

CITY OF MILACA
CITY COUNCIL MEETING
COUNCIL AGENDA-REVISED
OCTOBER 17, 2024
6:30 P.M.

1. Call Meeting to Order _____ p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan____ Council Members; Ken Muller____ Norris Johnson____ Lindsee Larsen____
Laurie Gahm____ Absent;_____
4. **Approval of Agenda** MB__2nd__AIF__O__
5. **Consent Agenda** MB__2nd__AIF__O__
 - a. Approval of the Minutes –September 19 and Special Council Meeting September 25
 - b. Approval of Bills
 - c. Resolution #24-30 Assessing Lawnmowing-530 3rd Ave NW
 - d. Resolution #24-31 Assessing Unpaid Water and Sewer Bills
 - e. Resolution #24-32 Assessing Unpaid Fire Calls
 - f. 3rd Quarter Reports – added to Agenda
6. **Open Forum**
7. **Public Hearing**
8. **Requests and Communications**
9. **Ordinances and Resolutions**
 - a. Ord. #532 Amending Chapter 115 Peddlers, Solicitors and Transient Merchants by Adding
Mobile Food Units-Second Reading MB__2nd__AIF__O__
 - b. Ord. #533 Amending Chapter 34 Fee Schedule-Second Reading MB__2nd__AIF__O__
 - c. Ord. #534 Amending Chapter 33.20 Criminal History License Background
Investigations-(Waive Second Reading) MB__2nd__AIF__O__
 - d. Resolution #24-33 Summarizing Ord. #532 MB__2nd__AIF__O__
 - e. Resolution #24-34 Summarizing Ord. #533 MB__2nd__AIF__O__
 - f. Resolution #24-35 Summarizing Ord. #534 MB__2nd__AIF__O__
10. **Reports of Departments, Boards and Commissions**
 - a. City Manager
 - b. Police
 - c. Parks –
 - d. Public Works- Pay Request #3 to OMG Midwest, dba Minnesota Paving & Materials
\$165,584.17 for 2024 Street Improvement Project MB__2nd__AIF__O__

- e. Public Works-Pay Request #4 to Northern Lines Contracting, Inc. \$307,217.68
for 110th Ave Improvements Project MB__2nd__AIF__O__
- f. Liquor Store-
- g. Fire Department- Resolution #24-36 Opting to Increase the Benefit Level for
Firefighters who are Vested in Statewide Volunteer Firefighter Plan MB__2nd__AIF__O__
- h. Planning and Zoning –
- i. Airport- Clear Zone Acquisition Plan (CZAP) MB__2nd__AIF__O__
- j. Airport Lot Lease Fees (Handout) MB__2nd__AIF__O__
- 11. **Committees**
 - a. Budget
 - b. EDC
- 12. **Unfinished Business**
- 13. **New Business**
 - a. Calling a Special Meeting in November to Canvass 2024 Election Results (Nov. 15 Deadline) MB__2nd__AIF__O__
 - b. Call for a Public Hearing to Approve Final Layout for SP 4801-26 Hwy 23 Project (November
25, 26 or 27, 2024) MB__2nd__AIF__O__
 - c. Resolution #24-37 Regarding the Administration of the MN Cannabis Law MB__2nd__AIF__O__
 - d. Special Event Application from Chamber of Commerce for Tree Lighting November 29 MB__2nd__AIF__O__
- 14. **Miscellaneous**
- 15. **Council Comments**
- 16. **Adjournment** Time_____ MB__2nd__AIF__O__

§ 30.19 ORDER OF BUSINESS; AGENDA

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA
COUNCIL MINUTES
September 19, 2024**

Pledge of Allegiance

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Police Chief Quinn Rasmussen, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Dan Hollenkamp, Tim & Karen Poorker, Rich & Kate Higgins, Kody Nelson and Justin Ingall

Approval of Agenda

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Muller. With no further discussion, all in favor of the approval of the agenda; motion passes.

Approval of Consent Agenda

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – Special Council Meeting August 12, 2024 and Regular Council Meeting August 15, 2024
- b. Approval of Bills
- c. Resolution #24-27 Lawnmowing Assessment
- d. Resolution #24-28 Approving 2024 Liquor/Tobacco/THC License for Firehouse Bar & Grill

Muller made a motion for approval of Consent Agenda, seconded by Gahm. No further discussion. All in favor of the Consent Agenda; motion passes.

Citizen Open Forum

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

Public Hearing: None

Requests and Communications - None

Ordinances and Resolutions

Ord. #532 Amending Chapter 115 Peddlers, Solicitors and Transient Merchants by Adding Mobile Food Units-First Reading. Mayor Dillan called for a motion for approval. Motion by Johnson, seconded by Larsen. Mayor Dillan stated he had a question that was cleared by City Manager Pfaff today and that was that we previously had a permit for food trucks, but that we are just adding some things and getting it cleaned up. Mayor Dillan asked if the council wanted to set a limit to the licenses. For example, if they get a year license, do we limit the days or is it unlimited, once a month, twice a month? Same with six months. Johnson stated that he thinks it would kind of work itself out as some businesses would be seasonal and go to different towns. He thought it would be self-limiting. Muller stated that he didn't think you should do monthly. Mayor Dillan stated this was the first reading so we want to keep unlimited. Mary Mickelson stated that we wanted to add some language in there that if there was an event, that the vendor would need to ask if they could be there. And that these food trucks have a license from the State of Minnesota and that a background check is conducted on the individual. She further stated that the fine has been increased as well. No further discussion. All in favor of the first reading, unlimited days and additions, Ordinance #532 First Reading passes.

Ordinance #533 Amending Chapter 34 Fee Schedule First Reading – Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Gahm. Johnson asked how this compares. City Manager Pfaff stated it was just \$50.00 so we've expanded it to the 6 month and one year. No further discussion. All in favor, Ordinance #533 Amending Chapter 34 Fee Schedule First Reading passes.

Reports of Departments, Boards and Commissions

City Manager – There is a company down by Pease that for four weeks for \$158 we could potentially post information for the Milaca Junction Addition ads on this digital sign. I am just asking council if they want to do this now or wait to see if we get response from the other sign that will go up. Muller asked if this was in lieu of the other sign and Mayor Dillan stated this was in addition. Mayor Dillan asked if this could be EDC funds. He also stated that timing is important as far as travelers. Deciding on the time (dates) could be determined later. Johnson made a motion to approve the four weeks advertising and to set a time for the advertising. Seconded by Gahm. Mayor Dillan asked if it had to be a consecutive four weeks and City Manager Pfaff stated yes. No further discussion. All in favor of advertising on the digital sign. Motion passes.

Police – Chief Rasmussen stated LETG was acting up so he could not get a report printed for this month. There would be 2 squads coming to get outfitted in the next couple weeks. Officer Barros is back to help being the power car.

Parks – Acoustic Proposal for Gorecki Center – City Manager Pfaff stated that when Dorothy Gorecki was in the Gorecki Center for the Rum River Community Foundation fundraiser, she commented about how hard it was to hear in there when the building is full of people and we should get more acoustic panels put in. We contacted a company to come in and give us a proposal on how to get better sound. The funds would come out of 216. Fund 216 has earned to date in interest is \$2578. In the fund it has \$189,704. Just want to get approval from council to add more acoustic panels.

Mayor Dillan called for a motion to approve adding more acoustic panels. Motion made by Larsen, seconded by Johnson. Johnson stated that he would like to see some historical photos down in there and maybe that could act as a soft surface and help buffer the sound. Maybe the cost to print those photos were be comparable to the acoustic panels. No further discussion. All in favor of acoustic panels and pictures. Motion passes.

Public Works - Pay Request #2 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$190,253.65 for 2024 Street Improvements Project. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor of Pay Request #2 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$190,253.65 for 2024 Street Improvements Project. Motion passes.

Public Works - Pay Request #3 to Northern Lines Contracting in the amount of \$312,465.69 for 110th Avenue Improvements Project: Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. City Manager Pfaff stated that we are finally in the HUD program and we are submitting expenditures to date. No further discussion. All in favor of Pay Request #3 to Northern Lines Contracting in the amount of \$312,465.69 for 110th Avenue Improvements Project. Motion passes.

Public Works- Pay Request #3 Final to ACM, LLC \$17,586.84 for Liquor Store Access Road Project. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Pay Request #3 Final to ACM, LLC in the amount of \$17,586.84 for Liquor Store Access Road Project. Motion passes.

Liquor Store –

Fire Department – Fire Chief Jesse Gerads stated they got their building and concrete fixed so they should be done with the draining issues. Put down spouts and a new storm sewer. And we will be putting up 3 flag poles on the west side of the building. There will be a 70’ pole in the middle and two 40’ poles on the side. Our pumpkin open house is October 12 and October 14 is our council/members open house night.

Planning and Zoning –

Airport – City Manager Pfaff stated there will be a Poker Run out at the airport tomorrow and she would be there from 8 am to about 10 am.

Committees

Budget:

EDC:

New Business

Calling for a Special Meeting for 2025 Preliminary Budget – Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Johnson. City Manager Pfaff stated we were kind of looking at September 25. Wednesday. 5:00 pm here at city hall. Gahm stated that was going to be a little tight for her as she doesn’t get back until 5 pm. Would 5:30 pm be better and Gahm stated it would. No further discussion. All in favor of Special Meeting for September 25, at 5:30 p.m. passes.

November, December 2024 and January 2025 Council Meeting Change Dates – Mayor Dillan stated that he is coaching basketball and he has games on these days of council and would like to move these dates back one date. November 20, December 18 and January 15, all at 6:30 p.m. Larsen made a motion to

approve, seconded by Gahm. No further discussion. All in favor. Motion passes to move council dates to November 20, December 18 and January 15 at 6:30 p.m.

Donation for Kody Nelson – Eagle Scout project – Kody Nelson was present and stated he would like to put 3 grills down in Reck Park and 1 in Trimble Park. So there would be one by the Lions Shelter and one by the equipment shelter and one by the splash pad center and one by the open center by the park memorial. Depending on the amount raised, they would be either steel grills or stainless steel grills. He has talked with Gary and Gary suggested Trimble Park as well. They would be on a 2x2 foot concrete pad drilled in and the grill would have adjustable grates. He has raised \$1,200 which is almost enough for steel grills. Steel grills would be \$1,400 but his goal is \$2,700 for stainless steel grills as they last twice as long. Kody stated if the council wanted to donate the \$200, he would get the steel grills and they would last 5-10 years before rusting out. If he gets stainless steel grills, they would last 15 plus years. Kody stated over MEA weekend he is putting cement down and then once that dries and depending on when I get the grills, the next week or end of October, beginning of November depending on snow and rain and things like that. Kody stated that so far the people that have donated are: Teals, Mille Lacs Disposal, First National Bank, my family, Baas Construction, Heggies Pizza, CD Mechanical, Arrow Building Center, they have donated the concrete, and so far that is a total of \$1,220 donated to my project.

Mayor Dillan asked where we were at as far as donating. City Manager Pfaff stated we could not donate but we would look into our gambling funds and see if there are any possibilities and she would check with the state auditors and our attorney just to make sure we are doing this correctly.

Miscellaneous

City Manager Pfaff stated that she would just like to let the public know that this new council table was free. All we had to do was go down to St. Paul and pick them up. Our Public Works went to pick them up and assembled them here.

Council Comments

Laurie Gahm just wanted to welcome Firehouse Bar & Grill.

Ken Muller just wanted to say once again how nice the parks are looking and he will keep saying it because they keep looking nice.

City Manager wanted to thank Gary for all his hard work in looking for all these deals and he has saved the city thousands of dollars.

Mayor Dillan updated the council on the Empowering Small Cities Grant. He stated there was an event at the Pizza Bowl at the first home football game. We asked residents what they want to see in 5-10 years, what would make you move back to Milaca, etc. We got good input. We are following up again on October 4 at Homecoming. We will have some trivia and candy to hand out. We will then tally information from the Pizza Bowl night and Homecoming night and see what we come up with.

Mayor Dillan stated Tom Fisher, Phil Gravel, (our city engineer) and himself met Zoom to come up with creative ideas for the Milaca Junction Addition. They are looking at the area from Hwy 169 to Hwy 23 to County Road 2 to the new property – that big chunk of land. The whole area. Contacting owners for long range and short range plans. The amount of the grant from the University is \$5,000.00 to be used for these activities like the candy we purchase and if we host an open house here, those expenses would be covered.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Johnson, seconded by Gahm to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:07 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

CITY OF MILACA
SPECIAL COUNCIL MINUTES
September 25, 2024

Call to Order Roll Call

Mayor Dillan called the meeting of the Milaca City Council to order at 5:30 p.m.

Pledge of Allegiance

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen, and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Assistant City Clerk Deloris Katke, Communications Specialist Mary Mickelson, City Attorney Damien Toven

Others present: Chloe Smith, Joseph Witte

Mayor Dillan stated this meeting was to discuss the 2025 Preliminary Budget and proposed 2025 tax levy.

City Manager stated that from the work session from August 12, 2024, the only changes to the proposed 2025 budget are as follows:

Small Cities Transportation Aid came in at \$53,610 and this will be under Other State Aid Grants. This will be offset by Public Works Streets as this is what it can be used for. No other revenues were changed. Councilmember Johnson asked if this was additional revenue that they had not counted on before and City Manager Pfaff stated correct.

Police Department – The only addition was \$6,000 for the additional hire to get them back up to 6.

Public Works – changes to wages and benefits and auto expense. In the Improv. Other Than Bldgs/Streets, etc. you will see the \$53,610 from the State Transportation Aid.

Parks – changes to wages and benefits were reduced.

Airport – changes to wages were reduced. That did increase a little bit because the allocation was changed.

Water Rate Study – We will have a couple of meetings with them and on November 20 they will present the study to the council. Mayor Dillan stated this study was necessary for the water tower project. City Manager Pfaff stated we will have a \$1.5 million water tower rehabilitation project coming up in 2027. 2027 will have the roundabout and the Hwy 23 corridor and 5 areas of water/sewer mains that will be replaced in that project. We will have over \$700,00 invested in that improvement as well. We need to make sure our water/sewer rates are in line with all this.

We will get on the project priority list for the water tower and we should get a 1% interest rate for the PFA funding. If anything happens with the development property, we would have to look a spending down water revenue funds to accommodate those projects to get water/sewer installed. All the fill that has been put out there has been free from the airport project.

Water – changes to wages and benefits reduction. With our new meters, EDP, Software and Design went up just because of all the support that comes with everything being digital now. Dues and subscriptions were increased a little bit as well.

You would spend down cash \$86,227.00. You would spend down more cash for the Milaca Junction Addition water/sewer extension.

Sewer – changes to wages and benefits reduced.

From our work session in August, our CIP is down drastically. There will be no big purchases. The fire truck that was over \$800,000 but we should be paying for that this year. They will be short but they may be able to get Charitable Gambling funds to help.

Liquor Store – revenue is down.

Deputy Registrar – they are holding steady. Revenue is down a little but they may pick that back up again.

From our work session in August, our levy was originally 8.01%. Council reduced it \$41,107 which then created a 4.9% levy. Lowered by \$11,107 in Transition Aid and council reduced an additional \$30,000.

In the CIP – we have the \$62,162 for bullet-proof glass in the PD and reception area, \$15,000 street maintenance, \$35,000 sealcoating, \$45,000 boiler replacement at PW. Nothing in Parks or Police. The only thing under water would be the engineers estimate to put water and sewer into the Milaca Junction Addition. Sewer jetting is ongoing. The \$12,500 from state grants for airport is for the card reader and the CZAP study which is required to keep and get 10 points on the applications for our state grants to keep coming in. Fire Department has the \$864,890 for their fire pumper truck.

City Manager asked if the council wanted to increase airport lot leases. It was the consensus to get other information from other airports to see what their rates are.

Mayor Dillan stated that the shelter should be placed in the Veterans Memorial Park from the donations.

Councilmember Muller stated it would be interesting to see if the airport road improvement will help with airport leases.

Equipment Reserve Balances are: \$6,325 Airport, \$111,520 Parks, \$113,000 Police and Fire is at \$548,622 which will get used on their new pumper truck. Then there is a small one for Park Improvement Reserve of \$6,726.61.

Councilmember Johnson questioned if the \$53,610.00 Transportation Grant could help reduce the levy? City Manager stated no because it was an offset. Councilmember Johnson would like to see if the \$53,610 could be used for something that was budgeted for and help reduce the levy. City Manager Pfaff stated that it must be used on streets.

City Manager further stated that you don't want to reduce the cash spending and get that too low. You have to be careful of that. She further stated that LGA could be cut, or even not receive any at all, and should that happen, you will need to spend down cash and again, you need to be careful of that.

Mayor Dillan mentioned that the money that Gary has saved the city from equipment that he has bought has been great. City Manager Pfaff thanked Gary and the PW staff for their hard work in saving the city money.

Resolution #24-29 – Resolution Approving the Preliminary 2025 Budget and Proposed 2025 Tax Levy - Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Gahm. No further discussion. All in favor, Resolution #24-29 passes.

New Business:

Call for a Public Hearing on December 18, 2024, at 6:30 p.m. for Truth and Taxation: Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Johnson. No further discussion. Motion to call for a Public Hearing on December 18, 2024, at 6:30 p.m. for Truth and Taxation passes.

Adjourn:

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Gahm to adjourn. All in favor, motion to adjourn passes. Meeting adjourned at 6:14 p.m.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51716	09/20/24	ACM, LLC	193806303-3	1	200-46500-530	17,586.84	17,586.84	ACCESS ROAD PROJECT REQUEST #3 FINAL
Total 51716:							17,586.84	
51717	09/20/24	MINNESOTA PAVING AND MATE	193806371	1	101-43000-530	190,253.65	190,253.65	2024 STREET IMP-PAYMENT REQUEST #2
Total 51717:							190,253.65	
51718	09/20/24	NORTHERN LINES CONTRACTI	193806178-3	1	501-43100-405	312,465.69	312,465.69	110TH AVE PAY REQUEST #3 AIRPORT ROAD
Total 51718:							312,465.69	
51719	09/20/24	TENVOORDE FORD, INC.	F258176	1	101-42110-550	43,930.94	43,930.94	2025 FORD INTERCEPTOR-1FM5K8AB3SGA131
51719	09/20/24	TENVOORDE FORD, INC.	F258176	2	101-42110-550	43,930.94	43,930.94	2025 FORD INTERCEPTOR-1FM5K8AB3SGA236
Total 51719:							87,861.88	
51720	09/25/24	AMERICAN BOTTLING CO.	4851500912	1	609-49750-254	384.60	384.60	NA
Total 51720:							384.60	
51721	09/25/24	BERNICKS	10261418	1	609-49750-252	1,022.40	1,022.40	BEER
51721	09/25/24	BERNICKS	10261418	2	609-49750-254	24.60	24.60	NA
51721	09/25/24	BERNICKS	10261419	1	609-49750-254	100.40	100.40	NA
51721	09/25/24	BERNICKS	10263989	1	609-49750-252	1,091.95	1,091.95	BEER
51721	09/25/24	BERNICKS	10263989	2	609-49750-253	55.40	55.40	WINE
51721	09/25/24	BERNICKS	10263990	1	609-49750-254	16.80	16.80	NA
51721	09/25/24	BERNICKS	10267022	1	609-49750-252	1,247.10	1,247.10	BEER
51721	09/25/24	BERNICKS	10267023	1	609-49750-254	106.56	106.56	NA
Total 51721:							3,665.21	
51722	09/25/24	BREAKTHRU BEVERAGE MN B	117593680	1	609-49750-252	285.00	285.00	BEER
Total 51722:							285.00	
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117595999	1	609-49750-254	204.03	204.03	NA
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117595999	2	609-49750-253	80.00	80.00	WINE
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117595999	3	609-49750-251	2,207.99	2,207.99	LIQUOR
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117595999	4	609-49750-333	38.24	38.24	DELIVERY
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117705599	1	609-49750-253	360.00	360.00	WINE
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117705599	2	609-49750-251	1,558.65	1,558.65	LIQUOR
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117705599	3	609-49750-333	31.45	31.45	DELIVERY
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117815002	1	609-49750-251	1,542.15	1,542.15	LIQUOR
51723	09/25/24	BREAKTHRU BEVERAGE MN W	117815002	2	609-49750-333	25.90	25.90	DELIVERY
Total 51723:							6,048.41	
51724	09/25/24	C & L DISTRIBUTING CO.	1971545	1	609-49750-251	48.00-	48.00-	CREDIT LIQUOR
51724	09/25/24	C & L DISTRIBUTING CO.	1971545	2	609-49750-252	4,933.45	4,933.45	BEER
51724	09/25/24	C & L DISTRIBUTING CO.	1971545	3	609-49750-253	117.80	117.80	WINE
51724	09/25/24	C & L DISTRIBUTING CO.	1971545	4	609-49750-254	140.95	140.95	NA
51724	09/25/24	C & L DISTRIBUTING CO.	1973554	1	609-49750-259	956.25	956.25	OTHER FOR RESALE
51724	09/25/24	C & L DISTRIBUTING CO.	1974991	1	609-49750-251	64.00	64.00	LIQUOR
51724	09/25/24	C & L DISTRIBUTING CO.	1974991	2	609-49750-252	8,235.75	8,235.75	BEER
51724	09/25/24	C & L DISTRIBUTING CO.	1974991	3	609-49750-253	94.50	94.50	WINE
51724	09/25/24	C & L DISTRIBUTING CO.	1974991	4	609-49750-254	184.80	184.80	NA
51724	09/25/24	C & L DISTRIBUTING CO.	1979164	1	609-49750-252	6,296.35	6,296.35	BEER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51724	09/25/24	C & L DISTRIBUTING CO.	1979164	2	609-49750-254	194.80	194.80	NA
51724	09/25/24	C & L DISTRIBUTING CO.	2692000636	1	609-49750-252	10.82-	10.82-	CREDIT BEER
51724	09/25/24	C & L DISTRIBUTING CO.	2692000636	2	609-49750-253	2.35-	2.35-	CREDIT WINE
51724	09/25/24	C & L DISTRIBUTING CO.	2692000636	3	609-49750-254	1.75-	1.75-	CREDIT NA
51724	09/25/24	C & L DISTRIBUTING CO.	2692000650	1	609-49750-252	40.80-	40.80-	CREDIT BEER
Total 51724:							21,114.93	
51725	09/25/24	CRYSTAL SPRINGS ICE	1260	1	609-49750-259	188.96	188.96	OTHER FOR RESALE
51725	09/25/24	CRYSTAL SPRINGS ICE	1260	2	609-49750-333	4.00	4.00	DELIVERY
Total 51725:							192.96	
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2277577	1	609-49750-251	105.20	105.20	LIQUOR
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2277577	2	609-49750-252	14,451.10	14,451.10	BEER
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2277577	3	609-49750-254	51.40	51.40	NA
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2277577	4	609-49750-259	1,740.00	1,740.00	OTHER FOR RESALE
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2281048	1	609-49750-252	46.55-	46.55-	CREDIT BEER
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2283063	1	609-49750-252	43.00-	43.00-	CREDIT BEER
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2285889	1	609-49750-251	420.80	420.80	LIQUOR
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2285889	2	609-49750-252	7,087.20	7,087.20	BEER
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2285889	3	609-49750-254	176.35	176.35	NA
51726	09/25/24	DAHLHEIMER DISTRIBUTING C	2285889	4	609-49750-259	731.00	731.00	OTHER FOR RESALE
Total 51726:							24,673.50	
51727	09/25/24	GRANITE CITY JOBBING	405244	1	609-49750-259	31.52-	31.52-	CREDIT OTHER FOR RESALE
51727	09/25/24	GRANITE CITY JOBBING	410911	1	609-49750-256	314.35	314.35	TOBACCO
51727	09/25/24	GRANITE CITY JOBBING	410911	2	609-49750-254	8.76	8.76	NA
51727	09/25/24	GRANITE CITY JOBBING	410911	3	609-49750-259	249.05	249.05	OTHER FOR RESALE
51727	09/25/24	GRANITE CITY JOBBING	410911	4	609-49750-333	10.00	10.00	DELIVERY
51727	09/25/24	GRANITE CITY JOBBING	412370	1	609-49750-256	224.74	224.74	TOBACCO
51727	09/25/24	GRANITE CITY JOBBING	412370	2	609-49750-259	191.30	191.30	OTHER FOR RESALE
51727	09/25/24	GRANITE CITY JOBBING	412370	3	609-49750-254	17.93	17.93	NA
51727	09/25/24	GRANITE CITY JOBBING	412370	4	609-49750-333	10.00	10.00	DELIVERY
51727	09/25/24	GRANITE CITY JOBBING	413749	1	609-49750-256	425.80	425.80	TOBACCO
51727	09/25/24	GRANITE CITY JOBBING	413749	2	609-49750-259	240.44	240.44	OTHER FOR RESALE
51727	09/25/24	GRANITE CITY JOBBING	413749	3	609-49750-333	10.00	10.00	DELIVERY
Total 51727:							1,670.85	
51728	09/25/24	JOHNSON BROTHERS LIQUOR	106664	1	609-49750-251	38.07-	38.07-	CREDIT LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	107188	1	609-49750-253	50.50-	50.50-	CREDIT WINE
51728	09/25/24	JOHNSON BROTHERS LIQUOR	107188	2	609-49750-333	1.92-	1.92-	CREDIT DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	107189	1	609-49750-253	50.50-	50.50-	CREDIT WINE
51728	09/25/24	JOHNSON BROTHERS LIQUOR	107189	2	609-49750-333	1.92-	1.92-	CREDIT DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616876	1	609-49750-251	234.00	234.00	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616876	2	609-49750-333	2.40	2.40	DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616877	1	609-49750-251	272.49	272.49	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616877	2	609-49750-253	72.00	72.00	WINE
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616877	3	609-49750-254	125.00	125.00	NA
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2616877	4	609-49750-333	14.59	14.59	DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620289	1	609-49750-251	5,199.50	5,199.50	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620289	2	609-49750-253	187.00	187.00	WINE
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620289	3	609-49750-254	37.00	37.00	NA
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620289	4	609-49750-333	49.92	49.92	DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620290	1	609-49750-251	336.50	336.50	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2620290	2	609-49750-333	9.60	9.60	DELIVERY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625295	1	609-49750-251	2,400.76	2,400.76	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625295	2	609-49750-333	23.12	23.12	DELIVERY
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625296	1	609-49750-253	332.00	332.00	WINE
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625296	2	609-49750-254	369.93	369.93	NA
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625296	3	609-49750-251	1,731.24	1,731.24	LIQUOR
51728	09/25/24	JOHNSON BROTHERS LIQUOR	2625296	4	609-49750-333	59.84	59.84	DELIVERY
Total 51728:							11,313.98	
51729	09/25/24	M. AMUNDSON LLP	389317	1	609-49750-256	693.91	693.91	TOBACCO
51729	09/25/24	M. AMUNDSON LLP	389317	2	609-49750-259	26.64	26.64	OTHER FOR RESALE
Total 51729:							720.55	
51730	09/25/24	MAVERICK WINE COMPANY MI	INV1357902	1	609-49750-251	960.96	960.96	LIQUOR
51730	09/25/24	MAVERICK WINE COMPANY MI	INV1357902	2	609-49750-253	216.00	216.00	WINE
51730	09/25/24	MAVERICK WINE COMPANY MI	INV1357902	3	609-49750-333	25.00	25.00	DELIVERY
Total 51730:							1,201.96	
51731	09/25/24	MID-MN INSPECTIONS LLC	1165	1	101-42400-300	3,117.37	3,117.37	CONTRACTED BLDG OFFICIAL-AUGUST BILLING
Total 51731:							3,117.37	
51732	09/25/24	MILACA AREA TOURISM BUREAU	JUL RECEIP	1	101-31410	1,017.22	1,017.22	LODGING TAX-AUGUST
Total 51732:							1,017.22	
51733	09/25/24	MILLE LACS COUNTY DAC	41395	1	101-45200-310	696.96	696.96	WATERING FLOWERS
Total 51733:							696.96	
51734	09/25/24	MN PEIP	1429474	1	101-21706	27,603.86	27,603.86	MEDICAL INS-OCTOBER
Total 51734:							27,603.86	
51735	09/25/24	PHILLIPS WINE AND SPIRITS	6844141	1	609-49750-251	1,357.20	1,357.20	LIQUOR
51735	09/25/24	PHILLIPS WINE AND SPIRITS	6844141	2	609-49750-333	24.96	24.96	DELIVERY
51735	09/25/24	PHILLIPS WINE AND SPIRITS	6848077	1	609-49750-253	264.00	264.00	WINE
51735	09/25/24	PHILLIPS WINE AND SPIRITS	6848077	2	609-49750-251	252.00	252.00	LIQUOR
51735	09/25/24	PHILLIPS WINE AND SPIRITS	6848077	3	609-49750-333	15.36	15.36	DELIVERY
Total 51735:							1,913.52	
51736	09/25/24	SAPSUCKER FARMS	60	1	609-49750-253	147.00	147.00	WINE
Total 51736:							147.00	
51737	09/25/24	SOUTHERN GLAZERS OF MN	2525954	1	609-49750-251	301.00	301.00	LIQUOR
51737	09/25/24	SOUTHERN GLAZERS OF MN	2525954	2	609-49750-333	4.65	4.65	DELIVERY
51737	09/25/24	SOUTHERN GLAZERS OF MN	2525955	1	609-49750-253	170.12	170.12	WINE
51737	09/25/24	SOUTHERN GLAZERS OF MN	2525955	2	609-49750-333	4.65	4.65	DELIVERY
51737	09/25/24	SOUTHERN GLAZERS OF MN	2528887	1	609-49750-251	801.06	801.06	LIQUOR
51737	09/25/24	SOUTHERN GLAZERS OF MN	2528887	2	609-49750-333	7.76	7.76	DELIVERY
51737	09/25/24	SOUTHERN GLAZERS OF MN	2528888	1	609-49750-253	512.08	512.08	WINE
51737	09/25/24	SOUTHERN GLAZERS OF MN	2528888	2	609-49750-333	12.40	12.40	DELIVERY
51737	09/25/24	SOUTHERN GLAZERS OF MN	2531684	1	609-49750-251	2,509.38	2,509.38	LIQUOR
51737	09/25/24	SOUTHERN GLAZERS OF MN	2531684	2	609-49750-333	31.00	31.00	DELIVERY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51737	09/25/24	SOUTHERN GLAZERS OF MN	2531685	1	609-49750-253	220.56	220.56	WINE
51737	09/25/24	SOUTHERN GLAZERS OF MN	2531685	2	609-49750-333	6.20	6.20	DELIVERY
51737	09/25/24	SOUTHERN GLAZERS OF MN	9575362	1	609-49750-251	12.61-	12.61-	CREDIT LIQUOR
51737	09/25/24	SOUTHERN GLAZERS OF MN	9595170	1	609-49750-253	228.00-	228.00-	Credit WINE
Total 51737:							4,340.25	
51738	09/25/24	VERIZON WIRELESS	9973427426	1	609-49750-321	40.01	40.01	DIGITAL SIGN 0868- LIQUOR STORE
51738	09/25/24	VERIZON WIRELESS	9973427426	2	101-43000-321	46.38	46.38	CELL PHONE SVC 4055-PW
Total 51738:							86.39	
51739	09/25/24	VIKING BOTTLING CO.	3473000	1	609-49750-254	367.70	367.70	NA
Total 51739:							367.70	
51740	09/25/24	VISA	8948091224	1	101-45200-437	52.00	52.00	RESERVATION KEY-PARKS
51740	09/25/24	VISA	8948091224	3	101-41410-437	45.61	45.61	PIZZA CENTRAL-ELECTIONS
51740	09/25/24	VISA	8948091224	4	101-41410-437	47.51	47.51	JIGGERS-ELECTIONS
51740	09/25/24	VISA	8948091224	5	101-43000-230	495.03	495.03	BEST BUY-CAMERAS-PW
51740	09/25/24	VISA	8948091224	6	101-41940-322	6.62	6.62	USPS-WUBBEN LETTER-CITY
51740	09/25/24	VISA	8948091224	7	101-42110-437	9.68	9.68	USPS-PD
51740	09/25/24	VISA	8948091224	8	101-43000-208	549.00	549.00	EDUCATION & TRAINING-PW
51740	09/25/24	VISA	8948091224	9	101-43000-221	193.92	193.92	DJIOEMPARTS-DRONE PARTS-PW
51740	09/25/24	VISA	8948091224	10	101-49810-580	689.97	689.97	SECURITY METRICS-CC MACHINE-AIRPORT
51740	09/25/24	VISA	8948091224	11	101-41110-217	94.55	94.55	HARBOR FREIGHT-MOVING BLANKETS/STRAPS
51740	09/25/24	VISA	8948091224	12	101-41940-437	28.00	28.00	PANDA EXPRESS-CITY
Total 51740:							2,211.89	
51741	09/25/24	WATSON COMPANY	144812	1	609-49750-254	177.05	177.05	NA
51741	09/25/24	WATSON COMPANY	144812	2	609-49750-256	1,094.58	1,094.58	TOBACCO
51741	09/25/24	WATSON COMPANY	144812	3	609-49750-333	6.00	6.00	DELIVERY
Total 51741:							1,277.63	
51742	09/26/24	GOLOMBIECKI, MICHELLE	31-6530-00	1	001-10005	6.28	6.28	CREDIT ON FINAL WATER BILL
Total 51742:							6.28	
51743	09/26/24	HARVEY A. BURKLAND TRUST	11-4338-00	1	001-10005	3.03	3.03	CREDIT ON FINAL WATER BILL
Total 51743:							3.03	
51744	09/26/24	HIGGINS, MATTHEW	11-7550-00	1	001-10005	32.64	32.64	CREDIT ON FINAL WATER BILL
Total 51744:							32.64	
51745	09/26/24	MAITLANDS MINI STORAGE	31-6215-00	1	001-10005	5.87	5.87	CREDIT ON FINAL WATER BILL
Total 51745:							5.87	
51746	09/26/24	WINKLER, KATHERINE	11-0280-00	1	001-10005	11.07	11.07	CREDIT ON FINAL WATER BILL
Total 51746:							11.07	
51747	09/26/24	TRENT FOLLMER	4026	1	200-46500-343	1,567.56	1,567.56	MILACA JUNCTION ADDITION SIGN

