

CITY OF MILACA  
CITY COUNCIL MEETING  
COUNCIL AGENDA  
JULY 18, 2024

1. Call Meeting to Order 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call- Present: Mayor-Dave Dillan\_\_\_\_ Council Members; Ken Muller\_\_\_\_ Norris Johnson\_\_\_\_ Lindsee Larsen\_\_\_\_  
Laurie Gahm\_\_\_\_ Absent;\_\_\_\_\_
4. **Approval of Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
5. **Consent Agenda** MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - a. Approval of the Minutes – June 24, 2024
  - b. Approval of Bills
  - c. 2<sup>nd</sup> Quarter Financial Reports
  - d. Resolution 24-22 Appointing Election Judges and Designating Polling Hours and Location
  - e. Resolution 24-23 Assessing Lawnmowing at 630 3<sup>rd</sup> Ave NE
  - f. Resolution #24-24 Resolution Pledging Tax Abatement Bond to East Central Energy
6. **Open Forum**
7. **Public Hearing:** Public Hearing for An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure  
Public Hearing Opened at\_\_\_\_\_p.m.  
Public Hearing Closed at \_\_\_\_\_p.m.
8. **Requests and Communications**
9. **Ordinances and Resolutions**
  - a. Ordinance #523 – Amending Traffic Code Chapter 73 Sections 73.22 and 73.27  
(Golf Carts) Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - b. Ordinance #524 - Amending Traffic Code Chapter 70 Section 70.11 (Mini Trucks and UTV's) Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - c. Ordinance #525 – Adding Motorized Golf Cart Fee AND Mini Truck/UTV Fee to Chapter 34  
Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - d. Ordinance #526 – Amending Traffic Code Chapter 74 Schedule V Motorized Golf Carts;  
Restricted Areas Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - e. Ordinance #527 – Amending Chapter 90 Recreation Section 90.04 (G) Disturbing the  
Peace-Conduct Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - f. Ordinance #528-Interim Ordinance Prohibiting Acceptance or Consideration of Applications  
for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure-Second Reading MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - g. Resolution #24-18 Approve Authorization to Summarize Ordinance #523 for  
Publication Purposes MB\_\_2<sup>nd</sup>\_\_AIF\_\_O\_\_
  - h. Resolution #24-19 Approve Authorization to Summarize Ordinance #524 for

- |   |                                |
|---|--------------------------------|
| Publication Purposes  | MB__2 <sup>nd</sup> __AIF__O__ |
| i. Resolution #24-20 Approve Authorization to Summarize Ordinance #527 for<br>Publication Purposes  | MB__2 <sup>nd</sup> __AIF__O__ |
| j. Resolution #24-21 Approve Authorization to Summarize Ordinance #528 for<br>Publication Purposes  | MB__2 <sup>nd</sup> __AIF__O__ |
| k. Resolution #24-25 Permanent Access Drainage and Utility Easement   | MB__2 <sup>nd</sup> __AIF__O__ |
| <b>10. Reports of Departments, Boards and Commissions</b>   |                                |
| a. City Manager   |                                |
| b. Police-Incident Summary Report (Handout-Info. Only-No Action Needed)   |                                |
| c. Parks –  |                                |
| d. Public Works-Quotes for Sewer Line to Meat Market  | MB__2 <sup>nd</sup> __AIF__O__ |
| e. Public Works- Pay Request #1 to Northern Lines Contracting in the amount of \$13,376.00<br>for 110 <sup>th</sup> Avenue Improvements Project | MB__2 <sup>nd</sup> __AIF__O__ |
| f. Liquor Store-  |                                |
| g. Fire Department-   |                                |
| h. Planning and Zoning – Public Hearing Held 07-08-24 on Regulating Cannabis Businesses<br>and Cultivation and Tarp-Like Structures             |                                |
| i. Airport- Amendment to MNDOT Grant Agreement #1055334-Required more Fill  | MB__2 <sup>nd</sup> __AIF__O__ |
| j. Airport-Pay Request #1 to OMG-MN Paving & Material \$128,724.29 for Airport Entrance<br>Road & Parking Lot Paving                            | MB__2 <sup>nd</sup> __AIF__O__ |
| <b>11. Committees</b>   |                                |
| a. Budget   |                                |
| b. EDC  |                                |
| <b>12. Unfinished Business</b>  |                                |
| <b>13. New Business</b>   |                                |
| a. Professional Services Agreement-Northland Securities   | MB__2 <sup>nd</sup> __AIF__O__ |
| b. Call for a Special Meeting in August to discuss preliminary budget   | MB__2 <sup>nd</sup> __AIF__O__ |
| c. All Star Daycare-Tree Reimbursement – Engineer Recommends \$1,500.00   | MB__2 <sup>nd</sup> __AIF__O__ |
| d. Special Event Application – Runnin’ in the Ruff  | MB__2 <sup>nd</sup> __AIF__O__ |
| e. Special Event Application – Airport Fly-In   | MB__2 <sup>nd</sup> __AIF__O__ |
| <b>14. Miscellaneous</b>  |                                |
| <b>15. Council Comments</b>   |                                |
| <b>16. Adjournment</b>  | MB__2 <sup>nd</sup> __AIF__O__ |

**§ 30.19 ORDER OF BUSINESS; AGENDA**

(C) Unless the Council, in its discretion, votes to consider matters not appearing on the agenda, no item of business shall be considered unless it appears on the agenda for the meeting.

**CITY OF MILACA  
COUNCIL MINUTES  
June 24, 2024**

**Pledge of Allegiance**

**Call to Order Roll Call**

Mayor Dillan called the meeting of the Milaca City Council to order at 6:30 p.m.

Upon roll call, the following council members were present: Mayor Dave Dillan, Councilors: Norris Johnson, Lindsee Larsen, Ken Muller. Councilor Laurie Gahm absent.

Staff present: City Manager Tammy Pfaff, City Treasurer Elizabeth Nealley, Communications Specialist Mary Mickelson, Assistant City Clerk Deloris Katke, Fire Chief Jesse Gerads, City Attorney Damien Toven

Others present: Chloe Smith, Ryan Schmidt of Schlenner, Wenner & Co., Dan Hollenkamp, Jesse Hadrava

**Approval of Agenda**

Mayor Dillan called for a motion to approve the agenda. Larsen made a motion for approval, seconded by Johnson. With no further discussion, all in favor of the approval of the agenda; motion passes.

**Approval of Consent Agenda**

Mayor Dillan called for a motion to approve the Consent Agenda of the following items:

- a. Approval of the Minutes – May 16, 2024 and Special Council June 4, 2024
- b. Approval of Bills

Johnson made a motion for approval of Consent Agenda, seconded by Muller. No further discussion. All in favor of the Consent Agenda; motion passes.

**Citizen Open Forum**

Mayor Dillan asked if anybody present wanted to address anything not on the agenda. No one came forward.

**Requests and Communications:** Auditors Presentation of the Audited Financial Statements: Ryan Schmidt from Schlenner Wenner & Co. Certified Public Accountants & Business Consultants gave presentation.

GENERAL FUND: Revenues did exceed budgeted amount by \$132,340 and Expenditures exceeded budgeted amounts by \$111,720. So, including transfers and revenues and expenditures, you budgeted for a slight increase of \$600 but you had an increase of \$51,220.

Revenues: The vast of your revenues come from Inter-governmental and taxes and assessments. Interest Income did fluctuate a lot and was over budget quite a bit was interest income and this is due to changes

in interest rate and the fair value dropped off last year and that is why you had an unrealized loss last year and now this year it swung back in the opposite direction and had a gain.

Expenditures: Public Safety was over budget about \$42,000. Capital Outlay was about \$100,000 over budget for various equipment purchases, skatepark, etc.

Unassigned Fund Balance as a Percentage of the Annual Budget: The fund balance policy you have at the end of the year in your general fund and your equity in your reserve fund -you have a policy in place that states you should have about 5 months of operating expenditures (about 42%). You dropped off a little bit from last year but you are still at 68% so you are still well above the policy.

Cash Trend Analysis: The cash balance looks like it went from 2.3 million down to 1.7 million so it looks like it dropped off but it really is not a significant change. The decrease of about \$117,000 for the year in just cash. This is due to payments to contractors, etc. but you did have \$1.75 million in cash at the end of the year in your General Fund.

Debt Service Fund: Revenue is from taxes and then expenditures for debt, principal and interest payments. Overall, a decrease of \$83,000.

Airport Road Project Fund: Revenues matched expenditures in the amount of \$138,405. This is a new fund for this year.

Water Enterprise Fund: Operating Revenues dropped off about \$27,000 from the prior year and the operating expenses just about held even. Overall, with the Nonoperating Revenues and Nonoperating Expenses, there was a decrease of about \$25,000.

Sewer Enterprise Fund: Very consistent operations from 2022. Revenue down about \$3600. Expenses down about \$600. Overall, you had a decrease of about \$75,000.

Liquor Enterprise Fund: Had an increase in net sales of about \$97,000 and operating expenses are up about \$17,000. Overall, we have operating income of about \$158,000 and after the nonoperating revenues and nonoperating expenses, you had a decrease of about \$32,000.

Mayor Dillan called for a motion to approve the Audited Financial Statements as of December 31, 2023. Motion made by Larsen, seconded by Muller. No further discussion. All in favor, motion passes to approve the Audited Financial Statements as of December 31, 2023.

### **Ordinances and Resolutions**

*Ordinance #523 – Amending Traffic Code Chapter 73 Sections 73.22 and 73.27 (Golf Carts) First Reading:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. Mayor Dillan stated the biggest change is for three years and the sticker and the fee. No further discussion. All in favor of Amending Traffic Code Chapter 73 Sections 73.22 and 73.27 (Golf Carts). Motion passes.

*Ordinance #524 - Amending Traffic Code Chapter 70 Section 70.11 (Mini Trucks and UTV's) First Reading:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. Johnson asked how this ordinance would affect non-residents. City Manager Pfaff stated this was mostly for the residents of Milaca. If people just come in on their side by sides to get gas or eat, it would not apply to

them. No further discussion. All in favor of Amending Traffic Code Chapter 70 Section 70.11 (Mini Trucks and UTV's). Motion passes.

*Ordinance #525 – Adding Motorized Golf Cart Fee to Chapter 34.* Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Muller. No further discussion. All in favor of Adding Motorized Golf Cart Fee (and Mini Truck/UTV) to Chapter 34 (\$50 for 3 years). Motion passes.

*Ordinance #526 – Amending Traffic Code Chapter 74 Schedule V Motorized Golf Carts; Restricted Areas First Reading:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. No further discussion. All in favor of Amending Traffic Code Chapter 74 Schedule V Motorized Golf Carts; Restricted Areas. Motion passes.

*Ordinance #527 – Amending Chapter 90 Recreation Section 90.04 (G) Disturbing the Peace-Conduct First Reading:* City Attorney Toven stated this Ordinance may be more practical for law enforcement and city manager be the ones to make preliminary determination. And also bring in compliance with state statutes with charging. They certainly can still appeal to city council. Just makes the change that you and Quinn had talked about. Mayor Dillan called for a motion to approve. Motion by Larsen, seconded by Muller. No further discussion. All in favor of Amending Chapter 90 Recreation Section 90.04 (G) Disturbing the Peace-Conduct First Reading. Motion passes.

*Ordinance #528-Interim Ordinance Prohibiting Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure-First Reading:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. Mayor Dillan stated this is just to keep us ahead of this. City Manager Pfaff stated we need to get some zoning in place and to wait until the state gets all their regulations in place. No further discussion. All in favor of Interim Ordinance Prohibiting Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure-First Reading. Motion passes.

*Resolution #24-15 Adopting the Drug and Alcohol Testing and Drug-Free Workplace Act Policy for Non-Commercial Drivers (Non-DOT):* Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor of Resolution #24-15 Adopting the Drug and Alcohol Testing and Drug-Free Workplace Act Policy for Non-Commercial Drivers (Non-DOT). Motion passes.

*Resolution #24-16 Resolution Approving 2024 Liquor/Tobacco/THC License-Kwik Trip:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Larsen. No further discussion. All in favor of Resolution #24-16 Resolution Approving 2024 Liquor/Tobacco/THC License-Kwik Trip. Motion passes.

*Resolution #24-17 Resolution Approving a Public Hearing for An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure:* Mayor Dillan called for a motion to approve. Motion by Muller, seconded by Johnson. Mayor Dillan stated the Public Hearing will be Thursday, July 18 at 6:30 p.m. Mayor Dillan asked if this was to take the first step towards a moratorium. City Attorney Toven stated we introduce the Ordinance that the statue requires and we need to hold a public hearing before the moratorium can be enacted and if the public hearing goes well, at the next meeting it can be enacted. Mayor Dillan stated there is a lot of discussion county-wide and how everybody is going to address this. City Manager Pfaff stated all the city clerks and administrators, including herself, will be meeting with Dillan Hayes on July 23 at the courthouse. They will all sit down and discuss how this will

be handled. Mayor Dillan stated that by placing this moratorium that maybe at a later date there will be some guidance from the state. No further discussion. All in favor of Resolution #24-17 Approving a Public Hearing for An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure. Motion passes.

### **Reports of Departments, Boards and Commissions**

*City Manager* –

*Police* - Police Incident Summary Report – nothing more

*Parks* –

*Public Works* -

*Liquor Store* –

*Fire Department* – Fire Chief Jesse Gerads stated that their golf tournament is July 13. Looking for sponsors and donations yet.

*Planning and Zoning* – City Manager Pfaff stated interviews were held with the applicants and the Planning Commission members voted in Mitchell Siemers and Jake Lepper. Mayor Dillan called for a motion to accept the votes for Mitchell Siemers and Jake Lepper. Motion by Larsen, seconded by Johnson. No further discussion. All in favor. Motion passes.

*Airport*-

**New Business**- Memo of Understanding in Reference to Resolution #24-15. City Manager Pfaff stated this is for the police union contract. Mayor Dillan asked if this would then wrap up the contract and City Manager Pfaff stated it will. Mayor Dillan called for a motion to approve. Motion by Johnson, seconded by Larsen. No further discussion. All in favor of Memo of Understanding in Reference to Resolution #24-15. Motion passes.

### **Miscellaneous**

**Council Comments** - Mayor Dillan just reminded everyone of Music in the Park this Thursday at 6:30 p.m. in Rec Park and that there will be a food truck. July 1<sup>st</sup>, the representative from the design team will be here and spend the day in Milaca and go over how we are going to use the grant with the bypass area and downtown. One of the reasons we were chosen for this grant was due to the community support and so I am going to get them to as many people as I can to show the support. We meet here at 9 am. I have EDC members that will stop in or we will go to their businesses.

**Adjourn:**

Mayor Dillan called for a motion to adjourn. Motion made by Larsen, seconded by Muller to adjourn. No further discussion. All in favor, motion to adjourn passes. Meeting adjourned at 7:03 p.m.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
51374	06/26/24	AMERICAN BOTTLING CO.	3568324530	1	609-49750-254	353.02	353.02	NA
Total 51374:							353.02	
51375	06/26/24	BENT BREWSTILLERY	INV-013940	1	609-49750-252	235.28	235.28	BEER
51375	06/26/24	BENT BREWSTILLERY	INV-013948	1	609-49750-259	504.00	504.00	OTHER FOR RESALE
Total 51375:							739.28	
51376	06/26/24	BERNICKS	10228333	1	609-49750-252	894.90	894.90	BEER
51376	06/26/24	BERNICKS	10228334	1	609-49750-254	99.60	99.60	NA
51376	06/26/24	BERNICKS	10231338	1	609-49750-252	1,872.70	1,872.70	BEER
51376	06/26/24	BERNICKS	10231339	1	609-49750-254	90.56	90.56	NA
Total 51376:							2,957.76	
51377	06/26/24	BREAKTHRU BEVERAGE MN	116296605	1	609-49750-251	978.55	978.55	LIQUOR
51377	06/26/24	BREAKTHRU BEVERAGE MN	116296605	2	609-49750-253	256.00	256.00	WINE
51377	06/26/24	BREAKTHRU BEVERAGE MN	116296605	3	609-49750-254	72.00	72.00	NA
51377	06/26/24	BREAKTHRU BEVERAGE MN	116296605	4	609-49750-333	35.15	35.15	DELIVERY
51377	06/26/24	BREAKTHRU BEVERAGE MN	116401642	1	609-49750-253	360.00	360.00	WINE
51377	06/26/24	BREAKTHRU BEVERAGE MN	116401642	2	609-49750-251	3,426.21	3,426.21	LIQUOR
51377	06/26/24	BREAKTHRU BEVERAGE MN	116401642	3	609-49750-333	48.10	48.10	DELIVERY
Total 51377:							5,176.01	
51378	06/26/24	C & L DISTRIBUTING CO.	1919634	1	609-49750-252	17.75-	17.75-	CREDIT BEER
51378	06/26/24	C & L DISTRIBUTING CO.	1919634	2	609-49750-254	157.50-	157.50-	CREDIT NA
51378	06/26/24	C & L DISTRIBUTING CO.	1919635	1	609-49750-254	32.00	32.00	NA
51378	06/26/24	C & L DISTRIBUTING CO.	1919635	2	609-49750-253	275.25	275.25	WINE
51378	06/26/24	C & L DISTRIBUTING CO.	1919635	3	609-49750-251	1,395.00	1,395.00	LIQUOR
51378	06/26/24	C & L DISTRIBUTING CO.	1919635	4	609-49750-252	12,207.10	12,207.10	BEER
51378	06/26/24	C & L DISTRIBUTING CO.	1921985	1	609-49750-251	240.00	240.00	LIQUOR
51378	06/26/24	C & L DISTRIBUTING CO.	1923622	1	609-49750-252	10,516.50	10,516.50	BEER
51378	06/26/24	C & L DISTRIBUTING CO.	1923622	2	609-49750-251	546.00	546.00	LIQUOR
51378	06/26/24	C & L DISTRIBUTING CO.	1923622	3	609-49750-254	410.40	410.40	NA
51378	06/26/24	C & L DISTRIBUTING CO.	1923771	1	609-49750-252	157.20-	157.20-	CREDIT BEER
Total 51378:							25,289.80	
51379	06/26/24	CRYSTAL SPRINGS ICE	2010262	1	609-49750-259	243.52	243.52	OTHER FOR RESALE - ICE
51379	06/26/24	CRYSTAL SPRINGS ICE	2010262	2	609-49750-333	4.00	4.00	DELIVERY
51379	06/26/24	CRYSTAL SPRINGS ICE	2010324	1	609-49750-259	228.40	228.40	OTHER FOR RESALE - ICE
51379	06/26/24	CRYSTAL SPRINGS ICE	2010324	2	609-49750-333	4.00	4.00	DELIVERY
Total 51379:							479.92	
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2206660	1	609-49750-253	225.00	225.00	WINE
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2206660	2	609-49750-254	59.70	59.70	NA
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2206660	3	609-49750-252	22,995.50	22,995.50	BEER
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2206660	4	609-49750-260	30.00-	30.00-	CREDIT DEPOSITS
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2211480	1	609-49750-251	1,400.90	1,400.90	LIQUOR
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2211480	2	609-49750-253	161.50	161.50	WINE
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2211480	3	609-49750-254	138.80	138.80	NA
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2211480	4	609-49750-252	12,472.40	12,472.40	BEER
51380	06/26/24	DAHLHEIMER DISTRIBUTING C	2211480	5	609-49750-260	30.00-	30.00-	CREDIT DEPOSITS



Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 51380:							37,393.80	
51381	06/26/24	GRANITE CITY JOBBING	392475	1	609-49750-259	36.00	36.00	OTHER FOR RESALE
51381	06/26/24	GRANITE CITY JOBBING	393607	1	609-49750-259	549.24	549.24	OTHER FOR RESALE
51381	06/26/24	GRANITE CITY JOBBING	393607	2	609-49750-256	127.71	127.71	TOBACCO
51381	06/26/24	GRANITE CITY JOBBING	393930	1	609-49750-259	100.00	100.00	OTHER FOR RESALE
51381	06/26/24	GRANITE CITY JOBBING	393930	2	609-49750-333	10.00	10.00	DELIVERY
51381	06/26/24	GRANITE CITY JOBBING	394960	1	609-49750-256	381.69	381.69	TOBACCO
51381	06/26/24	GRANITE CITY JOBBING	394960	2	609-49750-259	298.10	298.10	OTHER FOR RESALE
51381	06/26/24	GRANITE CITY JOBBING	394960	3	609-49750-254	6.22	6.22	NA
51381	06/26/24	GRANITE CITY JOBBING	396448	1	609-49750-254	17.93	17.93	NA
51381	06/26/24	GRANITE CITY JOBBING	396448	2	609-49750-259	52.80	52.80	OTHER FOR RESALE
51381	06/26/24	GRANITE CITY JOBBING	396448	3	609-49750-256	341.97	341.97	TOBACCO
51381	06/26/24	GRANITE CITY JOBBING	396448	4	609-49750-333	10.00	10.00	DELIVERY
51381	06/26/24	GRANITE CITY JOBBING	396535	1	609-49750-217	128.40	128.40	OTHER OPERATING SUPPLIES
Total 51381:							2,060.06	
51382	06/26/24	HOME SECURITY ABSTRACT &	14388	1	101-41940-310	150.00	150.00	PROPERTY REPORT-21-000-3040
51382	06/26/24	HOME SECURITY ABSTRACT &	14389	1	101-41940-310	150.00	150.00	PROPERTY REPORT-21-000-3041
51382	06/26/24	HOME SECURITY ABSTRACT &	14390	1	101-41940-310	150.00	150.00	PROPERTY REPORT-21-000-3016
Total 51382:							450.00	
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2557450	1	609-49750-251	2,936.62	2,936.62	LIQUOR
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2557450	2	609-49750-333	26.88	26.88	DELIVERY
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2557451	1	609-49750-253	329.93	329.93	WINE
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2557451	2	609-49750-251	620.50	620.50	LIQUOR
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2557451	3	609-49750-333	27.20	27.20	DELIVERY
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2560908	1	609-49750-251	270.00	270.00	LIQUOR
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2560908	2	609-49750-333	17.00	17.00	DELIVERY
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2562251	1	609-49750-251	3,920.00	3,920.00	LIQUOR
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2562251	2	609-49750-333	59.52	59.52	DELIVERY
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2562252	1	609-49750-251	1,455.00	1,455.00	LIQUOR
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2562252	2	609-49750-253	490.50	490.50	WINE
51383	06/26/24	JOHNSON BROTHERS LIQUOR	2562252	3	609-49750-333	48.00	48.00	DELIVERY
Total 51383:							10,201.15	
51384	06/26/24	KLOCKOW BREWING COMPAN	5935	1	609-49750-252	43.00	43.00	BEER
Total 51384:							43.00	
51385	06/26/24	M. AMUNDSON LLP	383850	1	609-49750-256	554.84	554.84	TOBACCO
51385	06/26/24	M. AMUNDSON LLP	383850	2	609-49750-217	300.00	300.00	OTHER OPERATING SUPPLIES
51385	06/26/24	M. AMUNDSON LLP	384090	1	609-49750-259	3.60	3.60	OTHER FOR RESALE
51385	06/26/24	M. AMUNDSON LLP	384090	2	609-49750-256	601.56	601.56	TOBACCO
51385	06/26/24	M. AMUNDSON LLP	384510	1	609-49750-259	4.68	4.68	OTHER FOR RESALE
51385	06/26/24	M. AMUNDSON LLP	384510	2	609-49750-256	738.23	738.23	TOBACCO
Total 51385:							2,202.91	
51386	06/26/24	MENSHEK, MATTHEW	062124	1	101-41940-401	3,500.00	3,500.00	COUNCIL ROOM CARPET INSTALL
Total 51386:							3,500.00	
51387	06/26/24	MINNESOTA POLLUTION CONT	061324	1	501-43100-437	620.00	620.00	SANITARY SEWER EXTENSION PERMIT

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Total 51387:							620.00	
51388	06/26/24	MN DEPT OF HEALTH	061224	1	501-43100-437	150.00	150.00	110TH AVE WATERMAIN PERMIT
Total 51388:							150.00	
51389	06/26/24	MN PEIP	1405153	1	101-21706	28,295.88	28,295.88	MEDICAL INS-JULY
Total 51389:							28,295.88	
51390	06/26/24	MOOSE LAKE BREWING CO. LL	WB25-012	1	609-49750-252	162.00	162.00	BEER
Total 51390:							162.00	
51391	06/26/24	PAUSTIS WINE COMPANY	239116	1	609-49750-251	150.00	150.00	LIQUOR
51391	06/26/24	PAUSTIS WINE COMPANY	239116	2	609-49750-253	2,121.00	2,121.00	WINE
51391	06/26/24	PAUSTIS WINE COMPANY	239116	3	609-49750-333	27.00	27.00	DELIVERY
Total 51391:							2,298.00	
51392	06/26/24	PHILLIPS WINE AND SPIRITS	6796373	1	609-49750-251	240.00	240.00	LIQUOR
51392	06/26/24	PHILLIPS WINE AND SPIRITS	6796373	2	609-49750-333	3.84	3.84	DELIVERY
51392	06/26/24	PHILLIPS WINE AND SPIRITS	6800025	1	609-49750-251	946.10	946.10	LIQUOR
51392	06/26/24	PHILLIPS WINE AND SPIRITS	6800025	2	609-49750-333	18.24	18.24	DELIVERY
Total 51392:							1,208.18	
51393	06/26/24	QUADIANT FINANCING USA, IN	7900044080	1	101-41940-322	500.00	500.00	CITY POSTAGE
Total 51393:							500.00	
51394	06/26/24	SOUTHERN GLAZERS OF MN	2492277	1	609-49750-251	718.95	718.95	LIQUOR
51394	06/26/24	SOUTHERN GLAZERS OF MN	2492277	2	609-49750-333	10.21	10.21	DELIVERY
51394	06/26/24	SOUTHERN GLAZERS OF MN	2492278	1	609-49750-253	527.80	527.80	WINE
51394	06/26/24	SOUTHERN GLAZERS OF MN	2492278	2	609-49750-333	12.37	12.37	DELIVERY
51394	06/26/24	SOUTHERN GLAZERS OF MN	2495315	1	609-49750-251	3,552.86	3,552.86	LIQUOR
51394	06/26/24	SOUTHERN GLAZERS OF MN	2495315	2	609-49750-333	52.96	52.96	DELIVERY
51394	06/26/24	SOUTHERN GLAZERS OF MN	2495316	1	609-49750-253	655.40	655.40	WINE
51394	06/26/24	SOUTHERN GLAZERS OF MN	2495316	2	609-49750-333	17.05	17.05	DELIVERY
Total 51394:							5,547.60	
51395	06/26/24	VERIZON WIRELESS	9966176951	1	609-49750-321	40.01	40.01	DIGITAL SIGN 0868- LIQUOR STORE
51395	06/26/24	VERIZON WIRELESS	9966176951	2	101-43000-321	46.22	46.22	CELL PHONE SVC 4055-PW
Total 51395:							86.23	
51396	06/26/24	VIKING BOTTLING CO.	3449392	1	609-49750-254	182.45	182.45	NA
51396	06/26/24	VIKING BOTTLING CO.	3459076	1	609-49750-254	142.35-	142.35-	CREDIT NA
51396	06/26/24	VIKING BOTTLING CO.	3459077	1	609-49750-254	357.70	357.70	NA
Total 51396:							397.80	
51397	06/26/24	VINOCOPIA	0352841-IN	1	609-49750-251	302.00	302.00	LIQUOR
51397	06/26/24	VINOCOPIA	0352841-IN	2	609-49750-333	2.50	2.50	DELIVERY
51397	06/26/24	VINOCOPIA	0352842-IN	1	609-49750-251	375.00	375.00	LIQUOR
51397	06/26/24	VINOCOPIA	0352842-IN	2	609-49750-333	2.50	2.50	DELIVERY

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51397	06/26/24	VINOCOPIA	0352843-IN	1	609-49750-251	450.00	450.00	LIQUOR
51397	06/26/24	VINOCOPIA	0352843-IN	2	609-49750-333	2.50	2.50	DELIVERY
51397	06/26/24	VINOCOPIA	0352844-IN	1	609-49750-251	496.00	496.00	LIQUOR
51397	06/26/24	VINOCOPIA	0352844-IN	2	609-49750-333	2.50	2.50	DELIVERY
Total 51397:							1,633.00	
51398	06/26/24	VISA	8948-061224	1	101-45200-437	52.00	52.00	RESERVATION KEY
51398	06/26/24	VISA	8948-061224	2	609-49750-580	214.74	214.74	SPECIALTY STORE-SHOWCASE-LIQUOR
51398	06/26/24	VISA	8948-061224	3	609-49750-333	27.59	27.59	SPECIALTY STORE-DELIVERY-LIQUOR
51398	06/26/24	VISA	8948-061224	5	101-43000-580	500.00	500.00	GSA-FAS-LEAF COLLECTOR-PW
51398	06/26/24	VISA	8948-061224	6	101-42110-208	119.68	119.68	HAMPTON INN-ISAACSON TRAINING-PD
51398	06/26/24	VISA	8948-061224	7	101-41940-401	3,044.18	3,044.18	FLOORCITY-COUNCIL CARPET
51398	06/26/24	VISA	8948-061224	8	101-49810-221	196.87	196.87	ZIPS DIESEL-MOWER PARTS-AIRPORT
51398	06/26/24	VISA	8948-061224	9	101-43000-208	4.10	4.10	TOLL-INDIANA-PW
51398	06/26/24	VISA	8948-061224	10	101-43000-208	4.00	4.00	TOLL-INDIANA-PW
51398	06/26/24	VISA	8948-061224	11	101-43000-208	7.20	7.20	TOLL-ILLINOIS-PW
51398	06/26/24	VISA	8948-061224	12	101-43000-212	58.50	58.50	SPEEDWAY-GAS-PW
51398	06/26/24	VISA	8948-061224	13	101-43000-212	111.00	111.00	SHELL OIL-GAS-PW
51398	06/26/24	VISA	8948-061224	14	101-43000-208	60.00	60.00	SCHUBERGS BAR-DINNER-PW
51398	06/26/24	VISA	8948-061224	15	101-43000-212	119.50	119.50	BLANEY PARK-GAS-PW
51398	06/26/24	VISA	8948-061224	16	101-43000-208	8.00	8.00	MACKINAC BRIDGE-TOLL-PW
51398	06/26/24	VISA	8948-061224	17	101-43000-212	122.01	122.01	MEIJER FUEL-GAS-PW
51398	06/26/24	VISA	8948-061224	18	101-43000-208	131.57	131.57	HAMPTON INN-KIRKEBY-PW
51398	06/26/24	VISA	8948-061224	19	101-43000-208	131.57	131.57	HAMPTON INN-ROELOFS-PW
Total 51398:							4,912.51	
51399	06/26/24	WATSON COMPANY	142563	1	609-49750-256	915.88	915.88	TOBACCO
51399	06/26/24	WATSON COMPANY	142563	2	609-49750-259	125.50	125.50	OTHER FOR RESALE
51399	06/26/24	WATSON COMPANY	142563	3	609-49750-333	6.00	6.00	DELIVERY
Total 51399:							1,047.38	
51400	06/27/24	JOHNSON, GAIL	11-0740-00	1	001-10005	17.72	17.72	CREDIT ON FINAL WATER BILL
Total 51400:							17.72	
51401	06/27/24	MILLAM, JOEL	31-5590-00	1	001-10005	5.16	5.16	CREDIT ON FINAL WATER BILL
Total 51401:							5.16	
51402	06/27/24	RACHAL, MICHELE	11-4550-00	1	001-10005	32.49	32.49	CREDIT ON FINAL WATER BILL
Total 51402:							32.49	
51403	06/27/24	SCHARBER, CALEB	11-3590-00	1	001-10005	29.80	29.80	CREDIT ON FINAL WATER BILL
Total 51403:							29.80	
51404	06/27/24	ZERWAS, THOMAS & CHRISTIN	31-1010-00	1	001-10005	16.05	16.05	CREDIT ON FINAL WATER BILL
Total 51404:							16.05	
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	1	101-41940-201	55.88	55.88	HANGING FILES/HIGHLIGHTERS-CITY
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	2	101-41940-217	114.93	114.93	CLEANING SUPPLIES-CITY
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	3	101-41940-240	89.99	89.99	MONITOR-CITY
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	4	101-41940-437	303.64	303.64	KEY CABINET/KEY TAGS/SPACE HEATER/TISSU

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51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	5	101-42110-201	28.64	28.64	OFFICE SUPPLIES-PD
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	6	101-42110-240	89.99	89.99	MONITOR-PD
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	7	101-43000-217	93.00	93.00	HARD DISK DRIVE-PW
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	8	101-43000-221	6.79	6.79	SAFETY RELIEF VALVE-PW
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	9	101-45200-221	285.22	285.22	SLOAN MODULE-PARKS
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	10	101-45200-240	41.99	41.99	TRASH COMPACTOR-PARKS
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	11	101-45200-401	19.99	19.99	SCREEN DOOR CLOSER-PARKS
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	12	101-45200-437	128.88	128.88	GARBAGE BAGS-PARKS
51405	07/03/24	AMAZON CAPITAL SERVICES	1PWY-FLNP-	13	101-49810-221	162.66	162.66	FUEL PUMP KIT-AIRPORT
Total 51405:							1,421.60	
51406	07/03/24	MILACA REC FEST & ACTIVITIE	070124	1	217-45200-437	1,000.00	1,000.00	MONIES DISBURSED PER MOU
Total 51406:							1,000.00	
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	1	101-41940-201	58.94	58.94	INK/STAPLES-CITY
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	2	101-41940-217	199.43	199.43	CLEANING SUPPLIES-CITY
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	3	101-41940-240	59.00	59.00	KEY BOX-CITY
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	4	101-42110-201	7.99	7.99	MARKERS-PD
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	5	101-42110-437	114.98	114.98	GAMING CHAIR-PD
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	6	101-45200-221	223.40	223.40	BLADE SET-PARKS
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	7	101-45200-437	43.84	43.84	CLEANING SUPPLIES-PARKS
51407	07/12/24	AMAZON CAPITAL SERVICES	1R1Y-N49R-	1	101-41940-201	50.66-	50.66-	CREDIT INK-CITY
Total 51407:							656.92	
51408	07/12/24	AT&T MOBILITY	2873260566	1	101-42280-321	38.23	38.23	FIRE TABLET
51408	07/12/24	AT&T MOBILITY	2873260566	2	101-42110-321	456.53	456.53	POLICE-11 LINES
Total 51408:							494.76	
51409	07/12/24	AT&T MOBILITY	2873260586	1	602-49400-321	158.92	158.92	WATER-4 LINES
51409	07/12/24	AT&T MOBILITY	2873260586	2	101-43000-321	89.42	89.42	PUBLIC WORKS-2 LINES
51409	07/12/24	AT&T MOBILITY	2873260586	3	101-41940-321	85.94	85.94	ADMINISTRATION-2 LINES
Total 51409:							334.28	
51410	07/12/24	AW RESEARCH LABORATORIE	63290	1	603-49450-310	221.00	221.00	SEWER TESTNG
51410	07/12/24	AW RESEARCH LABORATORIE	63291	1	603-49450-310	83.30	83.30	SEWER TESTING
51410	07/12/24	AW RESEARCH LABORATORIE	63456	1	602-49400-310	107.00	107.00	COLIFORM BACTERIA/E.COLI TESTING
51410	07/12/24	AW RESEARCH LABORATORIE	63469	1	603-49450-310	112.10	112.10	SEWER TESTING
51410	07/12/24	AW RESEARCH LABORATORIE	63489	1	603-49450-310	579.40	579.40	MERCURY TESTING
Total 51410:							1,102.80	
51411	07/12/24	BELLBOY CORP.	0204107300	1	609-49750-251	1,264.00	1,264.00	LIQUOR
51411	07/12/24	BELLBOY CORP.	0204113000	1	609-49750-251	440.00	440.00	LIQUOR
Total 51411:							1,704.00	
51412	07/12/24	BERNICKS	10233644	1	609-49750-254	83.05	83.05	NA
51412	07/12/24	BERNICKS	10233644	2	609-49750-252	802.40	802.40	BEER
51412	07/12/24	BERNICKS	10233645	1	609-49750-254	107.36	107.36	NA
51412	07/12/24	BERNICKS	10236774	1	609-49750-252	1,766.05	1,766.05	BEER
51412	07/12/24	BERNICKS	10236775	1	609-49750-254	90.56	90.56	NA

