

CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
SEPTEMBER 19, 2024

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan\_\_\_\_ Council Members; Ken Muller\_\_\_\_ Norris Johnson\_\_\_\_ Lindsee Larsen\_\_\_\_  
Laurie Gahm\_\_\_\_ Absent;\_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - a. Approval of the Minutes – Special Council Meeting August 12, 2024 and Regular Council Meeting August 15, 2024
  - b. Approval of Bills
  - c. Resolution #24-27 Lawnmowing Assessment
  - d. Resolution #24-28 Approving 2024 Liquor/Tobacco/THC License for Fire House Bar & Grill
6. **Open Forum**
7. **Public Hearing**
8. **Requests and Communications**
9. **Ordinances and Resolutions**
  - a. Ord. #532 Amending Chapter 115 Peddlers, Solicitors and Transient Merchants by Adding Mobile Food Units-First Reading MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - b. Ord. #533 Amending Chapter 34 Fee Schedule MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
10. **Reports of Departments, Boards and Commissions**
  - a. City Manager-Digital Sign Proposal MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - b. Police
  - c. Parks – Gorecki Center Acoustics Proposal (From Fund 216) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - d. Public Works- Pay Request #2 to OMG Midwest, dba Minnesota Paving & Materials  
\$190,253.65 for 2024 Street Improvement Project MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - e. Public Works-Pay Request #3 to Northern Lines Contracting, Inc. \$312,465.69  
for 110<sup>th</sup> Ave Improvements Project MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - f. Public Works-Pay Request #3 Final to ACM, LLC \$17,586.84 for Liquor Store Access  
Road Project MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_

- g. Liquor Store-
- h. Fire Department-
- i. Planning and Zoning –
- j. Airport-

**11. Committees**

- a. Budget
- b. EDC

**12. Unfinished Business**

- a.

**13. New Business**

- a. Calling a Special Meeting for 2025 Preliminary Budget MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- b. Change November and December 2024 and January 2025 Council Meeting Dates MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
- c. Kody Nelson-Eagle Scout Project MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**14. Miscellaneous**

**15. Council Comments**

- 16. Adjournment** Time\_\_\_\_\_ MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**§ 30.19 ORDER OF BUSINESS; AGENDA**

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA**  
**SPECIAL COUNCIL MINUTES**  
August 12, 2024

**Pledge of Allegiance**

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 5:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, City Treasurer Elizabeth Nealley, Public Works Superintendent Gary Kirkeby, Police Chief Quinn Rasmussen

City Manager Pfaff stated this meeting was to discuss the 2025 Preliminary Budget. The reason I am not recommending any large equipment purchases for any department is because we need to build up the funds again for the 2027 project coming up so we don't have to bond so much.

Bill Singer, our insurance representative, estimated health insurance increase of 17% - mostly due to large claims.

Here are some things the council will need to consider:

Sidewalk along 1<sup>st</sup> St W from Central Ave to Chapmans– engineers estimated at \$250,000 Mayor Dillan stated that seemed like a lot just for sidewalks but Gary Kirkeby stated that it would include alley aprons and each intersection would have a little bump out. City Manager stated there would also be some curb stops repaired.

Street Development to Pearson Property Development – A lot of fill from the airport project is being hauled in there and that is free. Mayor Dillan stated he has received a lot of questions on it from the public as to wondering what is going in there. Gary Kirkeby stated Dean is doing a project down at the school and is hauling some dirt out here too.

Street Maintenance – We won't do any alleys next year.

Fire Trucks – In the process of being built. We just sent them a check for \$190,000.00. Chassis is finally in. They have \$573,000 in their Reserve Fund. If they don't donate anymore money to the city from the Fire Relief, they will be \$126,000 short. Council will have to decide if we pass that on to the townships or do we spend-down cash. I do anticipate more donation so we will wait and see. Townships were not happy about the pumper truck as they stated they were not informed and I was getting phone calls from townships. Gahm questioned if billing our services for fire was getting better. Tammy Pfaff stated that has been good for a while. The Fire Department was not awarded the FEMA grant for the other fire truck they were trying for. They may have to retry. But it sounds like our portion would be the \$25,000 that was in the 2024 budget. They may be depleting their reserves. Mayor Dillan stated that if they don't get that \$25,000 grant and that was in the budget, we could use that towards the pumper truck? City Manager asked the grant? Mayor Dillan stated no, wasn't the \$25,000 in the budget by us - in our budget -then if they don't buy the truck, then wouldn't that cover the pumper truck? City Manager Pfaff stated yes it could.

City Hall Improvements – We did not get the OSHA grant for the front reception area. We will try again. I put over \$62,000 based on quotes this year for the security glass and enclose area. Mayor Dillan questioned what enclose area was. City Manager Pfaff stated it's taking that big window and enclosing it smaller.

Police Department – They will have pistol replacements but they will be trading in their Glocks Police Chief Rasmussen stated most Glocks are 10 years old. They will also be adding an additional officer to get back to the two mid-shifts. Officer Jeff Shaw will be retiring in 2025.

Water Line to the City Development – Pearson Property- we need to give a different name instead of Pearson Property. Give me some ideas. Councilmember Muller suggested Milaca Junction Addition. Everyone like that. Mayor Dillan questioned water line to the development are you talking just to the edge of the property as he thought there was one there already. Kirkeby stated there is a water line in the liquor store parking lot and we would just be extending that. City Manager stated that is included in the CIP. I talked with TSG and advised them it may be a year before this land gets developed and they said they would wait. Another option is to put in a dirt road with the water and sewer under the road and then pave it at a later date. Councilmember Johnson commented that the fill would need to be compacted first. City Manager stated the road would have to skirt the wetland area.

Water Rate Study – we are still giving them information but that should be done in November. I am hoping for a gradual increase. This study will be helpful with the projects that are needed in the future. Street projects, sidewalk, 3<sup>rd</sup> Ave in 2026. You don't have to do these projects – they can be delayed a year. The reason that this estimate of cost is done is so we can look at in 2027 the Hwy. 23 improvements will be \$100,000 from each water and sewer and that would leave \$520,000 that we will likely have to bond for. For the Street Sidewalks (\$250,000), we have \$3.8 million in RBC investments and we could pull one CD for \$250,000 for this project and it would barely impact as we get \$13,000 a month in interest. We will not get penalized for pulling a CD.

10<sup>th</sup> Ave and 5<sup>th</sup> – that's the bypass area. Maybe wait until the project is over and take a look at that one and see what needs to be done out there.

Contracts – the attorney contract will be \$72,000, garbage expires the end of this year

Wages – I am recommending to the council to consider staying in with the union increases for the non-union staff. Mayor Dillan questioned if she meant staying in the same process? City Manager Pfaff stated they go 3.5 and then 1% in July. Gahm asked how many non-union people we have and City Manager Pfaff stated we only have 5 union. If you go full mid-shift then we will have 6 next year. Mayor Dillan stated the only union are the police officers but not Chief Rasmussen as he is in a supervisory position.

Transition Aid – low income housing. We have a good majority of Section 8. This \$11,107 would be shifted over to all the taxpayers because they are giving the low income properties a tax break and we have no choice – we have to do this. And it happens in 2025 and 2026. We get the \$11,000 in our LGA so to offset it we can lower the levy by the \$11,107 to try to help the impact to the taxpayers. We get the revenue, and we are lowering the levy to offset that.

City Manager touched on revenues. Stated someone has contacted her and is interested in building a hangar out at the airport. There is about \$8,300 in Accounts Receivable that is outstanding. Gorecki Center is rented out all the time. Councilmember Larsen questioned if that \$8,300 was for fire calls not paid and asked if we could go after their tax returns? City Manager Pfaff stated it was and we could and that we send to collections. Councilmember Gahm asked if people were being more responsible or why is there a decrease in tickets? City Manager Pfaff stated they are catching on.

City Manager Pfaff stated if we start developing that property, we could start selling those lots right away. We would have to plat the land. We are having the survey done right now. City Manager Pfaff asked the council if we should wait for people to come to us or do we plat it out ahead of time at 1-2 acre lots? Mayor Dillan stated we could do a coming soon sign or something like that. Councilmember Larsen stated to go to Realtor.com and type in Milaca and you can see all the coming soon properties. Mayor Dillan stated Sam would help us too. City Manager Pfaff stated you have to put out an RFQ-Request for Qualifications for realtors, they put in their qualification, it goes to council and council decides who they want. Councilmember Johnson stated that he thought a lot of businesses would have a very specific footprint of what they need so he suggested to wait for businesses to contact us.

Councilmember Gahm asked what the other fund was. City Manager Pfaff stated that gets transferred from the Gambling for Trails and winter help.

Cash is about \$900,000 in sewer. We have a big debt payment in water coming up so that one is about down to \$500,000. That's why water rates will be important going forward.

Mayor Dillan questioned if we could apply for a grant again for the front office safety glass and City Manager Pfaff stated yes and that we would be.

Public Works will need a new boiler. Boiler is original so it is about 50 years old.

No Park improvements. Finish up pickle ball. Councilmember Gahm mentioned how nice it is down there.

City Manager Pfaff stated if we don't do the new clear zone area for the airport, we lose 10 points on our grant applications.

City Manager stated our Gambling fund has about \$42,000 and that has been dwindling.

Mayor Dillan questioned the balance of the Veterans Memorial. City Manager Pfaff stated they have about \$2,178.

Water Fund - City Manager Pfaff stated we will need to do a water rate increase. She further stated the water tower will need to be repainted in 2027 that could be 1.2 to 1.5 million. 2027 is going to be a large expenditure year.

Sewer Fund: Again, we will need to increase rates.

Liquor – I did an analysis on this and this fund is down \$43,000 from the previous year. Beer and tobacco are down. THC sales are making up for it so our net loss is only \$23,000. We are hoping holiday sales will help. Vicki does not have anything for projects next year.

Some discussion in regard to the levy. Levy is currently at 8.01, down from 8.34 when Councilmembers Johnson and Muller met with City Manager Pfaff. Councilmember Gahm asked if this could get lower as residents will be screaming at this. Mayor Dillan stated we need to get this lower. City Manager Pfaff asked what could be cut? This is so thin already. Mayor Dillan asked what the \$62,738 Street Bond is and City Manager Pfaff advised him that is the new street projects.

Motor Vehicle – nothing here. They should be set for a long time. Just maintaining.

Councilmember Gahm asked if increasing water and sewer rates would help the levy. City Manager Pfaff explained it would not because those are enterprise funds and we only transfer from the liquor store to the general fund. We don't transfer from water/sewer funds. They are considered business funds and they have to sustain themselves. Mayor Dillan asked who decides to have the water tower painted and Public Works Superintendent Gary Kirkeby explained that they have been putting it off for three years already and KLM is our water tower engineers and they are recommending it be painted. Phil Gravel looked at the report from KLM and agreed that it needed to be repainted.

Step Schedule – we would do a 4.5 increase the first of the year. City Manager Pfaff stated the salary increases are included in the balanced budget. Mayor Dillan stated he does not have a problem with salary increases but the 3% was supposed to be the steps so we wouldn't have to debate the increase each year. Mayor Dillan stated that with the economy being tight right now, we could add or we could freeze. We have that option too. Councilmember Larsen stated that they would not always get the Cost of Living each year but would get their raise. Councilmember Gahm questioned the 3.5% and then the 4.5% columns. City Manager Pfaff explained that the 4.5% includes the 1.5% COLA with the raise. At this point everyone is in agreement with this 4.5% increase.

Reserve Fund – This fund would be used, for example, if Public Works needs new equipment, we would take from this fund. Gary has saved the city thousands of dollars by going to the surplus store for things he needs or the city needs.

City Manager Pfaff explained that there is no equipment reserves budgeted for 2025 but if these funds are used, it will take quite a while to get these funds built back up and if they get added into the budget, the levy would increase significantly.

Mayor Dillan questioned what if we don't do the water and sewer extension to the new property. City Manager Pfaff stated then we wouldn't get any tax revenue. Councilmember Johnson stated that that would have to be determined by potential buyers. City Manager Pfaff stated the sooner you can sell a lot, the sooner we can get tax revenue and the sale proceeds going forward.

Councilmember Larsen asked if the sidewalk has to be a sidewalk? Could we just take it out and pave it? Gary Kirkeby stated we should have a sidewalk as there is none on the other side. The road in front of Fransen Decorating was to be done next year, but now it is pushed to 2028. Gary explained that that road would be a complete reconstruct as it needs new water and sewer lines as well.

Councilmember Johnson stated that if we budgeted to take the funds out of General Fund for the infrastructure out at the Milaca Junction Addition, then sell at least one lot next year, that should help. Mayor Dillan asked if we did that, how does that reflect the funds. City Manager Pfaff stated we need 5 months of operating cash and we are at 68% so we could get down to 41%. Mayor Dillan stated he does not want to do that.

Council may have to explain to residents that there are no major projects in the budget, no major purchases, no reserves money set aside, we do have development property that was have to get developed to get back on the tax rolls and we will have to spend water/sewer funds to get developed.

Discussion about the Highway 23 project and expense for the city. The city would need to pay \$100,000 from each water and sewer funds. We also have the reset of the 3<sup>rd</sup> for the roundabout and that was estimated at \$520,000. We would also have to figure out street light as that is a city expense. That was estimated at \$200,000. City Manager Pfaff has advised MN Dot that ECE needs to be included in these meetings in regard to lights.

Councilmember Johnson asked if some of these costs for the Milaca Junction Addition could be assessed onto the property or new buyer? City Manager stated it could be assessed. Mayor Dillan stated that was done for Fieldstone Green and Boulder Ridge.

Mayor Dillan questioned Police Chief Rasmussen when the new officer would be hired. Chief Rasmussen stated if approved, hopefully be posted by the end of the year so we could get someone in to replace Shaw. Mayor Dillan asked when Jeff Shaw would retire and Chief Rasmussen stated in June of 2025. Chief Rasmussen stated that with the mid cars it does reduce overtime. Mayor Dillan asked about the liaison status. Chief Rasmussen explained that we just don't have the staff for a liaison. Discussion about posting the job sooner than later as it could take 6-9 months to get someone hired. Councilmember Gahm stated she was in favor of start looking.

Mayor Dillan said that council has time to think about this and if they think of anything, just email City Manager Pfaff.

City Manager Pfaff asked with the change of lowering the preliminary levy by \$30,000 – resulting in the 4.94 levy - if everyone was OK that. Everyone was OK with this as it was better than 8.

**Adjourn:**

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:12 p.m.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

**CITY OF MILACA  
COUNCIL MINUTES  
August 15, 2024**

**Pledge of Allegiance**

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Public Works Superintendent Gary Kirkeby, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Dan Hollenkamp, Chris Carlson of Borgholm Township, Don Stob, Jerry Jacobson, Griffin Nelson-Eagle Scout and Jen Nelson (mother)

**Approval of Agenda**

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Larsen. Mayor Dillan stated he had a couple of additions: under 13 New Business add agenda item d. Donation Request from Cody Nelson for Eagle Scout Project; add agenda item e. Griffin Nelson Eagle Scout Update; and add agenda item f. Closed Meeting-Personnel Issue. With no further discussion, all in favor of the approval of the agenda; motion passes.

**Approval of Consent Agenda**

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes –July 18, 2024
- b. Approval of Bills
- c. Resolution #24-26 Voting Operations, Technology & Election Resources (VOTER) Account Agreement

Gahm made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

**Citizen Open Forum**

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

**Public Hearing:** None

**Requests and Communications:**

Mayor Dillan read a Proclamation for Don Stob and declared August 15, 2024 Don Stob Recognition Day.



City Manager Pfaff presented city employees with Certificates of Appreciation to Mary Mickelson for 5 years. Anthony Vanthof was not present also for 5 years.

## **Ordinances and Resolutions**

### **Reports of Departments, Boards and Commissions**

*City Manager* – Nothing to report

*Police* - Police Incident Summary Report – nothing more

*Parks* –

*Public Works* - Pay Request #2 to Northern Lines Contracting in the amount of \$200,703.37 for 110<sup>th</sup> Avenue Improvements Project: Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Pay Request #2 to Northern Lines Contracting in the amount of \$200,703.37 for 110<sup>th</sup> Avenue Improvements Project. Motion passes.

*Public Works* - Pay Request #1 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$72,316.60 for 2024 Street Improvements Project. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Gahm. No further discussion. All in favor of Pay Request #1 to OMG Midwest, dba Minnesota Paving & Materials in the amount of \$72,316.60 for 2024 Street Improvements Project. Motion passes.

*Liquor Store* –

*Fire Department* – Fire Chief Jesse Gerads stated their engine chassis is in and could be another 9-12 months before fire engine is ready. First Responders class will start in October for new members.

Township and city heads from Pease, Bock and Milaca will be on October 14 and our pumpkin open house is October 12.

*Planning and Zoning* – *Ordinance #530 Permitted Accessory Uses in B-1 Central Business District-Tarp-Like Structures-First Reading*. Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. Mayor Dillan asked Johnson for an update. Johnson stated they are not allowed at all and this new ordinance would just be seasonal for flower growers and greenhouses that would fall into this. Johnson questioned if there was a discussion on the maximum size of 144 square feet. He questioned if that should be increased slightly to accommodate. City Manager Pfaff stated we did discuss this but you have to take into consideration of the impervious coverage and they decided on 144 square feet. Mayor Dillan asked if they had enough surface, they could increase the size if they stayed within zoning. Johnson stated most of the structures are 10 feet wide and a 10x16 would be a basic size or 10x20. If we could maybe look at that increase that up to 200 square feet. City Manager Pfaff then asked if Johnson would like to table this and bring it back to Planning and Zoning. Johnson stated it was past the season now so it wouldn't affect anything so we could table it until next Planning Commission. Johnson made a motion to table Ordinance #530 Permitted Accessory Uses in B-1 Central Business District-Tarp-Like Structures, seconded by Gahm. No further discussion. All in favor of tabling Permitted Accessory Uses in B-1 Central Business District-Tarp-Like Structures. Motion passes.