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51747:							1,567.56	
51748	10/02/24	MILACA SCHOOLS PUBLIC REL	100224	1	101-41940-437	20.00	20.00	EMPOWERING CITIES
Total 51748:							20.00	
51749	10/11/24	ABSOLUTE SEPTIC INC	2219	1	101-42280-401	9,500.00	9,500.00	EXCAVATION/CONCRETE REPAIRS-FIRE DEPT
Total 51749:							9,500.00	
51750	10/11/24	AFFORDABLE INC	2588	1	215-49000-217	600.00	600.00	RUNNING IN THE RUFF T-SHIRTS
Total 51750:							600.00	
51751	10/11/24	ALERT ALL CORPORATION	224090505	1	101-42280-437	1,982.50	1,982.50	FIRE PREVENTION
Total 51751:							1,982.50	
51752	10/11/24	ALEX AIR APPARATUS 2 LLC	8596	1	101-42280-221	1,041.23	1,041.23	COMPRESSOR TEST/SERVICE
Total 51752:							1,041.23	
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	1	101-41110-201	48.98	48.98	MINUTE BOOK PAPER-COUNCIL
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	2	101-41110-217	68.34	68.34	LAPEL MICROPHONES/FURNITURE PLUGS/C
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	3	101-41410-437	12.49	12.49	PAPER CUPS-ELECTIONS
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	4	101-41940-201	8.33	8.33	STICKY NOTES-CITY
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	5	101-41940-217	49.90	49.90	TOILET PAPER-CITY
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	6	101-41940-437	210.01	210.01	HDMI CABLE/SCISSORS/SCREEN PROTECTOR
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	7	101-43000-240	17.66	17.66	OIL FILTER CUTTER
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	8	101-45200-216	182.86	182.86	INSECTICIDE-PARKS
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	9	215-49000-217	47.57	47.57	AWARD MEDALS/LABELS-EVENTS
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	10	609-49750-201	126.60	126.60	EPSON TONER-LIQUOR
51753	10/11/24	AMAZON CAPITAL SERVICES	1C3F-33HV-	11	609-49750-217	381.67	381.67	GARBAGE BAGS/TOILET PAPER-LIQUOR
51753	10/11/24	AMAZON CAPITAL SERVICES	1HCG-HWH	1	609-49750-201	126.60-	126.60-	CREDIT TONER-LIQUOR
Total 51753:							1,027.81	
51754	10/11/24	ARW-MILACA	ABFL3141-0	1	101-43000-221	10.99	10.99	WOOD SHIMS-PW
Total 51754:							10.99	
51755	10/11/24	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
51755	10/11/24	AT&T MOBILITY	2873260566	2	101-42110-321	457.69	457.69	POLICE-11 LINES
Total 51755:							495.92	
51756	10/11/24	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
51756	10/11/24	AT&T MOBILITY	2873260586	2	101-43000-321	89.68	89.68	PUBLIC WORKS-2 LINES
51756	10/11/24	AT&T MOBILITY	2873260586	3	101-41940-321	86.07	86.07	ADMINISTRATION-2 LINES
Total 51756:							334.67	
51757	10/11/24	AW RESEARCH LABORATORIE	65865	1	602-49400-310	107.00	107.00	COLIFORM BACTERIA/E.COLI TESTING
51757	10/11/24	AW RESEARCH LABORATORIE	65950	1	603-49450-310	139.90	139.90	SEWER WATER TESTING - PW
51757	10/11/24	AW RESEARCH LABORATORIE	66062	1	603-49450-310	157.70	157.70	SEWER WATER TESTING - PW

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51757:							404.60	
51758	10/11/24	BERNICKS	10269374	1	609-49750-251	120.00	120.00	LIQUOR
51758	10/11/24	BERNICKS	10269374	2	609-49750-252	1,337.30	1,337.30	BEER
51758	10/11/24	BERNICKS	10269374	3	609-49750-253	36.90	36.90	WINE
51758	10/11/24	BERNICKS	10269374	4	609-49750-254	49.20	49.20	NA
51758	10/11/24	BERNICKS	10269375	1	609-49750-254	99.00	99.00	NA
51758	10/11/24	BERNICKS	10272390	1	609-49750-252	941.95	941.95	BEER
51758	10/11/24	BERNICKS	10272391	1	609-49750-254	249.70	249.70	NA
Total 51758:							2,834.05	
51759	10/11/24	BIG J'S SERVICE STATION	0002113	1	603-49450-212	888.32	888.32	GAS-SEWER
51759	10/11/24	BIG J'S SERVICE STATION	0002113	2	602-49400-212	226.20	226.20	GAS-WATER
51759	10/11/24	BIG J'S SERVICE STATION	0002113	3	101-43000-212	308.30	308.30	GAS-PW
51759	10/11/24	BIG J'S SERVICE STATION	0002113	4	101-45200-212	525.50	525.50	GAS-PARKS
51759	10/11/24	BIG J'S SERVICE STATION	0002113	5	101-42280-212	228.82	228.82	GAS-FIRE
51759	10/11/24	BIG J'S SERVICE STATION	0002113	6	101-41940-437	55.00	55.00	GAS-CITY
51759	10/11/24	BIG J'S SERVICE STATION	0002113	7	101-45200-212	36.00	36.00	GAS-TRAILS
51759	10/11/24	BIG J'S SERVICE STATION	0002113	8	101-49810-212	152.50	152.50	GAS-AIRPORT
Total 51759:							2,420.64	
51760	10/11/24	BOLTON & MENK INC	0344828	1	101-49810-310	3,483.00	3,483.00	AIRPORT PARKING LOT & ENTRANCE RD PAV
51760	10/11/24	BOLTON & MENK INC	0346820	1	101-49810-310	4,644.00	4,644.00	AIRPORT PARKING LOT & ENTRANCE RD PAV
Total 51760:							8,127.00	
51761	10/11/24	BREAKTHRU BEVERAGE MN W	117921546	1	609-49750-254	38.90	38.90	NA
51761	10/11/24	BREAKTHRU BEVERAGE MN W	117921546	2	609-49750-253	228.00	228.00	WINE
51761	10/11/24	BREAKTHRU BEVERAGE MN W	117921546	3	609-49750-251	4,366.82	4,366.82	LIQUOR
51761	10/11/24	BREAKTHRU BEVERAGE MN W	117921546	4	609-49750-333	95.43	95.43	DELIVERY
51761	10/11/24	BREAKTHRU BEVERAGE MN W	118035014	1	609-49750-251	4,150.15	4,150.15	LIQUOR
51761	10/11/24	BREAKTHRU BEVERAGE MN W	118035014	2	609-49750-253	408.00	408.00	WINE
51761	10/11/24	BREAKTHRU BEVERAGE MN W	118035014	3	609-49750-254	75.92	75.92	NA
51761	10/11/24	BREAKTHRU BEVERAGE MN W	118035014	4	609-49750-333	85.10	85.10	DELIVERY
Total 51761:							9,448.32	
51762	10/11/24	BROTHERS FIRE & SECURITY	W35865	1	101-41940-401	404.00	404.00	SERVICE CALL/ALARM SYSTEM-CITY
51762	10/11/24	BROTHERS FIRE & SECURITY	W35961	1	101-45500-310	450.00	450.00	ANNUAL ALARM INSPECTION-LIBRARY
51762	10/11/24	BROTHERS FIRE & SECURITY	W35963	1	101-41940-310	375.00	375.00	2024 ANNUAL ALARM INSPECTION-CITY
51762	10/11/24	BROTHERS FIRE & SECURITY	W36051	1	101-41940-401	1,639.76	1,639.76	AIR COMPRESSOR SERVICE CALL-CITY
Total 51762:							2,868.76	
51763	10/11/24	BUG COMMANDER PEST SOLU	22547	1	101-45200-310	69.00	69.00	WEED CONTROL-TRIMBLE PARK
51763	10/11/24	BUG COMMANDER PEST SOLU	22548	1	101-45200-310	169.00	169.00	WEED CONTROL-REC PARK
51763	10/11/24	BUG COMMANDER PEST SOLU	23344	1	101-42280-310	169.00	169.00	RODENT CONTROL-FIRE
51763	10/11/24	BUG COMMANDER PEST SOLU	23398	1	602-49400-310	169.00	169.00	BUG CONTROL-WATER TMT PLANT
Total 51763:							576.00	
51764	10/11/24	C & L DISTRIBUTING CO.	1983370	1	609-49750-259	731.00	731.00	OTHER FOR RESALE
51764	10/11/24	C & L DISTRIBUTING CO.	1983371	1	609-49750-251	937.65	937.65	LIQUOR
51764	10/11/24	C & L DISTRIBUTING CO.	1983371	2	609-49750-252	9,444.60	9,444.60	BEER
51764	10/11/24	C & L DISTRIBUTING CO.	1983371	3	609-49750-253	1,059.20	1,059.20	WINE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51764	10/11/24	C & L DISTRIBUTING CO.	1983371	4	609-49750-254	292.10	292.10	NA
51764	10/11/24	C & L DISTRIBUTING CO.	1983756	1	609-49750-252	504.00	504.00	BEER
51764	10/11/24	C & L DISTRIBUTING CO.	1987447	1	609-49750-259	457.92	457.92	OTHER FOR RESALE
51764	10/11/24	C & L DISTRIBUTING CO.	1987448	1	609-49750-251	156.00	156.00	LIQUOR
51764	10/11/24	C & L DISTRIBUTING CO.	1987448	2	609-49750-252	12,678.30	12,678.30	BEER
51764	10/11/24	C & L DISTRIBUTING CO.	1987448	3	609-49750-254	351.14	351.14	NA
51764	10/11/24	C & L DISTRIBUTING CO.	2692000670	1	609-49750-252	110.50-	110.50-	CREDIT BEER
Total 51764:							26,501.41	
51765	10/11/24	CINTAS	4203878667	1	101-43000-434	111.86	111.86	UNIFORMS-PW
51765	10/11/24	CINTAS	4204612930	1	101-45200-310	49.49	49.49	RUGS-GCC
51765	10/11/24	CINTAS	4204613025	1	101-43000-434	111.86	111.86	UNIFORMS-PW
51765	10/11/24	CINTAS	4204613218	1	101-41940-310	18.97	18.97	RUGS - CITY HALL
51765	10/11/24	CINTAS	4204613272	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51765	10/11/24	CINTAS	4205327278	1	101-43000-434	111.86	111.86	UNIFORMS-PW
51765	10/11/24	CINTAS	4206054789	1	101-45200-310	49.49	49.49	RUGS-GCC
51765	10/11/24	CINTAS	4206054818	1	101-43000-434	162.68	162.68	UNIFORMS-PW
51765	10/11/24	CINTAS	4206055110	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51765	10/11/24	CINTAS	4206055134	1	101-41940-310	18.97	18.97	RUGS - CITY HALL
51765	10/11/24	CINTAS	4206728587	1	101-43000-434	110.64	110.64	UNIFORMS-PW
Total 51765:							825.34	
51766	10/11/24	CINTAS	4203878713	1	609-49750-310	97.36	97.36	RUGS - LIQUOR STORE
51766	10/11/24	CINTAS	4205327301	1	609-49750-310	97.36	97.36	RUGS - LIQUOR STORE
51766	10/11/24	CINTAS	4206728631	1	609-49750-310	97.36	97.36	RUGS - LIQUOR STORE
Total 51766:							292.08	
51767	10/11/24	CORE AND MAIN LP	V497406	1	602-49400-580	1,643.05	1,643.05	WATER METER PARTS
51767	10/11/24	CORE AND MAIN LP	V618839	1	603-49450-407	528.46	528.46	SEWER PIPE PLUG-SEWER
51767	10/11/24	CORE AND MAIN LP	V619152	1	602-49400-580	643.14-	643.14-	CREDIT VALVE BOXES-WATER
51767	10/11/24	CORE AND MAIN LP	V681640	1	602-49400-580	424.00	424.00	RADIO UPGRADES
51767	10/11/24	CORE AND MAIN LP	V681664	1	602-49400-580	212.00	212.00	RADIO UPGRADES
Total 51767:							2,164.37	
51768	10/11/24	CRAWFORDS EQUIPMENT	01-97268	1	101-45200-415	780.00	780.00	AERATOR RENTAL-PARKS
Total 51768:							780.00	
51769	10/11/24	CRYSTAL SPRINGS ICE	2011278	1	609-49750-259	500.16	500.16	OTHER FOR RESALE
51769	10/11/24	CRYSTAL SPRINGS ICE	2011278	2	609-49750-333	4.00	4.00	DELIVERY
Total 51769:							504.16	
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2291571	1	609-49750-251	992.60	992.60	LIQUOR
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2291571	2	609-49750-252	11,314.05	11,314.05	BEER
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2291571	3	609-49750-253	54.00	54.00	WINE
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2291571	4	609-49750-254	211.20	211.20	NA
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2292437	1	609-49750-252	36.00-	36.00-	CREDIT BEER
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2292441	1	609-49750-252	145.60-	145.60-	CREDIT BEER
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2297833	1	609-49750-251	2,876.40	2,876.40	LIQUOR
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2297833	2	609-49750-252	11,565.97	11,565.97	BEER
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2297833	3	609-49750-253	689.50	689.50	WINE
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2297833	4	609-49750-254	384.20	384.20	NA
51770	10/11/24	DAHLHEIMER DISTRIBUTING C	2297915	1	609-49750-252	25.20-	25.20-	CREDIT BEER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51770:							27,881.12	
51771	10/11/24	Damien F. Toven & Associates, LL	1464	1	101-41610-304	4,027.11	4,027.11	CRIMINAL RETAINER
51771	10/11/24	Damien F. Toven & Associates, LL	1467	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
Total 51771:							5,102.11	
51772	10/11/24	DO-RIGHT CONTRACTING	235658	1	101-45200-580	5,500.00	5,500.00	COLOR COAT PICKLEBALL CTS-B HJORT DONA
Total 51772:							5,500.00	
51773	10/11/24	EARL F. ANDERSEN, INC.	0137436-IN	1	101-49010-401	395.20	395.20	MAC SIGNS
Total 51773:							395.20	
51774	10/11/24	FES, INC	21241	1	101-42280-221	2,301.08	2,301.08	HOSE/ADAPTERS-FIRE
Total 51774:							2,301.08	
51775	10/11/24	FRONTIER	011993-2-10	1	609-49750-321	210.91	210.91	PHONE SVC-LIQUOR STORE
51775	10/11/24	FRONTIER	032802-2-10	1	101-42280-321	53.47	53.47	PHONE SVC-FIRE (3465)
51775	10/11/24	FRONTIER	072480-2-10	1	602-49400-321	160.41	160.41	PHONE SVC-WATER (6134)
51775	10/11/24	FRONTIER	082197-2-10	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
51775	10/11/24	FRONTIER	082488-2-10	1	101-49810-321	268.19	268.19	PHONE SVC-AIRPORT (2648)
Total 51775:							694.78	
51776	10/11/24	GOPHER STATE EVENTS, LLC	1513	1	215-49000-217	997.75	997.75	BIB TIMERS FOR RUNNIN' IN THE RUFF
Total 51776:							997.75	
51777	10/11/24	GOPHER STATE ONE CALL	4090596	1	602-49400-310	62.10	62.10	SEPTEMBER LOCATES
Total 51777:							62.10	
51778	10/11/24	GRAINGER	9269580099	1	602-49400-218	27.74	27.74	CHECK VALVE-WATER
Total 51778:							27.74	
51779	10/11/24	GRANITE CITY JOBBING	414429	1	609-49750-259	300.00	300.00	OTHER FOR RESALE
51779	10/11/24	GRANITE CITY JOBBING	414429	2	609-49750-333	10.00	10.00	DELIVERY
51779	10/11/24	GRANITE CITY JOBBING	415002	1	609-49750-256	113.86	113.86	TOBACCO
51779	10/11/24	GRANITE CITY JOBBING	415002	2	609-49750-259	119.44	119.44	OTHER FOR RESALE
Total 51779:							543.30	
51780	10/11/24	GRANITE LEDGE ELECTRIC	F24354	1	602-49400-310	199.34	199.34	FILTER PLANT FUSES
Total 51780:							199.34	
51781	10/11/24	HAWKINS, INC.	6858884	1	602-49400-216	2,673.74	2,673.74	CHEMICALS
51781	10/11/24	HAWKINS, INC.	6862387	1	602-49400-216	20.00	20.00	CHEMICALS
Total 51781:							2,693.74	
51782	10/11/24	HEALTHEQUITY INC.	4SC4P14	1	101-41940-310	47.25	47.25	SEPT MONTHLY PARTICIPATION FEES