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Total 51412:							2,849.42	
51413	07/12/24	BIG J'S SERVICE STATION	001697	1	101-43000-212	316.32	316.32	GAS-PW
51413	07/12/24	BIG J'S SERVICE STATION	001697	2	101-42280-212	123.31	123.31	GAS-FIRE
51413	07/12/24	BIG J'S SERVICE STATION	001697	3	602-49400-212	540.32	540.32	GAS-WATER
51413	07/12/24	BIG J'S SERVICE STATION	001697	4	603-49450-212	682.05	682.05	GAS-SEWER
51413	07/12/24	BIG J'S SERVICE STATION	001697	5	101-49810-212	147.65	147.65	GAS-AIRPORT
51413	07/12/24	BIG J'S SERVICE STATION	001697	6	101-45200-212	631.89	631.89	GAS-PARKS
Total 51413:							2,441.54	
51414	07/12/24	BOLTON & MENK INC	0339568	1	101-49810-310	3,870.00	3,870.00	AIRPORT PARKING LOT & ENTRANCE RD PAV
Total 51414:							3,870.00	
51415	07/12/24	BREAKTHRU BEVERAGE MN	116515381	1	609-49750-251	2,038.52	2,038.52	LIQUOR
51415	07/12/24	BREAKTHRU BEVERAGE MN	116515381	2	609-49750-253	128.00	128.00	WINE
51415	07/12/24	BREAKTHRU BEVERAGE MN	116515381	3	609-49750-254	186.42	186.42	NA
51415	07/12/24	BREAKTHRU BEVERAGE MN	116515381	4	609-49750-333	60.45	60.45	DELIVERY
51415	07/12/24	BREAKTHRU BEVERAGE MN	412400631	1	609-49750-333	7.40	7.40	CREDIT DELIVERY
Total 51415:							2,405.99	
51416	07/12/24	BRYAN HERBST	049398	1	603-49450-407	200.00	200.00	LIFT STATION REPAIR
Total 51416:							200.00	
51417	07/12/24	BUG COMMANDER PEST SOLU	18764	1	101-42110-310	89.00	89.00	WEED CONTROL-SHOOTING RANGE-PD
51417	07/12/24	BUG COMMANDER PEST SOLU	18786	1	603-49450-310	1,609.00	1,609.00	WEED CONTROL-STABILIZATION PONDS
51417	07/12/24	BUG COMMANDER PEST SOLU	19102	1	101-45200-310	259.00	259.00	MOSQUITO CONTROL-REC PARK
Total 51417:							1,957.00	
51418	07/12/24	C & L DISTRIBUTING CO.	1928151	1	609-49750-259	419.94	419.94	OTHER FOR RESALE
51418	07/12/24	C & L DISTRIBUTING CO.	1928152	1	609-49750-253	871.95	871.95	WINE
51418	07/12/24	C & L DISTRIBUTING CO.	1928152	2	609-49750-251	450.00	450.00	LIQUOR
51418	07/12/24	C & L DISTRIBUTING CO.	1928152	3	609-49750-254	115.45	115.45	NA
51418	07/12/24	C & L DISTRIBUTING CO.	1928152	4	609-49750-252	8,745.70	8,745.70	BEER
51418	07/12/24	C & L DISTRIBUTING CO.	2692000553	1	609-49750-252	100.00	100.00	CREDIT BEER
Total 51418:							10,503.04	
51419	07/12/24	CINTAS	4194508049	1	101-43000-434	127.07	127.07	UNIFORMS-PW
51419	07/12/24	CINTAS	4194608054	1	101-45200-310	49.49	49.49	RUGS-GCC
51419	07/12/24	CINTAS	4194608307	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51419	07/12/24	CINTAS	4194608316	1	101-41940-310	18.97	18.97	RUGS-CITY HALL
51419	07/12/24	CINTAS	4195334453	1	609-49750-310	87.74	87.74	RUGS - LIQUOR STORE
51419	07/12/24	CINTAS	4195334470	1	101-43000-434	127.07	127.07	UNIFORMS-PW
51419	07/12/24	CINTAS	4196045980	1	101-45200-310	49.49	49.49	RUGS-GCC
51419	07/12/24	CINTAS	4196046006	1	101-43000-434	127.07	127.07	UNIFORMS-PW
51419	07/12/24	CINTAS	4196046330	1	101-41940-310	40.10	40.10	RUGS-CITY HALL
51419	07/12/24	CINTAS	4196046392	1	101-45500-310	39.76	39.76	RUGS-LIBRARY
51419	07/12/24	CINTAS	4196714928	1	101-43000-434	127.07	127.07	UNIFORMS-PW
51419	07/12/24	CINTAS	4196714946	1	609-49750-310	106.23	106.23	RUGS - LIQUOR STORE
Total 51419:							939.82	

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51420	07/12/24	CIVIC SYSTEMS, LLC	CVC25332	2	101-41940-309	2,678.50	2,678.50	SEMI-ANNUAL SUPPORT FEES-CITY
51420	07/12/24	CIVIC SYSTEMS, LLC	CVC25332	3	602-49400-309	669.63	669.63	SEMI-ANNUAL SUPPORT FEES-WATER
51420	07/12/24	CIVIC SYSTEMS, LLC	CVC25332	4	603-49450-309	669.63	669.63	SEMI-ANNUAL SUPPORT FEES-SEWER
51420	07/12/24	CIVIC SYSTEMS, LLC	CVC25332	5	609-49750-309	669.62	669.62	SEMI-ANNUAL SUPPORT FEES-LIQUOR
Total 51420:							4,687.38	
51421	07/12/24	CORE AND MAIN LP	SC19614	1	602-49400-580	190.88	190.88	SERVICE CHARGE
51421	07/12/24	CORE AND MAIN LP	V058201	1	602-49400-580	4,171.07	4,171.07	ALLY METERS
Total 51421:							4,361.95	
51422	07/12/24	CRYSTAL SPRINGS ICE	2010412	1	609-49750-259	239.60	239.60	OTHER FOR RESALE - ICE
51422	07/12/24	CRYSTAL SPRINGS ICE	2010412	2	609-49750-333	4.00	4.00	DELIVERY
Total 51422:							243.60	
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2173540	1	609-49750-260	180.00	180.00	DEPOSIT
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2206885	1	609-49750-252	83.00-	83.00-	CREDIT BEER
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2218219	1	609-49750-251	992.60	992.60	LIQUOR
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2218219	2	609-49750-253	427.80	427.80	WINE
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2218219	3	609-49750-260	30.00-	30.00-	CREDIT DEPOSITS
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2218219	4	609-49750-252	17,984.45	17,984.45	BEER
51423	07/12/24	DAHLHEIMER DISTRIBUTING C	2218329	1	609-49750-252	97.80-	97.80-	CREDIT BEER
Total 51423:							19,374.05	
51424	07/12/24	Damien F. Toven & Associates, LL	1418	1	101-41610-304	1,075.00	1,075.00	CIVIL RETAINER
51424	07/12/24	Damien F. Toven & Associates, LL	1419	1	101-41610-304	4,024.96	4,024.96	CRIMINAL RETAINER
Total 51424:							5,099.96	
51425	07/12/24	E.C.M. PUBLISHERS, INC.	1000027	1	101-41120-352	36.23	36.23	PC PH FOR 420 10TH ST NE
51425	07/12/24	E.C.M. PUBLISHERS, INC.	1000027	2	101-41120-352	.54	.54	PF PH ON 420 10TH ST NE FINANCE CHARGE
51425	07/12/24	E.C.M. PUBLISHERS, INC.	1000028	1	101-41110-351	84.53	84.53	ORD. #522
51425	07/12/24	E.C.M. PUBLISHERS, INC.	1000028	2	101-41110-351	1.27	1.27	ORD #522-FINANCE CHARGE
51425	07/12/24	E.C.M. PUBLISHERS, INC.	1005316	1	101-41110-351	531.30	531.30	2023 FINANCIAL STMT
Total 51425:							653.87	
51426	07/12/24	EARL F. ANDERSEN, INC.	0136567-IN	1	101-41940-437	207.40	207.40	SIGNAGE FOR CITY
Total 51426:							207.40	
51427	07/12/24	EAST SIDE OIL COMPANIES	R111873	1	101-43000-384	45.00	45.00	FILTERS-PW
Total 51427:							45.00	
51428	07/12/24	ELECTRO WATCHMAN	425240	1	101-41940-310	140.00	140.00	PANIC MONITORING - CITY
51428	07/12/24	ELECTRO WATCHMAN	425240	2	101-42110-310	140.00	140.00	PANIC MONITORING - PD
Total 51428:							280.00	
51429	07/12/24	FARM-RITE EQUIPMENT INC.	P81748	1	101-43000-221	20.94	20.94	PARTS-PW
Total 51429:							20.94	
51430	07/12/24	FES, INC	21150	1	101-42280-434	12,938.99	12,938.99	COATS/PANTS-FIRE

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Total 51430:							12,938.99	
51431	07/12/24	FRONTIER	011993-2-07	1	609-49750-321	207.93	207.93	PHONE SVC-LIQUOR STORE
51431	07/12/24	FRONTIER	032802-2-07	1	101-42280-321	53.17	53.17	PHONE SVC-FIRE (3465)
51431	07/12/24	FRONTIER	072480-2-07	1	602-49400-321	160.11	160.11	PHONE SVC-WATER (6134)
51431	07/12/24	FRONTIER	082197-2-07	1	602-49400-321	1.80	1.80	PHONE SVC-WATER (0121)
51431	07/12/24	FRONTIER	082488-2-07	1	101-49810-321	267.15	267.15	PHONE SVC-AIRPORT (2648)
Total 51431:							690.16	
51432	07/12/24	GALLS INC	028144943	1	101-42110-434	122.51	122.51	UNIFORMS-RASMUSSEN
Total 51432:							122.51	
51433	07/12/24	GOPHER STATE ONE CALL	4060594	1	602-49400-310	97.20	97.20	JUNE LOCATES
Total 51433:							97.20	
51434	07/12/24	GRANITE CITY JOBBING	396766	1	609-49750-259	1,080.00	1,080.00	OTHER FOR RESALE
51434	07/12/24	GRANITE CITY JOBBING	396766	2	609-49750-333	10.00	10.00	DELIVERY
51434	07/12/24	GRANITE CITY JOBBING	397499	1	609-49750-259	28.23	28.23	OTHER FOR RESALE
51434	07/12/24	GRANITE CITY JOBBING	397852	1	609-49750-254	8.76	8.76	NA
51434	07/12/24	GRANITE CITY JOBBING	397852	2	609-49750-256	1,107.53	1,107.53	TOBACCO
51434	07/12/24	GRANITE CITY JOBBING	397852	3	609-49750-259	256.00	256.00	OTHER FOR RESALE
51434	07/12/24	GRANITE CITY JOBBING	397852	4	609-49750-217	161.41	161.41	OTHER OPERATING SUPPLIES
Total 51434:							2,651.93	
51435	07/12/24	GRANITE LEDGE ELECTRIC	F24216	1	101-42110-437	540.96	540.96	POLICE GARAGE REPAIR
51435	07/12/24	GRANITE LEDGE ELECTRIC	F24238	1	609-49750-401	212.97	212.97	LIGHT REPAIR-LIQUOR
Total 51435:							753.93	
51436	07/12/24	HAWKINS, INC.	6783351	1	602-49400-216	20.00	20.00	CHEMICALS
Total 51436:							20.00	
51437	07/12/24	HOME SECURITY ABSTRACT &	14388-1	1	101-41940-310	225.00	225.00	EASEMENT ABSTRATCTING PRP-18303
51437	07/12/24	HOME SECURITY ABSTRACT &	14389-1	1	101-41940-310	175.00	175.00	EASEMENT ABSTRATCTING PRP-18304
51437	07/12/24	HOME SECURITY ABSTRACT &	14390-1	1	101-41940-310	175.00	175.00	EASEMENT ABSTRATCTING PRP-18305
Total 51437:							575.00	
51438	07/12/24	INDIAN ISLAND WINERY	5561	1	609-49750-253	310.08	310.08	WINE
Total 51438:							310.08	
51439	07/12/24	ISAACSON, JACOB	061124	1	101-42110-208	15.29	15.29	MEALS FOR TRAINING - PD
Total 51439:							15.29	
51440	07/12/24	J.P. COOKE CO.	833263	1	101-41940-437	74.30	74.30	CITY OF MILACA SEAL-CITY
51440	07/12/24	J.P. COOKE CO.	838609	1	101-42110-437	52.95	52.95	RUNYON-MARTINSON NOTARY STAMP-PD
Total 51440:							127.25	
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	211948-0701	1	101-42280-384	25.00	25.00	GARBAGE-FIRE

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51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	211948-0701	2	101-41940-310	114.57	114.57	GARBAGE-CITY
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	211948-0701	3	101-45200-384	64.45	64.45	GARBAGE-PARKS
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	211948-0701	4	101-43000-312	300.00	300.00	COMPOST
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	212276-0701	1	101-45200-384	146.70	146.70	GARBAGE-PARKS
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	219225-0701	1	609-49750-384	77.22	77.22	GARBAGE - LIQUOR
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	2860218-070	1	101-45200-415	373.56	373.56	PORTA-POTTY REC PARK
51441	07/12/24	JIMS MILLE LACS DISPOSAL IN	3249517-070	1	101-45200-415	148.39	148.39	CHANGING SHELTER
Total 51441:							1,249.89	
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2567780	1	609-49750-251	342.00	342.00	LIQUOR
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2567780	2	609-49750-333	1.92	1.92	DELIVERY
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568146	1	609-49750-251	1,307.50	1,307.50	LIQUOR
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568146	2	609-49750-333	21.12	21.12	DELIVERY
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568147	1	609-49750-251	1,614.00	1,614.00	LIQUOR
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568147	2	609-49750-253	1,964.58	1,964.58	WINE
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568147	3	609-49750-254	96.00	96.00	NA
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2568147	4	609-49750-333	105.60	105.60	DELIVERY
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2572246	1	609-49750-251	1,882.50	1,882.50	LIQUOR
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2572246	2	609-49750-253	21.70-	21.70-	CREDIT WINE
51442	07/12/24	JOHNSON BROTHERS LIQUOR	2572246	3	609-49750-333	30.88	30.88	DELIVERY
Total 51442:							7,344.40	
51443	07/12/24	KIRVIDA FIRE INC	12339	1	101-42280-221	2,173.24	2,173.24	EQUIPMENT PARTS-FIRE
Total 51443:							2,173.24	
51444	07/12/24	KNIFE RIVER CORP. - NORTH C	1063278	1	101-43000-403	274.53	274.53	CLASS 5-ALLEYS
Total 51444:							274.53	
51445	07/12/24	KOCHS HARDWARE HANK	063024	1	101-41940-401	182.40	182.40	FROGTAPE/PAINT-CITY
51445	07/12/24	KOCHS HARDWARE HANK	063024	2	101-41940-437	19.95	19.95	TOGGLE SWITCH/PAINT SUPPLIES-CITY
51445	07/12/24	KOCHS HARDWARE HANK	063024	3	101-42280-437	30.94	30.94	CLEANING SUPPLIES-FIRE
51445	07/12/24	KOCHS HARDWARE HANK	063024	4	101-43000-215	110.43	110.43	KEY RING/VOLTAGE TEST/BATTERY ETC-PW
51445	07/12/24	KOCHS HARDWARE HANK	063024	5	101-43000-217	142.60	142.60	RUBBER STAMPS/BOLTS/MISC-PW
51445	07/12/24	KOCHS HARDWARE HANK	063024	6	101-43000-230	22.99	22.99	EARMUFFS-PW
51445	07/12/24	KOCHS HARDWARE HANK	063024	7	101-43000-240	265.97	265.97	HANDLE ASSEMBLY/TOOL BASE-PW
51445	07/12/24	KOCHS HARDWARE HANK	063024	8	101-43000-401	71.95	71.95	PAINT SUPPLIES-PW
51445	07/12/24	KOCHS HARDWARE HANK	063024	9	101-45200-437	313.86	313.86	PAINT SUPPLIES/TRASH BAGS-PARKS
51445	07/12/24	KOCHS HARDWARE HANK	063024	10	101-49810-401	16.99	16.99	VALVE-AIRPORT
51445	07/12/24	KOCHS HARDWARE HANK	063024	11	101-49810-437	160.41	160.41	GLOVES/MAGNET/OIL ABSORBENT, ETC-AIRPO
51445	07/12/24	KOCHS HARDWARE HANK	063024	12	602-49400-322	59.11	59.11	POSTAGE-WATER
51445	07/12/24	KOCHS HARDWARE HANK	063024	13	602-49400-437	53.98	53.98	BATTERY-WATER
Total 51445:							1,451.58	
51446	07/12/24	L.E.L.S.	238-0724	1	101-21710	352.50	352.50	JULY UNION DUES-PD
Total 51446:							352.50	
51447	07/12/24	LINCOLN MARKETING	LMKT1516	1	609-49750-343	649.00	649.00	ADVERTISING
Total 51447:							649.00	
51448	07/12/24	M. AMUNDSON LLP	384889	1	609-49750-259	26.88	26.88	OTHER FOR RESALE
51448	07/12/24	M. AMUNDSON LLP	384889	2	609-49750-256	293.52	293.52	TOBACCO



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Total 51448:							320.40	
51449	07/12/24	MEYERS MILACA PARTS CITY	2071-062924	1	101-43000-212	66.49	66.49	OIL/OIL FILTER-PW
Total 51449:							66.49	
51450	07/12/24	MID STATE TREE SERVICE	100916	1	101-43000-310	700.00	700.00	STUMP GRINDING
Total 51450:							700.00	
51451	07/12/24	MID-MN INSPECTIONS LLC	1155	1	101-42400-300	2,847.16	2,847.16	CONTRACTED BLDG OFFICIAL-MAY BILLING
Total 51451:							2,847.16	
51452	07/12/24	MILACA AUTO VALUE	1302823-062	1	101-43000-217	33.97	33.97	ZIP TIES-PW
51452	07/12/24	MILACA AUTO VALUE	1302823-062	2	101-42110-437	2.49	2.49	MISC-PD
51452	07/12/24	MILACA AUTO VALUE	1302823-062	3	101-43000-221	329.96	329.96	PARTS-PW
Total 51452:							366.42	
51453	07/12/24	MINUTEMAN PRESS	37330	1	101-41940-201	223.53	223.53	ENVELOPES-CITY
Total 51453:							223.53	
51454	07/12/24	MN COMPUTER SYSTEMS INC	402198	1	101-41940-310	108.66	108.66	COPIER CONTRACT-CITY
Total 51454:							108.66	
51455	07/12/24	MOTOROLA	8281906844	1	101-42110-240	21,051.52	21,051.52	RADIOS-PD
51455	07/12/24	MOTOROLA	8281914851	1	101-42110-240	5,963.04	5,963.04	SQUAD RADIOS-PD
Total 51455:							27,014.56	
51456	07/12/24	NAPA CENTRAL MN	14381-06302	1	101-49810-221	41.71	41.71	TORO PARTS-AIRPORT
Total 51456:							41.71	
51457	07/12/24	OLDENBURG, JOHN	070124	1	101-43000-321	75.00	75.00	3RD QTR CELL PHONE REIMBURSEMENT
Total 51457:							75.00	
51458	07/12/24	PAUSTIS WINE COMPANY	240268	1	609-49750-251	300.00	300.00	LIQUOR
51458	07/12/24	PAUSTIS WINE COMPANY	240268	2	609-49750-253	638.00	638.00	WINE
51458	07/12/24	PAUSTIS WINE COMPANY	240268	3	609-49750-333	15.00	15.00	DELIVERY
Total 51458:							953.00	
51459	07/12/24	PELARSKI, ZACH	070124	1	101-43000-321	75.00	75.00	3RD QUARTER CELL PHONE REIMB
Total 51459:							75.00	
51460	07/12/24	PFAFF, TAMMY	070124	1	101-41310-321	150.00	150.00	3RD QTR CELL PHONE REIMB
Total 51460:							150.00	
51461	07/12/24	PHILLIPS WINE AND SPIRITS	6803773	1	609-49750-251	742.68	742.68	LIQUOR
51461	07/12/24	PHILLIPS WINE AND SPIRITS	6803773	2	609-49750-333	11.52	11.52	DELIVERY

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51461	07/12/24	PHILLIPS WINE AND SPIRITS	6806947	1	609-49750-251	1,755.00	1,755.00	LIQUOR
51461	07/12/24	PHILLIPS WINE AND SPIRITS	6806947	2	609-49750-333	42.24	42.24	DELIVERY
Total 51461:							2,551.44	
51462	07/12/24	QUADIENT LEASING USA, INC.	Q1385358	1	101-41940-240	425.97	425.97	FOLDER/INSERTER 3 MTH LEASE
51462	07/12/24	QUADIENT LEASING USA, INC.	Q1391596	1	101-41940-240	280.47	280.47	POSTAGE MACHINE 3 MTH LEASE
Total 51462:							706.44	
51463	07/12/24	ROELOFS, TROY	070124	1	101-43000-321	75.00	75.00	3RD QTR CELL PHONE REIMBURSEMENT
Total 51463:							75.00	
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498514	1	609-49750-251	930.96	930.96	LIQUOR
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498514	2	609-49750-333	10.85	10.85	DELIVERY
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498515	1	609-49750-251	1,994.46	1,994.46	LIQUOR
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498515	2	609-49750-333	23.25	23.25	DELIVERY
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498516	1	609-49750-253	367.00	367.00	WINE
51464	07/12/24	SOUTHERN GLAZERS OF MN	2498516	2	609-49750-333	10.85	10.85	DELIVERY
Total 51464:							3,337.37	
51465	07/12/24	ST. CLOUD REFRIGERATION IN	AW10345	1	101-45500-401	667.00	667.00	MAINTENANCE-LIBRARY
51465	07/12/24	ST. CLOUD REFRIGERATION IN	W99508	1	609-49750-401	603.84	603.84	COOLER REPAIR-LIQUOR
Total 51465:							1,270.84	
51466	07/12/24	STANTEC	2244125	1	501-43100-303	27,465.75	27,465.75	AIRPORT ROAD GRANT
Total 51466:							27,465.75	
51467	07/12/24	STANTEC	2249566	1	101-41120-310	4,805.50	4,805.50	WORTH APTS/SOLAR PANEL ORD
51467	07/12/24	STANTEC	2249566	2	101-43000-303	1,293.00	1,293.00	CIP MAPS
51467	07/12/24	STANTEC	2249567	1	603-49450-530	1,605.50	1,605.50	ROAD AND SEWER AT LIQUOR STORE
51467	07/12/24	STANTEC	2249568	1	101-43000-530	6,051.72	6,051.72	2024 STREET PROJECT
Total 51467:							13,755.72	
51468	07/12/24	STAR PUBLICATIONS	223559	1	609-49750-343	190.00	190.00	ADVERTISING
Total 51468:							190.00	
51469	07/12/24	TIMMER IMPLEMENT	IP65440	1	101-45200-221	167.76	167.76	BRUSHMOWER PARTS-PARKS
Total 51469:							167.76	
51470	07/12/24	VIKING BOTTLING CO.	3470842	1	609-49750-254	360.75	360.75	NA
Total 51470:							360.75	
51471	07/12/24	VINOCOPIA	0353741-IN	1	609-49750-253	360.00	360.00	WINE
51471	07/12/24	VINOCOPIA	0353741-IN	2	609-49750-333	10.00	10.00	DELIVERY
Total 51471:							370.00	
51472	07/12/24	WATSON COMPANY	142946	1	609-49750-259	68.58	68.58	OTHER FOR RESALE
51472	07/12/24	WATSON COMPANY	142946	2	609-49750-256	420.42	420.42	TOBACCO

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51472	07/12/24	WATSON COMPANY	142946	3	609-49750-333	6.00	6.00	DELIVERY
Total 51472:							495.00	
51473	07/12/24	WEX BANK	98305223	1	101-42110-212	986.19	986.19	GAS - POLICE
51473	07/12/24	WEX BANK	98305223	2	101-43000-212	181.01	181.01	GAS-PW
Total 51473:							1,167.20	
51474	07/12/24	WILLS LAWN CARE LLC	333	1	101-49200-450	65.00	65.00	630 3RD AVE NE LAWNMOWING
Total 51474:							65.00	
51475	07/12/24	YOST, EDWARD	INV190	1	101-41940-309	125.00	125.00	IT SERVICES-CITY
51475	07/12/24	YOST, EDWARD	INV190	2	101-42280-309	125.00	125.00	IT SERVICES-FIRE
51475	07/12/24	YOST, EDWARD	INV190	3	101-43000-309	125.00	125.00	IT SERVICES-PW
51475	07/12/24	YOST, EDWARD	INV190	4	602-49400-309	62.50	62.50	IT SERVICES-WATER
51475	07/12/24	YOST, EDWARD	INV190	5	603-49450-309	62.50	62.50	IT SERVICES-SEWER
51475	07/12/24	YOST, EDWARD	INV190	6	101-42110-310	125.00	125.00	IT SERVICES-PD
Total 51475:							625.00	
51476	07/12/24	ZARNOTH BRUSH WORKS, INC	0198531-IN	1	101-45200-221	99.20	99.20	SCRAPER
Total 51476:							99.20	
821550	06/28/24	U.S. POSTMASTER	063024	1	602-49400-322	243.73	243.73	JUNE WATER BILLS-WATER
821550	06/28/24	U.S. POSTMASTER	063024	2	603-49450-322	243.72	243.72	JUNE WATER BILLS-SEWER
Total 821550:							487.45	
821551	06/26/24	NCPERS GROUP LIFE INS	6272000620	1	101-21709	16.00	16.00	GROUP LIFE INS-JUNE RUNYON-MARTINSON
Total 821551:							16.00	
821552	06/26/24	NCPERS GROUP LIFE INS	6272000620	1	101-21709	16.00	16.00	GROUP LIFE INS-JUNE RUNYON-MARTINSON
Total 821552:							16.00	
821553	07/10/24	BENTON COMMUNICATIONS	0238009623-	1	101-42280-321	100.20	100.20	PHONE SERVICE - FIRE
Total 821553:							100.20	
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	1	101-45500-321	45.58	45.58	PHONE SERVICE - LIBRARY
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	2	101-45200-321	45.57	45.57	PHONE SERVICE - PARKS
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	3	101-42110-321	182.50	182.50	PHONE SERVICE - POLICE
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	4	101-41940-321	235.46	235.46	PHONE SERVICE - CITY HALL
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	5	101-43000-321	165.46	165.46	PHONE SERVICE - PW
821554	07/10/24	BENTON COMMUNICATIONS	0238009658-	6	619-49900-321	75.71	75.71	PHONE SERVICE - DEP REG
Total 821554:							750.28	
821555	07/10/24	CENTERPOINT ENERGY	5826769-1-0	1	609-49750-381	34.30	34.30	LIQUOR STORE
Total 821555:							34.30	
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	1	101-42280-381	18.91	18.91	FIRE HALL
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	2	208-45600-381	37.33	37.33	HISTORICAL SOCIETY

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821556	07/10/24	CENTERPOINT ENERGY	8000014099-	3	101-43000-381	304.27	304.27	PUBLIC WORKS
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	4	101-49010-381	35.03	35.03	SENIOR CENTER
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	5	101-41940-381	91.90	91.90	CITY HALL
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	6	602-49400-381	190.23	190.23	WATER PLANT
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	7	101-45500-381	194.97	194.97	LIBRARY
821556	07/10/24	CENTERPOINT ENERGY	8000014099-	8	101-45200-381	21.35	21.35	GORECKI BLDG
Total 821556:							893.99	
821557	07/10/24	CITY HIVE INC	6682BC32D	1	609-49750-310	99.00	99.00	LIQUOR WEBSITE-JUNE
Total 821557:							99.00	
821558	07/10/24	DELTA DENTAL OF MN	CNS0001577	1	101-21712	1,910.04	1,910.04	DENTAL INS-JULY
Total 821558:							1,910.04	
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	1	101-43000-381	387.70	387.70	PUBLIC WORKS
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	2	101-49010-381	74.32	74.32	SENIOR CENTER
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	3	101-49810-381	215.70	215.70	AIRPORT
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	4	101-45200-381	215.02	215.02	PARKS
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	5	101-43000-380	3,051.36	3,051.36	STREET LIGHTS
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	6	101-42110-437	136.83	136.83	PUBLIC SAFETY
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	7	208-45600-381	189.87	189.87	HISTORICAL SOCIETY
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	8	101-45500-381	817.32	817.32	LIBRARY
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	9	602-49400-381	2,338.63	2,338.63	WATER DEPT
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	10	603-49450-381	1,175.62	1,175.62	SEWER DEPT
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	11	101-42280-381	739.58	739.58	FIRE HALL
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	12	101-41940-381	730.05	730.05	CITY HALL
821559	07/10/24	EAST CENTRAL ENERGY	832400-0724	13	609-49750-381	2,307.58	2,307.58	LIQUOR STORE
Total 821559:							12,379.58	
821560	07/10/24	FURTHER-HSA	070124	1	101-21705	8,695.00	8,695.00	JULY HSA CONTRIBUTIONS
Total 821560:							8,695.00	
821561	07/10/24	MIDCONTINENT COMMUNICATI	14799080114	1	101-42110-321	143.39	143.39	INTERNET- POLICE
Total 821561:							143.39	
821562	07/10/24	NCPERS GROUP LIFE INS	6272000720	1	101-21709	128.00	128.00	GROUP LIFE INS-JULY
Total 821562:							128.00	
821563	07/10/24	UNUM	0691590-001	1	101-21707	1,024.17	1,024.17	LIFE, STD, LTD-JULY
Total 821563:							1,024.17	
821564	07/12/24	MN DEPT OF REVENUE	JUN LIQ TAX	1	609-20800	25,824.00	25,824.00	LIQUOR SALES TAX
Total 821564:							25,824.00	
821565	07/12/24	MN DEPT OF REVENUE	JUN WAT TA	1	602-20800	612.00	612.00	W/S SALES TAX
821565	07/12/24	MN DEPT OF REVENUE	JUN WAT TA	2	101-34780	3.00	3.00	SALES TAX-RESERVATION FEE
821565	07/12/24	MN DEPT OF REVENUE	JUN WAT TA	3	101-36200	26.00	26.00	SALES TAX - MISC

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
Total 821565:							641.00	
992406201	06/17/24	AMERICAN FDS	PR0616241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992406201:							325.00	
992406202	06/17/24	EFTPS-FED TAXPAYMENT	PR0616241	1	101-21703	3,076.41	3,076.41	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992406202	06/17/24	EFTPS-FED TAXPAYMENT	PR0616241	2	101-21701	5,054.92	5,054.92	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992406202	06/17/24	EFTPS-FED TAXPAYMENT	PR0616241	3	101-21703	3,076.41	3,076.41	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992406202	06/17/24	EFTPS-FED TAXPAYMENT	PR0616241	4	101-21703	967.49	967.49	FED/SSI/MEDICARE MEDICARE Pay Period: 6/1
992406202	06/17/24	EFTPS-FED TAXPAYMENT	PR0616241	5	101-21703	967.49	967.49	FED/SSI/MEDICARE MEDICARE Pay Period: 6/1
Total 992406202:							13,142.72	
992406203	06/17/24	GOVONE SOLUTIONS	PR0616241	1	101-21704	3,111.37	3,111.37	PERA PERA PROTECTIVE Pay Period: 6/16/202
992406203	06/17/24	GOVONE SOLUTIONS	PR0616241	2	101-21704	2,984.27	2,984.27	PERA PERA COORDINATED Pay Period: 6/16/20
992406203	06/17/24	GOVONE SOLUTIONS	PR0616241	3	101-21704	3,412.99	3,412.99	PERA PERA COORDINATED Pay Period: 6/16/20
992406203	06/17/24	GOVONE SOLUTIONS	PR0616241	4	101-21704	2,074.26	2,074.26	PERA PERA PROTECTIVE Pay Period: 6/16/202
Total 992406203:							11,582.89	
992406204	06/17/24	MN-STATE TAXPAYMENT	PR0616241	1	101-21702	2,534.55	2,534.55	SWT STATE WITHHOLDING TAX Pay Period: 6/1
Total 992406204:							2,534.55	
992406205	06/21/24	EFTPS-FED TAXPAYMENT	PR0616241	6	101-21703	64.41	64.41	FED/SSI/MEDICARE
992406205	06/21/24	EFTPS-FED TAXPAYMENT	PR0616241	7	101-21703	64.41	64.41	FED/SSI/MEDICARE
992406205	06/21/24	EFTPS-FED TAXPAYMENT	PR0616241	8	101-21703	15.06	15.06	FED/SSI/MEDICARE
992406205	06/21/24	EFTPS-FED TAXPAYMENT	PR0616241	9	101-21703	15.06	15.06	FED/SSI/MEDICARE
992406205	06/21/24	EFTPS-FED TAXPAYMENT	PR0616241	10	101-21701	17.90	17.90	FED/SSI/MEDICARE
Total 992406205:							176.84	
992406206	06/21/24	GOVONE SOLUTIONS	PR0616241	5	101-21704	67.52	67.52	PERA
992406206	06/21/24	GOVONE SOLUTIONS	PR0616241	6	101-21704	77.91	77.91	PERA
Total 992406206:							145.43	
992407031	07/01/24	AMERICAN FDS	PR0630241	1	101-21708	325.00	325.00	AMERICAN FUNDS AMERICAN FUNDS Pay Per
Total 992407031:							325.00	
992407032	07/01/24	EFTPS-FED TAXPAYMENT	PR0630241	1	101-21703	2,950.12	2,950.12	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992407032	07/01/24	EFTPS-FED TAXPAYMENT	PR0630241	2	101-21701	4,656.47	4,656.47	FED/SSI/MEDICARE FEDERAL WITHHOLDING T
992407032	07/01/24	EFTPS-FED TAXPAYMENT	PR0630241	3	101-21703	2,950.12	2,950.12	FED/SSI/MEDICARE SOCIAL SECURITY Pay Pe
992407032	07/01/24	EFTPS-FED TAXPAYMENT	PR0630241	4	101-21703	918.48	918.48	FED/SSI/MEDICARE MEDICARE Pay Period: 6/3
992407032	07/01/24	EFTPS-FED TAXPAYMENT	PR0630241	5	101-21703	918.48	918.48	FED/SSI/MEDICARE MEDICARE Pay Period: 6/3
Total 992407032:							12,393.67	
992407033	07/01/24	GOVONE SOLUTIONS	PR0630241	1	101-21704	2,874.19	2,874.19	PERA PERA PROTECTIVE Pay Period: 6/30/202
992407033	07/01/24	GOVONE SOLUTIONS	PR0630241	2	101-21704	2,916.80	2,916.80	PERA PERA COORDINATED Pay Period: 6/30/20
992407033	07/01/24	GOVONE SOLUTIONS	PR0630241	3	101-21704	3,365.55	3,365.55	PERA PERA COORDINATED Pay Period: 6/30/20
992407033	07/01/24	GOVONE SOLUTIONS	PR0630241	4	101-21704	1,916.13	1,916.13	PERA PERA PROTECTIVE Pay Period: 6/30/202
Total 992407033:							11,072.67	

Check Number	Check Issue Date	Payee	Invoice Number	In S	Invoice GL Account	Invoice Amount	Check Amount	Description
992407034	07/01/24	MN-STATE TAXPAYMENT	PR0630241	1	101-21702	2,394.79	2,394.79	SWT STATE WITHHOLDING TAX Pay Period: 6/3
Total 992407034:							2,394.79	
Grand Totals:							429,339.67	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-10005	101.22	.00	101.22
001-20200	.00	101.22-	101.22-
101-20200	50.66	196,512.61-	196,461.95-
101-21701	9,729.29	.00	9,729.29
101-21702	4,929.34	.00	4,929.34
101-21703	15,983.94	.00	15,983.94
101-21704	22,800.99	.00	22,800.99
101-21705	8,695.00	.00	8,695.00
101-21706	28,295.88	.00	28,295.88
101-21707	1,024.17	.00	1,024.17
101-21708	650.00	.00	650.00
101-21709	160.00	.00	160.00
101-21710	352.50	.00	352.50
101-21712	1,910.04	.00	1,910.04
101-34780	3.00	.00	3.00
101-36200	26.00	.00	26.00
101-41110-351	617.10	.00	617.10
101-41120-310	4,805.50	.00	4,805.50
101-41120-352	36.77	.00	36.77
101-41310-321	150.00	.00	150.00
101-41610-304	5,099.96	.00	5,099.96
101-41940-201	338.35	50.66-	287.69
101-41940-217	314.36	.00	314.36
101-41940-240	855.43	.00	855.43
101-41940-309	2,803.50	.00	2,803.50
101-41940-310	1,447.30	.00	1,447.30
101-41940-321	321.40	.00	321.40
101-41940-322	500.00	.00	500.00
101-41940-381	821.95	.00	821.95
101-41940-401	6,726.58	.00	6,726.58
101-41940-437	605.29	.00	605.29
101-42110-201	36.63	.00	36.63
101-42110-208	134.97	.00	134.97
101-42110-212	986.19	.00	986.19
101-42110-240	27,104.55	.00	27,104.55
101-42110-310	354.00	.00	354.00
101-42110-321	782.42	.00	782.42
101-42110-434	122.51	.00	122.51
101-42110-437	848.21	.00	848.21
101-42280-212	123.31	.00	123.31
101-42280-221	2,173.24	.00	2,173.24
101-42280-309	125.00	.00	125.00
101-42280-321	191.60	.00	191.60
101-42280-381	758.49	.00	758.49
101-42280-384	25.00	.00	25.00
101-42280-434	12,938.99	.00	12,938.99
101-42280-437	30.94	.00	30.94
101-42400-300	2,847.16	.00	2,847.16
101-43000-208	346.44	.00	346.44
101-43000-212	974.83	.00	974.83
101-43000-215	110.43	.00	110.43
101-43000-217	269.57	.00	269.57
101-43000-221	357.69	.00	357.69
101-43000-230	22.99	.00	22.99
101-43000-240	265.97	.00	265.97
101-43000-303	1,293.00	.00	1,293.00
101-43000-309	125.00	.00	125.00