*Planning and Zoning – Ordinance #531 Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures-First Reading.* Johnson made a motion to table this Ordinance as well and send back to Planning and Zoning and review them at the same time, seconded by Larsen. No further discussion. All in favor of tabling Permitted Accessory Uses in B-2 General Business District-Tarp-Like Structures. Motion passes.

*Airport-Pay Request #2 to OMG-MN Paving & Material \$58,784.81 for Airport Entrance Road & Parking Lot Paving.* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor of Pay Request #2 to OMG-MN Paving & Material \$58,784.81 for Airport Entrance Road & Parking Lot Paving. Motion passes.

### **Committees**

*Budget:* Met on Monday on the budget

*EDC:*

### **New Business**

*First Amendment to Lease between City of Milaca and Fairview Health Services-Motion by Gahm,* seconded by Johnson. City Manager Pfaff stated that this would now be North Memorial so this current lease would term. No further discussion. All in favor. First Amendment to Lease between City of Milaca and Fairview Health Services passes.

*Milaca Rec Fest & Activities Sponsorship Request-Mayor Dillan* stated that we can't make a sponsorship but we can make a donation to the music that is being provided in the bandshell so we can make a donation to Milaca Rec Fest and Activities for their Milaca Country Fest and Jam that is being held in September. Gahm asked if this was from the Gambling Fund and Mayor Dillan stated yes and that it fits in the music community event category. Motion by Gahm, seconded by Johnson to make a donation to Milaca Rec Fest and Activities for their Milaca Country Fest and Jam . Larsen asked what amount would be donated. Mayor Dillan stated they were asking for \$500 or \$800. Gahm stated \$500. All in favor of donating \$500 to Milaca Rec Fest and Activities. Motion passes.

*Letter of Support for ECE's Grid Resilience Formula Grant Program – Motion by Muller,* seconded by Johnson. No further discussion. All in favor of the letter of support passes.

*Donation for Cody Nelson – Eagle Scout project – Mayor Dillan* stated Cody was asking for any donation. He has the support from Gary and this was for grills that would be going in Rec Park. City Manager Pfaff stated last time we picked up the offset of whatever he couldn't raise in donations. Larsen asked if we needed to set an amount to donate or what we need to do. City Manager suggested we make a recommendation that if he doesn't come up with enough that the city would purchase the grill. Mayor Dillan stated that he would raise money and the city would cover whatever was needed. Motion by Johnson, seconded by Gahm. No further discussion. All in favor. Motion passes.

*Griffin Nelson-Eagle Scout Update – Griffin* stated that he is working on an Eagle Project and would like to install a permanent fire pit in Trimble Park by the Veteran's Memorial so the American Legion has a place to do their flag retirement ceremonies. Gahm asked if it could be used for anything else or strictly for flags? Griffin stated the main purpose was for flag retirement ceremonies. Gary Kirkeby stated that

the top would have a lock on it. Griffin further stated that he needs the city's approval to put cement down for the base. Gahm asked where he was going to get the funding for this. Griffin stated the Legion would be covering this and he has other donations too. Muller asked if there would be a plaque on it indicating his project and Griffin stated there would be. Mayor Dillan called for a motion to support this project. Motion by Larsen, seconded by Gahm. No further discussion. All in favor of supporting this project. Motion passes.

Closed Meeting-Personnel Issue. – Mayor Dillan Read: *The agenda item for this meeting is Personnel Data and Conduct. This portion of the properly notice meeting of the Milaca City Council will be closed pursuant to Minnesota Statutes under the Personnel Data and Conduct exception to the Minnesota Open Meeting Law. Pursuant to Minnesota Statute section 13(D).05 Subdivision 2 – the need for confidentiality out-weighs the purposes served by the open meeting law in this case based on the following: confidentiality is required to protect personnel data and conduct from becoming public at this time. The purpose of the closed meeting is not to make a decision behind closed doors but instead as to determine what actions are appropriate with respect to the personnel data and conduct, if any. The only business to be discussed in this portion of the meeting are the personnel data and conduct issues and what actions, if any, should be taken. I will now entertain a motion to close this portion of the meeting.* Motion by Johnson, seconded by Gahm. All in favor. *The council will now go in a closed session. Time is 6:53. Only the officials and consultants of the council who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item. The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location, who was present at the meeting and the purpose of the meeting.*

Regular council meeting opened at 7:40 p.m. Motion by Gahm, seconded by Larsen.

### **Miscellaneous**

### **Council Comments**

### **Adjourn:**

Mayor Dillan called for a motion to adjourn. Motion made by Muller, seconded by Johnson to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:40 p.m.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51606	08/20/24	MILACA REC FEST & ACTIVITIE	08202024	1	208-49020-437	500.00	500.00	DONATION
Total 51606:							500.00	
51607	08/20/24	MINNESOTA PAVING AND MATE	193806371-2	1	101-43000-530	72,316.60	72,316.60	2024 STREET IMP-PAYMENT REQUEST #1
Total 51607:							72,316.60	
51608	08/20/24	MINNESOTA PAVING AND MATE	SP NO A480	1	101-49810-530	58,784.81	58,784.81	AIRPORT ENTRANCE & PARKING LOT #2
Total 51608:							58,784.81	
51609	08/20/24	NORTHERN LINES CONTRACTI	193806178-2	1	501-43100-405	200,703.37	200,703.37	110TH AVE PAY REQUEST #2 AIRPORT ROAD
Total 51609:							200,703.37	
51610	08/28/24	AMERICAN BOTTLING CO.	4851500504	1	609-49750-254	428.54	428.54	NA
Total 51610:							428.54	
51611	08/28/24	BELLBOY CORP.	0108759600	1	609-49750-259	90.00	90.00	OTHER FOR RESALE
51611	08/28/24	BELLBOY CORP.	0204693400	1	609-49750-251	1,323.90	1,323.90	LIQUOR
Total 51611:							1,413.90	
51612	08/28/24	BERNICKS	10250772	1	609-49750-254	130.50	130.50	NA
51612	08/28/24	BERNICKS	10250772	2	609-49750-252	2,277.65	2,277.65	BEER
51612	08/28/24	BERNICKS	10250773	1	609-49750-254	70.48	70.48	NA
51612	08/28/24	BERNICKS	10253334	1	609-49750-252	1,291.18	1,291.18	BEER
51612	08/28/24	BERNICKS	10253335	1	609-49750-254	157.76	157.76	NA
51612	08/28/24	BERNICKS	10253336	1	609-49750-252	412.40	412.40	CREDIT BEER
51612	08/28/24	BERNICKS	10255822	1	609-49750-252	2,099.10	2,099.10	BEER
51612	08/28/24	BERNICKS	10255823	1	609-49750-254	20.08	20.08	NA
Total 51612:							5,634.35	
51613	08/28/24	BOLTON & MENK INC	0342361	1	101-49810-310	13,932.00	13,932.00	AIRPORT PARKING LOT & ENTRANCE RD PAV
Total 51613:							13,932.00	
51614	08/28/24	BREAKTHRU BEVERAGE MN B	117156864	1	609-49750-252	256.50	256.50	BEER
Total 51614:							256.50	
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117159468	1	609-49750-254	87.00	87.00	NA
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117159468	2	609-49750-251	1,273.30	1,273.30	LIQUOR
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117159468	3	609-49750-333	25.90	25.90	DELIVERY
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117268122	1	609-49750-251	3,117.18	3,117.18	LIQUOR
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117268122	2	609-49750-333	59.20	59.20	DELIVERY
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117381194	1	609-49750-251	3,734.07	3,734.07	LIQUOR
51615	08/28/24	BREAKTHRU BEVERAGE MN W	117381194	2	609-49750-333	43.17	43.17	DELIVERY
Total 51615:							8,339.82	
51616	08/28/24	C & L DISTRIBUTING CO.	1953765	1	609-49750-254	201.68	201.68	NA
51616	08/28/24	C & L DISTRIBUTING CO.	1953765	2	609-49750-253	92.40	92.40	WINE
51616	08/28/24	C & L DISTRIBUTING CO.	1953765	3	609-49750-251	46.40	46.40	LIQUOR
51616	08/28/24	C & L DISTRIBUTING CO.	1953765	4	609-49750-252	7,391.65	7,391.65	BEER

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51616	08/28/24	C & L DISTRIBUTING CO.	1956609	1	609-49750-252	10,311.65	10,311.65	BEER
51616	08/28/24	C & L DISTRIBUTING CO.	1956609	2	609-49750-251	161.00	161.00	LIQUOR
51616	08/28/24	C & L DISTRIBUTING CO.	1956609	3	609-49750-253	523.95	523.95	WINE
51616	08/28/24	C & L DISTRIBUTING CO.	1956609	4	609-49750-254	419.45	419.45	NA
51616	08/28/24	C & L DISTRIBUTING CO.	1956609	5	609-49750-259	7.50-	7.50-	CREDIT OTHER FOR RESALE
51616	08/28/24	C & L DISTRIBUTING CO.	1958089	1	609-49750-259	1,005.00	1,005.00	OTHER FOR RESALE
51616	08/28/24	C & L DISTRIBUTING CO.	1962347	1	609-49750-252	176.00	176.00	BEER
51616	08/28/24	C & L DISTRIBUTING CO.	1962348	1	609-49750-251	528.00	528.00	LIQUOR
51616	08/28/24	C & L DISTRIBUTING CO.	1962348	2	609-49750-252	8,885.05	8,885.05	BEER
51616	08/28/24	C & L DISTRIBUTING CO.	1962348	3	609-49750-253	110.10	110.10	WINE
51616	08/28/24	C & L DISTRIBUTING CO.	1962348	4	609-49750-254	441.50	441.50	NA
51616	08/28/24	C & L DISTRIBUTING CO.	2692000600	1	609-49750-252	16.95-	16.95-	CREDIT BEER
51616	08/28/24	C & L DISTRIBUTING CO.	2692000608	1	609-49750-254	48.31-	48.31-	CREDIT NA
Total 51616:							30,221.07	
51617	08/28/24	CRYSTAL SPRINGS ICE	2010980	1	609-49750-259	358.40	358.40	OTHER FOR RESALE - ICE
51617	08/28/24	CRYSTAL SPRINGS ICE	2010980	2	609-49750-333	4.00	4.00	DELIVERY
51617	08/28/24	CRYSTAL SPRINGS ICE	2011027	1	609-49750-259	232.32	232.32	OTHER FOR RESALE - ICE
51617	08/28/24	CRYSTAL SPRINGS ICE	2011027	2	609-49750-333	4.00	4.00	DELIVERY
51617	08/28/24	CRYSTAL SPRINGS ICE	700215	1	609-49750-259	255.52	255.52	OTHER FOR RESALE - ICE
51617	08/28/24	CRYSTAL SPRINGS ICE	700215	2	609-49750-333	4.00	4.00	DELIVERY
51617	08/28/24	CRYSTAL SPRINGS ICE	700215	3	609-49750-259	2.26-	2.26-	CREDIT OTHER FOR RESALE-ICE
51617	08/28/24	CRYSTAL SPRINGS ICE	700216	1	609-49750-259	4.80-	4.80-	CREDIT OTHER FOR RESALE-ICE
Total 51617:							851.18	
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2252550	1	609-49750-251	1,338.55	1,338.55	LIQUOR
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2252550	2	609-49750-252	4,627.35	4,627.35	BEER
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2252550	3	609-49750-254	405.10	405.10	NA
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2258359	1	609-49750-251	143.97	143.97	LIQUOR
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2258359	2	609-49750-253	141.00	141.00	WINE
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2258359	3	609-49750-259	75.00	75.00	OTHER FOR RESALE
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2258359	4	609-49750-252	19,253.95	19,253.95	BEER
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2258617	1	609-49750-251	63.75-	63.75-	CREDIT LIQUOR
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2263948	1	609-49750-251	1,315.00	1,315.00	LIQUOR
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2263948	2	609-49750-252	10,898.20	10,898.20	BEER
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2263948	3	609-49750-253	64.60	64.60	WINE
51618	08/28/24	DAHLHEIMER DISTRIBUTING C	2263948	4	609-49750-254	67.50	67.50	NA
Total 51618:							38,266.47	
51619	08/28/24	GRANITE CITY JOBBING	407271	1	609-49750-256	351.94	351.94	TOBACCO
51619	08/28/24	GRANITE CITY JOBBING	407271	2	609-49750-259	212.42	212.42	OTHER FOR RESALE
51619	08/28/24	GRANITE CITY JOBBING	407271	3	609-49750-333	10.00	10.00	DELIVERY
51619	08/28/24	GRANITE CITY JOBBING	408558	1	609-49750-259	81.00	81.00	OTHER FOR RESALE
51619	08/28/24	GRANITE CITY JOBBING	408558	2	609-49750-333	10.00	10.00	DELIVERY
Total 51619:							665.36	
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2601580	1	609-49750-251	3,614.40	3,614.40	LIQUOR
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2601580	2	609-49750-253	941.75	941.75	WINE
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2601580	3	609-49750-333	94.08	94.08	DELIVERY
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2601581	1	609-49750-251	229.50	229.50	LIQUOR
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2601581	2	609-49750-333	1.92	1.92	DELIVERY
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2604659	1	609-49750-251	238.50	238.50	LIQUOR
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2604659	2	609-49750-333	1.92	1.92	DELIVERY
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2606156	1	609-49750-253	124.05	124.05	WINE

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51620	08/28/24	JOHNSON BROTHERS LIQUOR	2606156	2	609-49750-251	1,803.46	1,803.46	LIQUOR
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2606156	3	609-49750-333	27.21	27.21	DELIVERY
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2606157	1	609-49750-251	1,341.23	1,341.23	LIQUOR
51620	08/28/24	JOHNSON BROTHERS LIQUOR	2606157	2	609-49750-333	11.52	11.52	DELIVERY
Total 51620:							8,429.54	
51621	08/28/24	M. AMUNDSON LLP	387823	1	609-49750-259	135.40	135.40	OTHER FOR RESALE
51621	08/28/24	M. AMUNDSON LLP	387823	2	609-49750-256	1,322.85	1,322.85	TOBACCO
51621	08/28/24	M. AMUNDSON LLP	388319	1	609-49750-256	239.52	239.52	TOBACCO
51621	08/28/24	M. AMUNDSON LLP	388319	2	609-49750-259	85.80	85.80	OTHER FOR RESALE
51621	08/28/24	M. AMUNDSON LLP	388319	3	609-49750-217	150.00	150.00	OTHER OPERATING SUPPLIES
Total 51621:							1,933.57	
51622	08/28/24	MID-MN INSPECTIONS LLC	1161	1	101-42400-300	2,945.20	2,945.20	CONTRACTED BLDG OFFICIAL-JULY BILLING
Total 51622:							2,945.20	
51623	08/28/24	MILLE LACS COUNTY DAC	41323	1	101-41940-310	459.67	459.67	CLEANING SVCS-CITY HALL
51623	08/28/24	MILLE LACS COUNTY DAC	41323	2	101-45500-310	369.78	369.78	CLEANING SVCS - LIBRARY
51623	08/28/24	MILLE LACS COUNTY DAC	41323	3	101-42280-310	39.24	39.24	CLEANING SVCS - FIRE
51623	08/28/24	MILLE LACS COUNTY DAC	41323	4	101-45200-310	137.85	137.85	CLEANING SVCS - GORECKI CENTER
Total 51623:							1,006.54	
51624	08/28/24	MN COMPUTER SYSTEMS INC	404722	1	101-41940-310	80.41	80.41	COPIER CONTRACT-CITY
Total 51624:							80.41	
51625	08/28/24	MN PEIP	1421355	1	101-21706	28,987.90	28,987.90	MEDICAL INS-SEPTEMBER
Total 51625:							28,987.90	
51626	08/28/24	MOOSE LAKE BREWING CO. LL	WB34-002	1	609-49750-252	135.00	135.00	BEER
Total 51626:							135.00	
51627	08/28/24	PAUSTIS WINE COMPANY	243562	1	609-49750-253	1,579.00	1,579.00	WINE
51627	08/28/24	PAUSTIS WINE COMPANY	243562	2	609-49750-333	19.50	19.50	DELIVERY
Total 51627:							1,598.50	
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6829181	1	609-49750-252	139.95	139.95	BEER
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6829181	2	609-49750-251	2,572.10	2,572.10	LIQUOR
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6829181	3	609-49750-333	49.92	49.92	DELIVERY
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6833066	1	609-49750-253	182.00	182.00	WINE
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6833066	2	609-49750-254	76.00	76.00	NA
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6833066	3	609-49750-251	4,403.25	4,403.25	LIQUOR
51628	08/28/24	PHILLIPS WINE AND SPIRITS	6833066	4	609-49750-333	126.72	126.72	DELIVERY
Total 51628:							7,549.94	
51629	08/28/24	RED BULL DISTRIBUTION CO IN	5012520340	1	609-49750-254	168.00	168.00	NA
Total 51629:							168.00	
51630	08/28/24	SIG SAUER	5420533	1	101-42110-240	336.00	336.00	RIFLE MAGAZINES-PD

