a conditional use to have vehicle sales located at 420 2nd Street NE in the City of Milaca; and

WHEREAS, this property is located in an I-1 Light Industrial Zoning District and requires a conditional use to have vehicle sales; and

WHEREAS, the Milaca Planning Commission held a public meeting on March 11, 2019, to allow for public input regarding the conditional use request.

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby *grants* the conditional use to allow vehicles sales at 420 2nd Street NE with the conditions of:

1. A maximum of 5 unenclosed vehicles are for sale on the property
2. A maximum of 10 unenclosed vehicles total on the property
3. Must submit to the City of Milaca a copy of the State of MN vehicle sales license for the property listed above.

Adopted this 21st day of March, 2019.

Mayor Harold Pedersen

ATTEST

Tammy Pfaff, City Manager

THIS INSTRUMENT DRAFTED BY MARSHALL LIND, CITY OF MILACA BUILDING & ZONING OFFICIAL.

MILACA PLANNING COMMISSION

STAFF REPORT

Subject: 19-01 Conditional Use request

Applicant: Randy Reiman

Location: 420 2nd St. NE

Zoning: I-1 Light Industrial

Request: Vehicle Sales

Date of Public Hearing: March 11, 2019

Reported By: Marshall Lind

Application Submitted:

A conditional use application to conduct vehicle sales located in the I-1 Light Industrial District.

Comments:

The applicant is asking to have vehicle sales located in the I-1 Light Industrial District. Ordinance 156.042 I-1, Light Industrial District:

(A) Purpose. The industrial district is established to provide exemplary standards of development for industrial areas to insure compatibility with other land uses and to provide for industrial employment opportunities for residents of the community.

(F) Uses requiring a conditional use permit.

(3) Other manufacturing, processing, storage, or commercial uses determined by the Planning Commission or the City Council to be of the same general character as permitted uses above and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, oxidation, smoke, dust, odors, toxic or noxious matter, or glare or heat;

Ordinance 156.150 (D) The Planning Commission shall consider possible adverse effects of the proposed conditional use. Its judgement shall be based upon, but not limited to, the following factors:

- (1) Relationship to the city's growth management system/Comprehensive Plan;
- (2) The geographical area involved;
- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area; and
- (5) The demonstrated need for the use.

156.150 (G) For all Conditional Uses, the following conditions shall be met;

(1) The land area and setback requirements of the property containing the use or activity shall be established for the district.

(2) Where applicable, all city, state, and federal laws, regulations, and ordinances shall be complied with and all necessary permits secured.

(3) Adequate off-street parking and loading shall be provided in accordance with Ordinance 156.075.

(4) The proposed water, sewer, and other utilities shall be capable of accommodating the proposed use.

(5) The street serving the proposed use or activity shall be of sufficient design to accommodate the proposed use or activity, and the use or activity shall not generate such additional extra traffic to create a nuisance or hazard to existing traffic or to surrounding land uses.

(6) All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and drainage.

(7) All open and outdoor storage, sales, and service areas shall be screened from view from the public streets and from abutting residential uses or districts.

(8) All lighting shall be designed as to have no direct source of light visible from adjacent residential area or from the public street.

(9) The use or activity shall be properly drained to control surface water runoff.

(10) The architectural appearance and functional plan of the building and site shall not be as dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.

(11) Where Structures combine residential and non-residential uses, these uses shall be separated and provided with individual outside access and the uses shall not conflict in any manner.

Staff Recommendation:

The property is located in the I-1 Light Industrial Zoning District and the zoning ordinance does allow for storage or commercial uses determined by the Planning Commission or City the Council to be of the same general character as permitted uses.

The applicant stated that there would be five (5) vehicles at the most displayed for sale. He stated that he would be selling cars, trucks and motorcycles.

I would support granting the Conditional Use request if Planning Commission believes the business does not have any adverse effects on the property around it and that they feel it meets all of the requirements for the Conditional Use. My only recommendation would be to put a limit on the number of vehicles that would be allowed to be shown unenclosed on the property.

MILACA PLANNING COMMISSION

A MEETING OF THE PLANNING COMMISSION OF THE CITY OF MILACA WAS DULY HELD ON THE 11th DAY OF MARCH 2019, AT 255 1st ST. E. FOR THE PURPOSE OF PUBLIC HEARING AND REGULAR MEETINGS.