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51782:							47.25	
51783	10/11/24	INDEPENDENT TESTING TECH	44485	1	501-43100-437	300.00	300.00	110TH AVE FEDERAL GRANT
51783	10/11/24	INDEPENDENT TESTING TECH	44542	1	501-43100-437	1,725.00	1,725.00	110TH AVE FEDERAL GRANT
Total 51783:							2,025.00	
51784	10/11/24	IPRINT TECHNOLOGIES	1168276	1	101-41310-201	169.00	169.00	TONER - CITY MANAGER
51784	10/11/24	IPRINT TECHNOLOGIES	1169089	1	101-41940-201	514.00	514.00	PRINTER TONER-CITY-DELORIS
51784	10/11/24	IPRINT TECHNOLOGIES	1169931	1	101-41510-201	169.00	169.00	TONER - TREASURER
Total 51784:							852.00	
51785	10/11/24	ISAACSON, JACOB	090924	1	101-42110-208	18.76	18.76	MILEAGE REIMB. FOR COURT-ISAACSON
Total 51785:							18.76	
51786	10/11/24	JACOBSON, STEVE	571354	1	101-41940-401	350.00	350.00	CHAIR CLEANING-CITY
Total 51786:							350.00	
51787	10/11/24	JAYSEN S FERN	10117	1	609-49750-259	45.00	45.00	OTHER FOR RESALE
Total 51787:							45.00	
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	211948-1001	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	211948-1001	2	101-43000-312	300.00	300.00	COMPOST
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	211948-1001	3	101-41940-310	93.61	93.61	GARBAGE-CITY
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	211948-1001	4	101-45200-384	52.65	52.65	GARBAGE-PARKS
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	212276-1001	1	101-45200-384	118.62	118.62	GARBAGE-PARKS
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	219225-1001	1	609-49750-384	72.54	72.54	GARBAGE - LIQUOR
51788	10/11/24	JIMS MILLE LACS DISPOSAL IN	3249517-100	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 51788:							810.81	
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2629939	1	609-49750-251	2,664.13	2,664.13	LIQUOR
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2629939	2	609-49750-253	1,327.84	1,327.84	WINE
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2629939	3	609-49750-333	112.00	112.00	DELIVERY
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2629940	1	609-49750-251	704.98	704.98	LIQUOR
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2629940	2	609-49750-333	9.60	9.60	DELIVERY
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2635226	1	609-49750-251	2,755.26	2,755.26	LIQUOR
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2635226	2	609-49750-253	543.93	543.93	WINE
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2635226	3	609-49750-333	67.68	67.68	DELIVERY
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2635227	1	609-49750-251	1,385.36	1,385.36	LIQUOR
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2635227	2	609-49750-333	19.20	19.20	DELIVERY
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2638723	1	609-49750-251	3,375.00	3,375.00	LIQUOR
51789	10/11/24	JOHNSON BROTHERS LIQUOR	2638723	2	609-49750-333	49.92	49.92	DELIVERY
Total 51789:							13,014.90	
51790	10/11/24	JOHNSON'S CUSTOM CREATIO	090924	1	101-42280-401	12,607.50	12,607.50	CONCRETE APRONS-FIRE
Total 51790:							12,607.50	
51791	10/11/24	KIRVIDA FIRE INC	12687	1	101-42280-310	350.00	350.00	2009 STERLING ANNUAL PUMP TEST
51791	10/11/24	KIRVIDA FIRE INC	12688	1	101-42280-310	350.00	350.00	1994 FREIGHTLINER ANNUAL PUMP TEST
51791	10/11/24	KIRVIDA FIRE INC	12689	1	101-42280-310	350.00	350.00	2014 FREIGHTLINER ANNUAL PUMP TEST

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51791	10/11/24	KIRVIDA FIRE INC	12690	1	101-42280-310	350.00	350.00	2019 FREIGHTLINER ANNUAL PUMP TEST
Total 51791:							1,400.00	
51792	10/11/24	KOCHS HARDWARE HANK	093024	1	101-41110-217	6.99	6.99	MAGNETIC TAPE-COUNCIL
51792	10/11/24	KOCHS HARDWARE HANK	093024	2	101-41940-217	17.98	17.98	CLEANING SUPPLIES-CITY
51792	10/11/24	KOCHS HARDWARE HANK	093024	3	101-41940-437	66.37	66.37	PUTT/MINWAX/NUTS/BOLTS-CITY
51792	10/11/24	KOCHS HARDWARE HANK	093024	4	101-42110-437	14.98	14.98	BAGGAGE LOCKS-PD
51792	10/11/24	KOCHS HARDWARE HANK	093024	5	101-43000-217	70.35	70.35	NUTS/BOLTS/WASP SPRAY-PW
51792	10/11/24	KOCHS HARDWARE HANK	093024	6	101-43000-240	18.99	18.99	FINISH BLADE-PW
51792	10/11/24	KOCHS HARDWARE HANK	093024	7	101-45200-216	36.99	36.99	CHEMICAL-PARKS
51792	10/11/24	KOCHS HARDWARE HANK	093024	8	101-45200-437	12.98	12.98	ADHESIVE-PARKS
51792	10/11/24	KOCHS HARDWARE HANK	093024	9	101-49810-437	31.96	31.96	GREASE-GLOVES-AIRPORT
51792	10/11/24	KOCHS HARDWARE HANK	093024	10	602-49400-322	26.90	26.90	POSTAGE-WATER
51792	10/11/24	KOCHS HARDWARE HANK	093024	11	609-49750-437	37.59	37.59	SAFETY HASP/TRAPSTIK-LIQUOR
Total 51792:							342.08	
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1639	1	603-49450-310	1,095.00	1,095.00	GENERATOR INSPECTION-SEWER
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1639	2	101-41940-310	995.00	995.00	GENERATOR INSPECTION-CITY HALL
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1639	3	603-49450-310	995.00	995.00	PORTABLE GENERATOR INSPECTION-SEWER
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1639	4	101-42280-310	795.00	795.00	GENERATOR INSPECTION-FIRE
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1640	1	603-49450-310	1,375.13	1,375.13	REPLACE BATTERY/REPAIR-SEWER
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1640	2	101-41940-401	341.00	341.00	REPLACE BATTERY-CITY
51793	10/11/24	KODIAK POWER SYSTEMS	KPS1640	3	101-42280-401	1,647.60	1,647.60	REPLACE BATTERY-FIRE
Total 51793:							7,243.73	
51794	10/11/24	L.E.L.S.	238-1024	1	101-21710	352.50	352.50	OCTOBER PD UNION DUES
Total 51794:							352.50	
51795	10/11/24	LEAGUE OF MINNESOTA CITIE	411362	1	101-41940-433	1,330.00	1,330.00	MCMA MEMBERSHIP-PFAFF
Total 51795:							1,330.00	
51796	10/11/24	LOCATORS & SUPPLIES INC	0316954-IN	1	603-49450-240	589.90	589.90	ALLEGRO BLOWER-SEWER
Total 51796:							589.90	
51797	10/11/24	M. AMUNDSON LLP	389939	1	609-49750-259	33.96	33.96	OTHER FOR RESALE
51797	10/11/24	M. AMUNDSON LLP	389939	2	609-49750-256	980.46	980.46	TOBACCO
51797	10/11/24	M. AMUNDSON LLP	390827	1	609-49750-259	110.80	110.80	OTHER FOR RESALE
51797	10/11/24	M. AMUNDSON LLP	390827	2	609-49750-256	356.16	356.16	TOBACCO
51797	10/11/24	M. AMUNDSON LLP	390827	3	609-49750-217	97.47	97.47	OTHER OPERATING SUPPLIES
Total 51797:							1,578.85	
51798	10/11/24	MILACA AREA TOURISM BUREA	AUG RECEI	1	101-31410	888.12	888.12	LODGING TAX-SEPTEMBER
Total 51798:							888.12	
51799	10/11/24	MILACA AUTO VALUE	1302823-092	1	101-42110-212	229.99	229.99	BATTERY-PD
51799	10/11/24	MILACA AUTO VALUE	1302823-092	2	101-43000-212	274.99	274.99	BATTERY-PW
Total 51799:							504.98	
51800	10/11/24	MILACA UNCLAIMED FREIGHT	091824	1	101-41110-217	9.55	9.55	COUNCIL NAME PLATES

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51800	10/11/24	MILACA UNCLAIMED FREIGHT	100424	1	101-43000-217	17.91	17.91	BUNGEE CORDS-PW
Total 51800:							27.46	
51801	10/11/24	MILLE LACS COUNTY DAC	41421	1	101-41940-310	443.73	443.73	CLEANING SVCS - CITY
51801	10/11/24	MILLE LACS COUNTY DAC	41421	2	101-45500-310	368.77	368.77	CLEANING SVCS - LIBRARY
51801	10/11/24	MILLE LACS COUNTY DAC	41421	3	101-42280-310	34.21	34.21	CLEANING SVCS - FIRE
51801	10/11/24	MILLE LACS COUNTY DAC	41421	4	101-45200-310	203.42	203.42	CLEANING SVCS - GCC
Total 51801:							1,050.13	
51802	10/11/24	MILLER TRUCKING	7150	1	609-49750-333	43.00	43.00	DELIVERY
Total 51802:							43.00	
51803	10/11/24	MN COMPUTER SYSTEMS INC	408916	1	101-41940-310	39.30	39.30	COPIER CONTRACT-CITY
Total 51803:							39.30	
51804	10/11/24	MN MUNICIPAL BEVERAGE ASS	100124	1	609-49750-208	40.00	40.00	REGIONAL MMBA MTG-V JEYS & M HANSEN 10
Total 51804:							40.00	
51805	10/11/24	MOOSE LAKE BREWING CO. LL	WB40-007	1	609-49750-252	108.00	108.00	BEER
Total 51805:							108.00	
51806	10/11/24	NAPA CENTRAL MN	14381-09302	1	101-43000-217	10.99	10.99	MISC-PW
Total 51806:							10.99	
51807	10/11/24	OLDENBURG, JOHN	100124	1	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBURSEMENT
Total 51807:							75.00	
51808	10/11/24	PAUSTIS WINE COMPANY	247255	1	609-49750-253	1,052.00	1,052.00	WINE
51808	10/11/24	PAUSTIS WINE COMPANY	247255	2	609-49750-333	15.00	15.00	DELIVERY
Total 51808:							1,067.00	
51809	10/11/24	PELARSKI, ZACH	100124	1	101-43000-321	75.00	75.00	4TH QUARTER CELL PHONE REIMB
Total 51809:							75.00	
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6851891	1	609-49750-253	862.42	862.42	WINE
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6851891	2	609-49750-251	1,979.13	1,979.13	LIQUOR
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6851891	3	609-49750-333	76.80	76.80	DELIVERY
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6855912	1	609-49750-254	108.25	108.25	NA
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6855912	2	609-49750-251	751.95	751.95	LIQUOR
51810	10/11/24	PHILLIPS WINE AND SPIRITS	6855912	3	609-49750-333	17.28	17.28	DELIVERY
Total 51810:							3,795.83	
51811	10/11/24	PIKE PLUMBING HEATING INC	88155	1	602-49400-310	767.50	767.50	SPLASH PAD-YRLY TESTING
Total 51811:							767.50	
51812	10/11/24	QUADIENT LEASING USA, INC.	Q1514621	1	101-41940-240	425.97	425.97	FOLDER/INSERTER 3 MTH LEASE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51812	10/11/24	QUADIENT LEASING USA, INC.	Q1520682	1	101-41940-240	280.47	280.47	POSTAGE MACHINE 3 MTH LEASE
Total 51812:							706.44	
51813	10/11/24	QUILL CORPORATION	40413934	1	101-41940-201	116.97	116.97	COPIER PAPER-CITY
51813	10/11/24	QUILL CORPORATION	40717031	1	609-49750-201	34.34	34.34	TAPE-LIQUOR
Total 51813:							151.31	
51814	10/11/24	RATTRAY, ROSS	2024-138	1	101-41410-217	117.00	117.00	VOTING STATION-ELECTIONS
Total 51814:							117.00	
51815	10/11/24	ROELOFS, TROY	100124	1	101-43000-217	185.00	185.00	BOOTS-PW
51815	10/11/24	ROELOFS, TROY	100124	2	603-49450-208	23.00	23.00	WASTEWATER CERTIFICATION RENEWAL
51815	10/11/24	ROELOFS, TROY	100124	3	101-43000-321	75.00	75.00	4TH QTR CELL PHONE REIMBURSEMENT
Total 51815:							283.00	
51816	10/11/24	RUNYON-MARTINSON, HOLLY	092324	1	101-42110-208	379.22	379.22	MILEAGE REIMBURSEMENT-PD
Total 51816:							379.22	
51817	10/11/24	SOUTHERN GLAZERS OF MN	2534604	1	609-49750-251	4,263.88	4,263.88	LIQUOR
51817	10/11/24	SOUTHERN GLAZERS OF MN	2534604	2	609-49750-333	79.67	79.67	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	2534605	1	609-49750-253	1,039.48	1,039.48	WINE
51817	10/11/24	SOUTHERN GLAZERS OF MN	2534605	2	609-49750-333	27.90	27.90	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	2534606	1	609-49750-333	.39	.39	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	2537296	1	609-49750-251	4,676.51	4,676.51	LIQUOR
51817	10/11/24	SOUTHERN GLAZERS OF MN	2537296	2	609-49750-333	46.50	46.50	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	2537297	1	609-49750-253	50.44	50.44	WINE
51817	10/11/24	SOUTHERN GLAZERS OF MN	2537297	2	609-49750-333	1.55	1.55	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	5117356	1	609-49750-253	299.20	299.20	WINE
51817	10/11/24	SOUTHERN GLAZERS OF MN	5117356	2	609-49750-333	7.75	7.75	DELIVERY
51817	10/11/24	SOUTHERN GLAZERS OF MN	5117357	1	609-49750-251	67.45	67.45	LIQUOR
51817	10/11/24	SOUTHERN GLAZERS OF MN	5117357	2	609-49750-333	1.55	1.55	DELIVERY
Total 51817:							10,562.27	
51818	10/11/24	STAR PUBLICATIONS	226010	1	609-49750-343	190.00	190.00	ADVERTISING
Total 51818:							190.00	
51819	10/11/24	TAFT STETTINIUS & HOLLISTE	6439349	1	101-41940-310	6,500.00	6,500.00	2024B ECE GO TAX ABATEMENT BOND/#M1094
Total 51819:							6,500.00	
51820	10/11/24	TEALS MARKET	3141018-102	1	101-49810-437	53.19	53.19	AIRPORT SUPPLIES
Total 51820:							53.19	
51821	10/11/24	TEALS MARKET	6547018-102	1	101-43000-230	17.90	17.90	SAFETY MTG SUPPLIES-PW
51821	10/11/24	TEALS MARKET	6547018-102	2	101-49810-437	3.89	3.89	AIRPORT SUPPLIES
Total 51821:							21.79	
51822	10/11/24	VIKING BOTTLING CO.	3525706	1	609-49750-254	332.35	332.35	NA
51822	10/11/24	VIKING BOTTLING CO.	3525707	1	609-49750-254	43.76-	43.76-	CREDIT NA

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51822	10/11/24	VIKING BOTTLING CO.	3525796	1	609-49750-254	275.55	275.55	NA
51822	10/11/24	VIKING BOTTLING CO.	3535888	1	609-49750-254	418.90	418.90	NA
Total 51822:							983.04	
51823	10/11/24	VINOCOPIA	0359033-IN	1	609-49750-251	609.00	609.00	LIQUOR
51823	10/11/24	VINOCOPIA	0359033-IN	2	609-49750-333	2.50	2.50	DELIVERY
51823	10/11/24	VINOCOPIA	0359042-IN	1	609-49750-259	80.00	80.00	OTHER FOR RESALE
51823	10/11/24	VINOCOPIA	0359042-IN	2	609-49750-251	207.50	207.50	LIQUOR
51823	10/11/24	VINOCOPIA	0359042-IN	3	609-49750-253	1,276.00	1,276.00	WINE
51823	10/11/24	VINOCOPIA	0359042-IN	4	609-49750-333	22.50	22.50	DELIVERY
Total 51823:							2,197.50	
51824	10/11/24	WATSON COMPANY	145070	1	609-49750-259	57.15	57.15	OTHER FOR RESALE
51824	10/11/24	WATSON COMPANY	145070	2	609-49750-256	628.50	628.50	TOBACCO
51824	10/11/24	WATSON COMPANY	145070	3	609-49750-333	6.00	6.00	DELIVERY
51824	10/11/24	WATSON COMPANY	145187	1	609-49750-256	344.92	344.92	TOBACCO
51824	10/11/24	WATSON COMPANY	145187	2	609-49750-259	227.70	227.70	OTHER FOR RESALE
51824	10/11/24	WATSON COMPANY	145187	3	609-49750-333	6.00	6.00	DELIVERY
Total 51824:							1,270.27	
51825	10/11/24	WEX BANK	100237973	1	101-42110-212	1,315.17	1,315.17	GAS - POLICE
51825	10/11/24	WEX BANK	100237973	2	101-43000-212	343.29	343.29	GAS-PW
Total 51825:							1,658.46	
51826	10/11/24	WILLS LAWN CARE LLC	748	1	101-49200-450	65.00	65.00	530 3RD AVE NW LAWN MOWING
Total 51826:							65.00	
51827	10/11/24	YOST, EDWARD	INV198	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
51827	10/11/24	YOST, EDWARD	INV198	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
51827	10/11/24	YOST, EDWARD	INV198	3	101-43000-309	125.00	125.00	IT SERVICES-PW
51827	10/11/24	YOST, EDWARD	INV198	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
51827	10/11/24	YOST, EDWARD	INV198	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
51827	10/11/24	YOST, EDWARD	INV198	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 51827:							625.00	
51828	10/17/24	PFAFF, TAMMY	100124	1	101-41310-321	150.00	150.00	4TH QTR CELL PHONE REIMBURSEMENT
Total 51828:							150.00	
51829	10/17/24	STANTEC	2293798	1	101-41940-310	620.25	620.25	HWY 23 PROJECT MEETING
51829	10/17/24	STANTEC	2293798	2	101-41940-310	367.00	367.00	MILACA PARK/REIMAN LOT SPLIT
51829	10/17/24	STANTEC	2293806	1	603-49450-310	245.00	245.00	ROAD AND SEWER AT LIQUOR STORE
51829	10/17/24	STANTEC	2293810	1	101-43000-303	9,555.79	9,555.79	2024 STREET PROJECT
Total 51829:							10,788.04	
51830	10/17/24	STANTEC	2293804	1	501-43100-303	45,448.35	45,448.35	AIRPORT ROAD GRANT
Total 51830:							45,448.35	
821596	09/30/24	U.S. POSTMASTER	093024	1	602-49400-322	258.87	258.87	SEPTEMBER WATER BILLS-WATER
821596	09/30/24	U.S. POSTMASTER	093024	2	603-49450-322	258.87	258.87	SEPTEMBER WATER BILLS-SEWER

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821596:							517.74	
821597	10/09/24	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.41	100.41	PHONE SERVICE - FIRE
Total 821597:							100.41	
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	1	101-41940-321	234.21	234.21	PHONE SERVICE - CITY HALL
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.70	45.70	PHONE SERVICE - LIBRARY
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	45.69	45.69	PHONE SERVICE - PARKS
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	4	101-42110-321	200.90	200.90	PHONE SERVICE - POLICE
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	5	101-43000-321	163.83	163.83	PHONE SERVICE - PW
821598	10/09/24	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	72.95	72.95	PHONE SERVICE - DEP REG
Total 821598:							763.28	
821599	10/09/24	CENTERPOINT ENERGY	5826769-1-1	1	609-49750-381	39.83	39.83	LIQUOR STORE
Total 821599:							39.83	
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	17.02	17.02	FIRE HALL
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	32.96	32.96	HISTORICAL SOCIETY
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	79.36	79.36	PUBLIC WORKS
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	17.10	17.10	SENIOR CENTER
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	37.92	37.92	CITY HALL
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	67.75	67.75	WATER PLANT
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	120.66	120.66	LIBRARY
821600	10/09/24	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	19.47	19.47	GORECKI BLDG
Total 821600:							392.24	
821601	10/09/24	CITY HIVE INC	66FC033340	1	609-49750-310	99.00	99.00	LIQUOR WEBSITE-SEPTEMBER
Total 821601:							99.00	
821602	10/09/24	DELTA DENTAL OF MN	CNS0001661	1	101-21712	1,870.37	1,870.37	DENTAL INS-OCTOBER
Total 821602:							1,870.37	
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	1	101-43000-381	434.95	434.95	PUBLIC WORKS
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	2	101-49010-381	88.71	88.71	SENIOR CENTER
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	3	101-49810-381	257.91	257.91	AIRPORT
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	4	101-45200-381	218.02	218.02	PARKS
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	5	101-43000-380	3,047.95	3,047.95	STREET LIGHTS
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	6	101-42110-437	136.83	136.83	PUBLIC SAFETY
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	7	208-45600-381	268.72	268.72	HISTORICAL SOCIETY
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	8	101-45500-381	825.91	825.91	LIBRARY
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	9	602-49400-381	2,518.42	2,518.42	WATER DEPT
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	10	603-49450-381	1,031.03	1,031.03	SEWER DEPT
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	11	101-42280-381	790.24	790.24	FIRE HALL
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	12	101-41940-381	717.11	717.11	CITY HALL
821603	10/09/24	EAST CENTRAL ENERGY	832400-1024	13	609-49750-381	2,561.28	2,561.28	LIQUOR STORE
Total 821603:							12,897.08	
821604	10/09/24	HEALTH EQUITY	100124	1	101-21705	8,445.00	8,445.00	OCTOBER HSA CONTRIBUTIONS

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821604:							8,445.00	
821605	10/09/24	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	143.39	143.39	INTERNET- POLICE
Total 821605:							143.39	
821606	10/09/24	MN DEPT OF REVENUE	SEP LIQ TAX	1	609-20800	23,753.00	23,753.00	LIQUOR SALES TAX
Total 821606:							23,753.00	
821607	10/09/24	MN DEPT OF REVENUE	SEP WAT TA	1	602-20800	546.00	546.00	W/S SALES TAX
821607	10/09/24	MN DEPT OF REVENUE	SEP WAT TA	2	101-34107	7.00	7.00	SALES TAX-SPECIAL SEARCHES
821607	10/09/24	MN DEPT OF REVENUE	SEP WAT TA	3	101-34780	32.00	32.00	SALES TAX-RESERVATION FEE
821607	10/09/24	MN DEPT OF REVENUE	SEP WAT TA	4	101-36200	8.00	8.00	SALES TAX - MISC
Total 821607:							593.00	
821608	10/09/24	NCPERS GROUP LIFE INS	6272001020	1	101-21709	128.00	128.00	GROUP LIFE INS OCTOBER
Total 821608:							128.00	
821609	10/09/24	UNUM	0691590-001	1	101-21707	980.43	980.43	LIFE, STD, LTD-OCT
Total 821609:							980.43	
992409251	09/23/24	AMERICAN FDS	PR0922241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992409251:							325.00	
992409252	09/23/24	EFTPS-FED TAXPAYMENT	PR0922241	1	101-21703	2,819.81	2,819.81	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992409252	09/23/24	EFTPS-FED TAXPAYMENT	PR0922241	2	101-21701	4,739.32	4,739.32	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992409252	09/23/24	EFTPS-FED TAXPAYMENT	PR0922241	3	101-21703	2,819.81	2,819.81	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992409252	09/23/24	EFTPS-FED TAXPAYMENT	PR0922241	4	101-21703	926.52	926.52	FED/SSI/MEDICARE MEDICARE Pay Period: 9/2
992409252	09/23/24	EFTPS-FED TAXPAYMENT	PR0922241	5	101-21703	926.52	926.52	FED/SSI/MEDICARE MEDICARE Pay Period: 9/2
Total 992409252:							12,231.98	
992409253	09/23/24	GOVONE SOLUTIONS	PR0922241	1	101-21704	3,343.91	3,343.91	PERA PERA PROTECTIVE Pay Period: 9/22/202
992409253	09/23/24	GOVONE SOLUTIONS	PR0922241	2	101-21704	2,907.94	2,907.94	PERA PERA COORDINATED Pay Period: 9/22/20
992409253	09/23/24	GOVONE SOLUTIONS	PR0922241	3	101-21704	3,355.32	3,355.32	PERA PERA COORDINATED Pay Period: 9/22/20
992409253	09/23/24	GOVONE SOLUTIONS	PR0922241	4	101-21704	2,229.28	2,229.28	PERA PERA PROTECTIVE Pay Period: 9/22/202
Total 992409253:							11,836.45	
992409254	09/23/24	MN-STATE TAXPAYMENT	PR0922241	1	101-21702	2,369.29	2,369.29	SWT STATE WITHHOLDING TAX Pay Period: 9/2
Total 992409254:							2,369.29	
992410091	10/07/24	AMERICAN FDS	PR1006241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992410091:							325.00	
992410092	10/07/24	EFTPS-FED TAXPAYMENT	PR1006241	1	101-21703	2,690.15	2,690.15	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992410092	10/07/24	EFTPS-FED TAXPAYMENT	PR1006241	2	101-21701	4,825.32	4,825.32	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992410092	10/07/24	EFTPS-FED TAXPAYMENT	PR1006241	3	101-21703	2,690.15	2,690.15	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992410092	10/07/24	EFTPS-FED TAXPAYMENT	PR1006241	4	101-21703	908.66	908.66	FED/SSI/MEDICARE MEDICARE Pay Period: 10/
992410092	10/07/24	EFTPS-FED TAXPAYMENT	PR1006241	5	101-21703	908.66	908.66	FED/SSI/MEDICARE MEDICARE Pay Period: 10/

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 992410092:							12,022.94	
992410093	10/07/24	GOVONE SOLUTIONS	PR1006241	1	101-21704	3,495.84	3,495.84	PERA PERA PROTECTIVE Pay Period: 10/6/2024
992410093	10/07/24	GOVONE SOLUTIONS	PR1006241	2	101-21704	2,866.39	2,866.39	PERA PERA COORDINATED Pay Period: 10/6/2024
992410093	10/07/24	GOVONE SOLUTIONS	PR1006241	3	101-21704	3,307.39	3,307.39	PERA PERA COORDINATED Pay Period: 10/6/2024
992410093	10/07/24	GOVONE SOLUTIONS	PR1006241	4	101-21704	2,330.56	2,330.56	PERA PERA PROTECTIVE Pay Period: 10/6/2024
Total 992410093:							12,000.18	
992410094	10/07/24	MN-STATE TAXPAYMENT	PR1006241	1	101-21702	2,380.00	2,380.00	SWT STATE WITHHOLDING TAX Pay Period: 10/6/2024
Total 992410094:							2,380.00	
Grand Totals:							1,080,468.44	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	58.89	.00	58.89
001-20200	.00	58.89-	58.89-
101-20200	.00	472,767.93-	472,767.93-
101-21701	9,564.64	.00	9,564.64
101-21702	4,749.29	.00	4,749.29
101-21703	14,690.28	.00	14,690.28
101-21704	23,836.63	.00	23,836.63
101-21705	8,445.00	.00	8,445.00
101-21706	27,603.86	.00	27,603.86
101-21707	980.43	.00	980.43
101-21708	650.00	.00	650.00
101-21709	128.00	.00	128.00
101-21710	352.50	.00	352.50
101-21712	1,870.37	.00	1,870.37
101-31410	1,905.34	.00	1,905.34
101-34107	7.00	.00	7.00
101-34780	32.00	.00	32.00
101-36200	8.00	.00	8.00
101-41110-201	48.98	.00	48.98
101-41110-217	179.43	.00	179.43
101-41310-201	169.00	.00	169.00
101-41310-321	150.00	.00	150.00
101-41410-217	117.00	.00	117.00
101-41410-437	105.61	.00	105.61
101-41510-201	169.00	.00	169.00
101-41610-304	5,102.11	.00	5,102.11
101-41940-201	639.30	.00	639.30
101-41940-217	67.88	.00	67.88
101-41940-240	706.44	.00	706.44
101-41940-309	125.00	.00	125.00
101-41940-310	9,519.08	.00	9,519.08
101-41940-321	320.28	.00	320.28
101-41940-322	6.62	.00	6.62
101-41940-381	755.03	.00	755.03
101-41940-401	2,734.76	.00	2,734.76
101-41940-433	1,330.00	.00	1,330.00
101-41940-437	379.38	.00	379.38
101-42110-208	397.98	.00	397.98
101-42110-212	1,545.16	.00	1,545.16
101-42110-310	125.00	.00	125.00
101-42110-321	801.98	.00	801.98
101-42110-437	161.49	.00	161.49
101-42110-550	87,861.88	.00	87,861.88
101-42280-212	228.82	.00	228.82
101-42280-221	3,342.31	.00	3,342.31
101-42280-309	125.00	.00	125.00
101-42280-310	2,398.21	.00	2,398.21
101-42280-321	192.11	.00	192.11
101-42280-381	807.26	.00	807.26
101-42280-384	25.00	.00	25.00
101-42280-401	23,755.10	.00	23,755.10
101-42280-437	1,982.50	.00	1,982.50
101-42400-300	3,117.37	.00	3,117.37
101-43000-208	549.00	.00	549.00
101-43000-212	926.58	.00	926.58
101-43000-217	284.25	.00	284.25
101-43000-221	204.91	.00	204.91