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Total 51630:							336.00	
51631	08/28/24	SOUTHERN GLAZERS OF MN	2515103	1	609-49750-251	2,945.87	2,945.87	LIQUOR
51631	08/28/24	SOUTHERN GLAZERS OF MN	2515103	2	609-49750-333	38.75	38.75	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	2515104	1	609-49750-253	271.00	271.00	WINE
51631	08/28/24	SOUTHERN GLAZERS OF MN	2515104	2	609-49750-333	7.75	7.75	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	2517869	1	609-49750-251	767.17	767.17	LIQUOR
51631	08/28/24	SOUTHERN GLAZERS OF MN	2517869	2	609-49750-333	9.30	9.30	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	2517870	1	609-49750-253	522.22	522.22	WINE
51631	08/28/24	SOUTHERN GLAZERS OF MN	2517870	2	609-49750-333	13.95	13.95	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	2520630	1	609-49750-251	917.00	917.00	LIQUOR
51631	08/28/24	SOUTHERN GLAZERS OF MN	2520630	2	609-49750-333	18.60	18.60	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	2520631	1	609-49750-253	819.53	819.53	WINE
51631	08/28/24	SOUTHERN GLAZERS OF MN	2520631	2	609-49750-333	19.77	19.77	DELIVERY
51631	08/28/24	SOUTHERN GLAZERS OF MN	5115045	1	609-49750-251	2,281.25	2,281.25	LIQUOR
51631	08/28/24	SOUTHERN GLAZERS OF MN	5115045	2	609-49750-333	44.95	44.95	DELIVERY
Total 51631:							8,677.11	
51632	08/28/24	VERIZON WIRELESS	9971027124	1	609-49750-321	37.43	37.43	DIGITAL SIGN 0868- LIQUOR STORE
51632	08/28/24	VERIZON WIRELESS	9971027124	2	101-43000-321	46.23	46.23	CELL PHONE SVC 4055-PW
Total 51632:							83.66	
51633	08/28/24	VIKING BOTTLING CO.	3493177	1	609-49750-254	208.20	208.20	NA
51633	08/28/24	VIKING BOTTLING CO.	3503866	1	609-49750-254	258.85	258.85	NA
Total 51633:							467.05	
51634	08/28/24	VISA	8948081324	1	101-45200-437	52.00	52.00	RESERVATION KEY-PARKS
51634	08/28/24	VISA	8948081324	3	215-49000-437	550.40	550.40	4IMPRINT-CITY EVENTS
51634	08/28/24	VISA	8948081324	4	602-49400-322	5.86	5.86	USPS-W/S
51634	08/28/24	VISA	8948081324	5	101-41940-322	10.72	10.72	USPS-PAYROLL TAX-CITY
Total 51634:							618.98	
51635	08/28/24	WATSON COMPANY	144355	1	609-49750-259	184.89	184.89	OTHER FOR RESALE
51635	08/28/24	WATSON COMPANY	144355	2	609-49750-256	411.82	411.82	TOBACCO
51635	08/28/24	WATSON COMPANY	144355	3	609-49750-333	6.00	6.00	DELIVERY
Total 51635:							602.71	
51636	08/28/24	YOST, EDWARD	INV193	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
51636	08/28/24	YOST, EDWARD	INV193	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
51636	08/28/24	YOST, EDWARD	INV193	3	101-43000-309	125.00	125.00	IT SERVICES-PW
51636	08/28/24	YOST, EDWARD	INV193	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
51636	08/28/24	YOST, EDWARD	INV193	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
51636	08/28/24	YOST, EDWARD	INV193	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 51636:							625.00	
51637	08/28/24	DOOLEY, KELLY	11-0640-00	1	001-10005	53.35	53.35	CREDIT ON FINAL WATER BILL
Total 51637:							53.35	
51638	08/28/24	NEUBERGER, JAMIE & JENNIFE	10-2161-01	1	001-10005	.58	.58	CREDIT ON FINAL BILL

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Total 51638:							.58	
51639	08/28/24	SOBANIA, DELORES	10-1411-00	1	001-10005	1.03	1.03	CREDIT ON FINAL WATER BILL
Total 51639:							1.03	
51640	08/28/24	WELDON, BRIAN OR TARA	31-5940-00	1	001-10005	1.03	1.03	CREDIT ON FINAL WATER BILL
Total 51640:							1.03	
51641	09/13/24	AMAZON CAPITAL SERVICES	13T3-RJD6-	1	101-41940-437	13.99-	13.99-	FOAM COVERS CREDIT-CITY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	1	101-41940-201	4.68	4.68	OFFICE SUPPLIES-CITY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	2	101-41940-217	96.47	96.47	CLEANING SUPPLIES-CITY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	3	101-41940-437	45.83	45.83	MISC-CITY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	4	101-42110-437	54.47	54.47	TOWER FAN-PD
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	5	101-43000-215	20.00	20.00	KEY RINGS-PW
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	6	101-43000-221	234.00	234.00	LIGHT BARS FOR F-150-PW
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	7	101-43000-401	1,429.60	1,429.60	LOCKS-PW
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	8	101-43000-403	104.76	104.76	PAVEMENT STENCILS-PW
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	9	101-45200-401	208.44	208.44	CHANNEL SYSTEM/ROPE LIGHTS-PARKS
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	10	101-45200-437	26.98	26.98	VACUUM FILTERS/COFFEE POT CORD-PARKS
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	11	101-45500-217	231.23	231.23	CLEANING SUPPLIES-LIBRARY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	12	101-45500-240	29.99	29.99	BRUSH ROLL-LIBRARY
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	13	101-49010-437	551.82	551.82	COFFEE POT-COFFEE-SR. CENTER
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	14	602-49400-217	87.85	87.85	FURNACE FILTERS-WATER
51641	09/13/24	AMAZON CAPITAL SERVICES	196G-XVN1-	15	609-49750-217	101.59	101.59	CLEANING SUPPLIES-LIQUOR
Total 51641:							3,213.72	
51642	09/13/24	ARW-MILACA	ABFL3141-0	1	101-42280-401	206.75	206.75	LOCKS-FIRE
Total 51642:							206.75	
51643	09/13/24	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
51643	09/13/24	AT&T MOBILITY	2873260566	2	101-42110-321	456.73	456.73	POLICE-11 LINES
Total 51643:							494.96	
51644	09/13/24	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
51644	09/13/24	AT&T MOBILITY	2873260586	2	101-43000-321	89.44	89.44	PUBLIC WORKS-2 LINES
51644	09/13/24	AT&T MOBILITY	2873260586	3	101-41940-321	85.95	85.95	ADMINISTRATION-2 LINES
Total 51644:							334.31	
51645	09/13/24	AW RESEARCH LABORATORIE	65123	1	602-49400-310	107.00	107.00	COLIFORM BACTERIA/E.COLI TESTING
Total 51645:							107.00	
51646	09/13/24	BELLBOY CORP.	0108839200	1	609-49750-259	35.00	35.00	OTHER FOR RESALE
51646	09/13/24	BELLBOY CORP.	0204905400	1	609-49750-253	360.00	360.00	WINE
51646	09/13/24	BELLBOY CORP.	0204905400	2	609-49750-251	2,567.65	2,567.65	LIQUOR
Total 51646:							2,962.65	
51647	09/13/24	BERNICKS	10258711	1	609-49750-259	192.90	192.90	OTHER FOR RESALE
51647	09/13/24	BERNICKS	10258712	1	609-49750-254	39.20	39.20	NA
51647	09/13/24	BERNICKS	10258712	2	609-49750-252	626.90	626.90	BEER



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51647	09/13/24	BERNICKS	10258713	1	609-49750-254	84.00	84.00	NA
51647	09/13/24	BERNICKS	10258714	1	609-49750-252	77.70-	77.70-	CREDIT BEER
Total 51647:							865.30	
51648	09/13/24	BIG J'S SERVICE STATION	0001963	1	602-49400-212	521.04	521.04	GAS-WATER
51648	09/13/24	BIG J'S SERVICE STATION	0001963	2	603-49450-212	521.03	521.03	GAS-SEWER
51648	09/13/24	BIG J'S SERVICE STATION	0001963	3	101-42110-212	1,276.92	1,276.92	BRAKES/TIRES-POLICE
51648	09/13/24	BIG J'S SERVICE STATION	0001963	4	101-43000-212	399.24	399.24	GAS-PW
51648	09/13/24	BIG J'S SERVICE STATION	0001963	5	101-42280-212	284.55	284.55	GAS-FIRE
51648	09/13/24	BIG J'S SERVICE STATION	0001963	6	101-49810-212	138.21	138.21	GAS-AIRPORT
51648	09/13/24	BIG J'S SERVICE STATION	0001963	7	101-45200-212	725.02	725.02	GAS-PARKS
Total 51648:							3,866.01	
51649	09/13/24	BREAKTHRU BEVERAGE MN W	117485068	1	609-49750-253	756.00	756.00	WINE
51649	09/13/24	BREAKTHRU BEVERAGE MN W	117485068	2	609-49750-251	2,553.03	2,553.03	LIQUOR
51649	09/13/24	BREAKTHRU BEVERAGE MN W	117485068	3	609-49750-333	57.81	57.81	DELIVERY
Total 51649:							3,366.84	
51650	09/13/24	BROTHERS FIRE & SECURITY	W35197	1	101-41940-310	643.00	643.00	2024 ANNUAL FIRE SPRINKLER INSPECTION
Total 51650:							643.00	
51651	09/13/24	BRYAN HERBST	040466	1	101-43000-212	465.00	465.00	DOT INSPECTIONS-PW
Total 51651:							465.00	
51652	09/13/24	BUG COMMANDER PEST SOLU	20192	1	101-45200-310	69.00	69.00	WEED CONTROL-TRIMBLE PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	20204	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	20292	1	101-41940-310	49.00	49.00	WEED CONTROL-CITY HALL
51652	09/13/24	BUG COMMANDER PEST SOLU	20295	1	609-49750-310	49.00	49.00	WEED CONTROL-LIQUOR
51652	09/13/24	BUG COMMANDER PEST SOLU	20303	1	101-45200-310	69.00	69.00	WEED CONTROL-REINEKE PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	20331	1	101-45200-310	169.00	169.00	WEED CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	20570	1	101-42280-310	169.00	169.00	RODENT CONTROL-FIRE
51652	09/13/24	BUG COMMANDER PEST SOLU	20576	1	602-49400-310	149.00	149.00	WASP/YELLOW JACKET CONTROL-WATER TMT
51652	09/13/24	BUG COMMANDER PEST SOLU	20702	1	101-43000-403	749.00	749.00	WEED CONTROL-STREETS
51652	09/13/24	BUG COMMANDER PEST SOLU	20777	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	21134	1	603-49450-310	169.00	169.00	BUG CONTROL-MAIN LIFT STATION-SEWER
51652	09/13/24	BUG COMMANDER PEST SOLU	21523	1	609-49750-310	49.00	49.00	WEED CONTROL-LIQUOR
51652	09/13/24	BUG COMMANDER PEST SOLU	21531	1	101-41940-310	49.00	49.00	WEED CONTROL-CITY HALL
51652	09/13/24	BUG COMMANDER PEST SOLU	21562	1	101-45200-310	169.00	169.00	WEED CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	21564	1	101-45200-310	69.00	69.00	WEED CONTROL-TRIMBLE PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	21578	1	101-45200-310	69.00	69.00	WEED CONTROL-REINEKE PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	21992	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	22271	1	603-49450-310	1,609.00	1,609.00	WEED CONTROL-STABILIZATION PONDS
51652	09/13/24	BUG COMMANDER PEST SOLU	22497	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
51652	09/13/24	BUG COMMANDER PEST SOLU	22544	1	609-49750-310	49.00	49.00	WEED CONTROL-LIQUOR
51652	09/13/24	BUG COMMANDER PEST SOLU	22545	1	101-41940-310	49.00	49.00	WEED CONTROL-CITY HALL
51652	09/13/24	BUG COMMANDER PEST SOLU	22546	1	101-45200-310	69.00	69.00	WEED CONTROL-REINEKE PARK
Total 51652:							4,858.00	
51653	09/13/24	C & L DISTRIBUTING CO.	1966474	1	609-49750-251	1,200.00	1,200.00	LIQUOR
51653	09/13/24	C & L DISTRIBUTING CO.	1966770	1	609-49750-251	1,337.38	1,337.38	LIQUOR
51653	09/13/24	C & L DISTRIBUTING CO.	1966770	2	609-49750-252	12,542.05	12,542.05	BEER
51653	09/13/24	C & L DISTRIBUTING CO.	1966770	3	609-49750-253	149.50	149.50	WINE

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51653	09/13/24	C & L DISTRIBUTING CO.	1966770	4	609-49750-254	220.45	220.45	NA
Total 51653:							15,449.38	
51654	09/13/24	CARLSON & STEWART REFRIG	61736	1	609-49750-401	958.91	958.91	COOLER DOOR REPAIR-LIQUOR
Total 51654:							958.91	
51655	09/13/24	CINTAS	4201018184	1	101-43000-434	127.09	127.09	UNIFORMS-PW
51655	09/13/24	CINTAS	4201740290	1	101-45200-310	49.49	49.49	RUGS-GCC
51655	09/13/24	CINTAS	4201740406	1	101-43000-434	131.77	131.77	UNIFORMS-PW
51655	09/13/24	CINTAS	4201740596	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51655	09/13/24	CINTAS	4201740614	1	101-41940-310	18.97	18.97	RUGS-CITY HALL
51655	09/13/24	CINTAS	4202454235	1	101-43000-434	129.75	129.75	UNIFORMS-PW
51655	09/13/24	CINTAS	4203168220	1	101-45200-310	49.49	49.49	RUGS-GCC
51655	09/13/24	CINTAS	4203168260	1	101-43000-434	138.01	138.01	UNIFORMS-PW
51655	09/13/24	CINTAS	4203168590	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51655	09/13/24	CINTAS	4203168603	1	101-41940-310	27.26	27.26	RUGS-CITY HALL
Total 51655:							751.35	
51656	09/13/24	CINTAS	4201018185	1	609-49750-310	97.36	97.36	RUGS - LIQUOR STORE
51656	09/13/24	CINTAS	4202454254	1	609-49750-310	106.23	106.23	RUGS - LIQUOR STORE
Total 51656:							203.59	
51657	09/13/24	CORE AND MAIN LP	V134525	1	602-49400-580	4,640.00-	4,640.00-	CREDIT FOR 40 METERS
51657	09/13/24	CORE AND MAIN LP	V456743	1	603-49450-217	430.96	430.96	SEWER PIPE PLUG-SEWER
51657	09/13/24	CORE AND MAIN LP	V513558	1	602-49400-221	1,782.72	1,782.72	AMPLIFIER KIT
51657	09/13/24	CORE AND MAIN LP	V549534	1	602-49400-580	332.00	332.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V549556	1	602-49400-580	1,155.00	1,155.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V549600	1	602-49400-580	249.00	249.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V550808	1	602-49400-580	495.00	495.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V552183	1	602-49400-580	972.00	972.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V553907	1	602-49400-580	1,192.00	1,192.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V553974	1	602-49400-580	1,409.00	1,409.00	RADIO UPGRADES
51657	09/13/24	CORE AND MAIN LP	V563963	1	101-43000-403	4,483.39	4,483.39	2024 STREET IMP/3RD AVE NW
Total 51657:							7,861.07	
51658	09/13/24	CRC GROUP LLC	BC3914	1	609-49750-259	1,440.00	1,440.00	OTHER FOR RESALE
51658	09/13/24	CRC GROUP LLC	BC3914	2	609-49750-333	16.24	16.24	DELIVERY
Total 51658:							1,456.24	
51659	09/13/24	CRYSTAL SPRINGS ICE	1131	1	609-49750-259	334.64	334.64	OTHER FOR RESALE - ICE
51659	09/13/24	CRYSTAL SPRINGS ICE	1131	2	609-49750-333	4.00	4.00	DELIVERY
51659	09/13/24	CRYSTAL SPRINGS ICE	2011072	1	609-49750-259	262.40	262.40	OTHER FOR RESALE - ICE
51659	09/13/24	CRYSTAL SPRINGS ICE	2011072	2	609-49750-333	4.00	4.00	DELIVERY
Total 51659:							605.04	
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2252874	1	609-49750-251	138.00-	138.00-	CREDIT LIQUOR
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2252874	2	609-49750-252	85.33-	85.33-	CREDIT BEER
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2269669	1	609-49750-251	235.00	235.00	LIQUOR
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2269669	2	609-49750-252	16,791.55	16,791.55	BEER
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2269669	3	609-49750-253	166.50	166.50	WINE
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2269669	4	609-49750-254	351.50	351.50	NA

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51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2276062	1	609-49750-251	409.60	409.60	LIQUOR
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2276062	2	609-49750-252	9,955.30	9,955.30	BEER
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2276062	3	609-49750-253	764.40	764.40	WINE
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2276062	4	609-49750-254	347.10	347.10	NA
51660	09/13/24	DAHLHEIMER DISTRIBUTING C	2276207	1	609-49750-252	2.09-	2.09-	CREDIT BEER
Total 51660:							28,795.53	
51661	09/13/24	Damien F. Toven & Associates, LL	1451	1	101-41610-304	4,022.54	4,022.54	CRIMINAL RETAINER
51661	09/13/24	Damien F. Toven & Associates, LL	1455	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
Total 51661:							5,097.54	
51662	09/13/24	DSC COMMUNICATIONS	2246400	1	101-42110-226	693.78	693.78	RADIO BATTERIES-PD
Total 51662:							693.78	
51663	09/13/24	E.C.M. PUBLISHERS, INC.	1010533	1	215-49000-343	210.00	210.00	AIRPORT FLY-IN
Total 51663:							210.00	
51664	09/13/24	EARL F. ANDERSEN, INC.	0136950-IN	1	101-43000-403	101.95	101.95	SPEED LIMIT SIGNS
Total 51664:							101.95	
51665	09/13/24	E-SUV, LLC	PS51813-1	1	101-45200-212	252.02	252.02	VEHICLE REPAIR-PARKS
Total 51665:							252.02	
51666	09/13/24	FRONTIER	011993-2-09	1	609-49750-321	210.79	210.79	PHONE SVC-LIQUOR STORE
51666	09/13/24	FRONTIER	032802-2-09	1	101-42280-321	53.35	53.35	PHONE SVC-FIRE (3465)
51666	09/13/24	FRONTIER	072480-2-09	1	602-49400-321	160.29	160.29	PHONE SVC-WATER (6134)
51666	09/13/24	FRONTIER	082197-2-09	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
51666	09/13/24	FRONTIER	082488-2-09	1	101-49810-321	267.95	267.95	PHONE SVC-AIRPORT (2648)
Total 51666:							694.18	
51667	09/13/24	GOPHER STATE ONE CALL	4080595	1	602-49400-310	45.90	45.90	AUGUST LOCATES
Total 51667:							45.90	
51668	09/13/24	GRAINGER	9204642087	1	101-43000-230	18.99	18.99	LABELS-PW
51668	09/13/24	GRAINGER	9210713781	1	101-43000-221	122.86	122.86	FOOT VALVE REPAIR KIT-PW
51668	09/13/24	GRAINGER	9223125361	1	603-49450-217	61.70	61.70	SANITIZER WIPES-SEWER
51668	09/13/24	GRAINGER	9231048241	1	101-41940-437	56.24	56.24	BATTERY-CITY
Total 51668:							259.79	
51669	09/13/24	GRANITE CITY JOBBING	404819	1	609-49750-256	27.30	27.30	TOBACCO
51669	09/13/24	GRANITE CITY JOBBING	404819	2	609-49750-333	10.00	10.00	DELIVERY
51669	09/13/24	GRANITE CITY JOBBING	409886	1	609-49750-259	174.47	174.47	OTHER FOR RESALE
51669	09/13/24	GRANITE CITY JOBBING	409886	2	609-49750-256	761.79	761.79	TOBACCO
Total 51669:							973.56	
51670	09/13/24	HAWKINS, INC.	6836671	1	602-49400-216	20.00	20.00	CHEMICALS