UPON ROLL CALL, THE FOLLOWING MEMBERS WERE PRESENT:

Scott Harlicker X Joel Millam X Sherie BillingsX Arla Johnson
Pam Novak

EX-OFFICIO MEMBERS:

Marshall Lind, Building Official/ Zoning Administrator X

Cory Pederson, City Council Liaison

Others Present:

None

Chairman Harlicker opened the public hearing for the request from Randy Reiman for a conditional use to have a vehicle sales business in the I-1 Light Industrial Zoning District.

With no comments, Chairman Harlicker closed the public hearing for the conditional use.

The Regular Planning Commission was called to order and roll call was taken.

Motion was made by Commissioner Billings to approve the minutes of the November 13, 2018 planning commission meeting. Motion was second by Commissioner Millam.

Motion **passed** unanimously

Commissioner Billings made the motion to approve the conditional use request from Randy Reiman to have vehicle sales located in the I-1 Light Industrial District with the following conditions:

1. Only 5 unenclosed vehicles for sale on the property.
2. A maximum of 10 unenclosed vehicles total on the property.
3. Must supply the City with a copy of the State of MN vehicle sales license with new address.

Commissioner Millam seconded the motion.

Discussion:

Lind stated that Mr. Reiman sold vehicles at his last location on 1st St. E.; since he has sold the property he is looking to have vehicle sales at his new location. The applicant stated he would only be selling a maximum of 5 vehicles at a time.

Commissioner Millam stated that Mr. Reiman buys vehicles that need to be fixed up, fixes them and then sells them.

Motion **passed** unanimously.

With no other business a motion to adjourn was made by Commissioner Millam, second by Commissioner Billings.

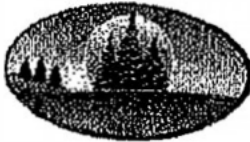
Motion **passed** unanimously

Minutes respectfully submitted by,

Marshall Lind

Marshall Lind
Zoning Administrator

Full minutes can be heard on tape on file



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

MINOR LOT SPLIT/COMBINATION APPLICATION

OWNER

OWNER NAME Josh Winter - Milaca Park, LLC

OWNER ADDRESS 350 State Hwy 7, Suite 224
STREET ADDRESS

Excelsior MN 55331
CITY STATE ZIP CODE

EMAIL: joshuawinter23@hotmail.com

TELEPHONE (62) 701-5876

PROPERTY

ADDRESS/LOCATION 410 2nd ST NE

LEGAL DESCRIPTION Parcel A parts of Sec. 25 T. 38
R 27 Mille Lacs County

CURRENT ZONING Commercial LOT AREA 4.92 Acres

APPLICANT INCLUDES:

- COMPLETED SURVEY BY CERTIFIED SURVEYOR
- NONREFUNDABLE FEE OF \$300 PLUS \$500 ESCROW

GENERAL REQUIREMENTS

- ALL RESIDENTIAL LOTS MUST BE 10,000 SQUARE FEET
- 80 FOOT MINIMUM WIDTH FOR LOTS BEING CREATED
- ALL LOTS MUST HAVE STREET FRONTAGE

*CITY WILL CONTACT YOU WHEN EXEMPTION CERTIFICATE IS COMPLETE

DATE RECEIVED _____ DATE PAID _____

J:\Share\Forms\Zoning\MINOR LOT SPLIT-COMBINATION APPLICATION.docx;J:\Share\Forms\Zoning\MINOR LOT SPLIT-COMBINATION APPLICATION.docx

www.cityofmilaca.org

Exemption Certificate

NAME OF OWNER: Milaca Park, LLC

NAME OF BUYER: *Randy Reiman*

ADDRESS OF OWNER: 350 State Hwy 7, Suite 224, Excelsior, Minnesota 55331

LEGAL DESCRIPTION OF EXISTING PARCEL(S) (ATTACH SURVEY):

LEGAL DESCRIPTION OF NEW PARCEL SPLIT OR COMBINED LOT(S) (ATTACH SURVEY):

SECTION 25 TOWNSHIP 33 RANGE 27

SURVEYOR'S NAME *Seth MAAROE*

OWNER'S SIGNATURE *[Signature]* DATE *8/1/24*

SURVEY OF PARCELS REQUIRED

I have reviewed the above lot split/combination request and find that:

The proposal meets all applicable requirements of the Zoning and Subdivision Ordinances and may be recorded without any additional review by the Planning Commission or City Council.