GL Account	Debit	Credit	Proof
101-43000-310	700.00	.00	700.00
101-43000-312	300.00	.00	300.00
101-43000-321	526.10	.00	526.10
101-43000-380	3,051.36	.00	3,051.36
101-43000-381	691.97	.00	691.97
101-43000-384	45.00	.00	45.00
101-43000-401	71.95	.00	71.95
101-43000-403	274.53	.00	274.53
101-43000-434	508.28	.00	508.28
101-43000-530	6,051.72	.00	6,051.72
101-43000-580	500.00	.00	500.00
101-45200-212	631.89	.00	631.89
101-45200-221	775.58	.00	775.58
101-45200-240	41.99	.00	41.99
101-45200-310	357.98	.00	357.98
101-45200-321	45.57	.00	45.57
101-45200-381	236.37	.00	236.37
101-45200-384	211.15	.00	211.15
101-45200-401	19.99	.00	19.99
101-45200-415	521.95	.00	521.95
101-45200-437	538.58	.00	538.58
101-45500-310	79.52	.00	79.52
101-45500-321	45.58	.00	45.58
101-45500-381	1,012.29	.00	1,012.29
101-45500-401	667.00	.00	667.00
101-49010-381	109.35	.00	109.35
101-49200-450	65.00	.00	65.00
101-49810-212	147.65	.00	147.65
101-49810-221	401.24	.00	401.24
101-49810-310	3,870.00	.00	3,870.00
101-49810-321	267.15	.00	267.15
101-49810-381	215.70	.00	215.70
101-49810-401	16.99	.00	16.99
101-49810-437	160.41	.00	160.41
208-20200	.00	227.20-	227.20-
208-45600-381	227.20	.00	227.20
217-20200	.00	1,000.00-	1,000.00-
217-45200-437	1,000.00	.00	1,000.00
501-20200	.00	28,235.75-	28,235.75-
501-43100-303	27,465.75	.00	27,465.75
501-43100-437	770.00	.00	770.00
602-20200	.00	9,677.11-	9,677.11-
602-20800	612.00	.00	612.00
602-49400-212	540.32	.00	540.32
602-49400-216	20.00	.00	20.00
602-49400-309	732.13	.00	732.13
602-49400-310	204.20	.00	204.20
602-49400-321	320.83	.00	320.83
602-49400-322	302.84	.00	302.84
602-49400-381	2,528.86	.00	2,528.86
602-49400-437	53.98	.00	53.98
602-49400-580	4,361.95	.00	4,361.95
603-20200	.00	7,243.82-	7,243.82-
603-49450-212	682.05	.00	682.05
603-49450-309	732.13	.00	732.13
603-49450-310	2,604.80	.00	2,604.80
603-49450-322	243.72	.00	243.72
603-49450-381	1,175.62	.00	1,175.62
603-49450-407	200.00	.00	200.00



GL Account	Debit	Credit	Proof
603-49450-530	1,605.50	.00	1,605.50
609-20200	874.70	187,191.61-	186,316.91-
609-20800	25,824.00	.00	25,824.00
609-49750-217	589.81	.00	589.81
609-49750-251	40,473.91	.00	40,473.91
609-49750-252	90,697.98	455.75-	90,242.23
609-49750-253	10,469.79	21.70-	10,448.09
609-49750-254	2,868.73	299.85-	2,568.88
609-49750-256	5,483.35	.00	5,483.35
609-49750-259	4,265.07	.00	4,265.07
609-49750-260	180.00	90.00-	90.00
609-49750-309	669.62	.00	669.62
609-49750-310	292.97	.00	292.97
609-49750-321	247.94	.00	247.94
609-49750-333	838.79	7.40-	831.39
609-49750-343	839.00	.00	839.00
609-49750-381	2,341.88	.00	2,341.88
609-49750-384	77.22	.00	77.22
609-49750-401	816.81	.00	816.81
609-49750-580	214.74	.00	214.74
619-20200	.00	75.71-	75.71-
619-49900-321	75.71	.00	75.71
<b>Grand Totals:</b>	<b>431,190.39</b>	<b>431,190.39-</b>	<b>.00</b>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

CITY OF MILACA  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2024

COMBINED CASH ACCOUNTS

001-10100	GENERAL CHECKING	44,858.88
001-10101	4M FUND	1,598,688.91
001-10102	RBC WEALTH MANAGEMENT	3,878,142.68
	TOTAL COMBINED CASH	5,521,690.47
001-10005	UTILITY CASH CLEARING	146.98
001-10000	CASH ALLOCATED TO OTHER FUNDS	( 5,521,837.45)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	2,415,749.85
200	ALLOCATION TO ECONOMIC DEV. FUND	( 84,873.96)
205	ALLOCATION TO MCDONALDS DEVELOPMENT	( 1,518.75)
207	ALLOCATION TO YOUTH SAFETY PROGRAMS	2,105.12
208	ALLOCATION TO CHARITABLE GAMBLING FUND	41,617.45
209	ALLOCATION TO H.O.F. FUND	4,295.23
210	ALLOCATION TO FIRE DEPT RESERVE FUND	73,480.01
212	ALLOCATION TO REVOLVING LOAN FUND	61,530.18
213	ALLOCATION TO DRUG FORFEITURE FUND	3,635.09
215	ALLOCATION TO CITY EVENTS FUND	17,535.71
216	ALLOCATION TO ALL PARKS IMPROVEMENT FUND	189,004.62
217	ALLOCATION TO REC PARK IMPROVEMENTS FUND	123,286.87
218	ALLOCATION TO VETERANS MEMORIAL FUND	2,178.60
219	ALLOCATION TO DWI FORFEITURE FUND	8,391.23
220	ALLOCATION TO FLEEING FORFEITURE FUND	1,494.40
303	ALLOCATION TO 2021 G.O. STREET PROJECT BOND	31,120.29
350	ALLOCATION TO 2022 G.O. STREET PROJECT BOND	38,910.44
355	ALLOCATION TO 2024A G.O. BOND STREET CONST	558.05
382	ALLOCATION TO 2010 G.O. BOND	( 35,174.70)
383	ALLOCATION TO 2012 G.O. BOND	193,379.57
384	ALLOCATION TO 2012 EQUIP CERTIFICATE	1,033.97
385	ALLOCATION TO 2014 FIRE HALL IMPR LOAN	28,389.47
386	ALLOCATION TO 2015 GO PARK BOND	45,744.60
387	ALLOCATION TO 2017 LIBRARY LEASE REV REFUND	143,386.05
388	ALLOCATION TO 2019 G.O. BOND	36,389.92
389	ALLOCATION TO LOADER EQUIPMENT LEASE	.06
404	ALLOCATION TO TIF# 1-10 DOWNTOWN	( 46,629.57)
500	ALLOCATION TO CAPITAL PROJECT FUND	101,739.04
501	ALLOCATION TO AIRPORT RD PROJECT CPF GRANT	( 221,903.19)
602	ALLOCATION TO WATER FUND	838,254.23
603	ALLOCATION TO SEWER FUND	978,172.97
609	ALLOCATION TO MUNICIPAL LIQUOR FUND	530,554.60
	TOTAL ALLOCATIONS TO OTHER FUNDS	5,521,837.45
	ALLOCATION FROM COMBINED CASH FUND - 001-10000	( 5,521,837.45)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF MILACA  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	416,058.78	426,059.91	783,077.00	357,017.09	54.4
LODGING TAX	780.28	838.19	950.00	111.81	88.2
PENALTIES AND INTEREST	25.00	150.67	600.00	449.33	25.1
OTHER PERMITS	225.00	625.00	800.00	175.00	78.1
LICENSES	465.00	810.00	16,150.00	15,340.00	5.0
PERMITS	12,164.25	15,129.00	45,500.00	30,371.00	33.3
GRANTS/GIFTS	1,000.00	1,000.00	.00	( 1,000.00)	.0
STATE GRANTS AND AIDS	35,504.61	40,415.80	1,526,751.00	1,486,335.20	2.7
CHARGES FOR SERVICES	17,711.47	36,131.91	39,625.00	3,493.09	91.2
PUBLIC SAFETY	9,063.25	132,132.25	143,996.00	11,863.75	91.8
CULTURE - RECREATION	27,681.98	12,752.41	22,000.00	9,247.59	58.0
OTHER CHARGES	2,083.04	3,316.63	19,000.00	15,683.37	17.5
FINES AND FORFEITS	5,087.56	10,285.03	15,900.00	5,614.97	64.7
SPECIAL ASSESSMENTS	2,077.14	2,077.14	7,300.00	5,222.86	28.5
MISCELLANEOUS REVENUES	49,785.93	82,790.15	120,000.00	37,209.85	69.0
OTHER PROPRIETARY FUND REVENUE	2,214.63	4,404.58	8,825.00	4,420.42	49.9
OTHER FINANCING SOURCES	1,000.00	7,782.89	.00	( 7,782.89)	.0
TRANSFER FROM OTHER FUNDS	75,000.00	150,000.00	408,000.00	258,000.00	36.8
PROCEEDS OF GENERAL LT DEBT	651,611.20	651,611.20	862,000.00	210,388.80	75.6
	1,309,539.12	1,578,312.76	4,020,474.00	2,442,161.24	39.3

EXPENDITURES

COUNCIL	4,525.12	12,257.30	19,150.00	6,892.70	64.0
PLANNING COMM.	486.77	486.77	21,500.00	21,013.23	2.3
CITY MANAGER	18,909.26	35,471.11	73,911.00	38,439.89	48.0
ELECTIONS	.00	256.75	3,250.00	2,993.25	7.9
TREASURER	23,579.47	44,417.48	93,774.00	49,356.52	47.4
AUDITING	8,320.00	8,320.00	19,160.00	10,840.00	43.4
ASSESSING	.00	13,843.00	14,000.00	157.00	98.9
CITY ATTORNEY	10,160.58	25,600.79	60,900.00	35,299.21	42.0
CITY HALL	171,865.30	207,934.67	310,157.00	102,222.33	67.0
POLICE DEPT.	245,695.73	468,955.27	1,018,311.00	549,355.73	46.1
FIRE DEPT.	73,512.84	109,360.89	777,490.00	668,129.11	14.1
BUILDING INSPECTION	11,577.26	13,422.21	45,000.00	31,577.79	29.8
PUBLIC WORKS	63,274.85	180,685.62	1,186,759.00	1,006,073.38	15.2
PARKS	49,070.20	90,138.56	212,763.00	122,624.44	42.4
RECREATION	.00	2,959.09	4,000.00	1,040.91	74.0
LIBRARIES	5,861.61	11,346.59	26,950.00	15,603.41	42.1
HISTORICAL SOCIETY	748.00	748.00	.00	( 748.00)	.0
SENIOR CENTER	2,281.73	3,348.06	8,200.00	4,851.94	40.8
UNALLOCATED	62,702.32	65,848.32	34,416.00	( 31,432.32)	191.3
AIRPORT	56,460.29	108,946.04	114,879.00	5,932.96	94.8

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
809,031.33	1,404,346.52	4,044,570.00	2,640,223.48	34.7
500,507.79	173,966.24	( 24,096.00)	( 198,062.24)	722.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

ECONOMIC DEV. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	1,169.58	1,507.76	.00	( 1,507.76)	.0
LOANS PROCEEDS	137,500.00	137,500.00	.00	( 137,500.00)	.0
	<u>138,669.58</u>	<u>139,007.76</u>	<u>.00</u>	<u>( 139,007.76)</u>	<u>.0</u>
<u>EXPENDITURES</u>					
ECONOMIC DEVEL. & ASSISTANCE	277,130.25	277,708.25	.00	( 277,708.25)	.0
	<u>277,130.25</u>	<u>277,708.25</u>	<u>.00</u>	<u>( 277,708.25)</u>	<u>.0</u>
	<u>( 138,460.67)</u>	<u>( 138,700.49)</u>	<u>.00</u>	<u>138,700.49</u>	<u>.0</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

YOUTH SAFETY PROGRAMS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	11.17	20.92	.00	( 20.92)	.0
	11.17	20.92	.00	( 20.92)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	11.17	20.92	.00	( 20.92)	.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CHARITABLE GAMBLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	6,329.42	14,743.06	26,600.00	11,856.94	55.4
	6,329.42	14,743.06	26,600.00	11,856.94	55.4
<u>EXPENDITURES</u>					
HISTORICAL SOCIETY	967.88	2,626.37	12,450.00	9,823.63	21.1
RECREATION	300.00	300.00	14,000.00	13,700.00	2.1
	1,267.88	2,926.37	26,450.00	23,523.63	11.1
	5,061.54	11,816.69	150.00	( 11,666.69)	7877.8

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

H.O.F. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	22.78	42.68	.00	( 42.68)	.0
	22.78	42.68	.00	( 42.68)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	22.78	42.68	.00	( 42.68)	.0



CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FIRE DEPT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	110,659.38	110,659.38	100,850.00	( 9,809.38)	109.7
	110,659.38	110,659.38	100,850.00	( 9,809.38)	109.7
<u>EXPENDITURES</u>					
FIRE DEPARTMENT	.00	.00	100,000.00	100,000.00	.0
	.00	.00	100,000.00	100,000.00	.0
	110,659.38	110,659.38	850.00	( 109,809.38)	13018.

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

REVOLVING LOAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	326.29	611.34	800.00	188.66	76.4
	326.29	611.34	800.00	188.66	76.4
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	326.29	611.34	800.00	188.66	76.4

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

DRUG FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	19.28	36.12	.00	( 36.12)	.0
	19.28	36.12	.00	( 36.12)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	19.28	36.12	.00	( 36.12)	.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CITY EVENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER GRANTS/GIFTS	550.00	550.00	.00	( 550.00)	.0
MICELLANEOUS REVENUES	38.34	84.37	45.00	( 39.37)	187.5
INTERFUND TRANSFERS	11,500.00	11,500.00	11,500.00	.00	100.0
	<u>12,088.34</u>	<u>12,134.37</u>	<u>11,545.00</u>	<u>( 589.37)</u>	<u>105.1</u>
<u>EXPENDITURES</u>					
CITY EVENTS - OTHER	2,403.00	4,728.00	11,545.00	6,817.00	41.0
	<u>2,403.00</u>	<u>4,728.00</u>	<u>11,545.00</u>	<u>6,817.00</u>	<u>41.0</u>
	<u><u>9,685.34</u></u>	<u><u>7,406.37</u></u>	<u><u>.00</u></u>	<u><u>( 7,406.37)</u></u>	<u><u>.0</u></u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

ALL PARKS IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	1,002.25	1,877.86	2,500.00	622.14	75.1
	1,002.25	1,877.86	2,500.00	622.14	75.1
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	1,002.25	1,877.86	2,500.00	622.14	75.1

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

REC PARK IMPROVEMENTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MICELLANEOUS REVENUES	714.74	1,339.18	1,900.00	560.82	70.5
	714.74	1,339.18	1,900.00	560.82	70.5
<u>EXPENDITURES</u>					
PARKS - OTHER	11,500.00	11,500.00	11,500.00	.00	100.0
	11,500.00	11,500.00	11,500.00	.00	100.0
	( 10,785.26)	( 10,160.82)	( 9,600.00)	560.82	(105.8)

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

VETERANS MEMORIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	600.00	700.00	100.00	( 600.00)	700.0
	600.00	700.00	100.00	( 600.00)	700.0
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	.00	100.00	100.00	.0
	.00	.00	100.00	100.00	.0
	600.00	700.00	.00	( 700.00)	.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

DWI FORFEITURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FINES AND FORFEITS	.00	6,000.00	.00	( 6,000.00)	.0
	.00	6,000.00	.00	( 6,000.00)	.0
<u>EXPENDITURES</u>					
POLICE DEPT.	.00	2,800.00	.00	( 2,800.00)	.0
	.00	2,800.00	.00	( 2,800.00)	.0
	.00	3,200.00	.00	( 3,200.00)	.0



CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2021 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	31,805.02	32,375.05	58,307.00	25,931.95	55.5
MISCELLANEOUS REVENUE	81.99	211.81	.00	( 211.81)	.0
	<u>31,887.01</u>	<u>32,586.86</u>	<u>58,307.00</u>	<u>25,720.14</u>	<u>55.9</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	5,760.00	56,216.25	55,721.00	( 495.25)	100.9
	<u>5,760.00</u>	<u>56,216.25</u>	<u>55,721.00</u>	<u>( 495.25)</u>	<u>100.9</u>
	<u>26,127.01</u>	<u>( 23,629.39)</u>	<u>2,586.00</u>	<u>26,215.39</u>	<u>(913.7)</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2022 G.O. STREET PROJECT BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	27,826.24	28,046.06	51,584.00	23,537.94	54.4
MISCELLANEOUS REVENUES	165.01	387.70	.00	( 387.70)	.0
	<u>27,991.25</u>	<u>28,433.76</u>	<u>51,584.00</u>	<u>23,150.24</u>	<u>55.1</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	10,058.75	50,125.00	49,780.00	( 345.00)	100.7
	<u>10,058.75</u>	<u>50,125.00</u>	<u>49,780.00</u>	<u>( 345.00)</u>	<u>100.7</u>
	<u>17,932.50</u>	<u>( 21,691.24)</u>	<u>1,804.00</u>	<u>23,495.24</u>	<u>(1202.</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2024A G.O. BOND STREET CONST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	708.05	708.05	.00	( 708.05)	.0
	708.05	708.05	.00	( 708.05)	.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	150.00	150.00	.00	( 150.00)	.0
	150.00	150.00	.00	( 150.00)	.0
	558.05	558.05	.00	( 558.05)	.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2012 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	292.41	1,518.49	.00	( 1,518.49)	.0
	292.41	1,518.49	.00	( 1,518.49)	.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	30,322.50	30,818.00	495.50	98.4
	.00	30,322.50	30,818.00	495.50	98.4
	292.41	( 28,804.01)	( 30,818.00)	( 2,013.99)	( 93.5)

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2014 FIRE HALL IMPR LOAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	6,000.00	12,000.00	24,000.00	12,000.00	50.0
	6,000.00	12,000.00	24,000.00	12,000.00	50.0
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	19,380.00	19,380.00	.00	100.0
	.00	19,380.00	19,380.00	.00	100.0
	6,000.00	( 7,380.00)	4,620.00	12,000.00	(159.7)

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2015 GO PARK BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	21,992.50	22,601.30	40,058.00	17,456.70	56.4
SOURCE 362	146.41	206.25	.00	( 206.25)	.0
	<u>22,138.91</u>	<u>22,807.55</u>	<u>40,058.00</u>	<u>17,250.45</u>	<u>56.9</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	4,075.00	4,075.00	38,150.00	34,075.00	10.7
	<u>4,075.00</u>	<u>4,075.00</u>	<u>38,150.00</u>	<u>34,075.00</u>	<u>10.7</u>
	<u>18,063.91</u>	<u>18,732.55</u>	<u>1,908.00</u>	<u>( 16,824.55)</u>	<u>981.8</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2019 G.O. BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	34,539.36	35,236.05	63,053.00	27,816.95	55.9
MISCELLANEOUS REVENUES	99.09	242.73	.00	( 242.73)	.0
	<u>34,638.45</u>	<u>35,478.78</u>	<u>63,053.00</u>	<u>27,574.22</u>	<u>56.3</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	5,520.00	56,017.50	56,018.00	.50	100.0
	<u>5,520.00</u>	<u>56,017.50</u>	<u>56,018.00</u>	<u>.50</u>	<u>100.0</u>
	<u>29,118.45</u>	<u>( 20,538.72)</u>	<u>7,035.00</u>	<u>27,573.72</u>	<u>(292.0)</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

LOADER EQUIPMENT LEASE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TRANSFER FROM OTHER FUNDS	62,632.00	62,632.00	31,316.00	( 31,316.00)	200.0
	<u>62,632.00</u>	<u>62,632.00</u>	<u>31,316.00</u>	<u>( 31,316.00)</u>	<u>200.0</u>
<u>EXPENDITURES</u>					
OTHER DEBT SERVICE	.00	31,315.98	31,316.00	.02	100.0
	<u>.00</u>	<u>31,315.98</u>	<u>31,316.00</u>	<u>.02</u>	<u>100.0</u>
	<u>62,632.00</u>	<u>31,316.02</u>	<u>.00</u>	<u>( 31,316.02)</u>	<u>.0</u>



CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF# 1-10 DOWNTOWN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL PROPERTY TAXES	27,292.85	27,292.85	42,000.00	14,707.15	65.0
	27,292.85	27,292.85	42,000.00	14,707.15	65.0
<u>EXPENDITURES</u>					
OTHER MISCELLANEOUS	.00	20,220.16	43,000.00	22,779.84	47.0
	.00	20,220.16	43,000.00	22,779.84	47.0
	27,292.85	7,072.69	( 1,000.00)	( 8,072.69)	707.3

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

AIRPORT RD PROJECT CPF GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
EXPENDITURE	75,760.87	110,963.81	.00	( 110,963.81)	.0
	75,760.87	110,963.81	.00	( 110,963.81)	.0
	( 75,760.87)	( 110,963.81)	.00	110,963.81	.0

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL ASSESSMENTS	1,246.66	1,246.66	2,500.00	1,253.34	49.9
MISCELLANEOUS REVENUES	12,245.18	24,648.57	45,000.00	20,351.43	54.8
WATER SALES	146,924.84	274,752.95	555,000.00	280,247.05	49.5
	<u>160,416.68</u>	<u>300,648.18</u>	<u>602,500.00</u>	<u>301,851.82</u>	<u>49.9</u>
<u>EXPENDITURES</u>					
WATER OPERATION EXPENSE	121,352.75	296,956.06	1,072,731.00	775,774.94	27.7
	<u>121,352.75</u>	<u>296,956.06</u>	<u>1,072,731.00</u>	<u>775,774.94</u>	<u>27.7</u>
	<u>39,063.93</u>	<u>3,692.12</u>	<u>( 470,231.00)</u>	<u>( 473,923.12)</u>	<u>.8</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	5,164.39	9,696.64	13,750.00	4,053.36	70.5
OTHER CHARGES	337.50	675.00	.00	( 675.00)	.0
SEWER SALES	88,890.89	167,491.45	387,250.00	219,758.55	43.3
	<u>94,392.78</u>	<u>177,863.09</u>	<u>401,000.00</u>	<u>223,136.91</u>	<u>44.4</u>
<u>EXPENDITURES</u>					
SEWER OPERATION EXPENSE	108,486.28	174,115.26	515,700.00	341,584.74	33.8
	<u>108,486.28</u>	<u>174,115.26</u>	<u>515,700.00</u>	<u>341,584.74</u>	<u>33.8</u>
	<u>( 14,093.50)</u>	<u>3,747.83</u>	<u>( 114,700.00)</u>	<u>( 118,447.83)</u>	<u>3.3</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

MUNICIPAL LIQUOR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	2,954.03	5,778.82	9,800.00	4,021.18	59.0
LIQUOR COST OF GOODS SOLD	53,586.41	71,719.12	.00	( 71,719.12)	.0
LIQUOR STORE SALES	772,386.47	1,407,929.37	3,358,025.00	1,950,095.63	41.9
	<u>828,926.91</u>	<u>1,485,427.31</u>	<u>3,367,825.00</u>	<u>1,882,397.69</u>	<u>44.1</u>
<u>EXPENDITURES</u>					
LIQUOR STORE OPERATION EXPENS	862,351.34	1,545,961.97	3,367,825.00	1,821,863.03	45.9
	<u>862,351.34</u>	<u>1,545,961.97</u>	<u>3,367,825.00</u>	<u>1,821,863.03</u>	<u>45.9</u>
	<u>( 33,424.43)</u>	<u>( 60,534.66)</u>	<u>.00</u>	<u>60,534.66</u>	<u>.0</u>

CITY OF MILACA  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUES	44.66	93.51	1,150.00	1,056.49	8.1
MOTOR VEHICLE SALES	68,525.05	142,947.90	277,146.00	134,198.10	51.6
	<u>68,569.71</u>	<u>143,041.41</u>	<u>278,296.00</u>	<u>135,254.59</u>	<u>51.4</u>
<u>EXPENDITURES</u>					
MOTOR VEHICLE EXPENSES	64,183.52	158,971.47	278,296.00	119,324.53	57.1
	<u>64,183.52</u>	<u>158,971.47</u>	<u>278,296.00</u>	<u>119,324.53</u>	<u>57.1</u>
	<u>4,386.19</u>	<u>( 15,930.06)</u>	<u>.00</u>	<u>15,930.06</u>	<u>.0</u>

RESOLUTION NO. 24-22

RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING  
HOURS AND LOCATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA,  
MINNESOTA;

1. Polling hours to be set from 7:00 a.m. to 8:00 p.m. for the following  
2024 elections:

State Primary	August 13
General Elections	November 5

2. Polling place is Milaca City Hall, 255 1<sup>st</sup> Street E, Milaca, MN 56353.
3. To appoint the following election judges:

Ardy Becklin  
Michelle Czech  
Laurie Gahm  
Dan Hollenkamp  
Jessica Humphreys  
Arla Johnson  
Deloris Katke  
Ginger Martin  
Mary Mickelson  
Mary Niedzielski  
Tammy Pfaff  
Holly Runyon-Martinson  
Karen Schlenker

4. To appoint Mary Mickelson and Tammy Pfaff as head election judges.

Adopted this 18<sup>th</sup> day of July, 2024.

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Mayor Dave Dillan

ATTEST

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Tammy Pfaff, City Manager

RESOLUTION NO. 24-23

RESOLUTION ASSESSING MOWING COSTS

BE IT RESOLVED by the Milaca City Council that the council hereby assess the following cost of a nuisance abatement for a period of 1 (one) year at the rate of 7 (seven) percent payable for 2025 taxes:

PID #	OWNER	ADDRESS	DATE OF MOWING	ASSESSED
21-561-0240	DeShaw, Don & Margaret	630 3 <sup>rd</sup> Ave NE	06/03/24	\$70.00

Adopted this 18th day of July, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST

\_\_\_\_\_  
Tammy Pfaff, City Manager



EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF MILACA, MINNESOTA

HELD: JULY 18, 2024

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Milaca, Mille Lacs County, Minnesota, was duly called and held at the City Hall on July 18, 2024, at 6:30 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of a \$137,500 General Obligation Taxable Tax Abatement Bond, Series 2024B.

The following members were present: \_\_\_\_\_

and the following were absent: \_\_\_\_\_

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. 24-24

PROVIDING FOR THE ISSUANCE AND SALE OF A  
\$137,500 GENERAL OBLIGATION TAXABLE TAX ABATEMENT BOND, SERIES 2024B  
AND PLEDGING TAX ABATEMENTS FOR THE SECURITY THEREOF AND THE  
PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Milaca, Minnesota (the "City"), has heretofore determined and declared that it is necessary and expedient to issue a \$137,500 aggregate principal amount General Obligation Taxable Tax Abatement Bond, Series 2024B (the "Bond"), pursuant to Minnesota Statutes, Chapter 475, and Sections 469.1812 through 469.1815, particularly Section 469.1814, to finance the purchase of 13.52 acres of land for commercial development, including retail and light industrial, and to pay the costs associated with issuing the Bond (the "Project"); and

B. WHEREAS, on May 16, 2024, following duly published notice thereof, the City Council held a public hearing on the proposed abatement to finance the Project and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

C. WHEREAS, the City has heretofore established a tax abatement program (the "Program"), pursuant to the provisions of Minnesota Statutes, Sections 469.1812 through 469.1815, with respect to providing for the abatement of property taxes for a period of up to 10 years on various properties in the City, as described in the resolution adopted by the City Council May 16, 2024, approving the Program (the "Abatement Resolution"); and

D. WHEREAS, the amount of the property taxes abated are estimated to be at least equal to the principal and interest amount of the Bond and pursuant to the provisions of the

Abatement Resolution, and the bond proceeds are to be expended to provide money to pay for Project; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milaca, Minnesota, as follows:

1. Acceptance of Offer. The offer of East Central Energy, in Braham, Minnesota (the "Purchaser"), to purchase the Bond and to pay therefor the sum of \$137,500 ("Purchase Price"), all in accordance with the terms and at the rate of interest hereinafter set forth, is hereby accepted.

2. Terms; Original Issue Date; Denominations; Maturities; and Interest. The City shall forthwith issue the Bond, which shall be in fully registered form without interest coupons, and shall be dated, mature, bear interest, be subject to redemption and be payable as provided in the form of the Bond.

3. Purpose; Findings. The Bond shall provide funds to finance construction of the Project. Pursuant to the Abatement Resolution, the City's share of real estate taxes generated on the property identified in the Program (the "Tax Abatements") have been pledged to the payment of the principal and interest on the Bond. The principal and interest accruing on the Bond does not exceed the estimated amount of Tax Abatements, which is \$344,000. Proceeds of the Bond shall be expended on costs or uses permitted by Minnesota Statutes, Sections 469.1812 through 469.1815, and shall not be expended on any costs or devoted to any other uses. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bond. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Registrar. The City Manager of the City of Milaca, Minnesota, is appointed to act as registrar with respect to the Bond (the "Registrar"), and shall do so unless and until a successor Registrar is duly appointed, all pursuant to any contract the City and Registrar shall execute which is consistent herewith. The Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bond shall be paid to the registered holder (or record holder) of the Bond in the manner set forth in the form of Bond.

5. Form of Bond. The Bond, together with the Certificate of Registration, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
MILLE LACS COUNTY  
CITY OF MILACA

R-1

\$137,500

GENERAL OBLIGATION TAXABLE TAX ABATEMENT BOND, SERIES 2024B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
2.00%	July 1, 2034	July 18, 2024

REGISTERED OWNER: EAST CENTRAL ENERGY

PRINCIPAL AMOUNT: ONE HUNDRED THIRTY SEVEN THOUSAND FIVE HUNDRED DOLLARS

THE CITY OF MILACA, MILLE LACS COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or assigns, duly certified on the Certificate of Registration attached to and made a part of this Bond (the "Owner"), in the manner hereinafter set forth, the \$137,500 principal amount of this Bond in the principal installments due on July 1 of the years and in the amounts, respectively, as follows, with each such principal installment bearing interest until paid at the interest rate of 2.00% per annum:

Principal Installments	
<u>Due July 1</u>	<u>Amount</u>
2025	\$ 13,142.54
2026	13,273.97
2027	13,406.71
2028	13,540.77
2029	13,676.18
2030	13,812.94
2031	13,951.07
2032	14,090.58
2033	14,231.49
2034	14,373.75

Interest. Interest shall be payable annually on July 1 of each year, commencing July 1, 2025, and shall be calculated on the basis of a 360 day year consisting of twelve thirty day months.

ISSUER HAS ELECTED TO ISSUE THIS BOND AS A TAXABLE BOND, AND THE INTEREST IS INTENDED TO BE INCLUDED IN GROSS INCOME FOR FEDERAL INCOME TAXATION PURPOSES AND, TO THE SAME EXTENT, INCLUDED IN BOTH GROSS INCOME AND TAXABLE NET INCOME FOR STATE INCOME TAXATION PURPOSES.

Redemption. This Bond shall be subject to redemption and prepayment at the option of the Issuer on any date at a price of par plus accrued interest, in whole or in multiples of \$1,000, upon written notice to the Owner, at the redemption price equal to par plus accrued interest to date of prepayment. Any partial prepayment shall be applied against the principal amount outstanding and shall not postpone the due date of any installment payment or change the amount of such installment, unless the Owner shall otherwise agree in writing.

Payment Instructions. Payments of Principal and Interest and the payment due at the maturity of the Bond shall be paid by check, ACH debit, wire transfer or draft mailed to the Owner at the address listed on the Certificate of Registration attached to and made a part of this Bond. At the time of final payment of all principal and interest on this Bond, the Owner shall surrender this Bond to the City Manager, City of Milaca, Minnesota (the "Registrar")

Date of Payment Not a Business Day. If the nominal date for payment of any principal of or interest on this Bond shall not be a business day of the Issuer or of the Owner, then the date for such payment shall be the next such business day and payment on such business day shall have the same force and effect as if made on the nominal date of payment.

Transfer. This Bond is transferable, as provided in the Resolution, upon the Register kept by the Registrar upon surrender of this Bond together with a written instrument of transfer duly executed by the Owner or the Owner's attorney duly authorized in writing, and thereupon a new, fully registered Bond in the same principal amount shall be issued to the transferee in exchange therefor (or the transfer shall be duly recorded on the Register and the Certificate of Registration hereof), upon the payment of charges and satisfaction of applicable conditions, if any, as therein prescribed. The Issuer may treat and consider the person in whose name this Bond is registered as the absolute Owner hereof for the purpose of receiving payment of or on account of the principal of and interest on this Bond and for all other purposes whatsoever.

Issuance; Purpose; General Obligation. This Bond is issued as a single instrument in the total principal amount of \$137,500, pursuant to and in full conformity with the Constitution, and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on July 18, 2024 (the "Resolution"), for the purpose of providing money to finance the purchase of 13.52 acres of land for commercial development, including retail and light industrial in the City which benefit the property for which property taxes are abated as described in the Abatement Resolution. This Bond is payable out of the General Obligation Taxable Tax Abatement Bond, Series 2024B Fund of the Issuer. This Bond constitutes a general obligation of the Issuer and to

provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bond.

Registration. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Registration hereon shall have been executed by the Registrar.

Taxable Interest. The interest on the Bond is included in the gross income of the owner hereof for purposes of the United States income tax and to the same extent in both gross income and taxable net income for purposes of State of Minnesota income tax.

Not a Qualified Tax-Exempt Obligation. This Bond has not been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution, and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Holder of the Bond that it will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bond as they respectively become due, if any sums irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Milaca, Mille Lacs County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Manager, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

CITY OF MILACA,  
MILLE LACS COUNTY, MINNESOTA

July 18, 2024

REGISTRABLE BY AND PAYABLE AT:

City Manager  
City of Milaca, Minnesota

(Do Not Sign) \_\_\_\_\_  
Mayor

(Do Not Sign) \_\_\_\_\_  
City Manager

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below:

DATE OF REGISTRATION	REGISTERED OWNER	SIGNATURE OF REGISTRAR (City Manager)
Do Not Date	East Central Energy 412 Main Avenue North Braham, MN 55006	Do not sign
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Execution. The Bond shall be executed on behalf of the City by the facsimile signatures of its Mayor and City Manager the seal of the City having been omitted as permitted by law. In the event of disability or resignation or other absence of either officer, the Bond may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bond shall cease to be such officer before the delivery of the Bond, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

7. Delivery; Application of Proceeds. The Bond when so prepared and executed shall be delivered by the City Manager to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

8. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Taxable Tax Abatement Bond, Series 2024B Fund" (the "Fund") to be administered and maintained by the City Manager as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until the Bond and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts, to be designated the "Capital Account" and "Debt Service Account," respectively.

(a) Capital Account. To the Capital Account there shall be credited the proceeds of the sale of the Bond. From the Capital Account there shall be paid all costs and expenses of acquiring the Project and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Capital Account shall be used for no other purpose except as otherwise provided by law. Proceeds of the Bond may also be used to the extent necessary to pay interest on the Bond due prior to the anticipated date of commencement of the collection of Tax Abatements and if upon completion of the Project there shall remain any unexpended balance in the Capital Account, the balance shall be transferred to the Debt Service Account.

(b) Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) Tax Abatements in an amount sufficient to pay the annual principal and interest payments on the Bond; (ii) available City funds in the amount of \$7,946.27 to provide sufficient funds, together with the Tax Abatements to be received by the City prior to July 1, 2025, to pay principal and interest due on the Bond on or before July 1, 2025; (iii) all funds remaining in the Capital Account after acquisition of the Project and payment of the costs thereof; (iv) all investment earnings on funds held in the Debt Service Account; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bond and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Debt Service Subaccount shall be used solely to pay the principal and interest on the Bond.

9. Tax Abatements; Use of Tax Abatements. The City Council has adopted the Abatement Resolution and has thereby approved the Tax Abatements, including the pledge

thereof to the payment of principal and interest on the Bond. The City Council hereby confirms the Abatement Resolution, which is hereby incorporated as though set forth herein.

10. Coverage Test. The Tax Abatements are such that if collected in full they will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bond as set forth on Exhibit A attached hereto.

11. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bond as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bond payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein.

12. Defeasance. When the Bond has been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holder of the Bond shall, to the extent permitted by law, cease. The City may discharge its obligation with respect to the Bond which is due on any date by irrevocably depositing on or before that date a sum sufficient for the payment thereof in full; or if the Bond should not be paid when due, it may nevertheless be discharged by depositing a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligation with respect to the prepayment of the Bond called for redemption on any date when it is prepayable according to its terms, by depositing on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligation with respect to the Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

13. Taxable Status of the Bond. The City does not qualify the Bond as tax-exempt under the Internal Revenue Code of 1986, as amended. It is hereby determined that the Bond are to be issued as fully taxable obligations, and all interest received on the Bond are to be included in the gross income of the Holder of any Bond for federal income taxation purposes and, to the same extent, in both gross income and taxable net income for state income taxation purposes.