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Total 51670:							20.00	
51671	09/13/24	HOTSY MINNESOTA	22039	1	101-43000-310	307.38	307.38	REPAIR-PW
Total 51671:							307.38	
51672	09/13/24	HY-TECH AUTOMOTIVE	57829	1	101-42110-212	70.25	70.25	2019 FORD INTERCEPTOR OIL CHANGE
Total 51672:							70.25	
51673	09/13/24	IMMENSE IMPACT, LLC	21-1006LZK	1	101-41940-309	1,215.00	1,215.00	ANNUAL WEBSITE OCT 2024-2025
Total 51673:							1,215.00	
51674	09/13/24	INDEPENDENT TESTING TECH	44283	1	101-43000-403	980.00	980.00	2024 STREET IMPROVEMENTS
51674	09/13/24	INDEPENDENT TESTING TECH	44286	1	501-43100-437	785.00	785.00	110TH AVE FEDERAL GRANT
51674	09/13/24	INDEPENDENT TESTING TECH	44335	1	501-43100-437	830.00	830.00	110TH AVE FEDERAL GRANT
51674	09/13/24	INDEPENDENT TESTING TECH	44392	1	101-43000-403	300.00	300.00	2024 STREET IMPROVEMENTS
Total 51674:							2,895.00	
51675	09/13/24	IPRINT TECHNOLOGIES	1160533	1	101-41940-201	115.00	115.00	TONER-DELORIS
Total 51675:							115.00	
51676	09/13/24	JAYSEN S FERN	10113	1	609-49750-259	32.40	32.40	OTHER FOR RESALE
51676	09/13/24	JAYSEN S FERN	10114	1	609-49750-259	18.00	18.00	OTHER FOR RESALE
Total 51676:							50.40	
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	211948-0901	1	101-42280-384	25.00	25.00	GARBAGE-FIRE
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	211948-0901	2	101-41940-310	126.55	126.55	GARBAGE-CITY
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	211948-0901	3	101-45200-384	71.19	71.19	GARBAGE-PARKS
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	211948-0901	4	101-43000-312	300.00	300.00	COMPOST
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	212276-0901	1	101-45200-384	156.06	156.06	GARBAGE-PARKS
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	219225-0901	1	609-49750-384	91.26	91.26	GARBAGE - LIQUOR
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	2860218-090	1	101-45200-415	93.39	93.39	PORTA-POTTY REC PARK
51677	09/13/24	JIMS MILLE LACS DISPOSAL IN	3249517-090	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 51677:							1,011.84	
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610817	1	609-49750-251	1,886.65	1,886.65	LIQUOR
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610817	2	609-49750-333	19.20	19.20	DELIVERY
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610818	1	609-49750-251	862.75	862.75	LIQUOR
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610818	2	609-49750-253	192.00	192.00	WINE
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610818	3	609-49750-333	24.00	24.00	DELIVERY
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610819	1	609-49750-253	108.75	108.75	WINE
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2610819	2	609-49750-333	3.84	3.84	DELIVERY
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2614646	1	609-49750-251	1,410.00	1,410.00	LIQUOR
51678	09/13/24	JOHNSON BROTHERS LIQUOR	2614646	2	609-49750-333	53.76	53.76	DELIVERY
Total 51678:							4,560.95	
51679	09/13/24	JOHNSON JET-LINE INC	4007	1	603-49450-310	2,556.00	2,556.00	SEWER TELEVISIONING/CLEANING
Total 51679:							2,556.00	

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51680	09/13/24	KOCHS HARDWARE HANK	083124	1	101-42110-437	34.99	34.99	TRAILER COUPLER-PD
51680	09/13/24	KOCHS HARDWARE HANK	083124	2	101-42280-217	646.56	646.56	GATORADE-FIRE
51680	09/13/24	KOCHS HARDWARE HANK	083124	3	101-42280-437	23.98	23.98	CLEANING SUPPLIES-FIRE
51680	09/13/24	KOCHS HARDWARE HANK	083124	4	101-43000-217	183.82	183.82	NUTS/BOLTS/HORNET SPRAY/BATTERIES-PW
51680	09/13/24	KOCHS HARDWARE HANK	083124	5	101-43000-240	18.99	18.99	SAFETY TESTER-PW
51680	09/13/24	KOCHS HARDWARE HANK	083124	6	101-43000-403	53.98	53.98	TRAFFIC PAINT-PW
51680	09/13/24	KOCHS HARDWARE HANK	083124	7	101-45200-225	53.33	53.33	FABRIC STAPLES-PARKS
51680	09/13/24	KOCHS HARDWARE HANK	083124	8	101-45200-437	183.07	183.07	TRASH BAGS/STAIN-PARKS
51680	09/13/24	KOCHS HARDWARE HANK	083124	9	101-49010-401	12.76	12.76	TUBING/CLAMP-SR. CENTER
51680	09/13/24	KOCHS HARDWARE HANK	083124	10	101-49810-437	23.98	23.98	HALOGEN BULB-AIRPORT
51680	09/13/24	KOCHS HARDWARE HANK	083124	11	602-49400-322	107.13	107.13	POSTAGE-WATER
51680	09/13/24	KOCHS HARDWARE HANK	083124	12	609-49750-437	23.60	23.60	TRAP STIK-LIQUOR
Total 51680:							1,366.19	
51681	09/13/24	L.E.L.S.	238-0924	1	101-21710	352.50	352.50	SEPTEMBER DUES
Total 51681:							352.50	
51682	09/13/24	LEAGUE OF MN CITIES INSUR	40000681-09	1	101-42280-151	1,780.43	1,780.43	WORKER'S COMP-FIRE
51682	09/13/24	LEAGUE OF MN CITIES INSUR	40000681-09	2	101-41940-151	6,203.89	6,203.89	WORKER'S COMP-CITY
51682	09/13/24	LEAGUE OF MN CITIES INSUR	40000681-09	3	602-49400-151	265.25	265.25	WORKER'S COMP-WATER
51682	09/13/24	LEAGUE OF MN CITIES INSUR	40000681-09	4	603-49450-151	14.86	14.86	WORKER'S COMP-SEWER
51682	09/13/24	LEAGUE OF MN CITIES INSUR	40000681-09	5	609-49750-151	775.74	775.74	WORKER'S COMP-LIQUOR
Total 51682:							9,040.17	
51683	09/13/24	LOCATORS & SUPPLIES INC	0316044-IN	1	101-45200-437	362.65	362.65	T-SHIRTS
51683	09/13/24	LOCATORS & SUPPLIES INC	0316236-IN	1	603-49450-240	144.13	144.13	GLOVES-SEWER
Total 51683:							506.78	
51684	09/13/24	M. AMUNDSON LLP	388521	1	609-49750-217	300.00	300.00	OTHER OPERATING SUPPLIES
51684	09/13/24	M. AMUNDSON LLP	388657	1	609-49750-259	48.00	48.00	OTHER FOR RESALE
51684	09/13/24	M. AMUNDSON LLP	388657	2	609-49750-256	808.97	808.97	TOBACCO
Total 51684:							1,156.97	
51685	09/13/24	MEYERS MILACA PARTS CITY	2071-083124	1	101-43000-212	184.18	184.18	PARTS-PW
Total 51685:							184.18	
51686	09/13/24	MIDWEST FLO CAL LLC	12623	1	603-49450-310	550.32	550.32	MAIN LS CALIBRATION
Total 51686:							550.32	
51687	09/13/24	MILACA AUTO VALUE	1302823-082	1	101-43000-217	29.99	29.99	SYNTHETIC OIL-PW
Total 51687:							29.99	
51688	09/13/24	MILACA GENERAL RENTAL CEN	1-65206	1	101-43000-403	173.31	173.31	FLAG POLES
Total 51688:							173.31	
51689	09/13/24	MILACA UNCLAIMED FREIGHT	080924	1	215-49000-437	473.00	473.00	PAINT/PAINT BRUSHES-KIDS EVENT
51689	09/13/24	MILACA UNCLAIMED FREIGHT	082124	1	101-43000-217	2.49	2.49	MISC-PW

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Total 51689:							475.49	
51690	09/13/24	MILLE LACS COUNTY DAC	41366	1	101-41940-310	406.34	406.34	CLEANING SVCS - CITY
51690	09/13/24	MILLE LACS COUNTY DAC	41366	2	101-45500-310	363.57	363.57	CLEANING SVCS - LIBRARY
51690	09/13/24	MILLE LACS COUNTY DAC	41366	3	101-45200-310	208.95	208.95	CLEANING SVCS - GORECKI CENTER
Total 51690:							978.86	
51691	09/13/24	MILLER TRUCKING	7128	1	609-49750-333	28.00	28.00	DELIVERY
Total 51691:							28.00	
51692	09/13/24	MINUTEMAN PRESS	37846	1	602-49400-201	162.40	162.40	ENVELOPES-WATER
51692	09/13/24	MINUTEMAN PRESS	37846	2	603-49450-201	162.40	162.40	ENVELOPES-SEWER
Total 51692:							324.80	
51693	09/13/24	MN COMPUTER SYSTEMS INC	406382	1	101-41940-310	44.84	44.84	COPIER CONTRACT-CITY
Total 51693:							44.84	
51694	09/13/24	MN DEPT OF HEALTH	1480002-093	1	602-20810	2,430.00	2,430.00	3RD QTR TEST FEE
Total 51694:							2,430.00	
51695	09/13/24	OLDENBURG, JOHN	926890	1	101-43000-230	200.00	200.00	WORK BOOTS-PW
Total 51695:							200.00	
51696	09/13/24	PHILLIPS WINE AND SPIRITS	6836743	1	609-49750-251	304.99	304.99	LIQUOR
51696	09/13/24	PHILLIPS WINE AND SPIRITS	6836743	2	609-49750-253	440.00	440.00	WINE
51696	09/13/24	PHILLIPS WINE AND SPIRITS	6836743	3	609-49750-254	120.00	120.00	NA
51696	09/13/24	PHILLIPS WINE AND SPIRITS	6836743	4	609-49750-333	30.72	30.72	DELIVERY
Total 51696:							895.71	
51697	09/13/24	PRINCETON RENTAL, INC.	1-566149	1	101-45200-415	121.95	121.95	RENTAL OF AUGER FOR BOBCAT-PARKS
Total 51697:							121.95	
51698	09/13/24	QUALITY FLOW SYSTEMS	47476	1	603-49450-530	632.75	632.75	LIFT STATION REPAIR
Total 51698:							632.75	
51699	09/13/24	QUILL CORPORATION	2361552	1	602-49400-201	38.99-	38.99-	CREDIT FOR PAPER-WATER
51699	09/13/24	QUILL CORPORATION	2361552	2	603-49450-201	38.99-	38.99-	CREDIT FOR PAPER-SEWER
51699	09/13/24	QUILL CORPORATION	39838325	1	602-49400-201	58.49	58.49	COPIER PAPER-WATER
51699	09/13/24	QUILL CORPORATION	39838325	2	603-49450-201	58.48	58.48	COPIER PAPER-SEWER
51699	09/13/24	QUILL CORPORATION	39906001	1	602-49400-201	22.59	22.59	COLORED PAPER-WATER
51699	09/13/24	QUILL CORPORATION	39906001	2	603-49450-201	22.59	22.59	COLORED PAPER-SEWER
51699	09/13/24	QUILL CORPORATION	40025075	1	101-42110-201	36.99	36.99	WALL CALENDAR-PD
Total 51699:							121.16	
51700	09/13/24	SOUTHERN GLAZERS OF MN	2523453	1	609-49750-251	2,230.43	2,230.43	LIQUOR
51700	09/13/24	SOUTHERN GLAZERS OF MN	2523453	2	609-49750-333	32.55	32.55	DELIVERY
51700	09/13/24	SOUTHERN GLAZERS OF MN	2523454	1	609-49750-253	59.84	59.84	WINE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51700	09/13/24	SOUTHERN GLAZERS OF MN	2523454	2	609-49750-333	1.55	1.55	DELIVERY
Total 51700:							2,324.37	
51701	09/13/24	ST. CLOUD REFRIGERATION IN	AW12172	1	609-49750-401	512.98	512.98	HEATING 2 & REFRIG 2 MAINTENANCE-LIQUOR
Total 51701:							512.98	
51702	09/13/24	STANTEC	2273344	1	101-41940-310	1,118.25	1,118.25	GENERAL ENGINEERING
51702	09/13/24	STANTEC	2273346	1	101-43000-303	924.75	924.75	ACCESS ROAD AT LIQUOR STORE
51702	09/13/24	STANTEC	2273347	1	101-43000-303	12,927.10	12,927.10	2024 STREET PROJECT
51702	09/13/24	STANTEC	2273348	1	200-46500-310	2,715.00	2,715.00	PLAT FOR MILACA BUSINESS DEVELOPMENT
Total 51702:							17,685.10	
51703	09/13/24	STANTEC	2273345	1	501-43100-303	35,155.93	35,155.93	AIRPORT ROAD GRANT
Total 51703:							35,155.93	
51704	09/13/24	STAR PUBLICATIONS	225184	1	609-49750-343	190.00	190.00	ADVERTISING
Total 51704:							190.00	
51705	09/13/24	TACTICAL LLC	001564	1	609-49750-259	160.00	160.00	OTHER FOR RESALE
Total 51705:							160.00	
51706	09/13/24	TAPES PLUS ADVERTISING	16067	1	609-49750-343	275.00	275.00	ADVERTISING
Total 51706:							275.00	
51707	09/13/24	TEALS MARKET	3141018-082	1	101-41410-437	24.92	24.92	ELECTION SUPPLIES
51707	09/13/24	TEALS MARKET	6547018-082	1	101-43000-208	23.27	23.27	SAFETY MEETING REFRESHMENTS-PW
Total 51707:							48.19	
51708	09/13/24	TRENT FOLLMER	3934	1	101-41940-437	239.00	239.00	SIGN
Total 51708:							239.00	
51709	09/13/24	TWIN CITIES AIR CLEANING SP	17280	1	101-45500-401	443.28	443.28	FILTERS-LIBRARY
Total 51709:							443.28	
51710	09/13/24	VIKING BOTTLING CO.	3515045	1	609-49750-254	190.75	190.75	NA
Total 51710:							190.75	
51711	09/13/24	WATSON COMPANY	144511	1	609-49750-256	535.42	535.42	TOBACCO
51711	09/13/24	WATSON COMPANY	144511	2	609-49750-333	6.00	6.00	DELIVERY
Total 51711:							541.42	
51712	09/13/24	WEX BANK	99585837	1	101-43000-212	364.52	364.52	GAS-PW
51712	09/13/24	WEX BANK	99585837	2	101-42110-212	1,200.66	1,200.66	GAS - POLICE
Total 51712:							1,565.18	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51713	09/13/24	WINE MERCHANTS	7486775	1	609-49750-253	496.00	496.00	WINE
51713	09/13/24	WINE MERCHANTS	7486775	2	609-49750-333	13.44	13.44	DELIVERY
Total 51713:							509.44	
51714	09/13/24	YOST, EDWARD	INV195	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
51714	09/13/24	YOST, EDWARD	INV195	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
51714	09/13/24	YOST, EDWARD	INV195	3	101-43000-309	125.00	125.00	IT SERVICES-PW
51714	09/13/24	YOST, EDWARD	INV195	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
51714	09/13/24	YOST, EDWARD	INV195	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
51714	09/13/24	YOST, EDWARD	INV195	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 51714:							625.00	
51715	09/13/24	ZARNOTH BRUSH WORKS, INC	0198912	1	101-43000-403	636.00	636.00	BROOMS - PW
Total 51715:							636.00	
821582	08/29/24	U.S. POSTMASTER	08292024	1	602-49400-322	269.94	269.94	AUGUST WATER BILLS-WATER
821582	08/29/24	U.S. POSTMASTER	08292024	2	603-49450-322	269.93	269.93	AUGUST WATER BILLS-SEWER
Total 821582:							539.87	
821583	09/11/24	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.32	100.32	PHONE SERVICE - FIRE
Total 821583:							100.32	
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	1	101-41940-321	231.95	231.95	PHONE SERVICE - CITY HALL
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.64	45.64	PHONE SERVICE - LIBRARY
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	45.63	45.63	PHONE SERVICE - PARKS
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	4	101-43000-321	160.78	160.78	PHONE SERVICE - PW
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	5	101-42110-321	184.76	184.76	PHONE SERVICE - POLICE
821584	09/11/24	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	76.05	76.05	PHONE SERVICE - DEP REG
Total 821584:							744.81	
821585	09/11/24	CENTERPOINT ENERGY	5826769-1-0	1	609-49750-381	68.82	68.82	GAS - LIQUOR STORE
Total 821585:							68.82	
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	16.86	16.86	FIRE HALL
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	32.93	32.93	HISTORICAL SOCIETY
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	78.50	78.50	PUBLIC WORKS
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	29.64	29.64	SENIOR CENTER
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	41.13	41.13	CITY HALL
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	104.95	104.95	WATER PLANT
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	124.06	124.06	LIBRARY
821586	09/11/24	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	21.52	21.52	GORECKI BLDG
Total 821586:							449.59	
821587	09/11/24	CITY HIVE INC	66D479D790	1	609-49750-310	99.00	99.00	LIQUOR WEBSITE-AUGUST
Total 821587:							99.00	
821588	09/11/24	DELTA DENTAL OF MN	CNS0001630	1	101-21712	1,949.71	1,949.71	DENTAL INS-SEPTEMBER



Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821588:							1,949.71	
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	1	101-43000-381	452.14	452.14	PUBLIC WORKS
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	2	101-49010-381	109.76	109.76	SENIOR CENTER
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	3	101-49810-381	258.77	258.77	AIRPORT
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	4	101-45200-381	245.62	245.62	PARKS
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	5	101-43000-380	3,046.67	3,046.67	STREET LIGHTS
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	6	101-42110-437	136.72	136.72	PUBLIC SAFETY
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	7	208-45600-381	278.15	278.15	HISTORICAL SOCIETY
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	8	101-45500-381	890.35	890.35	LIBRARY
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	9	602-49400-381	2,858.76	2,858.76	WATER DEPT
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	10	603-49450-381	1,078.93	1,078.93	SEWER DEPT
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	11	101-42280-381	732.88	732.88	FIRE HALL
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	12	101-41940-381	820.26	820.26	CITY HALL
821589	09/11/24	EAST CENTRAL ENERGY	832400-0924	13	609-49750-381	2,750.41	2,750.41	LIQUOR STORE
Total 821589:							13,659.42	
821590	09/11/24	HEALTHEQUITY	090124	1	101-21705	8,445.00	8,445.00	SEPTEMBER HSA CONTRIBUTIONS
Total 821590:							8,445.00	
821591	09/11/24	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	143.39	143.39	INTERNET
Total 821591:							143.39	
821592	09/11/24	MN DEPT OF REVENUE	AUG LIQ TA	1	609-20800	27,168.00	27,168.00	LIQUOR SALES TAX
Total 821592:							27,168.00	
821593	09/11/24	MN DEPT OF REVENUE	AUG WAT TA	1	602-20800	608.00	608.00	W/S SALES TAX
821593	09/11/24	MN DEPT OF REVENUE	AUG WAT TA	2	101-34107	13.00	13.00	SALES TAX-SPECIAL SEARCHES
821593	09/11/24	MN DEPT OF REVENUE	AUG WAT TA	3	101-34780	461.00	461.00	SALES TAX-RESERVATION FEE
821593	09/11/24	MN DEPT OF REVENUE	AUG WAT TA	4	101-36200	8.00	8.00	SALES TAX - MISC
Total 821593:							1,090.00	
821594	09/11/24	NCPERS GROUP LIFE INS	6272000920	1	101-21709	128.00	128.00	GROUP LIFE INS
Total 821594:							128.00	
821595	09/11/24	UNUM	0691590-001	1	101-21707	1,064.81	1,064.81	LIFE, STD, LTD-SEPT 2024
Total 821595:							1,064.81	
992408141	08/12/24	AMERICAN FDS	PR0811241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992408141:							325.00	
992408142	08/12/24	EFTPS-FED TAXPAYMENT	PR0811241	1	101-21703	3,986.82	3,986.82	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992408142	08/12/24	EFTPS-FED TAXPAYMENT	PR0811241	2	101-21701	4,801.42	4,801.42	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992408142	08/12/24	EFTPS-FED TAXPAYMENT	PR0811241	3	101-21703	3,986.82	3,986.82	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992408142	08/12/24	EFTPS-FED TAXPAYMENT	PR0811241	4	101-21703	1,162.13	1,162.13	FED/SSI/MEDICARE MEDICARE Pay Period: 8/1
992408142	08/12/24	EFTPS-FED TAXPAYMENT	PR0811241	5	101-21703	1,162.13	1,162.13	FED/SSI/MEDICARE MEDICARE Pay Period: 8/1
Total 992408142:							15,099.32	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
992408143	08/12/24	GOVONE SOLUTIONS	PR0811241	1	101-21704	2,887.97	2,887.97	PERA PERA PROTECTIVE Pay Period: 8/11/2024
992408143	08/12/24	GOVONE SOLUTIONS	PR0811241	2	101-21704	3,003.19	3,003.19	PERA PERA COORDINATED Pay Period: 8/11/2024
992408143	08/12/24	GOVONE SOLUTIONS	PR0811241	3	101-21704	3,465.25	3,465.25	PERA PERA COORDINATED Pay Period: 8/11/2024
992408143	08/12/24	GOVONE SOLUTIONS	PR0811241	4	101-21704	1,925.32	1,925.32	PERA PERA PROTECTIVE Pay Period: 8/11/2024
Total 992408143:							11,281.73	
992408144	08/12/24	MN-MCSO	PR0811241	1	101-21711	336.16	336.16	Child Support CHILD SUPPORT Pay Period: 8/11/2024
Total 992408144:							336.16	
992408145	08/12/24	MN-STATE TAXPAYMENT	PR0811241	1	101-21702	2,445.17	2,445.17	SWT STATE WITHHOLDING TAX Pay Period: 8/11/2024
Total 992408145:							2,445.17	
992408146	08/21/24	EFTPS-FED TAXPAYMENT	PR0811241	6	101-21703	66.46	66.46	FED/SSI/MEDICARE
992408146	08/21/24	EFTPS-FED TAXPAYMENT	PR0811241	7	101-21703	66.46	66.46	FED/SSI/MEDICARE
992408146	08/21/24	EFTPS-FED TAXPAYMENT	PR0811241	8	101-21703	15.55	15.55	FED/SSI/MEDICARE
992408146	08/21/24	EFTPS-FED TAXPAYMENT	PR0811241	9	101-21703	15.55	15.55	FED/SSI/MEDICARE
992408146	08/21/24	EFTPS-FED TAXPAYMENT	PR0811241	10	101-21701	43.89	43.89	FED/SSI/MEDICARE
Total 992408146:							207.91	
992408147	08/21/24	GOVONE SOLUTIONS	PR0811241	5	101-21704	69.67	69.67	PERA
992408147	08/21/24	GOVONE SOLUTIONS	PR0811241	6	101-21704	80.39	80.39	PERA
Total 992408147:							150.06	
992408148	08/21/24	MN-STATE TAXPAYMENT	PR0811241	2	101-21702	33.92	33.92	SWT
Total 992408148:							33.92	
992408281	08/26/24	AMERICAN FDS	PR0825241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 8/25/2024
Total 992408281:							325.00	
992408282	08/26/24	EFTPS-FED TAXPAYMENT	PR0825241	1	101-21703	2,941.22	2,941.22	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 8/25/2024
992408282	08/26/24	EFTPS-FED TAXPAYMENT	PR0825241	2	101-21701	4,574.33	4,574.33	FED/SSI/MEDICARE FEDERAL WITHHOLDING TAX Pay Period: 8/25/2024
992408282	08/26/24	EFTPS-FED TAXPAYMENT	PR0825241	3	101-21703	2,941.22	2,941.22	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 8/25/2024
992408282	08/26/24	EFTPS-FED TAXPAYMENT	PR0825241	4	101-21703	915.00	915.00	FED/SSI/MEDICARE MEDICARE Pay Period: 8/25/2024
992408282	08/26/24	EFTPS-FED TAXPAYMENT	PR0825241	5	101-21703	915.00	915.00	FED/SSI/MEDICARE MEDICARE Pay Period: 8/25/2024
Total 992408282:							12,286.77	
992408283	08/26/24	GOVONE SOLUTIONS	PR0825241	1	101-21704	2,856.60	2,856.60	PERA PERA PROTECTIVE Pay Period: 8/25/2024
992408283	08/26/24	GOVONE SOLUTIONS	PR0825241	2	101-21704	2,880.74	2,880.74	PERA PERA COORDINATED Pay Period: 8/25/2024
992408283	08/26/24	GOVONE SOLUTIONS	PR0825241	3	101-21704	3,323.93	3,323.93	PERA PERA COORDINATED Pay Period: 8/25/2024
992408283	08/26/24	GOVONE SOLUTIONS	PR0825241	4	101-21704	1,904.41	1,904.41	PERA PERA PROTECTIVE Pay Period: 8/25/2024
Total 992408283:							10,965.68	
992408284	08/26/24	MN-STATE TAXPAYMENT	PR0825241	1	101-21702	2,352.69	2,352.69	SWT STATE WITHHOLDING TAX Pay Period: 8/25/2024
Total 992408284:							2,352.69	
992409111	09/09/24	AMERICAN FDS	PR0908241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 9/19/2024

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 992409111:							325.00	
992409112	09/09/24	EFTPS-FED TAXPAYMENT	PR0908241	1	101-21703	2,649.06	2,649.06	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992409112	09/09/24	EFTPS-FED TAXPAYMENT	PR0908241	2	101-21701	4,299.49	4,299.49	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992409112	09/09/24	EFTPS-FED TAXPAYMENT	PR0908241	3	101-21703	2,649.06	2,649.06	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992409112	09/09/24	EFTPS-FED TAXPAYMENT	PR0908241	4	101-21703	852.87	852.87	FED/SSI/MEDICARE MEDICARE Pay Period: 9/8
992409112	09/09/24	EFTPS-FED TAXPAYMENT	PR0908241	5	101-21703	852.87	852.87	FED/SSI/MEDICARE MEDICARE Pay Period: 9/8
Total 992409112:							11,303.35	
992409113	09/09/24	GOVONE SOLUTIONS	PR0908241	1	101-21704	2,932.38	2,932.38	PERA PERA PROTECTIVE Pay Period: 9/8/2024
992409113	09/09/24	GOVONE SOLUTIONS	PR0908241	2	101-21704	2,826.84	2,826.84	PERA PERA COORDINATED Pay Period: 9/8/202
992409113	09/09/24	GOVONE SOLUTIONS	PR0908241	3	101-21704	3,261.77	3,261.77	PERA PERA COORDINATED Pay Period: 9/8/202
992409113	09/09/24	GOVONE SOLUTIONS	PR0908241	4	101-21704	1,954.91	1,954.91	PERA PERA PROTECTIVE Pay Period: 9/8/2024
Total 992409113:							10,975.90	
992409114	09/09/24	MN-STATE TAXPAYMENT	PR0908241	1	101-21702	2,197.17	2,197.17	SWT STATE WITHHOLDING TAX Pay Period: 9/8
Total 992409114:							2,197.17	
Grand Totals:							812,187.44	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	55.99	.00	55.99
001-20200	.00	55.99-	55.99-
101-20200	13.99	336,144.34-	336,130.35-
101-21701	13,719.13	.00	13,719.13
101-21702	7,028.95	.00	7,028.95
101-21703	25,178.22	.00	25,178.22
101-21704	33,373.37	.00	33,373.37
101-21705	8,445.00	.00	8,445.00
101-21706	28,987.90	.00	28,987.90
101-21707	1,064.81	.00	1,064.81
101-21708	975.00	.00	975.00
101-21709	128.00	.00	128.00
101-21710	352.50	.00	352.50
101-21711	336.16	.00	336.16
101-21712	1,949.71	.00	1,949.71
101-34107	13.00	.00	13.00
101-34780	461.00	.00	461.00
101-36200	8.00	.00	8.00
101-41410-437	24.92	.00	24.92
101-41610-304	5,097.54	.00	5,097.54
101-41940-151	6,203.89	.00	6,203.89
101-41940-201	119.68	.00	119.68
101-41940-217	96.47	.00	96.47
101-41940-309	1,465.00	.00	1,465.00
101-41940-310	3,072.29	.00	3,072.29
101-41940-321	317.90	.00	317.90
101-41940-322	10.72	.00	10.72
101-41940-381	861.39	.00	861.39
101-41940-437	341.07	13.99-	327.08
101-42110-201	36.99	.00	36.99
101-42110-212	2,547.83	.00	2,547.83
101-42110-226	693.78	.00	693.78
101-42110-240	336.00	.00	336.00
101-42110-310	250.00	.00	250.00
101-42110-321	784.88	.00	784.88
101-42110-437	226.18	.00	226.18
101-42280-151	1,780.43	.00	1,780.43
101-42280-212	284.55	.00	284.55
101-42280-217	646.56	.00	646.56
101-42280-309	250.00	.00	250.00
101-42280-310	208.24	.00	208.24
101-42280-321	191.90	.00	191.90
101-42280-381	749.74	.00	749.74
101-42280-384	25.00	.00	25.00
101-42280-401	206.75	.00	206.75
101-42280-437	23.98	.00	23.98
101-42400-300	2,945.20	.00	2,945.20
101-43000-208	23.27	.00	23.27
101-43000-212	1,412.94	.00	1,412.94
101-43000-215	20.00	.00	20.00
101-43000-217	216.30	.00	216.30
101-43000-221	356.86	.00	356.86
101-43000-230	218.99	.00	218.99
101-43000-240	18.99	.00	18.99
101-43000-303	13,851.85	.00	13,851.85
101-43000-309	250.00	.00	250.00
101-43000-310	307.38	.00	307.38

GL Account	Debit	Credit	Proof
101-43000-312	300.00	.00	300.00
101-43000-321	296.45	.00	296.45
101-43000-380	3,046.67	.00	3,046.67
101-43000-381	530.64	.00	530.64
101-43000-401	1,429.60	.00	1,429.60
101-43000-403	7,582.39	.00	7,582.39
101-43000-434	526.62	.00	526.62
101-43000-530	72,316.60	.00	72,316.60
101-45200-212	977.04	.00	977.04
101-45200-225	53.33	.00	53.33
101-45200-310	2,164.78	.00	2,164.78
101-45200-321	45.63	.00	45.63
101-45200-381	267.14	.00	267.14
101-45200-384	227.25	.00	227.25
101-45200-401	208.44	.00	208.44
101-45200-415	363.73	.00	363.73
101-45200-437	624.70	.00	624.70
101-45500-217	231.23	.00	231.23
101-45500-240	29.99	.00	29.99
101-45500-310	812.87	.00	812.87
101-45500-321	45.64	.00	45.64
101-45500-381	1,014.41	.00	1,014.41
101-45500-401	443.28	.00	443.28
101-49010-381	139.40	.00	139.40
101-49010-401	12.76	.00	12.76
101-49010-437	551.82	.00	551.82
101-49810-212	138.21	.00	138.21
101-49810-310	13,932.00	.00	13,932.00
101-49810-321	267.95	.00	267.95
101-49810-381	258.77	.00	258.77
101-49810-437	23.98	.00	23.98
101-49810-530	58,784.81	.00	58,784.81
200-20200	.00	2,715.00-	2,715.00-
200-46500-310	2,715.00	.00	2,715.00
208-20200	.00	811.08-	811.08-
208-45600-381	311.08	.00	311.08
208-49020-437	500.00	.00	500.00
215-20200	.00	1,233.40-	1,233.40-
215-49000-343	210.00	.00	210.00
215-49000-437	1,023.40	.00	1,023.40
501-20200	.00	237,474.30-	237,474.30-
501-43100-303	35,155.93	.00	35,155.93
501-43100-405	200,703.37	.00	200,703.37
501-43100-437	1,615.00	.00	1,615.00
602-20200	4,678.99	15,856.89-	11,177.90-
602-20800	608.00	.00	608.00
602-20810	2,430.00	.00	2,430.00
602-49400-151	265.25	.00	265.25
602-49400-201	243.48	38.99-	204.49
602-49400-212	521.04	.00	521.04
602-49400-216	20.00	.00	20.00
602-49400-217	87.85	.00	87.85
602-49400-221	1,782.72	.00	1,782.72
602-49400-309	125.00	.00	125.00
602-49400-310	301.90	.00	301.90
602-49400-321	321.01	.00	321.01
602-49400-322	382.93	.00	382.93
602-49400-381	2,963.71	.00	2,963.71
602-49400-580	5,804.00	4,640.00-	1,164.00

GL Account	Debit	Credit	Proof
603-20200	38.99	8,407.08-	8,368.09-
603-49450-151	14.86	.00	14.86
603-49450-201	243.47	38.99-	204.48
603-49450-212	521.03	.00	521.03
603-49450-217	492.66	.00	492.66
603-49450-240	144.13	.00	144.13
603-49450-309	125.00	.00	125.00
603-49450-310	4,884.32	.00	4,884.32
603-49450-322	269.93	.00	269.93
603-49450-381	1,078.93	.00	1,078.93
603-49450-530	632.75	.00	632.75
609-20200	859.09	215,004.37-	214,145.28-
609-20800	27,168.00	.00	27,168.00
609-49750-151	775.74	.00	775.74
609-49750-217	551.59	.00	551.59
609-49750-251	49,092.58	201.75-	48,890.83
609-49750-252	107,659.03	594.47-	107,064.56
609-49750-253	8,864.59	.00	8,864.59
609-49750-254	4,493.64	48.31-	4,445.33
609-49750-256	4,459.61	.00	4,459.61
609-49750-259	5,413.56	14.56-	5,399.00
609-49750-310	449.59	.00	449.59
609-49750-321	248.22	.00	248.22
609-49750-333	957.24	.00	957.24
609-49750-343	465.00	.00	465.00
609-49750-381	2,819.23	.00	2,819.23
609-49750-384	91.26	.00	91.26
609-49750-401	1,471.89	.00	1,471.89
609-49750-437	23.60	.00	23.60
619-20200	.00	76.05-	76.05-
619-49900-321	76.05	.00	76.05
<b>Grand Totals:</b>	<u>823,369.56</u>	<u>823,369.56-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

RESOLUTION NO. 24-27

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2025 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-025-3400	Kent, Lynn	530 3 <sup>rd</sup> Ave NW	08/06/24	\$405.00

Adopted this 19th day of September, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager



CITY OF  
**MILACA** *Minnesota* <sup>Copy</sup>

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

August 7, 2024

Mr. Lynn Kent  
13593 220<sup>th</sup> St  
Milaca MN 56353

Re: 530 3<sup>rd</sup> Ave NW

Dear Mr. Kent:

The City of Milaca has sent you notices in regard to the tall grass and brush at your residence at 530 3<sup>rd</sup> Ave NW with no response from you.