By: _____ Date: _____

Zoning Administrator

Original to be recorded with deed within six (6) months of the date approved. Failure to record within the six (6) month time period will make this Exemption Certificate null and void.

.\\Share\Forms\Zoning\MINOR LOT SPLIT-COMBINATION APPLICATION.docx;\\Share\Forms\Zoning\MINOR LOT SPLIT-COMBINATION APPLICATION.docx

www.cityofmilaca.org

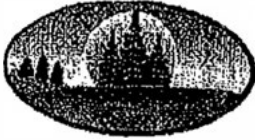
Certificate of Survey for Randy Nelson Douglas County Minnesota	Parts of Douglas County Minnesota		State of Minnesota County of Douglas City of State of Minnesota County of Douglas City of	Date No. Name Address City State Zip
<p style="text-align: center;">SECTION 1</p> <p>...</p> <p style="text-align: center;">SECTION 2</p> <p>...</p> <p style="text-align: center;">SECTION 3</p> <p>...</p>				



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Date: 5/14/2024

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

VARIANCE APPLICATION

Application is hereby submitted for Variance (Detailed Description of Variance -attach if necessary)
Parcel A Sec. 25 T. 38 R 27

ADDRESS OF PROPERTY 410 2nd St NE

PROPERTY IDENTIFICATION NUMBER 21- _____

OWNER NAME Josh Winter - Milaca Park LLC

OWNER ADDRESS 350 State Hwy 7, Suite 224

STREET ADDRESS

Excelsior MN 55331

CITY STATE ZIP CODE

TELEPHONE (612) 701-5876

EMAIL ADDRESS joshuawinter23@hotmail.com

APPLICANT NAME Randy Raiman

APPLICANT ADDRESS 410 2nd St NE Home 280 3rd Ave SE

STREET ADDRESS

Milaca MN 56353

CITY STATE ZIP CODE

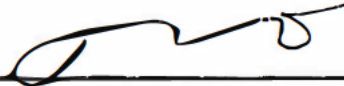
TELEPHONE () _____

EMAIL ADDRESS _____

THE FOLLOWING INFORMATION IS SUBMITTED IN SUPPORT OF THIS APPLICATION:

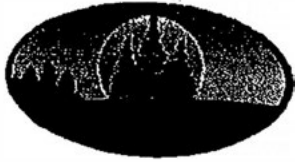
- COMPLETED APPLICATION FOR VARIANCE
- FEE OF \$400.00
- LEGAL DESCRIPTION OF PROPERTY ATTACHED
- DEPENDING ON THE VARIANCE REQUESTED, THE FOLLOWING MAY BE REQUIRED:
 - 8 COPIES OF SITE PLAN
 - 8 COPIES OF SIGN PLAN
 - 8 COPIES OF ANY OTHER APPROPRIATE PLANS OR DRAWINGS
- A NARRATIVE EXPLAINING THE PURPOSE OF THE REQUEST, THE EXACT NATURE OF THE VARIANCE AND THE JUSTIFICATION OF THE REQUEST (ATTACH SHEET IF NECESSARY)
- OTHER _____

I FULLY UNDERSTAND THAT ALL OF THE ABOVE REQUIRED INFORMATION MUST BE SUBMITTED AT LEAST 15 DAYS PRIOR TO THE PLANNING COMMISSION MEETING TO ENSURE REVIEW BY THE PLANNING COMMISSION ON THAT DATE.

OWNER'S SIGNATURE 
DATE 8/1/24
COMMENTS/REVISIONS _____

For more information on Variances, go to <https://codellibrary.ami.legal.com/codes/milaca/latest/overview> and search for Chapter 156

RECEIVED BY:  9-17-2024
CITY MANAGER SIGNATURE/ZONING ADMINISTRATOR DATE



CITY OF
MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

September 24, 2024

Milaca Park, LLC
Attn: Josh Winter
350 State Hwy 7 Suite 224
Excelsior MN 55331

Dear Milaca Park, LLC:

This letter is to advise you the city is extending the deadline on your variance request, per State statute 15.99, an additional 60 days beyond the original 60 days because the city needs more time to process the request since we do not have complete information at this time. The application was received on August 1, 2024. The new deadline is November 30, 2024.

If you have any questions in regard to this notice, please contact me.

Thank you,

Tammy Pfaff
City Manager
City of Milaca

Cc: Randy Reiman