GL Account	Debit	Credit	Proof
101-43000-230	512.93	.00	512.93
101-43000-240	36.65	.00	36.65
101-43000-303	9,555.79	.00	9,555.79
101-43000-309	125.00	.00	125.00
101-43000-312	300.00	.00	300.00
101-43000-321	524.89	.00	524.89
101-43000-380	3,047.95	.00	3,047.95
101-43000-381	514.31	.00	514.31
101-43000-434	608.90	.00	608.90
101-43000-530	190,253.65	.00	190,253.65
101-45200-212	561.50	.00	561.50
101-45200-216	219.85	.00	219.85
101-45200-310	1,237.36	.00	1,237.36
101-45200-321	45.69	.00	45.69
101-45200-381	237.49	.00	237.49
101-45200-384	171.27	.00	171.27
101-45200-415	928.39	.00	928.39
101-45200-437	64.98	.00	64.98
101-45200-580	5,500.00	.00	5,500.00
101-45500-310	898.29	.00	898.29
101-45500-321	45.70	.00	45.70
101-45500-381	946.57	.00	946.57
101-49010-381	105.81	.00	105.81
101-49010-401	395.20	.00	395.20
101-49200-450	65.00	.00	65.00
101-49810-212	152.50	.00	152.50
101-49810-310	8,127.00	.00	8,127.00
101-49810-321	268.19	.00	268.19
101-49810-381	257.91	.00	257.91
101-49810-437	89.04	.00	89.04
101-49810-580	689.97	.00	689.97
200-20200	.00	19,154.40-	19,154.40-
200-46500-343	1,567.56	.00	1,567.56
200-46500-530	17,586.84	.00	17,586.84
208-20200	.00	301.68-	301.68-
208-45600-381	301.68	.00	301.68
215-20200	.00	1,645.32-	1,645.32-
215-49000-217	1,645.32	.00	1,645.32
501-20200	.00	359,939.04-	359,939.04-
501-43100-303	45,448.35	.00	45,448.35
501-43100-405	312,465.69	.00	312,465.69
501-43100-437	2,025.00	.00	2,025.00
602-20200	643.14	10,333.24-	9,690.10-
602-20800	546.00	.00	546.00
602-49400-212	226.20	.00	226.20
602-49400-216	2,693.74	.00	2,693.74
602-49400-218	27.74	.00	27.74
602-49400-309	62.50	.00	62.50
602-49400-310	1,304.94	.00	1,304.94
602-49400-321	321.13	.00	321.13
602-49400-322	285.77	.00	285.77
602-49400-381	2,586.17	.00	2,586.17
602-49400-580	2,279.05	643.14-	1,635.91
603-20200	.00	7,389.81-	7,389.81-
603-49450-208	23.00	.00	23.00
603-49450-212	888.32	.00	888.32
603-49450-240	589.90	.00	589.90
603-49450-309	62.50	.00	62.50
603-49450-310	4,007.73	.00	4,007.73

GL Account	Debit	Credit	Proof
603-49450-322	258.87	.00	258.87
603-49450-381	1,031.03	.00	1,031.03
603-49450-407	528.46	.00	528.46
609-20200	1,095.97	210,544.29-	209,448.32-
609-20800	23,753.00	.00	23,753.00
609-49750-201	160.94	126.60-	34.34
609-49750-208	40.00	.00	40.00
609-49750-217	479.14	.00	479.14
609-49750-251	59,294.65	98.68-	59,195.97
609-49750-252	92,544.47	458.47-	92,086.00
609-49750-253	11,755.37	331.35-	11,424.02
609-49750-254	5,575.07	45.51-	5,529.56
609-49750-256	5,177.28	.00	5,177.28
609-49750-259	6,986.77	31.52-	6,955.25
609-49750-310	391.08	.00	391.08
609-49750-321	250.92	.00	250.92
609-49750-333	1,234.36	3.84-	1,230.52
609-49750-343	190.00	.00	190.00
609-49750-381	2,601.11	.00	2,601.11
609-49750-384	72.54	.00	72.54
609-49750-437	37.59	.00	37.59
619-20200	.00	72.95-	72.95-
619-49900-321	72.95	.00	72.95
Grand Totals:	1,083,946.66	1,083,946.66-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

CITY OF MILACA
 COMBINED CASH INVESTMENT
 SEPTEMBER 30, 2024

<u>COMBINED CASH ACCOUNTS</u>		
001-10100	GENERAL CHECKING	195,668.93
001-10101	4M FUND	823,156.41
001-10102	RBC WEALTH MANAGEMENT	3,906,056.32
	TOTAL COMBINED CASH	4,924,883.66
001-10000	CASH ALLOCATED TO OTHER FUNDS	(4,924,883.66)
	TOTAL UNALLOCATED CASH	.00

<u>CASH ALLOCATION RECONCILIATION</u>		
101	ALLOCATION TO GENERAL FUND	1,959,588.32
200	ALLOCATION TO ECONOMIC DEV. FUND	(106,743.36)
205	ALLOCATION TO MCDONALDS DEVELOPMENT	(1,518.75)
207	ALLOCATION TO YOUTH SAFETY PROGRAMS	2,116.09
208	ALLOCATION TO CHARITABLE GAMBLING FUND	35,140.79
209	ALLOCATION TO H.O.F. FUND	4,317.61
210	ALLOCATION TO FIRE DEPT RESERVE FUND	114,025.06
212	ALLOCATION TO REVOLVING LOAN FUND	61,850.86
213	ALLOCATION TO DRUG FORFEITURE FUND	3,654.04
215	ALLOCATION TO CITY EVENTS FUND	15,488.46
216	ALLOCATION TO ALL PARKS IMPROVEMENT FUND	189,989.67
217	ALLOCATION TO REC PARK IMPROVEMENTS FUND	122,925.36
218	ALLOCATION TO VETERANS MEMORIAL FUND	2,159.85
219	ALLOCATION TO DWI FORFEITURE FUND	10,567.29
220	ALLOCATION TO FLEEING FORFEITURE FUND	1,498.73
303	ALLOCATION TO 2021 G.O. STREET PROJECT BOND	88,348.03
350	ALLOCATION TO 2022 G.O. STREET PROJECT BOND	39,113.23
355	ALLOCATION TO 2024A G.O. BOND STREET CONST	560.96
382	ALLOCATION TO 2010 G.O. BOND	(35,174.70)
383	ALLOCATION TO 2012 G.O. BOND	193,379.57
384	ALLOCATION TO 2012 EQUIP CERTIFICATE	1,033.97
385	ALLOCATION TO 2014 FIRE HALL IMPR LOAN	34,389.47
386	ALLOCATION TO 2015 GO PARK BOND	45,983.00
387	ALLOCATION TO 2017 LIBRARY LEASE REV REFUND	143,386.05
388	ALLOCATION TO 2019 G.O. BOND	81,665.34
389	ALLOCATION TO LOADER EQUIPMENT LEASE	.06
404	ALLOCATION TO TIF# 1-10 DOWNTOWN	(48,226.17)
407	ALLOCATION TO TIF# 2-10 - 8 UNIT APTS	(500.00)
501	ALLOCATION TO AIRPORT RD PROJECT CPF GRANT	(315,286.69)
602	ALLOCATION TO WATER FUND	736,025.04
603	ALLOCATION TO SEWER FUND	951,049.41
609	ALLOCATION TO MUNICIPAL LIQUOR FUND	594,077.07
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,924,883.66
	ALLOCATION FROM COMBINED CASH FUND - 001-10000	(4,924,883.66)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF MILACA
FUND SUMMARY
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	426,059.91	783,077.00	357,017.09	54.4
LODGING TAX	(970.34)	293.42	950.00	656.58	30.9
PENALTIES AND INTEREST	.00	150.67	600.00	449.33	25.1
OTHER PERMITS	.00	825.00	800.00	(25.00)	103.1
LICENSES	531.31	1,709.92	16,150.00	14,440.08	10.6
PERMITS	4,092.00	25,884.69	45,500.00	19,615.31	56.9
GRANTS/GIFTS	5,000.00	6,000.00	.00	(6,000.00)	.0
STATE GRANTS AND AIDS	101,262.03	821,791.19	1,526,751.00	704,959.81	53.8
CHARGES FOR SERVICES	2,031.42	43,010.97	39,625.00	(3,385.97)	108.6
PUBLIC SAFETY	10.00	132,152.25	143,996.00	11,843.75	91.8
CULTURE - RECREATION	1,803.38	24,937.65	22,000.00	(2,937.65)	113.4
OTHER CHARGES	1,621.35	7,015.63	19,000.00	11,984.37	36.9
FINES AND FORFEITS	390.89	12,843.39	15,900.00	3,056.61	80.8
SPECIAL ASSESSMENTS	.00	2,077.14	7,300.00	5,222.86	28.5
MISCELLANEOUS REVENUES	14,510.56	118,933.42	120,000.00	1,066.58	99.1
OTHER PROPRIETARY FUND REVENUE	703.23	6,470.85	8,825.00	2,354.15	73.3
OTHER FINANCING SOURCES	.00	9,386.89	.00	(9,386.89)	.0
TRANSFER FROM OTHER FUNDS	25,000.00	233,000.00	408,000.00	175,000.00	57.1
PROCEEDS OF GENERAL LT DEBT	.00	651,611.20	862,000.00	210,388.80	75.6
	<u>155,985.83</u>	<u>2,524,154.19</u>	<u>4,020,474.00</u>	<u>1,496,319.81</u>	<u>62.8</u>
<u>EXPENDITURES</u>					
COUNCIL	1,251.84	16,225.36	19,150.00	2,924.64	84.7
PLANNING COMM.	.00	5,932.52	21,500.00	15,567.48	27.6
CITY MANAGER	5,323.90	50,963.80	73,911.00	22,947.20	69.0
ELECTIONS	93.12	447.24	3,250.00	2,802.76	13.8
TREASURER	6,611.41	63,632.25	93,774.00	30,141.75	67.9
AUDITING	.00	19,422.00	19,160.00	(262.00)	101.4
ASSESSING	.00	13,843.00	14,000.00	157.00	98.9
CITY ATTORNEY	5,097.54	40,897.74	60,900.00	20,002.26	67.2
CITY HALL	28,498.79	258,429.26	310,157.00	51,727.74	83.3
POLICE DEPT.	150,454.51	739,528.49	1,018,311.00	278,782.51	72.6
FIRE DEPT.	31,556.82	351,842.32	777,490.00	425,647.68	45.3
BUILDING INSPECTION	3,117.37	22,680.34	45,000.00	22,319.66	50.4
PUBLIC WORKS	211,445.88	540,016.68	1,186,759.00	646,742.32	45.5
PARKS	18,084.31	148,514.02	212,763.00	64,248.98	68.8
RECREATION	.00	2,959.09	4,000.00	1,040.91	74.0
LIBRARIES	1,890.50	17,208.48	26,950.00	9,741.52	63.9
HISTORICAL SOCIETY	.00	748.00	.00	(748.00)	.0
SENIOR CENTER	501.01	5,926.03	8,200.00	2,273.97	72.3
UNALLOCATED	65.00	65,913.32	34,416.00	(31,497.32)	191.5
AIRPORT	10,397.93	341,838.41	114,879.00	(226,959.41)	297.6

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
474,389.93	2,706,968.35	4,044,570.00	1,337,601.65	66.9
(318,404.10)	(182,814.16)	(24,096.00)	158,718.16	(758.7)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

ECONOMIC DEV. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	.00	1,507.76	.00	(1,507.76)	.0
LOANS PROCEEDS	.00	137,500.00	.00	(137,500.00)	.0
	.00	139,007.76	.00	(139,007.76)	.0
<u>EXPENDITURES</u>					
ECONOMIC DEVEL. & ASSISTANCE	19,154.40	299,577.65	.00	(299,577.65)	.0
	19,154.40	299,577.65	.00	(299,577.65)	.0
	(19,154.40)	(160,569.89)	.00	160,569.89	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

YOUTH SAFETY PROGRAMS

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	3.17	31.89	.00	(31.89)	.0
	3.17	31.89	.00	(31.89)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	3.17	31.89	.00	(31.89)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CHARITABLE GAMBLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	6,062.25	23,248.39	26,600.00	3,351.61	87.4
	6,062.25	23,248.39	26,600.00	3,351.61	87.4
<u>EXPENDITURES</u>					
HISTORICAL SOCIETY	301.68	3,486.42	12,450.00	8,963.58	28.0
RECREATION	.00	14,496.42	14,000.00	(496.42)	103.6
	301.68	17,982.84	26,450.00	8,467.16	68.0
	5,760.57	5,265.55	150.00	(5,115.55)	3510.4

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

H.O.F. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	6.47	65.06	.00	(65.06)	.0
	6.47	65.06	.00	(65.06)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	6.47	65.06	.00	(65.06)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FIRE DEPT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	170.86	151,204.43	100,850.00	(50,354.43)	149.9
	170.86	151,204.43	100,850.00	(50,354.43)	149.9
<u>EXPENDITURES</u>					
FIRE DEPARTMENT	.00	.00	100,000.00	100,000.00	.0
	.00	.00	100,000.00	100,000.00	.0
	170.86	151,204.43	850.00	(150,354.43)	17788.

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

REVOLVING LOAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	92.68	932.02	800.00	(132.02)	116.5
	92.68	932.02	800.00	(132.02)	116.5
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	92.68	932.02	800.00	(132.02)	116.5

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DRUG FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	5.48	55.07	.00	(55.07)	.0
	5.48	55.07	.00	(55.07)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	5.48	55.07	.00	(55.07)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CITY EVENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER GRANTS/GIFTS	.00	550.00	.00	(550.00)	.0
MICELLANEOUS REVENUES	23.72	171.68	45.00	(126.68)	381.5
INTERFUND TRANSFERS	.00	11,500.00	11,500.00	.00	100.0
	<u>23.72</u>	<u>12,221.68</u>	<u>11,545.00</u>	<u>(676.68)</u>	<u>105.9</u>
<u>EXPENDITURES</u>					
CITY EVENTS - OTHER	<u>1,597.75</u>	<u>8,460.31</u>	<u>11,545.00</u>	<u>3,084.69</u>	<u>73.3</u>
	<u>1,597.75</u>	<u>8,460.31</u>	<u>11,545.00</u>	<u>3,084.69</u>	<u>73.3</u>
	<u>(1,574.03)</u>	<u>3,761.37</u>	<u>.00</u>	<u>(3,761.37)</u>	<u>.0</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

ALL PARKS IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	284.69	2,862.91	2,500.00	(362.91)	114.5
	284.69	2,862.91	2,500.00	(362.91)	114.5
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	284.69	2,862.91	2,500.00	(362.91)	114.5

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

REC PARK IMPROVEMENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	184.20	1,977.67	1,900.00	(77.67)	104.1
	184.20	1,977.67	1,900.00	(77.67)	104.1
<u>EXPENDITURES</u>					
PARKS - OTHER	.00	12,500.00	11,500.00	(1,000.00)	108.7
	.00	12,500.00	11,500.00	(1,000.00)	108.7
	184.20	(10,522.33)	(9,600.00)	922.33	(109.6)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

VETERANS MEMORIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	3.24	906.25	100.00	(806.25)	906.3
	3.24	906.25	100.00	(806.25)	906.3
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	225.00	100.00	(125.00)	225.0
	.00	225.00	100.00	(125.00)	225.0
	3.24	681.25	.00	(681.25)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DWI FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FINES AND FORFEITS	.00	9,000.00	.00	(9,000.00)	.0
MISCELLANEOUS REVENUES	15.83	31.06	.00	(31.06)	.0
	15.83	9,031.06	.00	(9,031.06)	.0
<u>EXPENDITURES</u>					
POLICE DEPT.	.00	3,655.00	.00	(3,655.00)	.0
	.00	3,655.00	.00	(3,655.00)	.0
	15.83	5,376.06	.00	(5,376.06)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FLEEING FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	2.25	4.33	.00	(4.33)	.0
	2.25	4.33	.00	(4.33)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	2.25	4.33	.00	(4.33)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2021 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	32,375.05	58,307.00	25,931.95	55.5
MISCELLANEOUS REVENUE	132.38	604.31	.00	(604.31)	.0
TRANSFER FROM OTHER FUNDS	.00	56,835.24	.00	(56,835.24)	.0
	<u>132.38</u>	<u>89,814.60</u>	<u>58,307.00</u>	<u>(31,507.60)</u>	<u>154.0</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	56,216.25	55,721.00	(495.25)	100.9
	<u>.00</u>	<u>56,216.25</u>	<u>55,721.00</u>	<u>(495.25)</u>	<u>100.9</u>
	<u>132.38</u>	<u>33,598.35</u>	<u>2,586.00</u>	<u>(31,012.35)</u>	<u>1299.2</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2022 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	28,046.06	51,584.00	23,537.94	54.4
MISCELLANEOUS REVENUES	58.61	590.49	.00	(590.49)	.0
	<u>58.61</u>	<u>28,636.55</u>	<u>51,584.00</u>	<u>22,947.45</u>	<u>55.5</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	50,125.00	49,780.00	(345.00)	100.7
	<u>.00</u>	<u>50,125.00</u>	<u>49,780.00</u>	<u>(345.00)</u>	<u>100.7</u>
	<u>58.61</u>	<u>(21,488.45)</u>	<u>1,804.00</u>	<u>23,292.45</u>	<u>(1191.</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2024A G.O. BOND STREET CONST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.84	710.96	.00	(710.96)	.0
	.84	710.96	.00	(710.96)	.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	150.00	.00	(150.00)	.0
	.00	150.00	.00	(150.00)	.0
	.84	560.96	.00	(560.96)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2012 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	1,518.49	.00	(1,518.49)	.0
	.00	1,518.49	.00	(1,518.49)	.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	30,322.50	30,818.00	495.50	98.4
	.00	30,322.50	30,818.00	495.50	98.4
	.00	(28,804.01)	(30,818.00)	(2,013.99)	(93.5)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2014 FIRE HALL IMPR LOAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	2,000.00	18,000.00	24,000.00	6,000.00	75.0
	2,000.00	18,000.00	24,000.00	6,000.00	75.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	19,380.00	19,380.00	.00	100.0
	.00	19,380.00	19,380.00	.00	100.0
	2,000.00	(1,380.00)	4,620.00	6,000.00	(29.9)

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2015 GO PARK BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	22,601.30	40,058.00	17,456.70	56.4
SOURCE 362	68.90	444.65	.00	(444.65)	.0
	<u>68.90</u>	<u>23,045.95</u>	<u>40,058.00</u>	<u>17,012.05</u>	<u>57.5</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	4,075.00	38,150.00	34,075.00	10.7
	<u>.00</u>	<u>4,075.00</u>	<u>38,150.00</u>	<u>34,075.00</u>	<u>10.7</u>
	<u>68.90</u>	<u>18,970.95</u>	<u>1,908.00</u>	<u>(17,062.95)</u>	<u>994.3</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

2019 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	35,236.05	63,053.00	27,816.95	55.9
MISCELLANEOUS REVENUES	122.37	614.35	.00	(614.35)	.0
TRANSFER FROM OTHER FUNDS	.00	44,903.80	.00	(44,903.80)	.0
	<u>122.37</u>	<u>80,754.20</u>	<u>63,053.00</u>	<u>(17,701.20)</u>	<u>128.1</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	56,017.50	56,018.00	.50	100.0
	<u>.00</u>	<u>56,017.50</u>	<u>56,018.00</u>	<u>.50</u>	<u>100.0</u>
	<u>122.37</u>	<u>24,736.70</u>	<u>7,035.00</u>	<u>(17,701.70)</u>	<u>351.6</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

LOADER EQUIPMENT LEASE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TRANSFER FROM OTHER FUNDS	.00	62,632.00	31,316.00	(31,316.00)	200.0
	.00	62,632.00	31,316.00	(31,316.00)	200.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	31,315.98	31,316.00	.02	100.0
	.00	31,315.98	31,316.00	.02	100.0
	.00	31,316.02	.00	(31,316.02)	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TIF# 1-10 DOWNTOWN

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	.00	27,292.85	42,000.00	14,707.15	65.0
	.00	27,292.85	42,000.00	14,707.15	65.0
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	21,816.76	43,000.00	21,183.24	50.7
	.00	21,816.76	43,000.00	21,183.24	50.7
	.00	5,476.09	(1,000.00)	(6,476.09)	547.6

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TIF# 2-10 - 8 UNIT APTS

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	500.00	.00	(500.00)	.0
	.00	500.00	.00	(500.00)	.0
	.00	(500.00)	.00	500.00	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
TRANSFERS TO OTHER FUNDS	.00	101,739.04	.00	(101,739.04)	.0
	.00	101,739.04	.00	(101,739.04)	.0
	.00	(101,739.04)	.00	101,739.04	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

AIRPORT RD PROJECT CPF GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 331	498,934.04	498,934.04	.00	(498,934.04)	.0
	498,934.04	498,934.04	.00	(498,934.04)	.0
<u>EXPENDITURES</u>					
EXPENDITURE	314,490.69	677,840.60	.00	(677,840.60)	.0
	314,490.69	677,840.60	.00	(677,840.60)	.0
	184,443.35	(178,906.56)	.00	178,906.56	.0

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL ASSESSMENTS	.00	1,246.66	2,500.00	1,253.34	49.9
MISCELLANEOUS REVENUES	(4,762.24)	28,395.19	45,000.00	16,604.81	63.1
WATER SALES	57,153.72	436,768.04	555,000.00	118,231.96	78.7
	<u>52,391.48</u>	<u>466,409.89</u>	<u>602,500.00</u>	<u>136,090.11</u>	<u>77.4</u>
<u>EXPENDITURES</u>					
WATER OPERATION EXPENSE	31,726.34	554,991.37	1,072,731.00	517,739.63	51.7
	<u>31,726.34</u>	<u>554,991.37</u>	<u>1,072,731.00</u>	<u>517,739.63</u>	<u>51.7</u>
	<u>20,665.14</u>	<u>(88,581.48)</u>	<u>(470,231.00)</u>	<u>(381,649.52)</u>	<u>(18.8)</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	1,424.12	14,728.64	13,750.00	(978.64)	107.1
OTHER CHARGES	157.50	1,215.00	.00	(1,215.00)	.0
SEWER SALES	26,831.76	253,274.65	387,250.00	133,975.35	65.4
	<u>28,413.38</u>	<u>269,218.29</u>	<u>401,000.00</u>	<u>131,781.71</u>	<u>67.1</u>
<u>EXPENDITURES</u>					
SEWER OPERATION EXPENSE	24,639.30	291,860.47	515,700.00	223,839.53	56.6
	<u>24,639.30</u>	<u>291,860.47</u>	<u>515,700.00</u>	<u>223,839.53</u>	<u>56.6</u>
	<u>3,774.08</u>	<u>(22,642.18)</u>	<u>(114,700.00)</u>	<u>(92,057.82)</u>	<u>(19.7)</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	1,457.26	9,348.44	9,800.00	451.56	95.4
LIQUOR COST OF GOODS SOLD	(32,717.07)	3,751.07	.00	(3,751.07)	.0
LIQUOR STORE SALES	243,574.14	2,227,080.93	3,358,025.00	1,130,944.07	66.3
	<u>212,314.33</u>	<u>2,240,180.44</u>	<u>3,367,825.00</u>	<u>1,127,644.56</u>	<u>66.5</u>
<u>EXPENDITURES</u>					
LIQUOR STORE OPERATION EXPENS	212,639.99	2,298,841.64	3,367,825.00	1,068,983.36	68.3
	<u>212,639.99</u>	<u>2,298,841.64</u>	<u>3,367,825.00</u>	<u>1,068,983.36</u>	<u>68.3</u>
	<u>(325.66)</u>	<u>(58,661.20)</u>	<u>.00</u>	<u>58,661.20</u>	<u>.0</u>

CITY OF MILACA
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	14.53	330.45	1,150.00	819.55	28.7
MOTOR VEHICLE SALES	19,713.09	203,138.56	277,146.00	74,007.44	73.3
	<u>19,727.62</u>	<u>203,469.01</u>	<u>278,296.00</u>	<u>74,826.99</u>	<u>73.1</u>
<u>EXPENDITURES</u>					
MOTOR VEHICLE EXPENSES	15,780.24	208,325.79	278,296.00	69,970.21	74.9
	<u>15,780.24</u>	<u>208,325.79</u>	<u>278,296.00</u>	<u>69,970.21</u>	<u>74.9</u>
	<u>3,947.38</u>	<u>(4,856.78)</u>	<u>.00</u>	<u>4,856.78</u>	<u>.0</u>

RESOLUTION NO. 24-30

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2025 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-025-3400	Kent, Lynn	530 3 rd Ave NW	09-07-24	\$70.00

Adopted this 17th day of October, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 24-31

RESOLUTION ASSESSING UNPAID WATER/SEWER BILLS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of unpaid water and sewer bills for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2025 taxes:

PID #	OWNER	ADDRESS	REASON	ASSESSED
21-041-0210	Burley, Patrick	225 2 nd Ave NW	Unpaid Water/Sewer Bill	\$224.66
21-025-3002	Eggerud, Robert	560 3 rd Ave NW	Unpaid Water/Sewer Bill	\$176.39
21-043-0640	Freeman, James	315 4 th Ave SE	Unpaid Water/Sewer Bill	\$237.81

Adopted this 17th day of October, 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

RESOLUTION NO. 24-32

A RESOLUTION ASSESSING UNPAID CHARGES FOR SERVICE

WHEREAS the Milaca Fire Department responded to a fire call at the listed addresses, and,

WHEREAS the invoice for the service has not been paid,

NOW THEREFORE BE IT RESOLVED BY THE MILACA CITY COUNCIL, that the City Council, pursuant to Ordinance No. 368, hereby assesses the following fire department charge for service against the benefited property for property taxes payable 2025 with a payment period of 1 (one) year and an interest rate of 7 (seven) percent.