14. No Designation of Qualified Tax Exempt Obligation. The City will not designate the Bond as a "qualified tax exempt obligation" for purposes of Section 265(b)(3) of the Code.

15. Certificate of Registration. The City Manager is hereby directed to file a certified copy of this resolution with the County Auditor-Treasurer of Mille Lacs County, Minnesota, together with such other information as the County Auditor-Treasurer shall require, and to obtain from the County Auditor a certificate that the Bond has been entered in the County Auditor-Treasurer's Bond Register.



16. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bond, certified copies of all proceedings and records of the City relating to the Bond and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bond as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

17. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

18. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
MILLE LACS COUNTY  
CITY OF MILACA

I, the undersigned, being the duly qualified and acting City Manager of the City of Milaca, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of a \$137,500 General Obligation Taxable Tax Abatement Bond, Series 2024B.

WITNESS my hand on July 18, 2024.

---

Mayor Dave Dillan

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Tammy Pfaff, City Manager

EXHIBIT A

TAX ABATEMENT SCHEDULE

**City of Milaca, Minnesota**

\$137,500 Taxable General Obligation Tax Abatement Bonds, Series 2024

(East Central Energy loan)

**105% Levy**

---

<b>Date</b>	<b>Total P+I</b>	<b>105% Levy</b>	<b>Levy Year</b>	<b>Collection Year</b>
07/01/2024	-	-		
07/01/2025	15,892.54	24,633.17	2024	2025
07/01/2026	15,761.12	16,549.18	2025	2026
07/01/2027	15,628.38	16,409.80	2026	2027
07/01/2028	15,494.31	16,269.02	2027	2028
07/01/2029	15,358.90	16,126.85	2028	2029
07/01/2030	15,222.14	15,983.24	2029	2030
07/01/2031	15,084.01	15,838.21	2030	2031
07/01/2032	14,944.50	15,691.72	2031	2032
07/01/2033	14,803.59	15,543.77	2032	2033
07/01/2034	14,661.23	15,394.29	2033	2034
<b>Total</b>	<b>\$152,850.71</b>	<b>\$168,439.24</b>		

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STATE OF MINNESOTA  
COUNTY OF MILLE LACS

COUNTY AUDITOR-TREASURER'S  
CERTIFICATE AS TO REGISTRATION

I, the undersigned, being the duly qualified and acting County Auditor-Treasurer of County of Mille Lacs, Minnesota, DO HEREBY CERTIFY that on the date hereof, there was filed in my office a certified copy of a resolution adopted on July 18, 2024 by the City Council of the City of Milaca, Minnesota, authorizing the issuance of a \$137,500 General Obligation Taxable Tax Abatement Bond, Series 2024B (the "Bond"), and the Bonds has been entered in my Bond Register.

WITNESS my hand and the seal of the County Auditor-Treasurer on \_\_\_\_\_,  
2024.

(SEAL)

\_\_\_\_\_  
County Auditor-Treasurer

ORDINANCE NO. 523

AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE) CHAPTER 73 (RECREATIONAL VEHICLES) SECTION 73.22 (PERMIT REQUIRED) AND SECTION 73.27 (PERMIT REQUIREMENTS) OF THE CITY OF MILACA CODE OF ORDINANCES

Additions are indicated by underline. Deletions are indicated by ~~strikethrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS FOLLOWS:

Section

- \_\_\_ .01 Intent
- \_\_\_ .02 Amendment
- \_\_\_ .03 Penalty

§ \_\_\_ .01 INTENT.

The City intends to amend the ordinance to set a permit fee and require display and limits on permit use.

§ \_\_\_ .02 TITLE VII (TRAFFIC CODE) CHAPTER 73 (RECREATIONAL VEHICLES) SECTION 73.22 (PERMIT REQUIRED) AND SECTION 73.27 (PERMIT REQUIREMENTS) OF THE CITY OF MILACA CODE OF ORDINANCES ARE HEREBY AMENDED AS FOLLOWS:

**§ 73.22 PERMIT REQUIRED.**

Only persons who have a valid permit issued by the city under the conditions in §73.27 may operate a cart on any city street. Any person operating a golf cart shall have a valid Minnesota driver's license in their possession, at all times of operation. Permit must be displayed in an area that is highly visible. Permits are issued to the vehicle not the operator; those with multiple vehicles must purchase a permit for each vehicle.

(Ord. 98-4, passed 7-16-98; Am. Ord. 451, passed 7-18-19) Penalty, see § 73.99

**§ 73.27 PERMIT REQUIREMENTS.**

(A) Each person desiring a permit for the operation of a motorized golf cart must be 18 years of age and submit an application provided by the city ~~accompanied by an application fee as established by the City Council by resolution.~~ at a fee of \$50.00 established by the City Council by resolution.

(B) Each application shall show evidence of the name and address of the applicant,

evidence of insurance which meets the requirements of M.S. § 65B.48(5), as amended from time to time, and other information as the city may require.

(C) Each permit must be renewed ~~annually~~ after a 3-year term and each renewal must meet the requirements set forth in this section.

(D) A permit may be revoked at any time if it is shown the permittee cannot safely operate the motorized golf cart on the designated routes or if the person has had a valid driver's license suspended, revoked or cancelled.

(E) Each person desiring a permit for the operation of a motorized golf cart shall show proof of a valid driver's license, or the permit shall be denied.

**§ \_\_\_\_ .03 PENALTIES.**

Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24

Second Reading: 07-18-24

Published:

**ORDINANCE NO. 524**

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE) CHAPTER 70 (TRAFFIC REGULATIONS) SECTION 70.11 (REGULATING SPECIAL VEHICLES ON ROADWAYS) OF THE CITY OF MILACA CODE OF ORDINANCES**

Additions are indicated by underline. Deletions are indicated by ~~strikethrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS FOLLOWS:

Section

- \_\_\_ .01 Intent
- \_\_\_ .02 Amendment
- \_\_\_ .03 Penalty

§ \_\_\_ .01 INTENT.

The City intends to amend the ordinance to set a permit fee and require display and limits on permit use.

§ \_\_\_ .02 TITLE VII (TRAFFIC CODE) CHAPTER 70 (TRAFFIC REGULATIONS) SECTION 70.11 (REGULATING SPECIAL VEHICLES ON ROADWAYS) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED AS FOLLOWS:

***§ 70.11 REGULATING SPECIAL VEHICLES ON ROADWAYS.***

***SPECIAL VEHICLES.***

(a) ***MINI TRUCK.*** Defined by M.S. § 169.011, subd. 40a, and means a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, §§ 571.101 to 571.404 and successor requirements. A mini truck does not include:

1. A neighborhood electric vehicle or a medium-speed electric vehicle; or
2. A motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, § 571.500, and successor requirement.

(b) ***UTILITY TASK VEHICLE.*** Defined by M.S. § 169.011, subd. 40a, and means a side-by-side four-wheel drive off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds.

**STREETS.** Any street, highway, avenue, alley, or other public right-of-way within the jurisdiction of the city, including the entire right-of-way.

(B) *Special vehicle use on streets.* The city authorizes the operation of mini trucks and utility task vehicles on all streets in the city as defined in this section. Operation of these vehicles is a privilege which may be revoked at any time if there is evidence that an operator cannot safely operate the vehicle. Special vehicles shall be authorized to operate in the following manner:

(1) *Issuance of a documented permit required.* The city ~~may grant and~~ will issue a permit document to the owner of a special vehicle for a period ~~not to exceed~~ of three years at a fee established by the City Council as set in Section 34.30. There is a replacement fee established by the City Council as set in Section 34.30. Permits are non-transferable, and which may be renewed. ~~There shall be at the time of filling out the application a permit fee as set by resolution of the City Council, as adopted from time to time. No permit is valid unless it is contained within the special vehicle when it is being operated; and~~ Permit must be displayed in an area that is highly visible. Permits are issued to the vehicle not the operator; those with multiple vehicles must purchase a permit for each one.

**§ \_\_\_\_.03 PENALTIES.**

Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Dave Dillan, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24

Second Reading: 07-18-24

Published: \_\_\_\_\_



**ORDINANCE NO. 525**

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES, AND RATES) SECTION 34.30 (SCHEDULE OF LICENSE AND PERMIT FEES/LICENSING AND PERMITS) OF THE CITY OF MILACA CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS FOLLOWS:

Section

- \_\_\_ .01 Intent
- \_\_\_ .02 Amendment

§ \_\_\_ .01 INTENT.

The City intends to amend the ordinance to add a permit fee on permit use.

§ \_\_\_ .02 AN ORDINANCE AMENDING TITLE III (ADMINISTRATION) CHAPTER 34 (FEES, CHARGES, AND RATES) SECTION 34.30 (SCHEDULE OF LICENSE AND PERMIT FEES/LICENSING AND PERMITS) OF THE CITY OF MILACA CODE OF ORDINANCES ARE HEREBY AMENDED AS FOLLOWS:

Motorized Golf Carts	73.27	3 years	\$50.00	Ord. #523	XX/XX/2024
Mini Truck/UTV	70.11	3 years	\$50.00	Ord. #524	XX/XX/2024
		Replacement	\$15.00	Ord. #524	XX/XX/2024

Adopted by the City Council of the City of Milaca this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24

Second Reading: 07-18-24

Published \_\_\_\_\_

**ORDINANCE NO. 526**

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE) CHAPTER 74 (TRAFFIC SCHEDULES) SCHEDULE V (MOTORIZED GOLF CARTS; RESTRICTED AREAS) OF THE CITY OF MILACA CODE OF ORDINANCES**

Additions are indicated by underline. Deletions are indicated by ~~striketrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA ORDAINS AS FOLLOWS:

Section

- .01 Intent
- .02 Amendment
- .03 Penalty

**§     .01 INTENT.**

The City intends to amend the ordinance to adjust locations where motorized golf carts are prohibited.

**§     .02 TITLE VII (TRAFFIC CODE) CHAPTER 74 (TRAFFIC SCHEDULES) SCHEDULE V (MOTORIZED GOLF CARTS; RESTRICTED AREAS) OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED AS FOLLOWS:**

**SCHEDULE V. MOTORIZED GOLF CARTS; RESTRICTED AREAS.**

Motorized golf carts may be operated on city streets, except the following.

<i>Restricted Street</i>	<i>Location</i>	<i>Permitted Crossings</i>
<del>Central Ave.</del>		<del>Only at Third St. SE-SW, and Seventh St. NE-NW</del>
<del>First St. SE</del>		<del>Intersections in the most direct available route</del>
<del>Highway 23</del>		<del>Intersections in the most direct available route</del>
<del>Highway 169</del>		<del>Intersections in the most direct available route</del>
<del>Second Ave. SW</del>	<del>Between First St. SE and Second St. SW</del>	<del>Intersections in the most direct available route</del>
<del>Second St. SE</del>		<del>Intersections in the most direct available route</del>

**§     .03 PENALTIES.**

Any person convicted of violating any provision of this chapter shall be guilty of a

misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this \_\_\_\_ day of \_\_\_\_\_,  
2024.

\_\_\_\_\_  
Dave Dillan, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24

Second Reading: 07-18-24

Published:

**ORDINANCE NO. 527**

**AN ORDINANCE AMENDING TITLE IX: GENERAL REGULATIONS; CHAPTER 90 RECREATION; SECTION 90.04 GENERAL CONDUCT; SUBSECTION (G) DISTURBING THE PEACE – CONDUCT ; OF THE CITY OF MILACA CODE OF ORDINANCES**

Additions are indicated by underline. Deletions are indicated by ~~striketrough~~.

THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA DOES ORDAIN AS FOLLOWS:

Section

- .01 Intent
- .02 Amendment
- .03 Penalty

**§     .01 INTENT.**

The City intends to amend the ordinance to allow for police officer discretion in issuing a trespass notice with a specified duration, rather than require City Council action.

**§     .02 TITLE IX: GENERAL REGULATIONS; CHAPTER 90 RECREATION; SECTION 90.04 GENERAL CONDUCT; SUBSECTION (G) DISTURBING THE PEACE – CONDUCT ; OF THE CITY OF MILACA CODE OF ORDINANCES IS HEREBY AMENDED AS FOLLOWS:**

(G) Disturbing the peace - conduct.

(1) No person, or group of persons, may disturb the peace and good order in any park by either word or act.

(2) No person, or group of persons, may use threatening, abusive, insulting, obscene or indecent language or commit, perform or engage in any lewd, lascivious, obscene or indecent act.

(3) No person, or group of persons, may engage in fighting, quarreling, wrangling, riotous clamor, or tumult.

(4) No person, or group of persons, may disturb, harass, or interfere with any park user or the user's property.

(5) No person may solicit or ask anyone to commit, perform or engage in any lewd, lascivious, obscene, or indecent act or behavior.

(6) No person may enter or occupy any park or park property while under the influence of alcohol to the extent his or her blood alcohol content meets or exceeds the level of 0.10% alcohol per milliliter of blood and any person who a peace officer has probable cause to believe is under the influence of alcohol as described is subject to chemical testing by portable breath test and any person who refuses to properly perform a portable breath test when offered by a peace officer is subject to immediate removal from park property. ~~and may be banned from city parks for a period of three years by action of the City Council.~~

(7) Any person who a peace officer has probable cause to believe has engaged in conduct prohibited by this section may be banned from city parks for a period ~~of three years by action of the City Council.~~ of up to one (1) year from the date of issuance of a trespass notice by a peace officer to the subject of the trespass notice (or parent or guardian if a minor).

§     .03 PENALTIES.

Any person convicted of violating any provision of this chapter shall be guilty of a misdemeanor, punishable by up to 90 days in jail, a \$1,000 fine or both.

Adopted by the City Council of the City of Milaca this      day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Dave Dillan

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24

Second Reading: 07-18-24

Published \_\_\_\_\_

**ORDINANCE NO. 528**

**AN INTERIM ORDINANCE PROHIBITING ACCEPTANCE OR  
CONSIDERATION OF APPLICATIONS FOR NEW CANNABIS AND CANNABIDIOL  
MANUFACTURING AND CULTIVATION LICENSURE**

**WHEREAS**, many cities have adopted interim ordinances or regulations on aspects of planning and zoning regulations to study their impacts and determine whether the regulations are appropriate in order to protect the public health, safety and welfare of their citizens; and

**WHEREAS**, the City is undertaking a study to effectuate changes to the Zoning Ordinance and City Code that would regulate the manufacturing and cultivation of cannabis and cannabidiol (CBD) for medical, recreational and other purposes and may implement many of the suggestions from the study.

**NOW, THEREFORE**, pursuant to Minnesota Statutes, Section 462.355 subdivision 4, the City Council of Milaca does ordain:

**SECTION 1.** No applications related to the license, use, development, variances, conditional use permits or any other planning or licensing applications that involves the manufacturing or cultivation of cannabis, medical or recreational, in any way, and cannabidiol products shall be accepted or considered until January 1, 2025, from the effective date of this ordinance or until ordinances regulating such uses become effective, whichever occurs first.

**SECTION 2.** City Staff is directed to conduct a study to gather information and make a recommendation to determine how the Zoning Ordinance and City Code need to be amended regarding this use to better protect the citizens of Milaca.

**SECTION 3. SUMMARY PUBLICATION.** Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City will be undergoing a study regarding CBD and cannabis manufacturing and cultivation. No zoning or licensing applications will be accepted until the City adopts regulations regarding these uses, or for a period of one year, whichever occurs first.

**SECTION 4. EFFECTIVE DATE AND EXPIRATION DATE.** This ordinance shall be in full force and effect from and after its passage and publication according to law and shall expire upon adoption of ordinances regulating such uses or on January 1, 2025, from its effective date, whichever comes first.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Dave Dillan, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Pfaff, City Manager

First Reading: 06-24-24  
Second Reading: 07-18-24  
Published:

SECOND READING

RESOLUTION #24-18

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #523  
FOR PUBLICATION PURPOSES

**WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #523 entitled** An Ordinance Amending Title VII (Traffic Code) Chapter 73 (Recreational Vehicles) Section 73.22 (Permit Required) And Section 73.27 (Permit Requirements) of the City Of Milaca Code Of Ordinances may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #523 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18<sup>th</sup> day of July, 2024.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager



ORDINANCE #523

City of Milaca

**Ordinance Amending Title VII (Traffic Code) Chapter 73 (Recreational Vehicles) Section 73.22 (Permit Required) And Section 73.27 (Permit Requirements)**

This is a summary of the Ordinance changes passed on July 18, 2024. The full text of the Ordinance is available for inspection at City of Milaca, 255 1<sup>st</sup> St E, Milaca MN 56353 during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

***§ 73.22 PERMIT REQUIRED.***

Permit must be displayed in an area that is highly visible. Permits are issued to the vehicle not the operator; those with multiple vehicles must purchase a permit for each vehicle.

***§ 73.27 PERMIT REQUIREMENTS.***

(A) Each person desiring a permit for the operation of a motorized golf cart must be 18 years of age and submit an application provided by the city at a fee established by the City Council as set in Section 34.30.

(C) Each permit must be renewed after a 3-year term and each renewal must meet the requirements set forth in this section.

Passed this 18<sup>th</sup> day of July, 2024.

Mayor Dave Dillan

ATTEST: City Manager Tammy Pfaff

RESOLUTION #24-19

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #524  
FOR PUBLICATION PURPOSES

**WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #524 entitled** An Ordinance Amending Title VII (Traffic Code) Chapter 70 (Traffic Regulations) Section 70.11 (Regulating Special Vehicles on Roadways) of the City of Milaca Code of Ordinances may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE,** BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #524 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18<sup>th</sup> day of July, 2024.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

ORDINANCE #524

City of Milaca

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE) CHAPTER 70 (TRAFFIC REGULATIONS) SECTION 70.11 (REGULATING SPECIAL VEHICLES ON ROADWAYS) OF THE CITY OF MILACA CODE OF ORDINANCES**

This is a summary of the Ordinance changes passed on July 18, 2024. The full text of the Ordinance is available for inspection at City of Milaca, 255 1<sup>st</sup> St E, Milaca MN 56353 during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

(1) Issuance of a documented permit required. The city will issue a permit document to the owner of a special vehicle for a period of three years at a fee established by the City Council as set in Section 34.30. There is a replacement fee established by the City Council as set in Section 34.30. Permits are non-transferable. Permit must be displayed in an area that is highly visible. Permits are issued to the vehicle not the operator; those with multiple vehicles must purchase a permit for each one.

Passed this 18<sup>th</sup> day of July, 2024.

Mayor Dave Dillan

ATTEST: City Manager Tammy Pfaff

RESOLUTION #24-20

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #527  
FOR PUBLICATION PURPOSES

**WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #527 entitled** An Ordinance Amending Title IX: General Regulations; Chapter 90 Recreation; Section 90.04 General Conduct; Subsection (G) Disturbing The Peace – Conduct; of The City of Milaca Code of Ordinances may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE,** BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #527 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18<sup>th</sup> day of July, 2024.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

ORDINANCE #527

City of Milaca

**AN ORDINANCE AMENDING TITLE IX: GENERAL REGULATIONS; CHAPTER 90  
RECREATION; SECTION 90.04 GENERAL CONDUCT; SUBSECTION (G)  
DISTURBING THE PEACE – CONDUCT; OF THE CITY OF MILACA CODE OF  
ORDINANCES**

This is a summary of the Ordinance changes passed on July 18, 2024. The full text of the Ordinance is available for inspection at City of Milaca, 255 1<sup>st</sup> St E, Milaca MN 56353 during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

(6) No person may enter or occupy any park or park property while under the influence of alcohol to the extent his or her blood alcohol content meets or exceeds the level of 0.10% alcohol per milliliter of blood and any person who a peace officer has probable cause to believe is under the influence of alcohol as described is subject to chemical testing by portable breath test and any person who refuses to properly perform a portable breath test when offered by a peace officer is subject to immediate removal from park property.

(7) Any person who a peace officer has probable cause to believe has engaged in conduct prohibited by this section may be banned from city parks for a period of up to one (1) year from the date of issuance of a trespass notice by a peace officer to the subject of the trespass notice (or parent or guardian if a minor).

Passed this 18<sup>th</sup> day of July, 2024.

Mayor Dave Dillan

Attest: City Manager Tammy Pfaff

RESOLUTION #24-21

RESOLUTION TO APPROVE AUTHORIZATION TO SUMMARIZE ORDINANCE #528  
FOR PUBLICATION PURPOSES

**WHEREAS per MN Statute #412.191 Subd 4, the City of Milaca City Council Ordinance #524 entitled** An Interim Ordinance Prohibiting Acceptance or Consideration of Applications for New Cannabis and Cannabidiol Manufacturing and Cultivation Licensure may be summarized due to the length of this Ordinance. Summary of publication attached.

**NOW THEREFORE,** BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILACA, MINNESOTA that upon four-fifths approval, Ordinance #528 will be published as a summary as per attached.

Passed by the City Council of Milaca, Minnesota this 18<sup>th</sup> day of July, 2024.

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Mayor Dave Dillan

Attest:

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Tammy Pfaff, City Manager

ORDINANCE #528

City of Milaca  
AN INTERIM ORDINANCE PROHIBITING ACCEPTANCE OR  
CONSIDERATION OF APPLICATIONS FOR NEW CANNABIS AND CANNABIDIOL  
MANUFACTURING AND CULTIVATION LICENSURE OF THE CITY OF MILACA CODE  
OF ORDINANCES

This is a summary of the Ordinance changes passed on July 18, 2024. The full text of the Ordinance is available for inspection at City of Milaca, 255 1<sup>st</sup> St E, Milaca MN 56353 during regular city hall hours, or at the city's website [www.cityofmilaca.org](http://www.cityofmilaca.org) under Ordinances. A copy may also be mailed or emailed by calling city hall 320-983-3141.

The City will be undergoing a study regarding CBD and cannabis manufacturing and cultivation. No zoning or licensing applications will be accepted until the City adopts regulations regarding these uses, or for a period of one year, whichever occurs first.

Passed this 18<sup>th</sup> day of July, 2024.

Mayor Dave Dillan

ATTEST: City Manager Tammy Pfaff

**RESOLUTION NO. 24-25**

**APPROVING ACCESS DRAINAGE AND UTILITY EASEMENT**

**WHEREAS**, at the \_\_\_\_\_, 2024 meeting of the Milaca City Council, the City Council and Mayor approved an Access, Drainage and Utility Easement presented to it. The Subject real property is located in the State of Minnesota, County of Mille Lacs and legally described as follows:

See Exhibit A

“Subject Property.”

**NOW THEREFORE, BE IT RESOLVED**

The Access, Drainage and Utility Easement is hereby approved for the Subject Property to by the City of Milaca, is hereby authorized and approved in all manners and respects.

The Mayor and City Manager are hereby authorized to execute this Resolution regarding said easement for the Subject Property.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF MILACA**

BY \_\_\_\_\_  
Dave Dillan, Mayor

BY \_\_\_\_\_  
Tammy Pfaff, City Manager





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**ACCESS DRAINAGE  
AND UTILITY EASEMENT**

**THIS EASEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between Milaca Land Company, a Minnesota Company, hereinafter “Grantor,” and the **CITY OF MILACA**, a Minnesota Municipal Corporation, hereinafter “City.”

**WITNESSETH:**

Grantor is the fee owner of the following described lands lying and being in the County of Mille Lacs and State of Minnesota:

**Lot 3, Block 2, Siemers Subdivision, according to the plat thereof and of record in the office of the Mille Lacs County Recorder, State of Minnesota.**

(the “Grantor Property”).

**ACCESS DRAINAGE AND UTILITY EASEMENT**

Grantor does hereby grant, bargain, sell, convey and warrant to the City, its successors and assigns forever, a drainage and utility easement combined with a permanent non-exclusive easement for ingress and egress to its public area established on the plat of the City with the right, privilege and authority to said City and its contractors and agents, to the right of travel and transport over the area within that portion of the Grantor Property legally described as follows to be the access drainage and utility easement area.

**Beginning at the southeast corner of said Lot 3; thence northerly along the east line of said Lot 3 to the North line of the South 50.00 feet of said Lot 3; thence westerly along said North line of the South 50.00 feet to the west line of the East 20.00 feet of said Lot 3; thence southerly along said west line of the East 20.00 feet to the North line of the South 20.00 feet of said Lot 3; thence westerly 224.28 feet along said North line of the South 20.00 feet of Lot 3; thence northwesterly 52.53 feet to a point on the west line of said Lot 3, said point being distant 48.60 feet from the southwest corner of said Lot 3; thence southerly 48.60 feet along said west line to said southwest corner of said Lot 3; thence easterly along the south line of said Lot 3 to the point of beginning., according to the plat thereof and of record in the office of the Mille Lacs County Recorder, State of Minnesota.**

Together with the right of City, its successors and assigns, their contractors and agents, to the peaceable use and enjoyment of the easement herein granted, together with all other rights, privileges and appurtenances in or to said Easement, which may be required for the full enjoyment of the

To include the right of City, its successors and assigns, its contractors and agents, to inspect, repair and relocate, install additions to, and otherwise maintain public utilities from time to time; and in the course of such maintenance, to remove from said area any obstruction or improvement which may interfere with the use and maintenance of said public utilities; and the right of ingress and egress to and over said above described easement for the purpose of exercising any right or interest granted hereunder, and for doing anything necessary, useful or convenient for the enjoyment of the easement herein granted; together with all other rights, privileges and appurtenances in or to said easement, which may be required for the full enjoyment of the rights herein granted.

IN TESTIMONY WHEREOF, The Grantor has hereunto set his/her/their hands the day and year first above written.

\_\_\_\_\_  
Owner/Grantor

\_\_\_\_\_  
Owner/Grantor

STATE OF MINNESOTA    )  
  ) SS:  
COUNTY OF                    )

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me a Notary Public, personally appeared \_\_\_\_\_, on behalf of Milaca Land Company, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their free act and deed.

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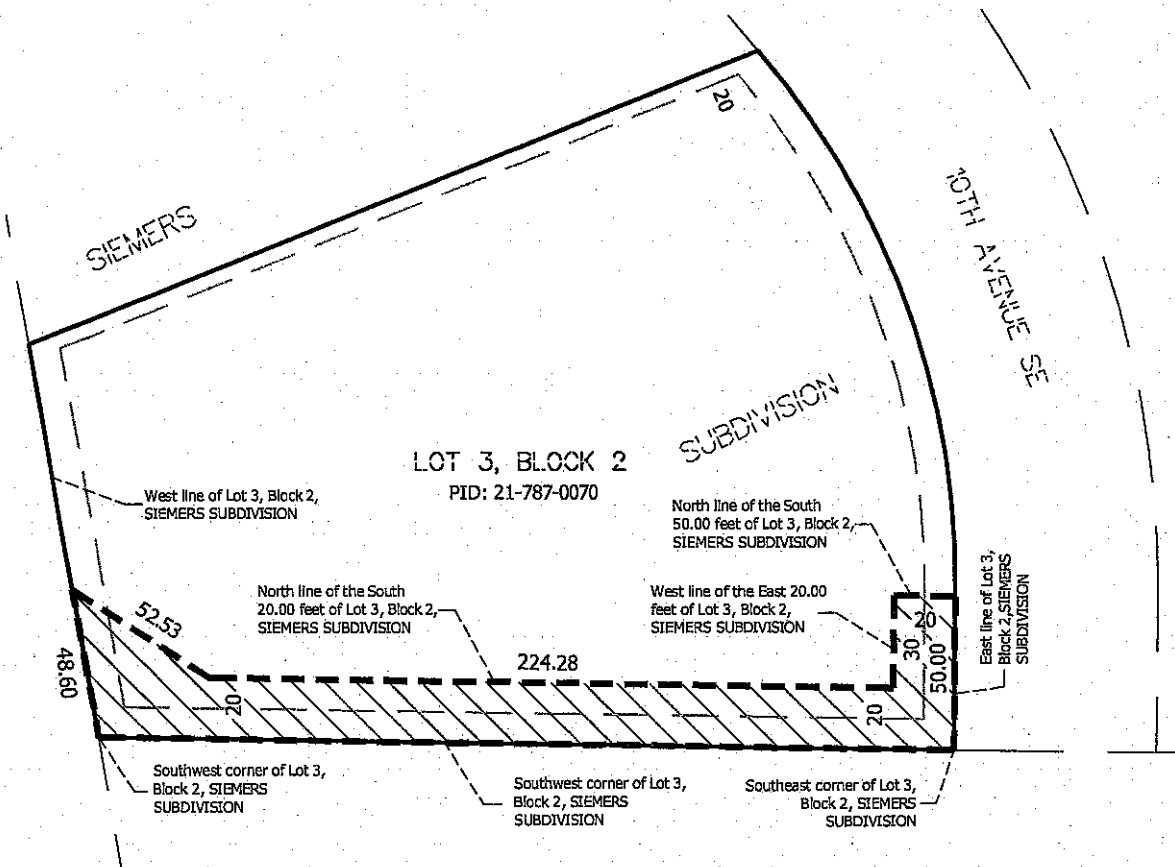
Notary Public

DRAFTED BY:  
Damien F. Toven & Associates, LLC  
413 S. Rum River Dr. Suite 6  
Princeton, MN 55371  
(763) 389-2214

State Deed Tax Exempt  
Under Minn. Stat. §287.22M

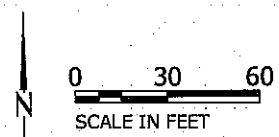
# MILACA, MINNESOTA

## EASEMENT DESCRIPTION



### EASEMENT DESCRIPTION

A permanent easement for drainage and utility purposes over, under, and across that part of Lot 3, Block 2, SIEMERS SUBDIVISION, according to the recorded plat thereof, Mille Lacs County, Minnesota described as follows:  
 Beginning at the southeast corner of said Lot 3; thence northerly along the east line of said Lot 3 to the North line of the South 50.00 feet of said Lot 3; thence westerly along said North line of the South 50.00 feet to the west line of the East 20.00 feet of said Lot 3; thence southerly along said west line of the East 20.00 feet to the North line of the South 20.00 feet of said Lot 3; thence westerly 224.28 feet along said North line of the South 20.00 feet of Lot 3; thence northwesterly 52.53 feet to a point on the west line of said Lot 3, said point being distant 48.60 feet from the southwest corner of said Lot 3; thence southerly 48.60 feet along said west line to said southwest corner of said Lot 3; thence easterly along the south line of said Lot 3 to the point of beginning.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: DANIEL J. ROEBER

SIGNATURE: *Daniel J. Roeber*

DATE MAY 6, 2024 LIC. NO. 43133

**Stantec**  
**Minneapolis Office**  
 733 Marquette Ave  
 Suite 1000  
 Minneapolis, MN 55402  
 Phone: 612-712-2000  
 Website: www.stantec.com

SURVEY  
 193806303\_V601a.dwg

DRAWN  
 DJR

PROJ. NO.  
 193806303

Plot Date: 05/06/2024 - 11:56am  
 Drawing Name: U:\193806303\CAD\Drawg\Easements\193806303\_V601a.dwg  
 Xref:

193806303\_V601.dwg

Easement Description

PID: 21-787-0070

May 6, 2024

#### **EASEMENT DESCRIPTION**

A permanent easement for drainage and utility purposes over, under, and across that part of Lot 3, Block 2, SIEMERS SUBDIVISION, according to the recorded plat thereof, Mille Lacs County, Minnesota described as follows:

Beginning at the southeast corner of said Lot 3; thence northerly along the east line of said Lot 3 to the North line of the South 50.00 feet of said Lot 3; thence westerly along said North line of the South 50.00 feet to the west line of the East 20.00 feet of said Lot 3; thence southerly along said west line of the East 20.00 feet to the North line of the South 20.00 feet of said Lot 3; thence westerly 224.28 feet along said North line of the South 20.00 feet of Lot 3; thence northwesterly 52.53 feet to a point on the west line of said Lot 3, said point being distant 48.60 feet from the southwest corner of said Lot 3; thence southerly 48.60 feet along said west line to said southwest corner of said Lot 3; thence easterly along the south line of said Lot 3 to the point of beginning.



# Incident Summary by Incident Type

Date Range: 6/1/2024 to 6/30/2024

Incident Type	# of Incidents
911 Hang Up	4
Accident	3
Agency Assist	23
Alarm	9
Animal	9
Assault	2
Burglary	1
Cdtp	1
Child Custody	2
Child Neglect	1
Civil Issue	1
Community Contact	2
Community Contact	4
Csc	2
Danco Violation	1
Disturbance	4
Domestic	1
Driving Complaint	7
Family Services Referral	7
Fire	1
Found Property	4
Fraud-forgery-scam	3
Funeral Escort	1
Gas Drive Off	1
Harassment Complaint	3
Icr Misc	20
Juvenile Complaint	2



## Incident Summary by Incident Type

Date Range: 6/1/2024 to 6/30/2024

Lockout	3
Lost Property	2
Medical	37
Missing Juvenile	1
Motorist Assist	1
Ofp Violation	1
Parking Complaint	2
Public Assist	15
Remove Unwanted	4
Suicidal Party	1
Suspicious Activity	13
Theft	8
Threats Complaint	1
Traffic	48
Trespass Complaint	2
Welfare Check	14
<b>Total: 272</b>	



# MEAT MARKET WATER/SEWER QUOTE

KUECHLE UNDERGROUND	\$85,000.00
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NORTHERN LINES CONTRACTING	\$94,355.00
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**Kuechle Underground meat market water/sewer quote.**

We could install the watermain and sanitary sewer as per the plans provided for the lump sum cost of \$85,000.00.

Dewater pond.

Remove bituminous as necessary.

Salvage and reinstall 6-inch storm pipe to the east.

Salvage and reinstall riprap.

Core drill into existing lift station.

All surface restoration (i.e. erosion control, turf, paving, etc) would be by others. Thank you for the opportunity. Let me know if we can help.

David Baker

**Kuechle Underground**

320-493-1340



11039 Lamont Ave NE  
Hanover, MN 55341  
Phone: 952-807-3322

***COST ESTIMATE 2024***

***PROJECT NAME: 2023 LIQUOR STORE ROAD SANITARY SEWER***

***ENGINEER: STANTEC***

***OWNER: CITY OF MILACA***

	<i>DESCRIPTION OF WORK</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>ADJ. PRICE</i>	<i>EXTENSION</i>
<b>BASE BID</b>					
1	MOBILIZATION	1	LS	\$3,500.00	\$3,500.00
2	SAW BITUMINOUS	45	LF	\$15.00	\$675.00
3	REMOVE BITUMINOUS	80	SY	\$15.00	\$1,200.00
4	DEWATERING	1	LS	\$3,500.00	\$3,500.00
5	R&R RIP RAP	1	LS	\$750.00	\$750.00
6	R&R 6" PVC	110	LF	\$35.00	\$3,850.00
7	CONNECT TO EX LIFT STATION (CORE)	1	EA	\$16,500.00	\$16,500.00
8	6" PVC SDR 35	288	LF	\$125.00	\$36,000.00
9	48" MH	3	EA	\$8,500.00	\$25,500.00
10	TESTING / TELEVISIONING	288	LF	\$10.00	\$2,880.00
	<b>SUBTOTAL</b>				<b>\$94,355.00</b>

**Quotes were also requested and not received from the following contractors:**

Hjort Excavating

Dave's Excavating



July 9, 2024

Tammy Pfaff, City Manager  
City of Milaca  
255 First Street East  
Milaca, MN 56353

**Reference:** B-23-CP-MN-0884, City of Milaca  
110<sup>th</sup> Avenue (airport road) Improvements Project (193806178)  
**Contractor's Request for Payment No 1.**

Dear Tammy:

Attached for city approval is Contractor's Request for Payment No. 1 for the 110th Avenue Improvements Project. The Contractor is Northern Lines Contracting, Inc.

This partial payment request includes initial project kickoff work. This request includes a retainage in the amount of 5% of the completed value.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Northern Lines Contracting, Inc. in the amount of \$13,376.00.**

Please execute the payment request document. Keep a signed copy for your records. Forward a signed copy to Northern Lines Contracting, Inc. (Brady Enright, Brady@nl-contracting.com ). Send a scanned copy to Stantec.

Should you have any questions, please feel free to contact Zac Stiller, Chuck Boser, or me.

