

**CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
August 17, 2023**

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan\_\_ Council Members; Ken Muller\_\_ Norris Johnson\_\_ Lindsey Larsen\_\_  
Laurie Gahm \_\_\_\_ Absent: \_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - a. Approval of the Minutes – July 20, 2023 (Page 3)
  - b. Approval of Bills (Page 7)
  - c. Resolution #23-21 Donations-Correction (Page 26)
  - d. Resolution #23-25 Donations (Page 27)
  - e. Ordinance #512 Enacting and Adopting Supplement Code to Ordinances (Page 28)
6. **Open Forum**
7. **Public Hearing-** Vacating A Portion of Road Right of Way on 5<sup>th</sup> St SW (Page 29)  
Time PH Opened: \_\_\_\_\_  
Time PH Closed: \_\_\_\_\_
8. **Requests and Communications:** Employee Recognition for Years of Service (Page 32)
9. **Ordinances and Resolutions**
  - a. Resolution #23-26 Vacating a Portion of Road Right of Way on 5<sup>th</sup> St SW (Page 36) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - b. Resolution #23-27 Approving a Public Hearing for an Interim Ordinance Authorizing  
a Study and Imposing a Moratorium on the Operation of Cannabis Businesses (Page 39) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - c. Resolution #23-28 Approval for Final Plat for Bluewaters Potato Patch-Milaca (Page 41) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - d. Resolution #23-29 Developers Agreement for Bluewaters Potato Patch-Milaca (Page 42) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - e. Ordinance #513 Prohibiting Cannabis Use within Public Property and Public Places-  
FIRST READING (Page 53) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - f. Ordinance #514 Interim Ordinance Authorizing a Study and Imposing a Moratorium  
on the Operation of Cannabis Businesses-FIRST READING (Page 56) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - g. Ordinance #515 Amending Section 156 of the Zoning Ordinance by Making Changes  
to the City of Milaca Zoning Map-FIRST READING (Page 60) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - h. Ordinance #516 Amending Land Usage 156.037(B) Regarding Height in R-3 Multiple  
Family Residential-FIRST READING (Page 61) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
10. **Reports of Departments, Boards and Commissions**
  - a. City Manager-Update letter from Stantec on Airport Road (Page 62)
  - b. Police- Incident Summary in Packet (Page 63)
  - c. Parks –
  - d. Public Works-
  - e. Public Works- Stantec - Bidding Results for Access Road by Liquor Store (Page 65) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - f. Liquor Store-
  - g. Fire Department-Request for Hourly Pay (Page 66) MB\_\_2<sup>nd</sup>\_\_ AIF\_\_ O\_\_
  - h. Planning Commission –

11. **Committees**

- a. Budget
- b. EDC

12. **Unfinished Business**

- a.

13. **New Business**

- a. Contract to Provide for a School Resource Officer Services (Page 67)
- b. Special Event Application for Milaca Archery 3D Scramble (Page 76)
- c. Special Event Application for Homegrown Music Fest (Page 79)
- d. Temporary Off Premises Sales for On-Sale Intoxicating Liquor Licensee-Timber Valley Grille (Page 81)

MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

14. **Miscellaneous**

15. **Council Comments**

16. **Adjournment**

MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_

**§ 30.19 ORDER OF BUSINESS; AGENDA**

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA  
COUNCIL MINUTES  
July 20, 2023**

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 6:33 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Ken Muller, Norris Johnson, Lindsee Larsen and Laurie Gahm.

Staff present: City Manager Tammy Pfaff, Communications Specialist Mary Mickelson, City Attorney Damien Toven, Assistant City Clerk Deloris Katke, Assistant Public Works Superintendent Warne Johnson, Liquor Store Manager Vicki Jeys, and Fire Chief 1 Jesse Gerads.

Others present: Dan Hollenkamp, Jim & Roxie Gerads, Greg Ransom Foreston Fire Department, Chloe Smith, Myron Mollet, Greg Chaffin of Bluewaters-Potato Patch-Milaca LLC.

**Approval of the Agenda**

Mayor Dillan called for a motion to approve the agenda. Johnson made a motion for approval, seconded by Gahm. Mayor Dillan stated there were a couple of additions to the agenda: under 9 c. Ordinances and Resolutions add Resolution #23-24 Approval for Non-DOT Drug and Alcohol Testing for Commercial Drivers Policy, under 13 b. New Business add Temporary Off Premise Sales for El Jalisco Grill & Bar for Rec Fest and 13 c. New Business add Special Event Application for Airport Fly-In August 4-6.

Mayor Dillan called for a motion to approve additions to agenda. Larsen made a motion for approval, seconded by Muller. With no further discussion, all in favor of the approval of the amended agenda; motion passed.

**Approval of Consent Agenda**

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – June 20, 2023
- b. Approval of Bills
- c. Indemnification for Bike Trails
- d. **Resolution #23-21 Resolution Approving Donations**

Larsen made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor; motion carried.

**Citizen Open Forum**

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. Myron Mollet spoke in regard to the condition of West River Road and requested to consider resurfacing this road. He stated there are 15 homes within the city limits and quite a few people use this road. Myron presented pictures of the condition of the road. Mayor Dillan stated that we have had this discussion before in regard to repairing this road.

**Public Hearings**

**Requests and Communications**

Mayor Dillan presented Jim Gerads with a Recognition of Service for his 40 years of serving on the Milaca Fire Department.

## **Ordinances and Resolutions**

**Resolution #23-22** Calling for a Public Hearing on Road Right of Way Vacation on 5<sup>th</sup> St SW. Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Gahm. This Public Hearing will be at the August meeting. With no further discussion on Resolution #23-22, all in favor. Resolution #23-22 passes.

**Resolution #23-23** Approval for Preliminary PUD for Bluewaters Potato Patch-Milaca. Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Muller. Greg Chaffin stated they are raring to go. City Manager Pfaff stated everything was approved at the Planning Commission meeting. With no further discussion on Resolution #23-23, all in favor. Resolution #23-23 passes.

**Resolution #23-24** Approval for Non-DOT Drug and Alcohol Testing for Commercial Drivers Policy. Mayor Dillan called for a motion to approve. Motion made by Johnson, seconded by Gahm. Johnson asked if this was just a modification of something that was in place. City Manager Pfaff stated there is some updated language and it is a League of MN Cities recommendation regarding the usage of cannabis that became legal. Gahm asked that if someone was using over the counter cannabis and they got drug screened, would that be an issue? City Manager Pfaff stated it could be especially if it was safety sensitive. The policy does address the issue of prescription versus using recreationally. With no further discussion on Resolution #23-24, all in favor. Resolution #23-24 passes.

## **Reports of Departments, Boards and Commissions**

*City Manager* – There may be an update in next month’s packet on the airport. Letters were sent to the residents that live along the road in regard to the update on the airport road.

*Police* – Nothing

*Parks* – Nothing

*Public Works* – Revised Quote for the Senior Center front door entrance – Some discussion ensued in regard to having one door versus two doors. Mayor Dillan called for a motion to approve the quote for one door at the Senior Center in the amount of \$3,300.00 from ECSI System Integrators. Muller made the motion, seconded by Johnson. With no further discussion, all in favor. Motion passes.

*Public Works*- Approve plans and authorize bidding for road out at the bypass. City Manager Pfaff stated she hopes the bids come in under \$110,000.00. This will be a 30’ road, light pole will need to be moved and we will need to come up with a name for the road. (City Attorney reminded Mayor Dillan to call for a motion first). Mayor Dillan called for a motion to approve. Larsen made the motion, seconded by Johnson. Johnson asked if this would make provisions for a road to the south for the future and City Manager stated it would. With no further discussion, all in favor of plans. Motion passes.

*Liquor Store* – Nothing

*Fire Department* – Old Ranger and Skid Unit Request from Foreston Fire Department - Milaca Fire Department Chief 1 Gerads stated they got their side-by-side Ranger, and he has talked to Fire Chief Ransom from Foreston Fire Department if they would be interested in the old unit. Unit would stay in the area and be used for mutual aid. Unit would also be available for the DNR. Mayor Dillan asked for a

motion to approve the sale of the 2004 Polaris Side by Side in the amount of \$5,000.00 to Foreston Fire Department. Larsen made the motion, seconded by Muller. All in favor, motion passes.

Fire Chief 1 Gerads further stated that they are getting quotes and specs for the new fire engine.

*Planning and Zoning - Nothing*

### **Committees**

Budget –

EDC –

### **Unfinished Business**

Mayor Dillan called for a motion to un-table considering the possible refund of First Baptist Church building Permit. Gahm made the motion, seconded by Johnson. With no further discussion, all in favor. Motion passes.

Mayor Dillan called for a motion to discuss considering the possible refund of First Baptist Church building Permit. Johnson made the motion, seconded by Larsen. Mayor Dillan stated they had received more information from last month's meeting. Johnson commented that the work and inspections that were done at this time were covered by the original permit and inspections and feels this is a duplicate. Muller stated he feels the scope of the permit is different as this permit didn't include sprinkler work. Muller further stated that he didn't want to set a precedent. Johnson stated the work done now is framing work that should have been caught 20 years ago. Muller asked if they had inspections back then and Johnson stated they did. Johnson stated the permit is a repeat of what was done before. Johnson stated all the inspections were done because if they weren't called in, the building official has the authority to stop the work if inspections are not done. Mayor Dillan stated there has been a lot of "makeup" (reimbursement) from contractors so they have had a significant decrease in the project costs.

City Attorney Damien stated that he could not speak for what happened 20 years ago but the building code as it exists now outlines when permits have to be applied for and a fee to do certain work, those change all the time. So, whatever it was that happened recently, it requires a building permit. Some of the concerns that exist, is that the fees have been paid for already. So, it is somewhat analogous to what happened a few years ago due to covid and the idea of refunding money to community members for water and things like that. From an audit standpoint, this is now public funds and it is not clear what the underlying legal authority is other than to be generous. Johnson further stated that he sees a little responsibility on the city had it been caught at the proper time. Johnson further stated he was approached by Mike Johnson, who signed the permit. Gahm asked if they were thinking the original was not done well? Johnson stated yeah, the repairs that are done now go back to the original construction that was not done properly and had it been done properly at that time, none of this would have been necessary. Muller stated that that could be an argument for any work done 20 years ago. Muller continued to say that we have an obligation to pay the inspector. Mayor Dillan stated that the building inspector gets 60% of the fee and that he (the building inspector) will be donating that fee back to the church. With no further discussion, Mayor Dillan called for a roll call vote to consider the possible refund to First Baptist Church building permit. Larsen – No, Gahm – No, Muller - No, Johnson- Yes, Dillan – No. With 4 no's and 1 yes, motion failed.

### **New Business**

Temporary Off Sale Premise Sales for El Jalisco Grill & Bar Reggae Rock Festival. Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Gahm. With no further discussion, all in favor. Motion for Temporary Off Sale Premise Sales for El Jalisco Grill & Bar Reggae Rock Festival passes.

Temporary Off Sale Premise Sales for El Jalisco Grill & Bar Rec Fest. Mayor Dillan called for a motion for approval. Motion by Larsen, seconded by Gahm. With no further discussion, all in favor. Motion for Temporary Off Sale Premise Sales for El Jalisco Grill & Bar Rec Fest passes.

**Special Event Application** - Airport Fly-In August 4-6. Mayor Dillan called for a motion to approve Special Event Application for Airport Fly-In. Motion by Muller, seconded by Larsen. Mayor Dillan stated the Legion will be serving breakfast. Muller stated he got an email from the Lion's Club and they are really involved with this as well. With no further discussion, all in favor; motion passed.

### **Miscellaneous**

### **Council Comments**

Council member Gahm commented that she had a couple people approach her about the Kids Event and stated there was not as much for the kids to do this year. City Manager stated it was scaled down from last year when we had the 125th Anniversary and Mayor Dillan stated there was nothing the kids made this year but there was a lot of fish.

Johnson commented that the skatepark in Rec Park is phenomenal. It is huge.

Council member Muller congratulated Jim Gerads on his retirement. Parks and grass and mowing looks really good and they have been doing a good job.

Mayor Dillan also congratulated Jim Gerads on his retirement.

### **Adjourn:**

Mayor Dillan called for a motion to adjourn. Larsen made a motion to adjourn, seconded by Johnson. No further discussion. All in favor; motion carried. Meeting adjourned at 7:12 p.m.

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Mayor Dave Dillan

Attest:

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City Manager Tammy Pfaff

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50110	07/24/23	BERNICKS	10100031	1	609-49750-252	4,316.90	4,316.90	BEER
50110	07/24/23	BERNICKS	10100031	2	609-49750-254	69.95	69.95	NA
50110	07/24/23	BERNICKS	10100032	1	609-49750-254	137.08	137.08	NA
50110	07/24/23	BERNICKS	10101250	1	609-49750-254	114.30	114.30	NA
50110	07/24/23	BERNICKS	10101250	2	609-49750-252	934.95	934.95	BEER
50110	07/24/23	BERNICKS	10104468	1	609-49750-254	30.75	30.75	NA
50110	07/24/23	BERNICKS	10104468	2	609-49750-252	3,765.05	3,765.05	BEER
50110	07/24/23	BERNICKS	10104469	1	609-49750-254	157.94	157.94	NA
50110	07/24/23	BERNICKS	10104470	1	609-49750-252	90.00-	90.00-	CREDIT BEER
Total 50110:							9,436.92	
50111	07/24/23	BREAKTHRU BEVERAGE MN	111101462	1	609-49750-254	20.20	20.20	NA
50111	07/24/23	BREAKTHRU BEVERAGE MN	111101462	2	609-49750-251	2,257.92	2,257.92	LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	111101462	3	609-49750-333	48.10	48.10	DELIVERY
50111	07/24/23	BREAKTHRU BEVERAGE MN	111207201	1	609-49750-251	2,219.75	2,219.75	LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	111207201	2	609-49750-333	29.60	29.60	DELIVERY
50111	07/24/23	BREAKTHRU BEVERAGE MN	111305229	1	609-49750-254	24.00	24.00	NA
50111	07/24/23	BREAKTHRU BEVERAGE MN	111305229	2	609-49750-251	3,170.85	3,170.85	LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	111305229	3	609-49750-333	59.20	59.20	DELIVERY
50111	07/24/23	BREAKTHRU BEVERAGE MN	362800945	1	609-49750-251	19.80-	19.80-	CREDIT LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	410862205	1	609-49750-251	36.07-	36.07-	CREDIT LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	410862205	2	609-49750-333	.31-	.31-	CREDIT DELIVERY
50111	07/24/23	BREAKTHRU BEVERAGE MN	410888816	1	609-49750-251	71.37-	71.37-	CREDIT LIQUOR
50111	07/24/23	BREAKTHRU BEVERAGE MN	410888816	2	609-49750-333	1.85-	1.85-	CREDIT DELIVERY
Total 50111:							7,700.22	
50112	07/24/23	C & L DISTRIBUTING CO.	1731348	1	609-49750-252	14,918.15	14,918.15	BEER
50112	07/24/23	C & L DISTRIBUTING CO.	1731348	2	609-49750-254	176.15	176.15	NA
50112	07/24/23	C & L DISTRIBUTING CO.	1735101	1	609-49750-251	92.92	92.92	LIQUOR
50112	07/24/23	C & L DISTRIBUTING CO.	1735101	2	609-49750-254	64.25	64.25	NA
50112	07/24/23	C & L DISTRIBUTING CO.	1735101	3	609-49750-252	7,499.75	7,499.75	BEER
50112	07/24/23	C & L DISTRIBUTING CO.	2692000190	1	609-49750-252	98.40-	98.40-	CREDIT BEER
50112	07/24/23	C & L DISTRIBUTING CO.	2692000200	1	609-49750-252	12.53-	12.53-	CREDIT BEER
Total 50112:							22,640.29	
50113	07/24/23	CRYSTAL SPRINGS ICE	2008553	1	609-49750-259	315.60	315.60	OTHER FOR RESALE - ICE
50113	07/24/23	CRYSTAL SPRINGS ICE	2008553	2	609-49750-333	4.00	4.00	DELIVERY
50113	07/24/23	CRYSTAL SPRINGS ICE	2008646	1	609-49750-259	409.60	409.60	OTHER FOR RESALE - ICE
50113	07/24/23	CRYSTAL SPRINGS ICE	2008646	2	609-49750-333	4.00	4.00	DELIVERY
50113	07/24/23	CRYSTAL SPRINGS ICE	2008738	1	609-49750-259	356.40	356.40	OTHER FOR RESALE - ICE
50113	07/24/23	CRYSTAL SPRINGS ICE	2008738	2	609-49750-333	4.00	4.00	DELIVERY
50113	07/24/23	CRYSTAL SPRINGS ICE	507847	1	609-49750-259	342.30	342.30	OTHER FOR RESALE - ICE
50113	07/24/23	CRYSTAL SPRINGS ICE	507847	2	609-49750-333	4.00	4.00	DELIVERY
Total 50113:							1,439.90	
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1947505	1	609-49750-251	2,175.30	2,175.30	LIQUOR
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1947505	2	609-49750-252	15,454.90	15,454.90	BEER
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1947505	3	609-49750-254	70.10	70.10	NA
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1947505	4	609-49750-260	30.00-	30.00-	CREDIT DEPOSITS
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1949328	1	609-49750-251	810.50	810.50	LIQUOR
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1949328	2	609-49750-252	15,438.06	15,438.06	BEER
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1949328	3	609-49750-253	32.30	32.30	WINE
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1949328	4	609-49750-254	381.35	381.35	NA
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1952723	1	609-49750-251	14.67-	14.67-	CREDIT LIQUOR