PID#	OWNER	ADDRESS OF INCIDENT	DATE OF INCIDENT	ASSESSED
12-023-0200	Caleb Nelson	9598 125 th Ave Milaca, MN 56353	03/14/2023	\$500.00
11-035-1500	Jamie Iaquinto	12476 133 rd St Milaca, MN 56353	03/31/2023	\$500.00
11-003-0501	James Zellman	18950 140 th Ave Milaca, MN 56353	04/09/2023	\$500.00

Adopted this 17th day of October 2024.

Mayor Dave Dillan

ATTEST

Tammy Pfaff, City Manager

ORDINANCE NO. 532

**AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS) CHAPTER 115
(PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS) OF THE CITY OF MILACA
CODE OF ORDINANCES**

Added language indicated by underline and removed language indicated by ~~strikethrough~~.

**CHAPTER 115: PEDDLERS, SOLICITORS, ~~AND~~ TRANSIENT MERCHANTS, AND MOBILE
FOOD UNITS**

Section

- 115.01 Definitions
- 115.02 Exceptions to definitions
- 115.03 Licensing; exemptions
- 115.04 License ineligibility
- 115.05 License suspension and revocation
- 115.06 License transferability
- 115.07 Prohibited activities
- 115.08 Exclusion by placard

- 115.99 Violations; convictions

Cross-reference:

Fees, Charges, and Rates, see Ch. 34

Criminal History License Background Investigations, see § 33.20

§ 115.01 DEFINITIONS.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PEDDLER. A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of offering for sale, displaying or exposing for sale, selling or attempting to sell, and delivering immediately upon sale, the goods, wares, products, merchandise or other personal property that the

person is carrying or otherwise transporting. The term PEDDLER shall mean the same as the term HAWKER.

PERSON. Any natural individual, group, organization, corporation, partnership, or association. As applied to groups, organizations, corporations, partnerships, and associations, the term shall include each member, officer, partner, associate, agent, or employee.

REGULAR BUSINESS DAY. Any day during which the City Hall is normally open for the purpose of conducting public business. Holidays defined by state law shall not be counted as REGULAR BUSINESS DAYS.

SOLICITOR. A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person's activity is to obtain or attempt to obtain orders as discussed above. The term shall mean the same as the term CANVASSER.

TRANSIENT MERCHANT. A person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty storefront for the purpose of exposing or displaying for sale, selling or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property and who does not remain or intend to remain in any one location for more than 14 consecutive days.

MOBILE FOOD UNIT. A food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered, and readily movable, without disassembling, for transport to another location. The unit can operate no more than 21 days annually at any one place unless it is operated at the site of and in conjunction with a permanent business, licensed under Minnesota Statutes Chapter 157 or Chapter 28A. All mobile food units must be operated in compliance with the Minnesota Food Code.

§ 115.02 EXCEPTIONS TO DEFINITIONS.

- (A) For the purpose of the requirements of this chapter, the terms PEDDLER, SOLICITOR, ~~and~~ TRANSIENT MERCHANT, ~~and~~ MOBILE FOOD UNIT shall not apply to any person selling or attempting to sell at wholesale any goods, wares, products, merchandise, or other personal property to a retailer of the items being sold by the wholesaler. The terms also shall not apply to any person who makes initial contacts with other people for the purpose of establishing or trying to establish a regular customer delivery route for the delivery of perishable food and dairy products such as baked goods and milk, nor shall they apply to

any person making deliveries of perishable food and dairy products to the customers on his or her established regular delivery route.

(B) In addition, persons conducting the type of sales commonly known as garage sales, rummage sales, or estate sales, as well as those persons participating in an organized multi-person bazaar or flea market, shall be exempt from the definitions of PEDDLERS, SOLICITORS, ~~and~~ TRANSIENT MERCHANT, and MOBILE FOOD UNIT, as shall be anyone conducting an auction as a properly licensed auctioneer, or any officer of the court conducting a court-ordered sale. Exemption from the definitions for the scope of this chapter shall not excuse any person from complying with any other applicable statutory provision or local ordinance.

(C) Persons going door to door selling or soliciting the sale of personal property or services, or soliciting money to raise funds for any local school, club, church, youth group or civic improvement activity is exempt from the definitions of PEDDLERS, SOLICITORS, ~~and~~ TRANSIENT MERCHANTS, and MOBILE FOOD UNITS.

(Am. Ord. 385, passed 12-17-09)

§ 115.03 LICENSING; EXEMPTIONS.

(A) City license required. Except as otherwise provided for by this chapter, no person shall conduct business as either a peddler, solicitor, ~~or a~~ transient merchant, or a mobile food unit without first having obtained a license from the city.

(B) Application. Application for a city license to conduct business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit shall be made at least 14 regular business days before the applicant desires to begin conducting business. Application for a license shall be made on a form approved by the City Council and available from the office of the City Manager-Clerk. All applications shall be signed by the applicant. All applications shall include the following information:

- (1) Applicant's full legal name;
- (2) All other names under which the applicant conducts business or to which the applicant officially answers;
- ~~(3) A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features, and the like);~~
- (4) Full address of applicant's permanent residence;
- (5) Telephone number of applicant's permanent residence;
- (6) Full legal name of any and all business operations owned, managed, or operated by applicant, or for which the applicant is an employee or agent;

- (76) Full address of applicant's regular place of business (if any);
- (87) Any and all business related telephone numbers of the applicant;
- (98) The type of business for which the applicant is applying for a license;
- (109) Whether the applicant is applying for a monthly or daily license;
- (1110) The dates during which the applicant intends to conduct business, and if the applicant is applying for a daily license, the number of days he or she will be conducting business in the city (maximum 14 consecutive days or six month maximum);
- (1211) Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant or mobile food unit intends to set up business;
- (1312) A statement as to whether or not the applicant has been convicted within the last five years of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses;
- (1413) A list of the three most recent locations where the applicant has conducted business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit;
- (1514) Written permission of the property owner or the property owner's agent for any property to be used by a transient merchant or mobile food unit;
- (1615) A general description of the items to be sold or services to be provided;
- (1716) All additional information deemed necessary by the City Council;
- (1817) A copy of the applicant's driver's license number or other acceptable form of identification; and
- (1918) The license plate number, registration information, and vehicle identification number for any vehicle to be used in conjunction with the licensed business, and a description of the vehicle.

(19) Certificate of Insurance:

(20) Copy of MN Department of Health or Department of Agriculture License; and

(21) Completed and signed Background Investigation Consent Form;

(C) Fee. All applications for a license under this chapter shall be accompanied by the fee established in Chapter 34 of this code, as it may be amended from time to time.

(D) Procedure. Upon receipt of the completed application and payment of the license fee, the City Manager-Clerk must determine if the application is complete. An application is determined to be complete only if all required information is provided. If the Manager-Clerk determines that the application is incomplete, the Manager-Clerk must inform the applicant of the required necessary information that is missing. If the application is complete, the Manager-Clerk must order any investigation, including background checks,

necessary to verify the information provided with the application. Upon completion of the background check, the Manager-Clerk must issue the license unless there exists grounds for denying the license under § 115.04, in which case the Manager-Clerk must deny the license. If the Manager-Clerk denies the license, the applicant must be notified in writing via letter or email of the decision, the reason for denial, and of the applicant's right to appeal the denial by requesting, within 20 days of receiving notice of rejection, a public hearing before the City Council. The City Council shall hear the appeal within 20 days of the date of the request. The decision of the City Council following the public hearing can be appealed by petitioning the State Court of Appeals for a writ of certiorari.

(E) Duration. All licenses granted under this chapter shall be valid only during the time period indicated on the license.

(F) License exemptions.

(1) No license shall be required for any person to sell or attempt to sell, or to take or attempt to take orders for, any product grown, produced, cultivated, or raised on any farm.

(2) No license shall be required of any person going from house-to-house, door-to-door, business-to-business, street-to-street, or other type of place-to-place when the activity is for the purpose of exercising that person's state or federal Constitutional rights such as the freedom of speech, press, religion, and the like, except that this exemption may be lost if the person's exercise of Constitutional rights is merely incidental to a commercial activity.

(3) Professional fundraisers working on behalf of an otherwise exempt person or group shall not be exempt from the licensing requirements of this chapter.

(Am. Ord. 385, passed 12-17-09; Am. Ord. 426, passed 5-18-17) Penalty, see § 10.99

§ 115.04 LICENSE INELIGIBILITY.

The following shall be grounds for denying a license under this chapter:

(A) The failure of the applicant to truthfully provide any of the information requested by the city as a part of the application, or the failure to sign the application, failure to pass a background check, or the failure to pay the required fee at the time of application;

(B) The conviction of the applicant within the past five years from the date of application for any violation of any federal or state statute or regulation, or of any local ordinance, which adversely reflects on the person's ability to conduct the business for which the license is being sought in an honest and legal manner. Those violations shall include but not be limited to burglary, theft, larceny, swindling, fraud, unlawful business practices, and any form of actual or threatened physical harm against another person;

(C) The revocation within the past five years of any license issued to the applicant for the purpose of conducting business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit; or

(D) The applicant is found to have a bad business reputation. Evidence of a bad business reputation shall include, but not be limited to, the existence of more than three complaints against the applicant with the Better Business Bureau, the Attorney General's Office, or other similar business or consumer rights office or agency, within the preceding 12 months, or three complaints filed against the applicant within the preceding five years.

(Am. Ord. 426, passed 5-18-17)

§ 115.05 LICENSE SUSPENSION AND REVOCATION.

(A) Generally. Any license issued under this chapter may be suspended or revoked at the discretion of the City Manager-Clerk or City Council for violation of any of the following:

- (1) Fraud, misrepresentation, or incorrect statements on the application form;
- (2) Fraud, misrepresentation, or false statements made during the course of the licensed activity;
- (3) Conviction of any offense for which granting of a license could have been denied under § 115.04; or
- (4) Violation of any provision of this chapter.

(B) Multiple persons under one license. The suspension or revocation of any license issued for the purpose of authorizing multiple persons to conduct business as peddlers, solicitors, ~~or~~ transient merchants, or mobile food units on behalf of the licensee shall serve as a suspension or revocation of each authorized person's authority to conduct business as a peddler, solicitor, ~~or~~ transient merchants, or mobile food units on behalf of the licensee whose license is suspended or revoked.

(C) Notice. Prior to revoking or suspending any license issued under this chapter or right to solicit business within the city, the city shall provide the license holder or solicitor with written notice of the alleged violations and inform the licensee or solicitor of his or her right to a hearing on the alleged violation. Notice shall be delivered in person, by email, or by mail to the permanent residential address listed on the license application, or if no residential address is listed, to the business address provided on the license application.

(C) Public hearing. Upon receiving the notice provided in division (C) of this section, the licensee shall have the right to request a public hearing. If no request for a hearing is received by the City Manager-Clerk within ten regular business days following the service of the notice, the city may proceed with the suspension or revocation. For the

purpose of mailed notices, service shall be considered complete as of the date the notice is placed in the mail. If a public hearing is requested within the stated time frame, a hearing shall be scheduled within 20 days from the date of the request. Within three regular business days of the hearing, the City Council shall notify the licensee of its decision.

(E) Emergency. If, in the discretion of the ~~City Manager-Clerk or~~ City Council, imminent harm to the health or safety or economic interests of the public may occur because of the actions of a peddler, solicitor or transient merchant, whether licensed or unlicensed under this chapter, ~~City Manager-Clerk or~~ the City Council may immediately suspend the person's license, if any, or right to solicit business within the city and provide notice of the right to show cause at a subsequent public hearing as prescribed in division (C) of this section why the license or right to solicit business in the city should not be terminated.

(F) Appeals. Any person whose license is suspended or revoked under this section shall have the right to appeal that decision in court.

(Am. Ord. 385, passed 12-17-09; Am. Ord. 426, passed 5-18-17) Penalty, see § 10.99

§ 115.06 LICENSE TRANSFERABILITY.

No license issued under this chapter shall be transferred to any person other than the person to whom the license was issued.

Penalty, see § 10.99

§ 115.07 PROHIBITED ACTIVITIES.

No peddler, solicitor, ~~or~~ transient merchants, or mobile food units shall conduct business in any of the following manners:

(A) Calling attention to his or her business or items to be sold by means of blowing any horn or whistle, ringing any bell, crying out, or by any other noise, so as to be unreasonably audible within an enclosed structure;

(B) Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk, or other public right-of-way;

(C) Conducting business in a way as to create a threat to the health, safety, and welfare of any individual or the general public;

(D) Conducting business before 10:00 a.m. or after 8:00 p.m.;

(E) Failing to provide proof of license or registration, and identification, when requested; or using the license or registration of another person;

(F) Making any false or misleading statements about the product or service being sold, including untrue statements of endorsement. No peddler, solicitor, ~~or~~ transient merchants, or mobile food units shall claim to have the endorsement of the city solely based on the city having issued a license or certificate of registration to that person; or

(G) Remaining on the property of another when requested to leave, or to otherwise conduct business in a manner a reasonable person would find obscene, threatening, intimidating, or abusive.

(H) Restrictions on Mobile Food Units

(1) Mobile food units are prohibited from vending activity on any public street or private property within 150' of the nearest property line of any restaurant within the City of Milaca.

(2) Mobile food units are prohibited from vending activities within 300' of a community event for which the City has issued a Special Event Permit, unless they are specifically authorized by the event sponsor to participate in the event. The terms of the Special Event Permit shall apply.

(3) Mobile food units are allowed to operate on private property as expressly authorized by the owner/manager/agent of the private property.

Penalty, see § 10.99

(Am. Ord. 426, passed 5-18-17)

§ 115.08 EXCLUSION BY PLACARD.

No peddler, solicitor, ~~or~~ transient merchants, or mobile food units, unless invited to do so by the property owner or tenant, shall enter the property of another for the purpose of conducting business as a peddler, solicitor, ~~or~~ transient merchants, or mobile food units when the property is marked with a sign or placard at least four inches long and four inches wide with print of at least 48 point in size stating "No Peddlers, Solicitors, ~~or~~ Transient Merchants, or Mobile Food Units or "Peddlers, Solicitors, ~~and~~ Transient Merchants, and Mobile Food Units Prohibited," or other comparable statement. No person other than the property owner or tenant shall remove, deface, or otherwise tamper with any sign or placard under this section.

Penalty, see § 10.99

§ 115.99 VIOLATIONS; CONVICTIONS.

A violation of any provision of this chapter are subject to penalties under § 10.99 punishable as a misdemeanor with a fine of \$250 and each day the violation occurs is a separate offense.

(Ord. 426, passed 5-18-17)

Passed this 17th day of October, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 09-19-24

Second Reading: 10-17-24

Published:

ORDINANCE NO. 533

AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES, AND RATES) SECTION 34.30 (SCHEDULE OF LICENSE AND PERMIT FEES) OF THE CITY OF MILACA CODE OF ORDINANCES

§ 34.30 SCHEDULE OF LICENSE AND PERMIT FEES.

No person, partnership, corporation, or other association shall engage in the following types of activity without first paying the fee listed and being issued a license as hereafter provided.

Type of License or Permit	Code Section	Term and Conditions	Amount of Fee	'74 Code	Ord. No.	Date Passed
Peddlers, solicitors, and transient merchants (non-profit org.)	115.03	Occasion	\$50		426	5/18/2017
Peddlers, solicitors, and transient merchants (profit org.)	115.03	Occasion	\$50		426	5/18/2017
Transient merchant <u>Mobile Food Unit</u>	115.03 <u>115.03</u>	Occasion <u>Five Consecutive Days</u> <u>Six Month</u> <u>Yearly*(Through December 31)</u>	\$50 <u>\$100</u> <u>\$200</u>		426	5/18/2017

(Ord. 416, passed 12-17-15; Am. Ord. 422, passed 1-19-17; Am. Ord. 426, passed 5-18-17; Am. Ord. 434, passed 4-19-18; Am. Ord. 445, passed 8-16-18; Am. Ord. 498, passed 9-15-22; Am. Ord. 507, passed 12-14-22; Am. Ord. 508, passed 1-18-23; Am. Ord. 518, passed 12-21-23)

Penalty, see § [10.99](#)

Passed this 17th day of October, 2024.

Mayor Dave Dillan

ATTEST :

Tammy Pfaff, City Manager

First Reading: 09-19-24

Second Reading: 10-17-24

Published:

SECOND READING

ORDINANCE NO. 534

AN ORDINANCE TO THE CITY CODE

TITLE III (ADMINISTRATION) OF THE CITY CODE AMENDING CHAPTER 33 (CITY POLICIES) SECTION 33.20 BACKGROUND INVESTIGATIONS FOR LICENSING

§ 33.20 CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS.

(A) The Milaca Police Department is hereby required, as the exclusive entity within the city, to do a criminal history background investigation on the applicants for the following licenses within the city:

- (1) Liquor license;
- (2) Tobacco license;
- (3) Gambling license;
- (4) Peddler. Solicitor. Transient Merchant and Food Truck licenses; and
- (5) Tetrahydrocannabinol license.

(B) In conducting the criminal history background investigation in order to screen license applicants, the Police Department is authorized to access data maintained in the Minnesota Bureau of Criminal Apprehensions Computerized Criminal History information system in accordance with BCA policy. Any data that is accessed and acquired shall be maintained at the Police Department under the care and custody of the chief law enforcement official or his or her designee. A summary of the results of the Computerized Criminal History data may be released by the Police Department to the licensing authority, including the City Council, the City Manager, or other city staff involved in the license approval process.

(C) Before the investigation is undertaken, the applicant must authorize the Police Department by written consent to undertake the investigation. The written consent must fully comply with the provisions of M.S. Chapter 13 regarding the collection, maintenance and use of the information. Except for the positions set forth in M.S. § 364.09, the city will not reject an applicant for a license on the basis of the applicant's prior conviction unless the crime is directly related to the license sought and the conviction is for a felony, gross misdemeanor, or misdemeanor with a jail sentence. If the city rejects the applicant's request on this basis, the city shall notify the applicant in writing of the following:

- (1) The grounds and reasons for the denial.
- (2) The applicant complaint and grievance procedure set forth in M.S. § 364.06.
- (3) The earliest date the applicant may reapply for the license.
- (4) That all competent evidence of rehabilitation will be considered upon reapplication.

(Ord. 399, passed 6-13-13; Am. Ord. 499, passed 10-19-22)

Passed this _____th day of _____, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

First Reading: 10-17-24

Second Reading:

Published:

FIRST READING

RESOLUTION #24-33

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #532
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #532 entitled an Ordinance AMENDING TITLE XI (BUSINESS REGULATIONS) CHAPTER 115 (PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS) OF THE CITY OF MILACA CODE OF ORDINANCES may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #532 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 17th day of October, 2024.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

City of Milaca

Ordinance #532 amends Chapter 115 (Peddlers, Solicitors, and Transient merchants) of the city of Milaca code of ordinances to now include Mobile Food Units.

This is a summary of the Ordinance. The full text of the Ordinance is available for inspection at City of Milaca, 255 1st St E, during regular city hall hours, or at the city's website www.cityofmilaca.org. A copy may also be mailed or emailed by calling city hall 320-983-3141.

RESOLUTION #24-34

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #533
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #533 entitled **AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES, AND RATES) SECTION 34.30 (SCHEDULE OF LICENSE AND PERMIT FEES) OF THE CITY OF MILACA CODE OF ORDINANCES** may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #533 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 17th day of October, 2024.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

City of Milaca

Ordinance #533 amends Section 34.30 (Schedule of License and Permit Fees) to now include Mobile Food Unit fees.

This is a summary of the Ordinance. The full text of the Ordinance is available for inspection at City of Milaca, 255 1st St E, during regular city hall hours, or at the city's website www.cityofmilaca.org. A copy may also be mailed or emailed by calling city hall 320-983-3141.

RESOLUTION #24-35

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #534
FOR PUBLICATION PURPOSES

WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #534 entitled **AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 33 (CITY POLICIES) SECTION 33.20 (CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS) OF THE CITY OF MILACA CODE OF ORDINANCES** may be summarized due to the length of this Ordinance. Summary of publication attached.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #534 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 17th day of October, 2024.

Mayor Dave Dillan

Attest:

Tammy Pfaff, City Manager

City of Milaca

Ordinance #534 amends Section 33.20 Criminal History License Background Investigations adding Solicitor, Transient Merchant and Food Truck.

This is a summary of the Ordinance changes. The full text of the Ordinance is available for inspection at City of Milaca, 255 1st St E, during regular city hall hours, or at the city's website www.cityofmilaca.org. A copy may also be mailed or emailed by calling city hall 320-983-3141.



Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

October 3, 2024

Attention: Tammy Pfaff, Manager
City of Milaca
255 First Street East
Milaca, MN 56353

Reference: 2024 Street Improvements Project (193806371)
Contractor's Request for Payment No. 3

Dear Tammy,

Attached for city approval is Contractor's Request for Payment No. 1 for the 2024 Street Improvements Project. The project includes pavement replacement on 3rd Avenue (between 5th Street NW and 2nd Street SE) and on SW River Drive (south of TH-23 to the city limits). The Contractor is OMG Midwest, Inc. dba Minnesota Paving & Materials.

This payment request includes a retainage in the amount of 5% of the completed value.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to OMG Midwest, Inc. dba Minnesota Paving & Materials in the amount of \$165,584.17.**

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to OMG Midwest, Inc. Send a scanned copy to Stantec.

Please feel free to contact Phil Gravel or me if you have any questions or require any additional information.

Sincerely,
STANTEC

Chuck Boser

cc: Gary Kirkeby



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: October 2, 2024
For Period: 9/2/2024 thru 10/1/2024	Request No: 3
Contractor: OMG Midwest, Inc., (dba MN Paving & Materials) 14475 Quiram Dr., Rogers, MN 55374	

CONTRACTOR'S REQUEST FOR PAYMENT
2024 STREET IMPROVEMENTS PROJECT
STANTEC PROJECT NO. 193806371

SUMMARY

1	Original Contract Amount		\$	<u>469,388.60</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>469,388.60</u>
5	Value Completed to Date		\$	<u>450,688.86</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>450,688.86</u>
8	Less Retainage 5%		\$	<u>22,534.44</u>
9	Subtotal		\$	<u>428,154.42</u>
10	Less Amount Paid Previously		\$	<u>262,570.25</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u><u>165,584.17</u></u>

Recommended for Approval by:
STANTEC

Charles J. Boser
Digitally signed by Charles J. Boser
 DN: cn=Charles J. Boser, email=Charles.J.Boser@stantec.com,
 location=St Cloud, MN
 Reason: I am approving this document

Approved by Contractor:
OMG MIDWEST, INC.

Casey Wisness 10-3-24

Approved by Owner:
CITY OF MILACA

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LUMP SUM	1	25725.00		0.9	\$23,152.50
2	TRAFFIC CONTROL	LUMP SUM	1	3300.00		0.9	\$2,970.00
3	REMOVE CURB & GUTTER	LIN FT	292	10.00		82	\$820.00
4	REMOVE CATCH BASIN MANHOLE (STORM)	EACH	1	600.00		1	\$600.00
5	REMOVE CONCRETE SIDEWALK	SQ FT	225	4.00		150.6	\$602.40
6	FULL DEPTH RECLAMATION	SQ YD	16980	2.45		16282.75	\$39,892.73
7	ADJUST EX VALVE BOX	EACH	13	250.00	13	13	\$3,250.00
8	ADJUST EX FRAME & RING CASTING	EACH	10	875.00	10	10	\$8,750.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1844	83.00	1822.91	1822.91	\$151,301.53
10	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	2196	80.00		2328.1	\$186,248.00
11	BITUMINOUS TACK COAT	GAL	940	2.00	1025	1025	\$2,050.00
12	SHOULDER AGGREGATE (CV)	CU YD	500	32.20	219	219	\$7,051.80
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	292	34.30		82	\$2,812.60
14	6" CONCRETE WALK	SQ FT	225	15.00		150.6	\$2,259.00
15	TRUNCATED DOMES	SQ FT	8	60.00		8	\$480.00
16	CONNECT TO EXISTING STORM PIPE	EACH	1	1000.00		1	\$1,000.00
17	CONNECT TO EXISTING STORM MANHOLE	EACH	1	1000.00		1	\$1,000.00
18	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	1	5000.00		1	\$5,000.00
19	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2' X 3'	EACH	2	2000.00		2	\$4,000.00
20	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	16	75.00		13.5	\$1,012.50
21	STORM DRAIN INLET PROTECTION	EACH	15	150.00		13	\$1,950.00
22	5" LOAM TOPSOIL, SEED, FERTILIZER, & HYDROMULCH	SQ YD	45	73.00		33	\$2,409.00
23	36 INCH EPOXY LINE, WHITE	LN FT	200	6.55	96	96	\$628.80
24	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	15	181.00	7	8	\$1,448.00
	TOTAL BASE BID						<u>\$450,688.86</u>
	TOTAL BASE BID						<u>\$450,688.86</u>
	WORK COMPLETED TO DATE:						<u>\$450,688.86</u>

PROJECT PAYMENT STATUS

OWNER CITY OF MILACA
 STANTEC PROJECT NO. 193806371
 CONTRACTOR OMG MIDWEST, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	03/21/2024	08/01/2024	72,316.60	3,806.13	76,122.73
2	08/02/2024	09/01/2024	190,253.65	13,819.48	276,389.73
3	09/02/2024	10/01/2024	165,584.17	22,534.44	450,688.86

Material on Hand

Total Payment to Date		\$428,154.42	Original Contract	\$469,388.60
Retainage Pay No. 3		22,534.44	Change Orders	
Total Amount Earned		\$450,688.86	Revised Contract	\$469,388.60



October 9, 2024

Tammy Pfaff, City Manager
City of Milaca
255 First Street East
Milaca, MN 56353

Reference: B-23-CP-MN-0884, City of Milaca
110th Avenue (airport road) Improvements Project (193806178)
Contractor's Request for Payment No 4.