Sincerely,  
**Stantec**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer



Owner: City of Milaca, 255 1st St. E., Milaca, MN 56353	Date: July 9, 2024
For Period: 6/1/2024 to 7/9/2024	Request No: 1
Contractor: Northern Lines Contracting	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
**2024 110th AVENUE IMPROVEMENTS PROJECT**  
**STANTEC PROJECT NO. 193806178**

SUMMARY

1	Original Contract Amount		\$	<u>1,575,256.20</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>1,575,256.20</u>
5	Value Completed to Date		\$	<u>14,080.00</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>14,080.00</u>
8	Less Retainage 5%		\$	<u>704.00</u>
9	Subtotal		\$	<u>13,376.00</u>
10	Less Amount Paid Previously		\$	<u>0.00</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>1</u>		\$	<u><u>13,376.00</u></u>

Recommended for Approval by:  
**STANTEC**

*Phil Lavel* 7/9/24

Approved by Contractor:

**NORTHERN LINES CONTRACTING**

*[Signature]*

Approved by Owner:  
**CITY OF MILACA**

\_\_\_\_\_  
 \_\_\_\_\_

Specified Contract Completion Date:

\_\_\_\_\_

Date:

\_\_\_\_\_

No.	Item	Unit	Contract	Unit	Current	Quantity	Amount
			Quantity	Price	Quantity	to Date	to Date
<b>BASE BID</b>							
1	MOBILIZATION	JMP SU	1	40000.00	0.2	0.2	\$8,000.00
2	CLEARING	ACRE	0.11	38000.00	0.08	0.08	\$3,040.00
3	GRUBBING	ACRE	0.11	38000.00	0.08	0.08	\$3,040.00
4	SALVAGE SIGN TYPE C	EACH	4	55.00			\$0.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	14	45.00			\$0.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	21	4.00			\$0.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	233	5.00			\$0.00
8	REMOVE PIPE CULVERTS	LIN FT	585	18.00			\$0.00
9	REMOVE BITUMINOUS PAVEMENT	SQ YD	1124	3.50			\$0.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	461	1.15			\$0.00
11	SALVAGE MAIL BOX ASSEMBLY	EACH	13	80.00			\$0.00
12	EXCAVATION - COMMON (EV) (P)	CU YD	16609	10.30			\$0.00
13	EXCAVATION - SUBGRADE (EV)	CU YD	500	20.00			\$0.00
14	SELECT GRANULAR BORROW (MODIFIED) (CV)	CU YD	6417	30.50			\$0.00
15	COMMON BORROW (CV)	CU YD	500	10.30			\$0.00
16	GEOTEXTILE NONWOVEN FABRIC, TYPE 5 (MODIFIED)	SQ YD	18330	1.75			\$0.00
17	AGGREGATE SURFACING (CV) CLASS 2 (P)	CU YD	336	35.00			\$0.00
18	AGGREGATE BASE CLASS 5	TON	14800	14.65			\$0.00
19	BITUMINOUS PATCH SPECIAL	SQ FT	450	4.60			\$0.00
20	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1688	4.05			\$0.00
21	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (2025)	TON	1710	93.25			\$0.00
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	3355	87.15			\$0.00
23	12" CS PIPE APRON	EACH	20	350.00			\$0.00
24	15" CS PIPE APRON	EACH	16	395.00			\$0.00
25	18" RC PIPE APRON	EACH	2	1070.00			\$0.00
26	24" RC PIPE APRON	EACH	2	1295.00			\$0.00
27	12" CS PIPE CULVERT	LIN FT	405	47.00			\$0.00
28	15" CS PIPE CULVERT	LIN FT	265	51.00			\$0.00
29	18-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	56	75.00			\$0.00
30	24-INCH RC Pipe CULVERT DESIGN 3006 CLASS V	LIN FT	59	115.00			\$0.00
31	8-INCH PVC SDR26 SANITARY SEWER	LIN FT	508	230.00			\$0.00
32	CONNECT TO EXISTING SANITARY SEWER	EACH	1	21000.00			\$0.00
33	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	1	1500.00			\$0.00
34	CONSTRUCT SANITARY MANHOLE	EACH	3	9600.00			\$0.00
35	BULKHEAD SANITARY SERVICE	EACH	2	375.00			\$0.00
36	8" PIPE PLUG	EACH	2	250.00			\$0.00
37	8x4 PVC WYE	EACH	1	750.00			\$0.00
38	4-INCH PVC SDR26 SEWER SERVICE	LIN FT	52	60.00			\$0.00
39	CONNECT TO EXISTING WATER MAIN	EACH	1	2700.00			\$0.00
40	CONNECT TO EXISTING WATER SERVICE	EACH	1	1500.00			\$0.00
41	5" HYDRANT	EACH	2	6350.00			\$0.00
42	1.5" CORPORATION STOP	EACH	1	930.00			\$0.00
43	8" GATE VALVE AND BOX	EACH	3	3635.00			\$0.00
44	10"X8" WET TAP	EACH	1	6500.00			\$0.00
45	1.5" TYPE K COPPER PIPE	LIN FT	60	75.00			\$0.00
46	6" PVC WATERMAIN	LIN FT	10	89.00			\$0.00
47	8" PVC WATERMAIN	LIN FT	610	68.00			\$0.00
48	DUCTILE IRON FITTINGS	POUNC	300	14.00			\$0.00
49	TEMPORARY MAIL BOX	EACH	13	69.00			\$0.00
50	INSTALL MAIL BOX	EACH	13	185.00			\$0.00
51	TRAFFIC CONTROL	JMP SU	1	13500.00			\$0.00
52	INSTALL SIGN TYPE C	EACH	4	265.00			\$0.00
53	INSTALL SIGN TYPE SPECIAL	EACH	14	135.00			\$0.00
54	CULVERT END CONTROLS	EACH	21	175.00			\$0.00
55	SILT FENCE, TYPE MS	LIN FT	9257	1.95			\$0.00
56	LOAM TOPSOIL BORROW (LV)	CU YD	50	45.00			\$0.00
57	FERTILIZER TYPE 1	POUNC	1790	1.25			\$0.00
58	SEEDING	ACRE	5.2	400.00			\$0.00
59	SEED MIXTURE 25-141	POUNC	410	9.00			\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
60	SEED MIXTURE 25-151	POUNC	410	7.00			\$0.00
61	HYDRAULIC MULCH MATRIX	POUNC	12800	1.15			\$0.00
62	4" SOLID LINE MULTI-COMPONENT	LIN FT	10500	0.45			\$0.00
63	24" SOLID LINE MULTI-COMPONENT	LIN FT	28	26.25			\$0.00
64	4" BROKEN LINE MULTI-COMPONENT	LIN FT	7	0.45			\$0.00
65	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	10526	0.90			\$0.00
	TOTAL BASE BID						<u>\$14,080.00</u>
	TOTAL BASE BID						<u>\$14,080.00</u>
	<b>WORK COMPLETED TO DATE:</b>						<b><u>\$14,080.00</u></b>

**PROJECT PAYMENT STATUS**

OWNER CITY OF MILACA  
 STANTEC PROJECT NO. 193806178  
 CONTRACTOR NORTHERN LINES CONTRACTING

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	06/01/2024	07/09/2024	13,376.00	704.00	14,080.00

**Material on Hand**

Total Payment to Date		\$13,376.00	Original Contract	\$1,575,256.20
Retainage Pay No. 1		704.00	Change Orders	
Total Amount Earned		\$14,080.00	Revised Contract	\$1,575,256.20

**AMENDMENT # A02 TO MnDOT GRANT AGREEMENT #1055334**

This Amendment is by and between the state of Minnesota, through its Commissioner of Transportation ("State"), and the City of Milaca ("Grantee").

**Recitals**

1. The State has an agreement with the Grantee identified as MnDOT Agreement Number 1055334 ("Original Agreement"), to provide for Pave Parking Lot & Entrance Road.
2. The Original Agreement is being amended to include additional funding for construction change orders.
3. The State and the Recipient are willing to amend the Original Agreement as stated below.

**Agreement Amendment**

In this Amendment deleted agreement terms will be ~~struck out~~ and the added agreement terms will be underlined.

REVISION 1. Section 4.1, Cost Participation is amended as follows:

**4.1 Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
Pave Parking Lot & Entrance Road	0%	95%	5%
Federal Committed:	\$ 0.00		
State:	\$ <del>234,107.55</del> <u>\$263,144.06</u>		
Grantee:	\$ <del>12,321.45</del> <u>\$ 13,849.69</u>		

No Federal funds are authorized for the Project. In the event Federal reimbursement becomes available for the Project, the State will be entitled to recover from such Federal funds an amount not to exceed the state funds advanced for this Project. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Grantee has complied with all terms of this Agreement and furnished all necessary records.

REVISION 2. Section 4.4, Total Obligation is amended as follows:

[Title]



**4.4 Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed ~~\$234,107.55~~ \$263,144.06.

The terms of the Original Agreement are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Agreement and all previous amendments remain in full force and effect.

***THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY  
LEFT BLANK.***

**State Encumbrance Verification**

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: Tina Skala Digitally signed by Tina Skala  
Date: 2024.07.10 08:43:10 -05'00'

SWIFT Purchase Order No: 3000735157

**Grantee**

Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of the Grantee as required by applicable resolutions, charter provisions or ordinances.

By: *Jimmy Hoff*  
Title: City Manager  
Date: 7-9-24

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Commissioner, Minnesota Department of Transportation**

By: Kirby Becker Digitally signed by Kirby Becker  
Date: 2024.07.09 16:49:45 -05'00'  
Director, Office of Aeronautics

Date: \_\_\_\_\_

**MnDOT Contract Management**  
as to form & execution

By: Fatema Digitally signed by Fatema Haji-Taki  
Date: Haji-Taki Date: 2024.07.10 12:25:53 -05'00'

[Title]



Real People. Real Solutions.

7533 Sunwood Drive NW  
Suite 206  
Ramsey, MN 55303-5119

Ph: (763) 433-2851  
Fax: (763) 427-0833  
Bolton-Menk.com

July 18, 2024

Honorable Mayor and Council  
City of Milaca  
255 First Street East  
Milaca, MN 56353

RE: Milaca Municipal Airport (18Y)  
Airport Entrance Road & Parking Lot Paving  
SP No. A4801-39

Dear Mayor and Council,

Enclosed is Pay Application No. 1 for the above referenced project in the amount of \$128,724.29. This Pay Application covers the subgrade preparation, aggregate base, and base course of bituminous paving.

I recommend that the Pay Application be approved as shown. If you agree, please sign and return one copy with payment to the Contractor and one copy to me for our records.

If you have any questions or need additional information, please contact me at 651-285-6296 or [nick.grahek@bolton-menk.com](mailto:nick.grahek@bolton-menk.com).

Sincerely,  
**Bolton & Menk, Inc.**

**Nick Grahek, P.E.**  
Project Engineer

Enclosures:

Pay Application 1

**Contractor's Application for Payment**


<b>Owner:</b> CITY OF MILACA, MN	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> Bolton & Menk, Inc.	<b>Engineer's Project No.:</b> OT5.132530
<b>Contractor:</b> OMG Midwest Inc. dba MN Paving & Mat	<b>Agency's Project No.:</b> SP A4801-39
<b>Project:</b> PAVE PARKING LOT & ENTRANCE ROAD	
<b>Contract:</b> _____	

<b>Application No.:</b> <u>1</u>	<b>Application Date:</b> <u>7/18/2024</u>	
<b>Application Period:</b> From <u>6/15/2024</u>	to <u>7/18/2024</u>	

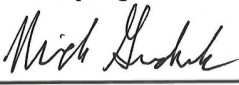
1. Original Contract Price	\$	170,029.00
2. Net change by Change Orders	\$	30,564.75
3. Current Contract Price (Line 1 + Line 2)	\$	200,593.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	135,499.25
5. Retainage		
a. <u>5%</u> X \$ <u>135,499.25</u> Work Completed	\$	6,774.96
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	6,774.96
6. Amount eligible to date (Line 4 - Line 5.c)	\$	128,724.29
7. Less previous payments		
8. Amount due this application	\$	128,724.29
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	65,094.50

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Minnesota Paving & Materials  
14475 Quiram Dr, Rogers, MN 55374

**Signature:**  **Date:** 7-11-24

**Name:** Rand Syverson **Title:** Project Manager

<p><b>Recommended by Engineer</b></p> <p><b>By:</b> <u></u></p> <p><b>Name:</b> <u>Nick Grahek, PE</u></p> <p><b>Title:</b> <u>Project Engineer</u></p> <p><b>Date:</b> <u>7/8/2024</u></p>	<p><b>Approved by Owner</b></p> <p><b>By:</b> _____</p> <p><b>Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Date:</b> _____</p>
--	--

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner:	CITY OF MILACA, MN	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	0T5.132530
Contractor:	OMG Midwest Inc. dba MN Paving & Materials	Agency's Project No.:	SP A4801-39
Project:	PAVE PARKING LOT & ENTRANCE ROAD		
Contract:			

Application No.: 1 Application Period: From 06/15/24 to 07/18/24 Application Date: 07/18/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Original Contract</b>													
1	CONTRACTOR STAKING	1.00	LUMP SUM	3,500.00	3,500.00		-	1.00	3,500.00		3,500.00	100%	-
2	PROVIDE & INSTALL LOW PROFILE BARRICADES	3.00	EACH	350.00	1,050.00		-	3.00	1,050.00		1,050.00	100%	-
3	MOBILIZATION	1.00	LUMP SUM	14,500.00	14,500.00		-	0.50	7,250.00		7,250.00	50%	7,250.00
4	SALVAGE SIGN	24.00	EACH	50.00	1,200.00		-	24.00	1,200.00		1,200.00	100%	-
5	SALVAGE MAILBOX	1.00	EACH	100.00	100.00		-	1.00	100.00		100.00	100%	-
6	SAWING BIT PAVEMENT (FULL DEPTH)	30.00	LIN FT	6.75	202.50		-	72.00	486.00		486.00	240%	(283.50)
7	REMOVE EXISTING PAVEMENT	255.00	SQ YD	5.25	1,338.75		-	269.00	1,412.25		1,412.25	105%	(73.50)
8	EXCAVATION - COMMON	220.00	CU YD	25.00	5,500.00		-	220.00	5,500.00		5,500.00	100%	-
9	COMMON EMBANKMENT	110.00	CU YD	25.00	2,750.00		-	110.00	2,750.00		2,750.00	100%	-
10	SUBGRADE PREPARATION	435.00	SQ YD	3.15	1,370.25		-	435.00	1,370.25		1,370.25	100%	-
11	AGGREGATE BASE(CV) CLASS 5	500.00	CU YD	40.00	20,000.00		-	500.00	20,000.00		20,000.00	100%	-
12	TYPE SP 12.5 WEARING COURSE MIX (4,C)	555.00	TON	88.00	48,840.00		-	615.00	54,120.00		54,120.00	111%	(5,280.00)
13	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	555.00	TON	78.00	43,290.00		-	-	-		-	-	43,290.00
14	INSTALL SALVAGED MAILBOX	1.00	EACH	350.00	350.00		-	-	-		-	-	350.00
15	INSTALL SALVAGED SIGN	24.00	EACH	225.00	5,400.00		-	-	-		-	-	5,400.00
16	SILT FENCE, TYPE MS	3,125.00	LIN FT	2.00	6,250.00		-	3,098.00	6,196.00		6,196.00	99%	54.00
17	SEDIMENT CONTROL LOG TYPE STRAW	200.00	LIN FT	2.25	450.00		-	-	-		-	-	450.00
18	COMMON TOPSOIL BORROW	150.00	CU YD	44.00	6,600.00		-	-	-		-	-	6,600.00
19	SALVAGED TOPSOIL RESPREAD	0.50	ACRE	5,000.00	2,500.00		-	-	-		-	-	2,500.00
20	SEED MIXTURE 25-141	0.50	ACRE	300.00	150.00		-	-	-		-	-	150.00
21	FERTILIZER TYPE 3	0.50	ACRE	300.00	150.00		-	-	-		-	-	150.00
22	HYDRAULIC MULCH MATRIX	0.50	ACRE	6,500.00	3,250.00		-	-	-		-	-	3,250.00
23	FURNISH & INSTALL SIGN	1.00	EACH	400.00	400.00		-	-	-		-	-	400.00
24	FURNISH & INSTALL PAVEMENT MESSAGE	1.00	EACH	100.00	100.00		-	-	-		-	-	100.00
25	PAVEMENT MARKINGS, 4" WHITE	525.00	LIN FT	1.50	787.50		-	-	-		-	-	787.50
<b>Original Contract Totals</b>					<b>\$ 170,029.00</b>		<b>\$ -</b>		<b>\$ 104,934.50</b>	<b>\$ -</b>	<b>\$ 104,934.50</b>	<b>62%</b>	<b>\$ 65,094.50</b>
<b>Change Orders</b>													
8	EXCAVATION - COMMON	260.00	CU YD	25.00	6,500.00		-	260.00	6,500.00		6,500.00	100%	-
10	SUBGRADE PREPARATION	4,465.00	SQ YD	3.15	14,064.75		-	4,465.00	14,064.75		14,064.75	100%	-
11	AGGREGATE BASE (CV) CLASS 5	250.00	CU YD	40.00	10,000.00		-	250.00	10,000.00		10,000.00	100%	-
<b>Change Order Totals</b>					<b>\$ 30,564.75</b>				<b>\$ 30,564.75</b>	<b>\$ -</b>	<b>\$ 30,564.75</b>	<b>100%</b>	<b>\$ -</b>
<b>Original Contract and Change Orders</b>													
<b>Project Totals</b>					<b>\$ 200,593.75</b>				<b>\$ 135,499.25</b>	<b>\$ -</b>	<b>\$ 135,499.25</b>	<b>68%</b>	<b>\$ 65,094.50</b>

# PROFESSIONAL SERVICES AGREEMENT

BY AND BETWEEN  
THE CITY OF MILACA, MINNESOTA  
AND  
NORTHLAND SECURITIES, INC.

## FINANCIAL PLANNING SERVICES

This Agreement made and entered into by and between the City of Milaca, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

### WITNESSETH

WHEREAS, the City desires to use the services of NSI for financial planning for the City's water, and sanitary sewer enterprise funds (together, the "Utilities"), including, review of user charges and rates and recommendation on proposed rates (hereinafter "Project").

WHEREAS, the Project is solely for financial planning and NSI is not providing advice on the timing, terms, structure, or similar matters related to a specific bond issue.

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

### SERVICES TO BE PROVIDED BY NSI

NSI will undertake the following Tasks:

1. Project Management Team (the "PMT") Kick-Off Meeting. NSI will meet with City staff to review project objectives, set meeting schedule, and confirm background data collected for the study.
2. Data Collection and Review. NSI will work with the City to collect from the City data and other information for the Utilities. The City has the responsibility for collecting and providing NSI with information needed to conduct the study. Information sought by NSI includes:
  - a. Annual financial statements for the Utilities for years 2022 and 2023.
  - b. Operating budget for the Utilities for year 2023 and 2024.
  - c. Year 2023 and 2024 adopted fee schedule for the Utilities.
  - d. Year 2024 City staff proposed fee schedule if the proposed schedule is different than the 2024 adopted fee schedule.

- e. Water and sewer system customer and volume data, including number of customers by service, by type, and quantity of water sold, and sanitary sewer volume billed by customer classification for years 2022 and 2023.
  - f. Copies of any user contracts for water and/or sanitary sewer services and the customer billing data for charging contractual customers for years 2022 and 2023.
  - g. Plans for capital improvements for the Utilities for years 2024-2033 including type of improvements, estimated cost, funding source, and timing.
3. Model Preparation. Prepare financial model for the Utilities. NSI will prepare spreadsheets that model the unique financial characteristics of the City's utility systems. Pace of any growth, as may be projected by the City, will be analyzed and assumptions for future growth defined. Any current and proposed future significant industrial user (SIU) contracts will be included in the model. The model will be used to analyze and explain impact on all user charges and rates. The model will analyze changes in operating expenses, system usage (volumes), customers, capital improvements, and funding options.
  4. Data Input and Assumption Development. NSI will input data into the model and develop assumptions to model revenue sufficiency and rate calculation for the Utilities.
  5. Test Assumptions and Finalize Model. NSI will evaluate assumptions and finalize model in preparation for meeting with the PMT to review assumptions and preliminary results of the study.
  6. PMT Check-in Meeting to Review Assumptions. NSI will meet virtually or in person with City staff to review preliminary results of the study, including revenue sufficiency and rate calculation for the Utilities.
  7. Draft Report and Presentation Development. NSI will update model as needed based on staff input on assumptions. NSI will prepare a written report and presentation summarizing the information in the written report.
  8. PMT Meeting to Review Draft Report and Presentation. NSI will meet virtually or in person with the PMT to review draft report and presentation and seek feedback from the PMT.
  9. Update Model and Needed Based on PMT Feedback. NSI will update the model and then the draft report and presentation based on PMT feedback and any proposed changes to the assumptions.
  10. Finalize Draft Report and Presentation and Submit to PMT. NSI will finalize the draft report and presentation and submit to PMT in preparation for the meeting with the City Council to present the results of the study.
  11. Present Report at City Council Meeting. NSI will present the report to the City Council at a regular meeting of the City Council. The presentation as prepared by NSI will summarize the key information, including proposed fee schedule for the Utilities and other recommendations, for the City Council.

12. Deliverables to PMT. NSI will provide the City with final documents and information used to complete the study.

This scope of work includes three virtual meetings with City staff and one virtual meeting with the City Council.

### **COMPENSATION**

For the services specified, NSI will be paid an amount not to exceed \$7,500. The amount is based on the estimated number of hours required to complete these tasks billed at rate of \$275 per hour plus reimbursable expenses for travel, printing, and mailing. NSI will bill the City monthly for actual services performed and reimbursable expenses.

The City may at its discretion authorize NSI to undertake additional related financial planning tasks in calendar year 2024 beyond the Tasks listed above, including subsequent updates to the financial model. NSI will bill monthly for any additional services authorized at the discretion of the City at a rate of \$275 per hour.

Invoices will detail the work performed, requested compensation for the period and show amounts previously billed.

### **ASSIGNED NORTHLAND EMPLOYEE**

The NSI employees responsible for providing services pursuant to this agreement and for the services performed is George Eilertson, Managing Director and Peter Meidal, Vice President.

### **SUCCESSORS OR ASSIGNS**

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

### **DISCLAIMER**

In performing service under this agreement, NSI is relying on the accuracy of information provided by the City and the services provided by Northland are based on current State Law. The parties agree that the Minnesota property tax system and other laws may change and may affect the accuracy and validity of services provided by NSI. NSI will perform its work using the best available information. The City recognizes and accepts that future property values, tax levies and tax rates may vary from the assumptions used by NSI and such changes may affect the work product produced and provided by NSI.

### **TERM OF THIS AGREEMENT**

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI. In the event of early termination by the City, NSI shall provide the City with an itemized hourly statement of services already provided. NSI shall bill all billable hours at the stated hourly rates should early termination occur.



Dated this \_\_\_ day of \_\_\_\_\_, 2024.

**Northland Securities, Inc.**

By: George D Eilertson  
George Eilertson  
Managing Director

**City of Milaca, Minnesota**

By: \_\_\_\_\_



**City of Moose Lake, Minnesota**  
**Financial Management Plan For the Utility Funds**  
**Water Fund and Sewer Fund**

As of June 12, 2024



**Public Finance**

Northland Securities, Inc.

150 South Fifth Street , Suite 3300

Minneapolis, MN 55402

Toll Free 1-800-851-2920 Main 612-851-5900

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June 12, 2024

Ellissa Owens  
City Administrator  
City of Moose Lake  
PO Box 870  
Moose Lake, MN 55767

RE: Financial Management Plan for Utility Fund

Dear Ellissa,

Northland is pleased to present the City of Moose Lake with a Financial Management Plan for the Utility Funds, including the Water Fund and Sewer Fund (the "Plan").

The Plan provides the results of our analytical work and facilitation of the process to guide the City towards arriving at a conclusion on utility fee schedule for the next decade. The Plan provides options for revenue generation structure that is projected to be financially solvent for the Water Fund and Sewer Fund.

Sincerely,

NORTHLAND SECURITIES, INC.

A handwritten signature in black ink that reads 'Tammy Omdal'.

Tammy Omdal  
Managing Director

Northland Securities, Inc., 150 South Fifth Street, Suite 3300, Minneapolis, MN 55402  
Main: (612) 851-5900 / Direct: (612) 851-4964 / Email: [tomdal@northlandsecurities.com](mailto:tomdal@northlandsecurities.com)  
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## INTRODUCTION AND SUMMARY

### Overview

The Financial Management Plan for the Utility Funds (the “Plan”) is intended to serve as a guide for fiscal management of the water and sewer systems of the City (the “Utility Funds” or the “Utilities”).

The objectives of the study for the Plan were as follows:

- Revenue Sufficiency - develop and populate a forecasting model to determine the revenue needed to satisfy projected operating, capital improvements, and debt service for the Utility Funds while maintaining adequate reserves for future capital needs.
- Utility Rates and Fees - Review existing rates and fees for the Utilities and propose future rates and fees to ensure revenue sufficiency for the Utility Funds.

The Plan includes anticipated future capital improvements for the Utility Funds for 2024-2028 (the “CIP”). The Plan provides for approximately \$100,000 annually (in today’s dollars) for sewer lining projects to be paid from the Sewer Fund. The City does not currently have any capital spending planned to be paid from the Water Fund.

### Revenue Sufficiency

The study evaluated the sufficiency of revenues to meet current and projected financial requirements for the Utility Funds over the next decade and determined rates necessary to provide sufficient revenues.

The revenue sufficiency objective included providing revenue sufficient to achieve year-end cash balances to cover the following purposes:

- Three-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital improvements

The Utilities are to be self-supporting in that the services rendered by them are financed primarily through user charges. The costs of providing services, such as capital costs, depreciation, and debt service, are recovered with fees and charges, rather than with taxes or similar revenues.

The Plan provides a second criteria to evaluate revenue sufficiency. The second criteria is ending unrestricted net position as percent of expense. The unrestricted net assets of the Utility Funds can be considered a measure of available financial resources.

The Plan sets a target (a floor) to strive to maintain an unrestricted net position in the Utility Funds in the range of 50% of the subsequent year’s estimated expenditures.

The majority of revenue in the Utility Funds comes from user charges. Maintaining an unrestricted net position that is equal to at least 50% of the subsequent year’s expenditures will help to ensure that sufficient resources are available to fund services between receipts of user charges.

The graphics and tables that follow provide a summary of key financial information for the Utility Funds, including the revenue sufficiency of the proposed rates to meet ending cash objectives and ending net position over the planning period.

---

## Utility Rates and Fees

The City adjusts its utility rates and fees on an annual basis as needed. A purpose of the Plan is to inform the City's decisions on future rates and fees to be adopted.

The Plan includes a two-part structure for charging water and sewer services, comprised of a base charge, a minimum usage fee, and variable rates based on volume. A two-part rate structure recovers a portion of system costs in a base (fixed) charge, recognizing that the water and sewer services have certain fixed costs that are incurred regardless of the level of water usage by customers.

It is estimated that 65-70% of the Utility Funds expenses, including depreciation and interest expense on bonds, are fixed expenses.

Based on the results of the study, the following is recommended with respect for fees and rates charged:

- **Implement new base availability fee, per equivalent development unit (EDU) for all sewer customers pursuant to Ordinance No. 171.** The Plan proposes the fee be set initially at \$15.00 per month per EDU, beginning with year 2025, and then increasing by 1.0% annually. The annual adjustment may vary depending on future needs of the Sewer Fund. City ordinance provides that the base availability fee shall be imposed upon the following three property class types: residential, non-residential, and industrial. The Plan assumes residential and non-residential property class types are equivalent to "one" EDU.

The Plan provides that customers within the Moose Lake Sanitary Sewer District will be charged one EDU per connection to the Sanitary District regardless of property class type.

The Plan provides for industrial property class types EDU to be established based on percentage of flow calculation. The City currently has two customers classified as industrial property. These customers are Minnesota Sex Offender Program ("MSOP") and Minnesota Department of Corrections ("DOC"). The EDU for these two customers, based on percentage of flow calculation is 148 EDU for MSOP and 555 EDU for DOC. The City's engineer calculated that MSOP and DOC, on a six year average, equaled 45% of the City's total flow. Considering flows fluctuate, the City proposes for MSOP and DOC to pay an EDU charge equivalent to 40% of the overall flows. The Plan includes an estimated total annual base availability fee to be paid in 2025 by MSOP of \$26,640 (148 EDU \* \$15 per EDU \* 12 months). And the estimated total annual base availability fee to be paid by DOC in 2025 is \$99,900 (555 EDU \* \$15 per EDU \* 12 months).

It is recommended that the City negotiate contracts with significant industrial users for billing municipal utility services. These type of contracts can take into account unique circumstances of industrial users.

- **Establish rates and fees at levels to provide revenue for cash reserves for future capital improvements.** The reserves should be maintained at a level that is consistent with the City's experience for contingency and at a level that reflects uncertainty about cost and timing of future infrastructure needs, and to limit the issuance of debt financing for on-going annual capital improvements when feasible.
- **Maintain the City's current structure for charging customers based on volume, which includes a minimum volume charge.** The current rate structure provides a fixed revenue source from a minimum volume charge to all customers.



- **Adopt annual fee increases, as needed. Fee increases for sewer services are proposed to be higher (on a percentage increase basis) compared to the increases for water services.** The higher increases for sewer are necessary to address prior year revenue shortfall within the Sewer Fund and to provide revenue to pay for planned annual capital project costs for sewer linings.

The figures and graphics that follow show the impact to customer utility bills based on different levels of water usage. The City’s fees for water and sewer services should be reviewed annually to ensure that revenue from charges for services are providing sufficient revenue based on actual financial results. Actual fees adopted may need to be modified from what is included in Figure 1 for proposed fees depending on actual annual financial performance of the Utilities. Appendix B and Appendix C provide a detailed list of the 2024 fees and proposed fees for 2025-2034.

### Study Approach

The following steps were taken as part of the study:

- City provided information on customer data, including number of customers, and adopted fee schedules. Northland relied on the data as presented by the City for projection of water use and volumes by tier and average number of billing units per year.
- City provided information on Ordinance No. 171, an ordinance establishing use and rate regulations for municipal water treatment facilities of the City.
- City provided historical financial data along with current budget plans and CIP.
- Information provided by the City was organized, analyzed, and used to support the development of the Plan. Prior year data is reconciled with the City’s audited financial statements.

Figure 1 Adopted and Proposed Fee Schedule for Service (Dollar Amounts) Fees Charged on Monthly Basis							
	2023	2024	Proposed Fees				
	Adopted	Adopted	2025	2026	2027	2028	2029
<b>Water Services</b>							
Minimum Charge for first 2,000 Gallons	25.65	29.24	29.53	29.83	30.13	30.43	30.73
<i>Charges Based on Volume Billed (Fee Per 1,000 Gallons Billed)</i>							
3,000 - 4,000 Gallons	8.65	9.86	9.96	10.06	10.16	10.26	10.36
5,000 - 6,000 Gallons	9.50	10.83	10.94	11.05	11.16	11.27	11.38
7,000 - 8,000 Gallons	10.33	11.78	11.90	12.02	12.14	12.26	12.38
9000+ Gallons	10.38	11.83	11.95	12.07	12.19	12.31	12.43
<b>Mercy Hospital</b>							
Mercy Minimum = Up to 2,000 Gallons	25.65	29.24	29.53	29.83	30.13	30.43	30.73
Mercy Volume Charge Per 1,000 Gallons Billed Above 2,000 Minimum)	10.38	11.83	11.95	12.07	12.19	12.31	12.43
<b>Sewer Services</b>							
Base Availability Fee (Per EDU Charge for all Customers)	-	-	15.00	15.15	15.30	15.45	15.61
Minimum Charge for first 2,000 Gallons	25.23	28.01	29.13	30.30	31.51	32.45	33.43
<i>Charges Based on Volume Billed (Fee Per 1,000 Gallons Billed)</i>							
3,000 - 4,000 Gallons	5.95	6.60	7.06	7.56	7.78	8.02	8.26
5,000 - 6,000 Gallons	5.79	6.42	7.06	7.77	8.39	9.06	9.79
7,000 - 7,000 Gallons	5.51	6.12	6.73	7.41	8.00	8.64	9.33
9,000 + Gallons	5.91	6.56	7.22	7.94	8.57	9.26	10.00
<b>Mercy Hospital</b>							
Mercy Minimum = Up to 2,000 Gallons	25.23	28.01	29.13	30.30	31.51	32.45	33.43
Mercy Volume Charge Per 1,000 Gallons Billed Above 2,000 Minimum)	6.21	6.89	7.37	7.89	8.13	8.37	8.62

- City staff offered input and feedback on assumptions for the study and recommendations within the Plan.

## Organization of Plan

The Plan is organized into seven sections:

1. Introduction and Summary provides information on the study approach, revenue sufficiency, and rate calculations.
2. Rate Structure provides information on equity of the current rate structure, evaluation of funding approach for infrastructure, and approach for funding depreciation.
3. Capital Improvement Plan provides information on the City's plans for maintaining and improving the water and sanitary sewer systems. This includes estimates on project costs, timing, and sources of funds. Information on estimated debt obligations and debt service of the Utility Funds is included in this section.
4. Financial Plans provides pro forma for the Water Fund and Sewer Fund, including historical, current, and projected revenue and expense, ending cash balances, among other information. The financial plans include capital improvements and proposed utility fees.
5. Appendices provides schedule of proposed water and sanitary sewer fees and annual % change in the proposed fees.

Table 1  
Water Fund  
Summary

**Water Fund (601)**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenues	430,026	511,540	516,723	521,960	527,250	532,594	543,246	554,111	565,193	576,497	588,027
Expenses	307,865	310,469	312,883	315,262	317,736	319,762	321,293	322,736	324,047	325,051	327,610
<b>Revenue Over (Under) Expense</b>	<b>122,162</b>	<b>201,072</b>	<b>203,841</b>	<b>206,698</b>	<b>209,513</b>	<b>212,832</b>	<b>221,953</b>	<b>231,375</b>	<b>241,146</b>	<b>251,446</b>	<b>260,416</b>

**Projected Ending Cash by Purpose**

For future capital and unassigned	522,251	631,541	743,447	852,914	940,433	1,021,540	1,096,615	1,175,991	1,235,175	1,407,817	1,582,286
For planned capital	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513	16,289
For 3-months of operating cash	42,951	44,240	45,567	46,934	48,342	49,792	51,286	52,824	54,409	56,041	57,723
For following year debt service	191,608	218,658	215,508	217,283	238,433	243,908	254,108	253,983	278,353	169,073	171,423
<b>Total Projected Ending Cash</b>	<b>766,809</b>	<b>904,938</b>	<b>1,015,546</b>	<b>1,128,707</b>	<b>1,239,363</b>	<b>1,328,002</b>	<b>1,415,409</b>	<b>1,496,869</b>	<b>1,582,711</b>	<b>1,648,444</b>	<b>1,827,720</b>

**Net Position**

Ending unrestricted net position	711,809	849,938	960,546	1,073,707	1,184,363	1,273,002	1,360,409	1,441,869	1,527,711	1,593,444	1,772,720
As % of expense	231%	274%	307%	341%	373%	398%	423%	447%	471%	490%	541%

**Net Revenues as % of Debt Service**

120%	158%	156%	142%	139%	133%	135%	125%	209%	209%	216%
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**Customers**

Total Average Annual # of Customer Accounts	582	582	582	582	582	582	582	582	582	582	582
Total Volume Billed (1,000 of gallons)	37,207	37,207	37,207	37,207	37,207	37,207	37,207	37,207	37,207	37,207	37,207

**Customer with Average Volume**

Average Monthly Residential Bill for Service	70.62	71.33	72.04	72.76	73.49	74.22	75.71	77.22	78.77	80.34	81.95
\$ Change in Total Annual Billed		0.71	0.71	0.72	0.73	0.73	1.48	1.51	1.54	1.58	1.61
% Change in Total Annual Billed		1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%

Notes:

- Expenses includes depreciation expense.

Table 2  
Sewer Fund  
Summary

**Sewer Fund (602)**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenues	421,519	789,144	838,201	877,949	918,119	960,931	998,055	1,019,552	1,041,572	1,064,127	1,087,233
Expenses	533,330	542,383	549,270	556,471	563,999	571,857	582,141	592,816	603,885	615,374	627,298
<b>Revenue Over (Under) Expense</b>	<b>(111,810)</b>	<b>246,761</b>	<b>288,931</b>	<b>321,478</b>	<b>354,119</b>	<b>389,074</b>	<b>415,913</b>	<b>426,736</b>	<b>437,687</b>	<b>448,754</b>	<b>459,935</b>

**Projected Ending Cash by Purpose**

For future capital and unassigned	45,241	75,113	140,977	232,050	531,271	858,693	1,235,627	1,646,155	2,062,349	2,483,113	2,912,238
For planned capital	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133	160,000
For 3-months of operating cash	67,261	69,279	71,357	73,498	75,703	77,974	80,313	82,723	85,205	87,761	90,393
For following year debt service	383,494	383,210	382,892	383,542	201,149	200,797	172,875	144,651	144,259	144,856	144,433
<b>Total Projected Ending Cash</b>	<b>595,997</b>	<b>632,602</b>	<b>705,477</b>	<b>804,853</b>	<b>929,674</b>	<b>1,265,093</b>	<b>1,622,826</b>	<b>2,014,239</b>	<b>2,439,558</b>	<b>2,870,862</b>	<b>3,307,064</b>

**Net Position**

Ending unrestricted net position	520,997	557,602	630,477	729,853	854,674	1,190,093	1,547,826	1,939,239	2,364,558	2,795,862	3,232,064
As % of expense	98%	103%	115%	131%	152%	208%	266%	327%	392%	454%	515%

**Net Revenues as % of Debt Service**

	42%	136%	146%	295%	311%	381%	474%	484%	491%	501%	n/a
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**Customers**

Total Average Annual # of Customer Accounts	579	579	579	579	579	579	579	579	579	579	579
Total Volume Billed (1,000 of gallons)	106,868	106,868	106,868	106,868	106,868	106,868	106,868	106,868	106,868	106,868	106,868

**Customer with Average Volume**

Average Monthly Residential Bill for Service	54.05	72.38	76.09	79.15	82.06	85.12	87.95	89.91	91.92	93.98	96.08
\$ Change in Total Annual Billed		18.33	3.72	3.06	2.91	3.06	2.83	1.96	2.01	2.06	2.11
% Change in Total Annual Billed		33.9%	5.1%	4.0%	3.7%	3.7%	3.3%	2.2%	2.2%	2.2%	2.2%

Notes:

- Expenses includes depreciation expense.