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1952723	2	609-49750-252	239.65-	239.65-	CREDIT BEER
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1955811	1	609-49750-254	33.85	33.85	NA
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1955811	2	609-49750-260	30.00-	30.00-	CREDIT DEPOSITS
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1955811	3	609-49750-252	12,773.00	12,773.00	BEER
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	1958622	1	609-49750-252	83.20-	83.20-	CREDIT BEER
50114	07/24/23	DAHLHEIMER DISTRIBUTING C	965-00106	1	609-49750-259	50.00-	50.00-	CREDIT OTHER FOR RESALE
Total 50114:							46,721.84	
50115	07/24/23	GRANITE CITY JOBBING	341153	1	609-49750-256	197.80	197.80	TOBACCO
50115	07/24/23	GRANITE CITY JOBBING	341153	2	609-49750-259	176.65	176.65	OTHER FOR RESALE
50115	07/24/23	GRANITE CITY JOBBING	341153	3	609-49750-333	10.00	10.00	DELIVERY
50115	07/24/23	GRANITE CITY JOBBING	342218	1	609-49750-259	61.60	61.60	OTHER FOR RESALE
50115	07/24/23	GRANITE CITY JOBBING	342218	2	609-49750-256	663.12	663.12	TOBACCO
50115	07/24/23	GRANITE CITY JOBBING	342218	3	609-49750-333	10.00	10.00	DELIVERY
Total 50115:							1,119.17	
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2332182	1	609-49750-253	222.00	222.00	WINE
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2332182	2	609-49750-251	2,411.90	2,411.90	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2332182	3	609-49750-333	74.88	74.88	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2333425	1	609-49750-251	776.50	776.50	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2333425	2	609-49750-253	316.00	316.00	WINE
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2333425	3	609-49750-333	23.04	23.04	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2336623	1	609-49750-251	267.00	267.00	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2336623	2	609-49750-253	668.00	668.00	WINE
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2336623	3	609-49750-333	32.64	32.64	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2337551	1	609-49750-253	711.90	711.90	WINE
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2337551	2	609-49750-251	574.80	574.80	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2337551	3	609-49750-333	32.64	32.64	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2337552	1	609-49750-251	990.76	990.76	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2337552	2	609-49750-333	17.28	17.28	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342181	1	609-49750-251	3,582.00	3,582.00	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342181	2	609-49750-333	61.44	61.44	DELIVERY
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342182	1	609-49750-251	1,020.94	1,020.94	LIQUOR
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342182	2	609-49750-254	48.00	48.00	NA
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342182	3	609-49750-253	2,194.00	2,194.00	WINE
50116	07/24/23	JOHNSON BROTHERS LIQUOR	2342182	4	609-49750-333	81.60	81.60	DELIVERY
Total 50116:							14,107.32	
50117	07/24/23	M. AMUNDSON LLP	364782	1	609-49750-259	140.40	140.40	OTHER FOR RESALE
50117	07/24/23	M. AMUNDSON LLP	364782	2	609-49750-256	1,061.20	1,061.20	TOBACCO
50117	07/24/23	M. AMUNDSON LLP	365041	1	609-49750-256	467.52	467.52	TOBACCO
50117	07/24/23	M. AMUNDSON LLP	365262	1	609-49750-256	1,458.28	1,458.28	TOBACCO
50117	07/24/23	M. AMUNDSON LLP	365279	1	609-49750-259	39.60	39.60	OTHER FOR RESALE
50117	07/24/23	M. AMUNDSON LLP	365279	2	609-49750-217	97.47	97.47	OTHER OPERATING SUPPLIES
Total 50117:							3,264.47	
50118	07/24/23	PAUSTIS WINE COMPANY	207358	1	609-49750-253	977.00	977.00	WINE
50118	07/24/23	PAUSTIS WINE COMPANY	207358	2	609-49750-254	206.00	206.00	NA
50118	07/24/23	PAUSTIS WINE COMPANY	207358	3	609-49750-333	19.50	19.50	DELIVERY
Total 50118:							1,202.50	
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6621676	1	609-49750-251	863.00	863.00	LIQUOR
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6621676	2	609-49750-333	13.44	13.44	DELIVERY



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50119	07/24/23	PHILLIPS WINE AND SPIRITS	6622322	1	609-49750-253	104.00	104.00	WINE
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6622322	2	609-49750-333	3.84	3.84	DELIVERY
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6626073	1	609-49750-253	754.00	754.00	WINE
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6626073	2	609-49750-251	3,332.65	3,332.65	LIQUOR
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6626073	3	609-49750-254	80.00	80.00	NA
50119	07/24/23	PHILLIPS WINE AND SPIRITS	6626073	4	609-49750-333	84.48	84.48	DELIVERY
Total 50119:							5,235.41	
50120	07/24/23	SOUTHERN GLAZERS OF MN	2363177CR	1	609-49750-253	120.00-	120.00-	Credit WINE
50120	07/24/23	SOUTHERN GLAZERS OF MN	2365304	1	609-49750-251	10,336.58	10,336.58	LIQUOR
50120	07/24/23	SOUTHERN GLAZERS OF MN	2365304	2	609-49750-333	89.25	89.25	DELIVERY
50120	07/24/23	SOUTHERN GLAZERS OF MN	2365305	1	609-49750-253	300.00	300.00	WINE
50120	07/24/23	SOUTHERN GLAZERS OF MN	2365305	2	609-49750-333	6.20	6.20	DELIVERY
50120	07/24/23	SOUTHERN GLAZERS OF MN	2367961	1	609-49750-251	722.40	722.40	LIQUOR
50120	07/24/23	SOUTHERN GLAZERS OF MN	2367961	2	609-49750-333	17.05	17.05	DELIVERY
Total 50120:							11,351.48	
50121	07/24/23	VERIZON WIRELESS	9939172484	1	609-49750-321	40.01	40.01	STORE DISPLAY SIGN - LIQUOR
Total 50121:							40.01	
50122	07/24/23	VIKING BOTTLING CO.	3225796	1	609-49750-254	315.15	315.15	NA
50122	07/24/23	VIKING BOTTLING CO.	3236460	1	609-49750-254	154.55	154.55	NA
Total 50122:							469.70	
50123	07/24/23	VINOCOPIA	0332281-IN	1	609-49750-251	1,235.00	1,235.00	LIQUOR
50123	07/24/23	VINOCOPIA	0332281-IN	2	609-49750-333	5.00	5.00	DELIVERY
Total 50123:							1,240.00	
50124	07/24/23	WATSON COMPANY	135150	1	609-49750-259	58.45	58.45	OTHER FOR RESALE
50124	07/24/23	WATSON COMPANY	135150	2	609-49750-256	866.91	866.91	TOBACCO
50124	07/24/23	WATSON COMPANY	135150	3	609-49750-333	6.00	6.00	DELIVERY
50124	07/24/23	WATSON COMPANY	135300	1	609-49750-259	14.36-	14.36-	CREDIT OTHER FOR RESALE
50124	07/24/23	WATSON COMPANY	135526	1	609-49750-259	289.10	289.10	OTHER FOR RESALE
50124	07/24/23	WATSON COMPANY	135526	2	609-49750-256	1,398.25	1,398.25	TOBACCO
50124	07/24/23	WATSON COMPANY	135526	3	609-49750-333	6.00	6.00	DELIVERY
Total 50124:							2,610.35	
50125	07/27/23	ELLINGTON-HICKS, REBECCA	31-0690-00	1	001-10005	24.31	24.31	CREDIT ON FINAL WATER BILL
Total 50125:							24.31	
50126	07/27/23	MACH, JOSEPH	11-2700-00	1	001-10005	56.72	56.72	CREDIT ON FINAL WATER BILL
Total 50126:							56.72	
50127	07/27/23	U.S. POSTMASTER	072723	1	602-49400-322	243.71	243.71	JULY WATER BILLS-WATER
50127	07/27/23	U.S. POSTMASTER	072723	2	603-49450-322	243.71	243.71	JULY WATER BILLS-SEWER
Total 50127:							487.42	
50128	07/27/23	VISA	8948070723	2	101-45200-437	52.00	52.00	RESERVATION KEY
50128	07/27/23	VISA	8948070723	3	609-49750-208	60.00-	60.00-	TRAINING-LIQUOR-MARNI & VICKI REFUND

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50128	07/27/23	VISA	8948080723	3	101-45200-437	52.00	52.00	RESERVATION KEY
50128	07/27/23	VISA	8948080723	4	101-42110-437	90.00	90.00	POST LICENSE-PD
50128	07/27/23	VISA	8948080723	5	101-45200-530	4,641.84	4,641.84	MENARDS FOAM BOARD-SKATEPARK
50128	07/27/23	VISA	8948080723	6	101-42110-240	425.00	425.00	AMMUNITION-PD
50128	07/27/23	VISA	8948080723	7	101-45200-580	522.50	522.50	ADVANTAGE LUMBER-BENCHES-PARKS
Total 50128:							5,723.34	
50129	07/31/23	MILACA REC FEST & ACTIVITIE	073123	1	208-49020-437	5,690.00	5,690.00	REC FEST CAMPING
Total 50129:							5,690.00	
50130	08/07/23	MN STATE FIRE DEPT. ASSOC	08072023	1	101-42280-208	275.00	275.00	ANNL CONF/FIRE SCHOOL-C EHLEN
Total 50130:							275.00	
50131	08/07/23	FIRST NATIONAL BANK MILACA	65512	1	101-42280-580	4,341.97	4,341.97	2018 RAM TG-66 AIRTURNOUT GEAR DRYER-FI
Total 50131:							4,341.97	
50132	08/07/23	FIRST NATIONAL BANK MILACA	65512-1	1	101-42280-437	5.00	5.00	BANK FEE FOR CASHIER CHECK-FIRE
Total 50132:							5.00	
50133	08/10/23	ACCURATE RADAR SPECIALTIE	2969	1	101-42110-310	105.00	105.00	RADAR CALIBRATION
Total 50133:							105.00	
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	1	101-41940-217	104.30	104.30	CLEANING SUPPLIES-CITY
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	2	101-41940-201	43.34	43.34	PAPER, WALL POCKETS-CITY
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	3	101-43000-221	29.37	29.37	PARTS-PW
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	4	101-45200-437	140.56	140.56	GARBAGE BAGS-PARKS
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	5	101-45500-217	94.72	94.72	CLEANING SUPPLIES-LIBRARY
50134	08/10/23	AMAZON CAPITAL SERVICES	1XFJ-WQ3Y-	6	609-49750-217	36.94	36.94	ADDRESS LABELS-LIQUOR
Total 50134:							449.23	
50135	08/10/23	AMERICAN BOTTLING CO.	3568319916	1	609-49750-254	244.44	244.44	NA
Total 50135:							244.44	
50136	08/10/23	AW RESEARCH LABORATORIE	56787	1	602-49400-310	81.00	81.00	COLIFORM BACTERIA/E.COLI TESTING
Total 50136:							81.00	
50137	08/10/23	BELLBOY CORP.	0107141100	1	609-49750-254	94.00	94.00	NA
50137	08/10/23	BELLBOY CORP.	0107141100	2	609-49750-259	266.00	266.00	OTHER FOR RESALE
50137	08/10/23	BELLBOY CORP.	0200256800	1	609-49750-253	112.00	112.00	WINE
50137	08/10/23	BELLBOY CORP.	0200256800	2	609-49750-251	3,779.50	3,779.50	LIQUOR
Total 50137:							4,251.50	
50138	08/10/23	BENT BREWSTILLERY	INV-012967	1	609-49750-252	153.20	153.20	BEER
Total 50138:							153.20	
50139	08/10/23	BERNICKS	10107711	1	609-49750-254	31.80	31.80	NA
50139	08/10/23	BERNICKS	10107711	2	609-49750-252	2,671.30	2,671.30	BEER

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50139	08/10/23	BERNICKS	10107719	1	609-49750-254	79.76	79.76	NA
50139	08/10/23	BERNICKS	10110309	1	609-49750-252	970.80	970.80	BEER
50139	08/10/23	BERNICKS	10110310	1	609-49750-254	168.90	168.90	NA
Total 50139:							3,922.56	
50140	08/10/23	BIG J'S SERVICE STATION	612	1	101-49810-212	105.00	105.00	GAS-AIRPORT
50140	08/10/23	BIG J'S SERVICE STATION	612	2	101-42280-212	340.00	340.00	GAS-FIRE
50140	08/10/23	BIG J'S SERVICE STATION	612	3	101-45200-212	659.50	659.50	GAS-PARKS
50140	08/10/23	BIG J'S SERVICE STATION	612	4	101-43000-212	227.64	227.64	GAS-PW
50140	08/10/23	BIG J'S SERVICE STATION	612	5	603-49450-212	554.29	554.29	GAS-SEWER
50140	08/10/23	BIG J'S SERVICE STATION	612	6	602-49400-212	528.30	528.30	GAS-WATER
Total 50140:							2,414.73	
50141	08/10/23	BREAKTHRU BEVERAGE MN	111408451	1	609-49750-254	97.25	97.25	NA
50141	08/10/23	BREAKTHRU BEVERAGE MN	111408451	2	609-49750-251	3,524.70	3,524.70	LIQUOR
50141	08/10/23	BREAKTHRU BEVERAGE MN	111408451	3	609-49750-333	53.05	53.05	DELIVERY
50141	08/10/23	BREAKTHRU BEVERAGE MN	111516649	1	609-49750-251	3,711.97	3,711.97	LIQUOR
50141	08/10/23	BREAKTHRU BEVERAGE MN	111516649	2	609-49750-333	58.17	58.17	DELIVERY
Total 50141:							7,445.14	
50142	08/10/23	BRIDGETOWER OPCO, LLC	745629477	1	101-43000-403	267.00	267.00	LIQUOR STORE ACCESS ROAD AD
Total 50142:							267.00	
50143	08/10/23	BUG COMMANDER PEST SOLU	13832	1	101-45200-310	159.78	159.78	WEED CONTROL-REC FEST
50143	08/10/23	BUG COMMANDER PEST SOLU	14509	1	602-49400-310	149.00	149.00	BUG TREATMENT-WATER TMT PLANT
50143	08/10/23	BUG COMMANDER PEST SOLU	14515	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
50143	08/10/23	BUG COMMANDER PEST SOLU	14881	1	609-49750-310	124.20	124.20	WEED CONTROL-LIQUOR
50143	08/10/23	BUG COMMANDER PEST SOLU	14896	1	101-41940-310	43.74	43.74	WEED CONTROL-CITY HALL
50143	08/10/23	BUG COMMANDER PEST SOLU	14912	1	101-45200-310	159.78	159.78	WEED CONTROL-REC PARK
Total 50143:							895.50	
50144	08/10/23	C & L DISTRIBUTING CO.	1739246	1	609-49750-251	310.20	310.20	LIQUOR
50144	08/10/23	C & L DISTRIBUTING CO.	1739246	2	609-49750-252	10,644.60	10,644.60	BEER
50144	08/10/23	C & L DISTRIBUTING CO.	1739246	3	609-49750-253	356.65	356.65	WINE
50144	08/10/23	C & L DISTRIBUTING CO.	1739246	4	609-49750-254	507.64	507.64	NA
50144	08/10/23	C & L DISTRIBUTING CO.	1743430	1	609-49750-251	162.00	162.00	LIQUOR
50144	08/10/23	C & L DISTRIBUTING CO.	1743430	2	609-49750-252	11,864.40	11,864.40	BEER
50144	08/10/23	C & L DISTRIBUTING CO.	1743430	3	609-49750-253	135.20	135.20	WINE
50144	08/10/23	C & L DISTRIBUTING CO.	1743430	4	609-49750-254	96.00	96.00	NA
50144	08/10/23	C & L DISTRIBUTING CO.	1747710	1	609-49750-252	166.28-	166.28-	CREDIT BEER
50144	08/10/23	C & L DISTRIBUTING CO.	1747712	1	609-49750-259	1,246.72	1,246.72	OTHER FOR RESALE
50144	08/10/23	C & L DISTRIBUTING CO.	1747714	1	609-49750-254	245.25	245.25	NA
50144	08/10/23	C & L DISTRIBUTING CO.	1747714	2	609-49750-251	1,571.15	1,571.15	LIQUOR
50144	08/10/23	C & L DISTRIBUTING CO.	1747714	3	609-49750-252	14,026.15	14,026.15	BEER
50144	08/10/23	C & L DISTRIBUTING CO.	2692000213	1	609-49750-252	32.73-	32.73-	CREDIT BEER
Total 50144:							40,966.95	
50145	08/10/23	CINTAS	4160540470	1	101-45500-310	43.66	43.66	RUGS-LIBRARY
50145	08/10/23	CINTAS	4160540533	1	101-45200-310	44.81	44.81	RUGS-GCC
50145	08/10/23	CINTAS	4160540644	1	101-41940-310	28.62	28.62	RUGS-CITY HALL
50145	08/10/23	CINTAS	4160756681	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50145	08/10/23	CINTAS	4161394474	1	609-49750-310	102.45	102.45	RUGS - LIQUOR STORE

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50145	08/10/23	CINTAS	4161549144	1	101-43000-434	98.94	98.94	UNIFORMS-PW
50145	08/10/23	CINTAS	4162099287	1	101-45200-310	44.81	44.81	RUGS-GCC
50145	08/10/23	CINTAS	4162099353	1	101-45500-310	43.66	43.66	RUGS-LIBRARY
50145	08/10/23	CINTAS	4162099374	1	101-41940-310	28.62	28.62	RUGS-CITY HALL
50145	08/10/23	CINTAS	4162243396	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50145	08/10/23	CINTAS	4162786070	1	609-49750-310	90.33	90.33	RUGS - LIQUOR STORE
50145	08/10/23	CINTAS	4162926009	1	101-43000-434	89.35	89.35	UNIFORMS-PW
50145	08/10/23	CINTAS	4163166088	1	101-45200-310	44.81	44.81	RUGS-GCC
50145	08/10/23	CINTAS	4163166155	1	101-45500-310	43.66	43.66	RUGS-LIBRARY
50145	08/10/23	CINTAS	4163166233	1	101-41940-310	28.62	28.62	RUGS-CITY HALL
Total 50145:							911.04	
50146	08/10/23	COMPUTER INTEGRATION TEC	355181	1	101-41940-309	1,555.00	1,555.00	SONIC WALL-CITY HALL
Total 50146:							1,555.00	
50147	08/10/23	CORE & MAIN LP	T310371	1	602-49400-580	7,475.00	7,475.00	CIP AMI METER PROJECT
Total 50147:							7,475.00	
50148	08/10/23	CRYSTAL SPRINGS ICE	2008833	1	609-49750-259	298.00	298.00	OTHER FOR RESALE - ICE
50148	08/10/23	CRYSTAL SPRINGS ICE	2008833	2	609-49750-333	4.00	4.00	DELIVERY
50148	08/10/23	CRYSTAL SPRINGS ICE	2008915	1	609-49750-259	425.20	425.20	OTHER FOR RESALE
50148	08/10/23	CRYSTAL SPRINGS ICE	2008915	2	609-49750-333	4.00	4.00	DELIVERY
Total 50148:							731.20	
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1963262	1	609-49750-251	287.75	287.75	LIQUOR
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1963262	2	609-49750-252	22,780.40	22,780.40	BEER
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1963262	3	609-49750-254	252.40	252.40	NA
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1965813	1	609-49750-252	38.75-	38.75-	CREDIT BEER
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1969381	1	609-49750-252	14,609.30	14,609.30	BEER
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1969381	2	609-49750-253	327.00	327.00	WINE
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1969381	3	609-49750-254	141.50	141.50	NA
50149	08/10/23	DAHLHEIMER DISTRIBUTING C	1969381	4	609-49750-259	1,097.00	1,097.00	OTHER FOR RESALE
Total 50149:							39,456.60	
50150	08/10/23	Damien F. Toven & Associates, LL	1275	1	101-41610-304	1,078.87	1,078.87	CIVIL RETAINER
50150	08/10/23	Damien F. Toven & Associates, LL	1276	1	101-41610-304	2,716.35	2,716.35	CIVIL-BILLABLE
50150	08/10/23	Damien F. Toven & Associates, LL	1277	1	101-41610-304	4,014.26	4,014.26	CRIMINAL RETAINER
Total 50150:							7,809.48	
50151	08/10/23	DAVID DROWN ASSOCIATES, IN	00005658	1	404-49100-310	1,500.00	1,500.00	TIF REPORTING-DISTRICT 1
Total 50151:							1,500.00	
50152	08/10/23	DEPUTY REGISTRAR #093	8/08/23	1	101-45200-437	18.50	18.50	SNOWMOBILE TRANSFER-PARKS
50152	08/10/23	DEPUTY REGISTRAR #093	8/08/23	2	101-43000-212	62.00	62.00	1977 DODGE PKUP TRANSFER-PW
Total 50152:							80.50	
50153	08/10/23	E.C.M. PUBLISHERS, INC.	955501	1	101-41110-351	40.25	40.25	PH VACATE PORTION ROW ON 5TH ST SW
50153	08/10/23	E.C.M. PUBLISHERS, INC.	956371	1	101-41110-351	483.00	483.00	2022 FINANCIAL STMT
50153	08/10/23	E.C.M. PUBLISHERS, INC.	956644	1	215-49000-343	225.00	225.00	FISHING FOR LIFE KIDS EVENT
50153	08/10/23	E.C.M. PUBLISHERS, INC.	957261	1	404-49100-351	72.45	72.45	2022 ANNUAL DISCLOSURE