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 3 for the 110th Avenue Improvements Project. The Contractor is Northern Lines Contracting, Inc.

This partial payment request includes payment for culverts, road base, and road Class 5 work. This request includes a retainage in the amount of 5% of the completed value.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Northern Lines Contracting, Inc. in the amount of \$307,217.68.**

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to Northern Lines Contracting, Inc. (Brady Enright, Brady@nl-contracting.com). Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Zac Stiller, Chuck Boser, or me.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: October 7, 2024
For Period: 9/12/2024 to 10/7/2024	Request No: 4
Contractor: Northern Lines Contracting	

CONTRACTOR'S REQUEST FOR PAYMENT
 2024 110th AVENUE IMPROVEMENTS PROJECT
 STANTEC PROJECT NO. 193806178

SUMMARY

1	Original Contract Amount		\$	1,575,256.20
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	1,575,256.20
5	Value Completed to Date		\$	877,644.98
6	Material on Hand		\$	0.00
7	Amount Earned		\$	877,644.98
8	Less Retainage 5%		\$	43,882.24
9	Subtotal		\$	833,762.74
10	Less Amount Paid Previously		\$	526,545.06
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>4</u>		\$	<u>307,217.68</u>

Recommended for Approval by:

STANTEC

Phil Howard

10/9/2024

Approved by Contractor:

NORTHERN LINES CONTRACTING

[Signature]

Approved by Owner:

CITY OF MILACA

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract	Unit	Current	Quantity	Amount
			Quantity	Price	Quantity	to Date	to Date
BASE BID							
1	MOBILIZATION	LS	1	40000.00	0.4	0.9	\$36,000.00
2	CLEARING	ACRE	0.11	38000.00		0.08	\$3,040.00
3	GRUBBING	ACRE	0.11	38000.00		0.08	\$3,040.00
4	SALVAGE SIGN TYPE C	EACH	4	55.00		2	\$110.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	14	45.00		7	\$315.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	21	4.00	21	21	\$84.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	233	5.00		167	\$835.00
8	REMOVE PIPE CULVERTS	LIN FT	585	18.00	362	585	\$10,530.00
9	REMOVE BITUMINOUS PAVEMENT	SQ YD	1124	3.50		1040	\$3,640.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	461	1.15		400	\$460.00
11	SALVAGE MAIL BOX ASSEMBLY	EACH	13	80.00		13	\$1,040.00
12	EXCAVATION - COMMON (EV) (P)	CU YD	16609	10.30	7000	15969	\$164,480.70
13	EXCAVATION - SUBGRADE (EV)	CU YD	500	20.00		174.34	\$3,486.80
14	SELECT GRANULAR BORROW (MODIFIED) (CV)	CU YD	6417	30.50	3248.46	6713.46	\$204,760.53
15	COMMON BORROW (CV)	CU YD	500	10.30			\$0.00
16	GEOTEXTILE NONWOVEN FABRIC, TYPE 5 (MODIFIED)	SQ YD	18330	1.75	8396	18330	\$32,077.50
17	AGGREGATE SURFACING (CV) CLASS 2 (P)	CU YD	336	35.00			\$0.00
18	AGGREGATE BASE CLASS 5	TON	14800	14.65	5000	5000	\$73,250.00
19	BITUMINOUS PATCH SPECIAL	SQ FT	450	4.60			\$0.00
20	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1688	4.05			\$0.00
21	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (2025)	TON	1710	93.25			\$0.00
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	3355	87.15			\$0.00
23	12" CS PIPE APRON	EACH	20	350.00	16	22	\$7,700.00
24	15" CS PIPE APRON	EACH	16	395.00	6	14	\$5,530.00
25	18" RC PIPE APRON	EACH	2	1070.00	2	2	\$2,140.00
26	24" RC PIPE APRON	EACH	2	1295.00		2	\$2,590.00
27	12" CS PIPE CULVERT	LIN FT	405	47.00	329	444	\$20,868.00
28	15" CS PIPE CULVERT	LIN FT	265	51.00	93	225	\$11,475.00
29	18-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	56	75.00	56	56	\$4,200.00
30	24-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	59	115.00		59	\$6,785.00
31	8-INCH PVC SDR26 SANITARY SEWER	LIN FT	508	230.00		491	\$112,930.00
32	CONNECT TO EXISTING SANITARY SEWER	EACH	1	21000.00		1	\$21,000.00
33	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	1	1500.00		1	\$1,500.00
34	CONSTRUCT SANITARY MANHOLE	EACH	3	9600.00		3	\$28,800.00
35	BULKHEAD SANITARY SERVICE	EACH	2	375.00			\$0.00
36	8" PIPE PLUG	EACH	2	250.00		2	\$500.00
37	8x4 PVC WYE	EACH	1	750.00		1	\$750.00
38	4-INCH PVC SDR26 SEWER SERVICE	LIN FT	52	60.00		64	\$3,840.00
39	CONNECT TO EXISTING WATER MAIN	EACH	1	2700.00		1	\$2,700.00
40	CONNECT TO EXISTING WATER SERVICE	EACH	1	1500.00		1	\$1,500.00
41	5" HYDRANT	EACH	2	6350.00		1	\$6,350.00
42	1.5" CORPORATION STOP	EACH	1	930.00		1	\$930.00
43	8" GATE VALVE AND BOX	EACH	3	3635.00		3	\$10,905.00
44	10"X8" WET TAP	EACH	1	6500.00		1	\$6,500.00
45	1.5" TYPE K COPPER PIPE	LIN FT	60	75.00		58	\$4,350.00
46	6" PVC WATERMAIN	LIN FT	10	89.00		6.5	\$578.50
47	8" PVC WATERMAIN	LIN FT	610	68.00		610	\$41,480.00
48	DUCTILE IRON FITTINGS	POUND	300	14.00		300.00	\$4,200.00
49	TEMPORARY MAIL BOX	EACH	13	69.00		13	\$897.00
50	INSTALL MAIL BOX	EACH	13	185.00			\$0.00
51	TRAFFIC CONTROL	LS	1	13500.00	0.4	0.9	\$12,150.00
52	INSTALL SIGN TYPE C	EACH	4	265.00			\$0.00
53	INSTALL SIGN TYPE SPECIAL	EACH	14	135.00			\$0.00
54	CULVERT END CONTROLS	EACH	21	175.00	10	20	\$3,500.00
55	SILT FENCE, TYPE MS	LIN FT	9257	1.95		7101	\$13,846.95
56	LOAM TOPSOIL BORROW (LV)	CU YD	50	45.00			\$0.00
57	FERTILIZER TYPE 1	POUND	1790	1.25			\$0.00
58	SEEDING	ACRE	5.2	400.00			\$0.00
59	SEED MIXTURE 25-141	POUND	410	9.00			\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
60	SEED MIXTURE 25-151	POUND	410	7.00			\$0.00
61	HYDRAULIC MULCH MATRIX	POUND	12800	1.15			\$0.00
62	4" SOLID LINE MULTI-COMPONENT	LIN FT	10500	0.45			\$0.00
63	24" SOLID LINE MULTI-COMPONENT	LIN FT	28	26.25			\$0.00
64	4" BROKEN LINE MULTI-COMPONENT	LIN FT	7	0.45			\$0.00
65	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	10526	0.90			\$0.00
	TOTAL BASE BID						<u>\$877,644.98</u>
	TOTAL BASE BID						<u>\$877,644.98</u>
	WORK COMPLETED TO DATE:						<u>\$877,644.98</u>

PROJECT PAYMENT STATUS

OWNER CITY OF MILACA
 STANTEC PROJECT NO. 193806178
 CONTRACTOR NORTHERN LINES CONTRACTING

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/01/2024	07/09/2024	13,376.00	704.00	14,080.00
2	07/10/2024	08/06/2024	200,703.37	11,267.33	225,346.70
3	08/07/2024	09/11/2024	312,465.69	27,712.89	554,257.95
4	09/12/2024	10/07/2024	307,217.68	43,882.24	877,644.98

Material on Hand

Total Payment to Date		\$833,762.74	Original Contract	\$1,575,256.20
Retainage Pay No.	4	43,882.24	Change Orders	
Total Amount Earned		\$877,644.98	Revised Contract	\$1,575,256.20

Tammy Pfaff

From: PERA SVF Shared Mailbox <PERASVF@mnpera.org>
Sent: Monday, July 29, 2024 10:51 AM
To: Tammy Pfaff; Fire Chief; 'chrisbehlen@gmail.com'
Subject: SVF 2024 Annual Funding Report - CITY OF MILACA
Attachments: 2024 PERA SVF Report - City of Milaca Volunteer Fire Department.pdf

Good Morning,

You are receiving this email because you are a Fire Chief, or a representative of a governing body of a municipal fire department, nonprofit firefighting corporation, or joint power entity that has elected coverage under the Statewide Volunteer Firefighter Plan (SVF Plan) administered by PERA.

The PERA Board of Trustees is pleased to provide the attached *2024 Annual Report*. PERA's retained actuary, GRS Consulting, prepared the report according to requirements in Minnesota Statutes section 353G.08.

The *2024 Annual Report* relies on membership data you provided to PERA and asset information the State Board of Investment (SBI) provided to PERA as of December 31, 2023. Assumptions used for future investment returns and demographic changes are summarized on page 8. Specific benefit provisions (benefit level and vesting schedule) for your plan are on page 9.

The *2024 Annual Report* includes:

1. The **Required Contribution** for the 2024 plan year is on page 1, column 1, section 3, line 1c (prior year results are shown in column 2). This amount is required from the governing body and is due to the plan by December 31, 2025. An amount of \$0 means no contribution is required. If the amount is greater than \$0, PERA will send you information, including an invoice and payment procedure details before August 31, 2024.
2. The estimated **Funded Status** as of December 31, 2024 is on page 1, column 1, section 2, lines 3-4. The amounts are shown as either a surplus or deficiency and as a funded ratio.
3. A projection of plan assets for plan year 2024 is on page 3. The projection is based on expected fire state aid and an assumed 6% investment return.
4. The cost impact of benefit level increases is on page 4. The report shows the impact on the **Funding Status** (line 2) and the **Required Contribution** (line 5) if the benefit level increases by \$100, \$200, or \$1,000. PERA will no longer accept requests for cost estimates under additional scenarios. Reasonable estimates for other scenarios can be found using amounts that are between the values provided in the report. To increase benefits, submit a [signed resolution](#) to PERA on or before December 31, 2024 for an effective date of January 1, 2025.

5. Individual plan member information is on page 10. The information includes status, total service years, vesting percentage, accrued benefit, and projected benefit at retirement. The projected benefit at retirement is the expected benefit at the later of age 50 or 20 years of service. The benefit amount is based on the current benefit level amount. If this information is incorrect, submit corrected information to PERASVF@mnpera.org.

Please direct all questions about your report to PERASVF@mnpera.org. All administrative costs, including PERA staff time, are shared equally among participating members. The annual administrative fee increases to \$60 per member effective in 2025. You can help keep plan costs low by providing prompt and accurate information and using PERA's website as a resource to answer your questions.

Thank you,



PERA SVF Team
 PERASVF@MNPORA.ORG
 mnpera.org
 60 EMPIRE DRIVE, SUITE 200, ST. PAUL, MN 55103

Public Employees Retirement Association of Minnesota
Statewide Volunteer Firefighter Plan
Actuarial Valuation Report as of December 31, 2024 for
the City of Milaca Volunteer Fire Department



Table of Contents

Cover Letter	-
Executive Summary	1
Summary of Results.....	1
Valuation Results	2
Financial Requirement for Following Calendar Year.....	2
Benefit Level Analysis.....	2
Projection of Accrued Liability	3
Projection of Assets.....	3
(Gain) / Loss.....	3
Cost Impact of Increase in Benefit Level.....	4
Summary of Participant Data.....	5
Assessment of Risk	6
Low-Default-Risk Obligation Measure	7
Methods and Assumptions	8
Summary of Plan Provisions	9
Plan Member Detail	10





July 15, 2024

Public Employees Retirement Association of Minnesota
St. Paul, Minnesota

Re: City of Milaca Volunteer Fire Department Actuarial Valuation as of December 31, 2024

Dear PERA Trustees:

The results of the December 31, 2024 Actuarial Valuation of the City of Milaca Volunteer Fire Department (the Plan) are presented in this report.

This report was prepared at the request of the Board and is intended for use by the Public Employees Retirement Association (PERA) and the Plan and those designated or approved by the Board or the Plan. This report may be provided to parties other than PERA and the Plan only in its entirety and only with the permission of the Board or the Plan. GRS is not responsible for unauthorized use of this report.

The purposes of the valuation are to measure the Plan's funding progress and to determine the **required contribution for the fiscal year ending December 31, 2025**. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

The contribution in this report is determined using the actuarial assumptions and methods disclosed on page 8 of this report. This report includes risk metrics on page 6 but does not include a more robust assessment of the risks of future experience not meeting the actuarial assumptions. Additional assessment of risks was outside the scope of this assignment.

This valuation assumed the continuing ability of the governing body to make the contributions necessary to fund this plan. A determination regarding whether or not the governing body is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2023. The valuation was based upon information furnished by PERA concerning the Plan, financial transactions, plan provisions, and active and terminated members. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by PERA.

Actuarial assumptions, including discount rates, and others identified in this report, are prescribed by Minnesota Statutes Section 353G.08, the Legislative Commission on Pensions and Retirement (LCPR), and the Trustees. These parties are responsible for selecting the plan's funding policy, actuarial valuation methods, asset valuation methods and assumptions. The policies, methods and assumptions used in this valuation are those that have been so prescribed and are described in the Methods and Assumptions section of this report. PERA is solely responsible for communicating to GRS any changes required thereto.

All actuarial assumptions used in this report are reasonable for the purposes of this valuation. The combined effect of the assumptions is expected to have no significant bias (i.e. not significantly optimistic or pessimistic). All actuarial assumptions and methods used in the valuation follow the guidance in the applicable Actuarial Standards of Practice. Additional information about the actuarial assumptions is included in the section of this report entitled Methods and Assumptions. We have assessed that the contribution allocation procedure calculated under the current funding policy is a reasonable Actuarially Determined Employer Contribution (ADEC) and is not significantly inconsistent with the plan accumulating adequate assets to make benefit payments when due.

This report was prepared using our proprietary valuation model and related software which, in our professional judgment, has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of the Plan as of the valuation date and was performed in accordance with the requirements of Minnesota Statutes Section 353G.08, and the requirements of the Standards for Actuarial Work established by the LCPR. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Bonita J. Wurst and Sheryl L. Christensen are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. In addition, GRS meets the requirements of "approved actuary" under Minnesota Statutes Section 356.215, Subdivision 1, Paragraph (c).

The signing actuaries are independent of the plan sponsor.

Respectfully submitted,
Gabriel, Roeder, Smith & Company



Bonita J. Wurst, ASA, EA, FCA, MAAA



Sheryl L. Christensen, FSA, EA, FCA, MAAA



Executive Summary

The Required Contributions for 2024 and 2025 are summarized in the following table:

Summary of Results

Plan Data	2024	2023*
1. Current Benefit Level	\$ 5,000	\$ 5,000
2. Number of Participants		
a. Active members	24	
b. Deferred members	10	
c. Total	34	
Funded Status	2024	2023*
1. Projected Assets at End of Year	\$ 1,022,025	\$ 1,047,187
2. Accrued Liability at End of Year	702,481	934,197
3. Surplus / (Deficit)	\$ 319,544	\$ 112,990
4. Funded Ratio	145.49%	112.09%
5. Account Status	Surplus Over Full Funding	Surplus Over Full Funding
Contributions	2024	2023*
1. Financial Requirement		
a. Total Financial Requirement	\$ 63,497	\$ 76,235
b. Reduction to the Financial Requirement	(130,851)	(123,283)
c. Required Contribution	\$ 0	\$ 0
2. Contribution Due Date	12/31/2025	12/31/2024

* 2023 results calculated and provided by PERA.

Valuation Results

Financial Requirement for Following Calendar Year

	2024	2023*
1. Determination of Surplus / (Deficit)		
a. Projected Assets	\$ 1,022,025	\$ 1,047,187
b. Accrued Liability	702,481	934,197
2. Surplus / (Deficit) [1a-1b]	\$ 319,544	\$ 112,990
3. Financial Requirement Charges		
a. Increase/(Decrease) in liability	\$ 93,411	\$ 86,544
b. Administrative Fees	2,040	990
c. One-Tenth of Deficit / (Surplus)^	(31,954)	(11,299)
d. Net Financial Requirement Charge [3a+3b+3c, not less than zero]	\$ 63,497	\$ 76,235
4. Financial Requirement Credits		
a. Fire State Aid Current Year x 1.035	\$ (59,439)	\$ (50,868)
b. Supplemental State Aid Current Year	(10,090)	(9,584)
c. 6% interest on Projected Present Assets	(61,322)	(62,831)
d. Net Financial Requirement Credit [4a+4b+4c]	\$ (130,851)	\$ (123,283)
5. Required Contribution [3d+4d, not less than zero]	\$ 0	\$ 0
6. Contribution Due Date	12/31/2025	12/31/2024

Benefit Level Analysis

	2024	2023*
1. Current Benefit Level	\$ 5,000	\$ 5,000
2. Financial Requirement Charges	63,497	76,235
3. Fire State Aid (including supplemental aid)	69,529	60,452
4. Fire State Aid Use Ratio	91%	126%

* 2023 results calculated and provided by PERA.

^ Zero if the plan has had a surplus for only one year.

Your organization uses only a portion of Fire State Aid towards its financial requirement.

Projection of Accrued Liability

	2024	2023*
1. Active Member Liability	\$ 595,881	\$
2. Deferred Member Liability	106,600	
3. Total Accrued Liability at year-end (1+2)	\$ 702,481	\$ 934,197
4. Projected Accrued Liability at next year-end	795,892	1,020,741
5. Increase/(Decrease) in Liability (4-3)	\$ 93,411	\$ 86,544

Projection of Assets

	2024	2023*
1. Actual Assets at Beginning of Year	\$ 901,440	\$
2. Projected Change in Asset Value		
a. Fire State Aid	57,429	
b. Fire Supplemental Aid	10,090	
c. Required Contribution	0	
d. Net Investment Income	54,086	
e. PERA Administrative Fee	(1,020)	
f. Net Change in Present Assets	\$ 120,585	\$
3. Projected Assets at End of Year	\$ 1,022,025	\$ 1,047,187

(Gain)/Loss

	Assets	Accrued Liability^
1. Expected Value*	\$ 1,047,187	\$ (1,020,741)
2. Actual Value	901,440	(702,481)
3. (Gain)/Loss [1-2]	\$ 145,747	\$ (318,260)

* 2023 results calculated and provided by PERA.

^ Includes the change in benefit level, if applicable.

Cost Impact of Increase in Benefit Level

Benefit Level	2024			
	\$5,000	\$5,100	\$5,200	\$6,000
1. Determination of Surplus / (Deficit)				
a. Projected Assets	\$ 1,022,025	\$ 1,022,025	\$ 1,022,025	\$ 1,022,025
b. Accrued Liability	702,481	714,399	726,316	821,657
2. Surplus / (Deficit) [1a-1b]	\$ 319,544	\$ 307,626	\$ 295,709	\$ 200,368
3. Financial Requirement Charges				
a. Increase/(Decrease) in liability	\$ 93,411	\$ 95,206	\$ 97,001	\$ 111,361
b. Administrative Fees	2,040	2,040	2,040	2,040
c. One-Tenth of Deficit / (Surplus)^	(31,954)	(30,763)	(29,571)	(20,037)
d. Net Financial Requirement Charge [3a+3b+3c, not less than zero]	\$ 63,497	\$ 66,483	\$ 69,470	\$ 93,364
4. Financial Requirement Credits				
a. Fire State Aid Current Year x 1.035	\$ (59,439)	\$ (59,439)	\$ (59,439)	\$ (59,439)
b. Supplemental State Aid Current Year	(10,090)	(10,090)	(10,090)	(10,090)
c. 6% interest on Projected Present Assets	(61,322)	(61,322)	(61,322)	(61,322)
d. Net Financial Requirement Credit [4a+4b+4c]	\$ (130,851)	\$ (130,851)	\$ (130,851)	\$ (130,851)
5. Required Contribution [3d+4d, not less than zero]	\$ 0	\$ 0	\$ 0	\$ 0

^ Zero if the plan has had a surplus for only one year.

Summary of Participant Data

	December 31, 2024	December 31, 2023*
Active Members		
Number	24	
Average Age	36.7	
Average Service	6.9	
Deferred Vested Members		
Number	10	
Average Age	43.2	
Total Benefits	\$ 136,664	

* 2023 results calculated and provided by PERA.

Risks Associated with Measuring the Accrued Liability and Actuarially Determined Contribution

The determination of the accrued liability and the actuarially determined contribution requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability and the actuarially determined contribution that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

1. **Investment Risk** – actual investment returns may differ from the expected returns;
2. **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, and are highly dependent on the timing of lump sum payments, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
3. **Contribution Risk** – actual contributions may differ from expected future contributions. For example, actual contributions may not be made in accordance with the plan's funding policy or material changes may occur in the anticipated number of covered employees or other relevant contribution base;
4. **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease).

The required contribution shown on page 1 may be considered as a minimum contribution that complies with Minnesota Statutes. The timely receipt of the actuarially determined contributions is critical to support the financial health of the plan. Users of this report should be aware that contributions made at the actuarially determined rate do not necessarily guarantee benefit security.

Additional Risk Assessment

Additional risk assessment is outside the scope of the annual actuarial valuation. Additional assessment may include scenario tests, sensitivity tests, stochastic modeling, stress tests, and a comparison of the present value of accrued benefits at low-risk discount rates with the actuarial accrued liability.

Low-Default-Risk Obligation Measure

Actuarial Standards of Practice No. 4 (ASOP No. 4) was revised and reissued in December 2021 by the Actuarial Standards Board (ASB). It includes a new calculation called a Low-Default-Risk Obligation Measure (LDROM) to be prepared and issued annually for defined benefit pension plans. The transmittal memorandum for ASOP No. 4 includes the following explanation:

“The ASB believes that the calculation and disclosure of this measure provides appropriate, useful information for the intended user regarding the funded status of a pension plan. The calculation and disclosure of this additional measure is not intended to suggest that this is the “right” liability measure for a pension plan. However, the ASB does believe that this additional disclosure provides a more complete assessment of a plan’s funded status and provides additional information regarding the security of benefits that members have earned as of the measurement date.”

The following information has been prepared in compliance with this new requirement. Unless otherwise noted, the measurement date, actuarial cost methods, and assumptions used are the same as for the funding valuation covered in this actuarial valuation report.

- A. Low-Default-Risk Obligation Measure of benefits earned as of the measurement date: \$747,432
- B. Discount rate used to calculate the LDROM: 4.83%
- C. Other significant assumptions that differ from those used for the funding valuation: none
- D. Actuarial cost method used to calculate the LDROM: Entry Age Actuarial Cost Method
- E. Valuation procedures to value any significant plan provisions that are difficult to measure using traditional valuation procedures, and that differ from the procedures used in the funding valuation: none
- F. The LDROM is a market-based measurement of the pension obligation. It estimates the amount the plan would need to invest in low risk securities to provide the benefits with greater certainty. This measure may not be appropriate for assessing the need for or amount of future contributions. This measure may not be appropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan’s benefit obligation.

The difference between the two measures (Valuation and LDROM) is one illustration of the savings the sponsor anticipates by taking on the risk in a diversified portfolio.

Methods and Assumptions

Actuarial Methods	
Valuation Date	December 31, 2024, projected from data as of December 31, 2023
Funding Method	Entry age normal level dollar with no pre-retirement decrements per MN Statutes 353G.08
Market Assets	Trustee value plus any receivable income and less any payables
Actuarial Assets	Market assets projected to the end of the valuation year, per MN Statutes 353G.08

Economic Assumptions	
Valuation Rate	6.00%, net of investment expenses
Increases to Fire State Aid	3.50% per year
Future Benefit Level Increases	None
Interest on Deferred Benefits	As indicated in member data

Other Assumptions	
Mortality (pre-retirement)	None
Mortality (post-retirement)	Not Applicable
Disability	None
Withdrawal	None
Retirement Age	Later of Age 50 or 20 years of service
Form of Payment	Lump Sum
Administrative Expenses	\$30 per participant; increasing to \$60 per participant for plan year 2025

Assumption Changes: None

Summary of Plan Provisions

Following is a summary of the major plan provisions used to determine the plan's financial position. It should not be used in determining plan benefits.

Fire Department	City of Milaca Volunteer Fire Department
Plan Year	Calendar year
Vesting Schedule	Members are 40% vested upon completion of 5 years of service. The vesting percentage increases by 4% for each complete year of service above 5 years until the member is 100% vested with 20 years of service.
Normal Form of Payment	Lump sum
Deferred Vested Benefit	Eligible upon termination, after completion of at least 5 years of service. Lump sum of \$5,000 per year of service, subject to the vesting schedule, payable at age 50. The benefit may be subject to an interest rate credit during the time that a member is deferred.
Normal Retirement Benefit	Eligible upon attainment of age 50 and completion of 20 years of service. Lump sum of \$5,000 per year of service.