## Introduction and Summary

Ending cash is projected to be sufficient to meet policy objectives and to position the City to maintain contingency, cash above the desired minimum, for future projects and other needs.

The Plan provides for a “pay-go” strategy for capital improvements for the Utilities. The Plan provides for larger increases in Sewer fees over a number of years to achieve greater revenue sufficiency over time.

Chart 3 on the next page shows ending cash position on a combined basis for the Water Fund and Sewer Fund.

Chart 1  
Water Fund

Projected Ending Cash Position, with proposed rate increases, is projected to be sufficient to meet cash purposes and to position City to accumulate cash for future infrastructure improvements

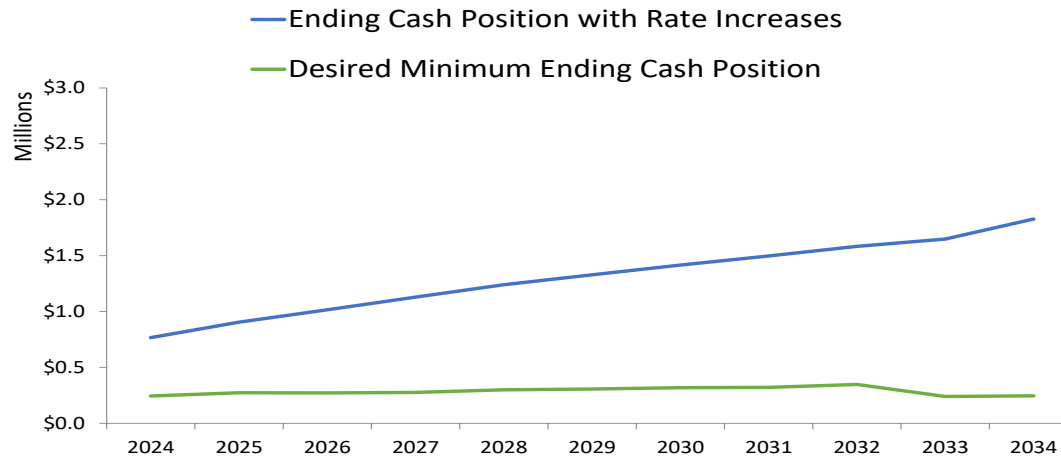


Chart 2  
Sewer Fund

Projected Ending Cash Position, with proposed rate increases is projected to be sufficient to meet cash purposes

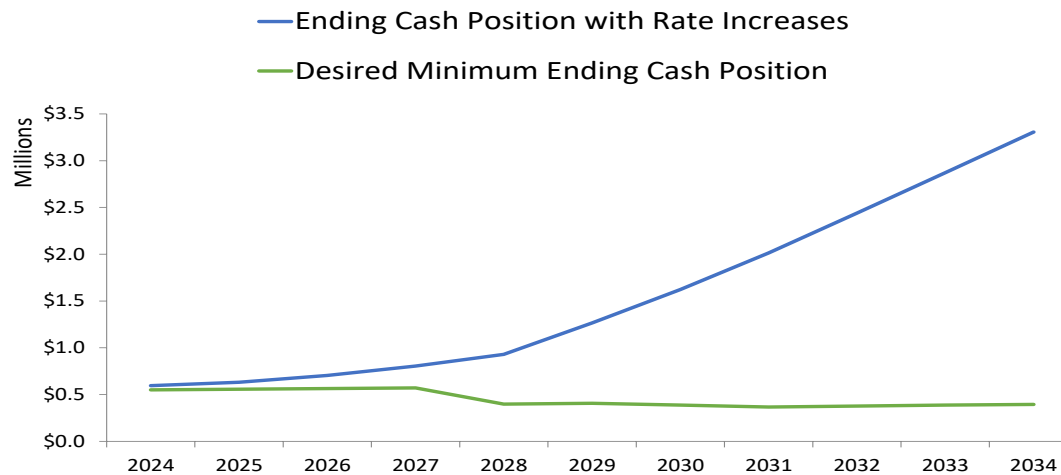
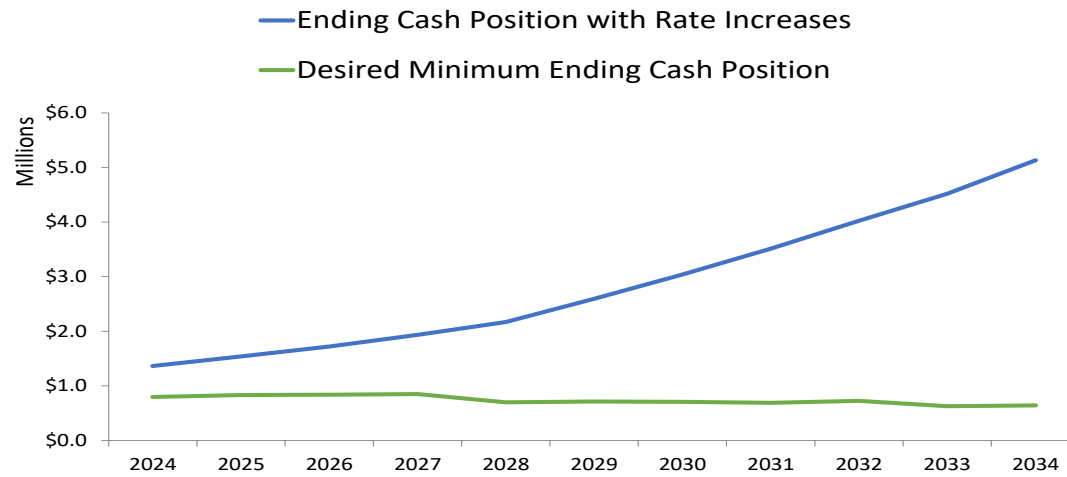


Chart 3  
Combined Water Fund and Sewer Fund

Projected Ending Cash Position, with proposed rate increases is projected to be sufficient to meet cash purposes



## Introduction and Summary

Chart 4  
Water Fund  
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements

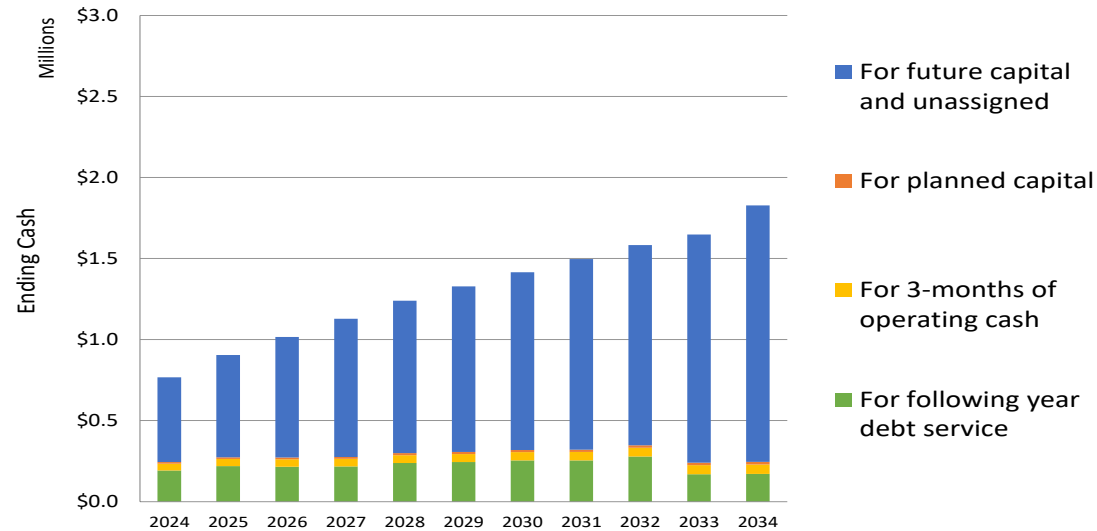
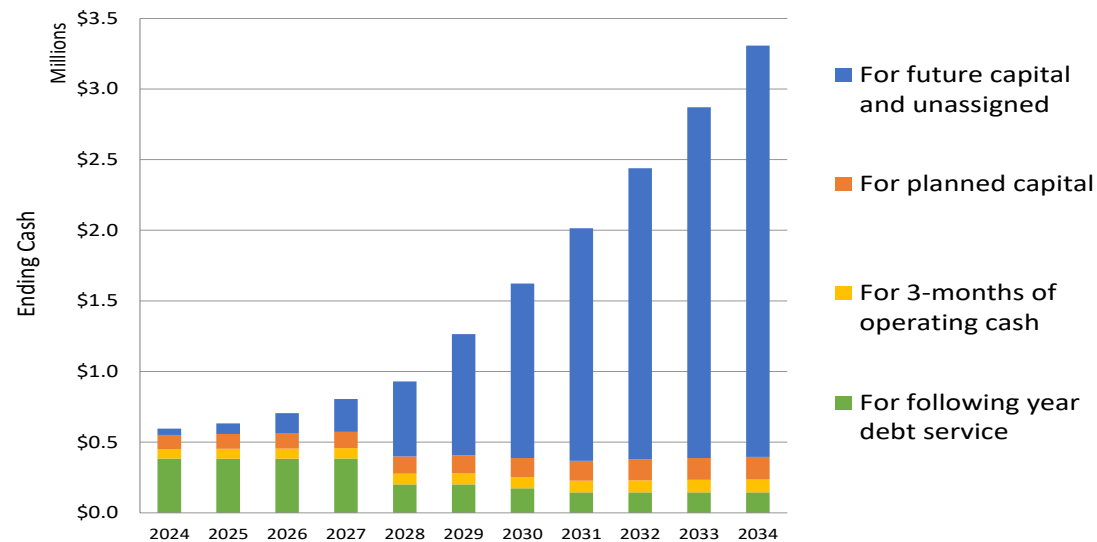


Chart 5  
Sewer Fund  
Cash is projected to be sufficient to meet minimum annual cash needs and to provide reserve for future capital improvements



The CIP includes annual capital project spending for sewer improvements (sewer lining projects). The City does not anticipate any annual capital spending for the water system.

The Plan anticipates ending cash balance in the water fund will increase as funds (from revenue in excess of expense) are collected for future (not yet programmed) water system improvements.

The Sewer Fund anticipates an increase in ending cash balance over time with adoption of the proposed fees, including the new base availability fee, pursuant to the new ordinance.

The proposed fee increases over multiple years is intended to position the City for a pay-go strategy for annual capital spending in the long term for both water and sewer improvements, with the projected increase in available funds for future capital.

## Introduction and Summary

The proposed fee increases in the Plan are projected over time to provide revenue in excess of expense, including depreciation expense.

Chart 6  
Water Fund  
Ending Unrestricted Net Position as % of Expense is projected to be above the minimum 50% target

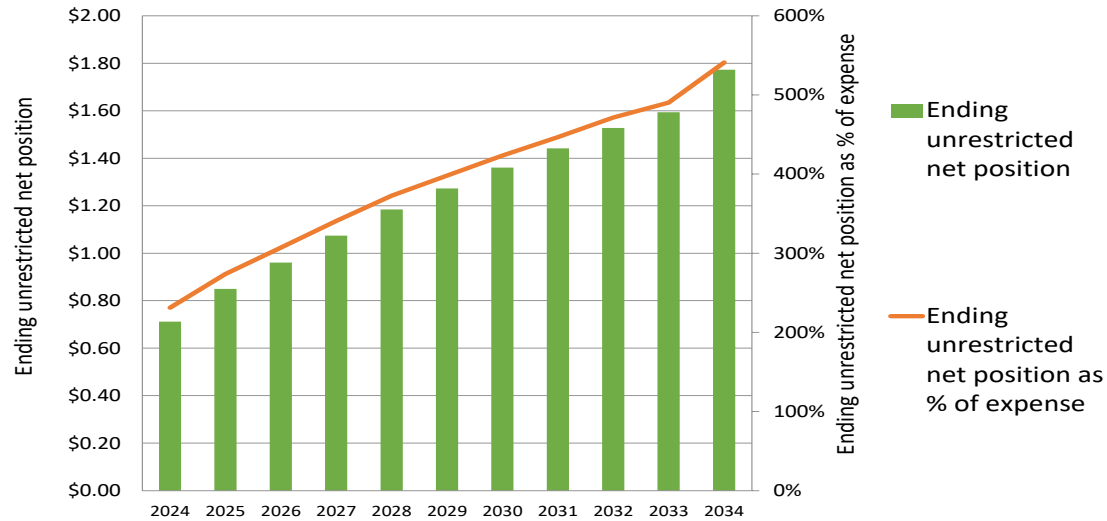


Chart 7  
Sewer Fund  
Ending Unrestricted Net Position as % of Expense is projected to be above the minimum 50% target

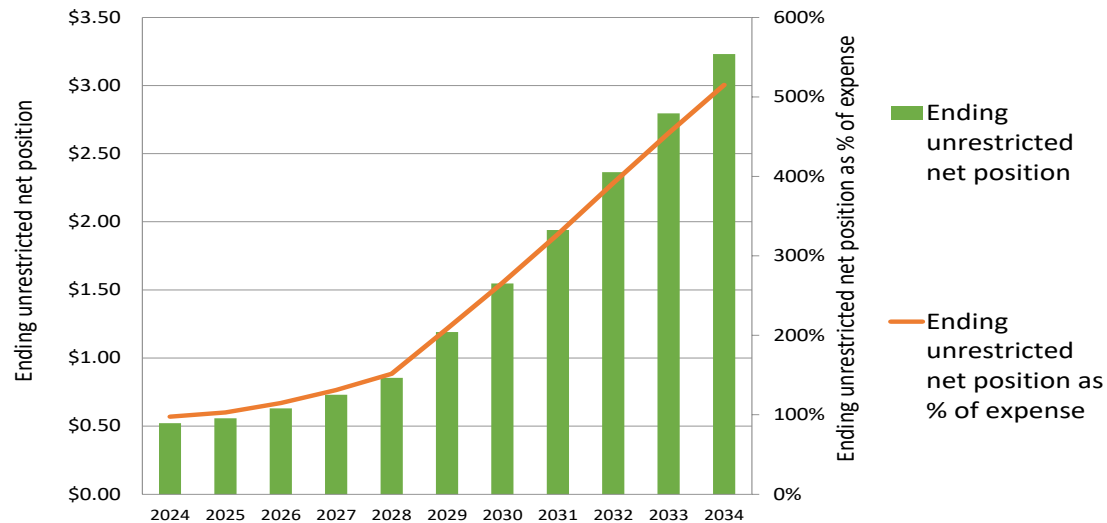




Chart 8  
Water Fund

Revenues are projected to cover expenses, revenues in excess of expenses will provide funds for future system improvements

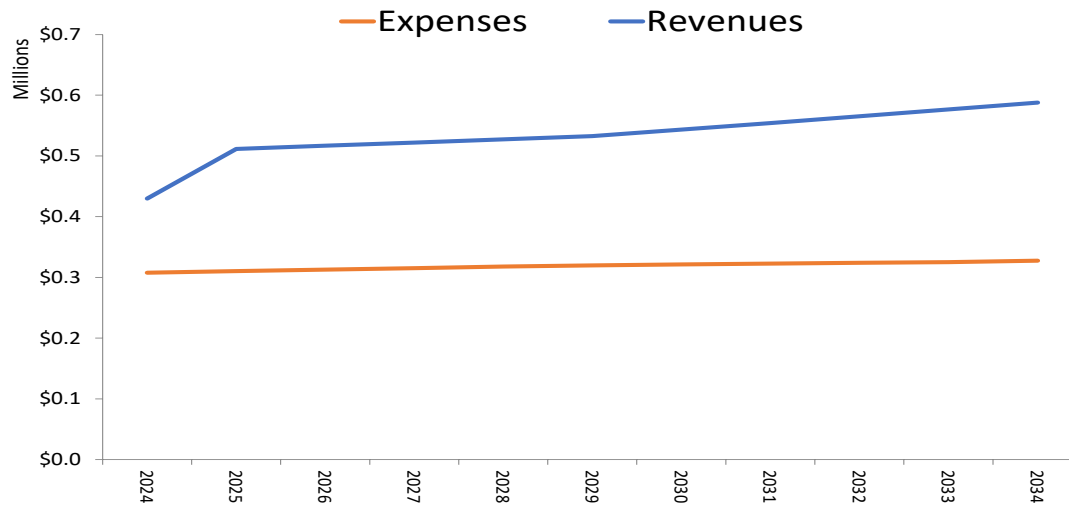


Chart 9  
Sewer Fund

Revenues are projected to increase (with proposed annual rate increases) to cover expenses

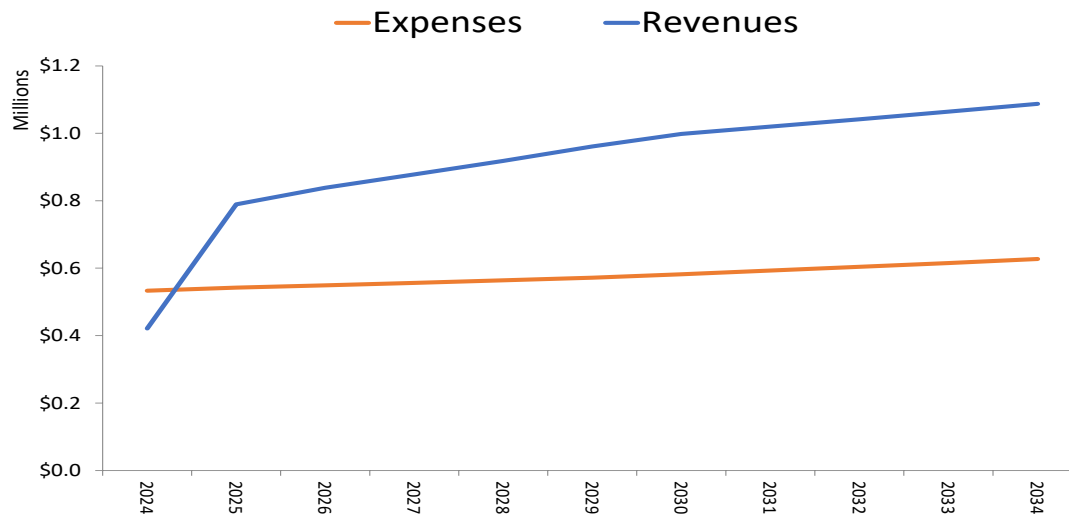


Chart 10  
Water Fund and Sewer Fund  
Customers and volume billed are projected to remain stable at current levels

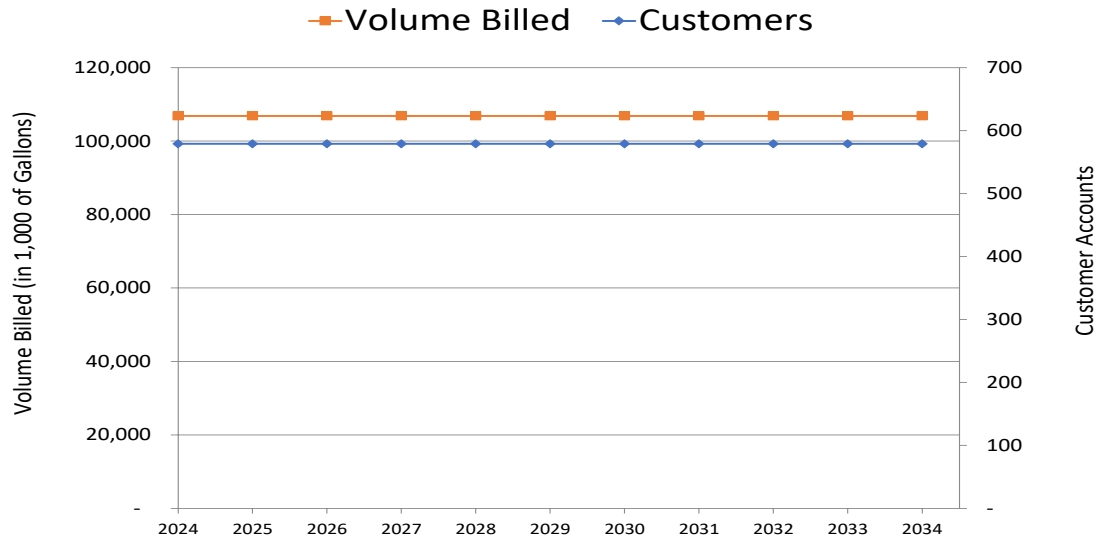
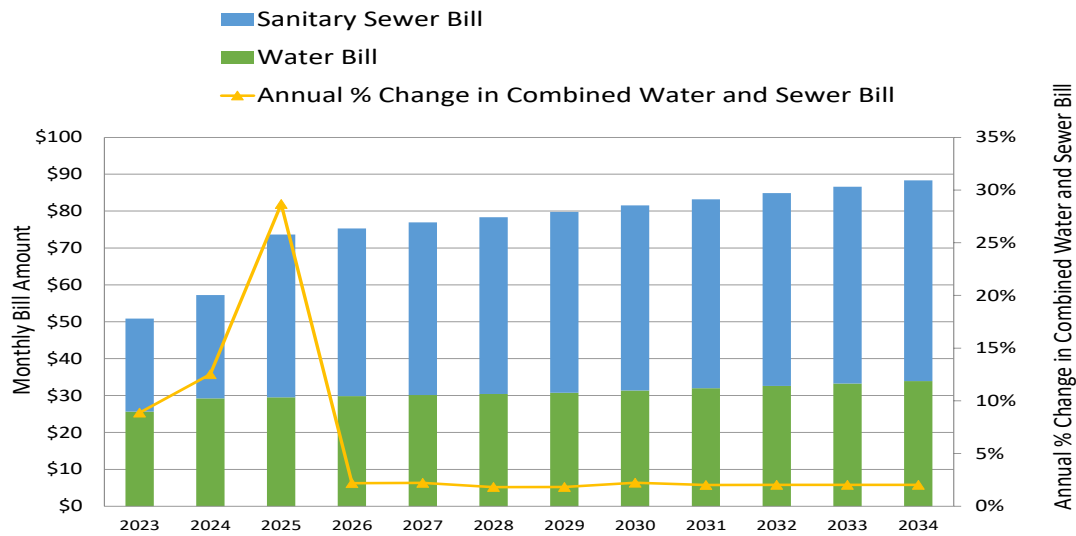


Chart 11  
Municipal Utility Bill  
Low Volume Residential Customer Example - 2,000 Gal Per Month Water Usage



## Introduction and Summary

The Plan provides for increases in utility bills over the planning period. The increase will be spread across all customers and customers classifications. The Plan does not propose any changes in the current structure the City uses for charging its customers, with the exception of implementing the new base availability charge for sewer services, pursuant to the new City ordinance. The City uses a tiered structure for charging fees for water volume based on maximum volumes per tier. There is no change proposed to this structure.

Chart 12  
Municipal Utility Bill  
Medium Volume Residential Customer Example - 6,000 Gal Per Month Water Usage

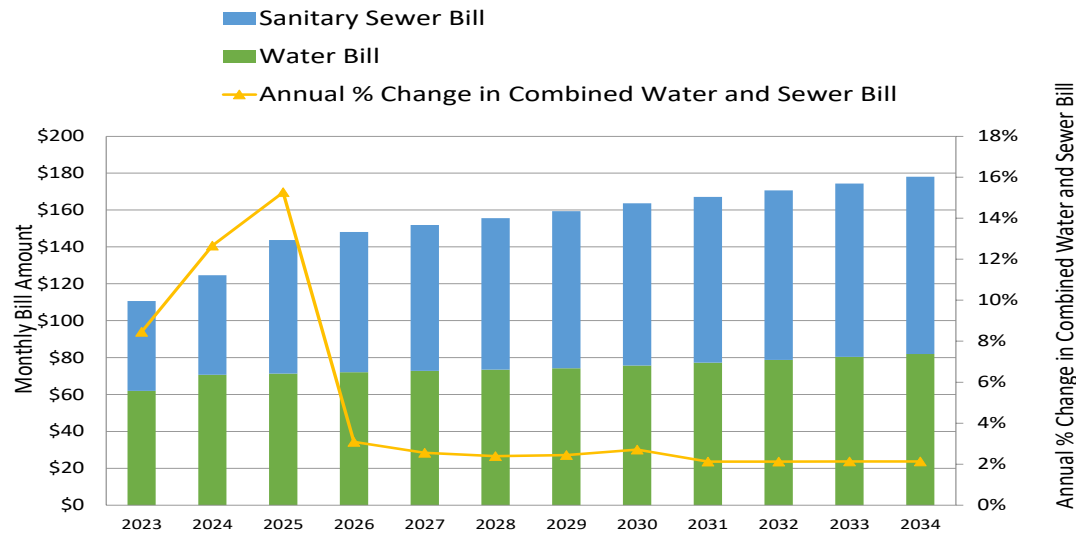
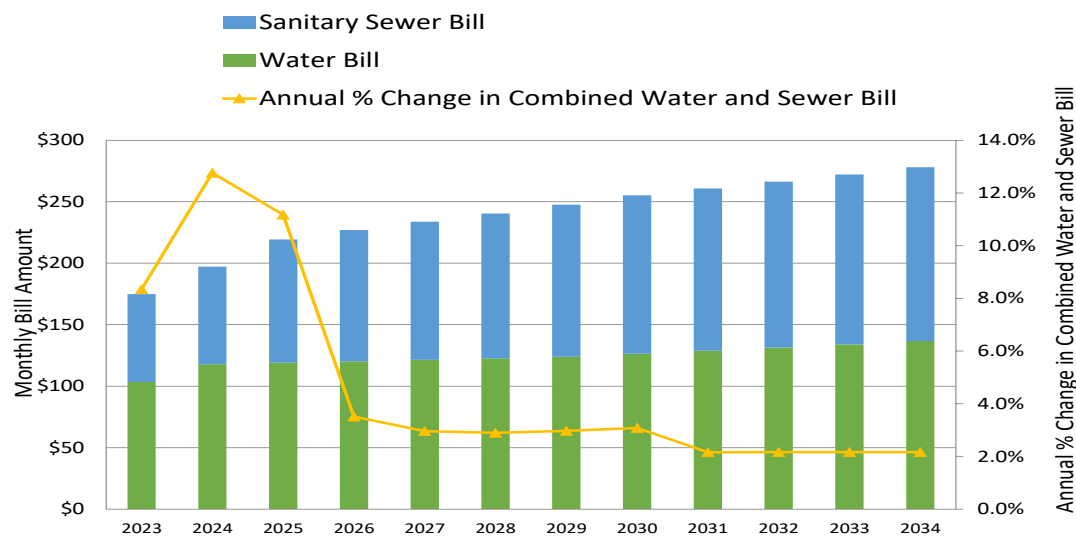


Chart 13  
Municipal Utility Bill  
High Volume Residential Customer Example - 20,000 Gal Per Month Water Usage



## RATE STRUCTURE

The study included review and analysis of the City's current utility fees. The existing rate structure is comprised of monthly fixed fees per customer for water and sewer services (for minimum water usage) and volumetric rates charged based on volume billed.

A description of the current rate structure is described below. The Plan proposes annual increases to the fees to provide revenue sufficient to cover expense and capital improvements.

### Water Rate Structure

All utility customers in the City pay water rates based on the same fee schedule, with the exception of Mercy Hospital. Mercy Hospital is charged for service based on specific fee amounts included in the annual adopted City fee schedule.

The City's standard fee schedule for water services includes a monthly minimum usage charge and a volumetric charge based on volume billed above the minimum base charge.

The minimum usage fee is currently at \$29.24 per month for water services. The volumetric charges are billed based on a four-tier block rate structure above the minimum volume, with volumes capped by tier and different rates charged per 1,000 gallons by tier. The volumes by tier and current and proposed future rates, based on the City's standard fee schedule for water services, are shown in Figure 1:

### Sewer Rate Structure

All utility customers in the City, with a few exceptions which are explained below, pay sewer rates based on the same fee schedule.

Mercy Hospital is charged for service based on specific fee amounts included in the annual adopted City fee schedule.

Minnesota Sex Offender Program / Minnesota Department of Corrections ("MSOP/DOC") pays for sanitary sewer services based on a specific fee schedule pursuant to terms of agreement with the City. The MSOP/DOC also pays an additional payment to the City for an allocated shared of debt service charge for the wastewater treatment facility/main lift station project, pursuant to a Memorandum of Understanding dated June 8, 2016.

Sanitary Sewer Board of the Moose Lake and Windemere Area Sanitary Sewer District (the "District") entered into an agreement with the City, dated as of September 1, 2017, for sewer services. The agreement provides for the sewage collected by the District be discharged to the City's sanitary sewer collection system and related treatment facility. The City charges customers located within the District based on a fee schedule for the District. The Plan assumes the current charge of \$2.67 per 1,000 gallons for sewer volume billed increases annually by 7.0% in year 2026 and then by 3.0% annually. The fee increases proposed are in line with fee increases for other sewer customers that pay for services based on the City's standard fee schedule.

The City's standard fee schedule for sewer services includes a monthly minimum usage fee and a volumetric charge based on volume billed above the minimum usage fee.

The minimum usage fee is currently at \$28.01 per month for sewer services. The volumetric charges are billed based on a four-tier block rate structure above the minimum volume, with volumes capped by tier and different rates charged per 1,000 gallons by tier. The volumes by tier and current and proposed future rates, based on the City's standard fee schedule for sewer services, are shown in Figure 1:

## Funding Approach for Infrastructure

The City desires to fund infrastructure for water and sewer systems with cash versus debt when possible. The Plan does not include any new bond issuance for water or sewer infrastructure projects.

The Plan proposes the City adopt annual rate increases to ensure sufficient cash is available to pay for planned capital improvements, operations, and debt service.

Recognizing that future customers will benefit from the improvements funded with today's dollars, it is always a balancing decision to decide whether to pay for capital infrastructure with cash versus debt. There are many factors to consider, including balancing other demands for debt financing of projects and the impact on the overall outstanding debt obligations, among other factors.

## Funding Depreciation

The funding of depreciation, or setting aside of funds to replace depreciated infrastructure, is an essential element for establishment of sufficient rates. The study focused on the City's asset management practices to maintain and replace aging infrastructure.

Rather than focus solely on "funding depreciation" we find it is better to gain a strong understanding of the expected future costs and their timing, and plan for replacement of infrastructure and facilities. Using a planned schedule for capital improvements and the incorporation of those plans into the study does that. Capital improvement plans combined with fiscal management targets are an essential element that allows for the setting of rates that meet City goals.

Fiscal management targets begin with criteria for evaluating overall financial condition. For instance, do projections show sufficient revenues to cover planned operating and

capital improvement expenses? The Utility Funds must do better than break even, but by how much?

## Cash Balance Targets

The Plan helps to answer these questions by allocating projected year-end cash balance to defined purposes. One of the purposes is for planned capital acquisition and reserves for future capital. The year-end cash balances are targeted to meet the following purposes:

- Three-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital

Taken together these targets for ending cash help determine if future financial scenarios provide adequate amounts of available financial resources.

## Unrestricted Net Position Target

The second criteria is ending unrestricted net position as percent of expense. The unrestricted net assets of the Utility Funds can be considered a measure of available financial resources.

The Plan sets a target (a floor) to strive to maintain an unrestricted net position in the Water Fund and Sewer Fund in the range of 50% of the subsequent year's estimated expenditures.

The majority of revenue in the Utility Funds is from user charges. Maintaining an unrestricted net position that is equal to at least 50% of the subsequent year's expenditures will help to ensure that sufficient resources are available to fund services between receipts of user charges.

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# CAPITAL IMPROVEMENT PLAN AND DEBT SERVICE

## Overview

For purposes of the Plan, the City provided the City's plans for water and sewer system capital improvement projects (the "CIP"). The CIP includes plans for annual sewer improvements for sewer lining projects. There are no current plans for water system capital improvements over the ten year planning period of the Plan.

A purpose of the Plan is to provide the City with options and recommendation for financing future capital improvement projects accounted for in the Utility Funds. The tables that follow in this section provide information on planned capital improvement projects.

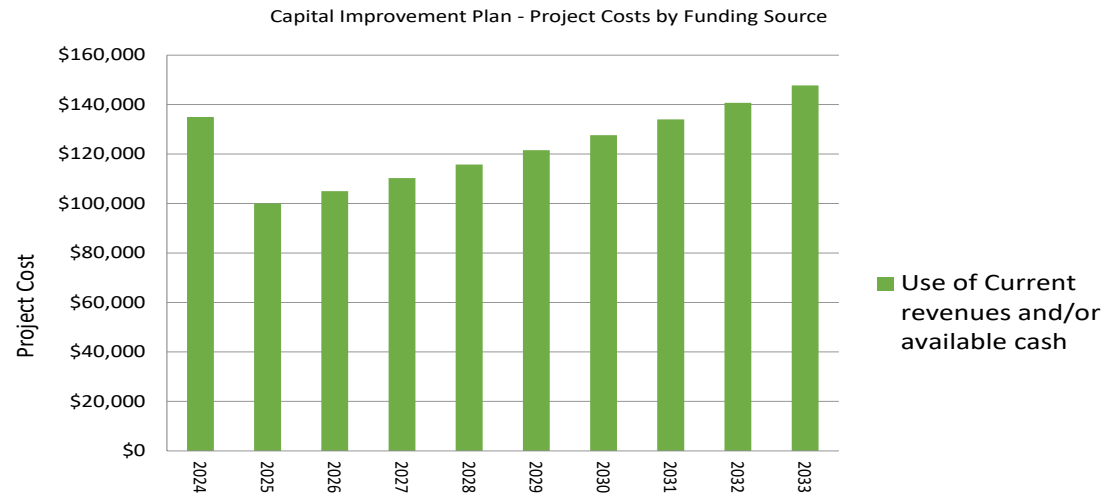
## Source of Funding for Capital Projects

The source of funding for the planned capital projects is anticipated to come from the use of estimated cash projected to be available in the Water Fund and Sewer Fund in future years.

The Plan includes proposed utility fees (for water and sewer) at a level to provide for pay-go funding of capital improvements. Based on the assumptions in the Plan, including proposed fee increases, cash is projected to be sufficient in both the Water Fund and Sewer Fund to fund future capital improvements with current revenues (cash) only without debt issuance.

Capital projects and source of funding should be evaluated on a regular basis by the City, including for timing and estimated costs. Changes to the City's planned capital projects will impact the need for debt issuance, both in timing and amount.

Chart 14  
Sewer Fund



Note: The City is not planning for any Water system improvements over the planning period Years 2024-2033.

## Capital Improvement Plan and Debt Service

The Plan does not include any planned issuance of bonds to finance utility improvements. The Plan anticipates the City will have sufficient current revenues to pay for planned capital improvements without debt issuance.

The Plan provides for annual spending for sewer improvement projects for sewer lining.

Table 3  
Capital Improvement Plan  
Water Fund

Capital Improvement Plan  
and Debt Service

City of Moose Lake

Capital Improvement Plan (CIP)  
Water Fund (601)

	Budget 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Capital Outlay</b>											
Acquisition of capital assets	-	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>10,000</b>	<b>10,500</b>	<b>11,025</b>	<b>11,576</b>	<b>12,155</b>	<b>12,763</b>	<b>13,401</b>	<b>14,071</b>	<b>14,775</b>	<b>15,513</b>
<b>Source of Funds</b>											
Bond proceeds	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Current revenue / use of cash in fund	-	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513
<b>Total Source of Funds</b>	<b>-</b>	<b>10,000</b>	<b>10,500</b>	<b>11,025</b>	<b>11,576</b>	<b>12,155</b>	<b>12,763</b>	<b>13,401</b>	<b>14,071</b>	<b>14,775</b>	<b>15,513</b>
	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	
<b>Capital Outlay</b>											
Acquisition of capital assets	16,289	17,103	17,959	18,856	19,799	20,789	21,829	22,920	24,066	25,270	
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	
<b>Total Capital Outlay</b>	<b>16,289</b>	<b>17,103</b>	<b>17,959</b>	<b>18,856</b>	<b>19,799</b>	<b>20,789</b>	<b>21,829</b>	<b>22,920</b>	<b>24,066</b>	<b>25,270</b>	
<b>Source of Funds</b>											
Bond proceeds	-	-	-	-	-	-	-	-	-	-	
Transfers in	-	-	-	-	-	-	-	-	-	-	
Current revenue / use of cash in fund	16,289	17,103	17,959	18,856	19,799	20,789	21,829	22,920	24,066	25,270	
<b>Total Source of Funds</b>	<b>16,289</b>	<b>17,103</b>	<b>17,959</b>	<b>18,856</b>	<b>19,799</b>	<b>20,789</b>	<b>21,829</b>	<b>22,920</b>	<b>24,066</b>	<b>25,270</b>	

Note: Current revenue / use of cash in fund that is shown as negative means that source of funds in this year is projected to exceed use of funds for capital, and the funds will be spent in future years on capital.