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Total 50153:							820.70	
50154	08/10/23	FREESE, BRETT	071023	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-JULY
Total 50154:							50.00	
50155	08/10/23	FRONTIER	011993-2-08	1	609-49750-321	164.24	164.24	PHONE SVC-LIQUOR STORE
50155	08/10/23	FRONTIER	032802-2-08	1	101-42280-321	52.74	52.74	PHONE SVC-FIRE (3465)
50155	08/10/23	FRONTIER	072480-2-08	1	602-49400-321	147.68	147.68	PHONE SVC-WATER (6134)
50155	08/10/23	FRONTIER	082197-2-08	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
50155	08/10/23	FRONTIER	082488-2-08	1	101-49810-321	224.32	224.32	PHONE SVC-AIRPORT (2648)
Total 50155:							590.78	
50156	08/10/23	GOPHER STATE ONE CALL	3070593	1	602-49400-310	70.20	70.20	JULY LOCATES
Total 50156:							70.20	
50157	08/10/23	GRANITE CITY JOBBING	343248	1	609-49750-256	701.06	701.06	TOBACCO
50157	08/10/23	GRANITE CITY JOBBING	343248	2	609-49750-254	8.76	8.76	NA
50157	08/10/23	GRANITE CITY JOBBING	343248	3	609-49750-259	402.43	402.43	OTHER FOR RESALE
50157	08/10/23	GRANITE CITY JOBBING	343248	4	609-49750-333	10.00	10.00	DELIVERY
50157	08/10/23	GRANITE CITY JOBBING	344361	1	609-49750-256	1,381.97	1,381.97	TOBACCO
50157	08/10/23	GRANITE CITY JOBBING	344361	2	609-49750-259	203.84	203.84	OTHER FOR RESALE
50157	08/10/23	GRANITE CITY JOBBING	344361	3	609-49750-333	10.00	10.00	DELIVERY
50157	08/10/23	GRANITE CITY JOBBING	345487	1	609-49750-256	331.86	331.86	TOBACCO
50157	08/10/23	GRANITE CITY JOBBING	345487	2	609-49750-259	367.05	367.05	OTHER FOR RESALE
50157	08/10/23	GRANITE CITY JOBBING	345487	3	609-49750-254	8.76	8.76	NA
50157	08/10/23	GRANITE CITY JOBBING	345487	4	609-49750-333	10.00	10.00	DELIVERY
Total 50157:							3,435.73	
50158	08/10/23	HAWKINS, INC.	6524676	1	602-49400-216	20.00	20.00	CHEMICALS
50158	08/10/23	HAWKINS, INC.	6532015	1	602-49400-216	3,301.84	3,301.84	CHEMICALS
Total 50158:							3,321.84	
50159	08/10/23	HOTSYS MINNESOTA	17747	1	101-43000-221	2,079.99	2,079.99	PARTS - PW
Total 50159:							2,079.99	
50160	08/10/23	HY-TECH AUTOMOTIVE	52093	1	101-42110-212	2,148.80	2,148.80	2019 FORD INTERCEPTOR REPAIR
50160	08/10/23	HY-TECH AUTOMOTIVE	52356	1	101-42110-212	177.50	177.50	2019 FORD INTERCEPTOR REPAIR
50160	08/10/23	HY-TECH AUTOMOTIVE	52445	1	101-42110-212	230.02	230.02	2016 FORD INTERCEPTOR AIR
Total 50160:							2,556.32	
50161	08/10/23	JAYSEN S FERN	10090	1	609-49750-259	34.80	34.80	OTHER FOR RESALE
50161	08/10/23	JAYSEN S FERN	10091	1	609-49750-259	19.80	19.80	OTHER FOR RESALE
Total 50161:							54.60	
50162	08/10/23	JENSEN - ANDERSEN	10422	1	101-43000-401	188.25	188.25	LEAK AT PW BLDG-PW
Total 50162:							188.25	
50163	08/10/23	JIMS MILLE LACS DISPOSAL	211948-0823	1	101-42280-384	25.00	25.00	GARBAGE-FIRE

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50163	08/10/23	JIMS MILLE LACS DISPOSAL	211948-0823	2	101-41940-310	111.58	111.58	GARBAGE-CITY
50163	08/10/23	JIMS MILLE LACS DISPOSAL	211948-0823	3	101-45200-384	62.76	62.76	GARBAGE-PARKS
50163	08/10/23	JIMS MILLE LACS DISPOSAL	211948-0823	4	101-43000-312	300.00	300.00	COMPOST
50163	08/10/23	JIMS MILLE LACS DISPOSAL	212276-0823	1	101-45200-384	188.82	188.82	GARBAGE-PARKS
50163	08/10/23	JIMS MILLE LACS DISPOSAL	219225-0823	1	609-49750-384	100.62	100.62	GARBAGE - LIQUOR
50163	08/10/23	JIMS MILLE LACS DISPOSAL	3249517-082	1	101-45200-415	148.39	148.39	CHANGING SHELTER
50163	08/10/23	JIMS MILLE LACS DISPOSAL	3488032-082	1	101-45200-415	93.39	93.39	ARCHERY RANGE
50163	08/10/23	JIMS MILLE LACS DISPOSAL	3629007-082	1	215-49000-310	186.78	186.78	KIDS EVENT GARBAGE
Total 50163:							1,217.34	
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346974	1	609-49750-251	1,960.00	1,960.00	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346974	2	609-49750-333	26.25	26.25	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346975	1	609-49750-254	160.00	160.00	NA
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346975	2	609-49750-251	1,112.68	1,112.68	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346975	3	609-49750-253	1,679.81	1,679.81	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2346975	4	609-49750-333	82.56	82.56	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2351842	1	609-49750-251	4,245.15	4,245.15	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2351842	2	609-49750-333	48.80	48.80	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2351843	1	609-49750-253	793.00	793.00	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2351843	2	609-49750-251	1,522.00	1,522.00	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2351843	3	609-49750-333	63.36	63.36	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2355492	1	609-49750-252	540.00	540.00	BEER
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2355492	2	609-49750-253	190.00	190.00	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2355492	3	609-49750-333	24.96	24.96	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356680	1	609-49750-251	108.96	108.96	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356680	2	609-49750-333	2.63	2.63	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356681	1	609-49750-253	320.00	320.00	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356681	2	609-49750-333	3.84	3.84	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356682	1	609-49750-253	560.00	560.00	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356682	2	609-49750-333	9.60	9.60	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356683	1	609-49750-251	346.46	346.46	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356683	2	609-49750-253	206.00	206.00	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356683	3	609-49750-333	11.52	11.52	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356684	1	609-49750-251	1,410.00	1,410.00	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356684	2	609-49750-333	49.92	49.92	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356686	1	609-49750-251	299.00	299.00	LIQUOR
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356686	2	609-49750-333	2.91	2.91	DELIVERY
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356687	1	609-49750-252	1,522.50	1,522.50	BEER
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356687	2	609-49750-253	753.50	753.50	WINE
50164	08/10/23	JOHNSON BROTHERS LIQUOR	2356687	3	609-49750-333	74.88	74.88	DELIVERY
Total 50164:							18,130.29	
50165	08/10/23	JOHNSON, ARLA	071023	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-JULY
Total 50165:							50.00	
50166	08/10/23	JOHNSON'S CUSTOM CREATIO	072423	1	609-49750-530	4,000.00	4,000.00	SIDEWALK AROUND NORTH SIDE OF COOLER-
Total 50166:							4,000.00	
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1011373	1	101-45200-530	1,468.00	1,468.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1011474	1	101-45200-530	4,333.50	4,333.50	TELESCOPIC/ENVIRONMENTAL CLEANUP-SKA
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1011476	1	101-45200-530	4,040.00	4,040.00	ENVIRONMENTAL CLEANUP-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1012718	1	101-45200-530	1,106.00	1,106.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1013081	1	101-45200-530	925.00	925.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1013314	1	101-45200-530	430.45	430.45	CONCRETE-SKATEPARK

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50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1014112	1	101-45200-530	1,739.50	1,739.50	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1014974	1	101-45200-530	1,830.00	1,830.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1015691	1	101-45200-530	217.10	217.10	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1015854	1	101-45200-530	4,735.00	4,735.00	TELESCOPIC/ENVIRONMENTAL CLEANUP-SKA
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1016691	1	101-45200-530	1,870.00	1,870.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1018097	1	101-45200-530	2,055.00	2,055.00	CONCRETE-SKATEPARK
50167	08/10/23	KNIFE RIVER CORP. - NORTH C	1018307	1	101-45200-530	218.15	218.15	CONCRETE-SKATEPARK
Total 50167:							24,967.70	
50168	08/10/23	KOCHS HARDWARE HANK	073123	1	101-41940-437	75.98	75.98	AMBULANCE GARAGE BATTERY
50168	08/10/23	KOCHS HARDWARE HANK	073123	2	101-42280-201	37.01	37.01	OFFICE SUPPLIES-FIRE
50168	08/10/23	KOCHS HARDWARE HANK	073123	3	101-42280-217	492.59	492.59	GATORADE-FIRE
50168	08/10/23	KOCHS HARDWARE HANK	073123	4	101-42280-240	128.91	128.91	GAS CAN/CABLE CUTTER-FIRE
50168	08/10/23	KOCHS HARDWARE HANK	073123	5	101-42280-437	110.02	110.02	DRILL BITS/QUICK LOCK/MISC-FIRE
50168	08/10/23	KOCHS HARDWARE HANK	073123	6	101-43000-217	121.50	121.50	GLOVES/BOLTS/CLEANING WIPS/MISC-PW
50168	08/10/23	KOCHS HARDWARE HANK	073123	7	101-43000-230	19.99	19.99	LEATHER GLOVES-PW
50168	08/10/23	KOCHS HARDWARE HANK	073123	8	101-45200-240	92.97	92.97	TRIMMER-PARKS
50168	08/10/23	KOCHS HARDWARE HANK	073123	9	101-45200-437	75.02	75.02	ADAPTER/HORNET SPRAY-PARKS
50168	08/10/23	KOCHS HARDWARE HANK	073123	10	602-49400-322	62.38	62.38	POSTAGE-WATER
50168	08/10/23	KOCHS HARDWARE HANK	073123	11	609-49750-217	59.52	59.52	CLEANING SUPPLIES-LIQUOR
Total 50168:							1,275.89	
50169	08/10/23	L.E.L.S.	238-0823	1	101-21710	405.00	405.00	POLICE UNION DUES-AUGUST 2023
Total 50169:							405.00	
50170	08/10/23	M. AMUNDSON LLP	365478	1	609-49750-259	25.94	25.94	OTHER FOR RESALE
50170	08/10/23	M. AMUNDSON LLP	365478	2	609-49750-217	150.00	150.00	OTHER OPERATING SUPPLIES
50170	08/10/23	M. AMUNDSON LLP	365737	1	609-49750-259	14.04	14.04	OTHER FOR RESALE
50170	08/10/23	M. AMUNDSON LLP	365737	2	609-49750-256	693.83	693.83	TOBACCO
50170	08/10/23	M. AMUNDSON LLP	366048	1	609-49750-259	128.30	128.30	OTHER FOR RESALE
50170	08/10/23	M. AMUNDSON LLP	366308	1	609-49750-259	69.36	69.36	OTHER FOR RESALE
50170	08/10/23	M. AMUNDSON LLP	366308	2	609-49750-256	589.00	589.00	TOBACCO
Total 50170:							1,670.47	
50171	08/10/23	MARVIN GEORGE BUILDERS, I	436044	1	215-49000-217	11.49	11.49	ADAPTER-KIDS EVENT
Total 50171:							11.49	
50172	08/10/23	MEYERS MILACA PARTS CITY	073123	1	101-43000-212	30.15	30.15	PARTS-PW
Total 50172:							30.15	
50173	08/10/23	MICKELSON, MARY	071423	1	215-49000-217	17.55	17.55	KIDS DAY EVENT TREATS
Total 50173:							17.55	
50174	08/10/23	MID-MN INSPECTIONS LLC	1129	1	101-42400-300	6,241.98	6,241.98	CONTRACTED BLDG OFFICIAL
Total 50174:							6,241.98	
50175	08/10/23	MIDWAY IRON & METAL INC	555624	1	101-45200-530	934.87	934.87	STEEL-SKATEPARK
Total 50175:							934.87	

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50176	08/10/23	MILACA AUTO VALUE	1302823-072	1	101-43000-217	38.46	38.46	MISC-PW
50176	08/10/23	MILACA AUTO VALUE	1302823-072	2	101-42280-401	1,875.81	1,875.81	AIR COMPRESSOR-FIRE
50176	08/10/23	MILACA AUTO VALUE	1302823-072	3	101-42280-240	385.96	385.96	SIDE BY SIDE EQUIP-FIRE
50176	08/10/23	MILACA AUTO VALUE	1302823-072	4	101-43000-217	68.18	68.18	OIL FOR TRUCKS-PW
50176	08/10/23	MILACA AUTO VALUE	1302823-072	5	101-42280-437	53.99	53.99	VEHICLE STRAP-FIRE
Total 50176:							2,422.40	
50177	08/10/23	MILACA BLDG CENTER	080123	1	101-45200-530	298.79	298.79	ITEMS FOR SKATEPARK
Total 50177:							298.79	
50178	08/10/23	MILACA CHAMBER OF COMME	073123	1	101-31410	1,391.39	1,391.39	JUNE 2023 RECEIPTS-JULY LODGING TAX PMT
Total 50178:							1,391.39	
50179	08/10/23	MILACA GENERAL RENTAL CEN	080123	1	101-43000-240	29.34	29.34	SHOP PROPANE-PW
50179	08/10/23	MILACA GENERAL RENTAL CEN	080123	2	101-45200-530	59.95	59.95	JACK HAMMER RENTAL-SKATEPARK
Total 50179:							89.29	
50180	08/10/23	MILACA UNCLAIMED FREIGHT	071223	1	101-45200-240	47.88	47.88	MISC TOOLS-PARKS
50180	08/10/23	MILACA UNCLAIMED FREIGHT	071823	1	101-41940-201	11.99	11.99	OFFICE SUPPLIES-CITY
Total 50180:							59.87	
50181	08/10/23	MILACA, CITY OF	23-120M	1	101-45200-530	516.46	516.46	RAMP BLDG PERMIT-PARKS
Total 50181:							516.46	
50182	08/10/23	MILLE LACS COUNTY DAC	40818	1	101-41940-310	517.59	517.59	CLEANING SVCS-CITY HALL
50182	08/10/23	MILLE LACS COUNTY DAC	40818	2	101-45500-310	377.29	377.29	CLEANING SVCS - LIBRARY
50182	08/10/23	MILLE LACS COUNTY DAC	40818	3	101-42280-310	31.66	31.66	CLEANING-FIRE HALL
50182	08/10/23	MILLE LACS COUNTY DAC	40818	4	101-45200-310	119.66	119.66	CLEANING SVCS - GORECKI CENTER
Total 50182:							1,046.20	
50183	08/10/23	MILLER TRUCKING	6838	1	609-49750-333	71.40	71.40	DELIVERY
Total 50183:							71.40	
50184	08/10/23	MINUTEMAN PRESS	33859	1	101-42110-437	186.53	186.53	DOG LICENSE BOOKS-PD
50184	08/10/23	MINUTEMAN PRESS	33891	1	215-49000-343	80.00	80.00	KIDS EVENT SIGNAGE
Total 50184:							266.53	
50185	08/10/23	MN COMPUTER SYSTEMS INC	377280	1	101-41940-310	65.04	65.04	COPIER MAINTENANCE-CITY
Total 50185:							65.04	
50186	08/10/23	MN MUNICIPAL BEVERAGE ASS	080123	1	609-49750-433	1,700.00	1,700.00	ANNUAL DUES
Total 50186:							1,700.00	
50187	08/10/23	MN PEIP	1302915	1	101-21706	25,133.79	25,133.79	MEDICAL INS-SEPT 2023
Total 50187:							25,133.79	



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50188	08/10/23	MOOSE LAKE BREWING CO. LL	72623-002	1	609-49750-252	14.00	14.00	BEER
Total 50188:							14.00	
50189	08/10/23	MOTOROLA	8281586489	1	101-42110-580	3,260.94	3,260.94	RADIO EQUIP-POLICE
Total 50189:							3,260.94	
50190	08/10/23	NOVAK, PAM	071023	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-JULY
Total 50190:							50.00	
50191	08/10/23	OLDENBURG, JOHN	070123	1	101-43000-321	75.00	75.00	3RD QTR CELL PHONE REIMBURSEMENT
Total 50191:							75.00	
50192	08/10/23	PELARSKI, ZACH	070123	1	101-43000-321	75.00	75.00	3RD QUARTER CELL PHONE REIMB
50192	08/10/23	PELARSKI, ZACH	070123	2	603-49450-208	55.00	55.00	WASTEWATER CLASS D EXAM REIMB
Total 50192:							130.00	
50193	08/10/23	PFAFF, TAMMY	070123	1	101-41310-321	150.00	150.00	3RD QTR CELL PHONE REIMB
50193	08/10/23	PFAFF, TAMMY	072523	1	101-41310-208	131.00	131.00	MILEAGE/TRAINING
Total 50193:							281.00	
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6629846	1	609-49750-251	2,574.55	2,574.55	LIQUOR
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6629846	2	609-49750-252	731.25	731.25	BEER
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6629846	3	609-49750-253	681.00	681.00	WINE
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6629846	4	609-49750-254	20.00	20.00	NA
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6629846	5	609-49750-333	127.68	127.68	DELIVERY
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6633571	1	609-49750-253	58.00	58.00	WINE
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6633571	2	609-49750-251	685.76	685.76	LIQUOR
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6633571	3	609-49750-333	11.52	11.52	DELIVERY
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6636530	1	609-49750-253	312.66	312.66	WINE
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6636530	2	609-49750-254	12.50	12.50	CREDIT NA
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6636530	3	609-49750-251	994.97	994.97	LIQUOR
50194	08/10/23	PHILLIPS WINE AND SPIRITS	6636530	4	609-49750-333	35.52	35.52	DELIVERY
Total 50194:							6,220.41	
50195	08/10/23	QUILL CORPORATION	33405909	1	603-49450-201	191.96	191.96	ENVELOPES-SEWER
50195	08/10/23	QUILL CORPORATION	33405909	2	602-49400-201	191.96	191.96	ENVELOPES-WATER
Total 50195:							383.92	
50196	08/10/23	RAMPS AND MORE	7013	1	216-45200-530	18,342.45	18,342.45	BANDSHELL RAMP-PARKS
Total 50196:							18,342.45	
50197	08/10/23	RED BULL DISTRIBUTION CO IN	5007068543	1	609-49750-254	434.88	434.88	NA
Total 50197:							434.88	
50198	08/10/23	RGB OUTDOOR	173522	1	101-45200-401	500.00	500.00	LED SIGN WARRANTY FOR 2023-2024
Total 50198:							500.00	