Plan Member Detail*

Member Name	Status	Date of Entry	As of 12/31/2024				Projected Ben at Ret
			Total Service Years	Vesting %	Vested Benefit	Accrued Benefit	
Alley, Robert	Active	11/3/2017	12	68%	\$40,800	\$60,000	\$100,000
Berezni, Peter	Active	7/6/2019	5	40%	\$10,000	\$25,000	\$100,000
Earl, Cole	Active	10/14/2023	1	0%	\$0	\$5,000	\$115,000
Earl, Jacob	Active	10/14/2023	1	0%	\$0	\$5,000	\$100,000
Ehlen, Chris	Active	7/1/2012	13	72%	\$46,800	\$65,000	\$100,000
Gerads, Jesse	Active	2/1/2005	20	100%	\$100,000	\$100,000	\$145,000
Hall, Jonathan	Active	3/2/2020	5	40%	\$10,000	\$25,000	\$150,000
Higgins, Richard A	Active	6/16/2019	6	44%	\$13,200	\$30,000	\$100,000
Hoskins, Ashley G	Active	8/1/2022	3	0%	\$0	\$15,000	\$100,000
Kadelbach, Shawn	Active	12/14/2017	7	48%	\$16,800	\$35,000	\$100,000
Korvela, Nick	Active	2/1/2023	2	0%	\$0	\$10,000	\$125,000
Korvela, Zachary	Active	3/2/2020	5	40%	\$10,000	\$25,000	\$140,000
Lardy, Brock	Active	12/1/2023	1	0%	\$0	\$5,000	\$125,000
Nelson, Caleb	Active	10/14/2023	1	0%	\$0	\$5,000	\$150,000
Nelson, Mike	Active	1/1/2000	25	100%	\$125,000	\$125,000	\$125,000
Ringgaard, Marisa	Active	3/2/2020	5	40%	\$10,000	\$25,000	\$105,000
Robertson, Sofia	Active	12/1/2023	1	0%	\$0	\$5,000	\$100,000
Schiminski, William	Active	12/1/2023	1	0%	\$0	\$5,000	\$100,000
Solomon, Adam	Active	10/1/2012	12	68%	\$40,800	\$60,000	\$100,000
Solomon, Dylan	Active	2/1/2023	2	0%	\$0	\$10,000	\$140,000
Talberg, Michael	Active	4/1/2012	13	72%	\$46,800	\$65,000	\$135,000
Weyer, Chad	Active	9/29/2018	6	44%	\$13,200	\$30,000	\$100,000
Wolbert, Mitchell	Active	9/12/2019	5	40%	\$10,000	\$25,000	\$125,000
Ziegler, Andy	Active	8/1/2010	14	76%	\$53,200	\$70,000	\$100,000
Buetz, Evan	Deferred	2/1/2003				\$4,800	\$4,800
Ewert, Joshua D	Deferred	9/1/2008				\$8,400	\$8,400
Hoefl, Brian	Deferred	12/1/2009				\$30,192	\$30,192
Larson, Andrew	Deferred	2/1/2006				\$6,336	\$6,336
Laughery, Robert	Deferred	6/24/2014				\$6,600	\$6,600
Lux, Trasque T	Deferred	6/1/2015				\$6,600	\$6,600
Smith, Christopher	Deferred	11/28/2016				\$7,400	\$7,400
Tillotson, Jake	Deferred	10/1/1998				\$14,400	\$14,400
Wedell, Chad	Deferred	5/1/2000				\$45,600	\$45,600
Weller, Mathew	Deferred	2/1/2005				\$6,336	\$6,336

**Information was provided by PERA for valuation purposes and should not be relied upon. Any changes in the data provided would produce different valuation results and estimated benefit amounts.*

RESOLUTION #24-36

Statewide Volunteer Firefighter Plan

**A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR
FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER
FIREFIGHTER PLAN**

The City Council of the City of Milaca, Minnesota, does ordain:

WHEREAS: The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and

WHEREAS: The City understands that Minnesota statutes do not have provisions for a decrease in benefit levels; and

WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MILACA, MINNESOTA:**

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$6,800.00 benefit level per year of service, effective January 1, 2025; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Milaca on October 17, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

October 17, 2024

Ms. Tammy Pfaff
City Manager
City of Milaca
255 First Street East
Milaca, MN 56353

RE: Milaca Municipal Airport (18Y)
Runway 16/34 Clear Zone Acquisition Plan (CZAP)
BMI Work Order No. 6
Proposal for Professional Services

Dear Ms. Pfaff,

Bolton & Menk is pleased to submit our proposal for Professional Services for the Runway 16/34 Clear Zone Acquisition Plan (CZAP) at the Milaca Municipal Airport.

For the protection of people and property near airports and pilots, MnDOT has established a policy on clear zones. Clear zones are a trapezoidal shape which begin 200-feet beyond the end of each runway which should be free of all obstructions. The MnDOT policy desires all airport sponsors own the land under the clear zone in fee. For those airport sponsors which do not, State funding is limited.

MnDOT understands that fee acquisition of all land under the clear zone may not be feasible for every airport sponsor. For these airports, the sponsor can request an exemption to the MnDOT clear zone policy by completing a Clear Zone Acquisition Plan (CZAP). The CZAP must provide justification why the airport sponsor is unable to fully comply with the MnDOT policy.

For Runway 16/34, the city owns portions of the clear zones in fee and easement but not all. By completing a CZAP, Milaca can request an exemption from the MnDOT Clear Zone Policy and not have State funding opportunities be limited. Funding shall be provided by MnDOT at a 95% participation rate with the city share being 5%.

SCOPE OF SERVICES:

TASK 1 CLEAR ZONE ACQUISITION PLAN (CZAP)

1.1 Project Meetings

Up to a maximum of three (3) meetings with the Airport Sponsor and MnDOT Office of Aeronautics are included. It is anticipated that these meetings will include appropriate personnel from the Airport Sponsor and MnDOT Office of Aeronautics. It is anticipated the meetings will take place virtually and may cover the following topics or decision points:

1. Kickoff meeting to review project purpose and goal.
2. Initial review of draft CZAP.
3. Final review of draft CZAP.

1.2 Clear Zone Acquisition Plan

The CZAP will be prepared in accordance with the Minnesota State Aviation System Plan Phase II, established in September of 2023.

The CZAP will include the components described below.

1.2.1 Airport and Surrounding Vicinity Map

The Airport Sponsor will be displayed on a 22" x 34" layout to provide a graphic depiction of the airport and the surrounding vicinity. The information on this layout will include the following:

- MnDOT Clear Zone dimensions as established by the MnDOT Clear Zone Guidance Statement established in 2022.
- Existing land ownership within MnDOT Clear Zone, including parcels owned by the Airport Sponsor in fee simple.
- Property interests proposed for future fee simple ownership.
- Property interests neither proposed nor designated for future fee simple ownership.
- Natural and manmade features, structures, and objects pertaining to the airport compatibility of land uses within and in the vicinity of MnDOT Clear Zone, including those that may result in congregations of people or exceed height standards defined by Minnesota Administrative Rules Part 8800.1200.
- Existing airport property boundary.
- Part 77 approach surface at ultimate airport build-out.

1.2.2 Narrative Report

The Narrative report will provide explanation as to why the Airport Sponsor currently does not own 100% of the MnDOT Clear Zone. The report will also suggest possible alternative options for the MnDOT Clear Zone if ownership is not feasible, such as possible easements. The report will describe any efforts that have already been taken to enact any alternative options.

1.2.3 Property Ownership Table

A table will be included on the Airport and Surrounding Vicinity Map as described in Task 1.3.2 and will include the following information:

- Property Owner.
- Estimated market value.
- Existing land use.
- Distance of all buildings from extended runway centerline.
- Height of all buildings.
- When the parcel is anticipated to be acquired and proposed funding source(s).

CONSIDERATION:

The services described above in this proposal shall be completed on a LUMP SUM basis of **\$10,000.00**.

The anticipated funding participation is as follows:

- State (95%): \$ 9,500.00
- Local (5%): \$ 500.00

SCHEDULE:

We anticipate the work can be performed according to the following schedule.

- CZAP: January 2025 – April 2025
- Adoption: May 2025

Bolton & Menk, Inc. puts a high priority on ensuring that our company’s efforts are consistent with our clients’ needs. If you find this proposal acceptable, please return a signed and dated copy our proposal.

Sincerely,

Bolton & Menk, Inc.



Nick Grahek, P.E.

Aviation Project Engineer

Authorization and acceptance of this letter proposal.

City of Milaca, Minnesota

Ms. Tammy Pfaff
City Manager

Date

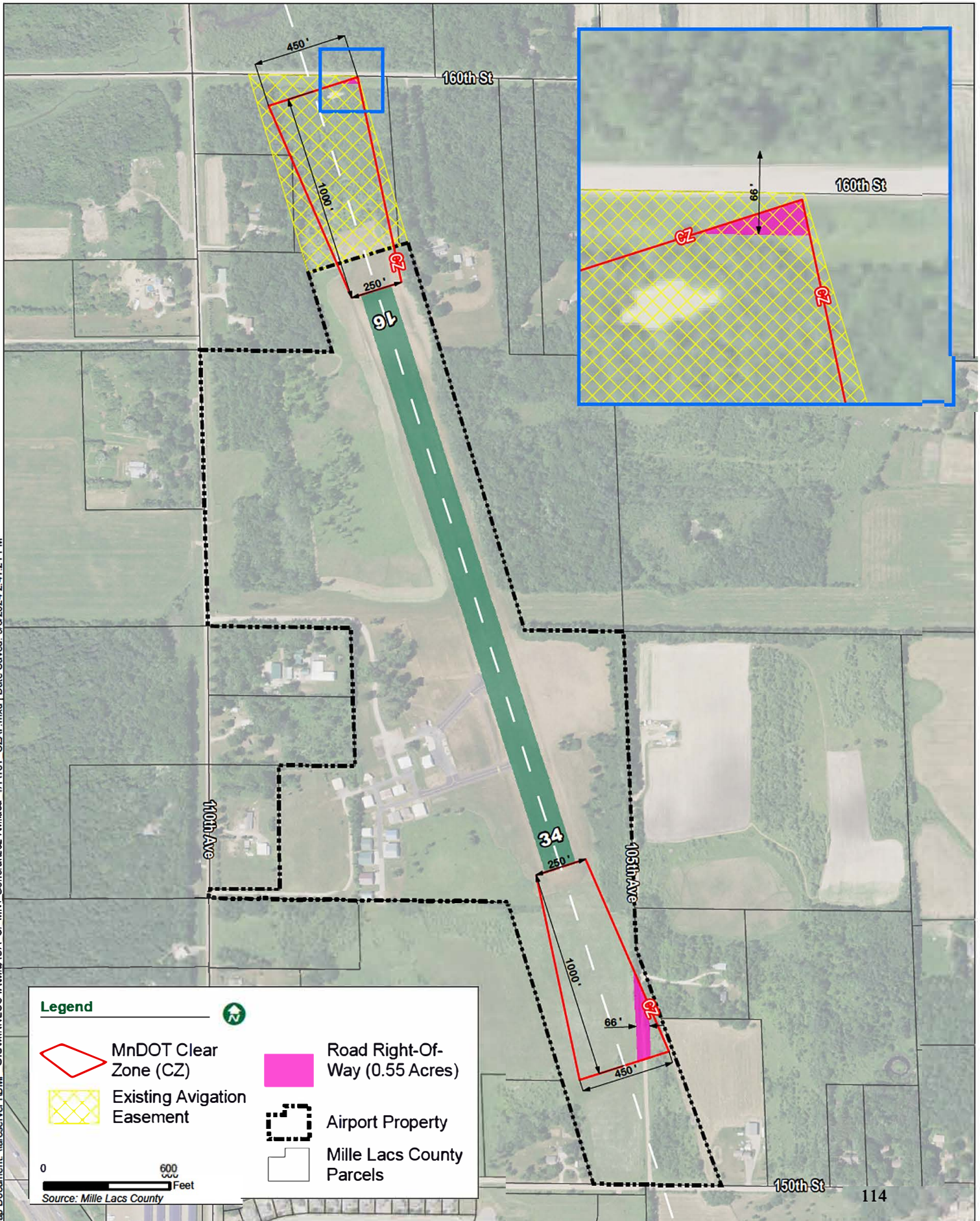


Milaca Municipal Airport (18Y) Runway 16/34 Clear Zone Acquisition Plan (CZAP)

Milaca, MN



September 2024



Map Document: \\arseserver1\BIM_GIS\MINNESOTA\MILACA_CI_MN1_General\2024\Milaca_11Y18Y_CZAP.mxd | Date Saved: 9/6/2024 2:41:21 PM

District 3
3725 12th Street North
St. Cloud, MN 56303

10/03/24

Tammy Pfaff
City Manager
City of Milaca
255 First Street East, Milaca, MN 56353

RE: Request for City Approval (Municipal Consent) of the Final Layout for SP 4801-26

Dear Ms. Pfaff

MnDOT is proceeding with plans to complete State Project 4801-26, TH 23 reconstruction from the Rum River bridge to CSAH 2 in Milaca. In accordance with Minnesota Statute 161.164, I am submitting for City approval the project's Final Layout, identified as Layout No. 1B, S.P. 4801-26

The City's approval (municipal consent) is required for this project because it requires permanent easement and alters access of 3rd Street SE, 10th Ave SE, and 110th Ave to TH 23. Municipal consent of MnDOT projects is described in Minnesota Statutes 161.162 through 161.167 (attached).

Approval or disapproval of the final layout is by resolution of the City Council. (A sample resolution is attached). However, if the City neither approves nor disapproves the final layout within 90 days of the public hearing, the layout is deemed approved (per MN Statute 161.164).

The deadlines (per MN Statute 161.164) for the City's responsibilities regarding municipal consent of the attached layout are as follows, based on a submittal date of the final layout to the City of 10/03/2024:

- Within 15 days of receiving the final layout, schedule a public hearing (by 10/18/24).
- Within 60 days of receiving the final layout, conduct the public hearing (by 12/3/24).
- Provide at least 30-days' notice of the public hearing.
- Within 90 days of the public hearing, approve or disapprove the layout by resolution.

MnDOT will attend the public hearing to present the final layout and answer questions, as required by statute.

An Equal Opportunity Employer



Project Purpose

The highway needs reconstruction to address pavement, intersection safety, and ADA improvements.

Project Description

TH 23 reconstruction from the Rum River bridge to CSAH 2 in Milaca. TH 23 will have 5 roundabouts constructed with access alterations to 3rd Street SE, 10th Ave SE, and 110th Ave.

Other activities include:

Upgrading existing sidewalks and extending them to 3rd Ave SW, add a shared use trail along the north side of TH 23 from 3rd Ave SW to 110th Ave, and upgrade street lighting.

Planned Project Schedule

The project is schedule for a 09/25/2026 letting with construction beginning spring/summer 2027. The construction is planned to be completed in 2028. During construction, TH 23 will be detoured in stages while maintaining access to all local businesses and homes.

City's Estimated Project Costs

Some project costs are the City's responsibility, as detailed in MnDOT's cost participation policy. (See the policy and the *Cost Participation and Maintenance with Local Units of Government Manual* at MnDOT's this website: <http://www.dot.state.mn.us/policy/financial/fm011.html>).

Attached is MnDOT's current estimate of the City's costs for S.P. 4801-26. The estimate includes costs for the city leg of the 3rd Ave SW roundabout, city utility replacements, and street lighting.

As shown on the attached, the City of Milaca's total cost participation for SP 4801-26 is currently estimated to be \$850,000-\$900,000.

The total project cost is estimated to be \$19,000,000.

An Equal Opportunity Employer



City's Maintenance Responsibilities

The City of Milca will be responsible for the maintenance of all lighting and routine maintenance of the trail, sidewalks and storm sewer. Routine maintenance of sidewalks includes snow removal, sweeping, crack repair, and other minor items. Routine maintenance of storm sewers includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.

Please feel free to contact me if you have any questions about this submittal.

Sincerely,




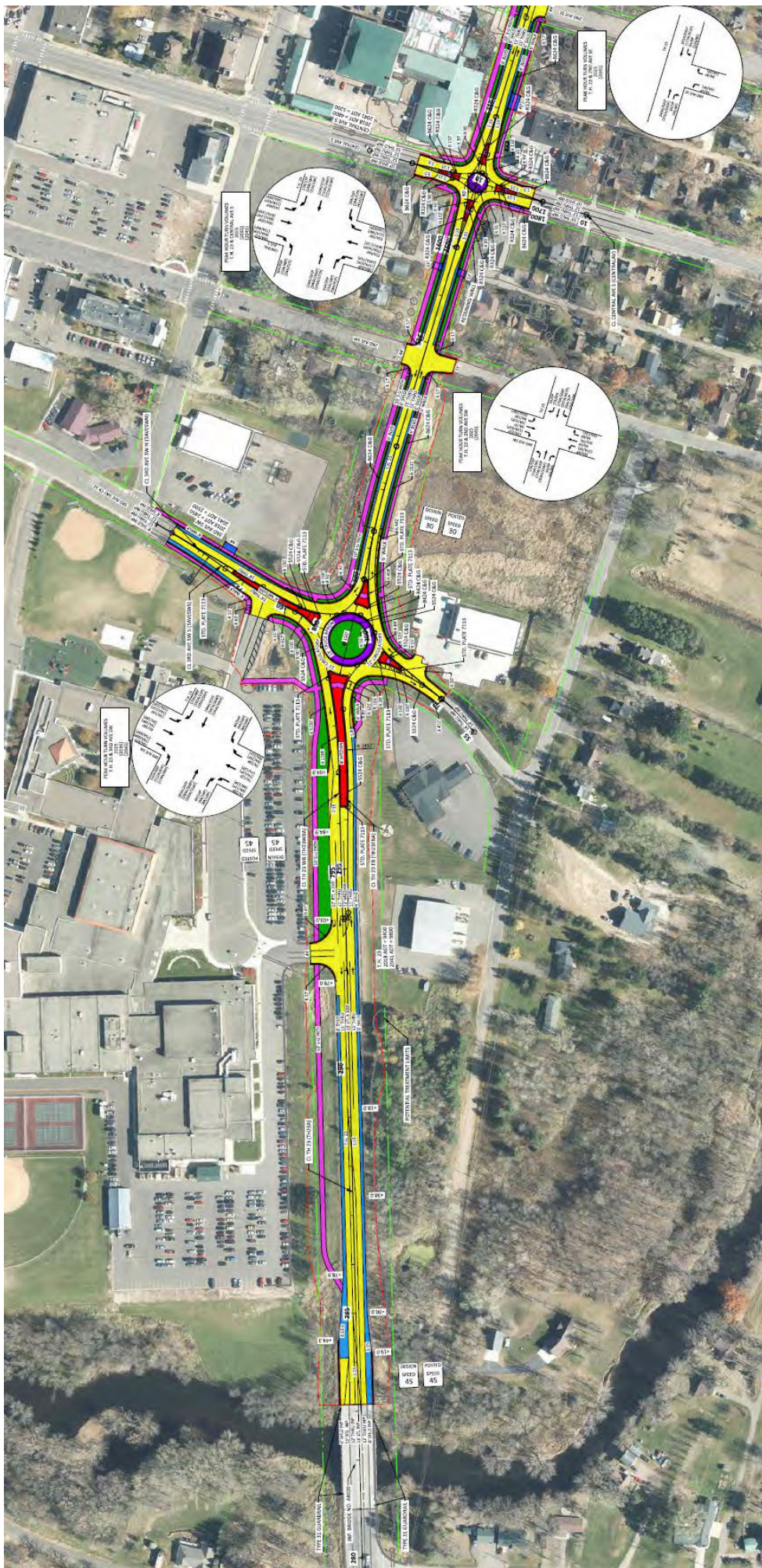
Russell Fellbaum
Project Manager
District 3 Project Development
3725 12th St. North
St. Cloud, MN 56303
Direct: 320-247-3138

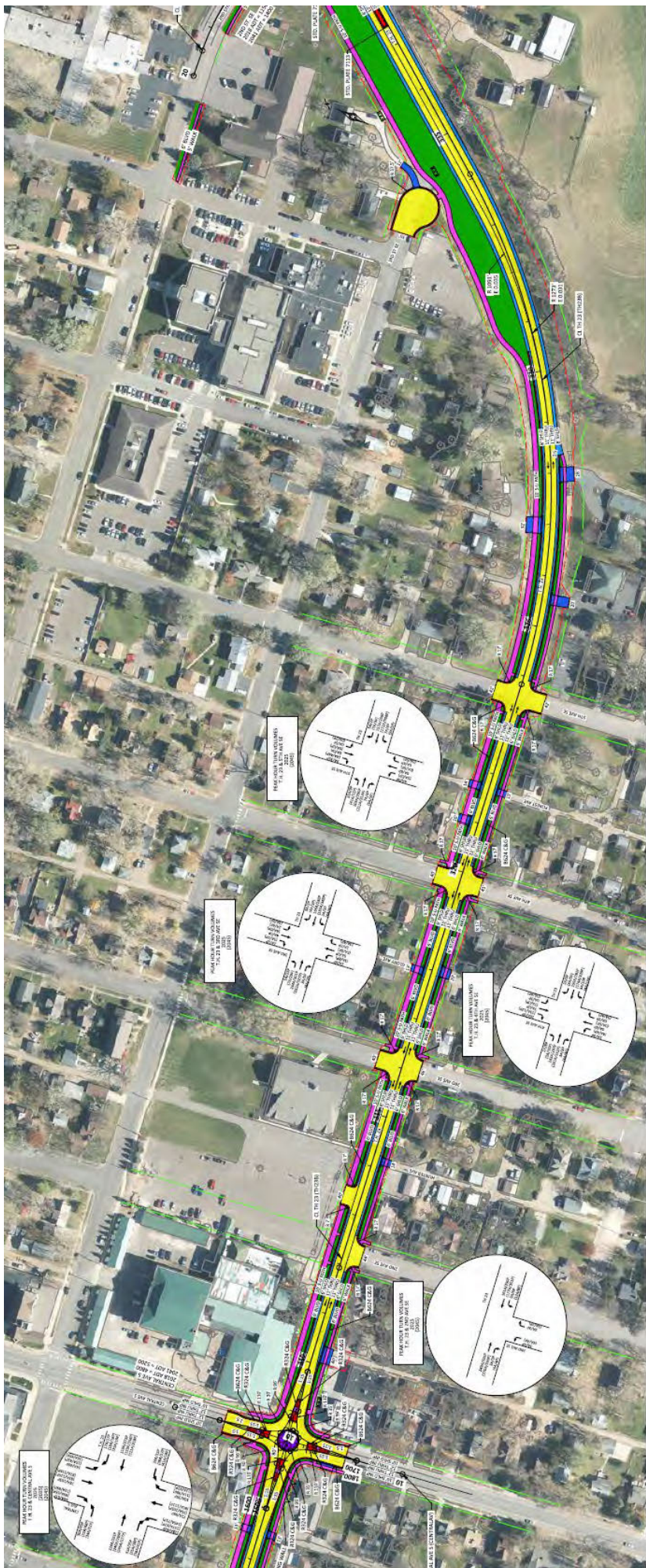
Attachments:

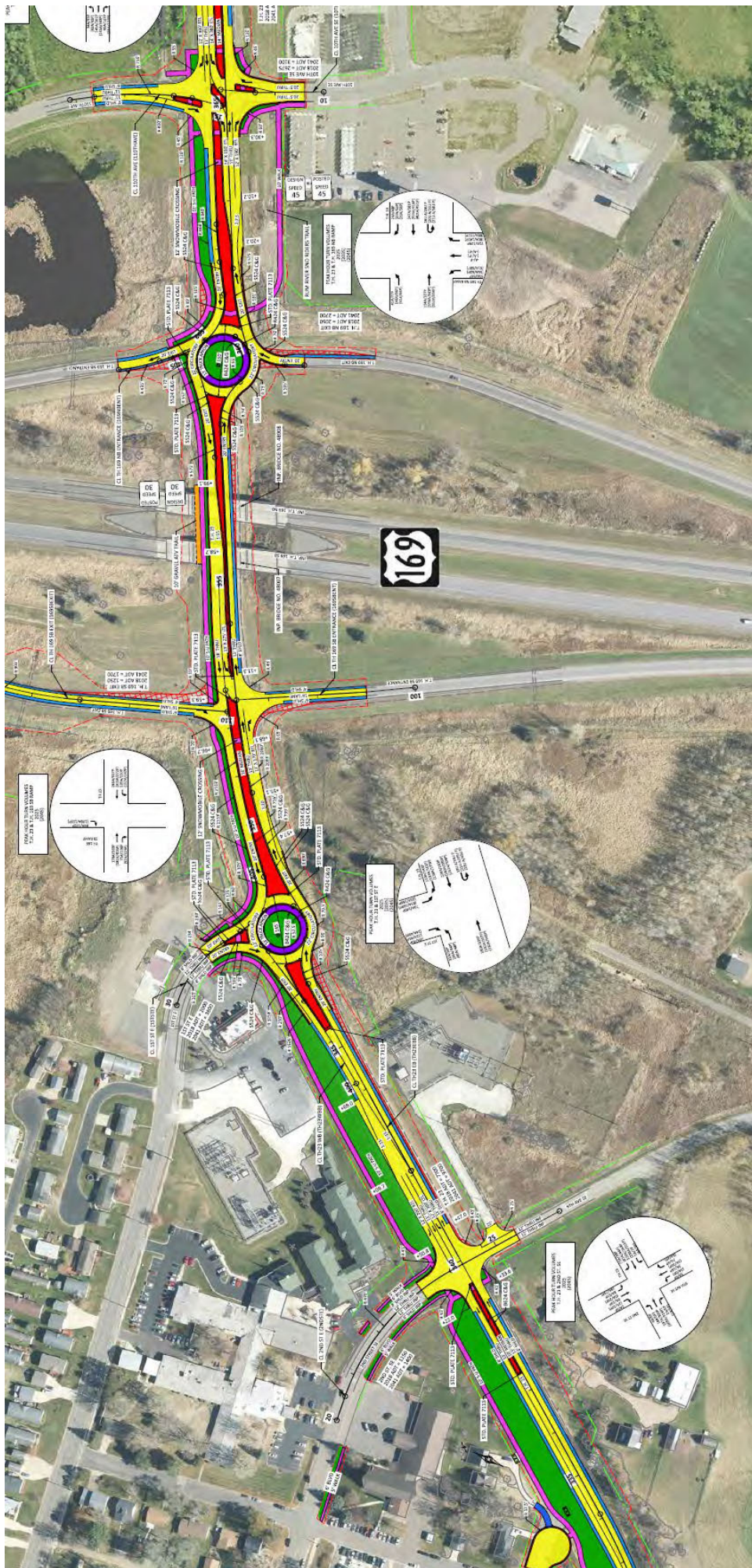
- Estimated City Project Costs
- Sample City Resolution
- MN Statutes 161.162 - 161.167
- Final Layout for SP 4801-26, dated 06/12/2024

