

**CITY OF MILACA
COUNCIL MINUTES**

October 17, 2024

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Police Chief Quinn Rasmussen, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Dan Hollenkamp, Tim & Karen Poorker, Rich Higgins, Andy & JoJean Ziegler, Mike Talberg, and Chris Carlson

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. Mayor Dillan stated there were a couple of additions. Under #5 Consent Agenda add f. 3rd Quarter Financial Reports and under #13 New Business add 13 d. Special Event Application from Chamber of Commerce for Tree Lighting November 29, 2024. With no further discussion, all in favor of the approval of the amended agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda. Larsen made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing: None

Requests and Communications - None

Ordinances and Resolutions

Ord. #532 Amending Chapter 115 Peddlers, Solicitors and Transient Merchants by Adding Mobile Food Units-Second Reading- Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Johnson. No further discussion. All in favor of the second reading. Ordinance #532 passes.

Ordinance #533 Amending Chapter 34 Fee Schedule Second Reading – Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Gahm. No further discussion. All in favor, Ordinance #533 Amending Chapter 34 Fee Schedule passes.

Ordinance #534 Amending Chapter 33.20 Criminal History License Background Investigations-(Waive Second Reading) Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. No further discussion. All in favor, Ordinance #534 Amending Chapter 33.20 passes.

Resolution #24-33 Summarizing Ord. #532- Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #24-33 passes.

Resolution #24-34 Summarizing Ord. #533- Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor. Resolution #24-34 passes.

Resolution #24-35 Summarizing Ord. #534- Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. No further discussion. All in favor. Resolution #24-35 passes.

Reports of Departments, Boards and Commissions

City Manager – City Manager Pfaff updated council on the HUD Federal Grant. So far, \$811,000.00 has been submitted and with the \$307,000 approval tonight, we will get all of this in a 5 day turn around. We will be meeting with the contractors and engineers to see when the paving will take place. A newsletter will be sent to all the residents along that corridor updating them on this project. Any additional expenses next spring would be on the contractor. Mayor Dillan commented they would like to see it paved this year.

Police – Chief Rasmussen stated their two new squad cars came in. They have had a full time position posted for a few weeks now but no applicants yet. Open until November 4 and then reopen after that if we don't receive anything.

Parks –

Public Works - Pay Request #3 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$165,584.17 for 2024 Street Improvements Project. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Gahm. No further discussion. All in favor of Pay Request #3 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$165,584.17 for 2024 Street Improvements Project. Motion passes.

Public Works - Pay Request #4 to Northern Lines Contracting in the amount of \$307,217.68 for 110th Avenue Improvements Project: Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor of Pay Request #4 to Northern Lines Contracting in the amount of \$307,217.68 for 110th Avenue Improvements Project. Motion passes.

Liquor Store –

Fire Department – Resolution #24-36 Opting to Increase Benefit Level for Firefighters Who Are Vested in Statewide Volunteer Firefighter Plan. City Manager Pfaff stated there is no contribution requirement from the city part so the \$6,800 is just fine. Mayor Dillan called for a motion to approve. Motion made by Muller, seconded by Larsen. No further discussion. All in favor. Resolution #24-36 passes.

Planning and Zoning –

Airport – Clear Zone Acquisition Plan (CZAP). City Manager Pfaff stated this is the contract to get that plan going. Mayor Dillan called for a motion for approval. Motion by Muller, seconded by Johnson. Pfaff further stated that this is a requirement for those clear end zones for the airport runways. And when

we do this project, it gives us 10 points extra on any grant applications that we submit. No further discussion. All in favor. Motion to approve Clear Zone Acquisition Plan passes.

Airport- Lot Lease Fees- City Manager Pfaff stated the city is currently at \$675 for lot lease. Mayor Dillan stated it was pretty comparable. City Manager Pfaff asked if the council wanted to increase it a dollar amount or a percentage each year? Mayor Dillan stated he likes how Mora does it with a percentage. City Manager Pfaff asked if they wanted a 5% or 10% increase each year? Muller asked if we had a list of the square footage of the hangars but City Manager Pfaff stated she did not. Muller stated that a 60x60 and if you go by Cambridge's rates, that would be \$612 for 3600 square feet hangar so we are right in with Cambridge right now so I would say to increase by a percentage. Mayor Dillan stated he likes 5% . Mayor Dillan stated this wouldn't be set in stone and that we could change it if needed to be. Mayor Dillan called for a motion to approve a 5% increase each year to airport lot leases. Motion by Johnson, seconded by Gahm. No further discussion. All in favor. Motion passes.

Committees

Budget:

EDC:

New Business

Calling for a Special Meeting in November to Canvass the 2024 Election Results – Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Gahm. City Manager Pfaff stated we were kind of looking at November 14, Thursday. 5:30 pm here at city hall. No further discussion. All in favor of Special Meeting for November 14, at 5:30 p.m. passes.

Call for a Public Hearing to Approve Final Layout for SP 4801-26 Hwy 23 Project (November 25, 26 or 27, 2024)- Mayor Dillan asked if there was a reason for these dates and City Manager Pfaff stated these dates fall within the guidelines of the state. Discussion led to date of Monday, November 25 at 5:30 p.m. at city hall. City Manager Pfaff stated that at this meeting they will be discussing the project in detail and the city's financial responsibility and costs. Mayor Dillan called for a motion to approve meeting date of Monday, November 25 at 5:30. Motion made by Gahm, seconded by Muller. No further discussion. All in favor. Motion passes.

Resolution #24-37 Regarding the Administration of the MN Cannabis Law- Mayor Dillan called for a motion for approval. Motion by Gahm, seconded by Larsen. Mayor Dillan asked City Attorney Damien to clarify this. City Attorney Damien stated that when the legislature legalized cannabis, it gave the counties the authority to regulate cannabis laws and the cities, if they chose to, could regulate themselves, or delegate that authority to the county. We are not just talking about the enactment of the laws but the enforcement and background checks and compliance checks and all that sort of stuff. By passing this, the City of Milaca is choosing to give the delegation of the authority to the county to do the regulating and work on the enforcement. Each city that does chose to delegate does have input going forward and how the regulation takes place. If the city wants to regulate, it can but there is the expense of the time and staff time and things like that will go into it. The consensus of other cities is this is the best way to go to be consistent across the board and the cities will continue to have input moving forward. No further discussion. All in favor of Resolution #24-37 Regarding the Administration of the MN Cannabis Law. Motion passes.

Special Event Application from Chamber of Commerce for Tree Lighting November 29- Mayor Dillan called for a motion for approval. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Special Event Application for Tree Lighting passes.

Miscellaneous

Council Comments

Mayor Dillan stated that tomorrow night is the Rum River Community Foundation Oktoberfest at the Golf Course.

Our empowering small cities grant had a booth at the big block homecoming party and had a lot of interesting ideas. Tom had his students at the University compile the results from that and from the other football game.

Also, we will be having a meeting with all the land owners and business owners near the Milaca Junction and start looking at a plan so we can see what we can do to make this work and get this moving forward.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Gahm, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 6:55 p.m.



Mayor Dave Dillan

Attest:



Tammy Pfaff, City Manager