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50199	08/10/23	ROELOFS, TROY	070123	1	101-43000-321	75.00	75.00	3RD QTR CELL PHONE REIMBURSEMENT
50199	08/10/23	ROELOFS, TROY	070123	2	101-43000-212	150.00	150.00	TAILGATE FOR 1977 DODGE PKUP REIMB
Total 50199:							225.00	
50200	08/10/23	SCENIC SIGN CORP.	SC7924	1	609-49750-310	245.00	245.00	LIQUOR STORE SIGN REPAIR
Total 50200:							245.00	
50201	08/10/23	SCHLENNER WENNER & CO	308494	1	101-41540-301	8,476.00	8,476.00	2022 AUDIT-TREASURER
50201	08/10/23	SCHLENNER WENNER & CO	308494	2	602-49400-301	2,445.00	2,445.00	2022 AUDIT-WATER
50201	08/10/23	SCHLENNER WENNER & CO	308494	3	603-49450-301	2,445.00	2,445.00	2022 AUDIT-SEWER
50201	08/10/23	SCHLENNER WENNER & CO	308494	4	609-49750-301	1,956.00	1,956.00	2022 AUDIT-LIQUOR
Total 50201:							15,322.00	
50202	08/10/23	SHARE CORPORATION	234613	1	101-43000-215	144.03	144.03	WIPES-PW
Total 50202:							144.03	
50203	08/10/23	SOUTHERN GLAZERS OF MN	2370482	1	609-49750-251	2,468.71	2,468.71	LIQUOR
50203	08/10/23	SOUTHERN GLAZERS OF MN	2370482	2	609-49750-333	32.03	32.03	DELIVERY
50203	08/10/23	SOUTHERN GLAZERS OF MN	2370483	1	609-49750-253	493.00	493.00	WINE
50203	08/10/23	SOUTHERN GLAZERS OF MN	2370483	2	609-49750-333	9.30	9.30	DELIVERY
50203	08/10/23	SOUTHERN GLAZERS OF MN	2373123	1	609-49750-251	3,721.17	3,721.17	LIQUOR
50203	08/10/23	SOUTHERN GLAZERS OF MN	2373123	2	609-49750-333	40.81	40.81	DELIVERY
50203	08/10/23	SOUTHERN GLAZERS OF MN	2373124	1	609-49750-253	324.00	324.00	WINE
50203	08/10/23	SOUTHERN GLAZERS OF MN	2373124	2	609-49750-333	4.65	4.65	DELIVERY
Total 50203:							7,093.67	
50204	08/10/23	STANTEC	2107074	1	101-43000-303	569.25	569.25	HWY 23 PROJECT
50204	08/10/23	STANTEC	2107074	2	101-41120-310	1,401.33	1,401.33	BLUEWATERS PUD
50204	08/10/23	STANTEC	2107074	3	101-41120-310	198.50	198.50	WORTH APTS
50204	08/10/23	STANTEC	2107090	1	101-43000-303	11,377.25	11,377.25	ACCESS ROAD AT LIQUOR STORE
50204	08/10/23	STANTEC	2107091	1	101-43000-303	7,586.50	7,586.50	2024 STREET PROJECT
Total 50204:							21,132.83	
50205	08/10/23	STANTEC	2107078	1	501-43100-303	10,370.33	10,370.33	AIRPORT ROAD GRANT
Total 50205:							10,370.33	
50206	08/10/23	STONEHILL MASONRY	812723	1	101-45200-530	20,380.00	20,380.00	LABOR AT SKATEPARK
Total 50206:							20,380.00	
50207	08/10/23	SUPER X POWER	073123	1	101-43000-221	31.79	31.79	STARTER PAWL BRIDGE
50207	08/10/23	SUPER X POWER	073123	2	101-42280-221	461.52	461.52	HONDA RAM FAN REPAIR-FIRE
Total 50207:							493.31	
50208	08/10/23	SURPLUS SERVICES	14167	1	101-43000-580	540.00	540.00	1977 DODGE PICKUP TRUCK-PW
50208	08/10/23	SURPLUS SERVICES	14168	1	101-45200-580	357.00	357.00	SNOWMOBILE-PARKS
50208	08/10/23	SURPLUS SERVICES	14189	1	101-43000-580	1,749.00	1,749.00	STREET SWEEPER-PW
Total 50208:							2,646.00	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50209	08/10/23	TEALS MARKET	070123	1	602-49400-437	35.88	35.88	WATER TREATMENT PLANT SUPPLIES
Total 50209:							35.88	
50210	08/10/23	TIMMER IMPLEMENT	IP61522	1	101-49810-217	180.09	180.09	PARTS-AIRPORT
Total 50210:							180.09	
50211	08/10/23	TOLZMAN, BRAD	071023	1	101-41120-308	50.00	50.00	PLANNING COMMISSION-JULY
Total 50211:							50.00	
50212	08/10/23	TOTAL CONTROL SYSTEMS, IN	10797	1	603-49450-407	1,321.05	1,321.05	TRANSDUCER
Total 50212:							1,321.05	
50213	08/10/23	VIKING BOTTLING CO.	3248849	1	609-49750-254	23.48-	23.48-	CREDIT NA
50213	08/10/23	VIKING BOTTLING CO.	3248850	1	609-49750-254	455.20	455.20	NA
50213	08/10/23	VIKING BOTTLING CO.	3248945	1	609-49750-254	207.70	207.70	NA
Total 50213:							639.42	
50214	08/10/23	VINOCOPIA	0333735-IN	1	609-49750-251	830.00	830.00	LIQUOR
50214	08/10/23	VINOCOPIA	0333735-IN	2	609-49750-253	340.00	340.00	WINE
50214	08/10/23	VINOCOPIA	0333735-IN	3	609-49750-333	10.00	10.00	DELIVERY
50214	08/10/23	VINOCOPIA	0333741-IN	1	609-49750-251	692.00	692.00	LIQUOR
50214	08/10/23	VINOCOPIA	0333741-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 50214:							1,874.50	
50215	08/10/23	WATSON COMPANY	135712	1	609-49750-259	272.82	272.82	OTHER FOR RESALE
50215	08/10/23	WATSON COMPANY	135712	2	609-49750-256	805.55	805.55	TOBACCO
50215	08/10/23	WATSON COMPANY	135712	3	609-49750-333	6.00	6.00	DELIVERY
50215	08/10/23	WATSON COMPANY	135900	1	609-49750-259	106.30	106.30	OTHER FOR RESALE
50215	08/10/23	WATSON COMPANY	135900	2	609-49750-256	553.17	553.17	TOBACCO
50215	08/10/23	WATSON COMPANY	135900	3	609-49750-333	6.00	6.00	DELIVERY
Total 50215:							1,749.84	
50216	08/10/23	WELLNESS IN THE WOODS	080323	1	101-45200-437	75.00	75.00	GORECKI CENTER REFUND DUE TO CANCELL
Total 50216:							75.00	
50217	08/10/23	WEX BANK	91084020	1	101-42110-212	2,074.55	2,074.55	GAS - POLICE
Total 50217:							2,074.55	
50218	08/10/23	WEYER ELECTRIC LLC	2072	1	101-42280-310	210.00	210.00	NEW AIR COMPRESSOR HOOK UP-FIRE
Total 50218:							210.00	
50219	08/10/23	WUBBEN, MARK	070123	1	101-43000-321	75.00	75.00	3RD QTR CELL PHONE REIMBURSEMENT
Total 50219:							75.00	
50220	08/10/23	YOST, EDWARD	166	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
50220	08/10/23	YOST, EDWARD	166	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
50220	08/10/23	YOST, EDWARD	166	3	101-43000-309	125.00	125.00	IT SERVICES-PW

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
50220	08/10/23	YOST, EDWARD	166	4	603-49450-309	62.50	62.50	IT SERVICES-SEWER
50220	08/10/23	YOST, EDWARD	166	5	602-49400-309	62.50	62.50	IT SERVICES-WATER
50220	08/10/23	YOST, EDWARD	166	6	101-42110-310	125.00	125.00	IT SERVICES - POLICE
Total 50220:							625.00	
50221	08/10/23	ZIEGLER'S WOODWORK & SPE	072620232C	1	101-45200-530	80.53	80.53	RESAW PLANKS FOR SKATEPARK
Total 50221:							80.53	
821391	07/17/23	MN DEPT OF LABOR & INDUST	DLIMN10009	1	101-32210	1,577.21	1,577.21	2ND QTR SURCHARGE
Total 821391:							1,577.21	
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	1	619-49900-321	112.29	112.29	PHONE SERVICE 1099 - DEP REG
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	2	101-45500-321	45.37	45.37	PHONE SERVICE - LIBRARY
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	3	101-45200-321	50.37	50.37	INTERNET SERVICE - REC PARK
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	4	101-43000-321	90.74	90.74	INTERNET SERVICE - PW
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	5	101-42110-321	55.69	55.69	PHONE SERVICE 3069- POLICE
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	6	101-42110-321	42.94	42.94	PHONE SERVICE 5325 - POLICE
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	7	101-42110-321	78.78	78.78	PHONE SERVICE 6166 - POLICE
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	8	101-41940-321	57.51	57.51	PHONE SERVICE 3141 - CITY HALL
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	9	101-41940-321	7.16	7.16	PHONE SERVICE 3142 - CITY HALL
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	10	101-43000-321	78.79	78.79	PHONE SERVICE 5216 - PW
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	11	619-49900-321	83.33	83.33	PHONE SERVICE 3143 - DEP REG
821392	08/10/23	BENTON COMMUNICATIONS	0238009658-	12	619-49900-321	7.16	7.16	PHONE SERVICE 3449 - DEP REG
Total 821392:							710.13	
821393	08/10/23	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	99.89	99.89	PHONE SERVICE 3465-FIRE
Total 821393:							99.89	
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	15.19	15.19	FIRE HALL
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	29.05	29.05	HISTORICAL SOCIETY
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	65.00	65.00	PUBLIC WORKS
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	26.00	26.00	SENIOR CENTER
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	32.85	32.85	CITY HALL
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	126.95	126.95	WATER PLANT
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	93.54	93.54	LIBRARY
821394	08/10/23	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	16.11	16.11	GORECKI BLDG
Total 821394:							404.69	
821395	08/10/23	CENTERPOINT ENERGY	5826769-1-0	1	609-49750-381	33.64	33.64	LIQUOR STORE
Total 821395:							33.64	
821396	08/10/23	DELTA DENTAL OF MN	CNS0001302	1	101-21712	1,525.72	1,525.72	DENTAL INS-AUGUST 2023
Total 821396:							1,525.72	
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	1	101-43000-381	377.07	377.07	PUBLIC WORKS
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	2	101-49010-381	119.50	119.50	SENIOR CENTER
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	3	101-49810-381	202.84	202.84	AIRPORT
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	4	101-45200-381	174.67	174.67	PARKS
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	5	101-43000-380	3,065.84	3,065.84	STREET LIGHTS
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	6	101-42110-437	101.49	101.49	PUBLIC SAFETY

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	7	208-45600-381	251.22	251.22	HISTORICAL SOCIETY
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	8	101-45500-381	1,016.20	1,016.20	LIBRARY
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	9	602-49400-381	2,914.15	2,914.15	WATER DEPT
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	10	603-49450-381	916.71	916.71	SEWER DEPT
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	11	101-42280-381	784.87	784.87	FIRE HALL
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	12	101-41940-381	967.06	967.06	CITY HALL
821397	08/10/23	EAST CENTRAL ENERGY	832400-0823	13	609-49750-381	3,018.74	3,018.74	LIQUOR STORE
Total 821397:							13,910.36	
821398	08/10/23	EAST CENTRAL ENERGY	080123	1	212-49000-603	555.56	555.56	RLF LOAN-AUGUST 2023
Total 821398:							555.56	
821399	08/10/23	FURTHER-HSA	080123	1	101-21705	8,085.00	8,085.00	AUGUST HSA CONTRIBUTIONS
Total 821399:							8,085.00	
821400	08/10/23	MIDCONTINENT COMMUNICATI	14799080113	1	101-42110-321	133.39	133.39	INTERNET- POLICE
Total 821400:							133.39	
821401	08/10/23	MN DEPT OF REVENUE	JUL WAT TA	1	602-20800	558.00	558.00	W/S SALES TAX
821401	08/10/23	MN DEPT OF REVENUE	JUL WAT TA	2	101-34107	4.00	4.00	SALES TAX-SPECIAL SEARCHES
821401	08/10/23	MN DEPT OF REVENUE	JUL WAT TA	3	101-34780	25.00	25.00	SALES TAX-RESERVATION FEE
821401	08/10/23	MN DEPT OF REVENUE	JUL WAT TA	4	101-36200	66.00	66.00	SALES TAX - MISC
Total 821401:							653.00	
821402	08/10/23	MN DEPT OF REVENUE	JUL LIQ TAX	1	609-20800	29,042.00	29,042.00	LIQUOR SALES TAX
Total 821402:							29,042.00	
821403	08/10/23	NCPERS GROUP LIFE INS	6272000820	1	101-21709	112.00	112.00	GROUP LIFE INS - AUG 2023
Total 821403:							112.00	
821404	08/10/23	UNUM	0691590-001	1	101-21707	985.25	985.25	LIFE, STD, LTD-AUG 2023
Total 821404:							985.25	
990000204	07/17/23	AMERICAN FDS-EFTPS	PR0716231	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 990000204:							325.00	
990000205	07/17/23	EFTPS-FED TAXPAYMENT	PR0716231	1	101-21703	2,902.85	2,902.85	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000205	07/17/23	EFTPS-FED TAXPAYMENT	PR0716231	2	101-21701	4,960.34	4,960.34	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
990000205	07/17/23	EFTPS-FED TAXPAYMENT	PR0716231	3	101-21703	2,902.85	2,902.85	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
990000205	07/17/23	EFTPS-FED TAXPAYMENT	PR0716231	4	101-21703	957.96	957.96	FED/SSI/MEDICARE MEDICARE Pay Period: 7/1
990000205	07/17/23	EFTPS-FED TAXPAYMENT	PR0716231	5	101-21703	957.96	957.96	FED/SSI/MEDICARE MEDICARE Pay Period: 7/1
Total 990000205:							12,681.96	
990000206	07/17/23	EFTPS-STATE TAXPAYMENT	PR0716231	1	101-21702	2,701.64	2,701.64	SWT STATE WITHHOLDING TAX Pay Period: 7/1
Total 990000206:							2,701.64	
990000207	07/17/23	GOVONE SOLUTIONS	PR0716231	1	101-21704	3,490.18	3,490.18	PERA PERA PROTECTIVE Pay Period: 7/16/202

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
990000207	07/17/23	GOVONE SOLUTIONS	PR0716231	2	101-21704	2,774.88	2,774.88	PERA PERA COORDINATED Pay Period: 7/16/2023
990000207	07/17/23	GOVONE SOLUTIONS	PR0716231	3	101-21704	3,201.81	3,201.81	PERA PERA COORDINATED Pay Period: 7/16/2023
990000207	07/17/23	GOVONE SOLUTIONS	PR0716231	4	101-21704	2,326.79	2,326.79	PERA PERA PROTECTIVE Pay Period: 7/16/2023
Total 990000207:							11,793.66	
990000208	07/31/23	AMERICAN FDS-EFTPS	PR0730231	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Period: 7/30/2023
Total 990000208:							325.00	
990000209	07/31/23	EFTPS-FED TAXPAYMENT	PR0730231	1	101-21703	2,828.89	2,828.89	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 7/30/2023
990000209	07/31/23	EFTPS-FED TAXPAYMENT	PR0730231	2	101-21701	4,724.92	4,724.92	FED/SSI/MEDICARE FEDERAL WITHHOLDING TAX Pay Period: 7/30/2023
990000209	07/31/23	EFTPS-FED TAXPAYMENT	PR0730231	3	101-21703	2,828.89	2,828.89	FED/SSI/MEDICARE SOCIAL SECURITY Pay Period: 7/30/2023
990000209	07/31/23	EFTPS-FED TAXPAYMENT	PR0730231	4	101-21703	931.33	931.33	FED/SSI/MEDICARE MEDICARE Pay Period: 7/30/2023
990000209	07/31/23	EFTPS-FED TAXPAYMENT	PR0730231	5	101-21703	931.33	931.33	FED/SSI/MEDICARE MEDICARE Pay Period: 7/30/2023
Total 990000209:							12,245.36	
990000210	07/31/23	EFTPS-STATE TAXPAYMENT	PR0730231	1	101-21702	2,615.58	2,615.58	SWT STATE WITHHOLDING TAX Pay Period: 7/30/2023
Total 990000210:							2,615.58	
990000211	07/31/23	GOVONE SOLUTIONS	PR0730231	1	101-21704	3,376.53	3,376.53	PERA PERA PROTECTIVE Pay Period: 7/30/2023
990000211	07/31/23	GOVONE SOLUTIONS	PR0730231	2	101-21704	2,778.21	2,778.21	PERA PERA COORDINATED Pay Period: 7/30/2023
990000211	07/31/23	GOVONE SOLUTIONS	PR0730231	3	101-21704	3,205.63	3,205.63	PERA PERA COORDINATED Pay Period: 7/30/2023
990000211	07/31/23	GOVONE SOLUTIONS	PR0730231	4	101-21704	2,251.01	2,251.01	PERA PERA PROTECTIVE Pay Period: 7/30/2023
Total 990000211:							11,611.38	
Grand Totals:							599,943.76	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	81.03	.00	81.03
001-20200	.00	81.03-	81.03-
101-20200	.00	230,368.44-	230,368.44-
101-21701	9,685.26	.00	9,685.26
101-21702	5,317.22	.00	5,317.22
101-21703	15,242.06	.00	15,242.06
101-21704	23,405.04	.00	23,405.04
101-21705	8,085.00	.00	8,085.00
101-21706	25,133.79	.00	25,133.79
101-21707	985.25	.00	985.25
101-21708	650.00	.00	650.00
101-21709	112.00	.00	112.00
101-21710	405.00	.00	405.00
101-21712	1,525.72	.00	1,525.72
101-31410	1,391.39	.00	1,391.39
101-32210	1,577.21	.00	1,577.21
101-34107	4.00	.00	4.00
101-34780	25.00	.00	25.00
101-36200	66.00	.00	66.00
101-41110-351	523.25	.00	523.25
101-41120-308	200.00	.00	200.00
101-41120-310	1,599.83	.00	1,599.83
101-41310-208	131.00	.00	131.00
101-41310-321	150.00	.00	150.00
101-41540-301	8,476.00	.00	8,476.00
101-41610-304	7,809.48	.00	7,809.48
101-41940-201	55.33	.00	55.33
101-41940-217	104.30	.00	104.30
101-41940-309	1,680.00	.00	1,680.00
101-41940-310	823.81	.00	823.81
101-41940-321	64.67	.00	64.67
101-41940-381	999.91	.00	999.91
101-41940-437	75.98	.00	75.98
101-42110-212	4,630.87	.00	4,630.87
101-42110-240	425.00	.00	425.00
101-42110-310	230.00	.00	230.00
101-42110-321	310.80	.00	310.80
101-42110-437	378.02	.00	378.02
101-42110-580	3,260.94	.00	3,260.94
101-42280-201	37.01	.00	37.01
101-42280-208	275.00	.00	275.00
101-42280-212	340.00	.00	340.00
101-42280-217	492.59	.00	492.59
101-42280-221	461.52	.00	461.52
101-42280-240	514.87	.00	514.87
101-42280-309	125.00	.00	125.00
101-42280-310	241.66	.00	241.66
101-42280-321	152.63	.00	152.63
101-42280-381	800.06	.00	800.06
101-42280-384	25.00	.00	25.00
101-42280-401	1,875.81	.00	1,875.81
101-42280-437	169.01	.00	169.01
101-42280-580	4,341.97	.00	4,341.97
101-42400-300	6,241.98	.00	6,241.98
101-43000-212	469.79	.00	469.79
101-43000-215	144.03	.00	144.03
101-43000-217	228.14	.00	228.14