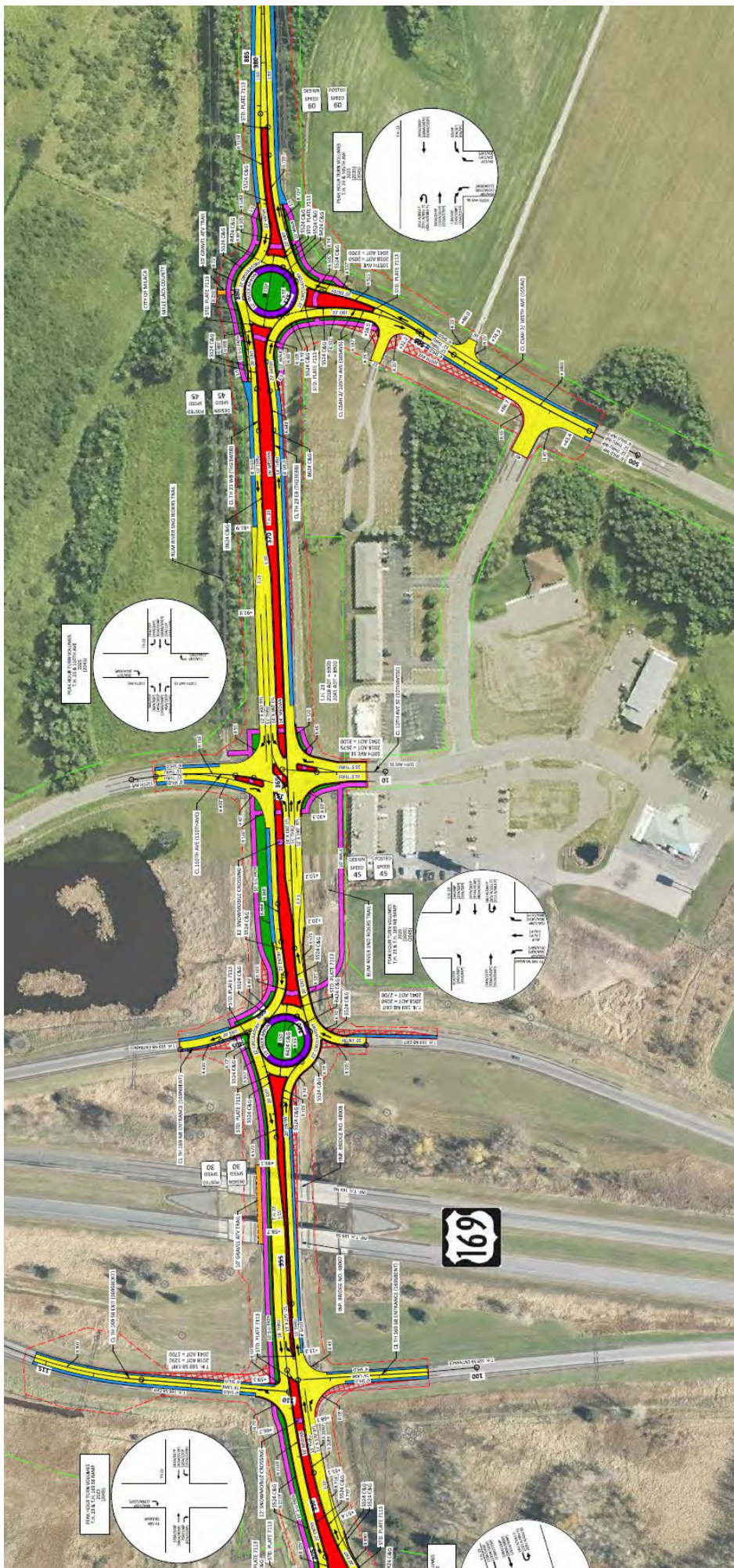


			S.P. 4801-026 TH 23 MILACA RECONSTRUCTION									
			PRELIMINARY COST ESTIMATE									
ITEM DESCRIPTION			UNITS			UNIT BID PRICE			JUNE 2024			
									ESTIMATED MNDOT QUANTITY	ESTIMATED MNDOT COST	ESTIMATED SHARED MNDOT/COUNTY QUANTITY	ESTIMATED SHARED MNDOT/COUNTY COST
PROJECT PRO-RATA												
MOBILIZATION	LS	\$ 890,000.00	85%	\$ 756,500.00	4%	\$ 35,500.00	7%	\$ 62,300.00	5%	\$ 44,500.00		\$ 898,900.00
FIELD OFFICE & LAB	LS	\$ 75,000.00	85%	\$ 63,750.00	4%	\$ 3,000.00	7%	\$ 5,250.00	5%	\$ 3,750.00		\$ 75,750.00
TRAFFIC CONTROL	LS	\$ 390,000.00	85%	\$ 331,500.00	4%	\$ 15,600.00	7%	\$ 27,300.00	5%	\$ 19,500.00		\$ 393,900.00
PROJECT PRO-RATA SUBTOTALS				\$ 1,151,750.00		\$ 54,200.00		\$ 94,850.00		\$ 67,750.00		\$ 1,368,550.00
PROJECT PRO-RATA GRAND TOTAL								\$ 1,368,550.00				
TH 23 RECONSTRUCTION												
RECONSTRUCTION ITEMS												
REMOVE CURB AND GUTTER	LIN FT	\$ 6.50	18232	\$ 118,508.00	566	\$ 3,679.00	1102	\$ 7,163.00	310	\$ 2,015.00	20210	\$ 131,365.00
REMOVE CONCRETE SIDEWALK	SQ FT	\$ 1.50	4219	\$ 6,328.50		\$ -	610	\$ 915.00		\$ -	4829	\$ 7,243.50
REMOVE PAVEMENT	SQ YD	\$ 5.00	65825	\$ 329,125.00	3511	\$ 17,555.00	3125	\$ 15,625.00	604	\$ 3,020.00	73065	\$ 365,325.00
EXCAVATION-COMMON	CU YD	\$ 17.00	87767	\$ 1,492,039.00	4681	\$ 79,577.00	4167	\$ 70,839.00	805	\$ 13,685.00	97420	\$ 1,656,140.00
COMMON EMBANKMENT (CV)	CU YD	\$ 10.00	36288	\$ 362,880.00	2188	\$ 21,880.00	2021	\$ 20,210.00	489	\$ 4,890.00	40986	\$ 409,860.00
SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$ 27.50	38072	\$ 1,046,980.00	2125	\$ 58,437.50	2343	\$ 64,432.50	580	\$ 15,950.00	43120	\$ 1,185,800.00
AGGREGATE BASE (CV) CLASS 6	CU YD	\$ 50.00	19036	\$ 951,800.00	1062	\$ 53,100.00	1171	\$ 58,550.00	289	\$ 14,450.00	21558	\$ 1,077,900.00
BITUMINOUS PAVEMENT	TON	\$ 105.00	18182	\$ 1,909,110.00	1189	\$ 124,845.00	939	\$ 98,595.00	241	\$ 25,305.00	20551	\$ 2,157,855.00
BITUMINOUS TRAIL	TON	\$ 95.00	1859	\$ 176,605.00		\$ -		\$ -	38	\$ 3,610.00	1897	\$ 189,215.00
4" PERF PE PIPE DRAIN	LIN FT	\$ 12.50	20600	\$ 257,500.00	659	\$ 8,237.50	2021	\$ 25,262.50	460	\$ 5,750.00	23740	\$ 296,750.00
4" CONCRETE WALK	SQ FT	\$ 8.00	45388	\$ 363,104.00	2472	\$ 19,776.00	2052	\$ 16,416.00	387	\$ 3,096.00	50299	\$ 402,392.00
6" CONCRETE WALK	SQ FT	\$ 11.50	33036	\$ 379,914.00	3306	\$ 38,019.00	10069	\$ 115,793.50	1157	\$ 13,305.50	47568	\$ 547,032.00
7" CONCRETE WALK	SQ FT	\$ 15.00	14765	\$ 221,475.00		\$ -	690	\$ 10,350.00		\$ -	15455	\$ 231,825.00
CONCRETE CURB & GUTTER	LIN FT	\$ 40.00	20600	\$ 824,000.00	659	\$ 26,360.00	2021	\$ 80,840.00	460	\$ 18,400.00	23740	\$ 949,600.00
TRAFFIC BARRIER DESIGN TYPE 31	LIN FT	\$ 50.00	350	\$ 17,500.00		\$ -		\$ -		\$ -		\$ 17,500.00
RECTANGULAR RAPID FLASHING BEACON	EA	\$ 25,000.00		\$ -		\$ -		\$ -	1	\$ 25,000.00		\$ 25,000.00
RETAINING WALL	SQ FT	\$ 80.00	180.00	\$ 14,400.00		\$ -		\$ -		\$ -	180	\$ 14,400.00
PROJECT SUBTOTAL				\$ 8,471,268.50		\$ 451,466.00		\$ 584,991.50		\$ 148,476.50		\$ 9,433,487.50
ALLOCATION ITEMS												
MISCELLANEOUS & DRAINAGE REMOVALS	1.0%	\$ 97,000.00	86%	\$ 83,420.00	4%	\$ 3,880.00	7%	\$ 6,790.00	3%	\$ 2,910.00		\$ 97,000.00
LIGHTING	EA	\$ 15,000.00	50	\$ 750,000.00	5	\$ 75,000.00	10	\$ 150,000.00	12	\$ 180,000.00	77	\$ 1,155,077.00
SIGNING & STRIPING	2.0%	\$ 194,000.00	86%	\$ 166,840.00	4%	\$ 7,760.00	7%	\$ 13,580.00	3%	\$ 5,820.00		\$ 194,000.00
DRAINAGE	11.0%	\$ 1,067,000.00	86%	\$ 917,620.00	4%	\$ 42,680.00	7%	\$ 74,690.00	3%	\$ 32,010.00		\$ 1,067,000.00
EROSION CONTROL	1.5%	\$ 145,500.00	86%	\$ 125,130.00	4%	\$ 5,820.00	7%	\$ 10,185.00	3%	\$ 4,365.00		\$ 145,500.00
TURF ESTABLISHMENT	2.0%	\$ 194,000.00	86%	\$ 166,840.00	4%	\$ 7,760.00	7%	\$ 13,580.00	3%	\$ 5,820.00		\$ 194,000.00
CITY UTILITIES	LS	\$ 200,000.00		\$ -		\$ -		\$ -	100%	\$ 200,000.00		\$ 200,000.00
PROJECT ALLOCATION SUBTOTALS				\$ 2,209,850.00		\$ 142,900.00		\$ 268,825.00		\$ 430,925.00		\$ 3,052,500.00
PROJECT + ALLOCATION SUBTOTALS				\$ 10,681,118.50		\$ 594,366.00		\$ 853,816.50		\$ 579,401.50		\$ 12,708,702.50
PROJECT TOTAL								\$ 12,708,702.50				
SUBTOTALS (PRO-RATA + PROJECT + ALLOCATION)												
				\$ 11,832,868.50		\$ 648,566.00		\$ 948,666.50		\$ 647,151.50		\$ 13,854,537.50
				\$ 2,355,573.70		\$ 179,773.20		\$ 179,773.20		\$ 1,119,430.90		\$ 1,119,430.90
				\$ 14,199,442.20		\$ 179,773.20		\$ 1,119,430.90		\$ 179,773.20		\$ 2,355,573.70
ESCALATION TO 2027 DOLLARS (10%)				\$ 1,419,944.22		\$ 77,827.92		\$ 113,839.98		\$ 77,658.18		\$ 1,689,270.30
PROJECT SUBTOTALS (2027 DOLLARS)				\$ 15,619,386		\$ 856,107		\$ 1,252,240		\$ 854,240		\$ 18,581,973
PROJECT TOTAL (2027 DOLLARS)								\$ 18,581,973				









Minnesota Statutes

161.162 – 161.167

2013 Minnesota Statutes

161.162 DEFINITIONS.

Subdivision 1. **Applicability.** The terms in sections 161.162 to 161.167 have the meanings given them in this section and section 160.02.

Subd. 2. **Final layout.** (a) "Final layout" means geometric layouts and supplemental drawings that show the location, character, dimensions, access, and explanatory information about the highway construction or improvement work being proposed. "Final layout" includes, where applicable, traffic lanes, shoulders, trails, intersections, signals, bridges, approximate right-of-way limits, existing ground line and proposed grade line of the highway, turn lanes, access points and closures, sidewalks, proposed design speed, noise walls, transit considerations, auxiliary lanes, interchange locations, interchange types, sensitive areas, existing right-of-way, traffic volume and turning movements, location of storm water drainage, location of municipal utilities, project schedule and estimated cost, and the name of the project manager.

(b) "Final layout" does not include a cost participation agreement. For purposes of this subdivision "cost participation agreement" means a document signed by the commissioner and the governing body of a municipality that states the costs of a highway construction project that will be paid by the municipality.

Subd. 3. **Final construction plan.** "Final construction plan" means the set of technical drawings for the construction or improvement of a trunk highway provided to contractors for bids.

Subd. 4. **Governing body.** "Governing body" means the elected council of a municipality.

Subd. 5. **Municipality.** "Municipality" means a statutory or home rule charter city.

History: 2001 c 191 s 3; 2002 c 364 s 3

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

2013 Minnesota Statutes

161.163 HIGHWAY PROJECT REVIEW.

Subdivision 1. **Projects requiring review.** Sections 161.162 to 161.167 apply only to projects that alter access, increase or reduce highway traffic capacity, or require acquisition of permanent rights-of-way.

Subd. 2. **Traffic safety measures.** Nothing contained in sections 161.162 to 161.167 limits the power of the commissioner to regulate traffic or install traffic-control devices or other safety measures on trunk highways located within municipalities regardless of their impact on access or traffic capacity or on the need for additional right-of-way.

Subd. 3. **Construction program.** Nothing contained in sections 161.162 to 161.167 limits the commissioner's discretion to determine priority and programming of trunk highway projects.

History: 2001 c 191 s 4

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

2013 Minnesota Statutes

161.164 FINAL LAYOUT APPROVAL PROCESS.

Subdivision 1. **Submission of final layout.** Before proceeding with the construction, reconstruction, or improvement of any route on the trunk highway system lying within any municipality, the commissioner shall submit to its governing body a final layout and project report covering the purpose, route location, and proposed design of the highway. The final layout must be submitted as part of a report containing any supporting data that the commissioner deems helpful to the governing body in reviewing the final layout submitted. The supporting data must include a good-faith cost estimate of all the costs in which the governing body is expected to participate. The final layout must be submitted before final decisions are reached so that meaningful early input can be obtained from the municipality.

Subd. 2. **Governing body action.** (a) Within 15 days of receiving a final layout from the commissioner, the governing body shall schedule a public hearing on the final layout. The governing body shall, within 60 days of receiving a final layout from the commissioner, conduct a public hearing at which the Department of Transportation shall present the final layout for the project. The governing body shall give at least 30 days' notice of the public hearing.

(b) Within 90 days from the date of the public hearing, the governing body shall approve or disapprove the final layout in writing, as follows:

(1) If the governing body approves the final layout or does not disapprove the final layout in writing within 90 days, in which case the final layout is deemed to be approved, the commissioner may continue the project development.

(2) If the final construction plans contain changes in access, traffic capacity, or acquisition of permanent right-of-way from the final layout approved by the governing body, the commissioner shall resubmit the portion of the final construction plans where changes were made to the governing body. The governing body must approve or disapprove the changes, in writing, within 60 days from the date the commissioner submits them.

(3) If the governing body disapproves the final layout, the commissioner may make modifications requested by the municipality, decide not to proceed with the project, or refer the final layout to an appeal board. The appeal board shall consist of one member appointed by the commissioner, one member appointed by the governing body, and a third member agreed upon by both the commissioner and the governing body. If the commissioner and the governing body cannot agree upon the third member, the chief justice of the Supreme Court shall appoint a third member within 14 days of the request of the commissioner to appoint the third member.

Subd. 3. **Appeal board.** Within 30 days after referral of the final layout, the appeal board shall hold a hearing at which the commissioner and the governing body may present the case for or against approval of the final layout referred. Not later than 60 days after the hearing, the appeal board shall recommend approval, recommend approval with modifications, or recommend disapproval of the final layout, making additional recommendations consistent with state and federal requirements as it deems appropriate. It shall submit a written report containing its findings and recommendations to the commissioner and the governing body.

History: 2001 c 191 s 5

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

2013 Minnesota Statutes

161.165 COMMISSIONER ACTION; INTERSTATE HIGHWAYS.

Subdivision 1. **Applicability.** This section applies to interstate highways.

Subd. 2. **Action on approved final layout.** (a) If the appeal board recommends approval of the final layout or does not submit its findings and recommendations within 60 days of the hearing, in which case the final layout is deemed approved, the commissioner may prepare substantially similar final construction plans and proceed with the project.

(b) If the final construction plans change access, traffic capacity, or acquisition of permanent right-of-way from the final layout approved by the appeal board, the commissioner shall submit the portion of the final construction plans that shows the changes, to the governing body for its approval or disapproval under section 161.164, subdivision 2.

Subd. 3. **Action on final layout approved with changes.** (a) If, within 60 days, the appeal board recommends approval of the final layout with modifications, the commissioner may:

(1) prepare final construction plans with the recommended modifications, notify the governing body, and proceed with the project;

(2) decide not to proceed with the project; or

(3) prepare final construction plans substantially similar to the final layout referred to the appeal board, and proceed with the project. The commissioner shall, before proceeding with the project, file a written report with the governing body and the appeal board stating fully the reasons for doing so.

(b) If the final construction plans contain changes in access or traffic capacity or require additional acquisition of permanent right-of-way from the final layout reviewed by the appeal board or the governing body, the commissioner shall resubmit the portion of the final construction plans that shows the changes, to the governing body for its approval or disapproval under section 161.164, subdivision 2.

Subd. 4. **Action on disapproved final layout.** (a) If, within 60 days, the appeal board recommends disapproval of the final layout, the commissioner may either:

(1) decide not to proceed with the project; or

(2) prepare final construction plans substantially similar to the final layout referred to the appeal board, notify the governing body and the appeal board, and proceed with the project. Before proceeding with the project, the commissioner shall file a written report with the governing body and the appeal board stating fully the reasons for doing so.

(b) If the final construction plans contain changes in access or traffic capacity or require additional acquisition of permanent right-of-way from the final layout reviewed by the appeal board or the governing body, the commissioner shall resubmit the portion of the final construction plans that shows the changes, to the governing body for its approval or disapproval under section 161.164, subdivision 2.

Subd. 5. **Final construction plans issued.** The commissioner shall send a complete set of final construction plans to the municipality at least 45 days before the bid opening for informational purposes.

History: 2001 c 191 s 6

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

2013 Minnesota Statutes

161.166 COMMISSIONER ACTION; OTHER HIGHWAYS.

Subdivision 1. **Applicability.** This section applies to trunk highways that are not interstate highways.

Subd. 2. **Action on approved final layout.** If the appeal board recommends approval of the final layout or does not submit its findings or recommendations within 60 days of the hearing, in which case the the final layout is deemed approved, the commissioner may prepare substantially similar final construction plans and proceed with the project. If the final construction plans change access or traffic capacity or require additional acquisition of right-of-way from the final layout approved by the appeal board, the commissioner shall submit the portion of the final construction plan that shows the changes, to the governing body for its approval or disapproval under section 161.164, subdivision 2.

Subd. 3. **Action on final layout approved with changes.** (a) If the appeal board approves the final layout with modifications, the commissioner may:

(1) prepare final construction plans including the modifications, notify the governing body, and proceed with the project;

(2) decide not to proceed with the project; or

(3) prepare a new final layout and resubmit it to the governing body for approval or disapproval under section 161.164, subdivision 2.

(b) If the final construction plans contain changes in access or traffic capacity or require additional acquisition of permanent right-of-way from the final layout reviewed by the appeal board or the governing body, the commissioner shall resubmit the portion of the final construction plans that shows the changes, to the governing body for its approval or disapproval under section 161.164, subdivision 2.

Subd. 4. **Action on disapproved final layout.** If the appeal board disapproves the final layout, the commissioner may:

(1) decide not to proceed with the project; or

(2) prepare a new final layout and submit it to the governing body for approval or disapproval under section 161.164, subdivision 2.

Subd. 5. **Final construction plans issued.** The commissioner shall send a complete set of final construction plans to the municipality at least 45 days before the bid opening for informational purposes.

History: 2001 c 191 s 7

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

2013 Minnesota Statutes

161.167 REIMBURSEMENT OF EXPENSES.

Members of the appeal board shall submit to the commissioner an itemized list of the expenses incurred in disposing of matters presented to them. The appeal board members shall be reimbursed for all reasonable expenses incurred by them in the performance of their duties. The commissioner shall pay these costs out of the trunk highway fund.

History: 2001 c 191 s 8

Copyright © 2013 by the Office of the Revisor of Statutes, State of Minnesota. All rights reserved.

RESOLUTION NO. 24-37

A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA CANNABIS LAW

WHEREAS, Minnesota Chapter 342 Cannabis Law Business Ordinance pursuant to Minnesota Statutes Chapter 342 which authorizes Mille Lacs County to protect the public health, safety, welfare of Mille Lacs County Residents by regulating cannabis businesses within the legal boundaries of Mille Lacs County; and

WHEREAS, According to Minnesota Statutes 342.22 subd. 1 a county may issue a registration in cases where a city or town has provided consent for the county to issue the registration for the jurisdiction can delegate authority for registration to the County; and

WHEREAS, According to 9810.5000 subd. 4 of the Cannabis Rules, local units of government responsible for issuing retail registrations must notify the office of the person, persons, or officer designated to provide the office notice of local approval through the state’s online licensing system; and notify the office of any delegation of registration authority under Minnesota Statutes, section 342.22.

NOW, THEREFORE, BE IT RESOLVED, by the City of Milaca that the authority to carry-out all duties and obligations under chapter 342 for cannabis business license registration as the LGU within the legal boundaries of City of Milaca is delegated to Mille Lacs County as of January 1, 2025 in accordance Minnesota Statutes Chapter 342.

Adopted this _____ day of _____, 2024.

Mayor Dave Dillan

ATTEST:

Tammy Pfaff, City Manager

Offered by Councilmember _____, seconded by Councilmember _____,
adopted by a vote of _____ at the regular meeting of the City of Milaca City Council.



CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

www.cityofmilaca.org

CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

PERMIT FEE: \$50

Application must be received at least 60 days prior to event

Date Received at City Hall 09/26/2024

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

NAME OF SPECIAL EVENT: Milaca Community Tree Lighting

TYPE OF SPECIAL EVENT: Parade Runs/Walks Concert or Movie Other: Event

Applicant's or Organization's Name: Milaca Area Chamber of Commerce

Name of Contact Person: Faith Goenner / Tiffany Stark

Daytime Phone: 320-983-3140

Address: PO Box 155

Evening Phone: [REDACTED]

Milaca, MN 56353

Fax Number: _____

Email Address: admin@milacachamber.com

Start Date & Time November 28, 2024 4:00 pm

End Date & Time November 29, 2024 6:30 pm

Estimated Number of Participants Attending the Event 250

Number of Sanitary Facilities 0 Sanitary Locations N/A

Where will Individuals Park Teal's, Street

Will Security Be Needed? Explain Arrangements: No

If using a public address system, give the location of speakers N/A

Will electricity be required, and if so, how will it be provided We will be using the EV charger in Alfred Olsen Park

How will refuse be disposed of garbage cans provided by chamber, if needed

Will the Special Event require the use of a park/shelter Yes No **(A park/shelter reservation must be made separately)**

Will alcohol be served Yes No **(Police presence may be required; rate is \$100/hr)**



CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

www.cityofmilaca.org

PARADE AND/OR STREET CLOSURE PERMIT Submit with Special Event Permit Application

Parade / Event Title Milaca Community Tree Lighting

Date of Parade / Event Friday, November 29, 2024 Assembly Time 4:00 pm

Assembly Area Alfred Olsen Parking Lot

(Note: Applicant must obtain owner(s) written permission and attach to this application if assembly/dispersal is on private property).

Parade Start Time N/A Estimated Duration N/A

Actual Starting Location N/A

**Proposed Parade Route
(Attach a separate sheet if necessary)**

N/A

Parade End Location N/A Parade Dispersal Area N/A

Approximate Number of Units in Parade N/A

Approximate Number of Persons in Parade N/A

Approximate Number of Animals in Parade N/A

Type of Animals in Parade N/A

Maximum Length of Parade in miles (or fractions thereof) N/A

Contact Person Faith Goenner / Tiffany Stark Telephone 320-983-3140 Cell Phone 

If your parade involves the closing of any county road (CSAH 33/10th Street NE, CSAH 36/Central Avenue, CSAH 37/1st Street E, CSAH 2/2nd Street SE, CSAH 32/2nd Street SW & 3rd Avenue SW) in the city limits, please submit your request to Mille Lacs County Public Works using the procedure found at <https://www.millelacs.mn.gov/2782/Street-Closing-Permit>.

To close MN Trunk Highway 23, submit your application to MN DOT using the procedure found at <https://www.dot.state.mn.us/utility/forms.html>.

**YOU MUST COMPLETE THIS SECTION FOR EACH CLOSING THROUGHOUT THE ENTIRE EVENT
STREET CLOSINGS**

1.

Location 2nd Avenue SW Between 1st Street W & 2nd Street SW
(Street to be Closed) (Cross Street) (Cross Street)

Date November 29, 2024 Time 4:00 pm - 6:30 pm
(Beginning) (End)

Contact Person Faith Goenner / Tiffany Stark Daytime Phone 320-983-3140 Cell Phone 612-819-7441

Special Requests We need the fire truck to be at the back of the First National Bank of Milaca at 4:55 pm.

2.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

3.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

4.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

5.

Location _____ Between _____ & _____
(Street to be Closed) (Cross Street) (Cross Street)

Date _____ Time _____ - _____
(Beginning) (End)

Contact Person _____ Daytime Phone _____ Cell Phone _____

Special Requests _____

For additional street closings, attach a separate sheet of paper listing each closing individually.