Table 4  
Capital Improvement Plan  
Sewer Fund

Capital Improvement Plan  
and Debt Service

City of Moose Lake

Capital Improvement Plan (CIP)  
Sewer Fund (602)

	Budget 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Capital Outlay</b>											
Acquisition of capital assets	135,000	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>135,000</b>	<b>100,000</b>	<b>105,000</b>	<b>110,250</b>	<b>115,763</b>	<b>121,551</b>	<b>127,628</b>	<b>134,010</b>	<b>140,710</b>	<b>147,746</b>	<b>155,133</b>
<b>Source of Funds</b>											
Bond proceeds	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Current revenue / use of cash in fund	135,000	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133
<b>Total Source of Funds</b>	<b>135,000</b>	<b>100,000</b>	<b>105,000</b>	<b>110,250</b>	<b>115,763</b>	<b>121,551</b>	<b>127,628</b>	<b>134,010</b>	<b>140,710</b>	<b>147,746</b>	<b>155,133</b>

	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044
<b>Capital Outlay</b>										
Acquisition of capital assets	160,000	171,034	175,000	188,565	190,000	207,893	215,000	229,202	235,000	252,695
Bond issuance cost	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>160,000</b>	<b>171,034</b>	<b>175,000</b>	<b>188,565</b>	<b>190,000</b>	<b>207,893</b>	<b>215,000</b>	<b>229,202</b>	<b>235,000</b>	<b>252,695</b>
<b>Source of Funds</b>										
Bond proceeds	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-
Current revenue / use of cash in fund	160,000	171,034	175,000	188,565	190,000	207,893	215,000	229,202	235,000	252,695
<b>Total Source of Funds</b>	<b>160,000</b>	<b>171,034</b>	<b>175,000</b>	<b>188,565</b>	<b>190,000</b>	<b>207,893</b>	<b>215,000</b>	<b>229,202</b>	<b>235,000</b>	<b>252,695</b>

Note: Current revenue / use of cash in fund that is shown as negative means that source of funds in this year is projected to exceed use of funds, including unspent bond proceeds.

Table 5  
Debt Payable from Water and Sewer Revenue

Capital Improvement Plan  
and Debt Service

Summary of Debt

Fiscal Year	Water Fund (601)					Sewer Fund (602)					Total Enterprise Funds				
	Principal	Interest	Total P&I	New Bonds		Principal	Interest	Total P&I	New Bonds		Principal	Interest	Total P&I	New Bonds	
				Issued	Outstanding				Issued	Outstanding				Issued	Outstanding
2022	75,000	82,789	157,789	-	3,640,000	345,000	33,741	378,741	-	3,278,641	420,000	116,529	536,529	-	6,918,641
2023	80,000	81,226	161,226	-	3,560,000	348,000	30,055	378,055	-	2,930,641	428,000	111,281	539,281	-	6,490,641
2024	85,000	79,208	164,208	-	3,475,000	356,400	26,336	382,736	-	2,574,241	441,400	105,543	546,943	-	6,049,241
2025	115,000	76,608	191,608	-	3,360,000	360,400	23,094	383,494	-	2,213,841	475,400	99,702	575,102	-	5,573,841
2026	145,000	73,658	218,658	-	3,215,000	363,400	19,810	383,210	-	1,850,441	508,400	93,467	601,867	-	5,065,441
2027	145,000	70,508	215,508	-	3,070,000	366,400	16,492	382,892	-	1,484,041	511,400	87,000	598,400	-	4,554,041
2028	150,000	67,283	217,283	-	2,920,000	370,400	13,142	383,542	-	1,113,641	520,400	80,425	600,825	-	4,033,641
2029	175,000	63,433	238,433	-	2,745,000	191,400	9,749	201,149	-	922,241	366,400	73,182	439,582	-	3,667,241
2030	185,000	58,908	243,908	-	2,560,000	192,400	8,397	200,797	-	729,841	377,400	67,304	444,704	-	3,289,841
2031	200,000	54,108	254,108	-	2,360,000	165,841	7,034	172,875	-	564,000	365,841	61,142	426,983	-	2,924,000
2032	205,000	48,983	253,983	-	2,155,000	139,000	5,651	144,651	-	425,000	344,000	54,634	398,634	-	2,580,000
2033	235,000	43,353	278,353	-	1,920,000	140,000	4,259	144,259	-	285,000	375,000	47,611	422,611	-	2,205,000
2034	130,000	39,073	169,073	-	1,790,000	142,000	2,856	144,856	-	143,000	272,000	41,928	313,928	-	1,933,000
2035	135,000	36,423	171,423	-	1,655,000	143,000	1,433	144,433	-	-	278,000	37,855	315,855	-	1,655,000
2036	135,000	33,723	168,723	-	1,520,000	-	-	-	-	-	135,000	33,723	168,723	-	1,520,000
2037	140,000	30,938	170,938	-	1,380,000	-	-	-	-	-	140,000	30,938	170,938	-	1,380,000
2038	140,000	28,068	168,068	-	1,240,000	-	-	-	-	-	140,000	28,068	168,068	-	1,240,000
2039	145,000	25,146	170,146	-	1,095,000	-	-	-	-	-	145,000	25,146	170,146	-	1,095,000
2040	145,000	22,174	167,174	-	950,000	-	-	-	-	-	145,000	22,174	167,174	-	950,000
2041	150,000	19,150	169,150	-	800,000	-	-	-	-	-	150,000	19,150	169,150	-	800,000
2042	155,000	15,966	170,966	-	645,000	-	-	-	-	-	155,000	15,966	170,966	-	645,000
2043	155,000	12,672	167,672	-	490,000	-	-	-	-	-	155,000	12,672	167,672	-	490,000
2044	160,000	9,225	169,225	-	330,000	-	-	-	-	-	160,000	9,225	169,225	-	330,000
2045	165,000	5,569	170,569	-	165,000	-	-	-	-	-	165,000	5,569	170,569	-	165,000
2046	165,000	1,856	166,856	-	-	-	-	-	-	-	165,000	1,856	166,856	-	-
2047	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2048	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2049	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2050	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>3,715,000</b>	<b>1,080,040</b>	<b>4,795,040</b>	<b>-</b>		<b>3,623,641</b>	<b>202,048</b>	<b>3,825,689</b>	<b>-</b>		<b>7,338,641</b>	<b>1,282,088</b>	<b>8,620,729</b>	<b>-</b>	

## Capital Improvement Plan and Debt Service

Chart 15  
Debt Payable from Utility Revenues  
Total Debt Outstanding Existing and Planned

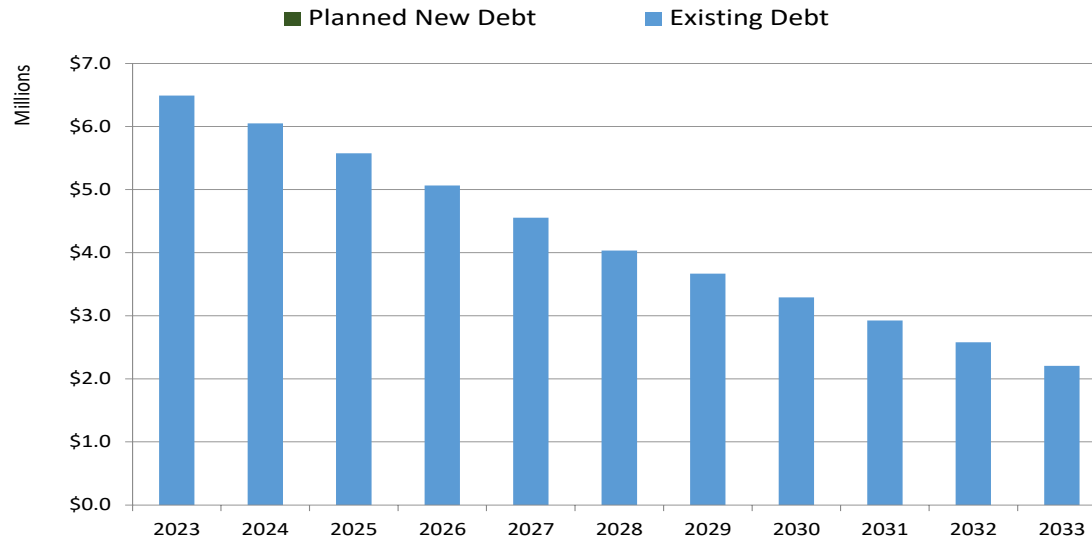
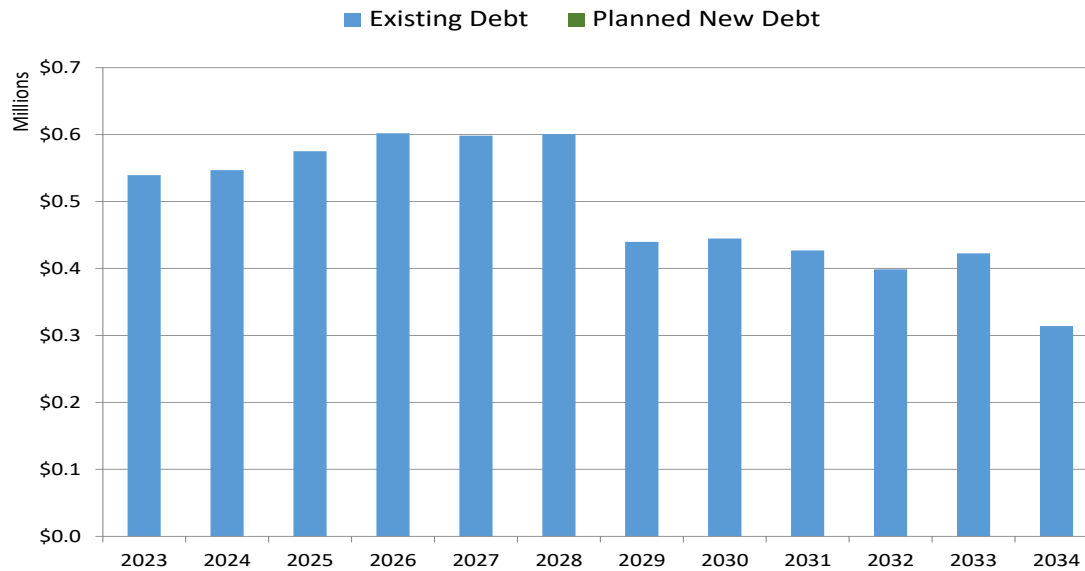


Chart 16  
Total Annual Debt Service For Existing and Planned New Debt



The bonds outstanding and annual debt service amounts shown in the charts here are for the combined total estimated debt payable from revenues from the Utility Funds.

The charts include debt supported by utility revenue only and do not include debt payable from property tax levy or other sources of revenue.

## FINANCIAL PLANS

### Background

The Water Fund and Sewer Fund, the Utility Funds, are used to account for the operating and capital improvement costs related to maintenance of the water and sewer utility systems.

The Water Fund is in sound financial condition, with revenues sufficient to cover expense (inclusive of depreciation), and capital improvements. However, for the Sewer Fund, revenues have not been sufficient to cover expenses (inclusive of depreciation expense) and capital improvements.

Future financial performance of the Utility Funds will be directly impacted by future fee schedules to be adopted by the City and need for future capital improvements for the utility systems. The Plan proposes fee increases to provide an increase in revenues to cover expenses and to provide future cash reserves to position the City for pay-go financing of future capital improvements and to provide cash for contingency.

### Revenue Sufficiency

The financial plans for the Water Fund and Sewer Fund are based on historical financial performance, current and proposed utility rates, and anticipated future capital projects.

The reports demonstrate revenue sufficiency, which is the level of revenue needed to satisfy the projected operating, capital costs, and debt service while maintaining adequate reserves for future capital needs of the water and sewer systems.

The following reports are provided in this section for the Water Fund and Sewer Fund:

- Pro Forma - Includes information on annual revenues and expenses and balance sheet items.
- Year End Cash Balance - Includes explanation of the projected changes in year-end cash balance.
- Customers/Usage and Revenues from Charges for Services - Includes the estimated number of customers and usage (volume billed) for prior years and projections for future years. Revenue by non-volume basis and volume basis is included.

### Key Assumptions

The financial plans for the Utility Funds are based on certain key assumptions, which are as follows:

- Operating expenditures, including personnel costs, materials supplies, utilities, and all other operating expense will increase by approximately 3.0% per year: There are no new positions or extraordinary cost increases included in the Plan.
- Depreciation is adjusted for anticipated annual depreciable capital acquisitions. New capital is depreciated over a 50 years in the Plan.
- Capital improvement plan will be implemented at estimated project costs and sources of funding as included in the Plan.
- Plan assumes annual rate increases based on the schedule of fees included in the Plan.

## Revenue

The major source of revenue comes from the collection of monthly charges, including minimum usage fee and volume charges. The financial plans for the Utility Fund reflects the adopted fees for 2024 and proposed future fees amounts.

The City does not record transfers out to other funds as an expense, but rather as a reduction to revenue, the charges for services. This is shown in the pro forma reports for the Water Fund and Sewer Fund.

## Expense

The expenses include operating expense, interest expense for debt service, and depreciation expense.

## Cash Balance

The financial plans include projected assets and liabilities for the Water Fund and Sewer Fund. This includes projected annual year-end cash balance and a line item summary on projected change in cash year by year.

Based on assumptions in the Plan it is projected that the cash balance position of the Water Fund and Sewer Fund will increase over the planning period. The Utility Funds are projected to have future cash sufficient to meet the objectives for cash balance, including cash sufficient to cover:

- Three-months of operating expense
- Following year debt service payments
- Following year capital acquisition (planned to be paid from cash)
- Reserves for future capital improvements

The sufficiency of the estimated reserves for future capital improvements will depend on the amount and timing of future capital improvement projects both planned and projects not yet programmed.

The Plan does not assume any internal borrowing between funds or future debt issuance for the duration of the Plan. Borrowing of funds may be necessary depending on the actual schedule of fees adopted by the City and the actual timing and amount needed for future capital improvements.

Table 6

City of Moose Lake  
Finance Plan  
Water Fund (601)

	2022 Actual	2023 Actual	2024 Estimated	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
<b>Revenues</b>													
Charges for services	397,498	436,644	423,398	504,780	509,827	514,926	520,075	525,276	535,781	546,497	557,427	568,575	579,947
Adj Charges for Serv for Trsf to Govt Funds/Other	6,371	6,498	6,628	6,761	6,896	7,034	7,175	7,318	7,465	7,614	7,766	7,922	8,080
<b>Total Revenues</b>	<b>403,869</b>	<b>443,142</b>	<b>430,026</b>	<b>511,540</b>	<b>516,723</b>	<b>521,960</b>	<b>527,250</b>	<b>532,594</b>	<b>543,246</b>	<b>554,111</b>	<b>565,193</b>	<b>576,497</b>	<b>588,027</b>
<b>Expenses</b>													
<i>Fixed Expenses</i>													
Personnel services	64,439	63,800	66,800	68,804	70,868	72,994	75,184	77,440	79,763	82,156	84,620	87,159	89,774
Interest expense	99,762	81,226	79,208	76,608	73,658	70,508	67,283	63,433	58,908	54,108	48,983	43,353	39,073
Depreciation	61,857	61,857	61,857	62,057	62,267	62,488	62,719	62,962	63,217	63,485	63,767	64,062	64,373
<i>Subtotal Fixed Expenses</i>	<i>226,058</i>	<i>206,883</i>	<i>207,865</i>	<i>207,469</i>	<i>206,793</i>	<i>205,989</i>	<i>205,186</i>	<i>203,834</i>	<i>201,888</i>	<i>199,748</i>	<i>197,370</i>	<i>194,574</i>	<i>193,219</i>
<i>Variable Expenses</i>													
Supplies	16,249	33,000	34,500	35,535	36,601	37,699	38,830	39,995	41,195	42,431	43,704	45,015	46,365
Utilities	26,376	2,000	20,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597	25,335	26,095	26,878
Maintenance	60,658	25,000	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598
Other current expense	(7,994)	17,900	20,500	21,115	21,748	22,401	23,073	23,765	24,478	25,212	25,969	26,748	27,550
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal Variable Expenses</i>	<i>95,289</i>	<i>77,900</i>	<i>100,000</i>	<i>103,000</i>	<i>106,090</i>	<i>109,273</i>	<i>112,551</i>	<i>115,927</i>	<i>119,405</i>	<i>122,987</i>	<i>126,677</i>	<i>130,477</i>	<i>134,392</i>
<b>Total Expenses</b>	<b>321,347</b>	<b>284,783</b>	<b>307,865</b>	<b>310,469</b>	<b>312,883</b>	<b>315,262</b>	<b>317,736</b>	<b>319,762</b>	<b>321,293</b>	<b>322,736</b>	<b>324,047</b>	<b>325,051</b>	<b>327,610</b>
Change in Net Position	82,522	158,359	122,162	201,072	203,841	206,698	209,513	212,832	221,953	231,375	241,146	251,446	260,416
<b>Ending net position</b>	<b>558,440</b>	<b>716,799</b>	<b>838,961</b>	<b>1,040,033</b>	<b>1,243,874</b>	<b>1,450,572</b>	<b>1,660,085</b>	<b>1,872,918</b>	<b>2,094,871</b>	<b>2,326,245</b>	<b>2,567,392</b>	<b>2,818,837</b>	<b>3,079,254</b>
<b>Assets and Deferred Outflow of Resources</b>													
Cash and cash equivalents	551,664	667,790	766,809	904,938	1,015,546	1,128,707	1,239,363	1,328,002	1,415,409	1,496,869	1,582,711	1,648,444	1,827,720
Due from Sewer Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Other assets / receivables	30,927	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Capital assets	4,698,436	4,698,436	4,698,436	4,708,436	4,718,936	4,729,961	4,741,537	4,753,692	4,766,455	4,779,856	4,793,927	4,808,702	4,824,215
Less Accumulated depreciation	(972,570)	(1,034,427)	(1,096,284)	(1,158,341)	(1,220,608)	(1,283,096)	(1,345,815)	(1,408,777)	(1,471,994)	(1,535,479)	(1,599,246)	(1,663,309)	(1,727,681)
Deferred outflows of resources	16,695	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>Total Assets and Deferred Outflows</b>	<b>4,325,152</b>	<b>4,381,799</b>	<b>4,418,961</b>	<b>4,505,033</b>	<b>4,563,874</b>	<b>4,625,572</b>	<b>4,685,085</b>	<b>4,722,918</b>	<b>4,759,871</b>	<b>4,791,245</b>	<b>4,827,392</b>	<b>4,843,837</b>	<b>4,974,254</b>
<b>Liabilities and Deferred Inflow of Resources</b>													
Other current liabilities / payables	34,010	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000
Bonds payable	3,640,000	3,560,000	3,475,000	3,360,000	3,215,000	3,070,000	2,920,000	2,745,000	2,560,000	2,360,000	2,155,000	1,920,000	1,790,000
Unamortized bond premium	24,171	-	-	-	-	-	-	-	-	-	-	-	-
Net pension liability (non-current)	57,658	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Other non-current liabilities	8,028	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Deferred inflows of resources	2,845	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
<b>Total Liabilities and Deferred Inflows</b>	<b>3,766,712</b>	<b>3,665,000</b>	<b>3,580,000</b>	<b>3,465,000</b>	<b>3,320,000</b>	<b>3,175,000</b>	<b>3,025,000</b>	<b>2,850,000</b>	<b>2,665,000</b>	<b>2,465,000</b>	<b>2,260,000</b>	<b>2,025,000</b>	<b>1,895,000</b>
<b>Total Liabilities, Deferred Inflows, and Net Position</b>	<b>4,325,152</b>	<b>4,381,799</b>	<b>4,418,961</b>	<b>4,505,033</b>	<b>4,563,874</b>	<b>4,625,572</b>	<b>4,685,085</b>	<b>4,722,918</b>	<b>4,759,871</b>	<b>4,791,245</b>	<b>4,827,392</b>	<b>4,843,837</b>	<b>4,974,254</b>
Net investments in capital assets	61,695	104,009	127,152	190,095	283,328	376,866	475,723	599,916	734,461	884,377	1,039,681	1,225,393	1,306,534
Unrestricted net position	496,745	612,790	711,809	849,938	960,546	1,073,707	1,184,363	1,273,002	1,360,409	1,441,869	1,527,711	1,593,444	1,772,720
<b>Total net position</b>	<b>558,440</b>	<b>716,799</b>	<b>838,961</b>	<b>1,040,033</b>	<b>1,243,874</b>	<b>1,450,572</b>	<b>1,660,085</b>	<b>1,872,918</b>	<b>2,094,871</b>	<b>2,326,245</b>	<b>2,567,392</b>	<b>2,818,837</b>	<b>3,079,254</b>

Table 7

City of Moose Lake  
**Ending Cash Balance**  
**Water Fund (601)**

	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
<b>Use of Cash</b>											
Operations & Maintenance	166,800	171,804	176,958	182,267	187,735	193,367	199,168	205,143	211,297	217,636	224,165
Capital Acquisition and Cost of Issuance of Bonds	-	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513
Other Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-
Debt Service (includes transfers for debt)	164,208	191,608	218,658	215,508	217,283	238,433	243,908	254,108	253,983	278,353	169,073
<b>Total Use of Cash</b>	<b>331,008</b>	<b>373,412</b>	<b>406,116</b>	<b>408,799</b>	<b>416,594</b>	<b>443,954</b>	<b>455,838</b>	<b>472,651</b>	<b>479,351</b>	<b>510,763</b>	<b>408,751</b>
<b>Source of Cash</b>											
Revenue from Service Charges	430,026	511,540	516,723	521,960	527,250	532,594	543,246	554,111	565,193	576,497	588,027
Revenue from Capital Contributions	-	-	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-
<b>Total Source of Cash</b>	<b>430,026</b>	<b>511,540</b>	<b>516,723</b>	<b>521,960</b>	<b>527,250</b>	<b>532,594</b>	<b>543,246</b>	<b>554,111</b>	<b>565,193</b>	<b>576,497</b>	<b>588,027</b>
Net Change in Other Assets and Liabilities	-	-	-	-	-	-	-	-	-	-	-
<b>Change in Cash Balance</b>	<b>99,019</b>	<b>138,129</b>	<b>110,608</b>	<b>113,160</b>	<b>110,656</b>	<b>88,639</b>	<b>87,408</b>	<b>81,459</b>	<b>85,842</b>	<b>65,734</b>	<b>179,276</b>
Beginning Cash Balance	667,790	766,809	904,938	1,015,546	1,128,707	1,239,363	1,328,002	1,415,409	1,496,869	1,582,711	1,648,444
<b>Total Projected Ending Cash</b>	<b>766,809</b>	<b>904,938</b>	<b>1,015,546</b>	<b>1,128,707</b>	<b>1,239,363</b>	<b>1,328,002</b>	<b>1,415,409</b>	<b>1,496,869</b>	<b>1,582,711</b>	<b>1,648,444</b>	<b>1,827,720</b>
<b>Ending Cash by Purpose</b>											
For future capital improvements	522,251	631,541	743,447	852,914	940,433	1,021,540	1,096,615	1,175,991	1,235,175	1,407,817	1,582,286
For next year planned capital	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513	16,289
For 3-months of operating cash	42,951	44,240	45,567	46,934	48,342	49,792	51,286	52,824	54,409	56,041	57,723
For following year debt service	191,608	218,658	215,508	217,283	238,433	243,908	254,108	253,983	278,353	169,073	171,423
<b>Total Projected Ending Cash</b>	<b>766,809</b>	<b>904,938</b>	<b>1,015,546</b>	<b>1,128,707</b>	<b>1,239,363</b>	<b>1,328,002</b>	<b>1,415,409</b>	<b>1,496,869</b>	<b>1,582,711</b>	<b>1,648,444</b>	<b>1,827,720</b>

Table 8

City of Moose Lake

**Customers and Charges for Sales and Development Revenue  
Water Fund (601)**

	2022 Actual	2023 Actual	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
<b>CUSTOMER DATA</b>													
<b>Average Annual Billing Units (Customers)</b>													
Residential	458	450	450	450	450	450	450	450	450	450	450	450	450
Commercial	113	121	121	121	121	121	121	121	121	121	121	121	121
Moose Lake Windermere Sanitary Sewer District	-	-	-	-	-	-	-	-	-	-	-	-	-
Placeholder	-	-	-	-	-	-	-	-	-	-	-	-	-
Mercy	5	5	5	5	5	5	5	5	5	5	5	5	5
City and State	4	6	6	6	6	6	6	6	6	6	6	6	6
Bulk Water Customer	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Customers</b>	<b>580</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>	<b>582</b>
<b>Volume (in thousands of gallons)</b>													
Residential	15,596	15,494	15,494	15,494	15,494	15,494	15,494	15,494	15,494	15,494	15,494	15,494	15,494
Commercial	16,705	18,826	18,826	18,826	18,826	18,826	18,826	18,826	18,826	18,826	18,826	18,826	18,826
Moose Lake Windermere Sanitary Sewer District	-	-	-	-	-	-	-	-	-	-	-	-	-
Placeholder	-	-	-	-	-	-	-	-	-	-	-	-	-
Mercy	2,210	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120
City and State	691	767	767	767	767	767	767	767	767	767	767	767	767
Bulk Water Customer	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Volume</b>	<b>35,202</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>	<b>37,207</b>
<b>REVENUE</b>													
<b>Revenue - Minimum and Base Charges</b>													
Residential	\$133,003	\$138,510	\$157,896	\$159,475	\$161,070	\$162,680	\$164,307	\$165,950	\$169,269	\$172,655	\$176,108	\$179,630	\$183,223
Commercial	\$32,815	\$37,244	\$42,456	\$42,881	\$43,310	\$43,743	\$44,180	\$44,622	\$45,515	\$46,425	\$47,353	\$48,300	\$49,267
Moose Lake Windermere Sanitary Sewer District	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Placeholder	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mercy	\$1,452	\$1,539	\$1,754	\$1,772	\$1,790	\$1,808	\$1,826	\$1,844	\$1,881	\$1,918	\$1,957	\$1,996	\$2,036
City and State	\$1,162	\$1,847	\$2,105	\$2,126	\$2,148	\$2,169	\$2,191	\$2,213	\$2,257	\$2,302	\$2,348	\$2,395	\$2,443
Bulk Water Customer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$168,432</b>	<b>\$179,140</b>	<b>\$204,212</b>	<b>\$206,254</b>	<b>\$208,317</b>	<b>\$210,400</b>	<b>\$212,504</b>	<b>\$214,629</b>	<b>\$218,922</b>	<b>\$223,300</b>	<b>\$227,766</b>	<b>\$232,321</b>	<b>\$236,968</b>
<b>Revenue - Volume Charge</b>													
Residential	\$62,953	\$66,190	\$75,464	\$76,218	\$76,980	\$77,750	\$78,528	\$79,313	\$80,899	\$82,517	\$84,168	\$85,851	\$87,568
Commercial	\$158,965	\$190,030	\$189,894	\$191,793	\$193,711	\$195,648	\$197,604	\$199,580	\$203,572	\$207,644	\$211,796	\$216,032	\$220,353
Moose Lake Windermere Sanitary Sewer District	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Placeholder	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mercy	\$19,393	\$19,805	\$22,572	\$22,797	\$23,025	\$23,256	\$23,488	\$23,723	\$24,197	\$24,681	\$25,175	\$25,679	\$26,192
City and State	\$5,484	\$5,957	\$7,640	\$7,717	\$7,794	\$7,872	\$7,951	\$8,030	\$8,191	\$8,355	\$8,522	\$8,692	\$8,866
Bulk Water Customer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$246,795</b>	<b>\$281,982</b>	<b>\$295,570</b>	<b>\$298,525</b>	<b>\$301,510</b>	<b>\$304,526</b>	<b>\$307,571</b>	<b>\$310,647</b>	<b>\$316,860</b>	<b>\$323,197</b>	<b>\$329,661</b>	<b>\$336,254</b>	<b>\$342,979</b>
<b>Total Unadjusted Revenue</b>	<b>\$415,227</b>	<b>\$461,122</b>	<b>\$499,782</b>	<b>\$504,780</b>	<b>\$509,827</b>	<b>\$514,926</b>	<b>\$520,075</b>	<b>\$525,276</b>	<b>\$535,781</b>	<b>\$546,497</b>	<b>\$557,427</b>	<b>\$568,575</b>	<b>\$579,947</b>
Adjustments / other changes <sup>1</sup>	-\$17,729	-\$24,478	-\$76,384										
<b>Total Revenue Calculated</b>	<b>\$397,498</b>	<b>\$436,644</b>	<b>\$423,398</b>	<b>\$504,780</b>	<b>\$509,827</b>	<b>\$514,926</b>	<b>\$520,075</b>	<b>\$525,276</b>	<b>\$535,781</b>	<b>\$546,497</b>	<b>\$557,427</b>	<b>\$568,575</b>	<b>\$579,947</b>

Note:

1. The Adjustments/other changes is the difference between how the Study calculated revenue compared to revenue reported in the City's audited financial statements or budget document. The difference may come from adjustments to bills due to issues with meters and other adjustments that are not built into the model for the Study. The adjustments are not considered to be on-going. The Study assumes that future adjustments will be minimal and not have a material impact on the future revenue projections.



Table 9

City of Moose Lake  
**Finance Plan**  
**Sewer Fund (602)**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Actual	Actual	Estimated	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj
<b>Revenues</b>													
Charges for services	561,209	588,346	609,686	981,074	1,033,969	1,077,633	1,121,796	1,168,682	1,209,961	1,235,696	1,262,039	1,289,004	1,316,607
Adj Charges for Serv for Trsf to Govt Funds/Other	(234,931)	(184,477)	(188,167)	(191,930)	(195,768)	(199,684)	(203,678)	(207,751)	(211,906)	(216,144)	(220,467)	(224,876)	(229,374)
Capital contributions	342,224	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>668,502</b>	<b>403,869</b>	<b>421,519</b>	<b>789,144</b>	<b>838,201</b>	<b>877,949</b>	<b>918,119</b>	<b>960,931</b>	<b>998,055</b>	<b>1,019,552</b>	<b>1,041,572</b>	<b>1,064,127</b>	<b>1,087,233</b>
<b>Expenses</b>													
<i>Fixed Expenses</i>													
Personnel services	141,776	133,500	142,000	146,260	150,648	155,167	159,822	164,617	169,555	174,642	179,881	185,278	190,836
Interest expense	31,967	29,817	26,336	23,094	19,810	16,492	13,142	9,749	8,397	7,034	5,651	4,259	2,856
Depreciation	245,544	245,544	248,244	250,244	252,344	254,549	256,864	259,295	261,848	264,528	267,342	270,297	273,400
<i>Subtotal Fixed Expenses</i>	<i>419,287</i>	<i>408,861</i>	<i>416,580</i>	<i>419,598</i>	<i>422,801</i>	<i>426,209</i>	<i>429,829</i>	<i>433,662</i>	<i>439,800</i>	<i>446,204</i>	<i>452,875</i>	<i>459,833</i>	<i>467,092</i>
<i>Variable Expenses</i>													
Supplies	1,920	24,500	24,500	25,235	25,992	26,772	27,575	28,402	29,254	30,132	31,036	31,967	32,926
Utilities	13,114	28,750	7,250	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
Maintenance	86,708	50,750	51,000	52,530	54,106	55,729	57,401	59,123	60,897	62,724	64,605	66,543	68,540
Other current expense	30,560	29,000	34,000	35,020	36,071	37,153	38,267	39,415	40,598	41,816	43,070	44,362	45,693
Bond issuance cost	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal Variable Expenses</i>	<i>132,302</i>	<i>133,000</i>	<i>116,750</i>	<i>122,785</i>	<i>126,469</i>	<i>130,263</i>	<i>134,170</i>	<i>138,196</i>	<i>142,341</i>	<i>146,612</i>	<i>151,010</i>	<i>155,540</i>	<i>160,207</i>
<b>Total Expenses</b>	<b>551,589</b>	<b>541,861</b>	<b>533,330</b>	<b>542,383</b>	<b>549,270</b>	<b>556,471</b>	<b>563,999</b>	<b>571,857</b>	<b>582,141</b>	<b>592,816</b>	<b>603,885</b>	<b>615,374</b>	<b>627,298</b>
Change in Net Position	116,913	(137,992)	(111,810)	246,761	288,931	321,478	354,119	389,074	415,913	426,736	437,687	448,754	459,935
<b>Ending net position</b>	<b>5,092,940</b>	<b>4,954,948</b>	<b>4,843,138</b>	<b>5,089,899</b>	<b>5,378,830</b>	<b>5,700,307</b>	<b>6,054,426</b>	<b>6,443,501</b>	<b>6,859,414</b>	<b>7,286,150</b>	<b>7,723,837</b>	<b>8,172,590</b>	<b>8,632,525</b>
<b>Assets and Deferred Outflow of Resources</b>													
Cash and cash equivalents	1,281,886	950,963	595,997	632,602	705,477	804,853	929,674	1,265,093	1,622,826	2,014,239	2,439,558	2,870,862	3,307,064
Other assets / receivables	47,328	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000
Capital assets	11,993,891	12,108,391	12,243,391	12,343,391	12,448,391	12,558,641	12,674,404	12,795,955	12,923,583	13,057,593	13,198,303	13,346,049	13,501,182
Less Accumulated depreciation	(4,853,221)	(5,098,765)	(5,347,009)	(5,597,253)	(5,849,597)	(6,104,146)	(6,361,010)	(6,620,306)	(6,882,153)	(7,146,681)	(7,414,024)	(7,684,321)	(7,957,721)
Deferred outflows of resources	23,506	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
<b>Total Assets and Deferred Outflows</b>	<b>8,493,390</b>	<b>8,030,589</b>	<b>7,562,379</b>	<b>7,448,740</b>	<b>7,374,271</b>	<b>7,329,348</b>	<b>7,313,067</b>	<b>7,510,742</b>	<b>7,734,255</b>	<b>7,995,150</b>	<b>8,293,837</b>	<b>8,602,590</b>	<b>8,920,525</b>
<b>Liabilities and Deferred Inflow of Resources</b>													
Other current liabilities / payables	36,765	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Due to Water Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Bonds payable	3,278,641	2,930,641	2,574,241	2,213,841	1,850,441	1,484,041	1,113,641	922,241	729,841	564,000	425,000	285,000	143,000
Unamortized bond premium	(23,699)	-	-	-	-	-	-	-	-	-	-	-	-
Other non-current liabilities	104,737	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Deferred inflows of resources	4,006	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>Total Liabilities and Deferred Inflows</b>	<b>3,400,450</b>	<b>3,075,641</b>	<b>2,719,241</b>	<b>2,358,841</b>	<b>1,995,441</b>	<b>1,629,041</b>	<b>1,258,641</b>	<b>1,067,241</b>	<b>874,841</b>	<b>709,000</b>	<b>570,000</b>	<b>430,000</b>	<b>288,000</b>
<b>Total Liabilities, Deferred Inflows, and Net Position</b>	<b>8,493,390</b>	<b>8,030,589</b>	<b>7,562,379</b>	<b>7,448,740</b>	<b>7,374,271</b>	<b>7,329,348</b>	<b>7,313,067</b>	<b>7,510,742</b>	<b>7,734,255</b>	<b>7,995,150</b>	<b>8,293,837</b>	<b>8,602,590</b>	<b>8,920,525</b>

Table 10

City of Moose Lake

**Ending Cash Balance  
Sewer Fund (602)**

	2024 Budget	2025 Proj	2026 Proj	2027 Proj	2028 Proj	2029 Proj	2030 Proj	2031 Proj	2032 Proj	2033 Proj	2034 Proj
<b>Use of Cash</b>											
Operations & Maintenance	258,750	269,045	277,116	285,430	293,993	302,813	311,897	321,254	330,891	340,818	351,043
Capital Acquisition and Cost of Issuance of Bonds	135,000	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133
Other Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-
Debt Service (includes transfers for debt)	382,736	383,494	383,210	382,892	383,542	201,149	200,797	172,875	144,651	144,259	144,856
<b>Total Use of Cash</b>	<b>776,486</b>	<b>752,539</b>	<b>765,326</b>	<b>778,572</b>	<b>793,298</b>	<b>625,513</b>	<b>640,322</b>	<b>628,139</b>	<b>616,253</b>	<b>632,823</b>	<b>651,031</b>
<b>Source of Cash</b>											
Revenue from Service Charges	421,519	789,144	838,201	877,949	918,119	960,931	998,055	1,019,552	1,041,572	1,064,127	1,087,233
Revenue from Capital Contributions	-	-	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-
<b>Total Source of Cash</b>	<b>421,519</b>	<b>789,144</b>	<b>838,201</b>	<b>877,949</b>	<b>918,119</b>	<b>960,931</b>	<b>998,055</b>	<b>1,019,552</b>	<b>1,041,572</b>	<b>1,064,127</b>	<b>1,087,233</b>
Net Change in Other Assets and Liabilities	-	-	-	-	-	-	-	-	-	-	-
<b>Change in Cash Balance</b>	<b>(354,966)</b>	<b>36,605</b>	<b>72,875</b>	<b>99,377</b>	<b>124,821</b>	<b>335,418</b>	<b>357,733</b>	<b>391,413</b>	<b>425,319</b>	<b>431,305</b>	<b>436,202</b>
<b>Total Projected Ending Cash</b>	<b>595,997</b>	<b>632,602</b>	<b>705,477</b>	<b>804,853</b>	<b>929,674</b>	<b>1,265,093</b>	<b>1,622,826</b>	<b>2,014,239</b>	<b>2,439,558</b>	<b>2,870,862</b>	<b>3,307,064</b>

**Ending Cash by Purpose**

For future capital improvements	45,241	75,113	140,977	232,050	531,271	858,693	1,235,627	1,646,155	2,062,349	2,483,113	2,912,238
For next year planned capital	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133	160,000
For 3-months of operating cash	67,261	69,279	71,357	73,498	75,703	77,974	80,313	82,723	85,205	87,761	90,393
For following year debt service	383,494	383,210	382,892	383,542	201,149	200,797	172,875	144,651	144,259	144,856	144,433
<b>Total Projected Ending Cash</b>	<b>595,997</b>	<b>632,602</b>	<b>705,477</b>	<b>804,853</b>	<b>929,674</b>	<b>1,265,093</b>	<b>1,622,826</b>	<b>2,014,239</b>	<b>2,439,558</b>	<b>2,870,862</b>	<b>3,307,064</b>

Note to Table 10:

The projected negative amounts "For future capital improvements" means that in these years that the Total Projected Ending Cash is not sufficient to cover the combined total of cash for next year planned capital, 3-months of operating cash, and the following year debt service. Total ending cash is projected to be positive in each of these years. The Plan considers this a short-term challenge that the City will need to manage through timing and scope of capital improvements in these years or potentially through short-term interfund loans or other sources of revenue, if needed. The Plan does not anticipate interfund loans will be needed, but the City has the authority to approve if so needed.