GL Account	Debit	Credit	Proof
101-43000-221	2,141.15	.00	2,141.15
101-43000-230	19.99	.00	19.99
101-43000-240	29.34	.00	29.34
101-43000-303	19,533.00	.00	19,533.00
101-43000-309	125.00	.00	125.00
101-43000-312	300.00	.00	300.00
101-43000-321	469.53	.00	469.53
101-43000-380	3,065.84	.00	3,065.84
101-43000-381	442.07	.00	442.07
101-43000-401	188.25	.00	188.25
101-43000-403	267.00	.00	267.00
101-43000-434	366.99	.00	366.99
101-43000-580	2,289.00	.00	2,289.00
101-45200-212	659.50	.00	659.50
101-45200-240	140.85	.00	140.85
101-45200-310	832.65	.00	832.65
101-45200-321	50.37	.00	50.37
101-45200-381	190.78	.00	190.78
101-45200-384	251.58	.00	251.58
101-45200-401	500.00	.00	500.00
101-45200-415	241.78	.00	241.78
101-45200-437	413.08	.00	413.08
101-45200-530	51,880.14	.00	51,880.14
101-45200-580	879.50	.00	879.50
101-45500-217	94.72	.00	94.72
101-45500-310	508.27	.00	508.27
101-45500-321	45.37	.00	45.37
101-45500-381	1,109.74	.00	1,109.74
101-49010-381	145.50	.00	145.50
101-49810-212	105.00	.00	105.00
101-49810-217	180.09	.00	180.09
101-49810-321	224.32	.00	224.32
101-49810-381	202.84	.00	202.84
208-20200	.00	5,970.27-	5,970.27-
208-45600-381	280.27	.00	280.27
208-49020-437	5,690.00	.00	5,690.00
212-20200	.00	555.56-	555.56-
212-49000-603	555.56	.00	555.56
215-20200	.00	520.82-	520.82-
215-49000-217	29.04	.00	29.04
215-49000-310	186.78	.00	186.78
215-49000-343	305.00	.00	305.00
216-20200	.00	18,342.45-	18,342.45-
216-45200-530	18,342.45	.00	18,342.45
404-20200	.00	1,572.45-	1,572.45-
404-49100-310	1,500.00	.00	1,500.00
404-49100-351	72.45	.00	72.45
501-20200	.00	10,370.33-	10,370.33-
501-43100-303	10,370.33	.00	10,370.33
602-20200	.00	18,415.35-	18,415.35-
602-20800	558.00	.00	558.00
602-49400-201	191.96	.00	191.96
602-49400-212	528.30	.00	528.30
602-49400-216	3,321.84	.00	3,321.84
602-49400-301	2,445.00	.00	2,445.00
602-49400-309	62.50	.00	62.50
602-49400-310	300.20	.00	300.20
602-49400-321	149.48	.00	149.48
602-49400-322	306.09	.00	306.09



GL Account	Debit	Credit	Proof
602-49400-381	3,041.10	.00	3,041.10
602-49400-437	35.88	.00	35.88
602-49400-580	7,475.00	.00	7,475.00
603-20200	.00	5,790.22-	5,790.22-
603-49450-201	191.96	.00	191.96
603-49450-208	55.00	.00	55.00
603-49450-212	554.29	.00	554.29
603-49450-301	2,445.00	.00	2,445.00
603-49450-309	62.50	.00	62.50
603-49450-322	243.71	.00	243.71
603-49450-381	916.71	.00	916.71
603-49450-407	1,321.05	.00	1,321.05
609-20200	1,245.95	309,000.01-	307,754.06-
609-20800	29,042.00	.00	29,042.00
609-49750-208	.00	60.00-	60.00-
609-49750-217	343.93	.00	343.93
609-49750-251	73,159.45	141.91-	73,017.54
609-49750-252	155,628.66	761.54-	154,867.12
609-49750-253	13,921.02	120.00-	13,801.02
609-49750-254	5,337.86	35.98-	5,301.88
609-49750-256	11,169.52	.00	11,169.52
609-49750-259	7,167.30	64.36-	7,102.94
609-49750-260	.00	60.00-	60.00-
609-49750-301	1,956.00	.00	1,956.00
609-49750-310	561.98	.00	561.98
609-49750-321	204.25	.00	204.25
609-49750-333	1,655.04	2.16-	1,652.88
609-49750-381	3,052.38	.00	3,052.38
609-49750-384	100.62	.00	100.62
609-49750-433	1,700.00	.00	1,700.00
609-49750-530	4,000.00	.00	4,000.00
619-20200	.00	202.78-	202.78-
619-49900-321	202.78	.00	202.78
<b>Grand Totals:</b>	<b>602,435.66</b>	<b>602,435.66-</b>	<b>.00</b>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

RESOLUTION NO. 23-21 CORRECTION

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor; and

WHEREAS, the following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city or as indicated below:

<u>Name of Donor</u>	<u>Amount</u>	<u>Fund</u>
Milaca Firefighters Relief Association	\$80,000.00	101 Fire Reserve
Centerpoint Energy	\$ 5,000.00	101 <b>Skatepark</b>
Knife River	\$ 5,000.00	101 Skatepark

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 17th day of August, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
City Manager Tammy Pfaff

RESOLUTION NO. 23-25

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Milaca is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens in accordance with the term prescribed by the donor; and

WHEREAS, the following persons and entities have offered to contribute the cash in the actual amounts set forth below to the city or as indicated below:

<u>Name of Donor</u>	<u>Amount</u>	<u>Fund</u>
Jim's Mille Lacs Disposal	\$1,000	Skatepark
First National Bank of Milaca	\$1,000	Skatepark

WHEREAS, All such donations have been contributed to assist the city in the establishment as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MILACA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to the funds as indicated either alone or in cooperation with others, as allowed by law.
2. The city manager is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted this 17th day of August, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
City Manager Tammy Pfaff

ORDINANCE NO. 512

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE CITY OF MILACA, MN

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the S-19 Supplement to the Code of Ordinances of the Political Subdivision, which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of this Political Subdivision; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the Minnesota code; and

WHEREAS, it is the intent of the city council to accept these updated sections in accordance with the changes of the law of the State of Minnesota; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MILACA:

Section 1. That the 2023 S-19 Supplement to the Code of Ordinance of the City of Milaca as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the Milaca City Council, and the City Manager is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the City Manager.

Section 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

Passed this 17st day of August, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

1<sup>st</sup> reading: 08-17-23

2<sup>nd</sup> reading: 08-17-23

Published \_\_\_\_\_



**APPLICATION FOR VACATION OF A PUBLIC STREET, ALLEY OR EASEMENT**

**Application Fee**

\$325 PLUS RECORDING FEE (CURRENTLY \$50.00) *\$375.00*

Application Information Required: A site plan, drawn to scale including the following information must accompany the application form with applicant(s) and utility company signature(s):

1. Property lines and dimension
2. Location of all surrounding right-of-ways and easements
3. Size, location and use of all existing and future buildings
4. Parking stalls and drive areas
5. A written legal description of the right-of- way or easement proposed to be vacated

*- OF THE TRIANGLE - (COO)*

**Utility Company Contacts:**

Midcontinent Communications  
800-888-1300  
<https://www.midco.com/>

CenterPoint Energy  
800-245-2377  
<https://www.centerpointenergy.com/>

Frontier Communications  
800-921-8101  
<https://frontier.com/>

Milaca Local Link  
320-982-1000  
<https://www.milaca.net/>

East Central Energy  
800-254-7944  
<https://www.eastcentralenergy.com/>

City of Milaca  
320-983-3141  
<https://www.cityofmilaca.org/>

**Questions / Submit Completed Application To:**

City of Milaca  
Attn: Tammy Pfaff, City Manager  
255 1st Street East  
Milaca, MN 56353

Phone: (320) 983-3141  
Fax: (320) 983-3142  
Email: [tpfaff@milacacity.com](mailto:tpfaff@milacacity.com)  
Website: [www.milacacity.org](http://www.milacacity.org)



# CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

## APPLICATION FOR VACATION OF A PUBLIC STREET, ALLEY OR EASEMENT

### APPLICANT INFORMATION

Name GREG CHAFFIN  
BLUEWATERS BUILDERS, INC. | BLUEWATERS - POTATO PATCH - MILACA, MN LLC  
 Address, City, State, ZIP Code 17029 VICKERS STREET NE, HAM LAKE, MN 55304  
 Phone Number 763-777-0077 Email Address greg.bluewaters.co@gmail.com

**Complete legal description and location of street, alley, or easement to be vacated (Attach sheet if necessary):**

SEE ATTACHED SKETCH - VACATING LEGAL DESCRIPTION

Utility Agencies	Utilities In Place	
Midcontinent Communications — Main Line	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Milaca Local Link — Main Line	<input type="checkbox"/> Yes	<input type="checkbox"/> No
CenterPoint Energy — Gas Line	<input type="checkbox"/> Yes	<input type="checkbox"/> No
East Central Energy — Main Power	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Frontier Communications — Main Line	<input type="checkbox"/> Yes	<input type="checkbox"/> No
City of Milaca — Water Main	<input type="checkbox"/> Yes	<input type="checkbox"/> No
City of Milaca — Sewer Main	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Signatures of Property Owners Adjacent to Street, Alley, or Easement

Print Name and Address

Signature

N/A

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N/A

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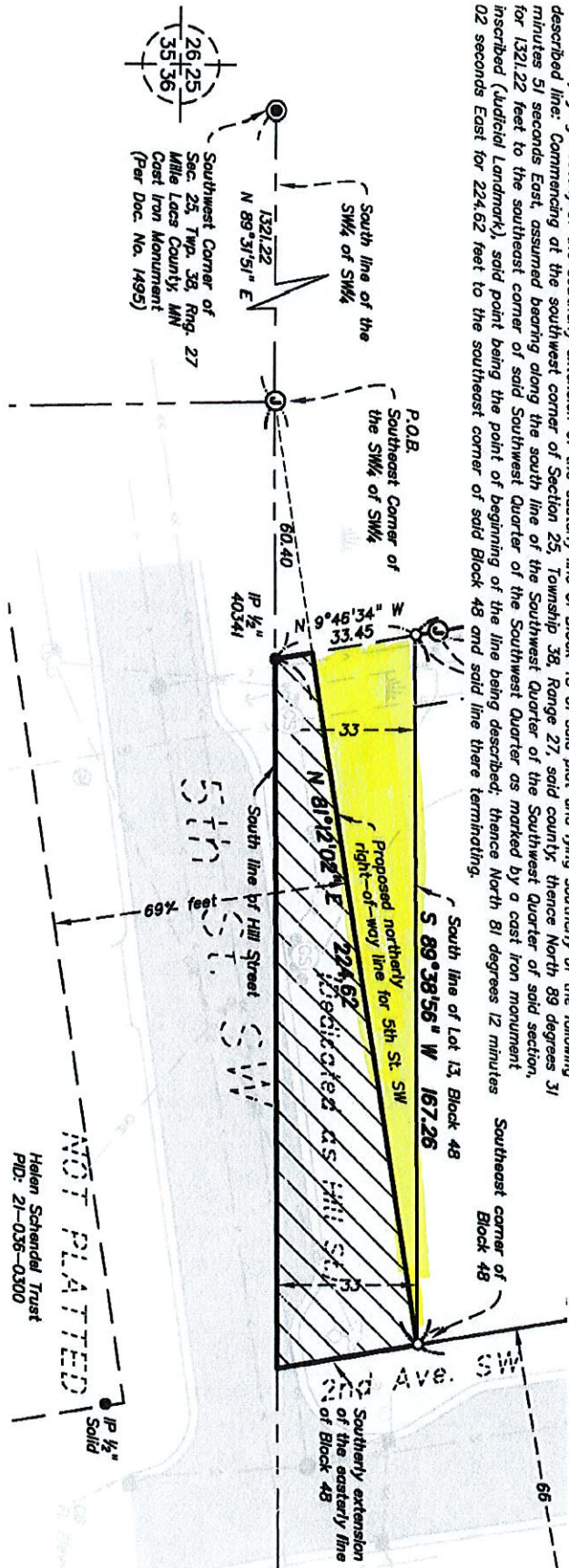
**Use back side for more signatures, if needed**

### Reason For Requested Vacation

I hereby certify that I have read, examined and understood this application and that the information submitted herein and attached hereto is true, accurate and correctly states my intentions.

Applicant Signature G. Chaffin Date 7/13/23

That part of Hill Street dedicated to the public according to the recorded plat of FIFTH ADDITION TO MILACA, MINN., Mille Lacs County, Minnesota, lying westerly of the southerly extension of the easterly line of Block 48 of said plat and lying southerly of the following described line: Commencing at the southwest corner of Section 25, Township 38, Range 27, said county; thence North 89 degrees 31 minutes 51 seconds East, assumed bearing along the south line of the Southwest Quarter of the Southwest Quarter of said section, for 1321.22 feet to the southeast corner of said Southwest Quarter of the Southwest Quarter as marked by a cast iron monument inscribed (Judicial Landmark), said point being the point of beginning of the line being described; thence North 81 degrees 12 minutes 02 seconds East for 224.62 feet to the southeast corner of said Block 48 and said line there terminating.



# Certificate of Appreciation

PRESENTED TO

**DELORIS KATKE**

*In recognition of your thirty-five dedicated years of service and ongoing commitment  
to serving the residents of Milaca*

Awarded this 17<sup>th</sup> day of August, 2023

\_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Pfaff, City Manager



# Certificate of Appreciation

PRESENTED TO

**VICTORIA JEYS**

*In recognition of your twenty dedicated years of service and ongoing commitment  
to serving the residents of Milaca*

Awarded this 17<sup>th</sup> day of August, 2023

\_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Pfaff, City Manager

# Certificate of Appreciation

PRESENTED TO

**AMY EDEL**

*In recognition of your ten dedicated years of service and ongoing commitment  
to serving the residents of Milaca*

Awarded this 17<sup>th</sup> day of August, 2023

\_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Pfaff, City Manager

# Certificate of Appreciation

PRESENTED TO

**REBECCA PORTER**

*In recognition of your five dedicated years of service and ongoing commitment  
to serving the residents of Milaca*

Awarded this 17<sup>th</sup> day of August, 2023

\_\_\_\_\_  
Dave Dillan, Mayor

\_\_\_\_\_  
Tammy Pfaff, City Manager

## **RESOLUTION NO. 23-26**

### **A RESOLUTION VACATING A PORTION OF CITY STREET**

WHEREAS, the City Council previously passed Resolution No. 23-22 noting its interest in vacating, pursuant to Minnesota Statute §412.851, a portion of a 5<sup>th</sup> St SW, lying south of Hwy. 23 W, and legally described as:

That part of Hill Street dedicated to the public according to the recorded plat of FIFTH ADDITION TO MILACA, MN, Mille Lacs County, Minnesota, lying westerly of the southerly extension of the easterly line of Block 48 of said plat and lying southerly of the following described line: Commencing at the southwest corner of Section 25, Township 38, Range 27, said county; thence North 89 degrees 31 minutes 51 seconds East, assumed bearing along the south line of the Southwest Quarter of the Southwest Quarter of said section, for 1321.22 feet to the southeast corner of said Southwest Quarter of the Southwest Quarter as marked by a cast iron monument inscribed (Judicial Landmark), said point being the point of beginning of the line being described; thence North 81 degrees 12 minutes 02 seconds East for 224.62 feet to the southeast corner of said Block 48 and said line there terminating.

and setting a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 17<sup>th</sup> day of August, 2023, before the City Council in the City Hall located at 255 1<sup>st</sup> St. E., Milaca, MN 56353 at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 1<sup>st</sup> day of August, 2023, and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because

1. By vacating the currently platted right of way, a new housing development will be able to be platted, and construction proceed, which will result in additional housing needed for the public in general; and, as part of the development process, new and improved platted rights of way will be dedicated and constructed such that there will be no disruption to movement by the public in general in the general area of the right of way to be vacated.
2. That it is in the public interest that said portion of the street be vacated, subject to reservation unto the City of Milaca, Minnesota, of a permanent and perpetual easement for a water main, sanitary sewer main, drainage, and public/private utility

purposes; that any and all right, title, estate, claim or interest in the said portion of the said street, except for the reservation of permanent utility duly reserved by the City of Milaca, Minnesota, is hereby relinquished and surrendered.

And WHEREAS, four-fifths of all members of the City Council concur in this resolution;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA AS FOLLOWS:**

That such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

That part of Hill Street dedicated to the public according to the recorded plat of FIFTH ADDITION TO MILACA, MN, Mille Lacs County, Minnesota, lying westerly of the southerly extension of the easterly line of Block 48 of said plat and lying southerly of the following described line: Commencing at the southwest corner of Section 25, Township 38, Range 27, said county; thence North 89 degrees 31 minutes 51 seconds East, assumed bearing along the south line of the Southwest Quarter of the Southwest Quarter of said section, for 1321.22 feet to the southeast corner of said Southwest Quarter of the Southwest Quarter as marked by a cast iron monument inscribed (Judicial Landmark), said point being the point of beginning of the line being described; thence North 81 degrees 12 minutes 02 seconds East for 224.62 feet to the southeast corner of said Block 48 and said line there terminating.

BE IT FURTHER RESOLVED, that the Mayor and City Manager are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

Passed by the City Council of Milaca, Minnesota, this 17<sup>th</sup> day of August, 2023.

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Mayor Dave Dillan

Attested:

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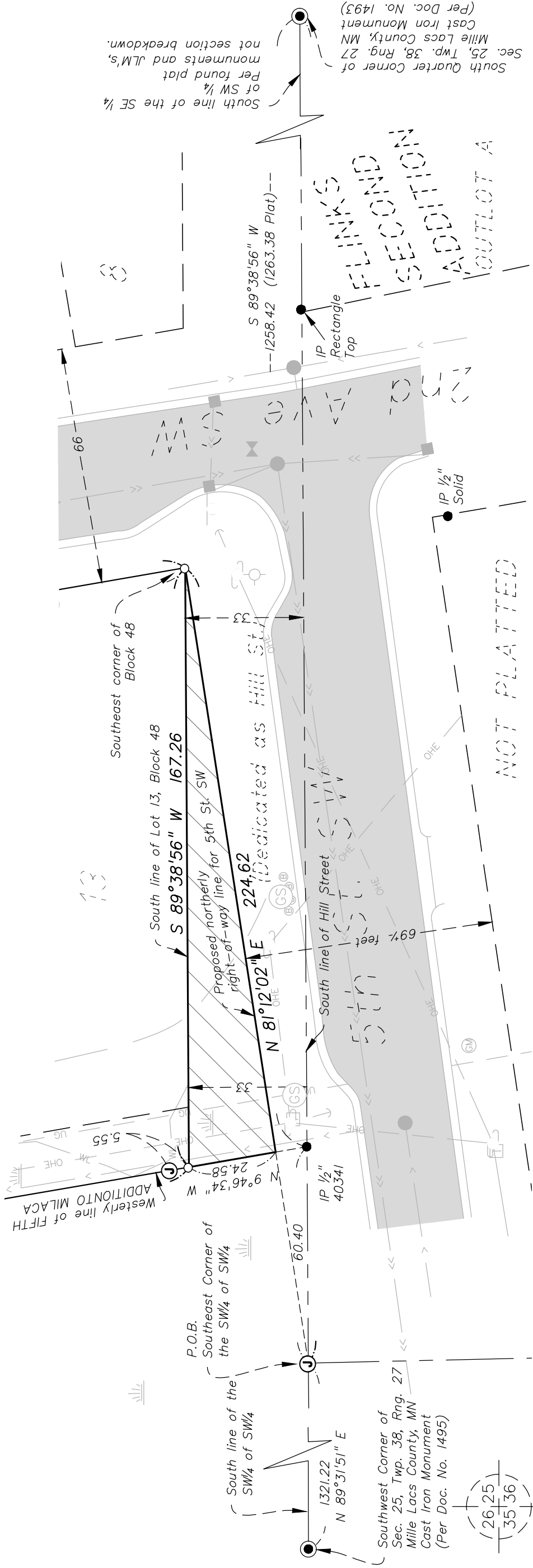
Tammy Pfaff, City Manager

# Street Vacation Exhibit

for  
**Bluewaters Company**  
**Part of Block 48, FIFTH ADDITION TO MILACA MINN.**  
**City of Milaca, Mille Lacs County, Minnesota**

Proposed Vacation Exhibit:

That part of Hill Street dedicated to the public according to the recorded plat of FIFTH ADDITION TO MILACA, MINN, Mille Lacs County, Minnesota, lying northerly of the following described line: Commencing at the southwest corner of Section 25, Township 38, Range 27, said county; thence North 89 degrees 31 minutes 51 seconds East, assumed bearing along the south line of the Southwest Quarter of the Southwest Quarter of said section, for 1321.22 feet to the southeast corner of said Southwest Quarter of the Southwest Quarter as marked by a cast iron monument inscribed (Judicial Landmark), said point being the point of beginning of the line being described; thence North 81 degrees 12 minutes 02 seconds East for 224.62 feet to the southeast corner of said Block 48 and said line there terminating.