On 08-06-24 our Public Works department went to your residence and mowed the grass and took out some overgrown brush. This amount will be assessed onto your 2025 Property Taxes.

This letter is your notice that the city is preparing to certify or add your lawnmowing charges to your property taxes. If these unpaid charges for lawnmowing services for the property described above are not paid by November 1, the city council will certify them to the county auditor to be collected along with property taxes payable in 2025.

Lawnmowing amount	\$ 400.00
Delivery/ Administrative costs	\$ 5.00
<b>TOTAL AMOUNT NOW DUE</b>	<b>\$ 405.00</b>

To make payment now, return this letter with a check payable to the City of Milaca in the amount of \$405.00 or you may pay your bill at city offices. Our office hours are Monday-Thursday, 7:30 am to 4:30 pm and Friday 7:30 am to 1:30 pm.



You have a right to request a hearing in front of the city council on this matter, but you must request this hearing by contacting the office of the City Manager on or before 4:00 p.m. on September 12, 2024, at phone number 320-983-3141.

If you request a hearing, it will be held by the city council on September 19, 2024, at 6:30 p.m. at City of Milaca, 255 1<sup>st</sup> St E, Milaca, and the unpaid lawnmowing charges will not be certified for payment with taxes before the hearing. You may contact me at the number below if you have any questions.

Please be advised also, that this property will continue to get mowed by our contracted service and will be assessed onto your property taxes.



Tammy Pfaff  
City Manager  
City of Milaca  
320-983-3141

Office Hours: Monday-Thursday, 7:30 am to 4:30 pm  
Friday 7:30 am to 1:30 pm

**THIS IS THE ONLY NOTICE YOU WILL RECEIVE BEFORE THE CITY COUNCIL WILL CERTIFY YOUR UNPAID LAWNMOWING CHARGES TO BE COLLECTED WITH YOUR PROPERTY TAXES.**

## Deloris Katke

---

**From:** Gary Kirkeby  
**Sent:** Tuesday, August 6, 2024 12:54 PM  
**To:** Deloris Katke  
**Subject:** Re: 530 3rd Ave NW  
**Attachments:** processed-62D9763D-1696-4C49-9DC7-8707FFDFEA44.jpeg;  
processed-3156BC65-7B97-4DB9-866F-2EBB3BF1BBA9.jpeg

Done on 8/6/2024

Skid loader with brush mower and operator 1hr: \$200

Walk behind brush mower and operator 1hr: \$100

Mower, weed whip and operator 1hr: \$100

[Get Outlook for iOS](#)



7/5/2024

## NOTICE OF CODE VIOLATION OF CITY OF MILACA

Lynn Kent  
13593 220th St  
Milaca MN 56353

Re: 530 3rd Ave NW

Dear Lynn:

On 7/3/2024 the City of Milaca conducted a routine annual clean up inspection.

We are sending this letter to you as your property located at 530 3rd Ave NW has the following violation(s) per City of Milaca Ordinance:

Ord. #94.38

More specifically: Tall grass

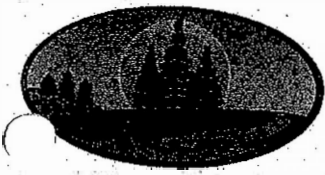
The city would appreciate it if you would take action to resolve this violation by 7/15/2024.

If the violation exists beyond that date, the city may take further enforcement action. If violation stated above has been taken care of, please disregard this letter. Please keep in mind City Code Violations are a misdemeanor offense and administrative citations will be issued if the correction(s) have not been made. Ordinances can be found at <https://codelibrary.amlegal.com/codes/milaca/latest/overview>.

If you have any questions or feel this letter was not warranted or wish to discuss this violation, please call me at 320-983-3141 or email me at [dkatke@milacacity.com](mailto:dkatke@milacacity.com) so we can resolve any issues. On behalf of the city, we appreciate your attention to this matter.

Deloris Katke  
Assistant City Clerk  
City of Milaca

Enclosures



7/17/2024

## NOTICE OF CODE VIOLATION OF CITY OF MILACA SECOND NOTICE

Lynn Kent  
13593 220th St  
Milaca MN 56353

Re: 530 3rd Ave NW

Dear Lynn:

On 7/17/2024 the City of Milaca conducted a follow-up inspection.

We are sending this letter to you as your property located at 530 3rd Ave NW still has the following violation(s) per City of Milaca Ordinance:

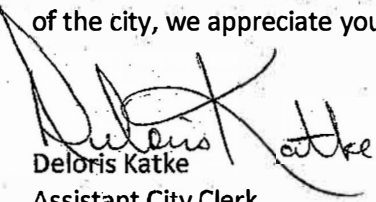
Ord. #94.38

More specifically: Tall grass

The city would appreciate it if you would take action to resolve this violation by 7/24/2024.

If the violation exists beyond that date, the city will take further enforcement action. If violation stated above has been taken care of, please disregard this letter. Please keep in mind City Code Violations are a misdemeanor offense and an administrative citation will be issued if the correction(s) have not been made. Ordinances can be found at <https://codelibrary.amlegal.com/codes/milaca/latest/overview>.

If you have any questions or feel this letter was not warranted or wish to discuss this violation, please call me at 320-983-3141 or email me at [dkatke@milacacity.com](mailto:dkatke@milacacity.com) so we can resolve any issues. On behalf of the city, we appreciate your attention to this matter.

  
Deloris Katke  
Assistant City Clerk  
City of Milaca

Enclosures







## General Information

**Township/City:** MILACA

**Taxpayer Name:** KENT/LYNN E

**Taxpayer Address:** 13593 220TH ST  
MILACA MN 56353

**Property Address:** 530 3RD AVE NW

**Plat:** 0 -

**Township:** 38

**Acres:** 0.23

**Range:** 27

**Section:** 25

**Legal Description:** CITY OF MILACA E 148.5 FT OF N 66 FT OF S 198 FT OF SW OF NW, W OF 2ND ST (NOW 3RD AVE NW) N OF F ST (NOW 5TH ST NW) 25 38 27 48-0021-00 RUM RIVER RIVER

**Rural Service District:** 0

**Tax Increment:** No

**School District:** 912 - MILACA SCHOOL DIST

## Tax Information

**Class:** RESIDENTIAL\SINGLE UNIT

**Homestead:** NON HOMESTEAD

<b>Estimated Land Value:</b>	\$28,000.00
<b>Estimated Building Value:</b>	\$88,300.00
<b>Estimated Total Value:</b>	\$116,300.00
<b>Total Taxable Value:</b>	\$116,300.00

RESOLUTION NO. 24 – 28

RESOLUTION APPROVING 2024 LIQUOR/TOBACCO/THC LICENSES

BE IT RESOLVED that the Milaca City Council hereby approves the 2024 Liquor, Tobacco, and THC licenses as listed below, with the prorated fee of \$471.31.

**2024 LIQUOR/TOBACCO/THC LICENSES – CITY OF MILACA**

LICENSE TYPE	LIC #	LIC FEE
<b>INTOXICATING ON SALE INCLUDING SUNDAY</b>		
Fire House Bar & Grill, Inc.	2024-06-ONSS	\$471.31

Adopted this 19<sup>th</sup> day of September, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager





**\$471.31**

**No. 2024-06-ONSS**

**State of Minnesota**        }  
County of Mille Lacs       }  
Municipality of Milaca    }

## **Liquor License - *INTOXICATING ON SALE INCLUDING SUNDAY***

PURSUANT TO APPLICATION THEREFORE, payment of a fee of \$471.31, and upon investigation and satisfactory evidence of the qualification of the licensee herein named to receive the same and that the place of sale hereinafter described is a proper and legal place therefore,

### **LICENSE IS HEREBY GRANTED**

TO

### **Fire House Bar & Grill, Inc.**

for the term from the seventeenth day of October 2024 through December 2024, TO SELL INTOXICATING LIQUORS as defined by law AT RETAIL ONLY FOR CONSUMPTION ON THE PREMISES described as **130 Central Avenue S** in the municipality of Milaca in said County and State, at which premises said licensee control and operate a restaurant, bar, and banquet facility as defined by law; subject, however, to the laws of the United States, the laws of the State of Minnesota, the regulations and ordinances of said municipality, and the rules and regulations of the LIQUOR CONTROL COMMISSIONER, relating to the sale and distribution of intoxicating liquors, hereby made a part hereof, and subject to revocation according to law for violation thereof. This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY OF THE MUNICIPALITY OF Milaca and the seal thereof this 19<sup>th</sup> day of September, 2024.

Attest

The City Council of the City of Milaca

Tammy Pfaff, City Manager

By \_\_\_\_\_  
Dave Dillan, Mayor

**ORDINANCE NO. 532**

**AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS) CHAPTER 115  
(PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS) OF THE CITY OF MILACA  
CODE OF ORDINANCES**

Added language indicated by underline and removed language indicated by ~~strikethrough~~

**CHAPTER 115: PEDDLERS, SOLICITORS, ~~AND~~ TRANSIENT MERCHANTS, AND MOBILE  
FOOD UNITS**

**Section**

- 115.01 Definitions
- 115.02 Exceptions to definitions
- 115.03 Licensing; exemptions
- 115.04 License ineligibility
- 115.05 License suspension and revocation
- 115.06 License transferability
- 115.07 Prohibited activities
- 115.08 Exclusion by placard
  
- 115.99 Violations; convictions

**Cross-reference:**

Fees, Charges, and Rates, see Ch. 34

Criminal History License Background Investigations, see § 33.20

**§ 115.01 DEFINITIONS.**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**PEDDLER.** A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of offering for sale, displaying or exposing for sale, selling or attempting to sell, and delivering immediately upon sale, the goods, wares, products, merchandise or other personal property that the

person is carrying or otherwise transporting. The term PEDDLER shall mean the same as the term HAWKER.

PERSON. Any natural individual, group, organization, corporation, partnership, or association. As applied to groups, organizations, corporations, partnerships, and associations, the term shall include each member, officer, partner, associate, agent, or employee.

REGULAR BUSINESS DAY. Any day during which the City Hall is normally open for the purpose of conducting public business. Holidays defined by state law shall not be counted as REGULAR BUSINESS DAYS.

SOLICITOR. A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person's activity is to obtain or attempt to obtain orders as discussed above. The term shall mean the same as the term CANVASSER.

TRANSIENT MERCHANT. A person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty storefront for the purpose of exposing or displaying for sale, selling or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property and who does not remain or intend to remain in any one location for more than 14 consecutive days.

MOBILE FOOD UNIT. A food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered, and readily movable, without disassembling, for transport to another location. The unit can operate no more than 21 days annually at any one place unless it is operated at the site of and in conjunction with a permanent business licensed under Minnesota Statutes Chapter 157 or Chapter 28A. All mobile food units must be operated in compliance with the Minnesota Food Code.

#### § 115.02 EXCEPTIONS TO DEFINITIONS.

- (A) For the purpose of the requirements of this chapter, the terms PEDDLER, SOLICITOR, ~~and~~ TRANSIENT MERCHANT, and MOBILE FOOD UNIT shall not apply to any person selling or attempting to sell at wholesale any goods, wares, products, merchandise, or other personal property to a retailer of the items being sold by the wholesaler. The terms also shall not apply to any person who makes initial contacts with other people for the purpose of establishing or trying to establish a regular customer delivery route for the delivery of perishable food and dairy products such as baked goods and milk, nor shall they apply to

any person making deliveries of perishable food and dairy products to the customers on his or her established regular delivery route.

(B) In addition, persons conducting the type of sales commonly known as garage sales, rummage sales, or estate sales, as well as those persons participating in an organized multi-person bazaar or flea market, shall be exempt from the definitions of PEDDLERS, SOLICITORS, ~~and~~ TRANSIENT MERCHANT, and MOBILE FOOD UNIT, as shall be anyone conducting an auction as a properly licensed auctioneer, or any officer of the court conducting a court-ordered sale. Exemption from the definitions for the scope of this chapter shall not excuse any person from complying with any other applicable statutory provision or local ordinance.

(C) Persons going door to door selling or soliciting the sale of personal property or services, or soliciting money to raise funds for any local school, club, church, youth group or civic improvement activity is exempt from the definitions of PEDDLERS, SOLICITORS, ~~and~~ TRANSIENT MERCHANTS, and MOBILE FOOD UNITS.

(Am. Ord. 385, passed 12-17-09)

#### § 115.03 LICENSING; EXEMPTIONS.

(A) City license required. Except as otherwise provided for by this chapter, no person shall conduct business as either a peddler, solicitor, ~~or a~~ transient merchant, or a mobile food unit without first having obtained a license from the city.

(B) Application. Application for a city license to conduct business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit shall be made at least 14 regular business days before the applicant desires to begin conducting business. Application for a license shall be made on a form approved by the City Council and available from the office of the City Manager-Clerk. All applications shall be signed by the applicant. All applications shall include the following information:

- (1) Applicant's full legal name;
- (2) All other names under which the applicant conducts business or to which the applicant officially answers;
- ~~(3) A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features, and the like);~~
- (4) Full address of applicant's permanent residence;
- (5) Telephone number of applicant's permanent residence;
- (6) Full legal name of any and all business operations owned, managed, or operated by applicant, or for which the applicant is an employee or agent;

- (76) Full address of applicant's regular place of business (if any);
- (87) Any and all business related telephone numbers of the applicant;
- (98) The type of business for which the applicant is applying for a license;
- (109) Whether the applicant is applying for a monthly or daily license;
- (1110) The dates during which the applicant intends to conduct business, and if the applicant is applying for a daily license, the number of days he or she will be conducting business in the city (maximum 14 consecutive days or six month maximum);
- (1211) Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant or mobile food unit intends to set up business;
- (1312) A statement as to whether or not the applicant has been convicted within the last five years of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses;
- (1413) A list of the three most recent locations where the applicant has conducted business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit;
- (1514) Written permission of the property owner or the property owner's agent for any property to be used by a transient merchant or mobile food unit;
- (1615) A general description of the items to be sold or services to be provided;
- (1716) All additional information deemed necessary by the City Council;
- (1817) A copy of the applicant's driver's license number or other acceptable form of identification; and
- (1918) The license plate number, registration information, and vehicle identification number for any vehicle to be used in conjunction with the licensed business, and a description of the vehicle.

(19) Certificate of Insurance;

(20) Copy of MN Department of Health or Department of Agriculture License; and

(21) Completed and signed Background Investigation Consent Form;

(C) Fee. All applications for a license under this chapter shall be accompanied by the fee established in Chapter 34 of this code, as it may be amended from time to time.

(D) Procedure. Upon receipt of the completed application and payment of the license fee, the City Manager-Clerk must determine if the application is complete. An application is determined to be complete only if all required information is provided. If the Manager-Clerk determines that the application is incomplete, the Manager-Clerk must inform the applicant of the required necessary information that is missing. If the application is complete, the Manager-Clerk must order any investigation, including background checks,

necessary to verify the information provided with the application. Upon completion of the background check, the Manager-Clerk must issue the license unless there exists grounds for denying the license under § 115.04, in which case the Manager-Clerk must deny the license. If the Manager-Clerk denies the license, the applicant must be notified in writing via letter or email of the decision, the reason for denial, and of the applicant's right to appeal the denial by requesting, within 20 days of receiving notice of rejection, a public hearing before the City Council. The City Council shall hear the appeal within 20 days of the date of the request. The decision of the City Council following the public hearing can be appealed by petitioning the State Court of Appeals for a writ of certiorari.

(E) Duration. All licenses granted under this chapter shall be valid only during the time period indicated on the license.

(F) License exemptions.

(1) No license shall be required for any person to sell or attempt to sell, or to take or attempt to take orders for, any product grown, produced, cultivated, or raised on any farm.

(2) No license shall be required of any person going from house-to-house, door-to-door, business-to-business, street-to-street, or other type of place-to-place when the activity is for the purpose of exercising that person's state or federal Constitutional rights such as the freedom of speech, press, religion, and the like, except that this exemption may be lost if the person's exercise of Constitutional rights is merely incidental to a commercial activity.

(3) Professional fundraisers working on behalf of an otherwise exempt person or group shall not be exempt from the licensing requirements of this chapter.

(Am. Ord. 385, passed 12-17-09; Am. Ord. 426, passed 5-18-17) Penalty, see § 10.99

#### § 115.04 LICENSE INELIGIBILITY.

The following shall be grounds for denying a license under this chapter:

(A) The failure of the applicant to truthfully provide any of the information requested by the city as a part of the application, or the failure to sign the application, failure to pass a background check, or the failure to pay the required fee at the time of application;

(B) The conviction of the applicant within the past five years from the date of application for any violation of any federal or state statute or regulation, or of any local ordinance, which adversely reflects on the person's ability to conduct the business for which the license is being sought in an honest and legal manner. Those violations shall include but not be limited to burglary, theft, larceny, swindling, fraud, unlawful business practices, and any form of actual or threatened physical harm against another person;

(C) The revocation within the past five years of any license issued to the applicant for the purpose of conducting business as a peddler, solicitor, ~~or~~ transient merchant, or mobile food unit; or

(D) The applicant is found to have a bad business reputation. Evidence of a bad business reputation shall include, but not be limited to, the existence of more than three complaints against the applicant with the Better Business Bureau, the Attorney General's Office, or other similar business or consumer rights office or agency, within the preceding 12 months, or three complaints filed against the applicant within the preceding five years.

(Am. Ord. 426, passed 5-18-17)

#### § 115.05 LICENSE SUSPENSION AND REVOCATION.

(A) Generally. Any license issued under this chapter may be suspended or revoked at the discretion of the City Manager-Clerk or City Council for violation of any of the following:

- (1) Fraud, misrepresentation, or incorrect statements on the application form;
- (2) Fraud, misrepresentation, or false statements made during the course of the licensed activity;
- (3) Conviction of any offense for which granting of a license could have been denied under § 115.04; or
- (4) Violation of any provision of this chapter.

(B) Multiple persons under one license. The suspension or revocation of any license issued for the purpose of authorizing multiple persons to conduct business as peddlers, solicitors, ~~or~~ transient merchants, or mobile food units on behalf of the licensee shall serve as a suspension or revocation of each authorized person's authority to conduct business as a peddler, solicitor, ~~or~~ transient merchants, or mobile food units on behalf of the licensee whose license is suspended or revoked.

(C) Notice. Prior to revoking or suspending any license issued under this chapter or right to solicit business within the city, the city shall provide the license holder or solicitor with written notice of the alleged violations and inform the licensee or solicitor of his or her right to a hearing on the alleged violation. Notice shall be delivered in person, by email, or by mail to the permanent residential address listed on the license application, or if no residential address is listed, to the business address provided on the license application.

(C) Public hearing. Upon receiving the notice provided in division (C) of this section, the licensee shall have the right to request a public hearing. If no request for a hearing is received by the City Manager-Clerk within ten regular business days following the service of the notice, the city may proceed with the suspension or revocation. For the

purpose of mailed notices, service shall be considered complete as of the date the notice is placed in the mail. If a public hearing is requested within the stated time frame, a hearing shall be scheduled within 20 days from the date of the request. Within three regular business days of the hearing, the City Council shall notify the licensee of its decision.

(E) Emergency. If, in the discretion of the City Manager-Clerk or City Council, imminent harm to the health or safety or economic interests of the public may occur because of the actions of a peddler, solicitor or transient merchant, whether licensed or unlicensed under this chapter, City Manager-Clerk or the City Council may immediately suspend the person's license, if any, or right to solicit business within the city and provide notice of the right to show cause at a subsequent public hearing as prescribed in division (C) of this section why the license or right to solicit business in the city should not be terminated.

(F) Appeals. Any person whose license is suspended or revoked under this section shall have the right to appeal that decision in court.

(Am. Ord. 385, passed 12-17-09; Am. Ord. 426, passed 5-18-17) Penalty, see § 10.99

#### § 115.06 LICENSE TRANSFERABILITY.

No license issued under this chapter shall be transferred to any person other than the person to whom the license was issued.

Penalty, see § 10.99

#### § 115.07 PROHIBITED ACTIVITIES.

No peddler, solicitor, ~~or~~ transient merchants, or mobile food units shall conduct business in any of the following manners:

(A) Calling attention to his or her business or items to be sold by means of blowing any horn or whistle, ringing any bell, crying out, or by any other noise, so as to be unreasonably audible within an enclosed structure;

(B) Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk, or other public right-of-way;

(C) Conducting business in a way as to create a threat to the health, safety, and welfare of any individual or the general public;

(D) Conducting business before 10:00 a.m. or after 8:00 p.m.;

(E) Failing to provide proof of license or registration, and identification, when requested; or using the license or registration of another person;



(F) Making any false or misleading statements about the product or service being sold, including untrue statements of endorsement. No peddler, solicitor, ~~or~~ transient merchants, or mobile food units shall claim to have the endorsement of the city solely based on the city having issued a license or certificate of registration to that person; or

(G) Remaining on the property of another when requested to leave, or to otherwise conduct business in a manner a reasonable person would find obscene, threatening, intimidating, or abusive.

(H) Restrictions on Mobile Food Units

(1) Mobile food units are prohibited from vending activity on any public street or private property within 150' of the nearest property line of any restaurant within the City of Milaca.

(2) Mobile food units are prohibited from vending activities within 300' of a community event for which the City has issued a Special Event Permit, unless they are specifically authorized by the event sponsor to participate in the event. The terms of the Special Event Permit shall apply.

(3) Mobile food units are allowed to operate on private property as expressly authorized by the owner/manager/agent of the private property.

Penalty, see § 10.99

(Am. Ord. 426, passed 5-18-17)

§ 115.08 EXCLUSION BY PLACARD.

No peddler, solicitor, ~~or~~ transient merchants, or mobile food units, unless invited to do so by the property owner or tenant, shall enter the property of another for the purpose of conducting business as a peddler, solicitor, ~~or~~ transient merchants, or mobile food units when the property is marked with a sign or placard at least four inches long and four inches wide with print of at least 48 point in size stating "No Peddlers, Solicitors, ~~or~~ Transient Merchants, or Mobile Food Units or "Peddlers, Solicitors, ~~and~~ Transient Merchants, and Mobile Food Units Prohibited," or other comparable statement. No person other than the property owner or tenant shall remove, deface, or otherwise tamper with any sign or placard under this section.

Penalty, see § 10.99

§ 115.99 VIOLATIONS; CONVICTIONS.

A violation of any provision of this chapter are subject to penalties under § 10.99 punishable as a misdemeanor with a fine of \$250 and each day the violation occurs is a separate offense.

(Ord. 426, passed 5-18-17)

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Published: \_\_\_\_\_

FIRST READING

**ORDINANCE NO. 533**

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES, AND RATES) SECTION 34.30 (SCHEDULE OF LICENSE AND PERMIT FEES) OF THE CITY OF MILACA CODE OF ORDINANCES**

§ 34.30 SCHEDULE OF LICENSE AND PERMIT FEES.

No person, partnership, corporation, or other association shall engage in the following types of activity without first paying the fee listed and being issued a license as hereafter provided.

Type of License or Permit	Code Section	Term and Conditions	Amount of Fee	'74 Code	Ord. No.	Date Passed
Peddlers, solicitors, and transient merchants (non-profit org.)	115.03	Occasion	\$50		426	5/18/2017
Peddlers, solicitors, and transient merchants (profit org.)	115.03	Occasion	\$50		426	5/18/2017
<del>Transient merchant</del> <u>Mobile Food Unit</u>	<u>115.03</u>	<del>Occasion</del> <u>Five Consecutive Days</u> <u>Six Month</u> <u>Yearly*(Through December 31)</u>	\$50 <u>\$100</u> <u>\$200</u>		426	5/18/2017

(Ord. 416, passed 12-17-15; Am. Ord. 422, passed 1-19-17; Am. Ord. 426, passed 5-18-17; Am. Ord. 434, passed 4-19-18; Am. Ord. 445, passed 8-16-18; Am. Ord. 498, passed 9-15-22; Am. Ord. 507, passed 12-14-22; Am. Ord. 508, passed 1-18-23; Am. Ord. 518, passed 12-21-23)

Penalty, see § [10.99](#)

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Mayor Dave Dillan

ATTEST :

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Tammy Pfaff, City Manager

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Published \_\_\_\_\_

FIRST READING



**iDIGITAL**  
 O U T D O O R  
 idigitaloutdoor.com

Minnesota Office

(320) 252-7680

North Dakota Office

(701) 369-6100



6 second ads

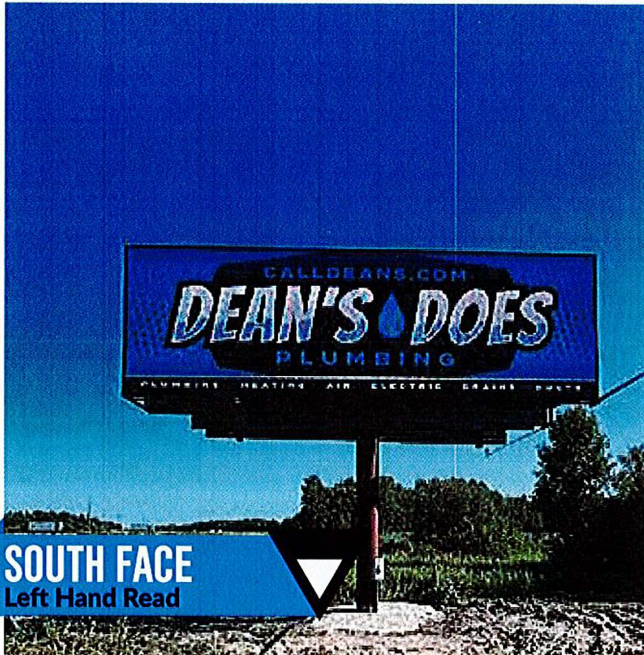
# PEASE / MILACA HWY 169 HORIZONTAL DIGITAL BILLBOARDS

Dimensions  
 H: 13 feet  
 W: 40 feet

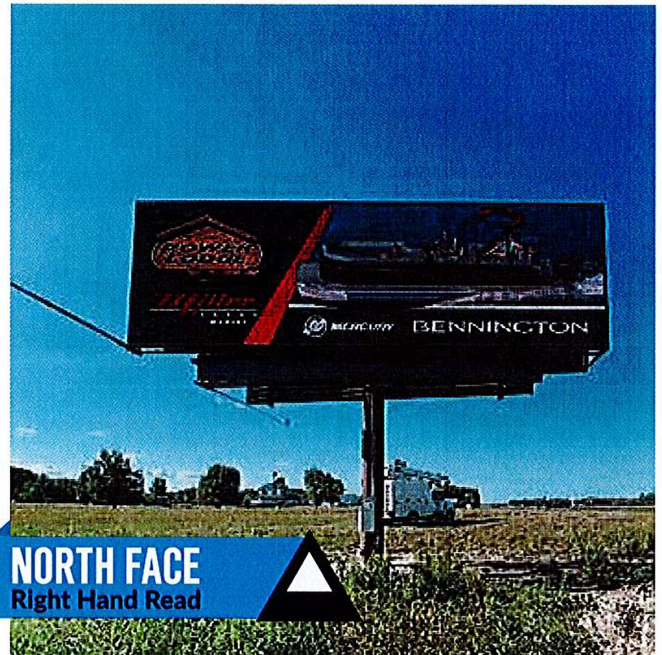
Artwork Specifications (150 ppi)  
 H: 240 pixels  
 W: 760 pixels

17,100 views daily  
 513,000 views monthly  
 6,156,000 views annually

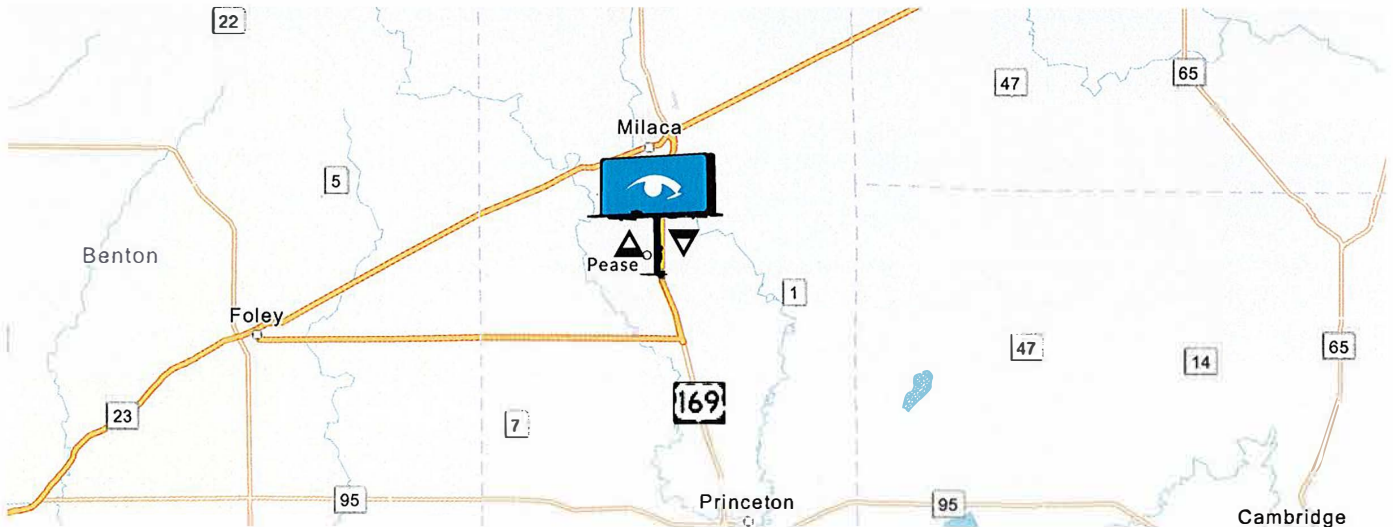
45.693279 Latitude  
 -93.642105 Longitude



Digital 2062-HD-SF



Digital 2062-HD-NF



## Tammy Pfaff

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**From:** Mary Mickelson  
**Sent:** Tuesday, September 3, 2024 10:10 AM  
**To:** Tammy Pfaff  
**Subject:** FW: Milaca Digital Billboard  
**Attachments:** Pease ✕ Milaca Sell Sheet.pdf

**From:** katie@idigitaloutdoor.com <katie@idigitaloutdoor.com>  
**Sent:** Tuesday, September 3, 2024 9:54 AM  
**To:** Mary Mickelson <MMickelson@milacacity.com>  
**Subject:** Re: Milaca Digital Billboard

Hi Mary,

Here is a proposal!

To rotate between both sides of the Pease/Milaca billboard, the rates are as follows....

4 weeks - \$158/week - *632*  
13 weeks - \$150/week *1950*  
26 weeks - \$143/week  
52 weeks - \$138/week  
104 weeks - \$120/week

I have applied all discounts to these rates.

We can create your ad at no additional charge.

Your ad will play for 6 seconds per minute rotating back and forth between screens.

Total number of impressions per day is at least 1,440 per day.

I have attached the media kit with info for you to view.

We would love to do business with you and I appreciate you reaching back out to me.

Let me know if you have any questions.  
Feel free to give me a call to discuss if you would like.

Thank you!  
Have a great week!

**Katie Roering**  
**O: 320-252-7680**  
**M: 320-766-1709**



September 3 at 9:14 AM, Mary Mickelson <[mmickelson@milacacity.com](mailto:mmickelson@milacacity.com)> wrote:

Good morning Katie.

We are wondering what the rates are to run an ad on the digital billboard at 11399 Easy Edge, Milaca. Can you send me any information on this?

Thank you!

**Mary Mickelson**

Administrative Communications Specialist

[mmickelson@milacacity.com](mailto:mmickelson@milacacity.com)

(320) 982-1099



CITY OF  
**MILACA** *Minnesota*  
255 First Street East, Milaca, MN 56353 (320)983-3141 | (320)983-3142 fax

# Proposal



**St. Cloud Acoustics, Inc.**  
 30762 Pearl Drive, P.O. Box 758  
 St. Joseph, MN. 56374  
 phone: 320-363-8585 fax: 320-363-8586

Page 1 of 1

No. **024275**

Date 8/23/2024

PROPOSAL SUBMITTED TO City Of Milaca		PHONE	OTHER PHONE
ADDRESS		E-MAIL ADDRESS	FAX NUMBER
CITY, STATE AND ZIP CODE		JOB NAME Gorecki CC Acoustics	
ARCHITECT	DATE OF PLANS	JOB LOCATION Milaca, MN	

We hereby submit specifications and estimates for:

Section: Acoustical Treatment

- As per site visit.
- 1" Acoustical Wall Panels with square edges.
- Guilford Anchorage Fabric White.
  
- Bottom and sides of soffits: \$8,000.00
- Material \$5,000.00 Labor \$3,000.00
  
- Four panels 4'x7' on ceiling: \$1,900.00
- Material \$1,500.00 Labor \$400.00
  
- Eight panels 42"x42" on walls: \$1,700.00
- Material \$1,350.00 Labor \$350.00
  
- One acoustical ceiling tile cloud 12'x16': \$2,600.00
- Material \$1,500.00 Labor \$1,100.00

**We Propose** hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:

ZERO DOLLARS \_\_\_\_\_ dollars (\$ \_\_\_\_\_ )

Payment to be made as follows:

Terms and Conditions:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature

**Pete Ehresmann**

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_





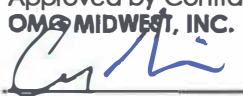
Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: September 5, 2024
For Period: 8/2/2024 thru 9/1/2024	Request No: 2
Contractor: OMG Midwest, Inc., (dba MN Paving & Materials) 14475 Quiram Dr., Rogers, MN 55374	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2024 STREET IMPROVEMENTS PROJECT  
 STANTEC PROJECT NO. 193806371

SUMMARY

1	Original Contract Amount		\$	<u>469,388.60</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>469,388.60</u>
5	Value Completed to Date		\$	<u>276,389.73</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>276,389.73</u>
8	Less Retainage 5%		\$	<u>13,819.48</u>
9	Subtotal		\$	<u>262,570.25</u>
10	Less Amount Paid Previously		\$	<u>72,316.60</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$	<u><u>190,253.65</u></u>

Recommended for Approval by:  
**STANTEC**

Approved by Contractor:  
**OMG MIDWEST, INC.**  
 9-5-24

Approved by Owner:  
**CITY OF MILACA**

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID</b>							
1	MOBILIZATION	LUMP SUM	1	25725.00	0.4	0.9	\$23,152.50
2	TRAFFIC CONTROL	LUMP SUM	1	3300.00	0.4	0.9	\$2,970.00
3	REMOVE CURB & GUTTER	LIN FT	292	10.00		82	\$820.00
4	REMOVE CATCH BASIN MANHOLE (STORM)	EACH	1	600.00		1	\$600.00
5	REMOVE CONCRETE SIDEWALK	SQ FT	225	4.00		150.6	\$602.40
6	FULL DEPTH RECLAMATION	SQ YD	16980	2.45		16282.75	\$39,892.73
7	ADJUST EX VALVE BOX	EACH	13	250.00			\$0.00
8	ADJUST EX FRAME & RING CASTING	EACH	10	875.00			\$0.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1844	83.00			\$0.00
10	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	2196	80.00	2328.1	2328.1	\$186,248.00
11	BITUMINOUS TACK COAT	GAL	940	2.00			\$0.00
12	SHOULDER AGGREGATE (CV)	CU YD	500	32.20			\$0.00
13	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	292	34.30		82	\$2,812.60
14	6" CONCRETE WALK	SQ FT	225	15.00		150.6	\$2,259.00
15	TRUNCATED DOMES	SQ FT	8	60.00		8	\$480.00
16	CONNECT TO EXISTING STORM PIPE	EACH	1	1000.00		1	\$1,000.00
17	CONNECT TO EXISTING STORM MANHOLE	EACH	1	1000.00		1	\$1,000.00
18	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	1	5000.00		1	\$5,000.00
19	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2' X 3'	EACH	2	2000.00		2	\$4,000.00
20	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	16	75.00		13.5	\$1,012.50
21	STORM DRAIN INLET PROTECTION	EACH	15	150.00		13	\$1,950.00
22	5" LOAM TOPSOIL, SEED, FERTILIZER, & HYDROMULCH	SQ YD	45	73.00	33	33	\$2,409.00
23	36 INCH EPOXY LINE, WHITE	LN FT	200	6.55			\$0.00
24	STREET SWEEPER (WITH PICKUP BROOM)	HOOR	15	181.00		1	\$181.00
	TOTAL BASE BID						<u>\$276,389.73</u>
TOTAL BASE BID							<u>\$276,389.73</u>
<b>WORK COMPLETED TO DATE:</b>							<u><b>\$276,389.73</b></u>

**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
 STANTEC PROJECT NO. 193806371  
 CONTRACTOR OMG MIDWEST, INC.

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	03/21/2024	08/01/2024	72,316.60	3,806.13	76,122.73
2	08/02/2024	09/01/2024	190,253.65	13,819.48	276,389.73

**Material on Hand**

Total Payment to Date		\$262,570.25	Original Contract	\$469,388.60
Retainage Pay No. 2		13,819.48	Change Orders	
Total Amount Earned		\$276,389.73	Revised Contract	\$469,388.60



September 12, 2024

Tammy Pfaff, City Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

**Reference:** B-23-CP-MN-0884, City of Milaca  
110<sup>th</sup> Avenue (airport road) Improvements Project (193806178)  
**Contractor's Request for Payment No 3.**

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 3 for the 110th Avenue Improvements Project. The Contractor is Northern Lines Contracting, Inc.

This partial payment request includes payment for the sewer and water along with about 50% of the road subgrade work. This request includes a retainage in the amount of 5% of the completed value.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Northern Lines Contracting, Inc. in the amount of \$312,465.69.**

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to Northern Lines Contracting, Inc. (Brady Enright, Brady@nl-contracting.com ). Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Zac Stiller, Chuck Boser, or me.

Sincerely,  
**Stantec**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: September 11, 2024
For Period: 8/7/2024 to 9/11/2024	Request No: 3
Contractor: Northern Lines Contracting	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2024 110th AVENUE IMPROVEMENTS PROJECT  
 STANTEC PROJECT NO. 193806178

SUMMARY

1	Original Contract Amount		\$	<u>1,575,256.20</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>1,575,256.20</u>
5	Value Completed to Date		\$	<u>554,257.95</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>554,257.95</u>
8	Less Retainage 5%		\$	<u>27,712.89</u>
9	Subtotal		\$	<u>526,545.06</u>
10	Less Amount Paid Previously		\$	<u>214,079.37</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u><u>312,465.69</u></u>

Recommended for Approval by:  
**STANTEC**

*Phil Gravel* 9/12/2024

Approved by Contractor:  
**NORTHERN LINES CONTRACTING**

Approved by email message.

Approved by Owner:  
**CITY OF MILACA**

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract	Unit	Current	Quantity	Amount
			Quantity	Price	Quantity	to Date	to Date
<b>BASE BID</b>							
1	MOBILIZATION	LS	1	40000.00		0.5	\$20,000.00
2	CLEARING	ACRE	0.11	38000.00		0.08	\$3,040.00
3	GRUBBING	ACRE	0.11	38000.00		0.08	\$3,040.00
4	SALVAGE SIGN TYPE C	EACH	4	55.00		2	\$110.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	14	45.00		7	\$315.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	21	4.00			\$0.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	233	5.00	67	167	\$835.00
8	REMOVE PIPE CULVERTS	LIN FT	585	18.00	223	223	\$4,014.00
9	REMOVE BITUMINOUS PAVEMENT	SQ YD	1124	3.50		1040	\$3,640.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	461	1.15	400	400	\$460.00
11	SALVAGE MAIL BOX ASSEMBLY	EACH	13	80.00		13	\$1,040.00
12	EXCAVATION - COMMON (EV) (P)	CU YD	16609	10.30	1689	8969	\$92,380.70
13	EXCAVATION - SUBGRADE (EV)	CU YD	500	20.00	174.34	174.34	\$3,486.80
14	SELECT GRANULAR BORROW (MODIFIED) (CV)	CU YD	6417	30.50	652	3465	\$105,682.50
15	COMMON BORROW (CV)	CU YD	500	10.30			\$0.00
16	GEOTEXTILE NONWOVEN FABRIC, TYPE 5 (MODIFIED)	SQ YD	18330	1.75	2101	9934	\$17,384.50
17	AGGREGATE SURFACING (CV) CLASS 2 (P)	CU YD	336	35.00			\$0.00
18	AGGREGATE BASE CLASS 5	TON	14800	14.65			\$0.00
19	BITUMINOUS PATCH SPECIAL	SQ FT	450	4.60			\$0.00
20	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1688	4.05			\$0.00
21	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (2025)	TON	1710	93.25			\$0.00
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	3355	87.15			\$0.00
23	12" CS PIPE APRON	EACH	20	350.00	6	6	\$2,100.00
24	15" CS PIPE APRON	EACH	16	395.00	8	8	\$3,160.00
25	18" RC PIPE APRON	EACH	2	1070.00			\$0.00
26	24" RC PIPE APRON	EACH	2	1295.00	2	2	\$2,590.00
27	12" CS PIPE CULVERT	LIN FT	405	47.00	115	115	\$5,405.00
28	15" CS PIPE CULVERT	LIN FT	265	51.00	132	132	\$6,732.00
29	18-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	56	75.00			\$0.00
30	24-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	59	115.00	59	59	\$6,785.00
31	8-INCH PVC SDR26 SANITARY SEWER	LIN FT	508	230.00	491	491	\$112,930.00
32	CONNECT TO EXISTING SANITARY SEWER	EACH	1	21000.00	1	1	\$21,000.00
33	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	1	1500.00	1	1	\$1,500.00
34	CONSTRUCT SANITARY MANHOLE	EACH	3	9600.00	3	3	\$28,800.00
35	BULKHEAD SANITARY SERVICE	EACH	2	375.00			\$0.00
36	8" PIPE PLUG	EACH	2	250.00	2	2	\$500.00
37	8x4 PVC WYE	EACH	1	750.00	1	1	\$750.00
38	4-INCH PVC SDR26 SEWER SERVICE	LIN FT	52	60.00	64	64	\$3,840.00
39	CONNECT TO EXISTING WATER MAIN	EACH	1	2700.00	1	1	\$2,700.00
40	CONNECT TO EXISTING WATER SERVICE	EACH	1	1500.00	1	1	\$1,500.00
41	5" HYDRANT	EACH	2	6350.00	1	1	\$6,350.00
42	1.5" CORPORATION STOP	EACH	1	930.00	1	1	\$930.00
43	8" GATE VALVE AND BOX	EACH	3	3635.00	3	3	\$10,905.00
44	10"X8" WET TAP	EACH	1	6500.00	1	1	\$6,500.00
45	1.5" TYPE K COPPER PIPE	LIN FT	60	75.00	58	58	\$4,350.00
46	6" PVC WATERMAIN	LIN FT	10	89.00	6.5	6.5	\$578.50
47	8" PVC WATERMAIN	LIN FT	610	68.00	610	610	\$41,480.00
48	DUCTILE IRON FITTINGS	POUND	300	14.00	300	300.00	\$4,200.00
49	TEMPORARY MAIL BOX	EACH	13	69.00		13	\$897.00
50	INSTALL MAIL BOX	EACH	13	185.00			\$0.00
51	TRAFFIC CONTROL	LS	1	13500.00		0.5	\$6,750.00
52	INSTALL SIGN TYPE C	EACH	4	265.00			\$0.00
53	INSTALL SIGN TYPE SPECIAL	EACH	14	135.00			\$0.00
54	CULVERT END CONTROLS	EACH	21	175.00	10	10	\$1,750.00
55	SILT FENCE, TYPE MS	LIN FT	9257	1.95	1190	7101	\$13,846.95
56	LOAM TOPSOIL BORROW (LV)	CU YD	50	45.00			\$0.00
57	FERTILIZER TYPE 1	POUND	1790	1.25			\$0.00
58	SEEDING	ACRE	5.2	400.00			\$0.00
59	SEED MIXTURE 25-141	POUND	410	9.00			\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
60	SEED MIXTURE 25-151	POUND	410	7.00			\$0.00
61	HYDRAULIC MULCH MATRIX	POUND	12800	1.15			\$0.00
62	4" SOLID LINE MULTI-COMPONENT	LIN FT	10500	0.45			\$0.00
63	24" SOLID LINE MULTI-COMPONENT	LIN FT	28	26.25			\$0.00
64	4" BROKEN LINE MULTI-COMPONENT	LIN FT	7	0.45			\$0.00
65	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	10526	0.90			\$0.00
	TOTAL BASE BID						<u>\$554,257.95</u>
	TOTAL BASE BID						<u>\$554,257.95</u>
	<b>WORK COMPLETED TO DATE:</b>						<b><u>\$554,257.95</u></b>

**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
 STANTEC PROJECT NO. 193806178  
 CONTRACTOR NORTHERN LINES CONTRACTING

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	06/01/2024	07/09/2024	13,376.00	704.00	14,080.00
2	07/10/2024	08/06/2024	200,703.37	11,267.33	225,346.70
3	08/07/2024	09/11/2024	312,465.69	27,712.89	554,257.95

**Material on Hand**

Total Payment to Date		\$526,545.06	Original Contract	\$1,575,256.20
Retainage Pay No.	3	27,712.89	Change Orders	
Total Amount Earned		\$554,257.95	Revised Contract	\$1,575,256.20





Stantec Consulting Services Inc.  
733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402

September 12, 2024

Tammy Pfaff, Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

Re: 2023 Liquor Store Access Road Project  
**Contractor's Request for Payment No. 3-FINAL**

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 3-Final for the 2023 Liquor Store Access Road Project. The contractor was ACM, LLC from Princeton. This payment should be processed in accordance with the terms of the Letter of Direction recently received from the payment bond company for the project (Nationwide Mutual Insurance Company).

This payment request includes payment for all previously unpaid items on the project and includes a release of the project retainage. The project is contractually set up as a unit price contract. The original bid amount based on anticipated quantities was \$129,520.92. The final completed amount is \$140,631.72 based on final completed quantities (8.6% higher). The final amount reflects additional aggregate base, patching, and paving that was included as field adjustments during the construction process.

A portion of payment requested the paving subcontractor on the project was denied and is not included in this final payment document. Payment was denied for paving that occurred in an area of the parking lot that was not intended to be paved.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made in the amount of \$17,586.84.** With this final payment, the city is accepting the improvements as completed.

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to Nationwide Mutual Insurance Company. Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Chuck Boser or me.

Sincerely,  
**STANTEC CONSULTING SERVICES INC.**

Phil Gravel  
Enclosure

cc: Gary Kirkeby



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: September 11, 2024
For Period: 12/12/2023 to 9/11/2024	Request No: 3/FINAL
Contractor: ACM, LLC, 5751 357th Ave. NW, Princeton, MN 55371	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2023 MILACA LIQUOR STORE ACCESS ROAD PROJECT  
 STANTEC PROJECT NO. 193806303

SUMMARY

1	Original Contract Amount		\$	129,520.92
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	129,520.92
5	Value Completed to Date		\$	140,631.72
6	Material on Hand		\$	0.00
7	Amount Earned		\$	140,631.72
8	Less Retainage 0%		\$	0.00
9	Subtotal		\$	140,631.72
10	Less Amount Paid Previously		\$	123,044.88
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3/FINAL</u>		\$	<u>17,586.84</u>

Recommended for Approval by:  
**STANTEC**

*Phil Gravel* 9/12/2024

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Approved by Contractor:  
**ACM, LLC**

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Approved by Owner:  
**CITY OF MILACA**

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Specified Contract Completion Date:

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Date:

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No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID</b>							
1	MOBILIZATION	LS	1	5600.00		1	\$5,600.00
2	TRAFFIC CONTROL	LS	1	1050.00		1	\$1,050.00
3	CLEAR AND GRUB	LS	1	1156.45		1	\$1,156.45
4	BITUMINOUS SAW CUT	LIN FT	300	4.70		300	\$1,410.00
5	REMOVE BITUMINOUS PAVEMENT	SQ YD	800	4.34		800	\$3,472.00
6	REMOVE 6-INCH PVC PIPE	LIN FT	18	42.87		18	\$771.66
7	REMOVE CONCRETE CURB AND GUTTER	LIN FT	5	69.31		5	\$346.55
8	EARTHWORK EXCAVATION, BORROW & GRADING	LS	1	6930.58		1	\$6,930.58
9	12-INCH RCP STORM SEWER PIPE, CL V	LIN FT	70	71.19		70	\$4,983.30
10	RCP FES, 12-INCH	EACH	2	1343.99		2	\$2,687.98
11	CONCRETE CURB AND GUTTER, D428	LIN FT	800	24.04		800	\$19,232.00
12	6-INCH CONCRETE DRIVEWAY APRON	SQ FT	250	19.17		250	\$4,792.50
13	AGGREGATE BASE, CL 5	TN	1200	26.34	100	1300	\$34,242.00
14	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	94	170.90	16	110	\$18,799.00
15	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B)	TON	125	147.00	25	150	\$22,050.00
16	BITUMINOUS TACK COAT	GAL	54	10.50		54	\$567.00
17	3" BITUMINOUS DWY PATCH	SQ FT	850	5.25	(360)	490	\$2,572.50
17a	6" BITUMINOUS DWY PATCH	SQ FT	0	8.42	470	470	\$3,957.40
18	5" TOPSOIL, SEED, FERTILIZER, & HYDROMULCH	SQ YD	1000	2.59		1000	\$2,590.00
19	RIP RAP, CL III	CU YD	10	237.68		10	\$2,376.80
20	SILT FENCE, MACHINE SLICED	LIN FT	200	5.22		200	\$1,044.00
	TOTAL BASE BID						<u>\$140,631.72</u>

TOTAL BASE BID

\$140,631.72

**WORK COMPLETED TO DATE:**

**\$140,631.72**

**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
 STANTEC PROJECT NO. 193806303  
 CONTRACTOR ACM, LLC

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	09/01/2023	10/09/2023	78,084.13	4,109.69	82,193.82
2	10/10/2023	12/11/2023	44,960.75	6,476.04	129,520.92
3/FINAL	12/12/2023	09/11/2024	17,586.84		140,631.72

**Material on Hand**

Total Payment to Date		\$140,631.72	Original Contract	\$129,520.92
Retainage Pay No.	3/FINAL		Change Orders	
Total Amount Earned		\$140,631.72	Revised Contract	\$129,520.92



September 11, 2024

VIA EMAIL TO: [tpfaff@milacacity.com](mailto:tpfaff@milacacity.com);

Attn: Tammy Pfaff, City Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353  
[tpfaff@milacacity.com](mailto:tpfaff@milacacity.com)

RE: **Irrevocable Letter of Direction - REVISED**

Principal: ACM LLC  
Surety: Nationwide Mutual Insurance Company  
Obligee: City of Milaca  
Bond No.: BD 7901120499  
Project: 2023 Liquor Store Road Project

Dear Ms. Pfaff:

**This letter serves as a revision to the Irrevocable Letter of Direction dated August 8, 2024. All contract proceeds should be issued per the instructions below.**

As you are aware, Nationwide Mutual Insurance Company (“Nationwide”) is the Surety for ACM LLC and issuer of the payment and performance bonds concerning the above-referenced project. Pursuant to the attached General Agreement of Indemnity and surety law, we hereby irrevocably demand that any and all payments due or to become due of any kind or nature concerning the above-described Project be forwarded to Nationwide. To be clear, we are not asking that payment be forwarded prior to being earned. Further, so that there is no confusion, although payments should be sent to Nationwide, the checks or electronic transfers should still be made payable to ACM, LLC.

Payment in the form of check should be mailed to the below address:

**Nationwide Mutual Insurance Company  
c/o Peter Fascia CPA  
Matson Driscoll & Damico LLP  
10 Melrose Avenue, Suite 200  
Cherry Hill, NJ 08003**

In the event payments will be made via electronic transfer, please be advised that Nationwide will provide you with all appropriate Account Number, Routing Number and Bank Account information under separate cover in writing.

Please be advised that there shall be no modification or change in these instructions without the written authorization and express consent of Nationwide to be made by its primary contact John Tyszka ([john.tyszka@nationwide.com](mailto:john.tyszka@nationwide.com); 614-677-2977).

Should you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,

*John Tyszka*

John Tyszka  
Claims Consultant – Surety Claims  
Nationwide Mutual Insurance Company

cc: Phil Gravel, Stantec – Via Email: [phil.gravel@stantec.com](mailto:phil.gravel@stantec.com)