Table 11

City of Moose Lake  
**Customers and Charges for Sales and Development Revenue**  
**Sewer Fund (602)**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Actual	Actual	Budget	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj
<b>CUSTOMER DATA</b>													
<b>Average Annual Billing Units (Customers)</b>													
Residential	446	439	439	439	439	439	439	439	439	439	439	439	439
Commercial	111	118	118	118	118	118	118	118	118	118	118	118	118
Mercy	6	6	6	6	6	6	6	6	6	6	6	6	6
MSOP/DOC	2	2	2	2	2	2	2	2	2	2	2	2	2
Sewer Only Customer	8	8	8	8	8	8	8	8	8	8	8	8	8
City and State	4	6	6	6	6	6	6	6	6	6	6	6	6
<b>Total Customers</b>	<b>577</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>	<b>579</b>
<b>Average Equivalent Dwelling Units (EDU)</b>													
Residential	446	439	439	439	439	439	439	439	439	439	439	439	439
Commercial	111	118	118	118	118	118	118	118	118	118	118	118	118
Moose Lake Windermere Sanitary Sewer District	-	-	475	475	475	475	475	475	475	475	475	475	475
Mercy	6	6	6	6	6	6	6	6	6	6	6	6	6
MSOP/DOC	703	703	703	703	703	703	703	703	703	703	703	703	703
Sewer Only Customer	8	8	8	8	8	8	8	8	8	8	8	8	8
City and State	4	6	6	6	6	6	6	6	6	6	6	6	6
<b>Total Customers</b>	<b>1,278</b>	<b>1,280</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>	<b>1,755</b>
<b>Volume (in thousands of gallons)</b>													
Residential	15,261	15,176	9,676	9,676	9,676	9,676	9,676	9,676	9,676	9,676	9,676	9,676	9,676
Commercial	14,721	16,979	16,979	16,979	16,979	16,979	16,979	16,979	16,979	16,979	16,979	16,979	16,979
Moose Lake Windermere Sanitary Sewer District	26,443	28,996	28,996	28,996	28,996	28,996	28,996	28,996	28,996	28,996	28,996	28,996	28,996
Mercy	3,426	3,411	3,411	3,411	3,411	3,411	3,411	3,411	3,411	3,411	3,411	3,411	3,411
MSOP/DOC	60,143	50,241	47,041	47,041	47,041	47,041	47,041	47,041	47,041	47,041	47,041	47,041	47,041
City and State	691	765	765	765	765	765	765	765	765	765	765	765	765
<b>Total Volume</b>	<b>120,685</b>	<b>115,568</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>	<b>106,868</b>
<b>REVENUE</b>													
<b>Revenue - Minimum and Base Charges (Includes EDU Charge)</b>													
Residential	\$120,581	\$132,912	\$147,557	\$232,479	\$239,408	\$246,589	\$252,375	\$258,318	\$264,423	\$269,788	\$275,274	\$280,885	\$286,624
Commercial	\$30,010	\$35,726	\$39,662	\$62,489	\$64,351	\$66,281	\$67,837	\$69,434	\$71,075	\$72,517	\$73,992	\$75,500	\$77,042
Moose Lake Windermere Sanitary Sewer District	\$0	\$0	\$0	\$85,500	\$86,355	\$87,219	\$88,091	\$88,972	\$89,861	\$90,760	\$91,668	\$92,584	\$93,510
Mercy	\$1,622	\$1,817	\$2,017	\$3,177	\$3,272	\$3,370	\$3,449	\$3,531	\$3,614	\$3,687	\$3,762	\$3,839	\$3,917
MSOP/DOC	\$82	\$91	\$101	\$126,645	\$127,915	\$129,197	\$130,492	\$131,799	\$133,119	\$134,452	\$135,799	\$137,159	\$138,532
Sewer Only Customer	\$2,530	\$2,530	\$2,807	\$4,359	\$4,490	\$4,626	\$4,736	\$4,848	\$4,964	\$5,065	\$5,169	\$5,275	\$5,383
City and State	\$1,081	\$1,817	\$2,017	\$3,177	\$3,272	\$3,370	\$3,449	\$3,531	\$3,614	\$3,687	\$3,762	\$3,839	\$3,917
<b>Total Revenue</b>	<b>\$155,905</b>	<b>\$174,891</b>	<b>\$194,161</b>	<b>\$517,827</b>	<b>\$529,063</b>	<b>\$540,654</b>	<b>\$550,428</b>	<b>\$560,432</b>	<b>\$570,670</b>	<b>\$579,957</b>	<b>\$589,426</b>	<b>\$599,081</b>	<b>\$608,927</b>
<b>Revenue - Volume Charge</b>													
Residential	\$23,830	\$15,302	\$9,492	\$17,083	\$18,484	\$19,414	\$20,402	\$21,453	\$22,381	\$22,940	\$23,514	\$24,101	\$24,704
Commercial	\$75,048	\$96,814	\$94,096	\$103,169	\$113,127	\$121,535	\$130,597	\$140,365	\$148,366	\$152,075	\$155,877	\$159,774	\$163,768
Moose Lake Windermere Sanitary Sewer District	\$60,289	\$69,300	\$77,419	\$77,419	\$82,838	\$85,323	\$87,883	\$90,520	\$93,235	\$96,032	\$98,913	\$101,881	\$104,937
Mercy	\$17,113	\$19,064	\$21,152	\$22,632	\$24,216	\$24,943	\$25,691	\$26,462	\$27,256	\$27,937	\$28,636	\$29,352	\$30,085
MSOP/DOC	\$228,333	\$213,348	\$221,704	\$242,943	\$266,241	\$285,763	\$306,793	\$329,451	\$348,053	\$356,754	\$365,673	\$374,815	\$384,186
<b>Total Revenue</b>	<b>\$404,613</b>	<b>\$413,829</b>	<b>\$423,863</b>	<b>\$463,247</b>	<b>\$504,906</b>	<b>\$536,979</b>	<b>\$571,368</b>	<b>\$608,251</b>	<b>\$639,291</b>	<b>\$655,739</b>	<b>\$672,613</b>	<b>\$689,923</b>	<b>\$707,680</b>
<b>Total Unadjusted Revenue</b>	<b>\$560,518</b>	<b>\$588,720</b>	<b>\$618,024</b>	<b>\$981,074</b>	<b>\$1,033,969</b>	<b>\$1,077,633</b>	<b>\$1,121,796</b>	<b>\$1,168,682</b>	<b>\$1,209,961</b>	<b>\$1,235,696</b>	<b>\$1,262,039</b>	<b>\$1,289,004</b>	<b>\$1,316,607</b>
Adjustments / other changes <sup>1</sup>	\$691	-\$374	-\$8,338										
<b>Total Revenue Calculated</b>	<b>\$561,209</b>	<b>\$588,346</b>	<b>\$609,686</b>	<b>\$981,074</b>	<b>\$1,033,969</b>	<b>\$1,077,633</b>	<b>\$1,121,796</b>	<b>\$1,168,682</b>	<b>\$1,209,961</b>	<b>\$1,235,696</b>	<b>\$1,262,039</b>	<b>\$1,289,004</b>	<b>\$1,316,607</b>

Note:

1. The Adjustments/other changes is the difference between how the Study calculated revenue compared to revenue reported in the City's audited financial statements or budget document. The difference may come from adjustments to bills due to issues with meters and other adjustments that are not built into the model for the Study. The adjustments are not considered to be on-going. The Study assumes that future adjustments will be minimal and not have a material impact on the future revenue projections.

# APPENDICES

Appendix A  
Example Quarterly Bill for Water and Sewer Services

**APPENDIX A**

**Example Monthly Utility Fees Payable by Property Types** **TOTAL DOLLAR AMOUNT**

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
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**Low Volume Example, 2,000 gallons billed**

**Residential Customer**

Water Bill	25.65	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Sanitary Sewer Bill	25.23	28.01	44.13	45.45	46.81	47.91	49.04	50.19	51.21	52.25	53.32	54.41
<b>Total</b>	<b>50.88</b>	<b>57.25</b>	<b>73.66</b>	<b>75.27</b>	<b>76.93</b>	<b>78.33</b>	<b>79.77</b>	<b>81.54</b>	<b>83.19</b>	<b>84.87</b>	<b>86.58</b>	<b>88.34</b>
Dollar Change	4.15	6.37	16.41	1.61	1.66	1.40	1.43	1.77	1.65	1.68	1.72	1.75

**Medium Volume Example, 6,000 gallons billed**

**Residential Customer**

Water Bill	61.95	70.62	71.33	72.04	72.76	73.49	74.22	75.71	77.22	78.77	80.34	81.95
Sanitary Sewer Bill	48.71	54.05	72.38	76.09	79.15	82.06	85.12	87.95	89.91	91.92	93.98	96.08
<b>Total</b>	<b>110.66</b>	<b>124.67</b>	<b>143.70</b>	<b>148.13</b>	<b>151.91</b>	<b>155.55</b>	<b>159.34</b>	<b>163.66</b>	<b>167.13</b>	<b>170.69</b>	<b>174.32</b>	<b>178.03</b>
Dollar Change	8.63	14.01	19.03	4.43	3.78	3.64	3.79	4.31	3.48	3.55	3.63	3.71

**High Volume Example, 10,000 gallons billed**

**Residential Customer**

Water Bill	103.37	117.84	119.02	120.21	121.41	122.62	123.85	126.33	128.85	131.43	134.06	136.74
Sanitary Sewer Bill	71.55	79.41	100.27	106.78	112.29	117.85	123.78	128.92	131.91	134.97	138.10	141.31
<b>Total</b>	<b>174.92</b>	<b>197.25</b>	<b>219.29</b>	<b>226.99</b>	<b>233.71</b>	<b>240.48</b>	<b>247.63</b>	<b>255.25</b>	<b>260.76</b>	<b>266.40</b>	<b>272.16</b>	<b>278.05</b>
Dollar Change	13.47	22.33	22.04	7.70	6.72	6.77	7.15	7.62	5.51	5.64	5.76	5.89

Appendix A-1  
Example Quarterly Bill for Water and Sewer Services

**APPENDIX A-1**

**Example Monthly Utility Fees Payable by Property Types**      **ANNUAL PERCENT CHANGE**

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
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**Low Volume Example, 2,000 gallons billed**

**Residential Customer**

Water Bill	6.0%	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Sanitary Sewer Bill	12.0%	11.0%	57.6%	3.0%	3.0%	2.3%	2.4%	2.4%	2.0%	2.0%	2.0%	2.0%
<b>Total</b>	<b>8.9%</b>	<b>12.5%</b>	<b>28.7%</b>	<b>2.2%</b>	<b>2.2%</b>	<b>1.8%</b>	<b>1.8%</b>	<b>2.2%</b>	<b>2.0%</b>	<b>2.0%</b>	<b>2.0%</b>	<b>2.0%</b>

**Medium Volume Example, 6,000 gallons billed**

**Residential Customer**

Water Bill	5.9%	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Sanitary Sewer Bill	12.0%	11.0%	33.9%	5.1%	4.0%	3.7%	3.7%	3.3%	2.2%	2.2%	2.2%	2.2%
<b>Total</b>	<b>8.5%</b>	<b>12.7%</b>	<b>15.3%</b>	<b>3.1%</b>	<b>2.6%</b>	<b>2.4%</b>	<b>2.4%</b>	<b>2.7%</b>	<b>2.1%</b>	<b>2.1%</b>	<b>2.1%</b>	<b>2.1%</b>

**High Volume Example, 10,000 gallons billed**

**Residential Customer**

Water Bill	6.0%	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Sanitary Sewer Bill	11.9%	11.0%	26.3%	6.5%	5.2%	5.0%	5.0%	4.2%	2.3%	2.3%	2.3%	2.3%
<b>Total</b>	<b>8.3%</b>	<b>12.8%</b>	<b>11.2%</b>	<b>3.5%</b>	<b>3.0%</b>	<b>2.9%</b>	<b>3.0%</b>	<b>3.1%</b>	<b>2.2%</b>	<b>2.2%</b>	<b>2.2%</b>	<b>2.2%</b>

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**APPENDIX B  
FEE SCHEDULE FOR WATER AND SEWER SERVICES FOR FINANCE PLANS**

Fund	Description	Customer Class	Basis	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Sewer Fund (602)	Sewer minimum usage charge	Commercial	Billing Unit	28.01	29.13	30.30	31.51	32.45	33.43	34.43	35.29	36.17	37.08	38.00
Sewer Fund (602)	EDU Charge	Commercial	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 2	Commercial	Volume	6.60	7.06	7.56	7.78	8.02	8.26	8.50	8.72	8.94	9.16	9.39
Sewer Fund (602)	Sewer Volume Tier 3	Commercial	Volume	6.42	7.06	7.77	8.39	9.06	9.79	10.37	10.63	10.90	11.17	11.45
Sewer Fund (602)	Sewer Volume Tier 4	Commercial	Volume	6.12	6.73	7.41	8.00	8.64	9.33	9.89	10.14	10.39	10.65	10.91
Sewer Fund (602)	Sewer Volume Tier 5	Commercial	Volume	6.56	7.22	7.94	8.57	9.26	10.00	10.60	10.86	11.14	11.41	11.70
Sewer Fund (602)	EDU Charge	Moose Lake Windermere Sanitary Sewer District	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 1	Moose Lake Windermere Sanitary Sewer District	Volume	2.67	2.67	2.86	2.94	3.03	3.12	3.22	3.31	3.41	3.51	3.62
Sewer Fund (602)	Sewer minimum usage charge	Mercy	Billing Unit	28.01	29.13	30.30	31.51	32.45	33.43	34.43	35.29	36.17	37.08	38.00
Sewer Fund (602)	EDU Charge	Mercy	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 2	Mercy	Volume	6.89	7.37	7.89	8.13	8.37	8.62	8.88	9.10	9.33	9.56	9.80
Sewer Fund (602)	Sewer minimum usage charge	MSOP/DOC	Billing Unit	4.22	4.39	4.56	4.75	4.89	5.04	5.19	5.32	5.45	5.59	5.73
Sewer Fund (602)	EDU Charge	MSOP/DOC	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 2	MSOP/DOC	Volume	6.60	7.06	7.56	7.78	8.02	8.26	8.50	8.72	8.94	9.16	9.39
Sewer Fund (602)	Sewer Volume Tier 3	MSOP/DOC	Volume	6.42	7.06	7.77	8.39	9.06	9.79	10.37	10.63	10.90	11.17	11.45
Sewer Fund (602)	Sewer Volume Tier 4	MSOP/DOC	Volume	6.12	6.73	7.41	8.00	8.64	9.33	9.89	10.14	10.39	10.65	10.91
Sewer Fund (602)	Sewer Volume Tier 5	MSOP/DOC	Volume	6.56	7.22	7.94	8.57	9.26	10.00	10.60	10.86	11.14	11.41	11.70
Sewer Fund (602)	Sewer minimum usage charge	City and State	Billing Unit	28.01	29.13	30.30	31.51	32.45	33.43	34.43	35.29	36.17	37.08	38.00
Sewer Fund (602)	EDU Charge	City and State	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 2	City and State	Volume	6.60	7.06	7.56	7.78	8.02	8.26	8.50	8.72	8.94	9.16	9.39
Sewer Fund (602)	Sewer Volume Tier 3	City and State	Volume	6.42	7.06	7.77	8.39	9.06	9.79	10.37	10.63	10.90	11.17	11.45
Sewer Fund (602)	Sewer Volume Tier 4	City and State	Volume	6.12	6.73	7.41	8.00	8.64	9.33	9.89	10.14	10.39	10.65	10.91
Sewer Fund (602)	Sewer Volume Tier 5	City and State	Volume	6.56	7.22	7.94	8.57	9.26	10.00	10.60	10.86	11.14	11.41	11.70
Sewer Fund (602)	Sewer minimum usage charge	Residential	Billing Unit	28.01	29.13	30.30	31.51	32.45	33.43	34.43	35.29	36.17	37.08	38.00
Sewer Fund (602)	EDU Charge	Residential	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Sewer Fund (602)	Sewer Volume Tier 2	Residential	Volume	6.60	7.06	7.56	7.78	8.02	8.26	8.50	8.72	8.94	9.16	9.39
Sewer Fund (602)	Sewer Volume Tier 3	Residential	Volume	6.42	7.06	7.77	8.39	9.06	9.79	10.37	10.63	10.90	11.17	11.45
Sewer Fund (602)	Sewer Volume Tier 4	Residential	Volume	6.12	6.73	7.41	8.00	8.64	9.33	9.89	10.14	10.39	10.65	10.91
Sewer Fund (602)	Sewer Volume Tier 5	Residential	Volume	6.56	7.22	7.94	8.57	9.26	10.00	10.60	10.86	11.14	11.41	11.70
Sewer Fund (602)	Sewer minimum usage charge	Sewer Only Customer	Billing Unit	29.24	30.41	31.63	32.89	33.88	34.89	35.94	36.84	37.76	38.70	39.67
Sewer Fund (602)	EDU Charge	Sewer Only Customer	Billing Unit	-	15.00	15.15	15.30	15.45	15.61	15.77	15.92	16.08	16.24	16.41
Water Fund (601)	Water base charge (fixed charge)	Bulk Water Customer	Billing Unit	40.00	40.40	40.80	41.21	41.62	42.04	42.88	43.74	44.61	45.51	46.42
Water Fund (601)	Water state testing charge	Bulk Water Customer	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water base charge (fixed charge)	Commercial	Billing Unit	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Water Fund (601)	Water state testing charge	Commercial	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water Volume Tier 2	Commercial	Volume	9.86	9.96	10.06	10.16	10.26	10.36	10.57	10.78	11.00	11.22	11.44
Water Fund (601)	Water Volume Tier 3	Commercial	Volume	10.83	10.94	11.05	11.16	11.27	11.38	11.61	11.84	12.08	12.32	12.57
Water Fund (601)	Water Volume Tier 4	Commercial	Volume	11.78	11.90	12.02	12.14	12.26	12.38	12.63	12.88	13.14	13.40	13.67

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**APPENDIX B  
FEE SCHEDULE FOR WATER AND SEWER SERVICES FOR FINANCE PLANS**

Fund	Description	Customer Class	Basis	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Water Fund (601)	Water Volume Tier 5	Commercial	Volume	11.83	11.95	12.07	12.19	12.31	12.43	12.68	12.94	13.19	13.46	13.73
Water Fund (601)	Water base charge (fixed charge)	Moose Lake Windermere Sanitary Sewer District	Billing Unit	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Water Fund (601)	Water state testing charge	Moose Lake Windermere Sanitary Sewer District	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water Volume Tier 2	Moose Lake Windermere Sanitary Sewer District	Volume	9.86	9.96	10.06	10.16	10.26	10.36	10.57	10.78	11.00	11.22	11.44
Water Fund (601)	Water Volume Tier 3	Moose Lake Windermere Sanitary Sewer District	Volume	10.83	10.94	11.05	11.16	11.27	11.38	11.61	11.84	12.08	12.32	12.57
Water Fund (601)	Water Volume Tier 4	Moose Lake Windermere Sanitary Sewer District	Volume	11.78	11.90	12.02	12.14	12.26	12.38	12.63	12.88	13.14	13.40	13.67
Water Fund (601)	Water Volume Tier 5	Moose Lake Windermere Sanitary Sewer District	Volume	11.83	11.95	12.07	12.19	12.31	12.43	12.68	12.94	13.19	13.46	13.73
Water Fund (601)	Water base charge (fixed charge)	Mercy	Billing Unit	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Water Fund (601)	Water state testing charge	Mercy	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water Volume Tier 2	Mercy	Volume	11.83	11.95	12.07	12.19	12.31	12.43	12.68	12.94	13.19	13.46	13.73
Water Fund (601)	Water base charge (fixed charge)	City and State	Billing Unit	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Water Fund (601)	Water state testing charge	City and State	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water Volume Tier 2	City and State	Volume	9.86	9.96	10.06	10.16	10.26	10.36	10.57	10.78	11.00	11.22	11.44
Water Fund (601)	Water Volume Tier 3	City and State	Volume	10.83	10.94	11.05	11.16	11.27	11.38	11.61	11.84	12.08	12.32	12.57
Water Fund (601)	Water Volume Tier 4	City and State	Volume	11.78	11.90	12.02	12.14	12.26	12.38	12.63	12.88	13.14	13.40	13.67
Water Fund (601)	Water Volume Tier 5	City and State	Volume	11.83	11.95	12.07	12.19	12.31	12.43	12.68	12.94	13.19	13.46	13.73
Water Fund (601)	Water base charge (fixed charge)	Residential	Billing Unit	29.24	29.53	29.83	30.13	30.43	30.73	31.35	31.97	32.61	33.26	33.93
Water Fund (601)	Water state testing charge	Residential	Billing Unit State Testing Fee	0.81	0.82	0.83	0.83	0.84	0.85	0.87	0.89	0.90	0.92	0.94
Water Fund (601)	Water Volume Tier 2	Residential	Volume	9.86	9.96	10.06	10.16	10.26	10.36	10.57	10.78	11.00	11.22	11.44
Water Fund (601)	Water Volume Tier 3	Residential	Volume	10.83	10.94	11.05	11.16	11.27	11.38	11.61	11.84	12.08	12.32	12.57
Water Fund (601)	Water Volume Tier 4	Residential	Volume	11.78	11.90	12.02	12.14	12.26	12.38	12.63	12.88	13.14	13.40	13.67
Water Fund (601)	Water Volume Tier 5	Residential	Volume	11.83	11.95	12.07	12.19	12.31	12.43	12.68	12.94	13.19	13.46	13.73



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**APPENDIX C  
FEE SCHEDULE FOR WATER AND SEWER SERVICES FOR FINANCE PLANS**

Fund	Description	Customer Class	Basis	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Sewer Fund (602)	Sewer minimum usage charge	Commercial	Billing Unit	11.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	Commercial	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 2	Commercial	Volume	10.9%	7.0%	7.0%	3.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 3	Commercial	Volume	10.9%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 4	Commercial	Volume	11.1%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 5	Commercial	Volume	11.0%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	Moose Lake Windermere Sanitary Sewer District	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 1	Moose Lake Windermere Sanitary Sewer District	Volume	11.7%	0.0%	7.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Sewer Fund (602)	Sewer minimum usage charge	Mercy	Billing Unit	11.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	Mercy	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 2	Mercy	Volume	11.0%	7.0%	7.0%	3.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer minimum usage charge	MSOP/DOC	Billing Unit	11.1%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	MSOP/DOC	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 2	MSOP/DOC	Volume	10.9%	7.0%	7.0%	3.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 3	MSOP/DOC	Volume	10.9%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 4	MSOP/DOC	Volume	11.1%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 5	MSOP/DOC	Volume	11.0%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer minimum usage charge	City and State	Billing Unit	11.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	City and State	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 2	City and State	Volume	10.9%	7.0%	7.0%	3.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 3	City and State	Volume	10.9%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 4	City and State	Volume	11.1%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 5	City and State	Volume	11.0%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer minimum usage charge	Residential	Billing Unit	11.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	Residential	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Sewer Fund (602)	Sewer Volume Tier 2	Residential	Volume	10.9%	7.0%	7.0%	3.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 3	Residential	Volume	10.9%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 4	Residential	Volume	11.1%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer Volume Tier 5	Residential	Volume	11.0%	10.0%	10.0%	8.0%	8.0%	8.0%	6.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	Sewer minimum usage charge	Sewer Only Customer	Billing Unit	11.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Sewer Fund (602)	EDU Charge	Sewer Only Customer	Billing Unit	N/A	N/A	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Water Fund (601)	Water base charge (fixed charge)	Bulk Water Customer	Billing Unit	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Bulk Water Customer	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water base charge (fixed charge)	Commercial	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Commercial	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	Commercial	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 3	Commercial	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 4	Commercial	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 5	Commercial	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%

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**FEE SCHEDULE FOR WATER AND SEWER SERVICES FOR FINANCE PLANS**

Fund	Description	Customer Class	Basis	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Water Fund (601)	Water base charge (fixed charge)	Moose Lake Windermere Sanitary Sewer District	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Moose Lake Windermere Sanitary Sewer District	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	Moose Lake Windermere Sanitary Sewer District	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 3	Moose Lake Windermere Sanitary Sewer District	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 4	Moose Lake Windermere Sanitary Sewer District	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 5	Moose Lake Windermere Sanitary Sewer District	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water base charge (fixed charge)	Placeholder	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Placeholder	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	Placeholder	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 3	Placeholder	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 4	Placeholder	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 5	Placeholder	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water base charge (fixed charge)	Mercy	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Mercy	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	Mercy	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water base charge (fixed charge)	City and State	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	City and State	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	City and State	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 3	City and State	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 4	City and State	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 5	City and State	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water base charge (fixed charge)	Residential	Billing Unit	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water state testing charge	Residential	Billing Unit State Testing Fee	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 2	Residential	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 3	Residential	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 4	Residential	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Water Fund (601)	Water Volume Tier 5	Residential	Volume	14.0%	1.0%	1.0%	1.0%	1.0%	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%



Northland Securities, Inc.  
150 South Fifth Street , Suite 3300  
Minneapolis, MN 55402  
Toll Free 1-800-851-2920 Main 612-851-5900  
[www.northlandsecurities.com](http://www.northlandsecurities.com)  
Member FINRA and SIPC  
Registered with SEC and MSRB



# CITY OF MILACA *Minnesota*

255 First Street East, Milaca, MN 56353

(320)983-3141 | (320)983-3142 fax

[www.cityofmilaca.org](http://www.cityofmilaca.org)

## CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION

**PERMIT FEE: \$50**

Application must be received at least 60 days prior to event

Date Received at City Hall \_\_\_\_\_

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

NAME OF SPECIAL EVENT: \_\_\_\_\_

TYPE OF SPECIAL EVENT: Parade \_\_\_\_\_ Runs/Walks \_\_\_\_\_ Concert or Movie \_\_\_\_\_ Other: \_\_\_\_\_

Applicant's or Organization's Name: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Start Date & Time \_\_\_\_\_ End Date & Time \_\_\_\_\_

Estimated Number of Participants Attending the Event \_\_\_\_\_

Number of Sanitary Facilities \_\_\_\_\_ Sanitary Locations \_\_\_\_\_

Where will Individuals Park \_\_\_\_\_

Will Security Be Needed? Explain Arrangements: \_\_\_\_\_

If using a public address system, give the location of speakers \_\_\_\_\_

Will electricity be required, and if so, how will it be provided \_\_\_\_\_

How will refuse be disposed of \_\_\_\_\_

Will the Special Event require the use of a park/shelter  Yes  No (A park/shelter reservation must be made separately)

Will alcohol be served  Yes  No (Police presence may be required; rate is \$100/hr)



**\*\*\*FOR CITY STAFF USE ONLY\*\*  
SPECIAL EVENT PERMIT ROUTING**

	<b>SIGN IF APPROVED</b>	<b>COMMENTS</b>
<b>City Administration</b>	_____  _____ (date)	_____ _____ _____ _____ _____
<b>Milaca Police Dept.</b>	_____  _____ (date)	_____ _____ _____ _____ _____
<b>Public Works</b>	_____  _____ (date)	_____ _____ _____ _____ _____
<b>Building/Zoning Admin.</b>	_____  _____ (date)	_____ _____ _____ _____ _____
<b>Fire Chief</b>	_____  _____ (date)	_____ _____ _____ _____ _____

**RETURN SHEET WITH YOUR SIGNATURE AND  
COMMENTS TO CITY HALL AS SOON AS POSSIBLE.**



CITY OF  
**MILACA** *Minnesota*

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**CITY OF MILACA SPECIAL EVENT PERMIT APPLICATION**

**PERMIT FEE: \$50**

Application must be received at least 60 days prior to event

**Date Received at City Hall** 07/10/2024

- A Special Event Permit is needed for events that require street closures, public path or trail closures, where event fees are charged, public resources including traffic control, police, and/or public works assistance are needed, outdoor sales are part of the event, and/or expected outdoor crowd size is over 150 persons.
- Other permits may be required for your event, including a Street Closing Permit, Banners/Signs Permit, Parade Permit, Park Grounds Permit, Temporary Liquor License, and Fireworks Permit. Park Structure Reservations are separate from this permit.
- Food trucks must be licensed by the City of Milaca per Ordinance No. 115.
- Priority is given to City of Milaca events. Returning events have priority for a date/venue over other applicants.
- Additional information not specifically addressed on the application may be needed.
- Special Event is not confirmed until the Milaca City Council or City Manager approves the permit application.
- A City of Milaca park or trail cannot be reserved for the exclusive use of one group. Access to the parks by the general public must be available at all times. Areas may be roped off or otherwise secured if the City of Milaca grants this as a specified condition, but we cannot guarantee that the public will not enter the event area.

**NAME OF SPECIAL EVENT:** 2024 Milaca Airport Fly-In

**TYPE OF SPECIAL EVENT:** Parade  Runs/Walks  Concert or Movie  Other: Fly-In

**Applicant's or Organization's Name:** City of Milaca

Name of Contact Person: Mary Mickelson

Daytime Phone: (320) 982-1099

Address: 255 1st Street East

Evening Phone: \_\_\_\_\_

Milaca, MN 56353

Fax Number: \_\_\_\_\_

Email Address: mmickelson@milacacity.com

**Start Date & Time** 08/03/2024 6 pm

**End Date & Time** 08/04/2024 noon

**Estimated Number of Participants Attending the Event** 150

**Number of Sanitary Facilities** 2 **Sanitary Locations** Near City Hangar

**Where will Individuals Park** Airport Parking Lot and along the driveway

**Will Security Be Needed? Explain Arrangements:** no

**If using a public address system, give the location of speakers** n/a

**Will electricity be required, and if so, how will it be provided** Yes - City Hangar

**How will refuse be disposed of** \_\_\_\_\_

**Will the Special Event require the use of a park/shelter**  Yes  No **(A park/shelter reservation must be made separately)**

**Will alcohol be served**  Yes  No **(Police presence may be required; rate is \$100/hr)**



## FOOD

Will food or beverage be sold  Yes  No

Name of vendor / serving team Milaca Legion #178

Licensed with State of MN (enclose copy)

Liability Insurance (enclose copy)

Type of Service  Food Truck  Food Stand  Other On-Site Preparation

Name of vendor / serving team \_\_\_\_\_

Licensed with State of MN (enclose copy)

Liability Insurance (enclose copy)

Type of Service  Food Truck  Food Stand  Other \_\_\_\_\_

## REQUEST FOR CITY OF MILACA POLICE COVERAGE

**Request is made for the Milaca Police Department to provide security for the following times:**

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
(Beginning) (End)

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
(Beginning) (End)

Date: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
(Beginning) (End)

## DEFINED AREA OF EVENT

Provide a written description of all borders of jurisdiction for the event. Use the map below to highlight these borders. This will establish sole authority and responsibility for all activities within this area.

Milaca Airport:

>Fly-In

>Hot Air Balloon

Rides

>Legion Breakfast

>Kids Craft

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Trimble Park:

>Flag Retirement

08/03/24 6 pm

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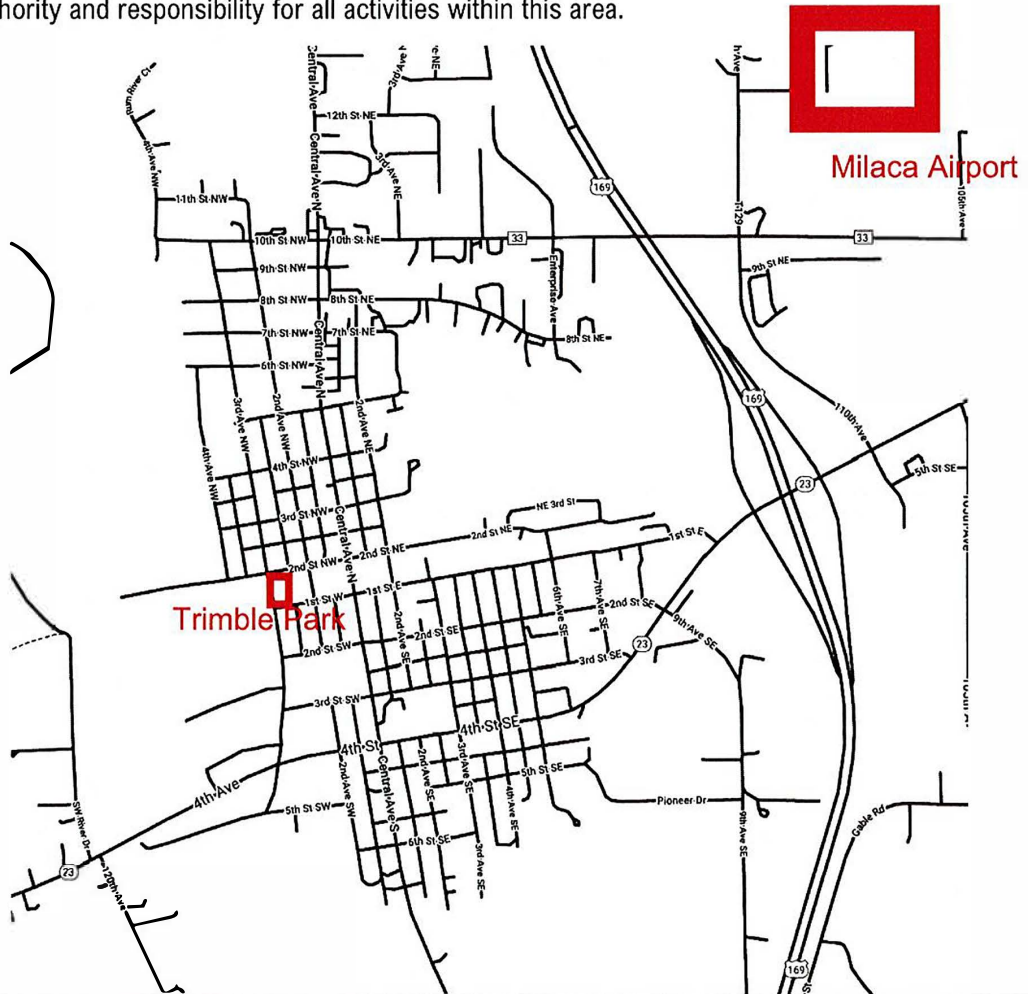
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**\*\*\*FOR CITY STAFF USE ONLY\*\*  
SPECIAL EVENT PERMIT ROUTING**

	<b>SIGN IF APPROVED</b>	<b>COMMENTS</b>
<b>City Administration</b>	<hr/> <hr/> (date)	<hr/> <hr/> <hr/> <hr/>
<b>Milaca Police Dept.</b>	<hr/> <hr/> (date)	<hr/> <hr/> <hr/> <hr/>
<b>Public Works</b>	<hr/> <hr/> (date)	<hr/> <hr/> <hr/> <hr/>
<b>Building/Zoning Admin.</b>	<hr/> <hr/> (date)	<hr/> <hr/> <hr/> <hr/>
<b>Fire Chief</b>	<hr/> <hr/> (date)	<hr/> <hr/> <hr/> <hr/>

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