- LEGEND:**
- Denotes found iron monument
  - Denotes set iron monument
  - Denotes found cast iron monument
  - ⊙ Denotes Judicial Landmark (JLM)
  - ⊙ Denotes power pole
  - ⊙ Denotes catch basin
  - ⊙ Denotes watervale
  - ⊙ Denotes hydrant
  - ⊙ Denotes guy wire
  - ⊙ Denotes telephone pedestal
  - ⊙ Denotes sign
  - ⊙ Denotes found iron monument
  - ⊙ Denotes set iron monument
  - ⊙ Denotes found cast iron monument
  - ⊙ Denotes Judicial Landmark (JLM)
  - ⊙ Denotes power pole
  - ⊙ Denotes catch basin
  - ⊙ Denotes watervale
  - ⊙ Denotes hydrant
  - ⊙ Denotes guy wire
  - ⊙ Denotes telephone pedestal
  - ⊙ Denotes sign
  - ⊙ Denotes gas service
  - ⊙ Denotes gas marker
  - ⊙ Denotes bituminous surface
  - ⊙ Denotes vacation area
  - ⊙ Denotes easement
  - ⊙ Denotes right of way
  - ⊙ Denotes sanitary sewer
  - ⊙ Denotes storm sewer
  - ⊙ Denotes overhead electric
  - ⊙ Denotes underground gas line



South Quarter Corner of Sec. 25, Twp. 38, Rng. 27 Mille Lacs County, MN Cast Iron Monument (Per Doc. No. 1493)

Per found plat of SW 1/4 of SE 1/4 South line of the SE 1/4 not section breakdown.

SHEET NO.	—	Vacation Exhibit	Bluewaters Company	City of Milaca	Mille Lacs County, MN.
<b>BOGART, PEDERSON &amp; ASSOCIATES, INC.</b> LAND SURVEYING CIVIL ENGINEERING MAPING					
TEL: 763-262-8822 FAX: 763-262-8844 12076 FIRST STREET, BECKER, MN 55306-9322					
I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.					
Signed: <i>Craig A. Wensmann</i> Date: 8/2/23 Lic. No. 47466					
FILE NO.: 22-0432.00 DWG FILE: 22-0432VGC CHECKED BY: CAW DRAWN BY: RT DESIGN BY: RT DATE: 8/02/23					
REV NO.	DATE	DESCRIPTION			

**RESOLUTION NO. 23-27**

**CITY OF MILACA  
STATE OF MINNESOTA**

**RESOLUTION APPROVING A PUBLIC HEARING FOR AN INTERIM ORDINANCE  
AUTHORIZING A STUDY AND IMPOSING A MORATORIUM ON THE OPERATION OF  
CANNABIS BUSINESSES**

THE CITY COUNCIL FOR THE CITY OF MILACA DOES HEREBY RESOLVE THAT:

**WHEREAS**, The Minnesota Legislature recently enacted, and Governor signed, 2023 Minnesota Session Laws, Chapter 63 – H.F. No. 100 (“Act”), which is comprehensive legislation relating to cannabis including, but not limited to, the establishment of the Office of Cannabis Management (“OCM”), legalizing and limiting the possession and use of cannabis and certain hemp products by adults, providing for the licensing, inspection, and regulation of cannabis businesses and hemp businesses, taxing the sale of cannabis flower, cannabis products, and certain hemp products, establishing grant and loan programs, amending criminal penalties, providing for expungement of certain convictions and providing for the temporary regulation of certain edible cannabinoid products; and,

**WHEREAS**, the Act provides local units of government certain authority related to cannabis businesses, including the authority to (1) require local registration of certain cannabis businesses operating retail establishments, (2) adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses, provided that such restrictions do not prohibit the establishment or operation of a cannabis businesses, (3) limit the number of certain cannabis businesses based on the population of the community, and (4) prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field; and,

**WHEREAS** The Act requires the OCM, which was established effective July 1, 2023, to work with local governments to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of cannabis businesses. The Act also requires the OCM to establish additional rules and regulations relating to the operation of cannabis businesses. The City will benefit from reviewing and analyzing the OCM’s model ordinances, rules and regulations before making any decisions related to the regulation of cannabis businesses in the City; and,

**WHEREAS**, The Act (Minnesota Statutes, section 342.13(e)) expressly allows a local unit of government that is conducting studies or has authorized a study to be conducted or has held or scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses to adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the

planning process and the health, safety, and welfare of its citizens. The interim ordinance may regulate, restrict, or prohibit the operation of cannabis businesses within the jurisdiction or a portion thereof until January 1, 2025; and,

**WHEREAS,** Given the uncertainty regarding the model ordinances to be developed by the OCM and the broad scope of the changes to Minnesota law brought about by the Act, the City desires to adopt an interim ordinance for the purpose of protecting the planning process and the health, safety, and welfare of its citizens; and,

**WHEREAS,** The City desires to conduct a study for the purpose of considering the adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses as well as the other regulations local units of government may adopt under the Act.

**NOW THEREFORE BE IT RESOLVED,** that a public hearing for an interim ordinance authorizing a study and imposing a moratorium on the operation of cannabis businesses shall be had on the \_\_\_\_ day of \_\_\_\_\_, 2023 at the Milaca City Hall at approximately 6:30 PM.

Adopted by the City Council of the City of Milaca on this 17<sup>th</sup> day of August, 2023.

APPROVED:

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager



RESOLUTION #23-28

A RESOLUTION APPROVING A FINAL PLAT FOR BLUEWATERS-POTATO PATCH-  
MILACA, LLC 6TH ADDITION

WHEREAS, Greg Chaffin has proposed a housing subdivision consisting of two four-plex townhomes and one three-plex townhome and,

WHEREAS, this property is located in a B-2 General Business district which allows multi-family with an approved Conditional Use Permit; and,

WHEREAS, the Milaca Planning Commission held a public hearing on August 14, 2023, to allow for public input regarding this Final Plat; and the Planning Commission thereby recommended approving the Plat subject to satisfying all planning/zoning standards; subject to meeting all final engineering requirements, any required permits, and an approved Developer's Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Milaca City Council hereby approves a Final Plat for Bluewaters-Potato Patch-Milaca, LLC 6th Addition, City of Milaca, with the conditions set forth by the Planning Commission.

ADOPTED, this 17th day of August, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager

**MILACA 6<sup>th</sup> ADDITION PLAT (POTATO PATCH)  
DEVELOPMENT CONTRACT WITH BLUEWATERS-POTATO PATCH-MILACA,  
MN LLC**

**(DEVELOPER INSTALLED IMPROVEMENTS)**

**AGREEMENT** dated \_\_\_\_\_ 2023 by and between the CITY of MILACA, a Minnesota Municipal Corporation, (“City”), and Bluewaters-Potato Patch-Milaca, MN LLC (the “Developer”).

1. **Request for Plat Approval.** The Developer has asked the City to approve a plat for Milaca 6<sup>th</sup> Addition (also referred to in this Agreement as the “plat”).

2. **Conditions of Approval.** The City shall approve the plat subject to satisfactory completion of the city’s subdivision process and conditional on the following: (1) that the Developer enter into this Agreement, (2) that the Developer provide the necessary security in accordance with the terms of this Agreement guaranteeing the financial ability to construct the improvements, (3) the developer provide the security for the private improvements as described in paragraphs 5 and 18, and (4) guaranteeing compliance with the terms of this Agreement.

3. **Development Plans.** The Developer shall develop the plat in accordance with the following plans. The plans shall not be attached to this contract, but the city shall receive three (3) complete utility construction plans. If the plans vary from the written terms of the contract, the written terms shall control. The required plans are:

- |        |   |
|--------|---|
| Plan A | Preliminary Plat Date to be Determined.               |
| Plan B | Grading and Drainage Plan Date to be Determined.      |
| Plan C | Erosion Control Plan Date to be Determined.           |
| Plan D | Preliminary Engineering Report Date to be Determined. |
| Plan E | Street Plans Date to be Determined.                   |
| Plan F | Utility Plans Date to be Determined.                  |
| Plan G | Phasing Plan Date to be Determined.                   |

4. **Use and Density.** The plat shall allow a maximum of 3 developable lots.

5. **Required Work and the Like of the Developer.** The Developer shall install and pay for the following:

- A. Drainage/Erosion Control
- B. Rough Site Grading and Ponding
- C. Setting of Lot and Block Monuments
- D. Surveying and Staking
- E. Landscaping
- F. City Water
- G. City Sanitary Sewer

- H. Public Street
- I. Curb and Gutter
- J. City Storm Sewer
- K. Street signs
- L. Street lighting

The improvements shall be installed in accordance with the City standards, ordinances and plans and specifications that have been prepared by a competent registered professional engineer furnished to the City and approved by the City Engineer. The City may, at its option, contract with a separate engineer to review any plans and specifications or work performed by the Developer at the Developer's expense. The Developer shall instruct their engineer to provide adequate field inspection personnel to assure an acceptable level of quality control to the extent that the Developer's engineer will be able to certify that the construction work meets the approved City standards as condition of City acceptance. In addition, the City may, at the City's discretion and at the Developer's expense, have one or more City inspectors or a soil engineer inspect the work on a full or part-time basis. The Developer or his engineer shall schedule a pre-construction meeting at a mutually agreeable time at the City Council chambers with all parties concerned, including the City staff, to review the program for construction work. The Developer shall complete the work by January 1, 2025. The Developer may, however, request an extension of time from the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases.

6. **Ownership of Improvements.** Upon the completion, inspection, and acceptance of the work and construction required to be done by this Agreement, the sanitary sewer and water line public improvements lying within public easements shall become City property without further notice or action. The onsite storm sewer and drainage installed by Developer shall be designated as private and Developer shall be solely responsible for all maintenance or improvements, as directed by the City, moving forward.

7. **Warranty.** The Developer warrants all work required to be performed by it against poor material and faulty workmanship for a period of one (1) year after its completion and acceptance by the City. All landscaping including, seed and sod, shall be warranted to be alive, of good quality and disease free for twelve (12) months from the time of planting. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties.

8. **Grading Plan.** The plat shall be graded and drainage provided by the Developer in accordance with the plans attached hereto.

9. **Erosion Control.** The Developer shall comply with the Erosion Control Plan for the prevention of damage to adjacent property and the control of surface water runoff. As the development progresses, the City may impose additional erosion control requirements if, in the opinion of the City Engineer, they would be beneficial. The Developer shall comply with the erosion control plans and with any such additional instructions it received from the City. All areas disturbed by excavation and backfilling operations shall be reseeded forthwith after the completion of the work in that area. Seed shall be rye grass or other fast-growing seed suitable

to the existing soil to provide a temporary ground cover as rapidly as possible. All seeded areas shall be mulched and disc anchored as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion.

10. **Landscaping.** The developer shall also be responsible for maintaining the growth of grass and weeds of unsold lots, either by cutting the grass, or having the work done at the sole cost to the developer.

11. **Effect of Subdivision Approval.** For one year from the date of this Agreement, no amendments to the City's Comprehensive Plan, official controls, platting or dedication requirements enacted after the date of this Agreement will be effective. Work occurring after one year of this agreement may require submission of a new plat.

12. **Phasing.** Milaca 6<sup>th</sup> Addition may have a future phase, and if additional municipal utilities are needed to be installed for that phase, the future phase shall be subject to a separate agreement. Development of any subsequent phases may not proceed until the Development Agreement for the future phase is approved by the City Council.

13. **License.** The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the plat to perform all necessary work and/or inspections deemed appropriate by the City during the installation of public improvements by the City. The license shall expire after the public improvements installed pursuant to the development contract have been installed and accepted by the City.

14. **Clean Up.** The Developer, or its agents or assigns, shall promptly clear from public streets and property any soil, earth or debris resulting from construction work by the Developer or its agents or assigns respectively.

15. **Security.** The Developer shall furnish the City with one (1) performance bond and one (1) payment bond, that is in a form acceptable to the city. Any such commitment or performance bond shall permit the city to draw upon the available funds should the developer be in default of this agreement. They shall each be in the amount of \$100,000.00 for the Developer installed private improvements and City installed improvements.

The performance bond and the payment bond shall be subject to the approval of the City Council. Lien waivers for all work shall be submitted to the city at least 30 days prior to the expiration of the security. The performance bond shall secure compliance with the terms of this Contract and all financial obligations of the Developer under it. The City may draw down on the performance bond, without notice, for any violation of the terms of this Contract or upon receiving notice that the performance bond will be allowed to lapse before January 1, 2025. Any default in the payment of such improvements shall constitute a default under the terms of this agreement.

16. **Responsibility for Costs.**

A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the plat, including but not limited to legal, planning, engineering and inspection expenses incurred in connection with the approval and acceptance of the plat, the preparation of this Contract, and all costs and expenses incurred by the City in monitoring and inspecting development.

B. The Developer shall hold the City and its officers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from plat approval and development. The Developer shall indemnify the City and its officers and employees for all costs, damages or expenses that the City may pay or incur in consequence of such claims, including attorney's fees.

C. The Developer shall reimburse the City for costs incurred in the enforcement of this Contract, including engineering and attorney's fees.

D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, any special assessments referred to in this Contract. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.

E. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt all development work and construction related to this project, including, but not limited to the issuance of occupancy permits until the bills are paid in full. In addition to the above remedies, the City may also draw down the performance bond to pay any of those billings.

17. **Developer's Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given written notice of the work in default, not less than forty-eight (48) hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part. The Developer, its successors and assigns, as well as future lot purchasers waive all procedural and substantive objections to the improvements and special assessments including but not limited to any claim that the assessments exceed the benefit, that the proper notices have not been given, and that the method of spreading the assessment is erroneous, as well as any appeal rights otherwise available pursuant to Minnesota Statute Section 429.081.

18. **Miscellaneous.**

A. This Agreement shall be binding upon the parties, their heirs, successors or assigns, as the case may be.

- B. Third parties shall have no recourse against the City under this contract.
- C. The City may issue one building permit prior to the street being completed. Under no circumstance shall a certificate of occupancy be issued for any structure in Milaca 6<sup>th</sup> Addition until the base coat of bituminous is installed on the road surface.
- D. Breach of the terms of this Contract by the Developer shall be grounds for denial of building permits, including all or part of said plat sold to third parties.
- E. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Contract is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Contract.
- F. If occupancy is established prior to the completion and acceptance of improvements, the Developer assumes all liability and costs resulting in delays in completion of improvements and damage to improvements caused by the City, Developer, its contractors, subcontractors, materialmen, employees, agents, or third parties.
- G. No one may occupy a building for which a building permit is issued on either a temporary or permanent basis until sanitary sewer and water lines have been installed, hooked up, tested and approved by the City, the streets needed for access have been paved with a bituminous surface, and a certificate of occupancy for the structure has been issued. The Developer shall have the right to appeal to the City Council to allow occupancy prior to completion is caused by an unavoidable delay. The City Council's decision shall be final.
- H. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.
- I. The Developer represents to the City to the best of its knowledge that the plat does not require an environmental worksheet and that an environmental impact statement is not required. However, if the City or another governmental entity or agency determines that such a review is needed, the Developer shall reimburse the City for all expenses, including staff time and attorney's fees that the City incurs in assisting in the preparation of the review.
- J. Future residents of the plat, contractors, or others providing goods or services for the development of the plat shall not be deemed to be third-party beneficiaries of this Agreement.
- K. Compliance with Laws and Regulations. The Developer represents to the City that the plat complies with all City, County, State and Federal laws and regulations, including but not limited to: Subdivision ordinances, zoning ordinances, and

environmental regulations. If the City determines that the plat does not comply, the City may, at its option, refuse to allow any construction, development work, or occupancy in the plat until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.

- L. This Contract shall run with the land and may be recorded against the title to the property. After the Developer has completed the work required of it under this Contract, at the Developer's request, the City will execute and deliver a release to the Developer.
- M. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, expressed or implied, now or hereafter arising, available to the City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.
- N. The Developer may not assign this Contract without the written permission of the City Council.
- O. Developer shall take out and maintain until six (6) months after the City has accepted the public improvements, public liability and property damage insurance coverage personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury or death shall not be less than \$1,500,000 for one person and \$1,500,000 for each occurrence; limits for property damage shall be not less than \$1,500,000 for each occurrence. The City shall be named as an additional named insured on said policy, and Developer shall file a copy of the insurance coverage with the City prior to the City signing the plat.
- P. The Developer shall escrow an initial amount of \$3,000.00 with the city, the receipt of which is hereby acknowledged. Escrow funds shall cover the city's costs related to this development. The monies in the escrow account shall be used to pay for engineering and legal costs. If initial escrow funds shall become depleted, the Developer agrees to pay the city, upon request, additional escrow money as needed. The City shall furnish, upon request, copies of all charges incurred related to the development. Escrow funds shall be in addition to any application fees for filing the plat with the city. Any funds remaining in the escrow account at the conclusion of the project shall be returned to the developer, provided all charges and requirement have been satisfied.

20. **Notices.** Required notices to the DEVELOPER shall be in writing and shall be either hand delivered to the DEVELOPER, its employees, or agents or mailed to the DEVELOPER by United States surface mail at the following address:

Developer  
Don Patnode  
17029 Vickers St. NE  
Ham Lake, MN 55304

Required notices to the CITY shall be in writing and shall be either hand delivered to the City Manager or mailed to the City by United States surface mail in care of the City Manager at the following address:

City of Milaca  
Attn: Tammy Pfaff  
255 First St. E.  
Milaca, MN 56353  
(320) 983-3141

With copy to: Damien F. Toven  
Damien F. Toven & Associates, LLC  
413 S. Rum River Dr., Suite 6  
Princeton, MN 55371  
(763) 389-2214

21. Record plans and as-built drawings for Milaca 6<sup>th</sup> Addition plat must be received at the conclusion of this project. Failure to provide as-built drawings for Milaca \_\_\_\_\_ Addition may be grounds for denial of future plat approvals of this subdivision.

In acceptance of this Development Agreement, the appropriate representatives of the DEVELOPER and the CITY have executed this Agreement to be effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.









DRAFTED BY:

Damien F. Toven  
Damien F. Toven & Associates, LLC  
413 S. Rum River Dr., Suite 6  
Princeton, MN 55371  
(763) 389-2214  
damien@tovenandassociates.com

TAX STATEMENTS SHOULD BE SENT TO:

Bluewaters-Potato Patch-Milaca, MN LLC  
C/O Don Patnode  
17029 Vickers St. NE  
Ham Lake, MN 55304

**ORDINANCE NO. 513**

**AN ORDINANCE AMENDING THE CITY OF CODE MILACA  
ACTING CITY OF MILACA CODE CHAPTER 12,  
PROHIBITING CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC  
PLACES**

**121.01 PURPOSE AND INTENT.**

The purpose of this chapter is to regulate the use of legalized cannabis and any product that contains cannabis to meet the requirements of use within public property and public places.

**121.02 DEFINITIONS.**

**PUBLIC PLACE.** Property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption.

**PUBLIC PROPERTY.** Property, real and personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all the land thereon, parking lots, parks, airport property, golf courses, pathways and trails, and city rights-of-way consisting of both the traveled portion and the abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, city equipment, and the like.

**CANNABIS FLOWER.** "Cannabis flower" means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

**CANNABIS PRODUCTS.** "Cannabis product" means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

Cannabis product includes adult-use cannabis products, including but not limited to edible cannabis products and medical cannabinoid products. Cannabis product does not include cannabis flower, artificially derived cannabinoid, lower-potency hemp edibles, hemp-derived consumer products, or hemp-derived topical products.

**LOWER-POTENCY HEMP EDIBLES.** "Lower-potency hemp edible" means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and
- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

**HEMP DERIVED CONSUMER PRODUCTS.** "Hemp-derived consumer product" means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (1) contains or consists of hemp plant parts; or
- (2) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

Hemp-derived consumer product does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

### **121.03 PROHIBITION.**

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.

### **121.04 PENALTY.**

A violation of this Section is a petty misdemeanor.

This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Milaca this 17th day of August, 2023.

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Mayor Dave Dillan

ATTEST:

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City Manager Tammy Pfaff

First Reading: August 17, 2023

Second Reading:

Published:

FIRST READING

CITY OF MILACA  
ORDINANCE NO. 514

AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A  
MORATORIUM ON THE OPERATION OF CANNABIS BUSINESSES

THE CITY COUNCIL OF THE CITY OF MILACA ORDAINS:

**ARTICLE I. Authority and Legislative Findings.**

- A. The Minnesota Legislature recently enacted, and Governor signed, 2023 Minnesota Session Laws, Chapter 63 – H.F. No. 100 (“Act”), which is comprehensive legislation relating to cannabis including, but not limited to, the establishment of the Office of Cannabis Management (“OCM”), legalizing and limiting the possession and use of cannabis and certain hemp products by adults, providing for the licensing, inspection, and regulation of cannabis businesses and hemp businesses, taxing the sale of cannabis flower, cannabis products, and certain hemp products, establishing grant and loan programs, amending criminal penalties, providing for expungement of certain convictions and providing for the temporary regulation of certain edible cannabinoid products.
- B. The Act provides local units of government certain authority related to cannabis businesses, including the authority to (1) require local registration of certain cannabis businesses operating retail establishments, (2) adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses, provided that such restrictions do not prohibit the establishment or operation of a cannabis businesses, (3) limit the number of certain cannabis businesses based on the population of the community, and (4) prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.
- C. The Act requires the OCM, which was established effective July 1, 2023, to work with local governments to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of cannabis businesses. The Act also requires the OCM to establish additional rules and regulations relating to the operation of cannabis businesses. The City will benefit from reviewing and analyzing the OCM’s model ordinances, rules and regulations before making any decisions related to the regulation of cannabis businesses in the City.
- D. The Act (Minnesota Statutes, section 342.13(e)) expressly allows a local unit of government that is conducting studies or has authorized a study to be conducted or has held or scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses to adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. The interim



ordinance may regulate, restrict, or prohibit the operation of cannabis businesses within the jurisdiction or a portion thereof until January 1, 2025.

- E. Given the uncertainty regarding the model ordinances to be developed by the OCM and the broad scope of the changes to Minnesota law brought about by the Act, the City desires to adopt an interim ordinance for the purpose of protecting the planning process and the health, safety, and welfare of its citizens.
- F. The City desires to conduct a study for the purpose of considering the adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses as well as the other regulations local units of government may adopt under the Act.
- G. On the \_\_\_\_ day of \_\_\_\_\_, 2023 after providing at least 10 days published notice, the City Council held a public hearing regarding the consideration and adoption of an interim ordinance prohibiting the operation of cannabis businesses within the City until January 1, 2025.

**ARTICLE II. Definitions.** For purposes of this Ordinance, the following terms shall have the meaning given them in this section.

- (a) “Act” means 2023 Minnesota Session Laws, Chapter 63 (H.F. No. 100).
- (b) “Cannabis Business” has the meaning given the term in Minnesota Statutes, section 342.01, subdivision 14.
- (c) “City” means the City of Milaa.
- (d) “Edible Cannabinoid Product” has the meaning given the term in Minnesota Statutes, section 151.72, subdivision 1(f).
- (e) “OCM” means the Office of Cannabis Management, established as set forth in Minnesota Statutes, section 342.02, subd. 1.
- (f) “Ordinance” means this interim ordinance, which is adopted pursuant to Minnesota Statutes, section 342.13(e).

**ARTICLE III. Study Authorized.** The City Council hereby authorizes and directs the City Administrator/City Manager to have City staff conduct a study regarding the adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of Cannabis Businesses, as well as the other potential local regulations allowed under the Act, and report to the City Council on the potential regulation of Cannabis Businesses. The study must include a review of the model ordinances the OCM is directed to draft under Minnesota Statutes, section 342.13(d),

an analysis of potential setback regulations allowed under Minnesota Statutes, section 342.13(c), and such other matters as staff may determine are relevant to the City Council's consideration of this matter. The report shall include the City staff's recommendations on whether the City Council should adopt regulations and, if so, the recommended types of regulations.

**ARTICLE IV. Moratorium.** A moratorium is hereby imposed regarding the operation of a Cannabis Business within the City. During the term of this Ordinance, no business, person, or entity may establish or operate a Cannabis Business within the jurisdictional boundaries of the City. The City shall not accept, process, or act on any application, site plan, building permit, zoning request, or other approval, including any requested confirmation, certification, approval, or other request from the OCM or other governmental entity requesting City review of any application or proposal for a business proposing to engage in the operation of a Cannabis Business.

**ARTICLE V. Violation.** During the term of the moratorium, it is a violation of this Ordinance for any business, person, or entity to establish or operate a Cannabis Business within the City.

**ARTICLE VI. Exceptions.** The moratorium imposed by this Ordinance does not apply to: (1) the continued operation of a business as part of the Medical Cannabis Program administered by the Minnesota Department of Health that was lawfully operating within the City prior to July 1, 2023; (2) the lawful sale of Edible Cannabinoid Products in compliance with Minnesota Statutes, section 151.72; or (3) sales of Edible Cannabinoid Products at an exclusive liquor store in accordance with Minnesota Statutes, section 340A.412, subdivision 14. Nothing in this Article exempts a business, person, or entity that is selling Edible Cannabinoid Products from having to comply with all requirements and prohibitions of applicable laws and ordinances.

**ARTICLE VII. Enforcement.** Violation of this Ordinance is a misdemeanor. The City may also enforce this Ordinance by mandamus, injunction, or other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also subject to the City's general penalty in City Code and may result in the City reporting the violation to the OCM if relevant to OCM licensing. The City Council hereby authorizes the City Administrator/City Manager, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance.

**ARTICLE VIII. Duration.** This Ordinance shall become effective on the first day of publication after adoption and shall remain in effect until January 1, 2025. This Ordinance may be repealed earlier upon the effective date of an ordinance adopting or amending reasonable restrictions on the time, place and manner of the operation of a Cannabis Business within the City or by resolution of the City Council terminating this Ordinance prior to the expiration date.

**ARTICLE IX. Severability.** Every section, provision, and part of this Ordinance is declared severable from every other section, provision, and part thereof. If any section, provision, or part of this Ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this Ordinance.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Dave Dillan, Mayor

ATTEST: \_\_\_\_\_

Tammy Pfaff, City Manger

First Reading:

Second Reading:

Published:

FIRST READING

CITY OF MILACA

ORDINANCE NO. 515

AN ORDINANCE AMENDING SECTION 156 OF THE ZONING ORDINANCE, BY  
MAKING CHANGES TO THE CITY OF MILACA ZONING MAP

**PREAMBLE:** In order to reclassify parts of the existing R-1 Single Family Residential District zone to R-2 1 and 2 Family Residential zone for the purpose to allow for housing opportunities that a R-2 zone permits. The Milaca Planning Commission held a public hearing on August 14, 2023, to consider the proposed rezoning, and recommended approving the zoning changes as described on the attached map and the following properties.

The property is legally described as:

Lots 7-9	Block 47	Fifth Addition
Lots 4-6	Block 48	Fifth Addition
Lots 3-13	Block 49	Fifth Addition
Lots 1-12	Block 41	Flink’s Addition
Lots 1-3	Block 42	Flink’s Addition
Outlots A & B	Block 41	Flink’s Second Addition
Lots 1-10	Block A	Magnuson Addition
Outlots 1 & 2	Block A	Flink’s Second Addition

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section 156.021 of the Zoning Ordinance of the City of Milaca is hereby amended by the adoption of the attached map.

Passed this 17th day of August, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

**ORDINANCE NO. 516**

**AN ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.037 (R-3 MULTIPLE FAMILY RESIDENTIAL HIGH DENSITY DISTRICT) SUBDIVISION (B) OF THE CITY OF MILACA CODE OF ORDINANCES**

Additions are indicated by underline. Deletions are indicated by ~~striketrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

    .01 Intent

    .02 Amendment

**§     .01 INTENT.**

The City intends to amend the ordinance to allow multi-family units within the R-3 Multiple Family Residential High Density District to build higher than 3 stories or 35 feet

**§     .02 ORDINANCE AMENDING TITLE XV (LAND USAGE) CHAPTER 156 (ZONING) SECTION 156.037 (R-3 MULTIPLE FAMILY RESIDENTIAL HIGH DENSITY DISTRICT) SUBDIVISION (B) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED TO READ**

Building height, maximum 3 stories or ~~35 feet., whichever is the lesser~~ 40 feet.

Adopted by the City Council of the City of Milaca this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading- August 17, 2023  
Second Reading-  
Published-



August 8, 2023

Tammy Pfaff, City Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

**Reference:** B-23-CP-MN-0884, City of Milaca  
110<sup>th</sup> Avenue (airport road) Improvements Project (193806178)  
**Project Status Update**

Dear Tammy:

This letter serves as an update on the progress of the 110<sup>th</sup> Avenue Improvements Project (HUD Community Project Funding grant). The project is generally following the schedule provided last March and May.

As you know, you submitted final grant agreement documents to HUD on May 1<sup>st</sup>. Fully Executed Agreement documents were received on June 19<sup>th</sup>.

We have received the topographic survey prepared by Bogart-Pederson. We understand that the city has paid the invoice from Bogart Pederson. Information from the topographic survey has been used to develop an initial centerline design profile that was used to estimate the east-west extents of the construction.

The field work for the geotechnical investigation by American Engineering Testing has been completed. We expect to receive the final geotechnical report this month.

The wetland delineation field process has been completed. The delineation information will be sent to the permitting agencies this month.

The environmental review process will begin this month. The process takes about 4 months to complete.

We have started determining right-of-way needs. The formal right-of-way acquisition process will begin in September.

We recommend that the city process an agreement or memorandum of understanding with Borgholm and Milaca Townships in order to clarify expectations and define future maintenance responsibilities.

The general schedule for the project includes Preliminary Engineering May 2023 – November 2023, Final Engineering December 2023 – April 2024, and Construction Phase May 2024 – December 2024.

We would be pleased to meet with you to discuss this matter. Please feel free to contact us if you have any questions or require any additional information.

Sincerely,  
**Stantec**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel



## Incident Summary by Incident Type

Date Range: 7/1/2023 to 7/31/2023

Incident Type	# of Incidents
Accident	3
Agency Assist	25
Alarm	10
Animal	6
Assault	3
Cdtp	3
Child Custody	1
Child Neglect	1
Community Contact	3
Debris	2
Disturbance	6
Domestic	2
Driving Complaint	7
Drugs	2
Family Services Referral	4
Found Property	1
Fraud-forgery-scam	2
Funeral Escort	3
Gas Drive Off	5
Gas Leak	1
Harassment Complaint	6
Icr Misc	19
Juvenile Complaint	2
Lockout	5
Lost Property	2
Medical	46
Missing Juvenile	1



## Incident Summary by Incident Type

Date Range: 7/1/2023 to 7/31/2023

Motorist Assist	3
Noise Complaint	6
Ofp Violation	3
Parking Complaint	1
Property Exchange	2
Property Watch	1
Public Assist	15
Remove Unwanted	3
Suicidal Party	1
Suspicious Activity	15
Theft	5
Threats Complaint	2
Traffic	98
Trespass Complaint	1
Welfare Check	10
Zoning Violation	1
<b>Total: 338</b>	





# Bid Opening

**Bid Date and Time:** 8/10/2023 AT 2:00 PM  
**Project Name:** 2023 MILACA LIQUOR STORE ACCESS ROAD PROJECT  
**Project No.:** 193806303  
**Client:** City of Milaca

Contractor's Name	Responsible Contractor	Bid Bond	Total Base Bid
ACM LLC			\$ 129,520.92
Helmin Construction, Inc.			\$ 165,764.00
Knife River Corporation			\$ 194,750.00
Novco Inc.			\$ 157,715.00
Omman Brothers Paving Inc.			\$ 130,557.90
OMG Midwest Inc. dba Minnesota Paving & Materials			

Milaca Fire comp change proposal for the city council.

We are considered a paid on call department and our comp has been the same for many years. Currently we are at \$20 per call and \$15 per training. It is getting increasingly challenging to find and retain new firefighters. We have recently lost a few veterans and are struggling to replace them. We are currently at 18 firefighters with 2 of them being probationary, with capacity for 24. With people working out of town it is also challenging to have a good response to calls during the daytime hours. This is not our problem alone, but the majority of the state, and country are seeing this trend in the fire service.

In an effort to better compensate our firefighters and make it more attractive for new hires, we are looking at switching to an hourly rate for incidents and activities. This would also help to get volunteers for certain city events that we currently struggle to find people, for recent examples the Fly in and the Fishing for Life event. After researching our region, most departments are on some kind of hourly basis, or planning on going this route. Baldwin, Cambridge, Pine City, Foreston, St Francis, and Princeton are all on an hourly structure just to name a few.

What we are requesting for the next fiscal year is to change the compensation to \$20 an hour, with a minimum of 1 hour for fire calls and activities. And \$25 per drill/training. All officers' pay would stay the same. There is really no way to predict each incident and how long they take, some calls are 15 minutes, and some can be many hours. To compare the last couple of years, and please note that in the last 2 years we have had record years for the number of calls.

Fiscal year 2021 total hours worked was 1992 which equals \$39,840, 34 Drills with our department at max capacity would come to \$20,400 this assumes everyone would make every drill. With officer pay the total payroll would have been \$66400 for 2021.

**2022 total hours were 2856 for \$57,120 and using the same formula for above the total pay would have been \$88,520. FICA Employer cost is \$6,771.78. Total Cost \$95,291.**

Our current payroll budget is \$58,750 a year.

Our annual budget would need to be increased by \$20,000 - \$37,000. We are aware that this will impact the members of the community and townships, but we believe this is necessary in maintaining and growing our department for the future. To help offset this cost we propose to increase the billing amounts that we currently charge for our calls, these haven't been changed in many years. If we increased the billing 50%, for example fire calls would go from \$500 to \$750 an hour, this is still well below the national average of \$1300 per call.

This will also align us with more departments in our region. Our hope is that this will also drive better response times and recruiting within the department, as well as having better retention for current members.

Thank you for your consideration and we look forward to having this discussion with you. If you have any questions ahead of the council meeting, please reach out to Jesse @ 320-980-4235 or Chris @ 320 492 8209

Milaca Fire and Rescue

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**

This contract by and between the City of Milaca (hereafter referred to as "City") and Milaca Independent School District No. 912 (hereafter referred to as "District") is entered into under Minnesota law. For the purposes of this contract the Milaca Police Department (hereafter referred to as "Department") is acknowledged as an agent of the City of Milaca.

**1. Purpose**

This contract authorizes the assignment of a police officer for the Milaca Public Schools, designated as the School Resource Officer, to District schools located within the City, under the terms and conditions set forth herein, for the following general purposes:

The provision of more intensive and specialized law enforcement services than are provided under normal and customary law enforcement provider/user assumptions.

Intervention at a pre-delinquent state by the establishment of a closer working relationship between the Department and the District.

To provide for a rapid response in cases of serious threat to persons and property within the District authority.

To facilitate follow-up investigations through and enhanced relationship between students, faculty and staff and the School Resource Officer.

To promote a positive image of police officers, the Department and the law enforcement profession.

To provide proactive law enforcement education to students and classrooms as applicable.

**2. Officer Employed by the City**

City shall employ in accordance with applicable state statutes a police officer or officers to serve as School Resource Officer in District schools. City shall do the selection and assignment of such officers. The school district may request a Police officer they feel best meets the needs of the school district, by submitting a "Letter of Request of Police Officer" to the City Manager. City shall assume all obligations and payments with regard to officers' salaries and benefits including workers compensation, PERA, withholding taxes, etc. District will reimburse City as defined in this document.

**3. Term of Contract**

The term of this contract shall run for ~~four (4)~~ two (2) years and be concurrent with the school year. The date of implementation shall be from the first day of the school year through the last day of the school year. The start and end date could be altered to meet the needs of Back to School Workshop and/or the final staff day. The total number of hours will be 1,384 hours.

The District hereby guarantees to abide by the terms of this contract for a minimum of ~~four (4)~~ two (2) years.

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**

**4. Duration of Cost**

It is the intent of both parties to share in the cost of providing a School Resource Officer over a nine month period to the District. The District portion of this contract is based on a full-time School Resource officer over a nine month period. At the time of implementation, and prior to June 1 of each subsequent year, the City will provide the District with an estimated total annual cost of providing a School Resource Officer. The District will pay the City ~~75%~~ **50%** of the City estimated cost on a monthly basis. All discrepancies between the estimated annual cost and the actual cost will be adjusted with the June 1 payment unless they are significant enough to warrant an adjustment earlier in the year.

**5. Administration Responsibilities**

Law enforcement’s services rendered to District shall be subject to the approval of the City Manager in agreement with appropriate District administration. Standards of performance, discipline of the officer(s) assigned, and other internal matters, shall be under the authority of City Manager and its policies, rules and general orders. If requested, District shall provide City with an appraisal of the services rendered.

The City Manager in agreement with appropriate District administration shall determine matters not specifically addressed by this contract.

In the event there is a disagreement with changes in policy, program content, program direction, the School Resource Officer, District Administrator(s), City Manager and Chief of Police will meet to work out agreements on the necessary changes.

**6. Responsibility of School District - Annual Budget**

**This section of the contract will be updated annually with an amendment to the contract to reflect each annual budget as prepared by the City Manager.**

	<b>2024</b>		
<b>DEPT 42120 Resource Officer</b>	<b>BUDGET Preliminary City Budget</b>	<b>2023/2024 School Share</b>	
E 101-42120-101 Full-Time Regular	<b>80,281.55</b>	<b>40,140.78</b>	Personnel Budget/ SRO at School 9 MONTHS
E 101-42120-102 Overtime	<b>600.00</b>	<b>300.00</b>	
E 101-42120-122 FICA	<b>650.00</b>	<b>325.00</b>	Personnel Budget
E 101-42120-123 Police Pension Contributions	<b>13,648.00</b>	<b>6,824.00</b>	Personnel Budget
E 101-42120-131 Employer Paid Health	<b>22,778.00</b>	<b>11,389.00</b>	Personnel Budget
E 101-42120-132 Employer Paid Health Saving	<b>6,000.00</b>	<b>3,000.00</b>	Personnel Budget
E 101-42120-134 Employer Paid Disability	<b>360.00</b>	<b>180.00</b>	Personnel Budget
E 101-42120-151 Worker s Comp Insurance Prem	<b>0.00</b>	<b>0.00</b>	
E 101-42120-208 Training and Travel	<b>500.00</b>	<b>250.00</b>	
E 101-42120-217 Other Operating Supplies	<b>150.00</b>	<b>75.00</b>	
E 101-42120-240 Small Tools and Minor Equip	<b>1500.00</b>	<b>750.00</b>	

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**

E 101-42120-309 EDP, Software and Design	0.00	0.00	
E 101-42120-310 Other Professional Services	500.00	250.00	
E 101-42120-321 Telephone	1625.00	812.50	
E 101-42120-434 Uniforms	1000.00	500.00	
	<b>129,592.55</b>	<b>64,796.28</b>	

School pays 50% of costs as the budget is prepared by the City.

It shall be the responsibility of the School District to:

Organize and assign school personnel to a pupil-personnel team to work and meet with the School Resource Officer.

Provide guidance and assistance to the School Resource Officer through the principals, teachers, and administrative staff.

Provide a private office, desk, computer and telephone with an outside line for use by the School Resource Officer to meet with people on both a public and private meeting basis.

Pay monthly invoices promptly in the amount of \$7,199.59 for the school year starting August 2023 and ending September 2024. Any hours above the 1384, as stated in section 3, will be billed in addition to the contract.

Require its principals to coordinate the efforts of the School Resource Officer within the schools.

Provide basic clerical assistance and supplies to the School Resource Officer, as would be available to certified teaching staff, when needed within any school at which the officer is working in the capacity as a School Resource Officer.

Not undertake to solicit the full-time employment of any School Resource Officer.

The School shall be responsible for making its own determination as to its security needs, including but not limited to personnel security and premises security, and shall not rely on the School Resource Officer or the City to fulfill these needs.

**7. Responsibility of City**

It is the intention of the City to provide School Resource Officer(s) to the District; and it shall be the responsibility of the City to:

~~Assign an officer on a rotating shift to the High School during to Milaca Public School each school year from the week of Back to School Workshop through the last on site Teacher Day. the first Tuesday in September through the end of the regular school year, or a nine month period. (Note: A School Resource Officer may be needed at other buildings, as needed.)~~

Provide Police Department equipment needed by the School Resource Officer to perform necessary functions.

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**

Provide training and education within the scope of the Police Department of the City.  
Provide the school with an hours worked report monthly.

Provide temporary replacements for the School Resource Officer as deemed necessary by the Police Department. Any extended absence, change in assignment, and/or alteration of service, the billing of the school will be adjusted accordingly.

City Annual Budget- Each year the city will prepare and send the school district a revised budget. An amendment to the contract will be required. Should union contracts not be settled at the time of this contract, a revised budget will be given to the school district along with an amendment to the contract.

**8. Duties of Officer**

The list of basic duties of the School Resource Officer(s) shall be as defined in the School Resource Officer Program Guidelines, which is an attachment to this contract.

**9. Indemnification.**

Each party, their successors and assign, shall indemnify and hold the other party harmless from and against all claims, liabilities and expenses (including reasonable attorneys' fees) relating to accidents, injuries, loss, or damage for or to any person or property occurring as a result of the obligations of the offending party to this agreement, wholly or in part, as a result of any act or omission by the offending party, its employees, agents, or invitees, including any loss or claim due to or arising from the negligent or wrongful acts or omission of the offending party.

\_\_\_\_\_  
Mayor, Dave Dillan

\_\_\_\_\_  
Aimee Struffert, Board Chair

\_\_\_\_\_  
City Manager, Tammy Pfaff

\_\_\_\_\_  
Jennifer Corrow, Clerk

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**

**School Resource Officer Program**

**Program Goals**

The goals of this program are to establish and provide for a cooperative effort between the Milaca School District No. 912 and the Milaca Police Department focusing on the reduction of juvenile crime and delinquency in the schools and the community at large. The program will be proactive in its objectives and will seek to establish positive relationships between the students of the district and police officers that serve the community. The accomplishment of the law enforcement mission as it relates the schools in the Milaca School District, either directly or through the School Resource Officer, and referral to the criminal justice and law enforcement agencies, shall be a goal of this program. In addition, the officer assigned will serve as an instructional resource in law enforcement issues and topics, and will facilitate other appropriate instructional opportunities by referral. The officer will provide a positive adult and law enforcement role model for students. Finally, the officer assigned may provide direct advisory services to individuals or groups as necessary within the scope of this program, consistent with the officer's expertise and training. In other situations, the officer shall maintain linkage with other support services and agencies as may be required to meet the program goals.

**Assignment to the Program**

Assignment to this program is not a promotion and no additional compensation will be given to those assigned. Officers will be assigned to the program from current department personnel, if qualified, and continued assignment shall be made at the discretion of the City Manager and Police Chief.

**Direction and Control**

Officers assigned to the School Resource Program will remain under the control and supervision of the Milaca Police Chief and City Manager for adherence to its policies, procedures, rules and General Orders. Reporting responsibility will be to the Department supervisor assigned.

Within the parameters of the program, the officer will cooperate with district and school administrators to facilitate the accomplishment of the program goals in concert with the law enforcement mission.

**Scheduling of Time**

Scheduling of work hours for officers assigned will be done in cooperation of the City and the District to reasonable accommodate the needs and schedules of the District.

Officer(s) assigned to this program shall have the flexibility to adjust, but not expand, the number of hours worked in order to accomplish the goals of the program. No overtime is authorized without expressed prior approval of the department by the Police Chief or City Manager.

Officer(s) assigned to the program will work within the school facilities during the normal school year. The high school officer may be directed to respond to emergency situations outside the school at the discretion of the Police Chief. During those times when school is not in session

**Contract to Provide for a School Resource Officer Services,  
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(e.g., summer and winter breaks), the officer will be assigned duties within the Department consistent with his/her normal classification.

**Duties and Responsibilities of the Police School Resource Officer**

Conducts preliminary investigations, completes initial event reports as necessary, and processes assigned cases during school days. The cases may involve the following responsibilities:

Interview complainants, witnesses, victims, suspects, and taking statements when necessary. Suspect's parent(s) or guardian(s) must be notified prior to any interview.

Collect and preserve evidence and provide for its identification and analysis.

Complete reports.

Attend and participate in school functions. Build relationships with the school's staff as well as with students and parent groups.

Be visible within the school. (Example – Hallways & Lunchrooms)

Present completed cases for prosecution or diversion, in accordance with the guidelines set forth by the County Attorney, City Attorney, and the Milaca Police Department.

Testify in court as required.

Work in cooperation with the School District, Juvenile Court, County Social Services and Corrections Department, and other referral agencies.

Process delinquency cases during school days when possible.

Investigate and coordinate mandatory reporting investigations involving child abuse in cooperation with school and county social workers.

Take enforcement action when necessary. The School Resource Officer will be armed and carry handcuffs at all times.

Serve as a resource to staff, administration, parents, and students regarding police and juvenile policies and procedures.

~~Coffee and lunch breaks will normally be taken with faculty and students.~~

Work closely with school administration, counselors, chemical health advisors, human rights officer, student assistance team and others as appropriate to assist in the identification of ~~pre-delinquent~~ children in the need of additional support services, and



**Contract to Provide for a School Resource Officer Services,  
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attempt to eliminate delinquency-producing factors. Accept assignments and follow-up referrals requested by school staff members.

Attend school staff meetings, when requested by the administration, as a resource person in developing and adopting procedures that will contribute to the prevention of juvenile delinquency.

Be a part of a total team effort to provide role models and prevent undesirable behavior patterns from developing. Endeavor to build and maintain rapport between youth, school and police by day-to-day contact as a resource person.

Become involved in school and outside youth activities in order to understand special problems of youth and how they may be positively addressed. Participate in community affairs as requested or assigned, and be available for lectures to school and community groups.

Upon request, assist and advise in security matters regarding school buildings and properties that are normally supervised by school staff members.

Maintain individual police skills, including physical conditioning. Stay abreast of developments in the crime prevention and youth relations fields and changes in related laws and ordinances.

Coordinate with the Police Chief on crime prevention and youth relation developments and perform other duties as assigned.

The officer must have knowledge of the practices and philosophy of the school district and the police department concerning the handling of troubled youth.

To follow all rules and regulations of the Milaca Police Department, City of Milaca and School District. (To the extent that school district rules and regulations are not in conflict with State law regarding peace officers.)

The officer is to consult, on a regular basis, with the School Administrators in order to determine any special concerns or needs.

Provide an in-house law enforcement resource for school, staff and students in the processing of child abuse, neglect, and other criminal matters.

Preparation and presentation of appropriate material to students of elementary, junior and senior high schools.

Work with other criminal justice and community-based agencies in serving the needs of school age children and other family members.

Provide direct intervention in situations on campus presenting a serious threat to people or property.

**Contract to Provide for a School Resource Officer Services,  
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To project a positive image of the law enforcement profession, and to work to foster a mutual understanding of appropriate roles and responsibilities between youth and the police.

Maintain a proactive approach to identification of specific problems and development of solutions relating to the school/community interface.

Maintain a high visibility within the school building.

**Examples of Unauthorized Tasks**

Duties, tasks and assignments which are likely to hold the program, the department or the officer up to scorn or ridicule, or which would cast them in an unfavorable or demeaning light.

Assignment as a monitor for classrooms.

Handling classroom discipline issues, unless the situation presents a clear threat of assault.

The School Resource Officer will not be a substitute for school personnels mandated reporting requirement.

Handling routine truancy-student absences.

Counseling which requires training or expertise such that referral to a specialist is indicated.

Any additional expectations of the School Resource Officer shall be agreed upon with the school district, City Manager, and Chief of Police.

**Appearance Standard**

Officers assigned to this program are subject to Department uniform regulations.

**Activity Reports and Periodic Updates Required**

Officers assigned to this program shall submit activity logs, hours worked, and work calendar, which state, at minimum, the activity the officer undertakes in achieving the program goals.

As determined by the department, the officer shall provide periodic briefings of program activity to his/her supervisor.

**Contract to Provide for a School Resource Officer Services,  
Between Milaca School District No. 912  
and the City of Milaca**



# CITY OF MILACA Minnesota

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

www.cityofmilaca.org

## CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

PERMIT FEE: \$50

Application must be received at least 60 days prior to event

Date Received at City Hall 08/09/2023

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

NAME OF SPECIAL EVENT: Milaca Archery 3D Scramble

TYPE OF SPECIAL EVENT: Parade  Runs/Walks  Concert or Movie  Other:

Applicant's or Organization's Name: Milaca Archery

Name of Contact Person: Carrie Vesel / Sarah Ranweiler CV cell Daytime Phone: 651 280 5169

Address: Milaca, MN SR cell Evening Phone: 320 761 3877

Email Address: head coach@milaca wolves archery.com Fax Number: \_\_\_\_\_

Sarah.ranweiler@aol.com

Start Date & Time Sept. 10<sup>th</sup> 2023 8AM End Date & Time Sept. 10<sup>th</sup> 2023 8PM

Estimated Number of Participants Attending the Event 75-100

Number of Sanitary Facilities 1 Sanitary Locations Jim's Disposal already has one at the location

Where will Individuals Park in the existing parking area

Will Security Be Needed? Explain Arrangements: NO

If using a public address system, give the location of speakers \_\_\_\_\_

\_\_\_\_\_

Will electricity be required, and if so, how will it be provided \_\_\_\_\_

\_\_\_\_\_

How will refuse be disposed of We will take it with us.

Will the Special Event require the use of a park/shelter  Yes  No (A park/shelter reservation must be made separately)

Will alcohol be served  Yes  No (Police presence may be required; rate is \$100/hr)

**FOOD**

Will food or beverage be sold  Yes  No  
 Name of vendor / serving team We are in the process of setting this up  
 Licensed with State of MN (enclose copy)   with vendors from the city  
 Liability Insurance (enclose copy)  approved list.  
 Type of Service  Food Truck  Food Stand  Other \_\_\_\_\_

Name of vendor / serving team \_\_\_\_\_ Not sure which trucks yet.  
 Licensed with State of MN (enclose copy)    
 Liability Insurance (enclose copy)    
 Type of Service  Food Truck  Food Stand  Other \_\_\_\_\_

**REQUEST FOR CITY OF MILACA POLICE COVERAGE**

Request is made for the Milaca Police Department to provide security for the following times:

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
 (Beginning) (End)

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
 (Beginning) (End)

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
 (Beginning) (End)

**DEFINED AREA OF EVENT**

Provide a written description of all borders of jurisdiction for the event. Use the map below to highlight these borders. This will establish sole authority and responsibility for all activities within this area.

Milaca  
Archery  
Range  
Outdoor

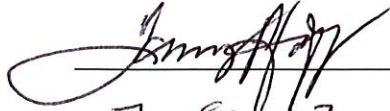


\*\*\*FOR CITY STAFF USE ONLY\*\*  
SPECIAL EVENT PERMIT ROUTING

SIGN IF APPROVED

COMMENTS

City Administration

  
7-28-23  
(date)

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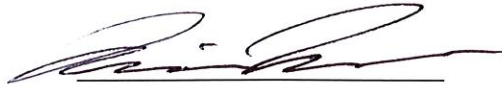
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Milaca Police Dept.

  
8-1-2023  
(date)

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Public Works

  
8/4/23  
(date)

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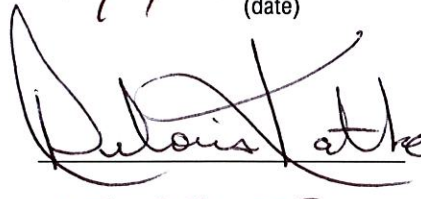
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Building/Zoning Admin.

  
07.28.23  
(date)

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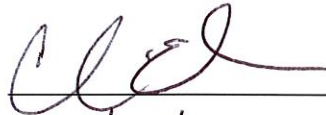
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Fire Chief

  
8/9/23  
(date)

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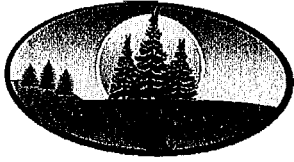
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RETURN SHEET WITH YOUR SIGNATURE AND  
COMMENTS TO CITY HALL AS SOON AS POSSIBLE.



CITY OF  
**MILACA** *Minnesota*

255 First Street East, Milaca, MN 56353

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**CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION**

**PERMIT FEE: \$50**

Application must be received at least 60 days prior to event

**Date Received at City Hall** August 4, 2023

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

**NAME OF SPECIAL EVENT:** MILACA HOMETOWN MUSIC FEST

**TYPE OF SPECIAL EVENT:** Parade \_\_\_\_\_ Runs/Walks \_\_\_\_\_ Concert or Movie  Other: \_\_\_\_\_

**Applicant's or Organization's Name:** BILL BRAUN

**Name of Contact Person:** BILL BRAUN Daytime Phone: 320-982-0885

**Address:** 210 2ND AVE NE APT. 2 Evening Phone: SAME

MILACA, MN. 56353 Fax Number: \_\_\_\_\_

**Email Address:** BRAUNENTERTAINMN@G-MAIL.COM

**Start Date & Time** AUGUST 26 NOON **End Date & Time** AUGUST 26 10:00 PM

**Estimated Number of Participants Attending the Event** 500

**Number of Sanitary Facilities** 6 **Sanitary Locations** 2 PLACES OF 3

**Where will Individuals Park** PARKING LOT & STREET SIDE PARKING

**Will Security Be Needed? Explain Arrangements:** WE HAVE SECURITY

**If using a public address system, give the location of speakers** \_\_\_\_\_

**Will electricity be required, and if so, how will it be provided** YES, JUST STANDARD ELECTRICITY

FROM THE BUILDING

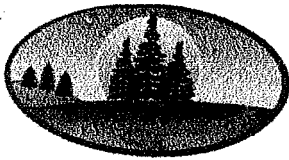
**How will refuse be disposed of** SIM'S DISPOSAL IS HANDLING IT ALL

**Will the Special Event require the use of a park/shelter**  Yes  No (A park/shelter reservation must be made separately)

**Will alcohol be served**  Yes  No (Police presence may be required; rate is \$100/hr)







CITY OF MILACA Minnesota

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PERMIT APPLICATION: TEMPORARY OFF PREMISES SALES FOR EXISTING ON-SALE INTOXICATING LIQUOR LICENSEE
Permit Fee: \$50 per day up to four days

I, Carvin Buzell, hereby make application for the
(Owner/Officer/Operator Name)

Timber Valley Grille for a Permit for Temporary Off Premises Sales of
(Name of Business/Organization)

such liquor under and pursuant to an ordinance (resolution) passed by City of Milaca, County of Mille Lacs; and Chapter 340A, Minnesota Statutes, as amended, providing for licensing and regulating the sale of intoxicating liquor.

Business Address: 1030 Central Ave N Milaca Mn 56353
Street City State Zip code

Business/Organization holds a current on-sale intoxicating liquor license issued by the City of Milaca for the timeframe of
See Attached to 7/26/23

This permit for temporary off premises sales of alcohol is for the following dates: 8-26-23 to 8-26-23,
in connection with the following event: Home Grown music fest.

Location of temporary sales: Rec. Park

Time of sale: From 11:00 a.m. To 11:59 p.m.

- (1) Gambling or gambling devices will not be permitted
(2) Applicant has not had an application for license rejected
(3) Applicant has no intention or agreement to transfer the permit to another person.

Applicant submits the following names of persons, including a bank for reference with which he/she has had business relations as follows:

I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the ordinance under which this permit is granted.

Applicant's Full-Printed Name Carvin Buzell Jr.
Carvin Buzell Jr.

7/22/23
Date

NOTE: This Permit must be posted at the event. \*\*Please attach a certificate of insurance\*\*

PERMIT FOR TEMPORARY OFF PREMISES SALES FOR EXISTING ON SALE INTOXICATING LIQUOR LICENSEE

Temporary Permit Effective: From (Date/Time) To (Date/Time)

Council Approval Date:

Mayor's Signature

City Manager's Signature

Amount Paid: Date Paid: Accepted by: